GRiffith University

Arts, Education and Law Group Board

A meeting of the Arts, Education and Law Group Board was held at 11.30am on Thursday 21 March in the AEL Boardroom, Education building (M06), Mt Gravatt campus.

MINUTES

PRESENT:

Professor Glenn Finger (Chair)
Professor Paul Mazerolle
Professor Richard Bagnall
Professor Paul Cleveland
Professor Donna Pendergast
Associate Professor Janet Ransley
Professor Cliff Goddard
Associate Professor Jock MacLeod
Professor Herman Van Eyken
Associate Professor Don Lebler
Professor William MacNeil
Professor Herman Van Eyken
Liz Ganesathurai
Sue Smith
Jill Misson (Secretary)

APOLOGIES:

1.0 CONFIRMATION OF MINUTES

The minutes of the 3/2012 and 4/2012 meeting of the Arts, Education and Law Group Board were taken as read and confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

2.0 QCGU NEW PROGRAM PROPOSAL 2012/0008362
GRADUATE CERTIFICATE IN MUSIC STUDIES (OUA)

2.1 The Arts, Education and Law Group Board on the recommendation of the Queensland Conservatorium of Music, considered a New Program Proposal, proposing to introduce the Graduate Certificate in Music Studies (OUA), as detailed in 2013/0005304, for implementation in Semester 2, 2013.

2.2 Currently there are no music programs offered via OUA. There are only three music courses available through OUA:
1. Use Music to Enhance Children's Experience and Development (Central Gippsland Institute of TAFE);
2. Music Education 1 (Monash University); and

Given the dearth of online music courses available through OUA and also the online marketplace in general, there appears to be a window of opportunity for QCGU to develop, market, and offer targeted, online music courses.

2.3 The program will comprise four courses which are drawn from current QCGU postgraduate offerings. There are no practical music courses – such as music ensembles or music vocal/instrumental tuition – contained in the proposed online
version of the Graduate Certificate in Music Studies. Academically focused content rather than practical content will be targeted as the Conservatorium’s initial entry point into online delivery.

2.4 The following comments were noted:
- Advice was given that consideration should be given to offering the program online through Griffith as well as via OUA.
- Courses 7309QCM and 7506QCM require considerable development work. 7169QCM is online except for the assessment. 3109QCM requires minimum development work to bring it up to speed.
- A request for funding had been sent to OUA for consideration however no response had been received.

Resolution

2.5 The Arts, Education and Law Group Board, resolved to recommend to Programs Committee a New Program Proposal for the 3282 Graduate Certificate in Music Studies (OUA), as detailed in #2013/0005304 effective Semester 2, 2013.

<table>
<thead>
<tr>
<th>Action item</th>
<th>Responsible Officer/s</th>
</tr>
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<tbody>
<tr>
<td>1. Follow up with OUA on request for development funding.</td>
<td>Director (Acting) Queensland Conservatorium</td>
</tr>
<tr>
<td>2. Forward New Program Proposal 2013/0005304 to Secretary Programs Committee.</td>
<td>Committee Secretary (action taken)</td>
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3.0 GLS INITIAL PROGRAM PROPOSAL 2013/0005303
MASTER OF INTERNATIONAL DISPUTE RESOLUTION

3.1 The Arts, Education and Law Group Board on the recommendation of the Griffith Law School, considered an Initial Program Proposal proposing to introduce a new program, the Master of International Dispute Resolution as detailed in 2012/0005303 from 2014.

3.2 Griffith Law School has recognised that, as global trade activity and cross border dispute resolution become increasingly relevant to commerce and legal service providers (both legal practitioners and academics), the law school also needs to ensure that it has an internationalised curriculum. The Master of International Dispute Resolution program will enable Griffith Law School to position itself as one of Australia’s and the Asia-Pacific region’s leading international dispute resolution educators. It will focus on methods of avoiding, managing and resolving international disputes and will be highly relevant to practitioners and researchers in the field. It is expected that there will be significant demand for a program of this nature in the Asia Pacific region.

3.3 In considering this proposal the following comments were noted:
- The Griffith Law School believes they should pursue the development of specialised degrees. This proposal identifies a gap in the market for international dispute resolution programs.
- The market assessment states that the student number expectation of 16 – 24 students is highly unlikely.
- Concerns arising from the business plan and market assessment as to the viability of the proposed program.
- Consideration should be given to the possibility of offering a Master of Law or Master of International Law with various specialisations including one in international dispute resolution.
- Consideration should be given to offering an online Graduate Certificate in International Dispute Resolution.
- The Law School was congratulated on pursuing the development of the postgraduate law programs to advance their postgraduate profile.
3.4 It was noted that if the Griffith Law School did wish to pursue a Graduate Certificate in International Dispute Resolution the Board would consider the Initial Program Proposal through a ‘Flying Minute’ enabling the matter to be dealt with in a timely manner.

