GRIFFITH UNIVERSITY
PROGRAMS COMMITTEE

A meeting of the Programs Committee was held on Thursday, 3 September 2015 at 9.30am via videoconference in the Bray Centre (N54) Nathan campus, Room 2.06 and the Chancellery (G34), Gold Coast campus, Room 1.04.

<table>
<thead>
<tr>
<th>Present:</th>
<th>Apologies:</th>
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<tbody>
<tr>
<td>Professor Wendy Loughlin (Chair)</td>
<td>Professor Gary Rogers</td>
<td>Assoc Prof Ray Tedman (Item 3.0)</td>
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<td>Professor Nan Bahr</td>
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<td>Assoc Prof Neil Harris (Item 6.0)</td>
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<td>Professor Ross Guest</td>
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<td>Professor Pene Mathew (Item 7.0)</td>
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<td>Professor Nick Buys</td>
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<td>Rosemary Marson</td>
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<td>Professor Richard John</td>
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<td>Assoc Professor Halim Rane</td>
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<td>Dr Anita Love</td>
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<td>Dr Rene Hexel</td>
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<td>Ms Kathy Grgic</td>
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<td>Dr Judith Williams</td>
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<td>Ms Louise Howard</td>
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<td>Ms Sharon Clifford (Secretary)</td>
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MINUTES

1.0 CONFIRMATION OF MINUTES

The minutes of the 6/2015 (July) meeting were taken as read and confirmed.

2.0 DECLARATION OF INTERESTS

No members identified any conflict of interest, as outlined in the University policy, Conflict of Interest and Personal Relationships in the Workplace, which exists in respect of any of the items on the Agenda.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

3.0 LAW NEW PROGRAM PROPOSAL (2015/6004353)

GRADUATE CERTIFICATE IN GLOBAL LAW PRACTICE

MASTER OF GLOBAL LAW

3.1 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (2/2015), considered the proposal to introduce the Graduate Certificate in Global Law Practice and Master of Global Law, as described in 2015/6004353, for introduction in Teaching Period 3 2016.

3.2 Professor Pene Mathew attended the meeting to speak to this item. The Master of Global Law is a 120CP Masters (Coursework) to be offered fully online under the Griffith Pearson Alliance. The program will be offered over two years comprising six courses per year which will be taught consecutively over six teaching periods, as contained in the spreadsheet (2015/6004354) which outlines the carousel model for this program.
3.3 To be eligible for admission to the Graduate Certificate in Global Law Practice, applicants must have:
- Any Bachelor degree from a recognised University (or another tertiary education institution of equivalent standing) with a minimum GPA of 4.0 (using a 7.0 point scale); OR
- A minimum of five years equivalent full-time professional work experience in a relevant field.

3.4 To be eligible for admission to the Master of Global Law, applicants must have:
- A related Bachelor degree or higher from a recognised University (or another tertiary education institution with a minimum GPA of 4.0 (using a 7.0 scale)); OR
- A Griffith Graduate Certificate in Global Law Practice (or an equivalent qualification) with a minimum GPA of 4.0 (using a 7.0 scale). Students with a Griffith Graduate Certificate in Global Law Practice will receive 40 credit points of advanced standing.

3.5 The English language requirements for these programs are higher than the standard requirements for postgraduate programs. The minimum English language requirements for such applicants for entry to this program are as follows:
- A minimum overall band score of 7.0 on IELTS (Academic) with no sub-score of less than 6.5
- OR a minimum score of 580 on TOEFL
- OR an internet-based (iBT) TOEFL score of 92 (no score less than 22)
- OR no score less than 4 in each skill of the ISLPR (conducted by ISLPR Language Services only)
- OR a minimum grade of C on the Cambridge Certificate of Proficiency in English (CPE)
- OR an overall score of 68 in the Pearson Test of English (Academic) with a minimum of 60 in all Communicative Skills.

3.6 To be eligible for the award of Graduate Certificate in Global Law Practice (GCertGlobalLawPrac), a student must acquire 40 credit points for prescribed courses.

3.7 To be eligible for the award of Master of Global Law (MGlobalLaw), a student must acquire 120 credit points for prescribed courses.

3.8 In considering the proposal Programs Committee commented and noted as follows:
- In accordance with the AQF Level 9 criteria for a Masters (Coursework) degree, the School is asked to amend the proposal to advise where students will undertake the research component.
- In relation to the section on INS Learning & Teaching, members noted the comment that “the academic element will be seeking INS Learning & Teaching resources to support online course development and development of new material and resources”. The Committee noted further work needs to be undertaken within the Arts, Education and Law Group to scope the development work required.

Resolution

3.9 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (2/2015) resolved to recommend to Academic Committee the proposal to introduce the Graduate Certificate in Global Law Practice and Master of Global Law, subject to amendments as outlined above (revised document 2015/6009106), for introduction in Teaching Period 3 2016.

4.0

GBS NEW PROGRAM PROPOSAL/MAJOR CHANGES (2015/6002080)
5678/5679 MASTER OF MARKETING ADVANCED
5629/5630 MASTER OF MARKETING
3068/3069 GRADUATE CERTIFICATE IN MARKETING
5639 MASTER OF BUSINESS/MASTER OF MARKETING
5690 MASTER OF MARKETING/MASTER OF SUPPLY CHAIN MANAGEMENT

4.1 Programs Committee, on executive recommendation of the Dean (Learning and Teaching), Griffith Business School (21 August 2015), considered the proposal to introduce the Master
of Marketing Advanced (5678/5679) and proposed major changes to the Master of Marketing (5629/5630), Graduate Certificate in Marketing (3068/3069), Master of Business/Master of Marketing (5639) and Master of Marketing/Master of Supply Chain Management (5690), as described in 2015/6002080, for introduction in Semester 1 2016.

4.2 The Dean Learning and Teaching (Griffith Business School) introduced this item and advised the Committee that during 2015 the Griffith Business School (GBS) has experienced a decline in international demand for the Group’s Masters programs. In response to this decline, and following approval by the Academic Provost, the GBS is introducing a suite of two year advanced 160 credit point Masters by Coursework programs. These programs provide an opportunity to further expands program offerings internationally. The programs build on the existing 120 credit point Masters programs by offering an additional 40 credit points which will provide advanced learning and experiential development opportunities for students.

4.3 As a consequence of introducing this new program, changes are also proposed to the Master of Marketing (5629/5630), Graduate Certificate in Marketing (3068/3069), Master of Business/Master of Marketing (5639) and Master of Marketing/Master of Supply Chain Management (5690).

4.4 To be eligible for admission to the Master of Marketing Advanced, a student must:
- hold any Bachelor degree from a recognised University (or another tertiary institution of equivalent standing) with a minimum GPA of 4.0 (using a 7.0 scale).

4.5 The University’s standard minimum English language requirements for admission to University programs will apply.

4.6 To be eligible for the award of Master of Marketing Advanced (MMarkAdvanced), a student must acquire 160 credit points as prescribed below:

<table>
<thead>
<tr>
<th>Standard Pathway</th>
<th>Dissertation Pathway</th>
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<tr>
<td>- gain 80 credit points for the core courses</td>
<td>- gain 90 credit points for the core courses</td>
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<tr>
<td>- gain 80 credit points for elective courses</td>
<td>- gain 30 credit points for elective courses</td>
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Resolution

4.7 Programs Committee resolved to recommend to Academic Committee the new program proposal for the Master of Marketing Advanced (5678/5679) and proposed changes to the Master of Marketing (5629/5630), Graduate Certificate in Marketing (3068/3069), Master of Business/Master of Marketing (5639) and Master of Marketing/Master of Supply Chain Management (5690), as described in 2015/6002080, for introduction in Semester 1 2016.

5.0 MED NEW PROGRAM PROPOSAL (2015/6003093)
5691 MASTER OF INTERNATIONAL PUBLIC HEALTH

5.1 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), considered the new program proposal for the Master of International Public Health (5691) to be offered at South Bank and Online, as described in 2015/6003093, for implementation in Semester 1 2016.

5.2 Associate Professor Neil Harris attended the meeting to speak to this item. The program proposal outlines the Group’s intention to offer a 160CP Master of International Public Health that articulates with the current 120CP Master of Public Health. The additional 40CP will focus on international public health practice and incorporate the opportunity for field experience or placement with an international public health application.

5.3 The concept for the new program arose from the 5 year program review of the Master of Public Health conducted in 2014 which included extensive industry consultations including AusAID, Public Health Association of Australia and Australian Health Promotion
Association, among others. As part of the consultation process, the idea of a 160CP Master of Health program was discussed. In particular, it was agreed that the 160CP Master of International Public Health will provide a program structure and duration better aligned with international market expectations. The content is to include all of the 120CP Master of Public Health offering plus additional material tailored for advanced international public health practice.

