A meeting of the Academic Committee of the Griffith University Council was held from 1:30pm on Thursday 13 December 2007 in Rooms 2.01/2.02, Bray Centre (N54), Nathan Campus.

MINUTES

PRESENT:
Chair - Professor John Dewar
Ms Heather Alexander (for Director, GIHE)
Dr Michael Blumenstein
Professor Sally Borbasi
Professor Gillian Bushell
Associate Professor Nick Buys
Dr Jayne Clapton
Associate Professor Paul Cleveland
Professor Joy Cumming
Mr Geoff Dengate (for PVC[INS])
Professor Paul Draper
Mr Dave Edwards
Professor Kay Ferres
Professor Lorelle Frazer
Ms Julie Kennedy
Mr Sankalp Khanna
Associate Professor Mike Levy
Professor Peter Roennfeldt
Dr Kate Shacklock
Professor Nerida Smith
Professor Sue Spence
Professor Claire Wyatt-Smith
Associate Professor Clyde Wild

Secretary – Ms Sharon Clifford

Invited
Ms Rebecca Seymour (for ite7.0)
Ms Lisa Wheelahan (for item 9.0)
Ms Ann Hammond (for item 4.0)

APOLOGIES:
Dr Richard Armour
Dr Paula Baron
Mr Michael Bentley
Ms Miriam Carter
Professor Debra Creedy
Professor Allan Cripps
Professor Graham Cuskey
Professor Michael Davidson
Dr Jenny Gamble
Professor Kim Halford
Professor Lesley Johnson
Professor Kerri-Lee Krause
Mr Chris Madden
Mr Colin McAndrew
Dr Ann McDonnell
Dr Lisa McManus
Professor Marilyn McMenimen
Mr Gary Miller
Mr Andrew Nguyen
Professor Ian O'Connor
Professor Ned Pankhurst
Professor Michael Powell
Ms Janice Rickards
Dr John Sands
Professor Bill Shepherd
Professor Parlo Singh

1.0 COMMITTEE QUORUM

1.1 At the scheduled meeting time, a quorum of the committee was not present. In accordance with Section 7.0 of Council Meeting Procedures (03/0638), the Vice Chancellor determined that the matters before the committee required immediate decision.

2.0 MEMBERSHIP

2.1 The Academic Committee thanked the following outgoing members for their contributions to the work of the Committee.

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<thead>
<tr>
<th>Membership Category</th>
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<tr>
<td>Heads of School or Department</td>
<td>Professor Parlo Singh</td>
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<td>Academic Staff Members</td>
<td>Professor Paul Draper</td>
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<td>Dr Lisa McManus</td>
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<td>Dr John Sands</td>
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<td>Postgraduate Students</td>
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<td>Mr Michael Bentley</td>
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<td>Mr Andrew Nguyen</td>
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<td>Ms Miriam Carter</td>
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3.0 CONFIRMATION OF MINUTES

3.1 The minutes of the 7/2007 meeting of the Academic Committee were taken as read and confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO COUNCIL

4.0 EXTERNAL REVIEW OF SUPPORT SERVICE DIVISIONS – GRIFFITH INTERNATIONAL

4.1 The purpose of Support Service Divisional Reviews is to focus on the quality and management of services and the benefits provided to the University community. In particular, the review is future-focused and examines how the relevant support area can contribute most effectively to the University’s strategic directions.

4.2 Griffith International was reviewed under the External Review of Support Service Divisions policy from 16 to 19 July 2007. An independent review committee, comprising two committee members who are external to the University and two committee members who are internal to Griffith University, but are not from the Griffith Institute for Higher Education, reviewed the element.


4.4 The Chair spoke to this report, advising that the Review Committee had made positive comments about the work Griffith International are doing in relation to their marketing and recruitment activities. However, the Review Committee made some bracing comments about Griffith as a whole.

4.5 The Chair reported on the following outcomes arising from the Review:
   - Recommendation 1, to develop an internationalisation strategy: work has commenced, with the University's strategy (first developed in 2004) undergoing revision to reflect the Review Panel’s recommendations. The revised strategy was tabled at the December meeting of Council.
   - Recommendation 2, to review the role, terms of reference and membership of the Internationalisation Committee: this has been completed, with the establishment of the Internationalisation Advisory Committee (refer item 8.0 of these minutes).
   - Recommendation 3, to develop specific Service Level Agreements between Griffith International and other relevant service units: this was not a model preferred by the University. There will be a focus on service delivery to students, with the roles of Griffith International, Student Administration and the Griffith Graduate Research School clarified.
   - Other recommendations made by the Review Committee address areas of the University other than Griffith International, and are addressed in the Implementation Plan.

4.6 In response to a query regarding the ‘one-stop-shop’ service to students the Chair advised that a survey had been undertaken in the Student Centre at the Gold Coast campus, and that feedback had been reasonably positive, although there had been some evidence of students ‘bouncing’ from one counter to another if they started in the wrong place; the University continues to monitor this issue.

Resolution:

5.0 EXTERNAL REVIEW 12-MONTH PROGRESS REPORT – FACULTY OF LAW

5.1 The purpose of Faculty Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

5.2 The Faculty of Law was reviewed in August 2006. The Report of the Committee Reviewing the Griffith Law School 7 – 10 August 2006 (2006/0040304), the Griffith Law School Implementation Plan October 2006 (2006/0040305) and the 18 October minute extract from Executive Group (2006/0040306) were considered at the 5/2006 meeting of the Academic Committee; these documents were provided with the agenda.

5.3 Members had before them the 12 month progress report, Faculty of Law, Faculty Review 2006, Action on Recommendations (September 2007) (2007/0000145). It was noted that Executive Group had endorsed this report at its meeting on 24 October 2007.

Resolution:

5.4 The Academic Committee resolved to recommend to the University Council the Faculty of Law, Faculty Review 2006, Action on Recommendations (September 2007) (2007/0000145).

6.0 EXTERNAL REVIEW 12-MONTH PROGRESS REPORT – QUEENSLAND CONSERVATORIUM GRIFFITH UNIVERSITY

6.1 The purpose of Faculty Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

6.2 The Report of the Committee Reviewing Griffith University: Queensland Conservatorium 29 May – 2 June 2006 (2006/0040301), the Queensland Conservatorium Review Implementation Response – Action on Recommendations (2006/0040302) and the 4 October minute extract from Executive Group (2006/0040303) were considered at the 5/2006 meeting of the Academic Committee; these documents were provided with the agenda.

6.3 Members had before them the 12 month progress report, QCGU Faculty Review – 12 Month Progress Report, Action on Recommendations (2007/0000146). It was noted that Executive Group had endorsed this report at its meeting on 24 October 2007.

Resolution:

6.4 The Academic Committee resolved to recommend to the University Council the QCGU Faculty Review – 12 Month Progress Report, Action on Recommendations (2007/0000146).

SECTION B: ACTION UNDER DELEGATED AUTHORITY

7.0 DRAFT DISCUSSION PAPER: BUILDING INSTITUTIONAL PARTNERSHIPS WITH TAFE AND OTHER TERTIARY EDUCATION PROVIDERS

7.1 Members had before them the discussion paper Building Institutional Partnerships with TAFE & Other Tertiary Education Providers (2007/0000137), prepared in September 2007 under the direction of the Deputy Vice Chancellor (Academic) by Ms Leesa Wheelahan, with contributions from Mr Gavin Moodie and Ms Mary Hassard.
Boards were asked to provide feedback on this discussion paper; this has been summarised in a paper (2007/0000138) also before the Committee.

