A meeting of the Programs Committee was held on Thursday, 7 May 2015 at 9.30am via videoconference in the Bray Centre (N54) Nathan campus, Room 2.06 and the Chancellery (G34), Gold Coast campus, Room 1.04.

### Present:
- Prof Wendy Loughlin (Chair)
- Prof Nick Buys
- Prof Richard John
- Prof Ross Guest
- Professor Nan Bahr
- Ms Kathy Grgic
- Assoc Prof Halim Rane
- Dr Anita Love
- Dr David Neumann
- Dr Rene Hexel
- Dr Judith Williams
- Ms Louise Howard
- Ms Karlie Browning
- Ms Kirsten MacDonald
- Ms Sharon Clifford (Secretary)

### Apologies:
- Dr Deborah Griffin

### Present by Invitation:
- Assoc Prof Mark Brimble
- Ms Karlie Browning

### University Committees SharePoint Web Address


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### MINUTES

1.0 CONFIRMATION OF MINUTES

The minutes of the 3/2015 (April) meeting were amended to reflect Dr David Neumann was present at the meeting. The revised minutes were taken as read and confirmed.

2.0 DECLARATION OF INTERESTS

NIL

### SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

3.0 GBS MAJOR CHANGE PROPOSAL (2015/6002035)

3.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (28 April 2015), considered the proposal to offer a Master of Marketing (5684) and Graduate Certificate in Marketing (3331), as described in 2015/6002035, for introduction in Teaching Period 1 (January) 2016.

3.2 Dr Deborah Griffin from the Department of Marketing attended the meeting to speak to this item. The Pearson Online model for the Masters and Graduate Certificate programs builds on the existing programs offered at the University. These new online programs will
be equivalent to the on-campus programs, with slight modifications to adjust to the different delivery model. The new programs will comprise fully prescribed content with no electives, and will be offered online over six teaching periods per year.

3.3 To be eligible for admission to the Graduate Certificate in Marketing, an applicant must:
- hold any Bachelor degree from a recognised University (or another tertiary education institution of equivalent standing) with a minimum GPA of 4.0 using a 7.0 point scale;
- have a minimum of five years equivalent full-time professional work experience in a relevant field.

3.4 To be eligible for admission to the Master of Marketing, an applicant must:
- hold any Bachelor degree from a recognised University (or another tertiary education institution of equivalent standing) with a minimum GPA of 4.0 using a 7.0 point scale;
- hold a Griffith Graduate Certificate in Marketing (or an equivalent qualification) with a minimum GPA of 4.0 using a 7.0 scale. Students with a Griffith Graduate Certificate in Marketing will receive 40 credit points of advanced standing.

3.5 The University's Standard English language requirements for admission to postgraduate programs will apply for the Graduate Certificate in Marketing and the Master of Marketing.

3.6 To be eligible for the award of the Master of Marketing (MMark), a student must acquire 120 credit points as prescribed below:
- gain 120 credit points for the prescribed courses.

3.7 To be eligible for the award of the Graduate Certificate in Marketing (GCertMark), a student must acquire 40 credit points as prescribed below:
- gain 40 credit points for the prescribed courses.

3.8 In considering this item, Programs Committee sought clarification on the following points:
- In response to queries about sequencing of courses the Committee noted the Graduate Certificate courses are offered every four teaching periods and the Masters courses are offered every eight teaching periods. Students will complete the Graduate Certificate courses before proceeding to the Masters courses.
- The Program Director will need to monitor progress from the Graduate Certificate to the Masters program. Clear and transparent advice needs to be provided to students via program structures published on the Programs and Courses website.

3.9 The Committee requested that for future proposals to offer programs under the Griffith Pearson Alliance the detailed spreadsheets demonstrating the carousel model for course delivery be provided.

Resolution

3.10 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (28 April 2015), resolved to recommend to Academic Committee the major change proposal for the Master of Marketing (5684) and the Graduate Certificate in Marketing (3331), as described in 2015/6002035, for introduction in Teaching Period 1 (January) 2016.