5.4 To be eligible for admission to the Master of International Public Health applicants must have:
- a related Bachelor from a recognised University (or another tertiary education institution of equivalent standing); OR
- a Graduate Certificate in Public Health from Griffith University with a minimum GPA of 4.0 (using a 7.0 scale) (applicants with the Griffith Graduate Certificate in Public Health will be eligible for 40 credit points of advanced standing);
- a related Graduate Certificate (or equivalent qualification) from a recognised University (or another tertiary education institution of equivalent standing) (applicants may be eligible for up to 40 credit points of credit).

5.5 The University’s standard minimum English language requirements for admission to University programs will apply.

5.6 The degree requirements for the Master of International Public Health are outlined below, both for students admitted to complete 160CP and for students admitted with Advanced Standing to complete 120CP:

To be eligible for the award of Master of International Public Health (MIntPH), a student must acquire 160 credit points as prescribed below:

**Standard pathway:**
- gain 80 credit points for the core courses;
- gain 40 credit points from the listed elective courses (from List B)
- gain 40 credit points from the listed elective courses (from List C)

**Dissertation pathway:**
- gain 70 credit points for the core courses;
- gain 10 credit points from the listed elective courses (from List B);
- successfully complete the 40 credit point dissertation.
- gain 40 credit points from the listed elective courses (from List C)

To be eligible for the award of Master of International Public Health (MIntPH), a student admitted with 40 credit points of advanced standing must acquire 120 credit points as prescribed below:

**Standard pathway:**
- gain 40 credit points for the core courses;
- gain 40 credit points from the listed elective courses (from List B)
- gain 40 credit points from the listed elective courses (from List C)

**Dissertation pathway:**
- gain 30 credit points for the core courses;
- gain 10 credit points from the listed elective courses (from List B);
- successfully complete the 40 credit point dissertation.
- gain 40 credit points from the listed elective courses (from List C)

5.7 In considering the proposal Programs Committee commented and noted as follows:
- In relation to section 7.1 Involvement of other Schools in the Program Development Process, the Dean Learning and Teaching (Griffith Sciences) queried the nature and extent of the consultation process between the relevant Schools in Griffith Health and Griffith Sciences, and the School of Environment in particular. Although Associate Professor Neil Harris and the Dean Learning and Teaching (Griffith Health) outlined the consultation process, the Committee agreed that further consultations between the two Groups, including the Head of School for Environment, is to be undertaken before the program proposal is forwarded to Academic Committee for approval.
- Reference in Section 11.1 Admission requirements to examples of related bachelor degrees is to be removed, in line with work undertaken earlier in the year to remove complex admission requirements.
Resolution

5.8 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), resolved to recommend to Academic Committee the new program proposal for the Master of International Public Health (5691) to be offered at South Bank and Online, subject to amendments and consultations as outlined above (revised document 2015/6009099), for implementation in Semester 1, 2016.

6.0 MED NEW PROGRAM PROPOSAL (2015/6003121)

5681 MASTER OF RURAL MEDICINE
GRADUATE DIPLOMA OF RURAL MEDICINE (EXIT POINT ONLY)

6.1 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), considered the new program proposal for the Master of Rural Medicine (5681) and Graduate Diploma of Rural Medicine (exit point only), as described in 2015/6003121.

6.2 Associate Professor Ray Tedman attended the meeting to speak to this item. The aim of this program is to provide an academic structure to support training towards the speciality qualification of general practice, including rural medicine. No such program currently exists in the higher education sector. Students for this Masters program will be qualified medical practitioners preparing for fellowship examinations with the Royal Australian College of General Practice or the Australian College of Rural and Remote Medicine. The program is also available to those who have previously achieved this vocational endpoint and registration seeking to fulfill quality improvement and continuous professional development (QI&CPD) and continuous medical education (CME) requirements of the Colleges to maintain their specialist vocational registration.

6.3 The 120CP Master of Rural Medicine is an AQF Level 9 masters (Coursework) program with a blended delivery of practice-based experience and learning, academic learning and teaching, and research. The learning aims for this program are mapped against the rural curricula of the speciality Colleges in primary care medicine (ACRRM and RACGP)

6.4 To be eligible for admission to the Master of Rural Medicine applicants must have:
- Completed prevocational medical training having achieved a minimum of general medical registration; and
- Current general medical registration in Australia accredited by AHPRA; and
- Current employment as a medical practitioner or have a professional placement in a training program for medical practitioners.

6.5 All internationally qualified applicants for registration, or applicants who qualified for registration in Australia but did not complete their secondary education in English, must demonstrate that they have the necessary English language skills for registration purposes. All applicants must be able to demonstrate English language skills at IELTS academic level 7 or the equivalent, and achieve the required minimum score in each component of the IELTS academic module, OET or specified alternatives.

6.6 To be eligible for the award of the Master of Rural Medicine (MRuralMed), a student must acquire 120 credit points as prescribed below:

Standard pathway
- gain 100 credit points for the prescribed core courses and
- gain 20 credit points from the listed elective or approved free choice elective courses

Dissertation pathway
- gain 120 credit points for the prescribed core courses

Exit point
To be eligible for the award of the Graduate Diploma of Rural Medicine (GDipRuralMed), a student must acquire 80 credit points as prescribed below:
- gain 80 credit points for the prescribed core courses

Students who exit with the Graduate Diploma will not be eligible for re-admission to complete the Master of Rural Medicine.

6.7 In considering the proposal Programs Committee commented and noted as follows:
- The School of Medicine has a long-standing partnership with Queensland Rural Medical Education (QRME) and noted that this partnership conducts the rural stream of the Griffith Medical Program, which is overseen by a joint appointment between Griffith University and the QRME. In the absence of any formal legal agreement between QRME and the University the Health Group is advised to mitigate any risk to the continued offering of this program.

- This program is not available to international students in Australia on a Student visa.

Resolution

6.8 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), resolved to recommend to Academic Committee the new program proposal for the Master of Rural Medicine/Graduate Diploma of Rural Medicine (exit point only), as described in 2015/6003121, for introduction in Semester 1, 2016.

7.0 MED NEW PROGRAM PROPOSAL (2015/6003107)
3336 GRADUATE CERTIFICATE IN HEALTH INFORMATICS

7.1 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), considered the new program proposal for the Graduate Certificate in Health Informatics (3336) to be offered at South Bank and Online, as described in 2015/6003107, for implementation in Semester 1, 2016.

7.2 The Dean (Learning and Teaching – Griffith Health) introduced this item and advised the Committee that the School of Medicine proposes to establish a Graduate Certificate in Health Informatics program at Griffith University, and that it provides an exit point qualification from the Master of Health Services Management (5586) and Master of Advanced Health Services Management (5627).

7.3 The Graduate Certificate in Health Informatics will be offered part-time and completed over the period of one year. This offering will be of interest to prospective students who are typically full-time employees in the health and/or information management industries.

7.4 To be eligible for admission to the Graduate Certificate in Health Informatics, applicants must have:
- any Bachelor degree; or
- a health-related diploma PLUS two years relevant work experience in the health or aged-care sector; or
- a minimum of five years equivalent full-time work experience in administrative, management and leadership roles within healthcare organisations (students would be expected to have career goals to work in health-related organisations).

7.5 The University’s standard minimum English language requirements for admission to University programs will apply.

7.6 To be eligible for the award of Graduate Certificate in Health Informatics (GCertHealthInf), a student must acquire 40 credit points for core courses.

7.7 In considering the proposal Programs Committee commented and noted as follows:
- A Graduate Certificate in Health Informatics (3279), offered via Open Universities Australia, has been withdrawn. It was proposed this program be offered under the Griffith Pearson Alliance but it was not taken up by Pearson.
- The School is asked to advise whether the statements in sections 10.4.3 and 10.4.4 Programs Committee referring to professional accreditation by the Australasian College of Health Service Management (ACHSM) refer to this Graduate Certificate.
- In response to a query regarding Library Resources outlined in Section 6 it was agreed the School will need to liaise with Library and Learning Services staff to ensure resources, including any software requirements, are available to students.
- The information for the Master of Health Services Management on Degree and Career Finder and Programs and Courses websites needs to be updated to add the Graduate Certificate in Health Informatics as an exit point.
Resolution

7.8 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), resolved to recommend to Academic Committee the new program proposal for the Graduate Certificate in Health Informatics (3336) to be offered at South Bank and Online, as described in 2015/6003107, for implementation in Semester 1, 2016.

8.0 NSC NEW PROGRAM PROPOSAL (2015/6004095)
3334 GRADUATE CERTIFICATE IN CRIME SCENE INVESTIGATION

8.1 Programs Committee considered the new program proposal for the Graduate Certificate in Crime Scene Investigation (3334), as described in 2015/6004095, for implementation in Semester 1, 2016.

8.2 The Dean (Learning and Teaching Griffith Sciences) introduced this item. This proposed Graduate Certificate is a 2-year part-time (40CP) program to be offered to officers nominated by the Queensland Police Service (QPS) Scientific Section as part of their mandatory professional training. The program will be based on nationally-agreed Australian and New Zealand Policing Advisory Agency (ANZPAA) Education and Training Guidelines introduced in 2013. This program will also provide the basis for Crime Scene Investigators to be accredited through the Australasian Field Forensic Science Accreditation Board (AFFSAB) as training based on the guidelines will be a pre-requisite for accreditation.