7.2 The Committee noted that in 2005, the University adopted a paper entitled *Building Griffith’s relationship with TAFE in the Brisbane Gold-Coast corridor* which outlined a strategy for deepening and extending the relationship the University had with TAFE, particularly with the TAFE institutes in our geographic region.

7.3 The discussion paper before the Committee proposes three models for the University to provide sub-degree programs. The third model is recommended, “that Griffith develop institutional partnerships with other education providers … so that each develops complementary qualifications rather than compete for the same pool of students at the same qualification level”. This model allows each institution to build its complementary strengths through role specialisation, and it allows the University to build partnerships with TAFE and other providers to meet our broader social justice, equity, research and community service objectives.

7.4 The paper puts forward 8 recommendations in relation to:
- Model for building institutional partnerships;
- Criteria for developing partnerships with private tertiary education providers;
- Supporting student transition;
- Promoting pathways;
- Supporting work-integrated learning;
- Developing new markets through partnerships around associate degrees and graduate programs;
- Supporting TAFE to make income contingent loans available to students undertaking full-fee paying diplomas and advanced diplomas;
- Building opportunities for collaboration between TAFE and Griffith teaching staff.

7.5 Ms Wheelahan attended the meeting and spoke to the discussion paper, advising the purpose of the paper is to:
- evaluate the outcomes of that strategy, and recommend strategies for developing our relationship with TAFE over the next few years;
- consider whether we should develop a broader strategy for building institutional partnerships, particularly with private providers of high-level VET qualifications and associate degrees.

7.6 Comments were made by members about the proposal, as follows:
- The Dean, Griffith Graduate Research School, advised that Recommendation 6 in the paper may be impacted by recommendations arising from the Postgraduate Coursework Strategy Task Force. The Chair agreed that Recommendation 6 be reconsidered when the Task Force has completed its own report.
- Establishment of the ‘zones of mutual trust’ needs to be undertaken with quality assurance mechanisms and formal approval processes in place, to ensure the quality of the programs and standards are maintained, and the goals of both partners are met.
- A high proportion of students come to Griffith from TAFE and from QIBT. However there are also a large number of applications for admission from students who have undertaken prior study with private providers. The University needs to establish formal relationships with private providers, to assure ourselves that private providers have appropriate standards.
- The Credit Transfer Officer provides regular reports to the TAFE Queensland and Griffith University Links Committee; reports include information about retention and progression rates and grade point averages for students moving from TAFE to Griffith. Similar reports on other providers will need to be prepared and systematised.

7.7 The Chair thanked Ms Wheelahan and the other contributors for their work to prepare the discussion paper.
Resolution:


8.0 CONSTITUTION: INTERNATIONALISATION ADVISORY COMMITTEE

8.1 The Academic Committee had before it the Constitution for the Internationalisation Advisory Committee, as detailed in 2007/0000107.

8.2 The Committee noted that the Internationalisation Committee had been established in 2002 as a Sub-committee of the Academic Committee, and that it did not meet between November 2004 and 2007. In February 2007 its Constitution was reviewed and revised, and the Deputy Chair of the Academic Committee was appointed as Chair; the Committee met on three occasions during 2007.

8.3 Recommendations arising out of the External Review of Griffith International indicate that the Internationalisation Committee had too broad a Constitution, and required strategic input and resources to support its agenda. A decision was taken to reconstitute it as an Advisory Committee, to be chaired by the newly appointed Pro Vice Chancellor (Learning and Student Outcomes).

8.4 The Chair advised that the Internationalisation Advisory Committee will have a similar scope to the previously constituted Internationalisation Committee.

8.5 Attention was drawn to the membership category for Deans or Directors from each Academic Group being ex-officio, except for the Arts, Education and Law Group where the Pro Vice Chancellor will be appointing a representative.

Resolution:

8.6 The Academic Committee resolved to:

41.1.1 approve the Constitution for the Internationalisation Advisory Committee (2007/0000107), subject to amendment of clause g) to indicate ex-officio membership for Deans or Directors, other than the representative from the Arts, Education and Law Group, and to

41.1.2 disestablish the Internationalisation Committee (2007/0000013).

9.0 CHANGES TO DEFERRED/SUPPLEMENTARY EXAMINATION PERIODS FROM 2008

9.1 The Learning and Teaching Committee (5/2007 August meeting) recommended that the timing of the Deferred and Supplementary Examination period be moved closer to the end-of-semester examination periods.

9.2 As a result Student Administration prepared a Position Paper on Changes to Deferred/Supplementary Examination Periods from 2008 (2007/0017537). This paper was considered by the Committee of the Chairs of Assessment Boards, established recently to provide advice on assessment matters, including supplementary, special consideration and deferred assessment.

9.3 The Position Paper proposes that approval or rejection of deferred exams for central end of semester exams be delegated to the Manager, Examinations and Timetabling Centre and the dates for the deferred and supplementary examination period for 2008 be moved to:

- Semester 1, 2008 – 23 to 26 July
- Semester 2, 2008 – 17 to 20 December
9.4 The Committee of the Chairs of Assessment Boards expressed support for the transfer of responsibility for the approval or rejection of deferred exams for central end of semester exams to the Manager, Examinations and Timetabling Centre. In terms of the dates for the deferred and supplementary examination period, the Committee made the following comments:
- The semester 1, 2008 period of the 23 to 26 July is appropriate.
- The semester 2, 2008 period of the 17 to 20 December is too late. If this date was established there could be no expectation by students that their papers would be marked for another 6 weeks after the examination period. The Committee proposed that the semester 2, 2008 deferred and supplementary examination period be 3 to 6 December.
- There is no proposal for a summer semester deferred and supplementary examination period.

9.5 In response to the recommendation of the Chairs of Assessment Boards to move the semester 2 deferred and supplementary examination period forward to 3 – 6 December the Manager, Examinations and Timetabling Centre advised this would be impossible, as this is only 1½ weeks after the end of semester examination period and 2 days after the results processing deadline. Examinations and Timetabling staff cannot produce a list of students sitting examinations during the deferred/supplementary examination period until results are finalised. It is therefore proposed that for semester 2, 2008 the deferred and supplementary examination period be 10 to 13 December.

9.6 The Manager, Examinations and Timetabling attended the meeting to speak to this item and to answer any questions raised by members. Comments were made about the proposal, as follows:
- Bringing forward the time-frame for semester 2 deferred and supplementary examinations will make them more in line with semester 1 timeframes.
- Students may not receive their results much earlier than they do currently, as marking of the deferred and supplementary examinations will not necessarily occur immediately, as this is a time when academic staff take their leave.
- Evidence from other universities that have brought forward their deferred and supplementary examination periods shows a significant decrease in the number of applications made by students.
- In 2008 the period between the end of the normal examinations and deferred and supplementary examinations will be only 2½ weeks, because of the timetable established for 2008; this will mean that Exams and Timetabling staff will have very tight timelines within which to organise the deferred and supplementary examinations. However in future years there will be a 3-4 week gap.
- The decision to enable the Manager of Examinations and Timetabling Officer to approve applications for Deferred and Supplementary examinations is appropriate, given the tight time line required to approve applications. The Assessment Policy needs to be changed to reflect this decision, as described in Section 12 of the Examinations and Timetabling Policy.
- It was further noted that decisions made centrally will ensure consistency in application of the policy across the University.
- The revised policies will not meet the time lines for students studying in the ‘trimester’ model being used by the Griffith Business School at the Logan campus.
- Resulting from recent changes to these and other related policies there is a mix of policy and procedural documents which are long-winded, convoluted, and contain conflicting clauses. A review needs to be undertaken to address these issues and ensure there is consistency of terminology for decision-makers, roles of convenors, and application of cross-campus consistency across the University. Issues related to course convenors being present at the beginning of examinations and invigilation also need to be addressed.