Resolution

3.5 The Arts, Education and Law Group Board resolved not to recommend the Initial Program Proposal for the development of the Master of International Dispute Resolution.

<table>
<thead>
<tr>
<th>Action item</th>
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<tbody>
<tr>
<td>1. Discussion to occur on the possibility of offering an online Graduate Certificate in International Dispute Resolution.</td>
<td>Dean of Law/ Head of School Griffith Law School</td>
</tr>
<tr>
<td>2. Discussion to occur on the possibility of offering a Master of International Law.</td>
<td>Dean of Law/ Head of School Griffith Law School</td>
</tr>
<tr>
<td>3. Request market assessment on the offering of a Graduate Certificate in International Dispute Resolution.</td>
<td>Committee Secretary (action taken)</td>
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</tbody>
</table>

SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

The Arts, Education and Law Group Board resolved to ratify the following executive approvals:

4.0 EPS PROGRAM WITHDRAWAL 2012/0008359
   3025 GRADUATE CERTIFICATE IN TESOL

   4.1 Withdrawal of Gold Coast offering of the Graduate Certificate in TESOL effective Semester 1, 2013.

5.0 LAL MAJOR CHANGE PROPOSAL 2012/0008380
   1116 BACHELOR OF ARTS IN LANGUAGES AND LINGUISTICS

   5.1 Major Change Proposal proposing various changes as detailed in 2012/0008380, to the Bachelor of Arts in Languages and Linguistics as a result of a 5 year program review. Changes are effective semester 1, 2013.

6.0 LAL MAJOR CHANGE PROPOSAL 2012/0008381
   1398 BACHELOR OF ARTS IN LANGUAGES AND LINGUISTICS

   6.1 Major Change Proposal proposing to extend the campus offering of the Bachelor of Arts in Languages and Linguistics to the Gold Coast campus, effective semester 1, 2013.

   9055 CONTINUING EDUCATION CERTIFICATE IN TECHNOLOGY EDUCATION
   3246 GRADUATE CERTIFICATE IN INDUSTRIAL TECHNOLOGY AND DESIGN
   3236 GRADUATE CERTIFICATE IN INDUSTRIAL TECHNOLOGY AND DESIGN (DETA)
   4154 GRADUATE DIPLOMA OF EARLY CHILDHOOD EDUCATION (GOLD COAST)

   7.1 Withdrawal of the programs noted above, effective semester 1, 2013.
8.0 EPS MAJOR CHANGE PROPOSAL 2012/0008368
3015/3029 GRADUATE CERTIFICATE IN EDUCATION STUDIES

8.1 Major Change Proposal proposing various changes, as detailed in 2012/0008368, to the Graduate Certificate in Education effective semester 1, 2013.

9.0 EPS MAJOR CHANGE PROPOSAL 2012/0008367
5117/5129 MASTER OF EDUCATION

9.1 Major Change Proposal proposing various changes, as detailed in 2012/0008367, to the Master of Education effective semester 1, 2013.

10.0 EPS MAJOR CHANGE PROPOSAL 2012/0008382
1051 BACHELOR OF EDUCATION - SECONDARY

10.1 Major Change Proposal proposing various changes, as detailed in 2012/0008382, to the Bachelor of Education – Secondary (1051) effective semester 1, 2013.

10.2 The changes include the withdrawal of the teaching areas Design and Technology, Graphics and Media Arts.

11.0 EPS MAJOR CHANGE PROPOSAL 2012/0008379
1065 BACHELOR OF ADULT AND VOCATIONAL EDUCATION

11.1 Major Change Proposal proposing various changes, as detailed in 2012/0008379, to the Bachelor of Adult and Vocational Education effective semester 1, 2013.

11.2 The changes include the withdrawal of the major, Adult Literacy and Numeracy and the double major Adult and Vocational Training / Adult Literacy and Numeracy.

12.0 AEL NEW PROGRAM PROPOSAL 2012/0008370
4163 GRADUATE DIPLOMA OF RESEARCH STUDIES (ART, EDUCATION & LAW)


13.0 EPS MAJOR CHANGE PROPOSAL 2012/0008365
5556 MASTER OF EARLY CHILDHOOD EDUCATION

13.1 Major Change Proposal proposing to amend admission requirements and to offer a mid-year intake, as detailed in 2012/0008365, to the Master of Early Childhood Education effective semester 1, 2013.