8.3 Applicants for the Graduate Certificate in Crime Scene Investigation will be selected by the QPS. All students must have a recognised Science Degree or equivalent. This program is not available to International students.

8.4 To be eligible for the award of Graduate Certificate in Crime Scene Investigation (GCertCSI), a student must acquire 40 credit points for core courses.

8.5 In considering the proposal Programs Committee commented and noted as follows:
- Programs Committee noted that a Memorandum of Understanding between Griffith University and the Queensland Police Force is being considered for final approval; until finalised this program proposal will not be forwarded to Academic Committee for approval or published on the Programs and Courses website.
- The proposal needs to be revised to include Program Learning Outcomes.
- The course names listed in Section 10.15 need to be confirmed, following advice from the Dean (Learning and Teaching) Griffith Sciences that alternative titles may have been put forward.

Resolution

8.6 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), resolved to recommend to Academic Committee the new program proposal for the Graduate Certificate in Crime Scene Investigation (3334), subject to amendments as outlined above (revised document 2015/6009098), for implementation in Semester 1, 2016.

9.0 NRS FIVE YEAR PROGRAM REVIEW (2015/6003044)
MAJOR CHANGE PROPOSAL (2015/6003108)
1161/1162/1165 BACHELOR OF NURSING

9.1 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), considered the five year program review Implementation Plan (2015/6003044), QIBT Pathway (2015/6003110) and proposal for changes to the Bachelor of Nursing (1161/1162/1165), as described in 2015/6003108, for implementation in Semester 1, 2016.

9.2 The program proposal seeks approval to implement changes to the Bachelor of Nursing (1162/1163/1165) onshore program based on recommendations from the extensive
curriculum review and development process undertaken in 2014-2015 in consultation with the Board of Nursing Registration.

9.3 In addition to the implementation of a new Bachelor of Nursing curriculum, the following changes to the program will also occur effective Semester 1, 2016:
- The Gerontological Nursing and Mental Health Nursing strands will be withdrawn from the Bachelor of Nursing (1161 – Nathan campus) for commencing students.
- The Indigenous strand (Semester 2 entry) will be withdrawn from the Bachelor of Nursing (1165 – Logan campus) for commencing students.
- The Bachelor of Nursing program structure will be comprised of 230 credit points of core courses and a 10 credit point free choice elective.
- The clinical placement hours in the program will be increased by 40 to 880 hours.
- The Program Learning Outcomes have been revised to align with the 2016 – 2021 Curriculum.
- New course codes will be implemented for all courses in the Bachelor of Nursing 2016 – 2021 curriculum. The Head, School of Nursing and Midwifery received approval from the Deputy Academic Registrar on 28 February 2015 to allocate new course codes to all courses within the program.
- ANMAC requested changes to the QBIT pathway into the second year of the Bachelor of Nursing 2016 - 2021 that involve replacing 1809NRS Effective Nursing Practices with 1804NRS Psychosocial Development Across the Lifespan (refer to 2015/6003110).

9.4 There are no changes to the admission requirements for this program.

Recommendation

9.5 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), resolved to recommend the five year program review Implementation Plan (2015/6003044) and proposal for changes to the Bachelor of Nursing (1161/1162/1165), as described in 2015/6003108, to Academic Committee for implementation in Semester 1, 2016.

10.0 DOH FIVE YEAR PROGRAM REVIEW (2015/6003122)
MAJOR CHANGE PROPOSAL (2015/6003094)
1260 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY

10.1 Programs Committee, on executive recommendation of the Health Group Board (27 August 2015) considered the five year program review Implementation Plan (2015/6003122) and proposal for a major change to the Bachelor of Oral Health in Dental Technology (1260), as described in 2015/6003094, for introduction at the Gold Coast campus in Semester 1, 2016.

10.2 The major change to the Bachelor of Oral Health in Dental Technology (1260) is a result of the five year program review conducted in 2015. The aims of the major change are summarised below:
- Engage students in dental technology practices earlier in the curriculum to improve knowledge of their professional role and requirements;
- Streamline curriculum and avoid duplication of content;
- Remove 1001MSC Essentials of Chemistry and Physics as a core course from the program and add the required physics components to the new 20 CP course 1010DOH Introduction to Dental Technology;
- Reorganise content and engage learners by removing 1004DOH Laboratory Materials and move content to 1010DOH Introduction to Dental Technology. Much of the current theory in 1004DOH Laboratory Materials is duplicated in Prosthetic Technology 1-4 courses in following years of the program when the materials are applied in the corresponding Laboratory Practicum 1-4 courses;
- Introduce students to the basic materials and physics principles that underpin dental technology by designing the course 1010DOH Introduction to Dental Technology (20CP) that will include underpinning chemistry and materials knowledge, and will also start essential skills development. The introduction of this course will also
further differentiate the BOH in Dent Tech (1260) from the BOH in Dent Science program and should improve student retention, deter students from using BOH in Dent Tech (1260) as a pathway to BOH in Dent Science (1259);
- Engage with local dental technology professionals to contribute as guest lecturers in the 1010DOH Introduction to Dental Technology course; and
- Reduce the requirement for external work experience placements by replacing 8 weeks work experience with 80 hours or 2 weeks.

10.3 To be eligible for the award of Bachelor of Oral Health in Dental Technology (BOralH), a student must acquire 240 credit points as prescribed below:
- gain 240 credit points for the prescribed courses
- successfully complete all first year courses before proceeding to second year courses
- successfully complete (in years one, two and three) all courses in one semester before proceeding to the next semester
- complete a recognised first aid certificate with CPR (at their own expense) by the end of the first semester in Year 1 - certificates that expire during the program must be renewed.
- satisfactorily complete 2 weeks (80 Hours) work experience independent of the laboratory practice completed on site within the School - the work experience must be approved by the School and can commence from Semester 2, Year 1 and must be completed by Semester 2, Year 3 (Week 10).
- no more than 100 credit points at first year level and
- at least 60 credit points at third year level.

10.4 There are no changes to the current admission requirements for the revised Bachelor of Oral Health in Dental Technology.

10.5 In considering the proposal Programs Committee commented and noted as follows::
- The program structure for prior cohorts needs to be amended to show that students could either complete the new 20CP course 1010DOH Introduction to Dental Technology or the two 10CP withdrawn courses 1001MSC Essentials of Chemistry and Physics and 1004DOH Laboratory Materials.

Resolution

10.6 Programs Committee, on executive recommendation of the Health Group Board (27 August 2015 meeting), resolved to recommend to Academic Committee:
- the Implementation Plan for the five year program review (2015/6003122); and
- the consequent proposal for major changes to the Bachelor of Oral Health in Dental Technology (1260), subject to amendments as outlined above (revised document 2015/6009102), for introduction at the Gold Coast campus in Semester 1, 2016.

11.0 HSV MAJOR CHANGE PROPOSAL (2015/6003104)
1095 BACHELOR OF CHILD AND FAMILY STUDIES

11.1 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), consider the proposal for changes to the Bachelor of Child and Family Studies (1095), as described in 2015/6003104, for implementation in Semester 1, 2016.

11.2 This program proposal seeks approval to:
- Extend the program so that it is available at the Gold Coast campus;
- Introduce changes to the advanced diploma strand that will replace the postgraduate online course offerings with undergraduate online offerings; and
- Change the degree requirements to include a decrease in the available free choice electives from 30CP to 20CP.

11.3 In considering the proposal Programs Committee commented and noted as follows::
- Programs Committee was advised that this proposal has been prepared in an out-of-phase cycle of the University's Program Profile Planning process. The approval for
this program to proceed is currently with the Academic Provost, and cannot be finalised until a decision has been made.

Resolution

11.4 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), resolved to recommend to Academic Committee the proposal for changes to the Bachelor of Child and Family Studies (1095), provided the Academic Provost approves the offering at the Gold Coast campus, as described in 2015/6003104, for implementation in Semester 1, 2016.

12.0 HSV MAJOR CHANGE PROPOSAL (2015/6003105)
1263 BACHELOR OF HUMAN SERVICES/BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE

12.1 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), considered the proposal to offer the Bachelor of Human Services/Bachelor of Criminology and Criminal Justice (1263) at the Gold Coast campus, as described in 2015/6003105, for implementation in Semester 1, 2016.

12.2 This program proposal seeks approval to:
- Offer the program on the Gold Coast campus;
- Introduce a semester 2 offering of the program; no additional courses will be required in providing this option; and
- Offer the following HSV elective courses to the Semester 1 and Semester 2 intakes: 1015HSV Human Behaviour; 3013HSV Middle Years and Youth; 4001HSV Developing Practice and Leadership; 3037HSV Evaluation, Effectiveness and Outcomes.

12.3 There are no changes to the admission and degree requirements for this program.

12.4 In considering the proposal Programs Committee commented and noted as follows:
- Programs Committee was advised that this proposal has been prepared in an out-of-phase cycle of the University’s Program Profile Planning process. The approval for this program to proceed is currently with the Academic Provost, and cannot be finalised until a decision has been made.