9.7 The Chair thanked Ms Rebecca Seymour for her contribution to the issue.

9.8 The Committee noted that a number of amendments are required to the Assessment Policy and the Examinations Timetabling Policy and Procedures, as follows:
- Assessment Policy (2007/0017538)
  - Section 6.3 Deferred Assessment – significant changes to include circumstances where students may apply for deferred assessment. Clause 6.3.3 needs further revision to show that authority to approve deferred and supplementary examinations is delegated to the Manager, Examinations and Timetabling, or nominee.
  - Section 6.4 – related to documentation to be provided.
  - Section 6.5 – to change authority to approve central end of semester examinations to the Manager, Examinations and Timetabling, or nominee.
- Examinations Timetabling Policy and Procedures (2007/0017539) –
  - Sections 9 and 10 – in relation to release of Preliminary and Final Examination timetables.
  - Section 11.0 – to revise the Timetable information for Deferred/supplementary Examinations, further revision required as a result of the change of dates.
  - New section 12.0 Approval of Deferred Examination Applications.
  - New Sections 14.0 and 15, Use of Materials in Examinations and Conduct of an examination respectively.

Resolution:
9.9 The Academic Committee resolved to
9.9.1 Approve:
- changes to the Assessment Policy, as outlined in 2007/0017538, subject to further amendments to section 6.3.3 regarding delegated authority to approve deferred and supplementary examinations, and
- changes to the Examinations and Timetabling Policy and Procedures (2007/0017539), subject to further amendment to reflect the changes dates for semester 2,

9.10.2 Trial Deferred and Supplementary examination periods in 2008 as follows:
- the Deferred/Supplementary Examination periods be four days in duration and scheduled as follows:
  Semester 1, 2008 – 23 to 26 July
  Semester 2, 2008 – 10 to 13 December

10.0 FULL PROGRAM PROPOSAL AND THE ONLINE PROGRAM PLANNING, DEVELOPMENT, APPROVAL AND REVIEW PROJECT

10.1 At its October 7/2007 meeting the Learning and Teaching Committee considered a number of proposals to progress the remaining recommendations within the Final Report on the Project Streamline – Programs Approval review from PhillipsKPA. These included:
- an integrated and strategic approach to program planning and review.
- the implementation of communications, tracking and tools to aid administrative efficiency.

10.2 To progress the issue of supporting the Program Planning, Development, Approval and Review procedure with ‘communications, tracking and tools to aid administrative efficiency,’ a Project Initiation document for an Online Program Planning, Development, Approval and Review System was approved by the Supporting Learning and Teaching Board of the Electronic Infrastructure Capital Plan in May 2007 and a Project Manager, Ms Allison Vial, was appointed in September 2007. Key objectives of the project are to:
- provide proposal templates that can be completed, submitted and approved online, and
- publish program information to the Program Catalogue automatically on approval.

10.3 A key principle of the Project Streamline – Program Approvals Review is that the focus should be on ‘program development’ rather than ‘program approval’. As a result the specifications for the on-line system are based on the assumption that there is ‘one
At its October 2007 meeting the Learning and Teaching Committee considered the Full Program Proposal (2007/0017535), which is the central building block of the Online Program Planning, Development, Approval and Review System, constructed from information contained within the:

- Program Concept Proposal
- Initial Program Proposal

and publishing to the Program Catalogue using Section 15.0 of the Full Program Proposal document. At the Learning and Teaching Committee meeting members expressed a range of concerns and reservations about the Full Program Proposal and asked that Programs Committee use an existing exemplary program submission to trial the Full Program Proposal template. Programs Committee considered at its 9/2007 meeting the conversion of the approved Bachelor of Engineering new program submission to the new format (2007/0000140), Full Program Proposal, noting that 90% of the document had been able to be converted.

The 9/2007 meeting of Programs Committee has recommended to Learning and Teaching Committee’s December meeting (being held on 10 December 2007) that:

- The Full Program Proposal document be presented as the trial document to the December meeting of the Learning and Teaching Committee.
- Programs Committee review the new process in September 2008.

Members had before them the following documents:

- a Report on the Online Program Planning, Development, Approval and Review Project (2007/0000141) prepared by the Project Manager;
- the Full Program Proposal template (tabled paper 2007/0000147, which an updated version of the paper distributed with the agenda, 2007/0017535);
- a completed Full Program Proposal using the Bachelor of Engineering as a sample program, (2007/0000140).

The Deputy Chair spoke to the item, advising that considerable work had been undertaken to prepare the Full Program Proposal using an existing program as a sample, and commented that as a lot of the material is text-based it will not be difficult to change the document if necessary after the trial. One of the requirements of the system being developed is to ensure its flexibility in order to accommodate changes to policies and procedures over time. This Full Program Proposal document provides the opportunity for rigour to be applied in the curriculum design process. It has been proposed by the Online Program Planning, Development, Approval and Review Project Board to trial the Full Program Proposal in 2007/08 for new programs being developed for commencement in 2009. Initially it will be trialled as a paper-based document, and transferred to the on-line system once it’s operational.

Members noted some of the features of the on-line system:

- a transparent process whereby stakeholders can check the progress of program approvals;
- a work-flow process to inform relevant staff of action to be taken as decisions are made;
- an archive of changes made to programs over time, all accessible to stakeholders;

Resolution:

The Academic Committee resolved to approve the adoption of the Full Program Proposal (2007/0000147) for the purpose of trialling it for new programs being developed for commencement in 2009.
11.0 RESEARCH CENTRE ANNUAL AND FOURTH YEAR REVIEW REPORTS

11.1 At its 7/2007 meeting (13 November 2007) the Research and Postgraduate Studies Committee considered and endorsed working party reports on seven Research Centre Fourth Year Review Reports and 20 Research Centre Annual Reports. Members had before them the Summary of Comments/Recommendations from the Research Centre Annual and Fourth Year Review Reports (2007/0000135), which lists the scores awarded for Research Centre Annual and Fourth Year Review reports; comments are included on each Annual Report, or on a recommendation in relation to the continuation of Centres following their Fourth Year Review.

11.2 Of the seven Centres / Institutes which underwent a Fourth Year Review, the Research and Postgraduate Studies Committee recommends continued support for the following six:

- Griffith Asia Institute
- Centre for Governance and Public Policy
- Institute for Integrated and Intelligent Systems
- Key Centre for Ethics, Law, Justice and Governance
- Centre for Public Culture and Ideas
- Genomics Research Centre

11.3 The Research and Postgraduate Studies Committee recommends the discontinuation of the Centre for Organisational Governance and Performance, from 1 January 2008.

Resolution:

11.4 The Academic Committee resolved to:

41.1.3 approve the continuation of six centres named above for a further four years, from 1 January 2008, and

41.1.4 discontinue the Centre for Organisational Governance and Performance from 1 January 2008.

12.0 BPS PROGRAM WITHDRAWAL SUBMISSION (2007/0002591) 1214 BACHELOR OF SCIENCE (LOGAN)

12.1 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007) considered the Program Withdrawal Submission proposing to withdraw the Bachelor of Science (Logan) (1214), as detailed in 2007/0002591, for implementation in semester 1 2008.

