GRiffith University
Academic Committee Agenda 4/2009
Thursday 13 August 2009

NOTICE OF MEETING

A meeting of the Academic Committee of the Griffith University Council will be held at 1.30pm on Thursday 13 August 2009 with a video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus; Room 1.04, The Chancellery (G34), Gold Coast campus; and Room 2.10, South Bank Graduate Centre (S07), South Bank campus.

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

DISTRIBUTION LIST

Name Term of Office

CHAIRPERSON OF THE COMMITTEE
Deputy Vice Chancellor (Academic) – Professor Sue Spence ex officio
Deputy Vice Chancellor (Research) – Professor Ned Pankhurst ex officio
Pro Vice Chancellor (Arts, Education and Law) – Professor Marilyn McMeniman AM ex officio
Pro Vice Chancellor (Business) – Professor Michael Powell ex officio
Pro Vice Chancellor (Health) – Professor Allan Cripps ex officio
Pro Vice Chancellor (Science, Env, Eng and Technology) – Professor Sue Berners-Price ex officio
Acting Pro Vice Chancellor (Quality and Student Outcomes) – Professor Kerri-Lee Krause ex officio
Pro Vice Chancellor (Administration) – Mr Colin McAndrew ex officio
Pro Vice Chancellor (Information Services) – Ms Linda O'Brien ex officio
Pro Vice Chancellor (International) – Mr Chris Madden ex officio
Academic Registrar – Ms Kathy Grgic ex officio
Director, Griffith Institute for Higher Education – Professor Kerri-Lee Krause ex officio
Deputy Chair of the Committee – Professor Sally Borbasi ex officio
Ms Lea-Anne Stafford (Secretary)

Council
Vacant Until 31 December 2009
Vacant Until 31 December 2009

Deans
Professor Kay Ferres, Dean, Faculty of Humanities and Social Sciences ex officio
Professor Claire Wyatt-Smith, Dean, Faculty of Education ex officio
Professor Paula Baron, Dean, Griffith Law School ex officio
Professor Marie Wilson, Dean (Academic), Griffith Business School ex officio
Professor Graham Cuskey, Dean (Research), Griffith Business School ex officio
Professor Lorelle Frazer, Dean (Learning and Teaching), Griffith Business School ex officio
Professor Debra Henly, Dean (Academic), Griffith Health ex officio
Professor Nick Buys, Dean (Learning and Teaching), Griffith Health ex officio
Professor Lyn Griffiths, Dean (Research), Griffith Health ex officio
Associate Professor Clyde Wild, Dean (Academic), Sci, Env, Eng & Tech ex officio
Associate Professor Wendy Loughlin, Dean (Learning and Teaching), Sci, Env, Eng & Tech ex officio
Professor Gillian Bushell, Dean (Research), Sci, Env, Eng & Tech ex officio
Professor Parlo Singh, Dean, Griffith Graduate Research School ex officio
Professor Huib Schippers, Director, Queensland Conservatorium ex officio
Professor Paul Cleveland, Director, Queensland College of Art ex officio

Academic Staff Members
Dr Janet Ransley (Arts, Education and Law) Until 31 December 2009
Dr Maureen Harrington (Business) Until 31 December 2009
Dr Peta Stevenson-Clarke (Business) Until 31 December 2009
Dr Saras Henderson (Health) Until 31 December 2009

www.griffith.edu.au/committees
Associate Professor Alex Forrest (Sci, Env, Eng and Tech) Until 31 December 2009
Dr Sarah Baker (Arts, Education and Law) Until 31 December 2010
Dr Mark Chappell (Health) Until 31 December 2010
Dr Helen Blanchard (Sci, Env, Eng and Tech) Until 31 December 2010
Dr Carmel Herington (Business) Until 31 December 2010
Dr Debbie Heck (Arts, Education and Law) Until 31 December 2010

Heads of Schools or Departments
Assoc Professor Jayne Clapton (Health) Until 31 December 2009
Professor Frank Clarke (Sci, Env, Eng and Tech) Until 31 December 2009
Associate Professor Stephen Stockwell (Arts, Education and Law) Until 31 December 2009
Dr Robyn Hollander (Business) Until 31 December 2009
Professor Nerida Smith (Health) Until 31 December 2010
Dr Louis Sanzogni (Business) Until 31 December 2010
Associate Professor Penny Bundy (Arts, Education and Law) Until 31 December 2010
vacant (Sci, Env, Eng and Tech) Until 31 December 2010

Postgraduate Students
Ms Ulrike Kachel Until 31 December 2009
Vacant

Undergraduate Students
Ms Samantha Cassell Until 31 December 2009
Ms Julie Kennedy Until 31 December 2009
Mr Sage Perkins Until 31 December 2009
Ms Olivia Tran Until 31 December 2009
Vacant Until 31 December 2009

