A meeting of the Academic Committee of the Griffith University Council will be held at 1:30pm on Thursday 12 February 2009 with a video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus; Room 1.04, The Chancellery (G34), Gold Coast campus; and Room 2.10, Griffith South Bank Graduate Centre (S07), South Bank campus.

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

**DISTRIBUTION LIST**

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<tr>
<td><strong>CHAIRPERSON OF THE COMMITTEE</strong></td>
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<tr>
<td>Deputy Vice Chancellor (Academic) – Professor John Dewar</td>
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<td>Vice Chancellor and President – Professor Ian O'Connor</td>
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<td>Deputy Vice Chancellor (Research) – Professor Lesley Johnson</td>
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<tr>
<td>Pro Vice Chancellor (Arts, Education and Law) – Professor Marilyn McMeniman AM</td>
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<td>Pro Vice Chancellor (Business) – Professor Michael Powell</td>
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<td>Pro Vice Chancellor (Health) – Professor Allan Cripps</td>
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<td>Pro Vice Chancellor (Science, Envir, Eng and Technology) – Professor Ned Pankhurst</td>
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<td>Pro Vice Chancellor (Quality and Student Outcomes) – Professor Sue Spence</td>
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<td>Pro Vice Chancellor (Administration) – Mr Colin McAndrew</td>
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<td>Pro Vice Chancellor (Information Services) – Ms Linda O’Brien</td>
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<td>Pro Vice Chancellor (International) – Mr Chris Madden</td>
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<td>Acting Academic Registrar – Ms Joanna Peters</td>
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<td>Director, Griffith Institute for Higher Education – Professor Kerri-Lee Krause</td>
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<td>Deputy Chair of the Committee – Professor Sally Borbasi</td>
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<td>Ms Lea-Anne Stafford (Secretary)</td>
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<td><strong>Deans</strong></td>
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<td>Professor Kay Ferres, Dean, Faculty of Humanities and Social Sciences</td>
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<td>Professor Claire Wyatt-Smith, Dean, Faculty of Education</td>
<td>ex officio</td>
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<td>Professor Paula Baron, Dean, Griffith Law School</td>
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<td>Professor Bill Shepherd, Dean (Academic), Griffith Business School</td>
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<td>Professor Graham Cuskelby, Dean (Research), Griffith Business School</td>
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<td>Professor Lorelle Frazer, Dean (Learning and Teaching), Griffith Business School</td>
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<td>Professor Nick Buys, Dean (Academic), Griffith Health</td>
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<td>Associate Professor Alf Lizzie, Dean (Learning and Teaching), Griffith Health</td>
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<td>Professor Lyn Griffiths, Dean (Research), Griffith Health</td>
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<td>Associate Professor Clyde Wild Dean (Academic), Sci, Env, Eng &amp; Tech</td>
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<td>Mr Dave Edwards, Dean (Learning and Teaching), Sci, Env, Eng &amp; Tech</td>
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<td>Professor Gillian Bushell, Dean (Research), Sci, Env, Eng &amp; Tech</td>
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<td>Professor Parlo Singh, Dean, Griffith Graduate Research School</td>
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<tr>
<td>Professor Peter Roennfeldt, Director, Queensland Conservatorium</td>
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<td>Professor Paul Cleveland, Director, Queensland College of Art</td>
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<tr>
<td><strong>Academic Staff Members</strong></td>
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<tr>
<td>Dr Janet Ransley (Arts, Education and Law)</td>
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<td>Dr Maureen Harrington (Business)</td>
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<td>Dr Peta Stevenson-Claude (Business)</td>
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<td>Dr Saras Henderson (Health)</td>
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<td>Dr Alex Forrest (Sci, Env, Eng and Tech)</td>
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<td>Dr Sarah Baker (Arts, Education and Law)</td>
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<td>Dr Mark Chappell (Health)</td>
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<td>Dr Helen Blanchard (Sci, Env, Eng and Tech)</td>
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<td>Dr Carmel Herington (Business)</td>
<td>Until 31 December 2010</td>
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<tr>
<td>Dr Debbie Heck (Arts, Education and Law)</td>
<td>Until 31 December 2010</td>
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</tbody>
</table>
Heads of Schools or Departments
Assoc Professor Jayne Clapton (Health) Until 31 December 2009
Professor Frank Clarke (Sci, Env, Eng and Tech) Until 31 December 2009
Associate Professor Stephen Stockwell (Arts, Education and Law) Until 31 December 2009
Dr Robyn Holland (Business) Until 31 December 2009
Professor Nerida Smith (Health) Until 31 December 2010
Dr Louis Sanzogni (Business) Until 31 December 2010
vacant (Sci, Env, Eng and Tech) Until 31 December 2010
Vacant (Arts, Education and Law) Until 31 December 2010

Postgraduate Students
Ms Anna Crump Until 31 December 2009
vacant Until 31 December 2009