14.0 EPS MAJOR CHANGE PROPOSAL 2012/0008366
1049/1050/1060 BACHELOR OF EDUCATION – PRIMARY
1052 BACHELOR OF EDUCATION – SPECIAL EDUCATION

14.1 Major Change Proposal proposing to withdraw the embedded Honours component from the Bachelor of Education – Primary and Bachelor of Education – Special Education programs effective semester 1, 2013.

15.0 HUM MAJOR CHANGE PROPOSAL 2012/0008374
1017/1088 BACHELOR OF COMMUNICATION

15.1 Major Change Proposal proposing various changes as detailed in 2012/0008374, to the Bachelor of Communication as a result of a 5 year program review. Changes are effective semester 1, 2013.
16.0 HUM MAJOR CHANGE PROPOSAL 2012/0008375
1016/1021 BACHELOR OF ARTS

16.1 Major Change Proposal proposing various changes as detailed in 2012/0008375, to the Bachelor of Arts as a result of a 5 year program review. Changes are effective semester 1, 2013.

17.0 GFS MINOR CHANGE PROPOSAL 2012/0008361
3265/4158/5572/5573 POSTGRADUATE SUITE OF SCREEN PRODUCTION PROGRAMS

17.1 Minor Change Proposal proposing various changes, as detailed in 2012/0008361, to the postgraduate suite of Screen Production programs effective semester 1, 2013.

17.2 The Dean (L&T) AEL noted that further review of the program structures are to be undertaken to reduce courses and develop a more focused suite of courses to meet the Academic Plan PG target of 15 or more enrolments in a course.

18.0 EPS MINOR CHANGE PROPOSAL 2012/0008363
4153 GRADUATE DIPLOMA OF EARLY CHILDHOOD EDUCATION

18.1 Minor Change Proposal proposing changes, as detailed in 2012/0008363, to the Graduate Diploma of Early Childhood Education effective semester 1, 2013.

19.0 EPS MINOR CHANGE PROPOSAL 2012/0008367
3034 GRADUATE CERTIFICATE IN TRAINING & DEVELOPMENT

19.1 Minor Change Proposal proposing changes, as detailed in 2012/0008367, to the Graduate Certificate in Training & Development effective semester 1, 2013.

20.0 EPS MINOR CHANGE PROPOSAL 2012/0008377
5411 MASTER OF TRAINING & DEVELOPMENT

20.1 Minor Change Proposal proposing changes, as detailed in 2012/0008377, to the Master of Training & Development effective semester 1, 2013.

21.0 EPS MINOR CHANGE PROPOSAL 2012/0008378
1069 BACHELOR OF ARTS IN APPLIED THEATRE

21.1 Minor Change Proposal proposing changes, as detailed in 2012/0008378, to the Bachelor of Arts in Applied Theatre effective semester 1, 2013.

22.0 EPS MINOR CHANGE PROPOSAL 2012/0008383
5462 MASTER OF APPLIED THEATRE AND DRAMA EDUCATION
5403 MASTER OF APPLIED THEATRE AND DRAMA EDUCATION WITH HONOURS

22.1 Minor Change Proposal proposing changes, as detailed in 2012/0008383, to the Master of Applied Theatre and Drama Education and Master of Applied Theatre and Drama Education programs effective semester 1, 2013.

23.0 EPS MAJOR CHANGE PROPOSAL 2012/0008387
1049/1050/1060 BACHELOR OF EDUCATION – PRIMARY
1052 BACHELOR OF EDUCATION – SPECIAL EDUCATION
1051/1397 BACHELOR OF EDUCATION - SECONDARY

23.1 Minor Change Proposal proposing to recode a number of courses in the above programs effective semester 1, 2013.
24.0 EPS MINOR CHANGE PROPOSAL 2012/0008389
4130/4035 GRADUATE DIPLOMA OF EDUCATION - PRIMARY

24.1 Minor Change Proposal proposing to withdraw the part-time offering and mid-year entry, as detailed in 2012/0008363, in the Graduate Diploma of Education – Primary effective semester 1, 2013.

25.0 GLS MINOR CHANGE PROPOSAL 2012/0008390
1365/1366 BACHELOR OF LAWS

25.1 Minor Change Proposal proposing to withdraw the context law elective, as detailed in 2012/0008363, in the Bachelor of Laws effective semester 2, 2012.