12.2 Over recent years there has been a steady decline in interest for this degree despite changes to the majors offered within the degree at Logan from 2007 and a concerted effort by the Group to market the program to prospective students. This steady decline is evident in:

- No offers and no intake into the program for 2007
- The School’s information session held on Open Day at Logan this year attracting only 6 students
- No inquiries regarding the BSc at Logan at the recent Logan Information Evening held on Friday 31 August

Resolution:

12.3 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007) resolved to approve the Program Withdrawal Submission proposing to withdraw the Bachelor of Science (Logan) (1214), as detailed in 2007/0002591, for implementation in semester 1 2008.
13.0 PES PROGRAM WITHDRAWAL SUBMISSION (2007/0012320)
2032 BACHELOR OF EXERCISE SCIENCE WITH HONOURS

13.1 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007) considered the Program Withdrawal Submission proposing to withdraw the Bachelor of Exercise Science with Honours (2032), as detailed in 2007/0012320, for implementation in semester 1 2008.

13.2 The 5/2007 Programs Committee approved the introduction of the Griffith Health Group Honours program, from Semester III, 2007. The 80CP Griffith Health Group Honours program will replace existing end-on Honours programs offered by respective Schools in the Health Group. The new program will enable the Health Group to build and resource a stronger research culture, increase the number of students who progress to research higher degrees, and will create efficiencies through reduction of the number of Honours courses delivered across the Health Group. Accordingly it is proposed to withdraw this program, effective Semester 1 2008.

Resolution:

13.3 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007) resolved to approve the Program Withdrawal Submission proposing to withdraw the Bachelor of Exercise Science with Honours (2032), as detailed in 2007/0012320, for implementation in semester 1 2008.

14.0 BPS NEW PROGRAM SUBMISSION 2007/0000308
1334 BACHELOR OF SCIENCE WITH HONOURS (ACCELERATED)

14.1 The Academic Committee, on the recommendation of the Programs Committee (7/2007, 18 September 2007), considered the New Program Submission proposing to establish the Bachelor of Science with Honours (Accelerated) (1334), as detailed in 2007/0000308, for implementation in semester 3, 2007.

14.2 The Bachelor of Science with Honours (Accelerated) is an accelerated program designed to challenge and extend the outstanding science student. The program will provide high achieving secondary school leavers with the opportunity to complete both the Bachelor of Science and the Bachelor of Science with Honours programs in three years and will provide students with enrichment experiences during their studies. With the calibre of students entering this program it is an ideal program to be linked to the Griffith Honours College. The College will provide a unique experience by providing challenges and opportunities tailored for high achieving students which will not be available to other students.

14.3 To be eligible for the award of Bachelor of Science with Honours (BSc) a student must acquire 320CP as prescribed below:
- gain 20CP of prescribed summer semester courses;
- gain at least 90CP of prescribed first year courses and 10CP elective study;
- gain at least 100CP of second year courses;
- gain 20CP for prescribed Project or Work Integrated Learning Program course;
- meet the requirements of at least one major;
- gain 30CP of specified Honours courses and 10CP of an approved elective course;
- gain 40CP of dissertation; and
- no more than 30CP for courses in which the grade of Pass Conceded (PC) has been awarded can be counted towards the 240CP requirement to complete the Bachelor of Science requirement of this degree. The grade of Pass Conceded (PC) will not be awarded for any course in the Honours component of the program.

14.4 Students will be required to maintain a minimum GPA of 5.0 to remain in the Bachelor of Science with Honours (Accelerated). Students whose GPA falls below 5.0 at the end of the first, second or third year will be transferred to the Bachelor of Science program.
14.5 The University’s standard minimum English language requirements for entry to undergraduate programs will apply.

Resolution:

14.6 The Academic Committee, on the recommendation of the Programs Committee (7/2007, 18 September 2007), resolved to approve the New Program Submission proposing to establish the Bachelor of Science with Honours (Accelerated) (1334), as detailed in 2007/0000308, for implementation in semester 3, 2007.

15.0 QCA NEW PROGRAM SUBMISSION 2007/0000317
3231 GRADUATE CERTIFICATE IN DESIGN

15.1 The Academic Committee, on the recommendation of the Programs Committee (8/2007, 11 October 2007), considered the New Program Submission proposing to establish the Graduate Certificate in Design (3231), as detailed in 2007/0000317, for introduction in semester 1 2008.

15.2 The Graduate Certificate in Design will be offered as a qualifying pathway for graduates of undergraduate Design programs before moving onto the Master of Design Futures (refer to item 8.0 below). This Graduate Certificate program does not articulate with the Master of Design Futures, but will provide students with the admission requirements necessary to apply for entry.

15.3 To be eligible for the award of Graduate Certificate in Design (GCertDes) a student must acquire 40CP as prescribed below:
   - Gain 30CP of 7520QCA Industry Practice
   - Gain 10CP of 7502QCA Investigative Procedures in Design

15.4 The University’s standard minimum English language requirements for entry to postgraduate programs will apply.

Resolution:

15.5 The Academic Committee, on the recommendation of the Programs Committee (8/2007, 11 October 2007), resolved to approve the New Program Submission proposing to establish the Graduate Certificate in Design (3231), as detailed in 2007/0000317, for implementation in semester 1 2008.

16.0 ART NEW PROGRAM SUBMISSION 2007/0000319
3199 GRADUATE CERTIFICATE IN PHILOSOPHICAL STUDIES (OUA)

16.1 The Academic Committee, on the recommendation of the Programs Committee (8/2007, 11 October 2007), considered the New Program Submission proposing to establish the Graduate Certificate in Philosophical Studies (OUA) (3199), as detailed in 2007/0000319, for introduction in semester 2 2008.

16.2 This program aims to provide students who have completed an undergraduate degree with an introduction to key aspects of the history of western philosophy and their relevance in addressing contemporary social and ethical problems. The undergraduate OUA arts and communication programs has been very successful and the compelling reason to introduce this program is to give those students, as well as others with undergraduate degrees, the opportunity to extend and deepen the knowledge and analytical skills they have gained in these programs.

16.3 To be eligible for the award of Graduate Certificate in Philosophical Studies (GCertPhilSt) a student must acquire 40CP by completing the four core courses specified.

Resolution:
16.4 The Academic Committee, on the recommendation of the Programs Committee (8/2007, 11 October 2007), resolved to approve the New Program Submission proposing to establish the Graduate Certificate in Philosophical Studies (OUA) (3199), as detailed in 2007/0000319, for introduction in semester 2 2008.

17.0 BPS/ENV, NEW PROGRAM SUBMISSION (2007/0000325)
1330 BACHELOR OF SCIENCE (ADVANCED WITH HONOURS)
1342 BACHELOR OF SCIENCE (ADVANCED) (EXIT POINT ONLY)

17.1 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), considered the New Program Submission proposing to establish the Bachelor of Science (Advanced with Honours) (1330) and the Bachelor of Science (Advanced) (1342 Exit point only), as detailed in 2007/0000325, for introduction in semester 1 2008.

17.2 The Bachelor of Science (Advanced with Honours) has been designed to challenge and extend the outstanding science student. The program will provide high achieving secondary school leavers with the opportunity to complete a Bachelor of Science (Advanced with Honours) program in four years while undertaking enrichment experiences during their period of study. Students will complete core advanced studies courses or tasks in the first three years of the program under the guidance of an assigned academic staff mentor and then undertake advanced research training in their fourth year. The program will extend and develop students’ critical awareness of current research in the science disciplines in which the program is offered and will produce graduates with high level research and problem solving skills.

17.3 The Bachelor of Science (Advanced) (1342) will provide an exit point for students who maintain a GPA of at least 5.0 and complete the first 240CP of courses and who do not progress to the Honours year. The Bachelor of Science 1210 (Nathan), 1018 (Gold Coast) will provide an exit point for students whose GPA falls below 5.0 at the end of first, second or third year completing the first 240CP of courses and who do not progress to the Honours year.

