A meeting of the Academic Committee of the Griffith University Council will be held at 1:30pm on Thursday 17 April 2008 with a video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 1.04, The Chancellory (G34), Gold Coast campus.

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

**DISTRIBUTION LIST**

<table>
<thead>
<tr>
<th>Name</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHAIRPERSON OF THE COMMITTEE</strong></td>
<td></td>
</tr>
<tr>
<td>Deputy Vice Chancellor (Academic) – Professor John Dewar</td>
<td>ex officio</td>
</tr>
<tr>
<td>Vice Chancellor and President – Professor Ian O’Connor</td>
<td>ex officio</td>
</tr>
<tr>
<td>Deputy Vice Chancellor (Research) – Professor Lesley Johnson</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Arts, Education and Law) – Professor Marilyn McMeniman AM</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Business) – Professor Michael Powell</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Health) – Professor Allan Cripps</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Science, Envir, Eng and Technology) – Professor Ned Pankhurst</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Learning and Student Outcomes) – Professor Sue Spence</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Administration) – Mr Colin McAndrew</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Information Services) – Ms Janice Rickards</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (International) – Mr Chris Madden</td>
<td>ex officio</td>
</tr>
<tr>
<td>Academic Registrar – Dr Richard Armour</td>
<td>ex officio</td>
</tr>
<tr>
<td>Director, Griffith Institute for Higher Education – Professor Kerri-Lee Krause</td>
<td>ex officio</td>
</tr>
<tr>
<td>Deputy Chair of the Committee – Professor Sally Borbasi</td>
<td>ex officio</td>
</tr>
<tr>
<td>Ms Sharon Clifford (Secretary)</td>
<td></td>
</tr>
<tr>
<td><strong>Council</strong></td>
<td>Until 31 December 2009</td>
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<tr>
<td>Vacant</td>
<td>Until 31 December 2009</td>
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<tr>
<td><strong>Deans</strong></td>
<td></td>
</tr>
<tr>
<td>Professor Kay Ferres, Dean, Faculty of Arts</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Claire Wyatt-Smith, Dean, Faculty of Education</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Paula Baron, Dean, Griffith Law School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Bill Shepherd, Dean (Academic), Griffith Business School</td>
<td>ex officio</td>
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<tr>
<td>Professor Graham Cuskey, Dean (Research), Griffith Business School</td>
<td>ex officio</td>
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<tr>
<td>Professor Lorelle Frazer, Dean (Learning and Teaching), Griffith Business School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Lewis Adams, Dean (Academic), Griffith Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nick Buys, Dean (Learning and Teaching), Griffith Health</td>
<td>ex officio</td>
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<tr>
<td>Professor Lyn Griffiths, Dean (Research), Griffith Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Associate Professor Clyde Wild Dean (Academic), Sci, Env, Eng &amp; Tech</td>
<td>ex officio</td>
</tr>
<tr>
<td>Mr Dave Edwards, Dean (Learning and Teaching), Sci, Env, Eng &amp; Tech</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Gillian Bushell, Dean (Research), Sci, Env, Eng &amp; Tech</td>
<td>ex officio</td>
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<tr>
<td>Professor Joy Cumming, Dean, Griffith Graduate Research School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Peter Roennfeldt, Director, Queensland Conservatorium</td>
<td>ex officio</td>
</tr>
<tr>
<td>Associate Professor Paul Cleveland, Director, Queensland College of Art</td>
<td>ex officio</td>
</tr>
<tr>
<td><strong>Academic Staff Members</strong></td>
<td>Until 31 December 2008</td>
</tr>
<tr>
<td>Dr Jenny Gamble (Health)</td>
<td>Until 31 December 2008</td>
</tr>
<tr>
<td>Dr Ann McDonnell (Sci, Env, Eng and Tech)</td>
<td>Until 31 December 2008</td>
</tr>
<tr>
<td>Dr Kate Shacklock (Business)</td>
<td>Until 31 December 2008</td>
</tr>
<tr>
<td>Associate Professor Jay Younger (Arts, Education and Law)</td>
<td>Until 31 December 2008</td>
</tr>
<tr>
<td>Ms Snez Stolic (Health)</td>
<td>Until 31 December 2008</td>
</tr>
<tr>
<td>Dr Janet Ransley (Arts, Education and Law)</td>
<td>Until 31 December 2008</td>
</tr>
<tr>
<td>Dr Maureen Harrington (Business)</td>
<td>Until 31 December 2009</td>
</tr>
<tr>
<td>Dr Peta Stevenson-Clarke (Business)</td>
<td>Until 31 December 2009</td>
</tr>
<tr>
<td>Dr Saras Henderson (Health)</td>
<td>Until 31 December 2009</td>
</tr>
<tr>
<td>Dr Alex Forrest (Sci, Env, Eng and Tech)</td>
<td>Until 31 December 2009</td>
</tr>
</tbody>
</table>
Heads of Schools or Departments

Professor Nerida Smith (Health)  Until 31 December 2008
Dr Michael Blumenstein (Sci, Env, Eng and Tech)  Until 31 December 2008
Professor Mike Levy (Arts, Education and Law)  Until 31 December 2008
Dr Louis Sanzogni (Business)  Until 31 December 2008
Assoc Professor Jayne Clapton (Health)  Until 31 December 2009
Professor Frank Clarke (Sci, Env, Eng and Tech)  Until 31 December 2009
Associate Professor Stephen Stockwell (Arts, Education and Law)  Until 31 December 2009
Dr Robyn Hollander (Business)  Until 31 December 2009

Postgraduate Students

Mr Sankalp Khanna  Until 31 December 2008
vacant  Until 31 December 2008

Undergraduate Students

Ms Renae Carrigg  Until 31 December 2008
Ms Rachel Chung  Until 31 December 2008
Mr Nigel Hutton  Until 31 December 2008
Ms Julie Kennedy  Until 31 December 2008
Ms Kelly McCabe  Until 31 December 2008

Information Copies (without attachments unless otherwise stated)

Manager, Research Policy
Head of the Secretariat
AUQA Senior Project Officer (attachments)
Program Accreditation Officer
Academic Services Officer – Arts, Education and Law
Academic Services Officer – Business
Academic Services Officer – Griffith Health
Academic Services Officer – Griffith Science, Environment, Engineering and Technology
Program Information Officer
Council and Executive Support Officer
Director, Finance and Business Services
Senior Legal Officer
President, Griffith University Postgraduate Student Association (GUPSA)
President, Gold Coast Student Guild
Director, Information Services
Director, Office of Facilities Management
Director, Office for Research
Director, External Relations
Director, Student Administration
Director, Quality, Planning and Statistics
Manager, Planning and Statistics
Manager, Research Higher Degrees
Manager, Admissions
Director, Student Services
Director, Flexible Learning and Access Services
Group Resource Manager, Arts, Education and Law
Group Resource Manager, Business
Group Resource Manager, Griffith Science, Environment, Engineering and Technology
Group Resource Manager, Griffith Health
Secretary, Griffith University Branch, NTEU