26.0 QCA MAJOR CHANGE PROPOSAL 2012/0008402
UNDERGRADUATE QCA PROGRAMS

26.1 Major Change Proposal proposing the introduction of a new elective major and elective specialisation, as detailed in 2012/0008402, to the undergraduate QCA program offerings effective semester 1, 2013.

27.0 QCGU MAJOR CHANGE PROPOSAL 2012/0008403
2049 BACHELOR OF MUSIC TECHNOLOGY WITH HONOURS

27.1 Major Change Proposal proposing changes, as detailed in 2012/0008403, to the Bachelor of Music Technology with Honours effective semester 1, 2013.

28.0 QCGU MAJOR CHANGE PROPOSAL 2012/0008404, 2012/0008405 AND 2012/0008406
9298 CERTIFICATE IN MUSIC TECHNOLOGY
3095 GRADUATE CERTIFICATE IN MUSIC TECHNOLOGY
4119 GRADUATE DIPLOMA OF MUSIC TECHNOLOGY


29.0 QCA MINOR CHANGE PROPOSAL 2012/0008421
1393 BACHELOR OF DESIGN FUTURES WITH HONOURS

29.1 Minor Change Proposal proposing changes, as detailed in 2012/0008421, to the Bachelor of Design Futures with Honours effective semester 1, 2013.

30.0 LPC MINOR CHANGE PROPOSAL 2012/0008399
3193 GRADUATE CERTIFICATE IN AUSTRALIAN MIGRATION LAW AND PRACTICE

30.1 Minor Change Proposal proposing changes, as detailed in 2012/0008399, to the Graduate Certificate in Australian Migration Law and Practice effective semester 1, 2013.

31.0 QCGU MINOR CHANGE PROPOSAL 2012/0008393
4117 GRADUATE DIPLOMA OF MUSIC STUDIES

31.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change Proposal proposing changes, as detailed in 2012/0008393, to the Graduate Diploma of Music Studies effective semester 1, 2013.
32.0 EPS MINOR CHANGE PROPOSAL 2012/0008416
1049/1050/1060 BACHELOR OF EDUCATION – PRIMARY
1052 BACHELOR OF EDUCATION – SPECIAL EDUCATION

32.1 Major Change Proposal proposing changes, as detailed in 2012/0008416, to the
Bachelor of Education – Primary and the Bachelor of Education – Special Education
effective semester 1, 2013.

33.0 QCA MINOR CHANGE PROPOSAL 2012/0008423
UNDERGRADUATE PROGRAMS

33.1 Minor Change Proposal proposing changes to the listed Design electives, as detailed in
2012/0008423, to the QCA undergraduate programs effective semester 1, 2013.

34.0 EPS MINOR CHANGE PROPOSAL 2012/0008408
5121 MASTER OF TEACHING - PRIMARY

34.1 Minor Change Proposal proposing the withdrawal of the mid-year entry, as detailed in
2012/0008408, to the Master of Teaching - Primary effective semester 1, 2013.

35.0 CCJ MINOR CHANGE PROPOSAL 2012/0008417
1112/1385 BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE

35.1 Minor Change Proposal proposing changes, as detailed in 2012/0008417, to the
Bachelor of Criminology and Criminal Justice effective semester 1, 2013.

36.0 QCA MAJOR CHANGE PROPOSAL 2012/0008424
UNDERGRADUATE QCA PROGRAMS

36.1 Major Change Proposal proposing the withdrawal of the design elective
majors/specialisations and the introduction of design futures elective
majors/specialisations, as detailed in 2012/0008424, to the undergraduate QCA
program offerings effective semester 1, 2013.

37.0 QCA MAJOR CHANGE PROPOSAL 2012/0008420
1302 BACHELOR OF DIGITAL MEDIA

37.1 Major Change Proposal proposing changes to various majors, as detailed in
2012/0008420, to the Bachelor of Digital Media effective semester 1, 2013.

38.0 GLS MAJOR CHANGE PROPOSAL 2012/0008442
9270 CONTINUING EDUCATION CERTIFICATE IN LAW AND LEGAL STUDIES

38.1 Major Change Proposal proposing changes to location and structure, as detailed in
2012/0008442, to the Continuing Education Certificate in Law and Legal Studies
effective semester 1, 2013.