Resolution

12.5 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), resolved to recommend to Academic Committee the proposal to offer the Bachelor of Human Services/Bachelor of Criminology and Criminal Justice (1263, provided the Academic Provost approves the offering at the Gold Coast campus, as described in 2015/6003105, for implementation in Semester 1, 2016.

13.0 AHS MAJOR CHANGE PROPOSAL (2015/6003079)
1171 BACHELOR OF EXERCISE SCIENCE

13.1 Programs Committee, on executive recommendation of the Dean (Learning and Teaching), Griffith Health (21 July 2015), considered the proposal for changes to the Bachelor of Exercise Science (1171), as described in 2015/6003079, for implementation from Semester 1, 2015.

13.2 In accordance with Exercise and Sports Science Australia (ESSA) accreditation procedures, graduates of the Bachelor of Exercise are required to complete the introduction of an ESSA Accreditation Stream as part of this program. As such, all graduates of the ESSA Accreditation Stream must include their Australian Higher Education Graduation Statement (AHEGS) when submitting their exercise science membership application to ESSA.
13.3 Programs Committee noted a letter from ESSA outlining their accreditation status for the Bachelor of Exercise Science, dated December 2014.

13.4 The introduction of the ESSA Accreditation Stream requires a specific program structure and academic plan in order to maintain valid accreditation status. The following modified program structure has been accepted by ESSA:

**ESSA Accreditation Stream**

To be eligible for the award of Bachelor of Exercise Science (BExSc), a student must acquire 240 credit points as prescribed below:

- gain 240 credit points for core courses
- gain no more than 100 credit points at first year level
- gain at least 60 credit points at third year level
- gain no more than 20 credit points for courses in which a grade of Pass Conceded has been attained
- students must complete a recognised First Aid Certificate with CPR (at their own expense) for the following courses:
  - 2030AHS Field Project A
  - 3002AHS Field Project B
  - 3007AHS Injury Prevention and Management

**English Language Enhancement**

Domestic students enrolled in this program whose first language is not English may complete the following English Language Enhancement Course as an elective.

- 5902LAL Language and Communication for Health.

13.5 There are no changes to the admission requirements for this program.

13.6 In considering the proposal Programs Committee commented and noted as follows::

- This program provides an alternative pathway to the Master of Physiotherapy, provided graduates have completed prerequisite courses and achieved the required GPA. This proposal enables students undertaking the ESSA stream in this to complete a structure that enables them to obtain accreditation.
- International students who are required to complete the ELEC course may only undertake the Standard Stream of this program, as they cannot be required to undertake more than 240 credit points to meet program requirements. The proposal is to be amended accordingly.
- A revised letter regarding the professional accreditation of this program has been provided by Exercise and Sports Science Australia (ESSA), acknowledging some course changes to the program.

**Resolution**

13.7 Programs Committee resolved to recommend to Academic Committee the major change proposal for the Bachelor of Exercise Science (1171), subject to amendments as outlined above (revised document 2015/6009102), for implementation from Semester 1, 2015.

14.0 GBS MAJOR CHANGE PROPOSAL (2015/6002092)

**1389, 1399 BACHELOR OF GOVERNMENT AND INTERNATIONAL RELATIONS**

14.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (21 August 2015), considered the proposal for changes to the Bachelor of Government and International Relations (1389/1399), as described in 2015/6002092, for implementation in Semester 1, 2016.

14.2 The proposal seeks approval to add the 60CP Islam-West Relations major to the Bachelor of Government and International Relations. This major, currently offered in the Bachelor of Arts, is designed to provide students with knowledge and skills to effectively deal with issues concerning Islam and Muslims in intercultural and international contexts. The courses that comprise the major are designed to prepare students for postgraduate studies as well as work in a range of government departments and agencies, non-government organisations, media and other organisations in the public and private sectors.
14.3 Programs Committee requested that the proposal be revised to include the 60CP major in Islam-West Relations in the list of majors on page 5 of the document.

Resolution

14.4 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (21 August 2015), resolved to recommend to the Academic Committee the proposal for changes to the Bachelor of Government and International Relations (1389/1399), as described in 2015/6002092, for implementation in Semester 1, 2016.

15.0 GFS MAJOR CHANGE PROPOSAL (2015/6001111) 1179 BACHELOR OF ANIMATION

15.1 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (27 August 2015), considered the proposal for changes to the Bachelor of Animation (1179), as described in 2015/6001111, for implementation in Semester 1, 2016.

15.2 The proposal seeks approval to introduce the following changes:
- Upgrade the three 60 credit point elective majors to 80 credit point award majors;
- Change the title of the Computer Generated Imagery Technical director major to Technical Direction.

15.3 The degree requirements for this program are proposed.

Domestic students and International students not required to complete the ELE Course:
To be eligible for the award of Bachelor of Animation (BAnim), a student must acquire 240 credit points as prescribed below:
- gain 80 credit points for the prescribed first year courses
- gain a total of 160 credit points for all second and third year courses including:
  o 40 credit points of core Animation courses,
  o 40 credit points of electives,
  o an 80 credit point award major from the following list:
    - Animating
    - Art Direction
    - Technical Direction
- gain no more than 100 credit points at first year level
- gain a minimum of 60 credit points at final year level.

For International students required to complete the ELE course:
To be eligible for the award of Bachelor of Animation (BAnim), a student must acquire 240 credit points as prescribed below:
- gain 70 credit points for the prescribed first year courses
- gain 10 credit points for the English Language Enhancement course 5904LAL Language and Communication for Arts and Social Sciences (International students are advised to select 1114GFS Reading the Moving Image as an elective later in their program)
- gain a total of 160 credit points for all second and third year courses including:
  o 40 credit points of core Animation courses and
  o 40 credit points of electives, and
  o students must also complete an 80 credit point award major from the following list:
    - Animating
    - Art Direction
    - Computer Generated Imagery Technical Direction
- gain no more than 100 credit points at first year level
- gain a minimum of 60 credit points at final year level.

Resolution

15.4 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (27 August 2015), resolved to recommend to the Academic Committee the proposal
for changes to the Bachelor of Animation (1179), as described in 2015/6001111, for implementation in Semester 1, 2016.

16.0 CCJ MAJOR CHANGE PROPOSAL (2015/6001112)
5606, 5503 MASTER OF CRIMINOLOGY AND CRIMINAL JUSTICE
3152, 3225 GRADUATE CERTIFICATE IN CRIMINOLOGY AND CRIMINAL JUSTICE

16.1 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (27 August 2015), considered the proposal for changes to the Graduate Certificate in Criminology and Criminal Justice (3152, 3225) and Master of Criminology and Criminal Justice (5606, 5503), as described in 2015/6001112, for implementation in Semester 1, 2016.

16.2 The proposed changes aim to create a nested articulation pathway from the Graduate Certificate to the masters programs to ensure the continued sustainability of this program. It is also proposed that the mode of delivery for the Graduate Certificate in Criminology and Criminal Justice be changed to online only.

16.3 The proposed changes comprise:

**Graduate Certificate in Criminology and Criminal Justice** (for both Griffith and OUA programs)
- Removing two core courses and replacing with postgraduate listed electives to enable an articulation pathway into the Master's program.
- 7042CCJ (Theories of Crime) renamed “Criminological Theories” to enhance clarity of pathway to advanced course in the Master’s program.
- Removing the 3rd year undergraduate courses as electives.
- Changing to online only delivery.

**Master of Criminology and Criminal Justice** (for both Griffith and OUA programs)
- Adjustment of the volume of learning for students entering with a level 8 Graduate Certificate in the same discipline. These students will receive 40CP of advanced standing.
- Clarification of the eligibility for entry into the dissertation pathway, including increasing the entry GPA to 5.5, and the splitting the dissertation (30CP) into 10CP parts to better manage part-time progression.
- Introduction of program director/adviser discretion to approve relevant non-listed electives.
- Some course name changes (for 7036CCJ, 7037CCJ, 7040CCJ, 7044CCJ) to ensure greater clarity between postgraduate courses and honours courses that previously had been co-taught.

16.4 There are no changes to the admission requirements for the Graduate Certificate in Criminology and Criminal Justice.

16.5 To be eligible for admission to the **Master of Criminology and Criminal Justice**, a student must hold:
- a three-year bachelor degree in a related discipline from a recognised tertiary institution with a minimum GPA of 4.0 (on a 7-point scale); OR
- a Bachelor Honours degree in a related discipline or hold a Graduate Certificate of Criminology and Criminal Justice with a minimum GPA of 4.0 (on a 7-point scale). (students will receive 40 credit points of advanced standing).

16.6 To be eligible for the award of **Graduate Certificate in Criminology and Criminal Justice (GCertCCJ)**, a student must acquire 40 credit points as prescribed below:
- gain 20 credit points for the core courses; and
- gain 20 credit points for the elective courses.