Information Copies (without attachments unless otherwise stated)
Manager, Research Policy
Head of the Secretariat
Program Accreditation Officer
Academic Services Officer – Arts, Education and Law
Academic Services Officer – Business
Academic Services Officer – Griffith Health
Academic Services Officer – Griffith Science, Environment, Engineering and Technology
Program Information Officer
Council and Executive Support Officer
Director, Finance and Business Services
Senior Legal Officer
President, Griffith University Postgraduate Student Association (GUPSA)
President, Gold Coast Student Guild
Director, Campus Life
Director, Information Services
Director, Office for Research
Director, External Relations
Director, Student Administration
Manager, Planning and Statistics
Manager, Research Higher Degrees
Manager, Admissions
Senior Manager, International Administration
Director, Student Services
Director, Flexible Learning and Access Services
Group Resource Manager, Arts, Education and Law
Group Resource Manager, Business
Group Resource Manager, Griffith Science, Environment, Engineering and Technology
Group Resource Manager, Griffith Health
Secretary, Griffith University Branch, NTEU
Other Copies:
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AGENDA

1.0 APOLOGIES

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

2.0 CONFIRMATION OF MINUTES

The minutes of the Academic Committee's 3/2009 meeting have been circulated.

To be taken as read and confirmed

3.0 MEMBERSHIP

3.1 The Chair, on behalf of the Committee warmly welcomes new members:

- Professor Sue Berners-Price, appointed to the role of Pro Vice Chancellor (Science, Environment, Engineering and Technology); and
- Professor Huib Schippers appointed to the role of Director, Queensland Conservatorium, Griffith University;


to their first meeting.

For noting

4.0 VICE CHANCELLOR’S FORUM AND QUESTION TIME

4.1 The Vice Chancellor will attend to speak to reports, update members on issues of importance and take questions, with or without notice.

4.2 Attached are the Vice Chancellor’s reports to the May and August meetings of the University Council.

For noting

SECTION I: STRATEGIC ISSUES

Nil.

ORDERING OF THE AGENDA

At this point in the Agenda the Chair will advise members about any matter on the Agenda not included in Section II, that members have requested prior to the meeting be so included.
SECTION II: MATTERS FOR DECISION

5.0 THE GRIFFITH GRADUATE STATEMENT

5.1 The Griffith Graduate Statement lists the characteristics that the University seeks to engender in its graduates through its bachelor degree programs. This statement, adopted in 1999, and reviewed in 2004, has been reconsidered during 2008 by a working party reporting to the Learning and Teaching Committee co-chaired by Professor Sally Borbasi and Dr Calvin Smith.

5.2 The working party has completed its work and members will recall that a range of documentation was considered by the Academic Committee at its 18 June meeting as recommended by the Learning and Teaching Committee.

5.3 At the June meeting there was much discussion and debate about the proposal, with members expressing concerns and comments on the following issues:

5.3.1 It was noted that the prominence of CEQ (Course Evaluation Questionnaire) outcomes to both students and employers has been a catalyst for the University's development of a range of strategies, one of which is the mapping of graduate attributes with the Generic Skills Scale and the Graduate Qualities Scale from the CEQ.

5.3.2 Members commented that clarity of language was crucial for the Griffith Statement and recommended the use of more consistent terminology, eg. “field of study” rather than “discipline”, and the use of more up-to-date language across the documents. It was suggested that clearer language would facilitate improved linkage between students’ curriculum experiences and the CEQ.

5.3.3 There was a suggestion that collaboration, leadership, and change agency skills could be included within the statement. It was noted, however, that certain attributes do not easily lend themselves to evaluation.

5.3.4 Concern was expressed about potential workload implications for mapping the more detailed set of examples at the program and course levels and for staff to do so in a way that is both time-efficient and enables them to engage in meaningful reflection. It was noted that not all of the provided indicators are relevant to all programs in the same way but rather they provide a guide to staff about the ways in which an attribute might be observed across the disciplines.

5.3.5 Discussion ensued about any links between the Griffith attributes to learning and teaching and assessment in programs. The Chair advised that at this stage, there is no intention to track demonstration of attributes through assessment evidence.

5.3.6 Members noted that while the Graduate Statement contains generic attributes relevant to all programs, the planned new electronic profile system would enable programs to set additional program-specific attributes or attributes that relate to professional accreditation by professional bodies.

5.4 Working Party members considered the comments of Academic Committee members and conducted further consultation since that meeting. The revised Griffith Graduate statement (2009/0005802) – changes tracked – is now presented to the Academic Committee for consideration. A clean copy version of the revised Griffith Graduate statement (2009/0005802) for ease of reading.