Other Copies:
Binding copy (attachments)
Corporate Archives and Records Management Services copy (attachments)
Spare copies (attachments)
AGENDA

1.0 APOLOGIES

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

2.0 MEMBERSHIP

2.1 The Academic Committee will wish to welcome the following new members to their first meeting.

<table>
<thead>
<tr>
<th>Membership Category</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heads of School or Department</td>
<td>Dr Robyn Hollander</td>
</tr>
<tr>
<td></td>
<td>Dr Louis Sanzogni</td>
</tr>
<tr>
<td></td>
<td>Associate Professor Stephen Stockwell</td>
</tr>
</tbody>
</table>

For noting

3.0 CONFIRMATION OF MINUTES

3.1 The minutes of the Academic Committee’s 1/2008 meeting have been circulated.

To be taken as read and confirmed

4.0 VICE CHANCELLOR’S REPORT

4.1 Attached is the Vice Chancellor’s report to the March meeting of the University Council. The Vice Chancellor will attend to report on matters of interest to the Committee.

For noting

5.0 CHAIRPERSON’S REPORT

5.1 The Chair will report on matters of interest that have arisen since previous meeting including:
   - AUQA Audit, 2-6 June 2008
   - Excellence in Research for Australia (ERA)
   - Innovation Review
   - Higher Education Review
   - Higher Education Endowment Fund Guidelines
   - 2020 Moreton Summit

For discussion

6.0 DEPUTY CHAIRPERSON’S REPORT

6.1 The Deputy Chair will report on matters of interest that have arisen since previous meeting including:
   - Open Universities Australia (OUA)
   - On-line Program Approval System

For discussion
7.0 PRESENTATION – CLASSROOM CAPTURE TRIAL (at 2.30pm)

7.1 The Pro Vice Chancellor (Learning and Student Outcomes) and the Pro Vice Chancellor (Information Services) will give a presentation to the Committee on the Classroom Capture Trial being undertaken in 2008.

7.2 Attached is the Classroom Capture Trial Report (2008/0022001), which is a report of the trial to evaluate classroom screen and audio capture capabilities for Griffith University, prepared by Kevin Ashford-Rowe, Marnie Holt and Mark English from Flexible Learning and Access Services, INS, in November 2007.

For discussion

ORDERING OF THE AGENDA

At this point in the Agenda the Chair will advise members about any matter on the Agenda not included in Section I, that members have requested prior to the meeting be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

8.0 TEACHING QUALITY INDICATORS PROJECT: REVIEW OF ASSESSMENT

8.1 The Learning and Teaching Committee has proposed the establishment of a Working Group to undertake a review of institution-wide policies, practices and processes of assessment, to be completed by the end of 2008.

8.2 This review arises from a Carrick Institute initiative, involving eight pilot universities collaborating over three years on the issue of recognising and rewarding quality teaching and teachers; and leading the sector in defining and developing indicators of quality teaching and learning to enable institutions to respond to issues identified by the evidence. Quality indicators will be developed for four dimensions of teaching practice: Institutional Climate and Systems; Diversity and Inclusivity; Engagement and Learning Communities; and Assessment. Griffith University and The University of Queensland are both working on the assessment dimension. One of the major deliverables to the Carrick Institute is an institutional policy and practice review for the dimension chosen by each of the Pilot Universities – in Griffith’s case, assessment.

8.3 It is proposed that membership of this Working Group comprises members of the Committee of Chairs of Assessment Boards, the Pro Vice Chancellor (Learning and Student Outcomes), and a nominee of Director, Griffith Institute for Higher Education.

8.4 The Pro Vice Chancellor (Learning and Student Outcomes) will speak to this item.

Recommendation

8.5 The Academic Committee is asked to approve the establishment of a Review of Assessment Working Group to undertake a review of institution-wide policies, practices and processes of assessment and report to the Learning and Teaching Committee by the end of 2008.

For approval

9.0 EXTERNAL REVIEW OF SUPPORT SERVICE DIVISIONS – OFFICE OF FACILITIES MANAGEMENT

9.1 The purpose of Support Service Divisional Reviews is to focus on the quality and management of services and the benefits provided to the University community. In particular, the review is future-focused and examines how the relevant support area can contribute most effectively to the University's strategic directions.

9.2 The Office of Facilities Management was reviewed under the External Review of Support Service Divisions policy from 29 October to 1 November 2007. An
independent review committee, comprising two committee members who are external to the University and two committee members who are internal to Griffith University, but are not from the Office of Facilities Management, reviewed the element.


9.4 The Pro Vice Chancellor (Administration) will introduce this item.

Recommendation:


For discussion

10.0 REVISED CONSTITUTION FOR THE LEARNING ENVIRONMENT COMMITTEE

10.1 At its February meeting, the Learning and Teaching Committee considered a draft revised Constitution for the Learning Environment Committee. The Academic Committee is asked to consider the revised Constitution, as contained in 2008/0023752. Key changes to the Constitution include:
   a. that the Learning Environment Committee be responsible for advising, monitoring and providing feedback to the Learning and Teaching Committee regarding the implementation of the University’s Blended Learning Strategy;
   b. that the membership of the Committee be revised to include the following new positions:
      - Pro Vice Chancellor (Information Services) ex officio
      - Director – Campus Life, ex officio
      - Academic Registrar or nominee.

Recommendation:

10.2 The Academic Committee, on the recommendation of the Learning and Teaching Committee, is asked to approve the revised Constitution for the Learning Environment Committee (2008/0023752).

For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

11.0 GRIFFITH E-LEARNING (GEL) FELLOWSHIPS

11.1 At its 1/2006 meeting the Academic Committee, on the recommendation of the Learning Environment Committee and the Learning and Teaching Committee, established the Griffith E-Learning (GEL) Fellowships, as set out in the Griffith E-Learning (GEL) Fellowship policy. This policy was revised in the first half of 2007 as a result of feedback from the 2006 Fellowship round.