16.7 To be eligible for the award of **Master of Criminology and Criminal Justice (MCCJ)**, a student must acquire 120 credit points as prescribed below:

**Standard pathway**:
- gain 80 credit points for core courses including 7047CCJ Independent Project (20 credit points); and
- gain 40 credit points for elective courses.

**Dissertation pathway:**
- gain 90 credit points for core courses including 8092CCJ Dissertation (30 credit points); and
- gain 30 credit points for elective courses.

16.8 To be eligible for the award of Master of Criminology and Criminal Justice (MCCJ), a student **admitted with 40 credit points of advanced standing** and must acquire 80 credit points as prescribed below:
- gain 70 credit points for the core courses; and
- gain 10 credit points for an elective course.

16.9 In considering the proposal Programs Committee commented and noted as follows::
- The School is asked to write to students currently enrolled in the program to be advised they can move to the new program arrangements if they choose, and that any students choosing to do so will need to have their ‘requirement term’ changed.
- This program is available via Open Learning Australia (OUA) the School is asked to provide information about corresponding changes to the OUA courses.

**Resolution**

16.10 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (27 August 2015) resolved to recommend to Academic Committee the proposal for changes to the Graduate Certificate in Criminology and Criminal Justice (3152, 3225) and Master of Criminology and Criminal Justice (5606, 5503), as described in 2015/6001112, for implementation in Semester 1, 2016.

17.0 **CCJ MAJOR CHANGE PROPOSAL (2015/6001113)****  
5617, 5503 MASTER OF FORENSIC MENTAL HEALTH  
3154, 3225 GRADUATE CERTIFICATE IN FORENSIC MENTAL HEALTH

17.1 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (27 August 2015), considered the proposal for changes to the Graduate Certificate in Forensic Mental Health (3154, 3225) and Master of Forensic Mental Health (5617, 5503), as described in 2015/6001113, for implementation in Semester 1, 2016.

17.2 The proposal seeks approval to introduce the following changes:

- **Graduate Certificate in Forensic Mental Health** (for both Griffith and OUA programs)
  - Removing two core courses and replacing with postgraduate listed electives to enable an articulation pathway into the Master's program.

- **Master of Forensic Mental Health** (for both Griffith and OUA programs)
  - Adjustment of the volume of learning for students entering with a level 8 Graduate Certificate in the same discipline. These students will receive 40CP of advanced standing
  - Clarification of the eligibility for entry into the dissertation pathway
  - Introduction of program director/adviser discretion to approve relevant non-listed electives.

17.3 To be eligible for admission to the **Master of Mental Health**, a student must:
- hold a three-year bachelor degree in a related field (Psychology, Nursing, Criminology, Social Work or other mental health-related discipline) from a recognised tertiary institution with a minimum grade point average of 4.0 (on a 7-point scale) OR
- hold a Bachelor Honours degree in a related discipline or hold a Graduate Certificate in Forensic Mental Health with a minimum grade point average of 4.0 (on a 7-point scale). (students will receive 40 credit points of advanced standing).

17.4 To be eligible for the award of **Graduate Certificate in Forensic Mental Health (GCertForMentH)**, a student must acquire 40 credit points as prescribed below:
- gain 20 credit points for prescribed courses and
- gain 20 credit points for elective courses
17.5 To be eligible for the award of Master of Forensic Mental Health (MForMentH), a student must acquire 120 credit points as prescribed below:

**Standard Pathway:**
- gain 90 credit points for the core courses and
- gain 30 credit points for the elective courses.

**Dissertation Pathway:**
- gain 90 credit points for core courses including 8092CCJ Dissertation (30 credit points) and
- gain 30 credit points for elective courses.

17.6 To be eligible for the award of Master of Forensic Mental Health (MForMentH), a student admitted with 40 credit points of advanced standing and must acquire 80 credit points as prescribed below:
- gain 70 credit points for the core courses
- gain 10 credit points for an elective course.

17.7 In considering the proposal Programs Committee commented and noted as follows:
- The School is asked to write to students currently enrolled in the program to be advised they can move to the new program arrangements if they choose, and that any students choosing to do so will need to have their ‘requirement term’ changed.
- This program is available via Open Learning Australia (OUA) the School is asked to provide information about corresponding changes to the OUA courses.

**Resolution**

17.8 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (27 August 2015), resolved to recommend to the Academic Committee the proposal for changes to the Graduate Certificate in Forensic Mental Health (3154, 3225) and Master of Forensic Mental Health (5617, 5503), as described in 2015/6001113 for implementation in Semester 1, 2016.

18.0 **EDN MAJOR CHANGE PROPOSAL (2015/6001083)**

**3034 GRADUATE CERTIFICATE IN TRAINING AND DEVELOPMENT**

**5652 MASTER OF TRAINING AND DEVELOPMENT**

18.1 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (27 August 2015), considered the proposal for major changes to the Graduate Certificate in Training and Development and Master of Training and Development (3034/5652), as described in 2015/6001083, for introduction in Semester 1, 2016.

18.2 The proposed changes to these programs are summarised below:
- The introduction of advanced standing into the Master in Training and Development (MTD) which allows flexibility of entry for those with varying AQF qualifications which align with varying requirements for total volume of learning in order to achieve the award of Master of Training and Development.
- The Graduate Certificate in Training and Development (GCTD), which is presently an exit point from the MTD, will also be an entry point, facilitating the demand from industry for entry into postgraduate programs for personnel who hold appropriate VET qualifications, and a body of non-formal and informal learning and experience within the education and training sector assessed at AQF Level 7.
- Re introduce two popular electives into the MTD in order to meet demand from our international market

18.3 To be eligible for admission to the Graduate Certificate in Training and Development, applicants will require the following:
- hold a Bachelor degree in any discipline from a recognised University or another tertiary education institution of equivalent standing
- OR through portfolio evidence that shows appropriate VET qualifications, and a body of non-formal and informal learning and experience within the education and training sector.
18.4 To be eligible for admission to the Master of Training and Development, applicants will require the following:
- hold a Bachelor degree in any discipline from a recognised University or another tertiary education institution of equivalent standing
- OR hold a Bachelor degree in a related discipline from a recognised tertiary institution (students will be eligible for 40 credit points of advanced standing)
- OR hold a Graduate Certificate in a related discipline from a recognised tertiary institution (students will be eligible for 40 credit points of advanced standing)
- OR hold a Bachelor Honours degree or a Graduate Diploma (or equivalent) in a related discipline from a recognised tertiary institution (students will be eligible for 80 credit points of advanced standing).

18.5 To be eligible for the award of Master of Training and Development (MTrainDev), a student must acquire 160 credit points, as prescribed below:
- gain 80 credit points for core courses;
- gain 40 credit points for listed electives;
- gain 40 credit points for postgraduate electives offered in the Master of Education (5601) or a coherent set of courses from anywhere in the University with Program Director approval.

18.6 To be eligible for the award of Master of Training and Development (MTrainDev), a student admitted with 40 credit points of advanced standing must acquire 120 credit points as prescribed below:
- gain 50 credit points for core courses;
- gain 40 credit points for listed electives;
- gain 30 credit points for postgraduate electives offered in the Master of Education (5601) or a coherent set of courses from anywhere in the University with Program Director approval.

18.7 To be eligible for the award of Master of Training and Development (MTrainDev), a student admitted with 80 credit points of advanced standing must acquire 80 credit points as prescribed below:
- gain 50 credit points for core courses;
- gain 30 credit points for listed electives

18.8 To be eligible for the award of Graduate Certificate in Training and Development (GCertTrainDev), a student must acquire 40 credit points as prescribed below:
- gain 30 credit points for prescribed courses; and
- gain 10 credit points for a listed elective course.

18.9 In considering the proposal Programs Committee commented and noted as follows:
- The Admission Requirements need to be reviewed and simplified, particularly in relation to the second point on portfolio evidence; the School needs to articulate what they are looking for in terms of non-formal and informal learning experiences.

Resolution

18.10 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (27 August 2015), resolved to recommend to Academic Committee the proposal for major changes to the Graduate Certificate in Training and Development and Master of Training and Development (3034/5652), subject to amendments as outlined above (revised document 2015/6009101), for introduction in Semester 1, 2016.

19.0 LAL MAJOR CHANGE PROPOSAL (2015/6001115)

5623 MASTER OF TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES

19.1 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (27 August 2015), considered the proposal for changes to the Master of Teaching English to Speakers of Other Languages (5623), as described in 2015/6001115, for implementation in Semester 1 and Semester 2, 2016.
19.2 The changes to the current Master of Arts in TESOL (5623) have been proposed in response to the recommendations of the Applied Linguistics/TESOL Working Party Report (August 2014). The move of the TESOL programs and team from the School of Education and Professional Studies to the School of Languages and Linguistics has presented a range of opportunities to offer a wider range of courses and improve the University's market position in this area, both nationally and internationally.