17.4 To be eligible for the award of Bachelor of Science (Advanced with Honours) (BSc) a student must acquire 320CP as prescribed below:

Nathan campus
- meet the 240CP degree requirements for Bachelor of Science (Nathan) (1210);
- complete the prescribed Introductory Advanced Studies in Year 1 semesters I/II and Year 2, semester I;
- complete the prescribed Advanced Studies Task in conjunction with one of the enrolled courses in Year 2, semester II;
- complete the prescribed 3903BPS Advanced Studies Project (15CP) course;
- successfully complete the required amount of Honours courses and dissertation as follows:
  - Applied Mathematics
    - 40CP of Honours courses and
    - 40CP of dissertation
  - Biosciences
    - 20CP of Honours courses and
    - 60CP of dissertation
  - Chemical Physics
    - 30CP of Honours courses and
    - 50CP of dissertation
  - Chemistry
    - 20CP of Honours courses and
    - 60CP of dissertation
  - Physics
    - 40CP of Honours courses and
    - 40CP of dissertation
- Science, Technology and Society
  - 30CP of Honours courses and
  - 50CP of dissertation
- no more than 30CP for courses in which the grade of Pass Conceded (PC) has been awarded can be counted towards the 240CP requirement to complete the Bachelor of Science. The grade of Pass Conceded (PC) will not be awarded for any course in the Honours component.

Gold Coast campus
- meet the 240CP degree requirements for Bachelor of Science (Gold Coast) (1018);
- complete an Advanced Studies Task in conjunction with one of the enrolled courses in nominated semesters;
- complete the prescribed 3108ENV Advanced Studies Project (10CP) course;
- gain 20CP for the coursework as specified for the Honours discipline area;
- gain 60CP for the dissertation component;
- no more than 30CP for courses in which the grade of Pass Conceded (PC) has been awarded can be counted towards the 240CP requirement to complete the Bachelor of Science. The grade of Pass Conceded (PC) will not be awarded for any course in the Honours component;
- no supplementary examinations will be available in the Honours component of the program;
- no course for which a grade or final marks have been awarded may be repeated nor can an alternative course be completed for credit in the Honours component;
- the maximum period for obtaining the credit points required to complete the Honours component is three years.

17.5 The University’s standard minimum English language requirements for entry to undergraduate programs will apply.

Resolution:

17.6 The Academic Committee, on the recommendation of the Programs Committee (8/2007, 11 October 2007), resolved to approve the attached New Program Submission proposing to establish the Bachelor of Science (Advanced with Honours) (1330) and the Bachelor of Science (Advanced) (1342 Exit point only), as detailed in 2007/0000325, for introduction in semester 1 2008.

18.0 GBS NEW PROGRAM SUBMISSION (2007/0000327)
3229 GRADUATE CERTIFICATE IN LOGISTICS AND SUPPLY CHAIN MANAGEMENT

18.1 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), considered the New Program Submission proposing to introduce the Graduate Certificate in Logistics and Supply Chain Management (3229), as detailed in 2007/0000327, for implementation in Semester 1 2008.

18.2 The Graduate Certificate in Logistics and Supply Chain Management (L&SCM) will improve the knowledge of managers in areas critical to the effective management of sustainable business. With a focus on the strategic management of the supply chain, together with the effective and sustainable management of logistics, students will develop the confidence to manage L&SCM issues, including relationships and information flows, effectively and efficiently meeting customers' needs and achieving a sustainable competitive advantage. The program presents operations management as a strategic tool for business success, as well as a fundamental in achieving operational outcomes. Creativity and innovation in managing logistics and the supply chain underpins and supplements the other courses in the program. On completion of the program, graduates will be well equipped to apply their knowledge and skills confidently in the workplace.
18.3 To be eligible for the award of the **Graduate Certificate in Logistics and Supply Chain Management** (GCert Logistics&SupplyChainMgt), a student must acquire 40CP as prescribed below:
- successfully complete 40CP of specified core courses;
- the grade of **Pass Conceded (PC)** will not be awarded for any course.

18.4 The University’s standard minimum English language requirements for entry to postgraduate programs will apply.

Resolution:

18.5 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), resolved to approve the attached New Program Submission proposing to introduce the Graduate Certificate in Logistics and Supply Chain Management (3229), as detailed in 2007/0000327, for implementation in Semester 1 2008.

19.0 **ENV MAJOR CHANGE SUBMISSION 2007/0000301**

**2002 BACHELOR OF SCIENCE WITH HONOURS IN AUSTRALIAN ENVIRONMENTAL STUDIES**

19.1 The Academic Committee, on the recommendation of the Programs Committee (6/2007, 9 August 2007), considered the Major Change Submission proposing changes to the Bachelor of Science with Honours in Australian Environmental Studies (2002) and the Bachelor of Science with Honours (2006), as detailed in 2007/0000301, for implementation in semester 1 2008.

19.2 The Griffith School of Environment proposes the following changes:
- both programs to be renamed Griffith School of Environment Honours Program.
- replace the eight existing academic plans at the Nathan campus with two academic plans attached to each award title
- award/testamur titles to be: Bachelor of Arts with Honours and Bachelor of Science with honours;
- the BA Honours and BSc Honours to have different program structures.
- retain two program codes to specify Nathan and Gold Coast campus offerings, and restructure programs to achieve cross-campus consistency.

Resolution:

19.3 The Academic Committee, on the recommendation of the Programs Committee (6/2007, 9 August 2007), resolved to approve the Major Change Submission proposing changes to the Bachelor of Science with Honours in Australian Environmental Studies (2002) and the Bachelor of Science with Honours (2006), as detailed in 2007/0000301, for implementation in semester 1 2008.

20.0 **QCA MAJOR CHANGE SUBMISSION (INCL NEW PROGRAM) 2007/0000318**

**5284 MASTER OF DESIGN**

**5507 MASTER OF DESIGN WITH HONOURS (NEW PROGRAM)**

20.1 The Academic Committee, on the recommendation of the Programs Committee (8/2007, 11 October 2007), considered the Major Change Submission, as detailed in 2007/0000318, proposing:
- changes to the Master of Design (5284) for implementation in semester 1, 2008, and
- to establish the Master of Design with Honours, for implementation in semester 2, 2008.

20.2 It is proposed to change the program title to a Master of Design (Futures), and to change some course titles, to meet industry trends with a focus on sustainable design concepts. It is also proposed to introduce an Honours component.
20.3 This program has been reviewed and updated to suit professionals working in the design industry. Students will have the opportunity to gain entry straight into the Masters on two years Professional experience. Applicants applying without any professional experience can be admitted into a Graduate Certificate of Design (refer to item 7.0 above), which has been introduced as a qualifying pathway to the Masters program. Students with a minimum GPA of 5.0 after completing the Graduate Certificate program can then apply for entry into the Master of Design (Futures).

20.4 Intake into the Master of Design (Futures) will be in semester 2 of each year; there will be no semester 1 intake. Changing the intake semester will be advantageous for students who are coming in via the Grad Certificate in Design, which they complete in semester 1.

20.5 To be eligible for the award of the **Master of Design (Futures)** (MDes), a student must acquire 80CP as prescribed below:
- gain 40CP for the prescribed courses; and
- gain 20CP for the Design Research Project; and
- gain 20cp Design Sustainment & Futures
- gain no more than 10CP for courses with a grade of Pass Conceded (PC) - the grade of Pass Conceded for a course which is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirements;

20.6 To be eligible for the award of **Master of Design with Honours** (Futures) (MDes), a student must acquire 120CP as prescribed below:
- gain 80CP for the Master of Design (Futures) [with a GPA of 5.0 or higher];
- gain 40CP for the dissertation;
- gain no more than 10CP for courses with a grade of Pass Conceded (PC) - the grade of Pass Conceded for a course which is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirements;
- no credit will be given for prior undergraduate study.