5.5 In addition, the existing Griffith Graduate statement as described in 2004/0285 is provided for the information of members.

5.6 In light of the potential for universities to have to demonstrate more convincingly that students actually achieve stated graduate attributes it is important that Griffith's graduate attributes are able to be objectively measured. In addition, Griffith's graduate attributes will appear on student Griffith Graduate Statements and have the potential to influence
employment outcomes. Students themselves must be able to understand and articulate the attributes that are expected of them upon graduation. The Griffith Graduate Attributes Working Party believes it important therefore the Griffith’s graduate attributes be simple, clear and measurable.

5.7 The Deputy Chair of Academic Committee and Working Party Chair will speak to the revised statement.

Recommendation

5.8 The Academic Committee is asked to approve the adoption of The Griffith Graduate statement as described in 2009/0005802; to replace the Griffith Graduate statement described in 2004/0285.

For consideration

6.0 ASSESSMENT COMMITTEE

6.1 The Academic Committee, on the recommendation of the 4/2009 Learning and Teaching Committee is asked to consider the establishment of an Assessment Committee that would replace the existing Committees of the Chairs of the Assessment Boards.

6.2 Learning and Teaching Committee (2/2009 meeting) considered a proposal to establish an Assessment Committee with a wider brief than the existing Committees of the Chairs of the Assessment Boards (2007/0017524), which had been established primarily to provide oversight of the institutional framework for academic integrity.

6.3 Specifically, they queried the need for an Assessment Committee with a wider remit at the University level. As a result, Learning and Teaching Committee agreed to initiate via the Committee of the Chairs of Assessment Boards some stakeholder consultation about issues relating to the governance structures supporting the University’s assessment activities.

6.4 The Committee of the Chairs of Assessment Boards (2/2009 meeting) considered a paper discussing University, Faculty and School governance structures for assessment and resolved to send it out to faculties and schools for comment. These comments were considered at the 3/2009 meeting of the Committee of the Chairs of Assessment Boards which identified that further work is required at the faculty and school level around governance of assessment issues. However the Committee made the following recommendations to the Learning and Teaching Committee:

- the establishment of the new Assessment Committee and the disestablishment of the present Committee of Chairs of Assessment Boards;
- Section 1.4 of the Assessment Committee constitution be reworded to “Considering assessment matters that arise from Groups and Faculties that require investigation at a broader institutional level”;
- The committee’s membership to include such roles as Deans and Deputy Deans (Learning and Teaching), Chairs of Faculty Assessment Boards, Manager of Learning@Griffith, Director of GIHE or nominee, Director of Student Administration, Head of Secretariat and up to two members of academic staff with specialist assessment expertise, co-opted by the Pro Vice Chancellor (Quality and Student Outcomes)
- The Chair of the committee to be elected from its membership.

6.5 The Learning and Teaching Committee (4/2009) endorsed these recommendations and strongly endorsed the inclusiveness of the membership as outlined in the attached Assessment Committee constitution (2009/0003278) that is now before the Academic Committee for consideration.
6.6 The Acting Pro Vice Chancellor (Quality and Student Outcomes) will introduce this item.

Recommendation

6.7 The Academic Committee, on the recommendation of the 4/2009 Learning and Teaching Committee (20 July), is asked to approve:

- the establishment of the Assessment Committee as described in (2009/0003278) from 1 October 2009 and,
- the disestablishment of the Committee of the Chairs of Assessment Boards from 30 September 2009.

For consideration

7.0 REVIEW OF RESEARCH HIGHER DEGREE PROCESSES

7.1 The Academic Committee, on the recommendation of the 4/2009 Research and Postgraduate Studies Committee, is asked to consider the

7.2 Following a review of research higher degree (RHD) administrative processes conducted by Dr Lyn Holman, meetings with the Deans/Deputy Deans (Research) were held to discuss the range of roles and responsibilities in approving RHD matters. As an outcome of these meetings, the following documents were developed and/or revised:

- Research Higher Degree Policy (2009/0005787);
- Role of the Research Higher Degree Convenor (2009/0005788); and

7.3 The Role of the Research Higher Degree Convenor is a new document that sets down the requirement for each element to appoint an RHD Convenor, the appointment process for the RHD Convenor and the responsibilities of the role in relation to RHD enquiries, enrolment, progression and completion.

7.4 Key changes to the Research Higher Degree Policy include clarification about the procedures for confirmation of candidature and the roles of Dean/Deputy Dean (Research). Other minor amendments are also tracked as revisions to the policy. These changes are also recommended to take effect for the Professional Doctorate Policy.

7.5 The role statement has been considered by the Office of Human Resource Management and their recommendations have been taken into account in the documents before the Committee.