19.3 The proposed changes comprise:
- Award Title: Master of Teaching English to Speakers of Other Languages;
- 80CP of core courses, replacing 40CP core and 40CP for elective courses
- Introduction of the 5 new 10CP courses, to replace existing courses
- Introduction of the following:
  - Academic depth and volume of study required in AQF Level 9 specifications for specialised knowledge and skills for research and professional practice and further learning are met;
  - A capstone experience in line with the Griffith Model's focusing on employability in relation to capability framework;
  - AQF compliance and on completing there is a clear pathway to HDR studies through a Graduate Diploma of Arts Research Studies or a Master of Arts Research.

19.4 To be eligible for admission to the Master of Teaching English to Speakers of Other Languages, a student must:
- complete the Graduate Certificate in Teaching of English to Speakers of Other Languages (TESOL) or an equivalent qualification in the same discipline from a recognised university

19.5 To be eligible for the award of Master of Teaching English to Speakers of Other Languages (MTESOL), students must acquire 80 credit points for prescribed courses.

19.6 The Dean, Learning and Teaching (AEL) advised that the School of Languages and Linguistics is seeking further advice on the marketability of the proposed award title, particularly in terms of recognition in the international student market. Subsequent to the meeting, the School confirmed the title of this award is as proposed in the program proposal.

Resolution

19.7 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (27 August 2015), resolved to recommend to Academic Committee the changes to the Master of Teaching English to Speakers of Other Languages (5623), as described in 2015/6001115, for implementation in Semester 1 and Semester 2, 2016.

20.0 GFS MAJOR CHANGE PROPOSAL (2015/6001116)
5572 MASTER OF SCREEN PRODUCTION
4158 GRADUATE DIPLOMA OF SCREEN PRODUCTION (EXIT POINT ONLY)
3265 GRADUATE CERTIFICATE IN SCREEN PRODUCTION

20.1 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (27 August 2015), considered the proposal for changes to the Graduate Certificate in Screen Production (3265), Graduate Diploma of Screen Production (exit point only, 4158) and Master of Screen Production (5572), as described in 2015/6001116, for implementation in Semester 1, 2016.

20.2 The proposal seeks approval to introduce the following changes:
- To no longer admit students to the Graduate Diploma of Screen Production and provide as an exit point from the Masters program. Students exiting the program with a Graduate Diploma will not be eligible to apply for entry to the Master of Screen Production.
- Add a coursework option for students not wishing to undertake the 40CP research pathway
- Add one new elective course 7702QCA Transnational Documentary Production
- Withdraw the 40CP elective course 7688GFS Extended Project Realisation

20.3 For admission to the Graduate Certificate in Screen Production applicants for this program must have:
- a Bachelor degree in an unrelated area (or equivalent) from a recognised university; and
- a portfolio of screen production or other relevant work, which may include documented professional experience or other evidence indicating the applicant's capacity to undertake and benefit from the program, for example, screenwriting samples, films (submitted on DVD or via VIMEO link), details of production or event management experiences.

20.4 For admission to the Master of Screen Production applicants for this program must have:
- a Bachelor degree in Screen Production (or equivalent) from a recognised university or equivalent; or Graduate Certificate in Screen Production and
- a portfolio of professional work, which may include documented professional experience or other evidence indicating the applicant's capacity to undertake and benefit from the program, for example, screenwriting samples, films (submitted on DVD or via VIMEO link), details of production or event management experiences. Those who have completed the Graduate Certificate of Screen Production (3265) need not submit a portfolio for entry to the Master of Screen Production.

20.5 The following changes to the degree requirements for this program are proposed:
To be eligible for the award of Master of Screen Production (MScrPr), a student must acquire 120 credit points as prescribed below:
- gain 10 credit points for 7628GFS Producing for Screen and Society in the 21st Century
- gain 50 credit points for one major including the course 7623GFS Research Folio Development
- gain 20 credit points for elective courses
- gain 40 credit points for the Research Folio Project (Research Pathway) OR 40 Credit Points for Masters Production Project (Standard Pathway)

20.6 To be eligible to exit the Master of Screen Production with the Graduate Diploma in Screen Production award, a student must acquire 80 credit points as prescribed below:
- gain 10 credit points for the core course
- gain 50 credit points for a specialisation including 20 credit points for the course Research Folio Development;
- gain 20 credit points for postgraduate listed elective courses
Students choosing to exit with a Graduate Diploma of Screen Production will not be eligible for admission to complete the Master of Screen Production at a later date.

20.7 Programs Committee requested the proposal be amended to refer to the Research pathway as the Research project pathway.

Resolution

20.8 Programs Committee, on the recommendation of the Arts, Education and Law Group Board (27 August 2015), resolved to recommend to the Academic Committee the proposal for changes to the Graduate Certificate in Screen Production (3265), Graduate Diploma of Screen Production (exit point only, 4158) and Master of Screen Production (5572), as described in 2015/6001116, for implementation in Semester 1, 2016.

21.0 GBS MAJOR CHANGE PROPOSAL (2015/6002085)
5675 MASTER OF BUSINESS ADVANCED

21.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (25 August 2015), considered the proposal for changes to the Master of Business Advanced (5675), as described in 2015/6002085, for implementation at the Gold Coast campus in Semester 1, 2016.
21.2 The Master of Business Advanced is a two year program in which students are required to complete one of two streams: professional and dissertation. It is proposed to add a coursework stream to the program for students who do not wish to complete the WIL and research options. No additional courses will be added to the overall suite of programs; students will select additional courses outside of those selected as part of their original specialisation. The additional courses will be selected from GBS postgraduate programs.

21.3 There are no changes to the admission or degree requirements for this program.

Resolution

21.4 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (25 August 2015), resolved to recommend the proposal for changes to the Master of Business Advanced (5675), as described in 2015/6002085, for implementation at the Gold Coast campus in Semester 1, 2016.

22.0 GBS MAJOR CHANGE PROPOSAL (2015/6002084) 5158/5159 MASTER OF BUSINESS ADMINISTRATION

22.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (25 August 2015), considered the proposal for changes to the Master of Business Administration (5158/5159), as described in 2015/6002084, for implementation in Semester 1, 2016.

22.2 The proposal seeks approval to offer two new optional award majors within the fully-flexible Master of Business Administration. The award majors in Public Policy or Health Services will require students to complete 80 credit points of core MBA courses; 20 credit points of prescribed courses; plus 20 credit points from a list of 40 credit points.

22.3 There are no changes to the admission or degree requirements for this program.

22.4 Programs Committee noted that the Health Group also offers programs in the area of Health Services and requested that the Dean, Learning and Teaching GBS consult with the Dean Learning and Teaching, Griffith Health about the introduction of the proposed award major.

22.5 Subsequent to the meeting the Griffith Business School advised they will not offer the Health Services major in this program, and the proposal will be amended accordingly.

Resolution

22.6 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (25 August 2015), resolved to recommend to the Academic Committee the proposal for changes to the Master of Business Administration (5158/5159), as described in the amended proposal (revised document 2015/6009104), for implementation in Semester 1, 2016.

23.0 HSV MAJOR CHANGE PROPOSAL (2015/6003112) 3272 GRADUATE CERTIFICATE IN HUMAN SERVICES 5604 MASTER OF HUMAN SERVICES

23.1 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), considered the proposal for major changes to the Graduate Certificate in Human Services (3272) and Master of Human Services (5604), as described in 2015/6003112, for implementation in Summer Semester November-December 2015.

23.2 The School of Human Services and Social Work proposes to:
- Change the summer admission term for Graduate Certificate in Human Services and Master of Human Services from Jan-Feb to Nov-Dec.
- Modify the admission requirements of 3272 Graduate Certificate in Human Services so that these admission requirements are consistent with those of other Graduate Certificate programs offered in the School.

23.3 The following change to the admission requirements for the Graduate Certificate in Human Services criteria apply:
- completed a bachelor degree in any discipline
- OR completed a Certificate IV VET/TAFE qualification in a related discipline AND a minimum of one year full-time professional experience in the disability, rehabilitation or related human services fields.
- OR completed a minimum of three years full-time professional experience in the disability, rehabilitation or related human services fields and can demonstrate the ability to undertake graduate study through a discussion with the Program Director and provision of curriculum vitae and an employer’s reference.

Resolution

23.4 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), resolved to recommend to Academic Committee the proposal for changes to the Graduate Certificate in Human Services (3272) and Master of Human Services (5604), as described in 2015/6003112, for implementation in Summer Semester November-December 2015.

24.0 MED MAJOR CHANGE PROPOSAL (2015/6003101)
3082 GRADUATE CERTIFICATE IN HEALTH SERVICES MANAGEMENT

24.1 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), considered the proposal for changes to the Graduate Certificate in Health Services Management (3082), as described in 2015/6003101, for implementation in Semester 1, 2016.

24.2 This program proposal seeks approval to:
- Include a Semester 2 entry point for International students (2 x semesters of offer already exist for Domestic students). This additional entry point in Semester 2 will provide more flexibility and choice to International students entering the program especially since the introduction of AQF requirements.
- Add two existing courses from the Master of Health Services Management to the Semester 2 course offerings available within the Graduate Certificate in Health Services Management.

Resolution

24.3 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), resolved to recommend to Academic Committee the proposal for changes to the Graduate Certificate in Health Services Management (3082), as described in 2015/6003101, for implementation in Semester 1, 2016.