11.2 At its February and March 2008 meetings, the Learning Environment Committee considered a number of proposed amendments to the Griffith E-Learning (GEL) Fellowship policy in light of recent developments such as the Blended Learning Strategy. Key changes include:
a. changing the name of the Fellowship scheme from Griffith E-Learning (GEL) Fellowship to Griffith Blended Learning Fellowship (in line with Goal (iii) – Objective 2 from the Blended Learning Implementation Plan);
b. updating references in respect of the Academic Plan (from AP2 to AP3);
c. adding ‘Internationalisation of the curriculum’ and ‘Enhancing the quality of assessment practices’ to the list of 2008 strategic objectives identified under section 2.1;
d. deleting section 2.6, which relates to the establishment of a Reference Group for each Fellow. The Learning Environment Committee noted that Reference Groups had not been established for the 2007 cohort of GEL Fellows. Feedback from the 2006 cohort raised questions over the role and usefulness of these Reference Groups; and
e. establishing a new selection process for Fellows whereby a Selection Panel (comprising a sub-set of Learning Environment Committee members) would be responsible for short listing and interviewing candidates, prior to making recommendations to the Learning Environment Committee on Fellow recipients.

11.3 On the recommendation of the Learning and Teaching Committee and the Learning Environment Committee, the Chair, Academic Committee has executively approved the attached revised policy “Griffith Blended Learning Fellowships” (2008/0023754).

Recommendation

11.4 The Academic Committee is asked to ratify the executive action of the Chair as outlined in paragraph 9.3 above

12.0 PATIENCE THOMS HONOURS SCHOLARSHIPS POLICY

12.1 The Academic Committee is asked to ratify the Chair’s executive action in approving revisions to the Patience Thoms Honours Scholarships Policy (2008/0016257) and the Patience Thoms Honours Scholarship Conditions for 2008 (2008/0016258).

For ratification

13.0 APPOINTMENTS TO UNIVERSITY COMMITTEES

13.1 The Academic Committee is asked to ratify the Chair’s executive action in approving the following appointments to University committees as described below.

<table>
<thead>
<tr>
<th>Committee</th>
<th>Category</th>
<th>Term of Office</th>
<th>Person/s Nominated</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Appeals Committee</td>
<td>A student appointed by the Academic Committee as reserve students</td>
<td>Two years up to 31 December 2009</td>
<td>Ms Samantha Cassell (UG)</td>
</tr>
</tbody>
</table>

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – PROGRAM SUBMISSIONS

TABLE OF CONTENTS: PROGRAM SUBMISSIONS FOR RESOLUTION

PROGRAM WITHDRAWALS

Item 14.0 EBL, Program Withdrawal (2008/007515)
4038 Graduate Diploma of Adult and Vocational Education
5127 Master of Adult and Vocational Education

Item 15.0 ENG, Program Withdrawal (2008/0005756)
3039 Graduate Certificate in Environmental Engineering (exit point) (NA)
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<thead>
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<tbody>
<tr>
<td>3067 Graduate Certificate in Very Large Scale Integration System Design (Na)</td>
</tr>
<tr>
<td>3135 Graduate Certificate in Engineering in MicroElectroMechanical Systems Design (Na)</td>
</tr>
<tr>
<td>3155 Graduate Certificate in Construction Engineering and Management (GC)</td>
</tr>
<tr>
<td>4043 Graduate Diploma of Environmental Engineering (Nathan)</td>
</tr>
<tr>
<td>5131 Master of Engineering in Structural and Construction Engineering (GC)</td>
</tr>
<tr>
<td>5132 Master of Engineering in Engineering Management (GC)</td>
</tr>
<tr>
<td>5133 Master of Construction Engineering and Management (GC)</td>
</tr>
<tr>
<td>5138 Master of Environmental Engineering (NA)</td>
</tr>
<tr>
<td>5224 Master of Communications and Information Engineering (NA)</td>
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<tr>
<td>5225 Master of Engineering in Very Large Scale Integration Systems Design (NA)</td>
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<tr>
<td>5354 Master of Engineering in Coastal Engineering (GC)</td>
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<tr>
<td>5367 Master of Engineering in MicroElectroMechanical Systems Design (NA)</td>
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<tr>
<td>5419 Master of Engineering and Project Management (GC)</td>
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<tr>
<td>5420 Master of Civil Engineering (GC)</td>
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<tr>
<td>5426 Master of Environmental Engineering with Honours (NA)</td>
</tr>
</tbody>
</table>

**Item 16.0 ICT, Program Withdrawal (2008/0005754)**
- 5106 Master of Software Engineering (Nathan)
- 5107 Master of Information and Communication Technology (Nathan)
- 5184 Master of Information Technology (Gold Coast)
- 5333 Master of Information Technology (Nathan)
- 5421 Master of Information Technology – Advanced (Gold Coast)

**Item 17.0 BPS, Program Withdrawal (2008/0005755)**
- 5081 Master of Science in Clinical Biochemistry
- 5082 Master of Science in Clinical Physiology
- 5083 Master of Science in Biotechnology
- 5084 Master of Science in Clinical Microbiology
- 5087 Master of Science with Honours in Clinical Biochemistry
- 5088 Master of Science with Honours in Clinical Physiology
- 5089 Master of Science with Honours in Biotechnology
- 5090 Master of Science with Honours in Clinical Microbiology

**PROGRAM CHANGES**

**Item 18.0 EDU, Major Change Submission (2008/0017503)**
- 1066 Bachelor of Arts in Education (Canada)

**Item 19.0 GBS, Special Purpose Submission (2008/0016758)**
- 5458 International Master of Business Administration

**Item 20.0 PSY, Special Purpose Submission (08/0004757)**
- 5279, 5070, Master of Clinical Psychology
- 6010, 6011 Doctor of Psychology (Clinical)
- 6003, 6006 Doctor of Philosophy in Clinical Psychology
- 5280 Master of Organisational Psychology
- 6013 Doctor of Psychology (Organisational)
- 6007 Doctor of Philosophy in Organisational Psychology

**Item 21.0 QCM, Special Purpose Submission (2008/0017511)**
- 1268 Bachelor of Music
- 2051 Master of Music with Honours

**Item 22.0 GBS, Special Purpose Submission (2008/0016753)**
- 3102 Graduate Certificate in International Business
- 5311 Master of International Business
- 5312 Master of International Business with Honours

**Item 23.0 EDU, Special Purpose Submission (2008/0017501)**
- 1069 Bachelor of Arts in Applied Theatre

**Item 24.0 GFS, Special Purpose Submission (2007/0002904)**
- 1284 Bachelor of Film and Screen Media Production

**Item 25.0 GBS, Special Purpose Submission (2007/0002203)**
- 1314 Bachelor of Business (Hong Kong)

**Item 26.0 GBS, Special Purpose Submission (2007/0002205)**
- 5441 Master of Commerce
TABLE OF CONTENTS: PROGRAM SUBMISSIONS FOR RESOLUTION