4.0 GBS MAJOR CHANGE PROPOSAL (2015/6002036)
5685 MASTER OF FINANCIAL PLANNING
4185 GRADUATE DIPLOMA OF FINANCIAL PLANNING (EXIT POINT ONLY)
3332 GRADUATE CERTIFICATE IN FINANCIAL PLANNING

4.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (28 April 2015), considered the proposal to offer a Master of Financial Planning (5685), Graduate Diploma of Financial Planning (4185, exit
point only), and Graduate Certificate in Financial Planning (3332), as described in 2015/6002036, for introduction in Teaching Period 6, 2015.

4.2 Associate Professor Mark Brimble and Ms Kirsten MacDonald attended the meeting for discussion of this item. These programs will be offered online over six teaching periods per year. Each teaching period will comprise six weeks of teaching followed by a two week break. Also attached is a document presenting course offering details, including showing teaching periods.

4.3 The Griffith Business School was the first in Australia to secure accreditation for its financial planning program. The key outcomes from the Griffith Pearson Alliance managed program presented here are:
- to build a market leading postgraduate program in financial planning that will enhance the reputation of the University;
- to enhance program outcomes through the rigor of a masters-level qualification;
- to increase access and participation in the program via a full online version;
- to strongly support the University’s strategy to further strengthen its postgraduate programs in financial planning.

4.4 To be eligible for admission to the Graduate Certificate in Financial Planning program, a student must:
- hold any Bachelor degree from a recognised University (or another tertiary education institution of equivalent standing) with a minimum GPA of 4.0 (using a 7.0 scale);
OR
- have a minimum of five years equivalent full-time professional work experience in a relevant field;
OR
- have a combination of alternative admission criteria, such as formal, informal and non-formal learning deemed to be equivalent to either of the above.

4.5 To be eligible for admission to the Master of Financial Planning, an applicant must:
- hold a related Bachelor degree from a recognised University (or another tertiary education institution of equivalent standing) with a minimum GPA of 4.0 using a 7.0 point scale;
OR
- hold a Griffith Graduate Certificate in Financial Planning (or an equivalent qualification) with a minimum GPA of 4.0 using a 7.0 scale. Students with a Griffith Graduate Certificate in Financial Planning will receive 40 credit points of advanced standing.

4.6 The University’s Standard English language requirements for admission to postgraduate programs will apply for the Graduate Certificate in Financial Planning and the Master of Financial Planning.

4.7 To be eligible for the award of Master of Financial Planning (MFinPlan), a student must acquire 120 credit points as prescribed below:
- gain 120 credit points for the prescribed courses.

4.8 To be eligible for the award of the Graduate Certificate in Financial Planning (GCertFinPlan), a student must acquire 40 credit points as prescribed below:
- gain 40 credit points for the prescribed courses.

4.9 In considering this item, Programs Committee commented and noted as follows:
- This suite of programs is offered on campus and also under an agreement between the University AMP Services. As a result of this proposal to offer a 120CP masters degree the Griffith Business School is proposing changes to the on campus and AMP programs, which are currently 160CP; a proposal is expected to be considered at the next meeting. It was noted that a 160CP program will be available to students who don’t meet the admission requirements to complete a 120CP program, with the additional courses available from the Master of Finance.
- The Committee noted the proposal would be amended in section 2.2 to include advice regarding the research content undertaken in the masters program to meet AQF requirements.
- requested clarification regarding the statement on exit, to specify that students who exit with the Graduate Diploma who wish to complete the requirements of the Masters program will be required to complete an additional 80 credit points.
- The Committee also requested clarification to show that students will be expected to complete all courses in each set of courses, or carousel, before progressing to the next set of courses.

Resolution

4.10 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (28 April 2015), resolved to recommend to Academic Committee the major change proposal to offer the Master of Financial Planning (5685), Graduate Diploma of Financial Planning (4185, exit point only), and Graduate Certificate in Financial Planning (3332), subject to amendments as listed above (revised document number 2015/6009062), for introduction in Teaching Period 6 2015.

5.0 GBS MAJOR CHANGE PROPOSAL (2015/6002034) POSTGRADUATE ADMISSION CRITERIA

5.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (28/04/2015), considered the proposal, GBS Postgraduate Admission Criteria (2015/6002034) in which the Griffith Business School outlines the revised, simplified admission requirements for its postgraduate programs, for implementation in Semester 2, 2015.