7.6 The Deputy Vice Chancellor (Research) will introduce this item.

Recommendation

7.7 The Academic Committee, on the recommendation of the 4/2009 Research and Postgraduate Studies Committee, is asked to approve the following, effective immediately:

(a) adoption of the new Role of the Research Higher Degree Convenor (2009/0005788);
(b) adoption of revisions to the Research Higher Degree Policy (2009/0005787); and
(c) adoption of revisions to Professional Doctorate Policy (2009/0005789).

For consideration
8.0 INTERNATIONAL STUDENTS – INSTITUTION TRANSFER REQUEST POLICY AND
INTERNATIONAL STUDENT EXTENSION OF STUDY (COE) POLICY AND PROCEDURE

8.1 The Academic Committee is asked to consider the attached International Students –
Institution Transfer Request Policy (2009/0005804) and the attached International Student
Extension of Study (COE) Policy and Procedure (2009/0005805) that have been drafted
by Griffith International to ensure compliance with the Education Services for Overseas
Students Act (ESOS).

8.2 The National Code of Practice 2007 Standard 7 requires institutions to not knowingly enrol
a student in one of their programs, within the first six months of the commencement date
of the student’s enrolment in a principal program or any preparatory program, unless they
meet the institution’s requirements for earlier release. After the first six months, no
restrictions apply.

8.3 The Queensland Education (Overseas Students) Regulations 1998 Section 10 requires
institutions to provide to all international students who do not complete their program, a
letter of release, on request, detailing whether the student has:

(a) demonstrated a commitment to their studies during the program; and
(b) had a good attendance record for the program; and
(c) paid all fees for the program.

The University’s approach to these requirements are set down in the International

8.4 The National Code of Practice 2007 Standard 7 also requires institutions to provide the
Department of Education, Employment and Workplace Relations (DEEWR) with details of
all international students accepted by the provider. The University is also obliged to
inform DEEWR of changes to reported student information.

8.5 The proposed International Student Extension of Study (COE) Policy and Procedure
(2009/0005805) describes the types and monitoring of changes to be reported to
DEEWR, grounds for an extension of study and sets down the procedure and timeframe
for complying with this legislative requirement.

8.6 Section 2.2 (attached) of the Policy on Student Grievances and Appeals (2009/0005806)
has been updated to reflect the appeals process set down in the two new policies.

8.7 The Pro Vice Chancellor (International) will speak to this item.

Recommendation:

8.8 The Academic Committee on the executive recommendation of the Executive Group
(July) is asked to approve:

a) the adoption of the International Students – Institution Transfer Request Policy as
described in (2009/0005804)
b) the adoption of the International Student Extension of Study (COE) Policy and
Procedure as described in (2009/0005805)
c) adopt revisions to Section 2.2 of the Policy on Student Grievances and Appeals
(2009/0005806).

For approval

9.0 CHAIRPERSON’S REPORT

9.1 The Chair will report on matters of interest that have arisen since the previous meeting.

For noting
10.0 **DEPUTY CHAIRPERSON’S REPORT**

10.1 The Deputy Chair will report on matters of interest that have arisen since the previous meeting.

For noting

**SECTION III: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION**

Nil.

**SECTION IV: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – PROGRAM SUBMISSIONS**

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# PROGRAM SUBMISSIONS FOR RESOLUTION

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<td>1008</td>
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## 11.0 AEL WITHDRAWAL SUBMISSION (2009/0003018)

**3192 GRADUATE CERTIFICATE IN CULTURAL LEADERSHIP (EXIT POINT ONLY)**  
**MASTER OF ARTS IN CULTURAL LEADERSHIP**

11.1 The School of Humanities proposes to withdraw from offer the Graduate Certificate in Cultural Leadership (3192) [exit point only] and Master of Arts in Cultural Leadership (5459) due to low enrolments.

11.2 Continuing students in the program will be able to complete the required courses; in consultation with the Program Convenor and Head of School.

**Recommendation:**

11.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the disestablishment of the Graduate Certificate in Cultural Leadership (3192) [exit point only], as detailed in 2009/0003018 from semester 1, 2010.

**For approval**
12.0 AEL WITHDRAWAL SUBMISSION (2009/0003019)
5074/5392 MASTER OF ARTS

12.1 The School of Humanities proposes to withdraw from offer the Master of Arts (5074/5392) due to low enrolment and the reorganising of resources.

12.2 Continuing students in the program will be able to complete the required courses; in consultation with the Program Convenor and Head of School.