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<tr>
<th>Item</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>27.0</td>
<td>GBS, Special Purpose Submission (2007/0002206) 3202 Graduate Certificate in Risk Management</td>
</tr>
<tr>
<td>28.0</td>
<td>MED, Special Purpose Submission (2007/0000333) 5239 Master of Legal Medicine 3218 Graduate Certificate in Legal Medicine</td>
</tr>
<tr>
<td>29.0</td>
<td>ENV, Special Purpose Submission (2007/0002669) 1087 Bachelor of Environmental Planning / Bachelor of Science (Environment)</td>
</tr>
<tr>
<td>30.0</td>
<td>HSV, Special Purpose Submission (2008/0004752) 5505 Master of Social Work</td>
</tr>
<tr>
<td>31.0</td>
<td>GBS Special Purpose Submission (2007/0025754) Degree Requirements for Griffith Business School Programs</td>
</tr>
<tr>
<td>32.0</td>
<td>Special Purpose Submission (2008/0017516) 6017 Doctor of Musical Arts</td>
</tr>
</tbody>
</table>

14.0 **EBL WITHDRAWAL OF PROGRAM (2008/007515)**

**4038 GRADUATE DIPLOMA OF ADULT AND VOCATIONAL EDUCATION**

14.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Submission proposing to withdraw the Graduate Diploma in Adult and Vocational Education (4038) and the Master of Adult and Vocational Education (5127), as detailed in 2008/007515, for implementation in 2/2008.

14.2 The new program has been developed in response to the Queensland College of Teachers (QCT) standards for graduates' eligibility for teacher registration and the QCT perceived need for 1-year full-time post-graduate programs, which brought the new program in line with the broader emphasis on 1-year post-graduate teacher education programs in Queensland.

14.3 The withdrawal of these two programs reduces the number of programs in the Adult and Vocational Education suite to consolidate programs and focus on the Vocational Education and Training requirement for graduates seeking higher qualifications with teacher registration.

**Recommendation:**

14.4 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Submission proposing to withdraw the Graduate Diploma in Adult and Vocational Education (4038) and the Master of Adult and Vocational Education (5127), as detailed in 2008/007515, for implementation in 2/2008.

For approval

15.0 **ENG, PROGRAM WITHDRAWAL (2008/0005756)**

**3039 GRADUATE CERTIFICATE IN ENVIRONMENTAL ENGINEERING (NA)**

**3067 GRADUATE CERTIFICATE IN VLSI SYSTEM DESIGN (NA)**

**3135 GRADUATE CERTIFICATE IN ENGINEERING IN MEMS DESIGN (NA)**

**3155 GRADUATE CERTIFICATE IN CONSTRUCTION ENGINEERING & MANAGEMENT (GC)**

**4043 GRADUATE DIPLOMA OF ENVIRONMENTAL ENGINEERING (NATHAN)**

**5131 MASTER OF ENGINEERING IN STRUCTURAL & CONSTRUCTION ENGINEERING (GC)**

**5132 MASTER OF ENGINEERING IN ENGINEERING MANAGEMENT (GC)**

**5133 MASTER OF CONSTRUCTION ENGINEERING AND MANAGEMENT (GC)**
5138 MASTER OF ENVIRONMENTAL ENGINEERING (NA)
5224 MASTER OF COMMUNICATIONS AND INFORMATION ENGINEERING (NA)
5225 MASTER OF ENGINEERING IN VLSI SYSTEMS DESIGN (NA)
5354 MASTER OF ENGINEERING IN COASTAL ENGINEERING (GC)
5367 MASTER OF ENGINEERING IN MICROELECTROMECHANICAL SYSTEMS DESIGN (NA)
5419 MASTER OF ENGINEERING AND PROJECT MANAGEMENT (GC)
5420 MASTER OF CIVIL ENGINEERING (GC)
5426 MASTER OF ENVIRONMENTAL ENGINEERING WITH HONOURS (NA)

15.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached submission proposing to withdraw the above listed programs, as detailed in 2008/0005756, for implementation in Semester 1, 2008.

15.2 At its 5/2007 (July) meeting, Programs Committee approved the consolidation of the Engineering postgraduate programs into a generic 80CP Masters program with specialisations, a 40CP Graduate Certificate exit point, and an end-on 40CP dissertation for the award of Masters with Advanced Studies for introduction in semester 1 2008.

15.3 The submission stated that the new Engineering coursework postgraduate program would replace the existing programs listed above. This submission is to formally withdraw the above programs that have been replaced with the new Masters program from offer from semester 1, 2008.

Recommendation:

15.4 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the submission proposing to withdraw the above listed programs, as detailed in 2008/0005756, for implementation in Semester 1, 2008.

For approval

16.0 ICT, PROGRAM WITHDRAWAL (2008/0005754)
5106 MASTER OF SOFTWARE ENGINEERING (NATHAN)
5107 MASTER OF INFORMATION AND COMMUNICATION TECHNOLOGY (NATHAN)
5184 MASTER OF INFORMATION TECHNOLOGY (GOLD COAST)
5333 MASTER OF INFORMATION TECHNOLOGY (NATHAN)
5421 MASTER OF INFORMATION TECHNOLOGY – ADVANCED (GOLD COAST)

16.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached submission proposing to withdraw the Master of Software Engineering (5106), Master of Information and Communication Technology (5107), Master of Information Technology (5184, 5333) and Master of Information Technology (Advanced) (5421), as detailed in 2008/0005754, for implementation in Semester 1, 2008.

16.2 At its 6/2007 (August) meeting, the Programs Committee approved the submission 2007/0000299 to introduce the Master of Information Technology, Master of Information Technology with Advanced Studies and Master of Information Technology with Honours from semester 1 2008.

16.3 The submission stated that the new Information Technology coursework postgraduate program would replace the existing programs listed above. This submission is to formally withdraw the above programs that have been replaced with the new Masters program from offer from semester 1, 2008.

Recommendation:

16.4 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the submission proposing to withdraw the Master of Software Engineering (5106), Master of Information and Communication Technology (5107), Mater of
Information Technology (5184, 5333) and Master of Information Technology (Advanced) (5421), as detailed in 2008/0005754, for implementation in Semester 1, 2008.

