RESEARCH COMMITTEE CONSTITUTION

Sub-Committee of Academic Committee (2016/7006069)
Last amended 6/2016  17/11/2016  Academic Committee (Revised (2016/7006050))

SUMMARY DETAILS

1. Established: 18 March 2010 Reporting to: Academic Committee; Disestablished Committee: Research and Postgraduate Studies Committee.

ESTABLISHMENT

2. At the 1/2010 meeting held on 18/03/2010, the Academic Committee resolved to disestablish the Research and Postgraduate Studies Committee with effect from 18 March 2010, and to establish in its place the Research Committee and the Board of Graduate Research Studies, both to operate from 18 March 2010.

3. The constitution of the Research Committee was approved at the 1/2010 meeting of Academic Committee held on 18 March 2010.

4. The Research Committee is a sub-committee of the Academic Committee.

INTERPRETATION

5. In this constitution references to academic elements and academic management positions shall be as defined in Academic Structures of the University and Academic Manager Positions.

INTRODUCTION

6. The Research Committee is the senior body within the University which debates and makes recommendations to the Senior Deputy Vice Chancellor and to the Academic Committee on matters concerning the University’s research profile.

FUNCTIONS

7. The Research Committee shall:

   (i) provide advice to the University, Executive Group and Academic Committee on the University’s research policies and strategies, including:

       (a) the University’s strategic research plans
       (b) the establishment and disestablishment of University Research Centres and Institutes
       (c) policies and reports related to animal and human ethics, and biosafety
       (d) the responsible conduct of research
       (e) processes for the evaluation of claims of misconduct in research.

   (ii) provide advice to the Senior Deputy Vice Chancellor on achieving the aims and objectives of the University’s research policies and strategies, including;

       (a) the University’s strategic research plans
       (b) the allocation of internal research funds, research infrastructure and research space
       (c) the generation of research income
       (d) enhancing the quality of research outputs across the University
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(e) monitoring progress towards the achievement of the University’s research goals
(f) responses to State and Commonwealth research policies and initiatives.

MEMBERSHIP

8. The members of the Committee shall be:

(i) The Senior Deputy Vice Chancellor as Chairperson, ex officio
(ii) Dean, Griffith Graduate Research School, as Deputy Chairperson, ex officio
(iii) Two representatives from each Academic Group, one of whom will be a Dean of Research (or equivalent) and one of whom will be a Research Centre Director, nominated by the relevant Academic Group PVC.
(iv) One full time member of the professoriate staff of the University, to be elected by members of the professoriate staff of the University.
(v) Two full time research active members of the academic staff of the University, who are within five years of the award of their PhD, to be appointed by the Chair on the recommendation of the Group Pro-Vice-Chancellors.
(vi) Pro Vice Chancellor (Information Services) or nominee.
(vii) Institute for Glycomics representative, to be appointed by the Chair.

RIGHTS OF AUDIENCE AND DEBATE

9. The following persons shall have rights of audience and debate:

(i) Director, Office for Research or nominee
(ii) Director, Griffith Enterprise or nominee
(iii) Deputy Director Research Services, Office for Research
(iv) Deputy Director Research Policy, Office for Research
(v) Resource Manager, Business Partners, Finance
(vi) Director Indigenous Research Unit

TERMS OF OFFICE

10. The members of the Committee shall normally serve for a period of two years up to 31 December of the relevant anniversary year, and shall be eligible for re-appointment.

INVITATION TO ATTEND

11. The Research Committee shall have the authority to invite, from time to time, other persons to attend particular meetings, to advise the Committee, or to participate in debate on particular matters.

SECRETARY

12. The Director, Office for Research shall nominate a Secretary to the Committee who shall have rights of audience and debate.

SUB-COMMITTEES

13. The Animal Ethics Committee, the Human Research Ethics Committee, and the University Biosafety Committee are standing sub-committees of the Committee.
14. The Committee may establish standing sub-committees or working parties of an *ad hoc* nature from time to time.

**METHOD OF OPERATION**

15. The Committee will meet as required and normally monthly from February to December. The Committee will have the power to seek advice from any member of the University community or external expert where particular expertise or insights are required and to direct enquiries to any element of the University.