Recommendation:

12.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the disestablishment of the Master of Arts (5074/5392), as detailed in 2009/0003019 from semester 1, 2010

For approval

13.0 GBS MAJOR CHANGE SUBMISSION (2009/0004037)
3180 GRADUATE CERTIFICATE IN INDUSTRIAL RELATIONS (OUA)
3190 GRADUATE CERTIFICATE IN EMPLOYMENT RELATIONS
5454 MASTER OF EMPLOYMENT RELATIONS
5455 MASTER OF EMPLOYMENT RELATIONS WITH HONOURS

13.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Graduate Certificate in Industrial Relations (OUA) (3180), Graduate Certificate in Employment Relations (3190), Master of Employment Relations (3190), Master of Employment Relations (5454), and the Master of Employment Relations with Honours (5455), as detailed in 2009/0004037, for implementation semester 1, 2010.

13.2 The Griffith Business School proposes to:
- change the mode of delivery for the Master of Employment Relations (5454) from on-campus to on-line through Open Universities Australia (OUA)
- rename the Graduate Certificate in Industrial Relations (3180) to the Graduate Certificate in Employment Relations
- withdraw the on campus offerings of the Graduate Certificate in Employment Relations (3190) and the Master of Employment Relations with Honours (5455)

Recommendation

13.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve proposed changes to the Graduate Certificate in Industrial Relations (OUA) (3180), Graduate Certificate in Employment Relations (3190), Master of Employment Relations (3190), Master of Employment Relations (5454), and the Master of Employment Relations with Honours (5455) as detailed in 2009/0004037, for implementation semester 1, 2010.

For approval

14.0 ENG SPECIAL PURPOSE SUBMISSION (2009/0001275)
1321/1322 BACHELOR OF ENGINEERING/BACHELOR OF SCIENCE

14.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Bachelor of Engineering/Bachelor of Science (1321 GC, 1322 NA), as detailed in 2009/0001275, for implementation semester 1, 2011.

14.2 The School of Engineering proposes to:
- replace a core course 4304ENG with a listed Electronic and Computer Engineering elective;
- remove 2301BPS from offer;
- amend the credit points listed in the degree requirements for the Environmental Engineering specialisation;
- amend the Environmental Engineering listed electives; and
- provide the course code for Numerical Techniques for Engineers.

Recommendation:

14.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to Bachelor of Engineering/Bachelor of Science (1321 GC, 1322 NA), as detailed in 2009/0001275, for implementation semester 1, 2011.

For approval

15.0 BPS SPECIAL PURPOSE SUBMISSION (2009/0001287)

1334 BACHELOR OF SCIENCE WITH HONOURS (ACCELERATED)

15.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Bachelor of Science with Honours (Accelerated) (1334), as detailed in 2009/0001287, for implementation in 2010.

15.2 The School of Biomolecular and Physical Sciences proposes the QTAC prerequisite requirements to be revised to English (4SA) plus Physics and Maths B (VHA in one of these and at least HA in the other). As the proposed change does not make the entry requirements stricter, it is proposed that they be implemented for the 2010 QTAC intake.

Recommendation:

15.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to the Bachelor of Science with Honours (Accelerated) (1334), as detailed in 2009/0001287, for implementation in 2010.

For approval

16.0 PES SPECIAL PURPOSE SUBMISSION (2009/0002546)

1225 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF PSYCHOLOGICAL SCIENCE
1334 BACHELOR OF EXERCISE SCIENCE (PRE PHYSIO)
1172 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF BUSINESS
1174 BACHELOR OF PHYSIOTHERAPY/BACHELOR OF EXERCISE SCIENCE

16.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for changes to the programs listed below, as detailed in 2009/0002546, for implementation semester 1, 2010:
- Bachelor of Exercise Science/Bachelor of Psychological Science (1225)
- Bachelor of Exercise Science (Pre Physio) (1334)
- Bachelor of Exercise Science/Bachelor of Business (1172)
- Bachelor of Physiotherapy/Bachelor of Exercise Science (1174) [no intake from 2009 onwards, except internal transfers].

16.2 The School of Physiotherapy and Exercise Science proposes to:
- change some core courses to elective courses and add further electives to the;
  o Bachelor of Exercise Science/Bachelor of Psychological Science (1225)
  o Bachelor of Exercise Science/Bachelor of Business (1172)
- change the name of Anatomical Science II (2010PES) to Musculoskeletal Anatomy;
- change the name of Exercise and Sport Behaviour (3009PES) to Exercise and Sport Psychology for the following programs:
  o Bachelor of Exercise Science/Bachelor of Psychological Science (1225)
- **Bachelor of Exercise Science (Pre Physio) (1344)**
- **Bachelor of Physiotherapy/Bachelor of Exercise Science (1174)**

- replace Indigenous Issues for Health Practitioners (5006PES) offered in semester 1, year 5 for ‘pass’ stream students in the Bachelor of Physiotherapy/Bachelor of Exercise Science (1174), with Indigenous Health (3121PBH) to be offered in summer semester
- include the English Language Enhancement (ELE) course English Language and Communication for Health (5902LAL) as a requirement core course for international students. This course will be include as a core course in single programs only.