For approval

17.0 BPS_PROGRAM WITHDRAWAL (2008/0005755)
5081 MASTER OF SCIENCE IN CLINICAL BIOCHEMISTRY
5082 MASTER OF SCIENCE IN CLINICAL PHYSIOLOGY
5083 MASTER OF SCIENCE IN BIOTECHNOLOGY
5084 MASTER OF SCIENCE IN CLINICAL MICROBIOLOGY
5087 MASTER OF SCIENCE WITH HONOURS IN CLINICAL BIOCHEMISTRY
5088 MASTER OF SCIENCE WITH HONOURS IN CLINICAL PHYSIOLOGY
5089 MASTER OF SCIENCE WITH HONOURS IN BIOTECHNOLOGY
5090 MASTER OF SCIENCE WITH HONOURS IN CLINICAL MICROBIOLOGY

17.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached submission proposing to withdraw the Master of Science in Clinical Biochemistry (5081), Master of Science in Clinical Physiology (5082), Master of Science in Biotechnology (5083) Master of Science in Clinical Microbiology (5084), Master of Science with Honours in Clinical Biochemistry (5087), Master of Science with Honours in Clinical Physiology (5088), Master of Science with Honours in Biotechnology (5089), and Master of Science with Honours in Clinical Microbiology (5090), as detailed in 2008/0005755, for implementation in Semester 1, 2008.

17.2 At its 5/2007 (July) meeting, Programs Committee approved the introduction of the Graduate Certificate in Clinical Science, Master of Clinical Science and Master of Clinical Science with Honours and the Master of Biotechnology and Molecular Biology with Honours with Masters exit point from semester 1 2008.

17.3 The submission stated that the new Clinical Science coursework postgraduate program would replace the existing programs listed above. This submission is to formally withdraw the above programs that have been replaced with the new Masters program from offer from semester 1, 2008.

Recommendation:

17.4 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the submission proposing to withdraw the Master of Science in Clinical Biochemistry (5081), Master of Science in Clinical Physiology (5082), Master of Science in Biotechnology (5083) Master of Science in Clinical Microbiology (5084), Master of Science with Honours in Clinical Biochemistry (5087), Master of Science with Honours in Clinical Physiology (5088), Master of Science with Honours in Biotechnology (5089), and Master of Science with Honours in Clinical Microbiology (5090), as detailed in 2008/0005755, for implementation in Semester 1, 2008.

For approval

18.0 EDU, MAJOR CHANGE SUBMISSION (2008/0017503)
1066 BACHELOR OF ARTS IN EDUCATION (CANADA)

18.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Major Change Submission proposing changes to the Bachelor of Arts in Education (1066) to include articulation arrangements for Canadian graduates, as detailed in 2087/0017503, for implementation in Semester 1, 2008.

18.2 Currently the Bachelor of Arts in Education is running as a one year (two semester) program for students upgrading teaching qualifications following completion of intensive short courses in Fiji, Samoa and the Solomon Islands.
18.3 The Faculty of Education is proposing a similar arrangement whereby Early Childhood Diploma graduates from Canadian Colleges may articulate into the Bachelor of Arts in Education at Griffith with 160CP of advanced standing. The amount of credit to be awarded has been approved by the University’s Credit Transfer Officer.

18.4 Students would then complete 80CP of specified Griffith courses, all of which are currently being offered at the Mt Gravatt campus.

Recommendation:

18.5 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Major Change Submission proposing changes to the Bachelor of Arts in Education (1066) to include articulation arrangements for Canadian graduates, as detailed in 2087/0017503, for implementation in Semester 1, 2008.

For approval

19.0 GBS, SPECIAL PURPOSE SUBMISSION (2008/0016758)
5458 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION

19.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission proposing to change the admission requirement for the International Master of Business Administration (IMBA, 5458), as detailed in 2008/0016758, for implementation in Semester 2, 2008.

19.2 The Griffith Business School seeks to change the admission requirement for the above program from a GPA of 4.5 to a GPA of 5.0. This will align with the admission requirement of the International Master of Business Administration (5457) for which approval was granted in December 2007 to change from a GPA of 4.5 to a GPA of 5.0.

Recommendation:

19.3 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Special Purpose Submission proposing to change the admission requirement for the International Master of Business Administration (IMBA, 5458) as detailed in 2008/0016758, for implementation in Semester 2, 2008.

For approval

20.0 PSY, SPECIAL PURPOSE SUBMISSION (08/0004757)
5279, 5070, MASTER OF CLINICAL PSYCHOLOGY
6010, 6011 DOCTOR OF PSYCHOLOGY (CLINICAL)
6003, 6006 DOCTOR OF PHILOSOPHY IN CLINICAL PSYCHOLOGY
5280 MASTER OF ORGANISATIONAL PSYCHOLOGY
6013 DOCTOR OF PSYCHOLOGY (ORGANISATIONAL)
6007 DOCTOR OF PHILOSOPHY IN ORGANISATIONAL PSYCHOLOGY

20.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission proposing to change the English language requirements for admission to all above-listed Psychology postgraduate programs, as detailed in 2008/0004757, for implementation in Semester 1, 2009.

20.2 On advice from the Psychologists Board of Queensland (refer memo included in the submission), the School proposes to change the existing IELTS of 6.5 to IELTS 7.0.

20.3 Additionally, the School of Psychology proposes that the admission requirements for the clinical psychology programs be amended to formalise the requirement that
admission is restricted to students who are registered psychologists or who are eligible for probationary registration with the Psychologists Board of Queensland. This proposed admission requirement is consistent with the previously approved admission requirement for organisational psychology programs.

Recommendation:

20.4 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Special Purpose Submission proposing to change the English language requirements for admission to all above-listed Psychology postgraduate programs, as detailed in 2008/004757, for implementation in Semester 1, 2009.

For approval

21.0 QCM, SPECIAL PURPOSE SUBMISSION (2008/0017511)

1268 BACHELOR OF MUSIC
2051 BACHELOR OF MUSIC WITH HONOURS

21.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission proposing changes to the criteria for award of Classes of Honours in the Bachelor of Music (1268) and Bachelor of Music with Honours (2051), as detailed in 2008/0017511, for implementation in Semester 1, 2008.

21.2 The Conservatorium proposes to add a set of criteria to the award of Classes of Honours, applicable only to the Conservatorium and its Bachelor of Music Honours programs.

17.1 In calculating class of honours, QCGU has been permitted to combine both the results in the student's Major Study courses (instrument, voice or composition) with the result for the dissertation in calculating the Dissertation Honours Weighted Average. This recognises the Major Study as a research component in the honours program.

21.3 The Conservatorium has observed over several years that it awards a very high proportion of Class I honours. In order to more equitably acknowledge the role of both the Major Study and the Dissertation in determining Class of Honours, it is proposed that the existing University-wide cut-offs for Classes of Honours would continue to apply, along with the existing variation which permits the research component to be constituted of a combination of the results in Major Study courses and Dissertation.