5.2 Programs Committee noted this proposal arises as the University Executive expressed concerns about the complexity of the admissions requirements for the University's postgraduate programs, noting many programs have additional requirements that it believes creates unnecessary hurdles that may deter students from applying to the University's postgraduate programs. Therefore the University Executive asked Academic Groups to review admission requirements for their postgraduate programs with a view to simplifying and, as far as possible, standardising the admissions requirements. In addition, the University Executive requested that the descriptions of the admission of requirements be revised to ensure enhanced clarity of expression.

5.3 The Griffith Business School proposes to simplify and standardise the admission criteria to the following:
- Admission to a Graduate Certificate and/or Graduate Diploma is via any Bachelor degree or relevant work experience;
- Admission to a 120CP Masters program is via a related Bachelor degree or higher qualification. Where Griffith offers identifies a nested Graduate Certificate/Graduate Diploma, this pathway will be identified. Advanced standing arrangements for these pathways will be specified.
- Admission to a 160CP Masters program is via any Bachelor degree or higher qualification.

5.4 The Committee noted some of the proposed changes are administrative in nature and clarify existing approved admission requirements. Subsequent to the Griffith Business School added programs to the list of programs requiring administrative changes and the Chair approved the revised document going forward in a revised document (2015/6009065).

Resolution

5.5 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Business School (28/04/2015), resolved to recommend to Academic Committee the changes to admission requirements for the Griffith Business School's postgraduate programs, as described in the revised document 2015/6009065, for implementation in Semester 2 2015.
6.0  HTH MAJOR CHANGE PROPOSAL (2015/6003018)
1386 BACHELOR OF ENVIRONMENTAL HEALTH

6.1 Programs Committee, on the executive approval of the Dean (Learning and Teaching) Griffith Health (17/04/2015), considered the proposal for 1386 Bachelor of Environmental Health, in which Griffith Health outlines revisions to the admission requirements for this program, as described in 2015/6003018, for implementation in Semester 1 2016.

6.2 The QTAC application information currently lists ‘Chemistry, Maths B or Maths C’ under the recommended subjects for admission to the program. The School of Medicine proposes to remove the Recommended List so that prospective students are not discouraged from applying for the program. The program provides support for students who are admitted without chemistry and maths. A notation regarding bridging courses will also be added to the Programs and Courses overview page, encouraging students without a maths/science background to undertake bridging courses.

The UAC admission requirements will also be adjusted in accordance with this change, as indicated in section 11.1 of this submission.

6.3 The School of Medicine has advised that the admission requirements for the Bachelor of Environmental Health are misleading and are not appropriate for the program. The proposed revised admissions requirements are listed here:

<table>
<thead>
<tr>
<th>Programme</th>
<th>Prerequisites</th>
<th>Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Queensland Tertiary Admissions Centre (QTAC code 233442)</td>
<td>English (4SA)</td>
<td>Chemistry, Maths B or Maths C</td>
</tr>
<tr>
<td>University Admissions Centre (UAC code 283325)</td>
<td>Nil</td>
<td>Any two units of English</td>
</tr>
<tr>
<td></td>
<td>Recommended</td>
<td>One of Chemistry, Physics, Mathematics or HSC Mathematics Extension-1</td>
</tr>
</tbody>
</table>

6.4 In considering this item, Programs Committee commented as follows:
- In removing the recommended prerequisites it was agreed that advice to students be amended to indicate “Students who have not previously completed maths B (or equivalent) and chemistry are encouraged (but not required) to undertake bridging courses, and may contact the Program Director if more information is required”.

Resolution

6.5 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Health (17/04/2015), resolved to recommend to Academic Committee the revised admission requirements for the Bachelor of Environmental Health (1386), subject to amendments outlined above (revised document number 2015/6009069), for implementation from Semester 1 2016.

7.0  SCG MAJOR CHANGE PROPOSAL (2015/6004048)
1086/1279 BACHELOR OF URBAN AND ENVIRONMENTAL PLANNING
1431/1432 BACHELOR OF URBAN AND ENVIRONMENTAL PLANNING WITH HONOURS

7.1 Programs Committee, on the executive approval of the Dean (Learning and Teaching) Griffith Sciences (28/04/2015), considered the proposal for the Bachelor of Urban and Environmental Planning (1086/1279) and the Bachelor of Urban and Environmental Planning with Honours (1431/1432), as described in 2015/6004048, for implementation in Semester 2, 2015 for 1086/1279 and for Semester 1, 2016 for 1431/1432.