**Recommendation:**

16.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to the above listed programs, as detailed in 2009/0002546, for implementation semester 1, 2010.

**For approval**

17.0 **PES SPECIAL PURPOSE SUBMISSION (2009/0002545)**

**1171 BACHELOR OF EXERCISE SCIENCE**

17.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposed changes to the Bachelor of Exercise Science (1171), as detailed in 2009/0002545, for implementation semester 1, 2010.

17.2 The School of Physiotherapy and Exercise Science proposes to:
- restructure course prerequisite rules and provide a wider range of elective courses in both second and third year of the program
- provide students with more clearly defined study and career pathways by utilising the attached Appendix A
- change the name of Exercise Science and Sports Behaviour (3009PES) to Exercise Sport Psychology and Anatomical Science II (5009PES) to the new title of Musculoskeletal Anatomy (2010PES).

**Recommendation:**

17.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to the Bachelor of Exercise Science (1171), as detailed in 2009/0002545, for implementation semester 1, 2010.

**For approval**

18.0 **EBL SPECIAL PURPOSE SUBMISSION (2009/0003028)**

**5122 MASTER OF ARTS WITH HONOURS IN APPLIED LINGUISTICS**

18.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Master of Arts with Honours in Applied Linguistics (5122), as detailed in 2009/0003028, for implementation semester 2, 2009.

18.2 The School of Education and Professional Studies (Brisbane, Logan) has identified that potential graduates of this degree are currently ineligible for an honours classification. The inclusion of the Honours Classification within the program’s Degree Requirement will bring this program in line with the majority of Honours programs within the university. It is proposed students graduating in 2009 will have the option of graduating under the present format or with an honours classification.
Recommendation:

18.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed change to the Master of Arts with Honours in Applied Linguistics (5122), as detailed in 2009/0003028, for implementation semester 2, 2009.

For approval

19.0 ENV ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION (2009/0001288)
1007 BACHELOR OF SCIENCE (ECOLOGY AND CONSERVATION BIOLOGY)
1008 BACHELOR OF ARTS (ENVIRONMENT)

19.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Bachelor of Science (Ecology and Conservation Biology) (1007) and Bachelor of Arts (Environment) (1008), as detailed in 2009/0001288, for implementation semester 1, 2010.

19.2 The Griffith School of Environment proposes changes to the Bachelor of Science (Ecology and Conservation Biology) (1007) and Bachelor of Arts (Environment) (1008) to introduce a compulsory 10CP English Language Enhancement Course as required by the Griffith University English Language Enhancement Strategy.

Recommendation:

19.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to the Bachelor of Science (Ecology and Conservation Biology) (1007) and Bachelor of Arts (Environment) (1008), as detailed in 2009/0001288, for implementation semester 1, 2010.

For approval

20.0 QCA ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION (2009/0007267)
1181 BACHELOR OF FINE ART

20.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Bachelor of Fine Art (1181), as detailed in 2009/0007267, for implementation semester 1, 2010.

20.2 The Queensland College of Art proposes changes to the Bachelor of Fine Art (1181) to introduce a compulsory 10CP English Language Enhancement Course as required by the Griffith University English Language Enhancement Strategy.

Recommendation:

20.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to the Bachelor of Fine Art (1181), as detailed in 2009/0007267, for implementation semester 1, 2010.

For approval

21.0 QCA ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
1189 BACHELOR OF DESIGN (2009/0007268)

21.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Bachelor of Design (1189), as detailed in 2009/0007268, for implementation semester 1, 2010.
21.2 The Queensland College of Art proposes changes to the Bachelor of Design (1189) to introduce a compulsory 10CP English Language Enhancement Course as required by the Griffith University English Language Enhancement Strategy.

Recommendation:

21.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to the Bachelor of Fine Art (1181), as detailed in 2009/0007268, for implementation semester 1, 2010.

For approval

22.0 QCA ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION (2009/0007270)
1338 BACHELOR OF GAMES DESIGN

22.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Bachelor of Games Design (1338), as detailed in 2009/0007270, for implementation semester 1, 2010.

22.2 The Queensland College of Art proposes changes to the Bachelor of Games Design (1338) to introduce a compulsory 10CP English Language Enhancement Course as required by the Griffith University English Language Enhancement Strategy.

Recommendation:

22.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to the Bachelor of Games Design (1338), as detailed in 2009/0007270, for implementation semester 1, 2010.

For approval

23.0 QCA ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION (2009/0007271)
1186 BACHELOR OF PHOTOGRAPHY

23.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Bachelor of Photography (1186), as detailed in 2009/0007271, for implementation semester 1, 2010.