21.4 In addition, the following new criteria are proposed:
   - In order to be awarded Class I Honours, a student shall achieve at least 80% in each of the Major Study and the Dissertation components of the program.
   - In order to be awarded Class IIA Honours, a student shall achieve at least 70% in each of the Major Study and the Dissertation components of the program.
   - In order to achieve Class IIB Honours, a student shall achieve at least 60% in each of the Major Study and the Dissertation components of the program.
   - In order to be awarded Class III Honours, a student shall achieve at least 50% in each of the Major Study and the Dissertation components of the program.

Recommendation

21.5 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Special Purpose Submission proposing changes to the criteria for award of Classes of Honours in the Bachelor of Music (1268) and Bachelor of Music with Honours (2051), as detailed in 2008/0017511, for implementation in Semester 1, 2008.

For approval
22.0  **GBS, SPECIAL PURPOSE SUBMISSION (2008/0016753)**

**3102 GRADUATE CERTIFICATE IN INTERNATIONAL BUSINESS**

**5311 MASTER OF INTERNATIONAL BUSINESS**

**5312 MASTER OF INTERNATIONAL BUSINESS WITH HONOURS**

22.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission proposing changes to the program requirements for the Graduate Certificate in International Business (3102), Master of International Business (5311) and Master of International Business with Honours (5312), as detailed in 2008/0016753, for implementation in Semester 1, 2008.

22.2 The Griffith Business School proposes to require student attendance at their home campus for the Master of International Business suite of programs except where a course is not offered on that campus. The Master of International Business and International Master of Business Administration, which have an overlap of 40CP of core courses, are offered at the Nathan and Gold Coast campuses respectively.

22.3 Campus migration of students in these programs caused an overload of student numbers in classes at the Nathan campus and vice versa which in turn created facility overloads in many courses making the resourcing of these courses difficult to manage.

22.4 Section 4.9 of the Guidelines for Cross-Campus consistency states, “A student may enrol in courses offered at campuses other than the student's home campus, provided that the student's enrolment in such courses is permissible according to the program requirements”

22.5 The Griffith Business School also proposes to add a second program requirement related to students enrolling in one of four internship courses available. This change would require students to have completed a minimum of 60CP of courses in the program and to have achieved a minimum GPA of 4.5 across these courses. This is to ensure that students have covered sufficient coursework in the program to support the completion of an internship.

**Recommendation:**

22.6 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Special Purpose Submission proposing changes to the program requirements for the Graduate Certificate in International Business (3102), Master of International Business (5311) and Master of International Business with Honours (5312), as detailed in 2008/0016753, for implementation in Semester 1, 2008.

**For approval**

23.0  **EDU, SPECIAL PURPOSE SUBMISSION (2008/0017501)**

**1069 BACHELOR OF ARTS IN APPLIED THEATRE**

23.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission proposing to discontinue the audition process for the Bachelor of Arts in Applied Theatre (1069), as detailed in 2008/0017501, for implementation in Semester 1, 2008.

23.2 The Faculty of Education proposes to discontinue the audition process for the Bachelor of Arts in Applied Theatre, for a one year trial period which will be reviewed after the QTAC admission rounds in January 2009.

23.3 While the program receives a good rate of applications there is poor transition rate between applications and prospective students attending auditions thus narrowing our ability to offer places to maximum amount of students.
23.4 This change is in line with Griffith’s main competition, QUT, who have dropped the requirement of auditions for the creative industries related program.

Recommendation:

23.5 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Special Purpose Submission proposing to discontinue the audition process for the Bachelor of Arts in Applied Theatre (1069), as detailed in 2008/0017501, for implementation in Semester 1, 2008.

For approval

24.0 GFS, SPECIAL PURPOSE SUBMISSION (2007/0002904)
1284 BACHELOR OF FILM AND SCREEN MEDIA PRODUCTION

24.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission proposing to remove the folio requirement for the Bachelor of Film and Screen Media Production (1284), as detailed in 2007/0002904, for implementation in Semester 1, 2008.

24.2 The Griffith Film School propose to discontinue the audition process for the Bachelor of Film and Screen Media Production for a one year trial period which will be reviewed after the QTAC admission rounds in January 2009.

24.3 The rationale for this is that while the program receives a good rate of applications (over 100 for 15 places) there is poor transition rate between applications and prospective students attending auditions thus narrowing our ability to offer places to maximum amount of students.

24.4 This is in line with Griffith’s main competition, QUT, who have dropped the requirement of auditions for the creative industries related program.

Recommendation:

24.5 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Special Purpose Submission proposing to remove the folio requirement for the Bachelor of Film and Screen Media Production (1284), as detailed in 2007/0002904, for implementation in Semester 1, 2008.

For approval

25.0 GBS, SPECIAL PURPOSE SUBMISSION (2007/0002203)
1314 BACHELOR OF BUSINESS (HONG KONG)

25.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission proposing to add industry experience to the degree requirements of the Bachelor of Business (Hong Kong, 1314), as detailed in 2007/0002203, for implementation in Semester 1, 2008.

25.2 The Griffith Business School proposes to formalise the requirement for students in the Hotel Management award major to complete an Industry Experience component to ensure consistency with the onshore program. The Industry Experience component has zero CP value and therefore does not attract fees or affect the student’s Grade Point Average. However, completion of the Industry Experience will be recorded on the student academic transcript.

Recommendation:

25.3 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission proposing to add
industry experience to the degree requirements of the Bachelor of Business (Hong Kong, 1314), as detailed in 2007/0002203, for implementation in Semester 1, 2008.

For approval

26.0 GBS, SPECIAL PURPOSE SUBMISSION (2007/0002205)

5441 MASTER OF COMMERCE
5506 MASTER OF COMMERCE (ADVANCED)

26.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission proposing to amend the admission requirements for the Master of Commerce (Advanced) (5441/5506), as detailed in 2007/0002205, for implementation in Semester 1, 2008.

26.2 The GBS proposes to include a minimum GPA of 4.0 to the entry requirements for students enrolled in the Master of Commerce who wish to progress to the Master of Commerce (Advanced).

26.3 Underlying the admission criteria to the program was the understanding that a similar standard of achievement would apply to those students wishing to transfer from one postgraduate program to another. This program may be perceived by the market to be an advanced level degree and therefore it is important to maintain a level of quality control. Accepting poor performing students into the Advanced program will adversely impact on the learning environment of continuing students and on the quality of graduates.

Recommendation:

26.4 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Special Purpose Submission proposing to amend the admission requirements for the Master of Commerce (Advanced) (5441/5506), as detailed in 2007/0002205, for implementation in Semester 1, 2008.