20.7 The University’s standard minimum English language requirements for entry to postgraduate programs will apply for admission to the Master of Design with Honours (Futures).

Resolution:

20.8 The Academic Committee, on the recommendation of the Programs Committee (8/2007, 11 October 2007), **resolved to approve the Major Change Submission, as detailed in 2007/0000318, proposing**
- changes to the Master of Design (5284) for implementation in semester 1, 2008, and
- to establish the Master of Design with Honours (5507), for implementation in semester 2, 2008,

21.0 **EDU MAJOR CHANGE SUBMISSION (INCL NEW PROGRAM) 2007/0000320**
3015 GRADUATE CERTIFICATE IN EDUCATION STUDIES
3230 GRADUATE CERTIFICATE IN EDUCATIONAL LEADERSHIP (NEW PROGRAM)
5129 MASTER OF EDUCATION

21.1 The Academic Committee, on the recommendation of the Programs Committee (8/2007, 11 October 2007), considered the Major Change Submission proposing to establish the Graduate Certificate in Educational Leadership (3230) and proposing changes to the Graduate Certificate in Education Studies (3015) and Master of Education (5129), as detailed in 2007/0000320, for implementation in semester 1, 2008.

21.2 The submission addresses a number of changes to the offering of the Master of Education and Graduate Certificate in Education Studies programs. It is also proposed to establish the Graduate Certificate in Educational Leadership.
21.3 The Faculty of Education is proposing the following changes:
- delete core research methods course from coursework components and replace with another core course
- introduce two new core courses in the research components of the Masters program
- change to title of Curriculum and Assessment specialisation to Learning and Teaching
- withdraw the testamur award title Graduate Certificate in Education Studies (Educational Leadership) from the Graduate Certificate in Education Studies and establish it as an entry point program (Graduate Certificate in Educational Leadership)
- amend titles of some courses to better reflect content
- delete low enrolling courses
- redefine the Educational Leadership courses into relevant strands.

Resolution:

21.4 The Academic Committee, on the recommendation of the Programs Committee (8/2007, 11 October 2007), resolved to approve the Major Change Submission proposing to establish the Graduate Certificate in Educational Leadership (3230) and proposing changes to the Graduate Certificate in Education Studies (3015) and Master of Education (5129), as detailed in 2007/0000320, for implementation in semester 1, 2008.

22.0 EBL MAJOR CHANGE SUBMISSION (2007/0000313)
1065 BACHELOR OF ADULT AND VOTATIONAL EDUCATION

22.1 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), considered the Major Change Submission proposing changes to the Bachelor of Adults and Vocational Education (1065), as detailed in 2007/0000313, for implementation in Semester 1 2008.

22.2 The major change submission proposes to include an additional major titled ‘VET in Schools’.

Resolution:

22.3 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), resolved to approve the attached Major Change Submission proposing changes to the Bachelor of Adults and Vocational Education (1065), as detailed in 2007/0000313, for implementation in Semester 1 2008.

23.0 PSY MAJOR CHANGE SUBMISSION (2007/0000324)
5280, 5071 MASTER OF ORGANISATIONAL PSYCHOLOGY
6013 DOCTOR OF PSYCHOLOGY (ORGANISATIONAL)
6007, 6004 DOCTOR OF PHILOSOPHY IN ORGANISATIONAL PSYCHOLOGY

23.1 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), considered the Major Change Submission proposing changes to the Master of Organisational Psychology (5280, 5071), and the Doctor of Psychology (Organisational) (6013) as detailed in 2007/0000324, for implementation in semester 1 2008.

23.2 The proposed change to the Doctor of Philosophy in Organisational Psychology program were referred to the Research and Postgraduate Studies Committee for consideration.

23.3 The major change submission proposes changes to the Organisational Psychology program suite, to comply with Australian Psychology Accreditation Council (APAC) requirements. The proposed new structure ensures that students will cover all key aspects of organisational psychology, as it is currently practised. The professional
requirements for admission to the programs have also been clarified. The changes are proposed to take effect from Semester 1 2008.

Resolution:

23.4 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), resolved to approve the Major Change Submission proposing changes to the Master of Organisational Psychology (5280, 5071), and the Doctor of Psychology (Organisational) (6013) as detailed in 2007/0000324, for implementation in semester 1 2008.

24.0 ENV MAJOR CHANGE SUBMISSION (2007/0000326)

24.1 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), considered the Major Change Submission proposing to change the existing programs currently offered at Peking University rename them Graduate Diploma of Public Health Science (International) (4141) and Master of Science in Public Health (International) (5428), as detailed in 2007/0000326, for implementation in semester 1, 2008.

24.2 It is proposed to consolidate the separate CCDC and Peking University program suites of the Graduate Diploma of Public Health Science and Master of Science in Public Health into a single program suite Graduate Diploma of Public Health Science (International) and Master of Science in Public Health (International) and to restructure the programs by removing the 40CP off-shore component so that the programs are delivered entirely on-shore.

24.3 The consolidation of the offerings into a single program will facilitate the incorporation of further collaborations to offer the program to international student cohorts of other overseas institutions with which the School enters into a formal agreement. Further, the proposed change to replace the 40CP off-shore component of the program with a 40CP advanced standing arrangement aims to address concerns in relation to quality assurance of Griffith coded courses delivered off-shore, as expressed by the 2/2006 (May) Programs Committee in approving the introduction of the Peking University program offering.

Resolution:

24.4 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), resolved to approve the attached Major Change Submission proposing to change the existing programs currently offered at Peking University rename them Graduate Diploma of Public Health Science (International) (4141) and Master of Science in Public Health (International) (5428), as detailed in 2007/0000326, for implementation in semester 1, 2008.

25.0 GBS MAJOR CHANGE SUBMISSION (INCLUDING NEW PROGRAM) (2007/0000328)

25.1 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), considered the Major Change Submission proposing reinstatement of the Graduate Certificate in Commerce (3178, 3179) as an entry point, renaming the Master of Commerce with Honours (Advanced) (5441) to Master of Commerce (Advanced), and establishment of the Master of Commerce (Advanced) (5506, GC), as detailed in 2007/0000328, for implementation in Semester 1 2008.
25.2 The Griffith Business School introduced the 160CP Master of Commerce with Honours (Advanced) at the Nathan campus in 2006. Admission to this program was based on completion of the 120CP Master of Commerce (with an Advanced specialisation). Students were required to complete an additional 40CP research studies. Early in 2007, the Honours program was suspended due to low enrolment numbers. The Honours program was to be reviewed in 2007, with a view to offering a more attractive program in 2008. It is now proposed to reintroduce this program as the Master of Commerce (Advanced), at the Nathan and Gold Coast campuses. This program will be both a stand alone program and also an articulation point for students completing the 120CP Master of Commerce.

25.3 Students in the Master of Commerce (Advanced) will complete one 120CP specialisation, as offered in the Master of Commerce, in the areas of Professional Accounting, Banking and Finance or Financial Planning. Students will then complete 40CP of advanced or specialist level courses drawn from existing postgraduate offerings in the GBS.