7.2 The current degree requirements for these programs allow students to complete 70 credit points of electives, to be selected from a list of free-choice electives. In this major change proposal, Griffith Sciences is proposing to require students to select the elective
component of their program from a prescribed list of electives. The courses made available to students are to be organised around the concept of Supporting Knowledge Areas (SKAs), which is recommended in the Planning Institute of Australia (PIA)’s Accreditation Policy. SKAs support the professional planning core of the curriculum.

7.3 In relation to the Bachelor of Urban and Environmental Planning (1086/1279), the change is proposed for introduction in Semester 2, 2015, which is the semester in which students who commenced these programs in Semester 2, 2014 will take their first elective courses. The School has undertaken a check of the enrolment records of students in the cohorts affected by the proposed change to ensure that no students will be disadvantaged by the changes.

7.4 For the Bachelor of Urban and Environmental Planning with Honours (1431/1432), the change is proposed for introduction in Semester 1, 2016, which is the first semester students choosing to transfer to these Honours programs from 1086/1279 will complete an elective course.

7.5 In considering this item, Programs Committee commented as follows:
- The information contained in Section 1.1 regarding students being able to select their 70 credit points of electives from one of the Supporting Knowledge Areas (SKAs) or from across all SKAs needs to be included in the information forward facing to students published on the Programs and Courses website.
- The School is asked to confirm that the Schools/Departments offering elective courses have been consulted; in some cases such courses have prerequisites which are not included in the lists and students will need to be made aware of such courses and their prerequisites.
- Two Humanities courses are no longer offered and need to be removed from the lists.
- Under the Electives heading it needs to be made clear that students “must complete the required number of courses from the following list to attain the 320 credit points for this program”.

Resolution

7.6 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Sciences (28/04/2015), resolved to recommend to Academic Committee the Major Change Proposal for the Bachelor of Urban and Environmental Planning (1086/1279) and the Bachelor of Urban and Environmental Planning with Honours (1431/1432), subject to amendments as described above (revised document number 2015/6009071), for implementation in Semester 2, 2015 for 1086/1279 and for Semester 1, 2016 for 1431/1432.

8.0 AEL MAJOR CHANGE PROPOSAL (2015/6001053)
3327 GRADUATE CERTIFICATE IN EARLY CHILDHOOD EDUCATION AND CARE

8.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Arts, Education and Law Group (30 April 2015), considered the proposal for changes to the Graduate Certificate in Early Childhood Education and Care (3327), as described in 2015/6001053, for implementation in Semester 2 2015.

8.2 The School of Education and Professional Studies proposes to:
- require students to complete 7206EDN and 7194EDN before enrolling in 7191EDN and 7784EDN;
- and therefore remove the full-time (0.5 year) study option;
- stipulate additional requirements for professional experience.

Resolution

8.3 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Arts, Education and Law (30/04/2015), resolved to recommend to Academic
Committee the Major Change Proposal for the Graduate Certificate in Early Childhood Education and Care (3327), subject to confirmation current students have not been affected by the changes as described in 2015/6001053, for implementation in Semester 2, 2015.

9.0 AEL MAJOR CHANGE PROPOSAL (2015/6001057)
4137/4138 GRADUATE DIPLOMA OF EDUCATION SECONDARY

9.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching (Arts, Education and Law Group) (30 April 2015), considered the proposal for changes to the Graduate Diploma of Education Secondary (4137/4138), as described in 2015/6001057, for implementation in Semester 1, 2016.

9.2 The School of Education and Professional Studies proposes the following:
- From 2016 the Business teaching area will only be offered at Gold Coast campus.
- From 2016 History and Geography teaching areas will only be offered at Mt Gravatt campus.
- Change the title of the specialisation Learning Enhancement to Learning Support. This reflects the title of this specialisation in the Bachelor of Secondary Education program. The Queensland College of Teachers was supportive of this change to title in that program.
- The course 7034EDN Junior Secondary Science Curriculum 2 has been removed from the program as it is no longer offered.