25.0 HSV MAJOR CHANGE PROPOSAL (2015/6003123)
5578 MASTER OF REHABILITATION COUNSELLING
3050 GRADUATE CERTIFICATE IN CASE MANAGEMENT

25.1 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), considered the proposal for changes to the Master of Rehabilitation Counselling (5578)/Graduate Certificate in Case Management (3050), as described in 2015/6003123, for implementation in Semester 1, 2016.

25.2 This major change proposal seeks approval to:
- Transfer these programs from the School of Human Services and Social Work to the School of Allied Health Services (AHS) effective from January 1, 2016;
- In conjunction with this change of host for the programs, eight courses in these programs will change ownership from HSV to AHS. A further six field placement and
dissertation courses will remain in use in HSV, and will be replaced in the 5718 program with AHS-coded courses; and
- Minor changes to the 1/2016 course lists, involving deletions and additions to the listed electives. Full details are provided in section 2.0 of the proposal.

25.3 There are no changes to the admission requirements for this program.

Resolution

25.4 Programs Committee, on the recommendation of the Griffith Health Group Board (27 August 2015), resolved to recommend to Academic Committee the proposal for changes to the Master of Rehabilitation Counselling (5578)/Graduate Certificate in Case Management (3050), as described in 2015/6003123, for implementation in Semester 1, 2016.

26.0 GBS MAJOR CHANGE PROPOSAL (2015/6002086)
3188/3189 GRADUATE CERTIFICATE IN HUMAN RESOURCE MANAGEMENT

26.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (21 August 2015), considered the proposal for changes to the Graduate Certificate in Human Resource Management (3188/3189), as described in 2015/6002086, for implementation in Semester 1, 2016.

26.2 The proposal seeks approval to offer the Graduate Certificate on a part-time basis in semester 2 only from 2016. Students will complete 20 credit points per semester. Student commencing in semester 1 will be able to complete the program full-time. As a result of changes to course offerings a number of postgraduate programs will have changes to course offerings. These are contained in a appendix to the program proposal.

26.3 There are no changes to the degree requirements for this program.

Resolution

26.4 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching), Griffith Business School (21 August 2015), resolved to recommend to the Academic Committee the proposal for changes to the Graduate Certificate in Human Resource Management (3188/3189), as described in 2015/6002086, for implementation in Semester 1, 2016.

27.0 GBS FIVE YEAR PROGRAM REVIEW (2015/6002038)
3116 GRADUATE CERTIFICATE IN FRANCHISING

27.1 Programs Committee, on recommendation of the Griffith Business School Group Board (2-2015 meeting), considered the Implementation Plan (2015/6002088) arising from the Program Review for the Graduate Certificate in Franchising.

27.2 The Review Committee made only one recommendation in relation to the program structure, to replace a marketing course with an appropriate legal course; this has been processed as a minor change to the program.

Resolution

27.3 Programs Committee resolved to recommend to Academic Committee the reaccreditation of the Graduate Certificate in Franchising for a five-year period to December 2020.

28.0 ENV PROGRAM PROPOSAL (2014/0005596)
4180 GRADUATE DIPLOMA OF RESEARCH STUDIES IN ENVIRONMENT
3314 GRADUATE CERTIFICATE IN RESEARCH STUDIES IN ENVIRONMENT (EXIT POINT)

28.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Sciences (4 August 2015), considered revisions to the program proposal
for the Graduate Diploma of Research Studies in Environment (4180) and the Graduate Certificate in Research Studies in Environment (exit point) (3314), for introduction in semester 1 2015 at the Nathan and Gold Coast campuses.

28.2 This program replaces the non-award 5361 Research Higher Degree qualifying Program and was considered by the Programs Committee at its 7/2014 (September) meeting.

Resolution

28.3 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Griffith Sciences (4 August 2015), resolved to recommend to Academic Committee the revisions to the program proposal for the Graduate Diploma of Research Studies in Environment (4180) and the Graduate Certificate in Research Studies in Environment (exit point) (3314), as described in 2014/0005596, for introduction in semester 1 2015 at the Nathan and Gold Coast campuses.

29.0 ENG NEW PROGRAM PROPOSAL (2015/6004093)
3301 GRADUATE CERTIFICATE IN CIVIL ENGINNEERING (EXIT POINT ONLY)
5692 MASTER OF CIVIL ENGINEERING ADVANCED

29.1 Programs Committee, on the recommendation of the Griffith Sciences Group Board (3_2015), considered a new program proposal for the Graduate Certificate in Civil Engineering (exit point only) (3301)/Master of Civil Engineering Advanced (5692), as contained in 2015/6004093, for introduction in Semester 1, 2016.

29.2 The Master of Master of Civil Engineering Advanced (5692) is designed to complement the 120CP Master of Civil Engineering, currently offered by the Griffith School of Engineering. The proposed program is designed to extend and deepen students' knowledge and skills in the civil engineering area through a significant research project. The proposed program also provides a pathway for civil engineering graduates seeking a two year pathway to upgrade their expertise. Student choosing to exit the program after 40CP will be eligible for the Graduate Certificate in Civil Engineering (3301).

29.3 To be eligible for admission to Master of Civil Engineering Advanced, a student must hold:

- a Bachelor degree in Civil Engineering or equivalent three year or four year Civil Engineering undergraduate degree from a recognised university (or another tertiary education institution of equivalent standing)
- OR a Bachelor Honours degree in Civil Engineering or equivalent four year Civil Engineering undergraduate degree from a recognised university (or another tertiary education institution of equivalent standing)
- OR a Graduate Certificate in Civil Engineering.

29.4 The University’s standard minimum English language requirements for admission to University programs will apply.

29.5 To be eligible for the award of Master of Civil Engineering Advanced (MCivilEngAdvanced), a student must acquire 160 credit points as prescribed below:

- gain 40 credit points for List A courses;
- gain 80 credit points for List B courses;
- gain 40 credit points for IAP - Dissertation.

29.6 To be eligible for the award of Master of Civil Engineering Advanced (MCivilEngAdvanced), a student admitted with 40 credit points of advanced standing must acquire 120 credit points as prescribed below:

- gain 80 credit points for List B courses;
- gain 40 credit points for IAP - Dissertation.

29.7 To be eligible to exit the Master of Civil Engineering Advanced program with the Graduate Certificate in Civil Engineering award, a student must acquire 40 credit points for List A courses.
Resolution

29.8 Programs Committee, on the recommendation of the Griffith Sciences Group Board (3.2015), resolved to recommend to Academic Committee the new program proposal for the Graduate Certificate in Civil Engineering (exit point only) (3301)/Master of Civil Engineering Advanced (5692), as contained in 2015/6004093, for introduction in Semester 1, 2016.

30.0 ENG NEW PROGRAM PROPOSAL (2015/6004094)
3311 GRADUATE CERTIFICATE IN ENGINEERING PROJECT MANAGEMENT (EXIT POINT)
5693 MASTER OF ENGINEERING PROJECT MANAGEMENT ADVANCED

30.1 Programs Committee, on the recommendation of the Griffith Sciences Group Board (3.2015 meeting), considered the new program proposal for the Graduate Certificate in Engineering Project Management (exit point only) (3311) and Master of Engineering Project Management Advanced (5693), as contained in 2015/6004904, for introduction in Semester 1, 2016.

30.2 The purpose of the proposal is to introduce a new program to complement the 120CP Master of Engineering Project Management offered by the Griffith School of Engineering. The existing 120CP Master of Engineering Project Management provides students with further study in engineering project management. The proposed program is designed to extend and deepen these knowledges and skills; it also provides a pathway for those engineering graduates from all engineering fields seeking a two year pathway to upgrade their expertise.

30.3 To be eligible for admission to Master of Engineering Project Management Advanced, a student must hold:
   - a Bachelor degree in Engineering or equivalent three year or four year Engineering undergraduate degree from a recognised university (or another tertiary education institution of equivalent standing)
   - OR a Bachelor Honours degree in Engineering or equivalent four year Engineering undergraduate degree from a recognised university (or another tertiary education institution of equivalent standing)
   - OR a Graduate Certificate in Engineering Project management.

30.4 The University’s standard minimum English language requirements for admission to University programs will apply.

30.5 To be eligible for the award of Master of Engineering Project Management Advanced (MEngProjMgtAdv), a student must acquire 160 credit points as prescribed below:
   - gain 40 credit points for List A courses;
   - gain 80 credit points for List B courses;
   - gain 40 credit points for 7605ENG IAP - Dissertation.

30.6 To be eligible for the award of Master of Engineering Project Management Advanced (MEngProjManAdv), a student admitted with 40 credit points of advanced standing must acquire 120 credit points as prescribed below:
   - gain 80 credit points for List B courses;
   - gain 40 credit points for 7605ENG IAP - Dissertation.

30.7 To be eligible to exit the Master of Engineering Project Management Advanced program with the Graduate Certificate in Engineering Project Management award, a student must acquire 40 credit points for List A courses.