25.4 To be eligible for admission to the Master of Commerce (Advanced), a student must:
- hold a bachelor's degree in any discipline from a recognised University (or another tertiary education institution of equivalent standing) with a minimum Grade Point Average of 4.0 (using a 7.0 scale).
- students with a bachelor's degree in Accounting from an Australian university may not enrol in the Professional Accounting specialisation.
- students with a bachelor's degree in Banking or Finance from an Australian university may not enrol in the Banking and Finance specialisation.
- students with a bachelor's degree in Financial Planning from an Australian university may not enrol in the Financial Planning specialisation.

25.5 Additionally, the GBS is seeking to offer the Graduate Certificate of Commerce (exit point only) as an entry point program. It is believed that the Graduate Certificate may be more attractive to domestic students who consider a Masters beyond them, but a Graduate Certificate achievable. An additional benefit is enrolment in a Graduate Certificate program may qualify the domestic student as eligible for Commonwealth allowances (AUStudy) which are not currently available for a Masters enrolment.

25.6 The University’s standard minimum English language requirements for entry to postgraduate programs will apply.

Resolution:

25.7 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), resolved to approve the attached Major Change Submission proposing reinstatement of the Graduate Certificate in Commerce (3178, 3179) as an entry point, renaming the Master of Commerce with Honours (Advanced) (5441) to Master of Commerce (Advanced), and establishment of the Master of Commerce (Advanced) (5506, GC), as detailed in 2007/0000328, for implementation in Semester 1 2008.

26.0 GBS MAJOR CHANGE SUBMISSION (2007/0000329)
5162, 5163 MASTER OF BUSINESS ADMINISTRATION (ADVANCED)
5438 MASTER OF BUSINESS ADMINISTRATION (INTERNATIONAL) (ADVANCED)

26.1 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), considered the Major Change Submission proposing to reintroduce the Master of Business Administration (Advanced) (5162, 5163) and International Master of Business Administration (Advanced) (5438), as detailed in 2007/0000329, for implementation in Semester 1 2008.

26.2 The 5162/516 Master of Business Administration (Advanced) and 5438 Master of Business Administration (International) (Advanced) programs were withdrawn from
offer within the Griffith Business School effective Semester 1, 2006. Both programs were delivered over a full-time duration of two years and included 160CP of coursework. The Griffith Business School has received much enquiry over the past months for a two year full-time or 160CP program in the current Master of Business Administration and International Master of Business Administration programs, and is now seeking to re-introduce these as an articulation from the 120CP Master of Business Administration and International Master of Business Administration programs, effective Semester 1, 2008.

26.3 The 160CP (Advanced) programs will allow students to extend their knowledge in the area of one specialisation or be given the option of undertaking a second specialisation. Furthermore, students will have the option to choose a combination of 40CP international exchange and 40CP of specialisation courses. Students will initially be approved for admission into the 120CP 5158/5159 MBA program and the 120CP 5458 IMBA program with a conditional offer to articulate into the (Advanced) program upon achieving a Grade Point Average (GPA) of 5.0 after completing the first 80CP of coursework awarded by Griffith University. As this (Advanced) program may be perceived by the market to be an advanced level, quality control is desired and for that reason, the GBS wishes to implement the GPA rule of 5.0 for articulation.

26.4 To be eligible for the award of Master of Business Administration (Advanced) (MBA), students must acquire 160CP as prescribed below:
- gain 80CP for core MBA courses;
- gain 80CP for approved MBA specialisation courses/MBA electives; OR
- gain 40CP for an approved specialisation and 40CP for the International Exchange component;
- the grade of Pass Conceded (PC) will not be awarded for any course

26.5 To be eligible for the award of International Master of Business Administration (Advanced) (IntMBA), a student must complete 160CP (16 courses or equivalent) as prescribed below:
- gain 80CP for core courses
- gain 80CP for approved specialisation/elective courses; OR
- gain 40CP for an approved specialisation and 40CP for the International Exchange component;
- the grade of Pass conceded (PC) will not be awarded for any course

Resolution:

26.6 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), resolved to approve the attached Major Change Submission proposing to reintroduce the Master of Business Administration (Advanced) (5162, 5163) and International Master of Business Administration (Advanced) (5438), as detailed in 2007/0000329, for implementation in Semester 1 2008.

27.0 NRS SPECIAL PURPOSE SUBMISSION 2007/0012333
1163, 1164, 1232 BACHELOR OF NURSING (POST REGISTRATION) (NA, GC, LO)

27.1 The Academic Committee, on the recommendation of the Programs Committee (7/2007, 18 September 2007), considered the Special Purpose Submission proposing changes to the Bachelor of Nursing (1163, 1164, 1232), as detailed in 2007/0012333, for introduction in semester 1, 2008.

27.2 It is proposed to change the title of the testamur for the above programs to Bachelor of Nursing. The testamur for both the Bachelor of Nursing and the Bachelor of Nursing (Post Registration) currently states “Bachelor of Nursing”.

27.3 The School currently offers the Bachelor of Nursing program for students who do not currently hold qualifications in nursing, which leads to registration as a nurse in Queensland, and the Bachelor of Nursing (Post Registration) which is designed for registered nurses who hold a Certificate or Diploma in Nursing or equivalent. It is offered as a one-year full-time or equivalent part-time program to registered nurses who
wish to upgrade their qualifications. This program is available to appropriately qualified international nurses who wish to upgrade their qualifications. This program does not lead to registration.

Resolution:

27.4 The Academic Committee, on the recommendation of the Programs Committee (7/2007, 18 September 2007), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Nursing (1163, 1164, 1232), as detailed in 2007/0012333, for introduction in semester 1, 2008.

28.0 MSC/BPS SPECIAL PURPOSE SUBMISSION (2007/0000331)
1280, 1306 B MEDICAL SCIENCE

28.1 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), considered the Special Purpose Submission proposing changes to the Bachelor of Medical Science program (1280, 1306), as detailed in 2007/0000331, for implementation in semester 1 2008.

28.2 It is proposed to amend the program and degree requirements of the Bachelor of Medical Science by reducing the elective choice in the program from 60CP to 50CP, and replacing the 10CP elective in Summer Semester with a choice of either of two core courses: 3001MSC Science of Infection Control or 3003MSC Research Project. This change will enable Bachelor of Medical Science students to undertake all of their Summer Semester courses (20CP) on a HECS rather than full-fee paying basis.

28.3 Consultations have been undertaken with the Science, Environment, Engineering & Technology Group and necessary approvals have been obtained.

Resolution:

28.4 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), resolved to approve the attached Special Purpose Submission proposing changes to the Bachelor of Medical Science program (1280, 1306), as detailed in 2007/0000331, for implementation in semester 1 2008.

29.0 GBS SPECIAL PURPOSE SUBMISSION (2007/0000330)
5457 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION

29.1 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), considered the Special Purpose Submission proposing changes the International Master of Business Administration (5457), as detailed in 2007/0000330, for implementation in Semester 2 2008.

29.2 The Griffith Business School (GBS) is seeking to change the admission requirement for the 5457 International Master of Business Administration (IMBA) program which incorporates a 40CP work-integrated learning component (WIL). The current admission requirement states that students applying for the program must have a grade point average (GPA) in their undergraduate degree of 4.5. The GBS is seeking to increase the GPA to 5.0.

Resolution:

29.3 The Academic Committee, on the recommendation of the Programs Committee (9/2007, 8 November 2007), resolved to approve the attached Special Purpose Submission proposing changes the International Master of Business Administration (5457), as detailed in 2007/0000330, for implementation in Semester 2 2008.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

Nil.
SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

30.0 RESEARCH HIGHER DEGREE SUPERVISOR ACCREDITATION POLICY

30.1 At its November 2007 meeting the Academic Committee considered the document Research Higher Degree Supervisor Accreditation Policy (2007/0000115) and requested that the Dean, Griffith Research Graduate School, amend it for consideration by members via a flying minute, in order to have this policy approved before the end of 2007.