9.3 These proposed changes will not disadvantage enrolled students, as described in Section 2.1 of the proposal.

9.4 The School has advised that due to the uncertainty of phase 2 professional accreditation beyond 2017, Leave of Absence is not available in this program.

Resolution

9.5 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Arts, Education and Law (30/04/2015), resolved to recommend to Academic Committee the Major Change Proposal for the Graduate Diploma of Education - Secondary (4137/4138), as described in 2015/6001057, for implementation in Semester 1, 2016.

10.0 HTH MAJOR CHANGE PROPOSAL (2015/6003022)
4161 GRADUATE DIPLOMA OF HEALTH RESEARCH
3276 GRADUATE CERTIFICATE IN HEALTH RESEARCH (Exit Point)

10.1 The Chair, Programs Committee, on the executive recommendation of the Dean (Learning & Teaching) Griffith Health (31 March 2015), has executively approved a major change proposal for the Graduate Diploma of Health Research (4161) and the Graduate Certificate in Health Research (exit point) (3276), as described in 2015/6003022, for implementation in Semester 2, 2015.

10.2 At present, the Graduate Diploma of Health Research (4161) is available to domestic and international students as a full-time or part-time (part-time for domestic only) on campus offering only, at Gold Coast, Logan, Nathan or Southbank campus, depending on the School and Supervisor location.

10.3 The major change proposal outlines the additional offering of 4161 as an online program. The change is the result of a request from an international student who wishes to complete the program from Hong Kong. The student has the support of the School of Nursing and Midwifery, and arrangements for a suitable supervisor are in place. In addition, most of the coursework courses are available on line.
Resolution

10.4 Programs Committee resolved to ratify the executive action of the Chair of Programs Committee to recommend to Academic Committee the major change proposal for the Graduate Diploma of Health Research (4161) and the Graduate Certificate in Health Research (exit point) (3276), as described in 2015/6003022, for implementation in Semester 2, 2015.

11.0 GBS PROGRAM WITHDRAWAL (2015/6002031)

5585 MASTER OF ACCOUNTING

11.1 The Chair, Programs Committee, on the executive recommendation of the Dean (Learning & Teaching) Griffith Business School (15/04/2015) has executively approved a proposal to withdraw the Master of Accounting (5585), as described in 2015/6002031, with a last admit term of Semester 1, 2015.

11.2 The Griffith Business School proposes to withdraw the Master of Accounting in consultation with the GBS executive and the Academic Provost. No wider consultation is needed, as the program is run entirely by the Department of Accounting, Finance and Economics. As of semester 1, 2015, only one student is enrolled in this program and one student is on leave of absence.

11.3 The Master of Accounting, Gold Coast offering, is being withdrawn due to consistently low enrolments, making the program financially unviable. There are currently four applications for this program in Semester 2, 2015, and these applicants will be notified of the program withdrawal and given the option of applying to the Nathan program (5584).

Resolution

11.4 Programs Committee resolved to ratify the executive action of the Chair of Programs Committee to recommend to Academic Committee the proposal to withdraw the Master of Accounting (5585), as described in 2015/6002031, with a last admit term of Semester 1, 2015.

12.0 GBS PROGRAM WITHDRAWAL (2015/6002030)

1382 BACHELOR OF MUSIC/BACHELOR OF BUSINESS

12.1 The Chair, Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (15/04/2015) and the Pro Vice Chancellor (Arts, Education and Law) (15/04/2015) has executively approved a proposal to withdraw the Bachelor of Music/Bachelor of Business (1382), as described in 2015/6002030, with a last admit term of Semester 1, 2015.

12.2 The Griffith Business School proposes to withdraw the Bachelor of Music/Bachelor of Business in consultation with the Groups PVCs and the Academic Provost.

12.3 The Bachelor of Music/Bachelor of Business is being withdrawn to consistently low enrolments. The final intake is for Semester 1, 2105. There are no applications for Semester 1, 2016. There are two continuing and two commencing students enrolled in this program. The courses are offered in their respective single degree program, therefore transition arrangements are not required. All students will be contacted and advised that their program has been withdrawn.