Resolution

30.8 Programs Committee, on the recommendation of the Griffith Sciences Group Board (3.2015 meeting), resolved to recommend to Academic Committee the new program proposal for the Graduate Certificate in Engineering Project Management (exit point only) (3311)/Master of Engineering Project Management Advanced (5693), as contained in 2015/6004904, for introduction in Semester 1, 2016.
31.0 EDN PROGRAM WITHDRAWAL PROPOSAL (2015/6001114)
1340 BACHELOR OF ARTS IN EDUCATION (BEIJING NORMAL UNIVERSITY)

31.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Arts, Education and Law Group (24 August 2015), considered a proposal to withdraw the Bachelor of Arts in Education (Beijing Normal University) (1340), as contained in 2015/6001114, with a last admit term of Semester 1, 2015.

31.2 The Bachelor of Arts in Education (Beijing Normal University) (1340) is to be withdrawn from Semester 1, 2015. The program was developed to allow suitably qualified students from Beijing Normal University (BNU) to undertake the first two years of their Bachelor of Arts degree at BNU and ten articulate into the Bachelor of Arts in Education at Griffith. Substantial enrolments have never eventuated with the result that there are currently only two students enrolled in the program. These students will be able to continue with their studies and will graduate at the end of 2016.

Resolution

31.3 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Arts, Education and Law Group (24 August 2015), resolved to recommend to Academic Committee the proposal to withdraw the Bachelor of Arts in Education (Beijing Normal University) (1340), as contained in 2015/6001114, with a last admit term of Semester 1, 2015.

32.0 LAW PROGRAM WITHDRAWAL PROPOSAL (2015/6001091)
9270 CONTINUING EDUCATION CERTIFICATE IN LAW AND LEGAL STUDIES

32.1 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Arts, Education and Law Group (20 August 2015), considered a proposal to withdraw the Continuing Education Certificate in Law and Legal Studies (9270), as contained in 2015/6001091, with a last admit term of Semester 2, 2014.

32.2 The Continuing Education Certificate in Law and Legal Studies (9270) is to be withdrawn from Semester 2, 2014. The program was initially designed to provide alternate entry into the Law program, but has attracted very few students since its introduction. There are no students currently enrolled in this program.

Resolution

32.3 Programs Committee, on the executive recommendation of the Dean (Learning and Teaching) Arts, Education and Law Group (20 August 2015), resolved to recommend to Academic Committee the proposal to withdraw the Continuing Education Certificate in Law and Legal Studies (9270), as contained in 2015/6001091, with a last admit term of Semester 2, 2014.

SECTION B: ACTION UNDER DELEGATED AUTHORITY

NIL

SECTION C: OTHER RECOMMENDATIONS AND REPORTS
(to persons/committees other than the parent committee/s)

33.0 QTAC ADMISSION RULES

33.1 The Queensland Tertiary Admissions Centre (QTAC) is embarking on a period of consultation with member and participating institutions around their admission rules. Their aim is to ensure that each institution is aware of the options available through QTAC, and to facilitate each institution in simplifying their admission rules if this will assist the institution to meet its long terms goals.
33.2 The Academic Registrar introduced this item and reminded members that from 2018 Queensland will adopt the ATAR, rather than the OP system to determine admission to university programs. Members of Programs Committee were invited to contribute to discussions between the University and QTAC (scheduled for October 2015) which will consider the transition from the OP to the ATAR system of admission; and ways in which the University can further simplify its admission rules.

34.0 Programs Committee provided the following advice concerning who should attend the meeting between the University and QTAC:

- GBS – Associate Professor Ruth McPhail
- AEL – Professor Nan Bahr
- SCG – Professor Richard John
- HTH – Professor Nick Buys advised that he would like two members from the Health Group to attend and that he would forward this information to the Secretary, Programs Committee.
- Chair Programs Committee - Professor Wendy Loughlin.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

35.0 ADVICE FROM GROUPS ON PROFESSIONAL ACCREDITATION STATUS

35.1 The University has received advice about professional accreditation or recognition for the following programs:

**Australian Medical Council** for:
- Doctor of Medicine
- Bachelor of Medicine / Bachelor of Surgery (MBBS) (accreditation of the MBBS will cease 31 December 2017 as the School will withdraw the MBBS by the end of 2016)
- This accreditation is subject to specific conditions as described in the letter, dated 18 March 2015.

**Australian College of Health Service Management (ACHSM)** for:
- Graduate Certificate in Health Services Management
- Graduate Certificate in Health Informatics
- Graduate Certificate in Clinical Leadership
- Graduate Certificate in Health Services Management (offshore)
- Master of Health Services Management (for completing students only)
- Master of Health Services Management with Honours (for completing students only)
- Master of Health Services Management (Advanced, incorporating Honours) (for completing students only)
- Master of Health Services Management (offshore)
- Master of Health Services Management
- Master of Advanced Health Services Management

**Australian Dental Council** for:
- Master of Dental Technology in Prosthetics (5607)
- Graduate Diploma of Dental Technology (4170)
- There are two recommendations and two commendations on the last page of the Report, September 2014.

**Australian Institute of Medical Scientists** for:
- Bachelor of Medical Laboratory Science
- There are recommendations and requirements made in the report (7 January 2015) that need to be addressed and documented in Annual Program Reports.

**Board of Environmental Health** for:
- Bachelor of Environmental Health
- The Accreditation Panel sought further information and provided feedback regarding this accreditation (16 July 2014).

35.2 Programs Committee noted the advice regarding professional accreditation of these University's degrees.
36.0 OTHER BUSINESS

Nil

37.0 CHAIR’S REPORT

Nil

38.0 NEXT MEETING

38.1 The next meeting of Programs Committee is scheduled to be held on Thursday, 8 October, 2015 at 9.30am via videoconference at the following venues:
- Room 2.06, Bray Centre (N54), Nathan campus
- Room 1.04, The Chancellery (G34), Gold Coast campus
- Room 2.27, Information Services (L03) Logan campus.
### DISTRIBUTION LIST

#### Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Wendy Loughlin (Chair)</td>
<td>Deputy Chairperson of Academic Committee</td>
<td>ex officio</td>
</tr>
<tr>
<td>Ms Kathy Grgic</td>
<td>Academic Registrar</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nan Bahr</td>
<td>Dean, Learning and Teaching (Arts, Education and Law)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Ross Guest</td>
<td>Dean, Learning and Teaching (Griffith Business School)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nick Buys</td>
<td>Dean, Learning and Teaching (Griffith Health)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Richard John</td>
<td>Dean, Learning and Teaching (Griffith Sciences)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dr Judith Williams</td>
<td>Nominee for Dean, Learning Futures or Nominee</td>
<td>Two years (up to 31 December 2015)</td>
</tr>
<tr>
<td>Ms Louise Howard</td>
<td>Nominee for Pro Vice Chancellor, Information Services</td>
<td>Two years (up to 31 December 2016)</td>
</tr>
<tr>
<td>Associate Professor Halim Rane</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Arts, Education and Law)</td>
<td>Two years (up to 31 December 2016)</td>
</tr>
<tr>
<td>Dr Anita Love</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Business)</td>
<td>Two years (up to 31 December 2016)</td>
</tr>
<tr>
<td>Professor Gary Rogers</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Health)</td>
<td>Two years (up to 31 December 2015)</td>
</tr>
<tr>
<td>Dr Rene Hexel</td>
<td>Full-time academic staff member appointed by Pro Vice Chancellor (Griffith Sciences)</td>
<td>Two years (up to 31 December 2015)</td>
</tr>
<tr>
<td>Ms Sharon Clifford</td>
<td>Secretary</td>
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**Information Copies** (without attachments unless stated)
- Vice Chancellor – Professor Ian O’Connor
- Senior Deputy Vice Chancellor – Professor Ned Pankhurst
- Academic Provost – Professor Adam Shoemaker
- Deputy Vice Chancellor (Engagement) – Professor Martin Betts
- Pro Vice Chancellor (Arts, Education and Law) – Professor Paul Mazerolle
- Pro Vice Chancellor (Business) – Professor Michael Powell
- Pro Vice Chancellor (Health) – Professor Allan Cripps
- Pro Vice Chancellor (Sciences) – Professor Debra Henly
- Pro Vice Chancellor (International) – Professor Sarah Todd
- Dean, Learning Futures – Professor Alfred Lizzie
- Dean, Graduate Research School – Professor Sue Berners-Price
- Director, Student Admin – Ms Cathy McGrath
- Senior Manager, Enrolment and Fees – Mr Pascal Boucher
- Manager, Business Intelligence – Ms Anh Nguyen
- Technical Manager Griffith Sciences Technical Services (Nathan) – Mr George Klich
- Technical Manager Griffith Sciences Technical Services (Gold Coast) – Mr Stephen Boyd
- Student Services, Nathan (with attachments) – Ms Vicki Tolstof
- Deputy Academic Registrar (with attachments) – Ms Karen van Haeringen
- Secretary, Academic Committee (with attachments) – Ms Tasha Langham

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