For approval

27.0 GBS, SPECIAL PURPOSE SUBMISSION (2007/0002206)

3202 GRADUATE CERTIFICATE IN RISK MANAGEMENT

27.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission proposing to suspend entry to the Graduate Certificate in Risk Management (3202), as detailed in 2007/0002206, for implementation in Semester 1, 2008.

27.2 The Graduate Certificate in Risk Management, introduced in Semester 1 2007, is offered under the Executive Education portfolio of the GBS in conjunction with a third party provider. This program is offered at the South Bank campus, and is also delivered off-campus at various locations, dependent on demand.

27.3 Following a review of the student learning outcomes, the viability of the program and course delivery, the GBS has decided not to continue its relationship with the third party provider. No new students will be accepted into the program, effective Semester 1 2008. The GBS has developed transition arrangements that will see the continuing students through the program, and is exploring other avenues to provide this program.

Recommendation:

27.4 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Special Purpose Submission proposing to suspend entry to the Graduate Certificate in Risk Management (3202), as detailed in 2007/0002206, for implementation in Semester 1, 2008.

For approval
28.0 MED, SPECIAL PURPOSE SUBMISSION (2007/0000333)
5239 MASTER OF LEGAL MEDICINE
3218 GRADUATE CERTIFICATE IN LEGAL MEDICINE

28.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission to suspend entry to the Master of Legal Medicine (5239) and the Graduate Certificate in Legal Medicine (3218), as detailed in 2007/0000333, for implementation in Semester 1, 2008.

28.2 The School of Medicine proposes to suspend the Master of Legal Medicine for 2008 due to staff resignation and a number of issues pertaining to the course content, assessment and delivery.

Recommendation:

28.3 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Special Purpose Submission to suspend entry to the Master of Legal Medicine (5239) and the Graduate Certificate in Legal Medicine (3218), as detailed in 2007/0000333, for implementation in Semester 1, 2008.

For approval

29.0 ENV, SPECIAL PURPOSE SUBMISSION (2007/0002669)
1087 BACHELOR OF ENVIRONMENTAL PLANNING / BACHELOR OF SCIENCE (ENVIRONMENT)

29.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission proposing to amend the Testamur title for 1087 Bachelor of Environmental Planning/Bachelor of Science (Environment), as detailed in 2007/0002669, for implementation in Semester 1, 2008.

29.2 The Griffith School of Environment proposes to change the testamur title for the Bachelor of Environmental Planning/Bachelor of Science to the Bachelor of Environmental Planning/Bachelor of Science (Environment), bring this program into a consistent format with other offerings from the Griffith School of Environment.

29.3 Due to a further program and award name change to a component program, from 2008 students will graduate with a Bachelor of Urban and Environmental Planning/Bachelor of Science (Environment) [BUrbanEnvPlan/BSc].

Recommendation:

29.4 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Special Purpose Submission proposing to amend the Testamur title for 1087 Bachelor of Environmental Planning/Bachelor of Science (Environment), as detailed in 2007/0002669, for implementation in Semester 1, 2008.

For approval

30.0 HSV, SPECIAL PURPOSE SUBMISSION (2008/0004752)
5505 MASTER OF SOCIAL WORK

30.1 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to consider the attached Special Purpose Submission proposing to temporarily withdraw the Gold Coast offering of the Master of Social Work, as detailed in 2008/0004752, for implementation in Semester 1, 2008.

30.2 This is the first year the new Master of Social Work, approved for Logan and Gold Coast campuses, as been offered. With only four applications for the Gold Coast
offering as at 11 January, the Health Group proposes to have no intake in 2008 to the Gold Coast.

30.3 Students who wished to study at the Gold Coast campus in 2008 have been given the option of enrolling in the Logan program or deferring enrolment until 2009.

Recommendation:

30.4 The Academic Committee, on the recommendation of the Programs Committee (1/2008, March), is asked to approve the Special Purpose Submission proposing to temporarily withdraw the Gold Coast offering of the Master of Social Work, as detailed in 2008/0004752, for implementation in Semester 1, 2008.

For approval

31.0 GBS SPECIAL PURPOSE SUBMISSION (2007/0025754)
DEGREE REQUIREMENTS FOR GRIFFITH BUSINESS SCHOOL PROGRAMS

31.1 The Academic Committee, on the recommendation of the Programs Committee (9/2007, November), is asked to consider the attached Special Purpose Submission proposing changes to the degree requirements for Griffith Business School programs, as detailed in 2007/0025754, for implementation in Semester 1 2008.

31.2 The Griffith Business School is seeking to amend the degree requirements for its undergraduate and postgraduate programs as part of its pursuit for accreditation with the Association to Advance Collegiate Schools of Business (AACSB). Standards 17 and 20, specified by the AACSB, require a student to complete the majority (defined as 50%) of courses from the core requirements of the business program at Griffith University.

31.3 It is therefore proposed the following degree rule will be inserted into all Business single and double degrees offered with another faculty:
- complete at least XCP for prescribed courses including Year 1 core business courses and/or courses selected from a GBS major at Griffith University (notwithstanding the award of credit); where X is equal to 50% of total CP comprising prescribed courses from the core and award major courses.

31.4 A similar statement will be inserted into the Business Masters degrees:
- at least XCP of core courses listed in the program must be completed at Griffith University (notwithstanding the award of credit); where X is equal to 50% of total prescribed core CP.

31.5 This change will not affect the following Business programs which have been excluded from the list of programs to be accredited:
- 1291/1292 Bachelor of Arts (Politics, Asian Studies and International Relations), and related double degrees
- GBS Honours programs (includes Masters with Honours)
- Graduate Certificate programs
- 5211 Master of Asian Studies
- 5388 Master of International Relations.

Recommendation:

31.6 The Academic Committee, on the recommendation of the Programs Committee (9/2007, November), is asked to approve the Special Purpose Submission proposing changes to the degree requirements for Griffith Business School programs, as detailed in 2007/0025754, for implementation in Semester 1 2008.

For approval
32.0 SPECIAL PURPOSE SUBMISSION
6017 DOCTOR OF MUSICAL ARTS

32.1 The Academic Committee, on the recommendation of the Research and Postgraduate Studies Committee [1/2008], is asked to consider the attached Special Purpose Submission proposing a change to the research submission required for the completion of the Doctor of Musical Arts (6017), as detailed in 2008/0017516, for implementation from semester 1 2008.