Resolution

12.4 Programs Committee resolved to ratify the executive action of the Chair of Programs Committee to recommend to Academic Committee the proposal to withdraw the Bachelor of Music/Bachelor of Business (1382), as described in 2015/6002030, with a last admit term of Semester 1, 2015.
SECTION B: ACTION UNDER DELEGATED AUTHORITY

NIL

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
(to persons/committees other than the parent committee/s)

NIL

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

13.0 TEQSA GUIDANCE NOTES

13.1 Programs Committee considered the Guidance Notes, forward by TEQSA to Higher Education Institutions for feedback until 7 July 2015:
- Guidance note: Benchmarking
- Guidance note: Course approval, design and delivery
- Guidance note: Information Resources
- Guidance note: Third Party Arrangements
- Guidance note: Equivalence of professional experience to academic qualifications

13.2 Programs Committee noted as part of TEQSA’s regulatory reforms, including the progressive streamlining of application processes, TEQSA has identified the need to provide information on topics of particular importance under the Threshold Standards. These will be referred to as ‘guidance notes’ and will be an important part of TEQSA’s regulatory framework, providing guidance to the higher education sector about the interpretation and application of the Threshold Standards based on TEQSA’s experience to date.

13.3 Programs Committee noted and/or commented on these TEQSA Guidance notes as follows.
- TEQSA advises that Guidance notes do not introduce any new requirements of providers nor do they constitute instruction or ‘how to’ documents.
- Benchmarking:
  o concerns were raised about resources to fund benchmarking activities, and to implement any recommendations arising from them;
  o a query was raised about whether an external professional accreditation process constitutes benchmarking, particularly where the professional organisation may be comparing programs from other institutions;
- Course approval, design and delivery:
  o reference to ‘course’ relates to ‘program’ in the Griffith context;
  o Griffith has an extensive program planning, development, approval and review policy and procedure framework, which is currently under review.
- Information Resources:
  o members noted the content on page 3 under ‘Things to consider’ regarding the need to demonstrate an appropriate approach to providing information resources to students, and specifically in relation to online resources being a supplementary or secondary rather than primary resource;
  o it was further noted that making reference to digital resources may impact students where they purchase such resources from overseas and therefore affected by the exchange rate for the Australian dollar;
- Third Party Arrangements:
  o the Committee noted the ‘Topics for agreements with third parties’ listed on page 3;
- Equivalence of professional experience to academic qualifications:
  o the Committee noted the ‘Key features of an effective policy for assessing professional equivalence’ on pages 2-3.
14.0 GUIDELINES FOR THE DEVELOPMENT OF ARTICULATION AGREEMENTS IN CHINA

14.1 The Chair spoke to this item advising the paper *Guidelines for the Development of Articulation Agreements in China* (2015/6009042) was prepared by the Pro Vice Chancellor (International) and considered at the 1/2015 meeting of the Internationalisation Advisory Committee. It has been forwarded from the International Advisory Committee to draw Programs Committee's attention to changes to guidelines regulating and governing joint educational projects between Chinese and foreign education institutions in China. This changing regulatory environment in China means that it is timely to detail the different issues which need to be considered by the University when considering developments in this area.

14.2 Members noted that as at November 2014 the Chinese Ministry of Education (MoE) had given formal approval for ten articulations into Griffith University programs, as listed in the Guidelines. The paper goes on to identify two broad themes that are central to the Ministry's *Regulations of the PRC on Chinese-Foreign Cooperation in Running Schools*.

14.3 The first area refers to all foreign education institutions intending to form cooperative relationships with Chinese institutions to run a joint cooperative school/project/program in China, with the sole intention to recruit Chinese students, to be subject to the MoE Regulations.

14.4 The second area refers to all those remaining activities which fall outside the scope of the MoE Regulations and where no MoE approvals are needed. These include:
- Chinese institutions that only make use of foreign curriculum in their own programs in China;
- Direct credit recognition and transfer;
- Student exchange and study abroad experience;
- Foreign university foundation programs that are delivered in China;
- Dual degree programs or bi-lingual short programs.

14.5 The paper also identifies current issues, challenges going forward, guidelines for new proposals and recommendations to increase the likelihood of success for future negotiations.

14.6 In discussing this paper Programs Committee commented as follows:
- This paper is to be referred to the Manager, Academic Credit Transfer for comment, and in particular regarding reference to the arrangements with Sichuan Normal University.
- Further, it is recommended that 2 additional points be added to the last page of this document as follows:
  - To consult the Manager, Academic Credit Transfer
  - To ensure the relevant Group Academic Services Consultant is advised about any articulation proposals being considered enabling the Group Board to be informed where appropriate.