39.0 LPC PROGRAM WITHDRAWAL 2012/0008425
4123/4128 GRADUATE DIPLOMA OF LEGAL PRACTICE, SKILLS AND ETHICS (IN
PRACTICE)

39.1 Withdrawal of the Graduate Diploma of Legal Practice, Skills and Ethics and the
Graduate Diploma of Legal Practice, Skills and Ethics (In Practice) effective Semester
1, 2013.

40.0 EPS PROGRAM WITHDRAWAL 2012/0008407
5434 MASTER OF TEACHING – SECONDARY

40.1 Withdrawal of the Master of Teaching - Secondary effective Semester 1, 2014.
41.0  **GFS MINOR CHANGE PROPOSAL 2013/0005290**  
**1338 MINOR CHANGE GAMES DESIGN**  
41.1 Minor Change Proposal proposing changes, as detailed in 2013/0005290, to the Bachelor of Games Design effective semester 1, 2013.

42.0  **CCJ MINOR CHANGE PROPOSAL 2013/0005298**  
**8024 DIPLOMA OF CRIMINOLOGY AND CRIMINAL JUSTICE (QIBT)**  
42.1 Minor Change Proposal proposing changes, as detailed in 2013/0005298, to the Diploma of Criminology and Criminal Justice effective semester 1, 2013.

43.0  **CCJ MINOR CHANGE PROPOSAL 2013/0005291**  
**4117 GRADUATE DIPLOMA OF MUSIC STUDIES**  
**5298 MASTER OF MUSIC STUDIES**  
43.1 Minor Change Proposal proposing changes to the postgraduate elective list, as detailed in 2013/0005291, for the Graduate Diploma of Music Studies and the Master of Music Studies effective semester 1, 2013.

44.0  **EPS PROGRAM WITHDRAWAL 2013/0008436**  
**5121 MASTER OF TEACHING – PRIMARY**  
44.1 Withdrawal of the Master of Teaching - Primary effective Semester 1, 2014.

45.0  **LPC PROGRAM WITHDRAWAL 2013/0005300**  
**3194 GRADUATE CERTIFICATE IN LEGAL PRACTICE, SKILLS AND ETHICS (IN PRACTICE)**  
45.1 Withdrawal of the Graduate Certificate in Legal Practice, Skills and Ethics effective Semester 1, 2013.

46.0  **GLS PROGRAM WITHDRAWAL 2013/0005299**  
**1138 BACHELOR OF LAWS/BACHELOR OF COMMERCE WITH HONOURS**  
46.1 Withdrawal of the Bachelor of Laws/Bachelor of Commerce with Honours effective Semester 1, 2014.

47.0  **EPS MAJOR CHANGE PROPOSAL 2012/0008433**  
**1069 THE BACHELOR OF ARTS IN APPLIED THEATRE**  
47.1 Major Change proposing a name change of the Bachelor of Arts in Applied Theatre to Bachelor of Arts in Contemporary and Applied Theatre effective Semester 1, 2014.

**SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES**  
[TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S)]

Nil

**SECTION D: MATTERS NOTED, CONSIDERED, OR REMAINING UNDER DISCUSSION**

48.0  **MEMBERSHIP**  
48.1 Members noted that this was the last meeting for the Dean (Research) AEL Professor Richard Bagnall. The Board thanked and acknowledged Professor Bagnall's contribution to the AEL Group Board over the last two years.
49.0 ARTS, EDUCATION AND LAW GROUP 2014 PROGRAM PROFILE PLAN

49.1 The Board noted the 2014 Arts, Education and Law Group Program Profile Plan which was approved by the DVC(Academic), Professor Sue Spence in December 2012.

50.0 UNIVERSITIES AUSTRALIA HIGHER EDUCATION POLICY STATEMENT

50.1 The Board noted the Vice Chancellor had announced that Universities Australia, the peak body representing Australia’s largest 39 universities, has released the sector’s first ever comprehensive higher education policy statement.

51.0 CODES OF PROFESSIONAL PRACTICE – DELEGATION TO GROUP BOARDS

51.1 The Board noted that Council had resolved to delegate to academic Group Boards the authority to approve Codes of Professional Practice that apply to students’ behaviour in courses that have practical sessions.

52.0 POLICY CHANGES

52.1 The Board noted changes to the following policies:
   - Lecture Capture Policy
   - Role of the First Year Coordinator
   - Assessment Policy
   - Structure and Requirements of Degrees awarded by Griffith University Policy

53.0 OTHER BUSINESS

Nil

54.0 NEXT MEETING

54.1 The Board noted the confirmed dates for 2013 meetings of the AEL Group Board.

Confirmed: ____________________________

(Chair)

Date: ____________________________