30.2 The Dean, Griffith Research Graduate School advised the document has now been rewritten and referred back to the Research and Postgraduate Studies Committee for consideration. Changes of substance have been made including that a register of accredited supervisors will be maintained. It will come back to the Academic Committee early next year.

31.0 VICE CHANCELLOR’S REPORT

31.1 The Vice Chancellor’s Report to the 3 December 2007 Council meeting was noted.

32.0 CHAIRPERSON’S REPORT

The Chair provided a report at the meeting addressing the following matters:

32.1 AUQA Trial Audit, 19 – 22 November 2007

32.1.1 The Trial Audit was conducted last month and its purpose four-fold:
- to obtain feedback from the panel on further development
- to obtain their assessment as trained AUQA auditors on both short- and long-term improvements
- provide University staff with direct experience of appearing before an AUQA panel
- raise staff awareness of AUQA process and what it will entail.

32.1.2 The Trial Audit was useful in all four domains. The panel’s report provided clear messages about the extent to which the University has or has not embedded quality processes into its systems. The next phase will be to rewrite the portfolio, and this work has already commenced. The Chair expressed his appreciation to those already approached for their positive responses to requests for information.

32.1.3 The portfolio will be finalised by mid-February 2008. The AUQA Steering Committee will continue to meet throughout first half of next year. Professor Andrew Lister has been re-enlisted to assist with audit preparations.

32.2 Group Program Planning Meetings

32.2.1 These meetings were held during November, and were positive and effective. Participants reflected on early data available on QTAC. The Chair thanked all participants for their co-operation.

32.3 Nathan Task Force

32.3.1 This Task Force has now completed deliberations, and the report will be available next year. The Task Force had three terms of reference to address:
- the physical fabric of the campus;
- its academic profile; and
- how the campus engages with the community around it

32.4 Prime Minister’s Teaching Award

32.4.1 The Chair extended his warm congratulations to Professor Keithia Wilson who is the recipient of the Prime Minister’s Teaching Award for 2007, and to all
those involved in preparing the applications. This is excellent news for both Professor Wilson and the University and caps off a remarkably successful year for learning and teaching awards and citations.

32.5 Griffith 2015

32.5.1 The Vice Chancellor has circulated an email to all staff referring advising that the University Council, at its meeting on Monday 3 December, endorsed the strategic directions set out in the paper "Griffith 2015 - Implementing the Vision".

32.5.2 This is an important document for the University which outlines the next phase of development. The Vice Chancellor will be arranging campus and other meetings to engage staff in the process.

32.6 Implications of change of government for Higher Education

32.6.1 Members had before them a paper New Government’s higher education policies, document 2007/0000136, prepared by Mr Gavin Moodie, Principal Policy Advisor. This paper provides a summary on higher education policy; there are four things to note:
- The future of the Research Quality Framework (RQF) and Minister Kim Carr’s media statement that the new government will abolish it. However, it is anticipated the RQF will remain in some sort.
- The withdrawal of full fee paying undergraduate degrees for domestic students.
- The halving of HECS fees for maths and science students. It is worth noting there has been no further news on this matter since the election.
- Reference to a ‘funding compact or partnership arrangement with a university’ – each university will establish a profile under an individual agreement against which it will be funded for teaching and research.

32.7 Academic Integrity

32.7.1 The Academic Integrity Change Management Group has recommended that the Institutional Framework for Promoting Academic Integrity Among Students be implemented across the University from semester 1, 2008. As a result a recommendation will be made to Council’s 3 March meeting that the Institutional Framework be adopted and the University's policy on academic misconduct be disestablished.

32.7.2 Communication to the University community about the University-wide implementation of the Institutional Framework will commence from mid-January, led by a full-time Academic Integrity Manager. The communication strategy will include campus based workshops focused on Course Convenors, Heads of Schools, and Program Convenors.

32.7.3 The Committee of the Chairs of Assessment Boards will hold a half-day workshop in mid-February to codify minor, medium and serious incidents of academic misconduct.

32.7.4 The on-line assignment submission trial and the text-matching trial will continue in semester 1, 2008; there are issues still to be ironed out.

32.7.5 There will be a phased implementation of the academic integrity framework across the University. Positive feedback has been obtained from those involved in the trial. The volume of work coming through to interim manager has been significantly greater than expected.

33.0 DEPUTY CHAIRPERSON’S REPORT

The Deputy Chair provided a report on matters of interest arising since the previous meeting including:
33.1 Update on the Course Evaluation Reporting Trial

33.1.1 Course Evaluation Reports have been received by the Programs committee. They vary in content, presentation style and quality, with some not suitable for student perusal; many needed to be rewritten for a student rather than staff audience.

33.1.2 The Working Party will be evaluating the Course Evaluation via a survey of participants.

33.2 Open Universities Australia

33.2.1 At the last meeting of the OUA Programs Committee held on 30 November, it was reported there are approximately 26,000 students, including 2000 postgraduate students. This is a 21% growth over the previous year.

33.3 QIBT Trial Audit

33.3.1 The Trial AUQA Audit was carried out last week, with a number of academic staff involved. The report is expected by Christmas.

33.4 English language Issues

33.4.1 The English Language sub-committee established by the Academic Committee will commence work early in the new year. The Deputy Vice Chancellor (Academic), the Pro Vice Chancellor (International) and the Deputy Chair of Academic Committee are developing strategies for the sub-committee to consider.

34.0 AMENDMENT TO THE COMMITTEE OF THE CHAIRS OF ASSESSMENT BOARDS - CONSTITUTION

34.1 At its 5/2007 meeting the Academic Committee approved the establishment of the Committee of the Chairs of Assessment Boards as outlined in the constitution (2007/0017529). When first established it was intended the Committee would advise the Academic Committee, via the Learning and Teaching Committee, on the quality and integrity of student assessment to Academic Committee.

34.2 At its 7/2007 (November) meeting the Academic Committee was asked to ratify the Chair’s executive action in approving a proposed change for this Committee to report directly to Academic Committee. At that meeting concern was raised about the proposed reporting line for the Committee of the Chairs of Assessment Boards directly to the Academic Committee, rather than via the Learning and Teaching Committee, whose function it is to make recommendations to the Academic Committee on strategic planning, policy, and quality assurance issues in relation to learning, teaching, the student body, and curricula. The Chair requested this item be brought forward to the next meeting with information about why this change has been proposed.

34.3 The Academic Committee noted that upon further investigation the Chair has decided to rescind his executive approval of the change to the Committee of Chairs of Assessment Boards, and to revert to the original proposal that this Committee report to the Learning and Teaching Committee. Members had before them a copy of the updated Constitution (2007/0000139).

35.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

35.1 The Academic Committee noted minutes/action sheets of the following Committees:

41.1.5 Research and Postgraduate Studies Committee [6/2007];

41.1.6 Programs Committee [8/2007 and 9/2007].
36.0 **2008 COMMITTEE MEETING DATES**

36.1 The Academic Committee resolved to note the schedule for meetings to be held at 1:30pm on the following Thursdays in 2008.

- 14 February *
- 17 April
- 15 May
- 17 July
- 18 September
- 16 October
- 13 November
- 11 December *
* meeting will proceed only if urgent business requires

36.2 It was noted the first meeting for 2008 will be run via video conference as a trial, with a view to running all meetings this way. A decision about venues for the remainder of the year will be made after the first meeting. Members will be advised of details for the first meeting in due course.

Confirmed: ..........................................................
(Chair)
Date: 14 February 2008