32.2 The original program submission specified two alternative forms of the research submission as follows:
- a research product plus an exegesis (20,000 to 30,000 words)
- a thesis (60,000 to 80,000 words)

32.3 To allow greater flexibility the proposed amendment to the research submission describes three forms of submission as follows:
- a thesis (60,000 to 80,000 words)
- a portfolio of creative/research materials with a written exegesis (minimum 20,000 words depending on the scope and nature of the research materials)
- submission entirely in the form of digital technologies which integrates the exegesis with the creative/research materials

Recommendation:

32.4 The Academic Committee, on the recommendation of the Research and Postgraduate Studies Committee, is asked to approve the change to the Doctor of Musical Arts (6017), as contained in 2008/0017516, for implementation from semester 1 2008.

SECTION IV: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – OTHER MATTERS

33.0 FACULTY LEARNING AND TEACHING CITATIONS

33.1 At its 2/2007 (March) meeting the Learning and Teaching Committee considered changes to the Faculty Learning and Teaching Citation Guidelines, as detailed in the attached documents (2008/0022008); one is a ‘clean’ copy and one contains ‘marked-up’ changes.

33.2 Significant changes are proposed to the Guidelines, as follows:
- a redistribution of funds for citations based on semester 2 2007 EFTSU;
- changes to the eligibility criteria;
- inclusion of an application template;
- changes to the selection process;
- changes to the timing for submitting applications

Recommendation

33.3 The Academic Committee is asked to approve the changes to the Faculty Learning and Teaching Citation Guidelines, as described in 2008/0022008, for implementation in 2008.

For approval

34.0 GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING GUIDELINES

34.1 At its 2/2007 (March) meeting the Learning and Teaching Committee considered changes to the Griffith Awards for Excellence in Teaching Guidelines, as detailed in the attached documents (2008/0022007); one is a ‘clean’ copy and one contains ‘marked-up’ changes.
34.2 Significant changes are proposed to the Guidelines, as follows:
- an increase in the number of awards, from 11 to 12;
- changes to the eligibility criteria;
- changes to the timing for submitting applications
- changes to the application process;
- changes to the selection process;

Recommendation

34.3 The Academic Committee is asked to approve the changes to the Griffith Awards for Excellence in Teaching Guidelines, as described in 2008/0022007, for implementation in 2008.

For approval

35.0 FACULTY REVIEW 12-MONTH PROGRESS REPORT – FACULTY OF SCIENCE

35.1 The purpose of Faculty Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

35.2 The Faculty of Science was reviewed during June 2006. The Report of the Committee Reviewing Griffith University: Faculty of Science 5 – 9 June 2006 (2007/0000024) and the Faculty of Science Review Report Implementation Plan 2006 (2007/0000025) were considered at the 2/2007 meeting of the Academic Committee. These documents are attached for members' information.

35.3 Now attached for the consideration of members is the 12-month progress report, SEET Review of the Faculty of Science: Implementation Plan 12-Month Progress Report (2008/0016267). Executive Group has endorsed this report 27 February 2008.

Recommendation:

35.4 The Academic Committee is invited to offer feedback on the issues raised in the SEET Review of the Faculty of Science: Implementation Plan 12-Month Progress Report (2008/0016267). The Academic Committee is asked to recommend the documentation to the University Council.

For approval

36.0 EXTERNAL REVIEW OF SUPPORT SERVICE DIVISIONS 18-MONTH PROGRESS REPORT – DIVISION OF INFORMATION SERVICES

36.1 The purpose of Support Service Divisional Reviews is to focus on the quality and management of services and the benefits provided to the University community. In particular, the review is future-focused and examines how the relevant support area can contribute most effectively to the University's strategic directions.


36.3 Attached for the consideration of members is the final review report entitled Division of Information Services Review 2005 – Progress Report on Implementation of Review

Recommendation:

36.4 The Academic Committee is invited to offer feedback on the issues raised in the FBS Review Recommendations – Status Report September 2007 (2008/0016265). The Academic Committee is asked to recommend the documentation to the University Council for approval.

For approval

37.0 EXTERNAL REVIEW OF SUPPORT SERVICE DIVISIONS 18-MONTH PROGRESS REPORT – GRIFFITH INSTITUTE FOR HIGHER EDUCATION

37.1 The purpose of Support Service Divisional Reviews is to focus on the quality and management of services and the benefits provided to the University community. In particular, the review is future-focused and examines how the relevant support area can contribute most effectively to the University's strategic directions.


Recommendation:

37.4 The Academic Committee is invited to offer feedback on the issues raised in the GIHE Review: Implementation Plan Final 18-Month Report 2008 (2008/0016266). The Academic Committee is asked to recommend the documentation to the University Council for approval.

For approval

38.0 REVISED STUDENT MISCONDUCT POLICY

38.1 The Student Misconduct Policy was established by the University Council in October 2005. This Policy has been amended to include a statement regarding a student’s opportunity to lodge an appeal with the Queensland Ombudsman, if the student remains dissatisfied with the outcome of an appeal process once the student misconduct appeal process within the University has been exhausted. The following statement has been added to the Policy (2008/0016262):

16.0 Finality of Appeal Decision

16.1 The decisions of the Misconduct Appeals Committee are final and there is no further recourse to appeal within the University.

16.2 Where the student remains dissatisfied with the outcome of an appeal process, the student may lodge a complaint with the Queensland Ombudsman (please refer to the following Web address: http://www.ombudsman.qld.gov.au/cms/)

16.3 The student misconduct appeal process within the University should be exhausted before a complaint is lodged with the Ombudsman.
Recommendation:

38.2 The Academic Committee is asked to approve the revised Student Misconduct Policy (2008/001626232), for forwarding to the University Council.

For approval

39.0 POLICY: STAFF COST SHARING ARRANGEMENTS BETWEEN SCHOOLS AND RESEARCH CENTRES

39.1 The Acting Director, Office for Research, has advised that the attached Policy on Staff Cost Sharing Arrangements between Schools and Research Centres (2005/0038528) is no longer applicable.

Recommendation:

39.2 The Academic Committee is asked to rescind the Policy on Staff Cost Sharing Arrangements between Schools and Research Centres (2005/0038528).

For approval

40.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

40.1 The minutes and/or action sheets of the following Committees are attached for noting:

40.1.1 Learning and Teaching Committee [1/2008, February].
40.1.2 Programs Committee [10/2007, December]

For noting

41.0 OTHER BUSINESS

42.0 2008 COMMITTEE MEETING DATES

42.1 The Academic Committee is asked to note the schedule for meetings for the remainder of the year:

15 May
17 July
18 September
16 October
13 November
11 December

42.2 Meetings will be held via video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 1.04, The Chancellory (G34), Gold Coast campus

For noting