23.2 The Queensland College of Art proposes changes to the Bachelor of Photography (1186) to introduce a compulsory 10CP English Language Enhancement Course as required by the Griffith University English Language Enhancement Strategy.

Recommendation:

23.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to the Bachelor of Photography (1338), as detailed in 2009/0007271, for implementation semester 1, 2010.

For approval
24.0 QCA ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
(2009/0007272)
1179 BACHELOR OF ANIMATION

24.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Bachelor of Animation (1179), as detailed in 2009/0007272, for implementation semester 1, 2010.

24.2 The Queensland College of Art proposes changes to the Bachelor of Animation (1179) to introduce a compulsory 10CP English Language Enhancement Course as required by the Griffith University English Language Enhancement Strategy.

Recommendation:

24.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to the Bachelor of Animation (1179), as detailed in 2009/0007272, for implementation semester 1, 2010.

For approval

25.0 QCA ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
(2009/0007273)
1284 BACHELOR OF FILM AND SCREEN MEDIA PRODUCTION

25.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Bachelor of Film and Screen Media Production (1284), as detailed in 2009/0007273, for implementation semester 1, 2010.

25.2 The Queensland College of Art proposes changes to the Bachelor of Film and Screen Media Production (1284) to introduce a compulsory 10CP English Language Enhancement Course as required by the Griffith University Language Enhancement Strategy.

Recommendation:

25.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to the Bachelor of Film and Screen Media Production (1284), as detailed in 2009/0007273, for implementation semester 1, 2010.

For approval

26.0 QCA ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
(2009/0007274)
1302 BACHELOR OF DIGITAL MEDIA

26.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Bachelor of Digital Media (1302), as detailed in 2009/0007274, for implementation semester 1, 2010.

26.2 The Queensland College of Art proposes changes to the Bachelor of Digital Media (1302) to introduce a compulsory 10CP English Language Enhancement Course as required by the Griffith University Language Enhancement Strategy.

Recommendation:

26.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to the Bachelor of Digital Media (1302), as detailed in 2009/0007274, for implementation semester 1, 2010.

For approval
27.0 EPS ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION (2009/0007269)
1069 BACHELOR OF ARTS IN APPLIED THEATRE

27.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to consider the attached proposal for the Bachelor of Arts in Applied Theatre (1069), as detailed in 2009/0007269, for implementation semester 1, 2010.

27.2 The School of Education and Professional Studies (Brisbane, Logan) proposes changes to the Bachelor of Arts in Applied Theatre (1069) to introduce a compulsory 10CP English Language Enhancement Course as required by the Griffith University English Language Enhancement Strategy.

Recommendation:

27.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the proposed changes to the Bachelor of Arts in Applied Theatre (1069), as detailed in 2009/0007269, for implementation semester 1, 2010.

For approval

28.0 GBS PQP AGREEMENT AMENDMENTS (2009/0004031)
9316 POSTGRADUATE QUALIFYING PROGRAM

28.1 The Griffith Business School (GBS) and QIBT Academic Board propose to amend the Postgraduate Qualifying Program (9316) agreement. The changes have made at the request of QIBT for the Master of Information Systems suite and do not affect the programs content.

28.2 Programs to be included are:
- Master of Information Systems (5188)
- Master of Information Systems Management (5527)
- Graduate Certificate in Information Systems (3057)

Recommendation

28.3 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), is asked to approve the amendment to the agreement for the Post Graduate Qualifying Program (9316) to include the Master of Information Systems suite, for implementation in Semester 1, 2009.

For approval

SECTION V: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – OTHER MATTERS

29.0 UNIVERSITY REVIEWS POLICY

29.1 The Academic Committee, on the recommendation of the Executive Group (13 July 2009), is asked to consider the attached University Review Policy (2009/0005803) which sets out the principles upon which to guide the regular, five-yearly cycle of systematic, independent reviews across the University.

29.2 As the University moved into its second cycle of organisational reviews, it was appropriate to review current practices and to consider streamlining the policies that govern the conduct of reviews; provide an appropriate context for the conduct of reviews including better linkages between reviews and the organisational planning cycle and
quality assurance framework; and to introduce the possibility of thematic reviews within the organisation as an aspect of cycle 2 reviews.

29.3 As an outcome of the review of practices and policies, the attached University Reviews Policy (2009/0005803) is now proposed. This policy provides the overarching framework for the conduct of organisational-wide reviews and is to replace the existing suite of review policies – Faculty Review Process and External Review of Support Service Divisions.