15.0 POSTGRADUATE QUALIFICATIONS (AQF LEVEL 8 & 9) POLICY REVISIONS

15.1 The Academic Registrar requested that consideration of the following policies be deferred to the next meeting:
- Coursework Postgraduate Programs Admission Policy (2015/6009043)
- Revised Postgraduate Qualifications (AQF Level 8 & 9) Policy (2015/6009044)
16.0 GBS MAJOR CHANGE PROPOSAL (2015/6002020)
3102 GRADUATE CERTIFICATE IN INTERNATIONAL BUSINESS

16.1 At its 3/2015 (April) meeting, Programs Committee, on the recommendation of the Griffith Business School (25 March 2015), considered the major change proposal for the Graduate Certificate in International Business (3102), as contained in 2015/6002020. The Griffith Business School had proposed to suspend the availability of this program for 2015, resuming offers to applicants in Semester 1, 2016.

16.2 Programs Committee expressed concern about the proposal as students have been given conditional offer, and the courses continue to be offered in other programs. Further, concerns were expressed about the University’s obligations under the ESOS Act.

16.3 As a result Programs Committee resolved to seek further advice from the Griffith Business School and from Griffith International about the status of offers.

16.4 Programs Committee noted that in light of further investigations the Griffith Business School has agreed to withdraw its intention to suspend the offering of for the Graduate Certificate in International Business (3102) for Semester 2, 2015.

17.0 MEMBERSHIP

17.1 The Chair welcomed Professor Nan Bahr to her first meeting, as the Dean (Learning and Teaching), for the Arts, Education and Law Group.

18.0 CHAIR’S REPORT

18.1 The Chair advised there was nothing to report.

19.0 NEXT MEETING

19.1 The next meeting of Programs Committee is scheduled to be held on **Thursday, 4 June 2015** at 9.30am via videoconference at the following venues:
- Room 2.06, Bray Centre (N54), Nathan campus
- Room 1.04, The Chancellery (G34), Gold Coast campus
- Room 2.27, Information Services (L03) Logan campus.
### DISTRIBUTION LIST

#### Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Wendy Loughlin (Chair)</td>
<td>Deputy Chairperson of Academic Committee</td>
<td>ex officio</td>
</tr>
<tr>
<td>Ms Kathy Grgic</td>
<td>Academic Registrar</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nan Bahr</td>
<td>Dean, Learning and Teaching (Arts, Education and Law)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Ross Guest</td>
<td>Dean, Learning and Teaching (Griffith Business School)</td>
<td>ex officio</td>
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<tr>
<td>Professor Nick Buys</td>
<td>Dean, Learning and Teaching (Griffith Health)</td>
<td>ex officio</td>
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<tr>
<td>Professor Richard John</td>
<td>Dean, Learning and Teaching (Griffith Sciences)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dr Judith Williams</td>
<td>Nominee for Dean, Learning Futures or Nominee</td>
<td>Two years (up to 31 December 2015)</td>
</tr>
<tr>
<td>Ms Louise Howard</td>
<td>Nominee for Pro Vice Chancellor, Information Services</td>
<td>Two years (up to 31 December 2016)</td>
</tr>
<tr>
<td>Associate Professor Halim Rane</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Arts, Education and Law)</td>
<td>Two years (up to 31 December 2016)</td>
</tr>
<tr>
<td>Dr Anita Love</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Business)</td>
<td>Two years (up to 31 December 2016)</td>
</tr>
<tr>
<td>Associate Professor David Neumann</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Health)</td>
<td>From 6 March 2015 up to 7 August 2015</td>
</tr>
<tr>
<td>Dr Rene Hexel</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Griffith Sciences)</td>
<td>Two years (up to 31 December 2015)</td>
</tr>
<tr>
<td>Ms Sharon Clifford</td>
<td>Secretary</td>
<td></td>
</tr>
</tbody>
</table>

#### Other Copies

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#### Information Copies

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- Student Services, Nathan (with attachments) – Ms Vicki Tolstoff
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- Secretary, Academic Committee (with attachments) – Ms Tasha Langham