29.4 A set of revised guidelines to support the conduct of organisational reviews are currently under development.

29.5 The Chair will speak to this item.

Recommendation

29.6 The Academic Committee, on the recommendation of the Executive Group (13 July), is asked to recommend to the University Council the following:

- the establishment of the University Reviews Policy as described in (2009/0005803);
- the disestablishment of the Faculty Review Process (2005/0038518);

For approval

30.0 EXTERNAL REVIEW 18-MONTH FINAL REPORT – DEPARTMENT OF ACCOUNTING AND FINANCE

30.1 The purpose of Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

30.2 The Report of the Committee Reviewing the Department of Accounting, Finance and Economics 28 – 31 May 2007 (2007/0000081), the Department of Accounting, Finance and Economics Faculty Review 2007 Implementation Plan (2007/0000082) and the 5 September minute extract from Executive Group (2007/0000083) were considered at the 5/2007 meeting of the Academic Committee. The Department of Accounting, Finance and Economics - 12-Month Progress Report (2009/0018264), endorsed by the Executive Group in December 2008 was considered by Academic Committee members at its 1/2009 meeting (12 February 2009). These documents are available from the Academic Committee QuickPlace for members’ information.


Recommendation:

30.4 The Academic Committee is invited to offer feedback on the issues raised in the Department of Accounting, Finance and Economics - 18-Month Progress Report (2009/0005807). The Academic Committee is asked to recommend the documentation to the University Council.

For approval
31.0 EXTERNAL REVIEW 18-MONTH FINAL REPORT – FACULTY OF HUMANITIES AND HUMAN SERVICES (FORMERLY FACULTY OF ARTS)

31.1 The purpose of Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

31.2 The Report of the Committee Reviewing the Faculty of Arts 18 – 22 June 2007 (2007/0000102), the Faculty of Arts 2007 Implementation Plan (2007/0000103) and the 5 September minute extract from Executive Group (2007/0000104) were considered at the 6/2007 meeting of the Academic Committee. The Faculty of Arts: Response to Review Recommendations - 12-Month Progress Report (2008/0016329), endorsed by Executive Group in November 2008, was considered at the 11 December 2009 meeting of Academic Committee. These documents are available from the Academic Committee QuickPlace for members’ information.

31.3 Now attached for the consideration of members is the Review of the Faculty of Humanities and Social Sciences (formerly Faculty of Arts) - 18-Month Final Progress Report (2009/0005808). Executive Group endorsed this report on 18 June 2009.

Recommendation:

31.4 The Academic Committee is invited to offer feedback on the issues raised in the Review of the Faculty of Humanities and Social Sciences (formerly Faculty of Arts) - 18-Month Final Progress Report (2009/0005808). The Academic Committee is asked to recommend the documentation to the University Council.

For approval

32.0 EXTERNAL REVIEW 18-MONTH FINAL REPORT – GRIFFITH HEALTH

32.1 The purpose of Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

32.2 The Report of the Committee Reviewing the Griffith Health 30 July – 3 August 2007 (2007/0000123) and the Griffith Health Review Implementation Plan (2007/0000124) along with comments from Executive Group (2007/0000125) were considered at the 7/2007 meeting of the Academic Committee. The Griffith Health: Faculty Review 2007 - 12-Month Progress Report (2008/0016330), endorsed by Executive Group in November 2008, was considered at the 11 December 2009 meeting of Academic Committee. These documents are available from the Academic Committee QuickPlace for members’ information.


Recommendation:

32.4 The Academic Committee is invited to offer feedback on the issues raised in the Griffith Health: Faculty Review 2007 - 18-Month Final Report (2009/0005809). The Academic Committee is asked to recommend the documentation to the University Council.

For approval
33.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

33.1 The minutes and/or action sheets of the following Committees are attached for noting:

For noting

34.0 OTHER BUSINESS

35.0 2009 COMMITTEE MEETING DATES

35.1 The Academic Committee is asked to note the schedule for meetings for the remainder of 2009. Meetings are held from 1.30pm

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Allocated Venues</th>
</tr>
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</table>
| Thursday 17 September | Nathan: Business 2 Building N72_-1.18  
                          South Bank / Logan: Griffith South Bank Graduate Centre S07_2.10  
                          Gold Coast: The Chancellery G34_1.04 |
| Thursday 15 October  | Nathan: Business 2 Building N72_-1.18  
                           South Bank / Logan: Information Services Building L03_2.27  
                           Gold Coast: The Chancellery G34_1.04 |
| Thursday 12 November | Nathan: Business 2 Building N72_-1.18  
                           South Bank / Logan: Griffith South Bank Graduate Centre S07_2.10  
                           Gold Coast: The Chancellery G34_1.04 |
| Thursday 10 December* | Nathan: Business 2 Building N72_-1.18  
                           South Bank / Logan: Griffith South Bank Graduate Centre S07_2.10  
                           Gold Coast: The Chancellery G34_1.04 |

* meeting will proceed only if urgent business requires

For noting