Undergraduate Students
Ms Samantha Cassell Until 31 December 2009
Ms Julie Kennedy Until 31 December 2009
Ms Taleeha Lassen Until 31 December 2009
Mr Sage Perkins Until 31 December 2009
Ms Olivia Tran Until 31 December 2009

Information Copies (without attachments unless otherwise stated)
Manager, Research Policy
Head of the Secretariat
Program Accreditation Officer
Academic Services Officer – Arts, Education and Law
Academic Services Officer – Business
Academic Services Officer – Griffith Health
Academic Services Officer – Griffith Science, Environment, Engineering and Technology
Program Information Officer
Council and Executive Support Officer
Director, Finance and Business Services
Senior Legal Officer
President, Griffith University Postgraduate Student Association (GUPSA)
President, Gold Coast Student Guild
Director, Campus Life
Director, Information Services
Director, Office for Research
Director, External Relations
Director, Student Administration
Director, Quality, Planning and Statistics
Manager, Planning and Statistics
Manager, Research Higher Degrees
Manager, Admissions
Senior Manager, International Administration
Director, Student Services
Director, Flexible Learning and Access Services
Group Resource Manager, Arts, Education and Law
Group Resource Manager, Business
Group Resource Manager, Griffith Science, Environment, Engineering and Technology
Group Resource Manager, Griffith Health
Secretary, Griffith University Branch, NTEU

Other Copies:
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Spare copies (attachments)
AGENDA

1.0 APOLOGIES

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the Academic Committee’s 7/2008 meeting have been circulated.

To be taken as read and confirmed

3.0 MEMBERSHIP – OUTGOING CHAIR

3.1 On behalf of the Academic Committee, the Vice Chancellor will wish to express his appreciation to the outgoing Chair, Professor John Dewar for the significant contribution that he has made to the work of the Committee during his appointment as Deputy Vice Chancellor (Academic).

4.0 MEMBERSHIP

4.1 The Academic Committee will wish to welcome the following new and reappointed members.

<table>
<thead>
<tr>
<th>Membership Category</th>
<th>Name</th>
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<tbody>
<tr>
<td>Dean, Griffith Graduate Research School</td>
<td>Professor Parlo Singh</td>
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<tr>
<td>Heads of School or Department</td>
<td>Professor Nerida Smith (HTH) - reappointed</td>
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<td>Dr Louis Sanzogni (BUS) - reappointed</td>
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<tr>
<td>Academic Staff Members</td>
<td>Dr Sarah Baker (ARG)</td>
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<td>Dr Mark Chappell (SEET)</td>
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<td>Ms Julie Kennedy (reappointed)</td>
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<td>Ms Taleeha Lassen</td>
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<td>Mr Sage Perkins</td>
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<td>Ms Olivia Tran</td>
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4.2 The Academic Committee will wish to thank the following outgoing members for their contribution to the work of the Committee.

<table>
<thead>
<tr>
<th>Membership Category</th>
<th>Name</th>
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<tbody>
<tr>
<td>Acting Academic Registrar</td>
<td>Joanna Peters</td>
</tr>
<tr>
<td>Dean (Learning and Teaching) - Health</td>
<td>Associate Professor Alf Lizzio</td>
</tr>
</tbody>
</table>

For noting
5.0 VICE CHANCELLOR’S FORUM AND QUESTION TIME

5.1 The Vice Chancellor will attend to speak to reports, update members on issues of importance and take questions, with or without notice.

5.2 As part of his report, the Vice Chancellor will provide an overview and lead a discussion on the Final Report of the Review of Higher Education 2008 (The Bradley Review). An executive summary of the Report is attached and the full report is available from the Academic Committee QuickPlace or from the DEEWR website:

www.deewr.gov.au/he_review_finalreport

For discussion

6.0 PROGRAM MANAGEMENT SYSTEM

6.1 The Online Program Planning, Development and Review (OPPDAR) Project was approved in April 2007 (2/2007 Academic Committee meeting) and a Project Manager was appointed in September 2007 to oversee the development and implementation of an online Program Management System to support Griffith’s business processes of program planning, development, approval and review.

6.2 The Program Management System aims to automate publication of program structures and supporting information to the Program Catalogue after Program Committee’s approval. The system will also deliver a comprehensive, holistic and integrated approach to program design, development, approval and review with capacity to store comprehensive program history.

6.3 Following the review and refinement of various policies surrounding the Program Planning, Development, Approval and Review Processes, a trial of the Annual Program Monitoring Review and Improvement (APRI) Report using the Program Management System was also approved by the Academic Committee (6/2008 November) for a small number programs across each Group selected by Deans (Learning and Teaching). Two Curriculum Audit Tools (Internationalisation of the Curriculum and Work Integrated Learning) were also introduced as part of the APRI process in 2008. These tools seek an assessment from program convenors of the number of courses that contain international dimensions and include work integrated learning activities within each program.

6.6 To provide the context in which the Annual Program Monitoring Review and Improvement Report is used please see correspondence from the Pro Vice Chancellor (Quality and Student Outcomes) dated 22 October 2008 (attachments 6a and 6b), which set out the arrangements for program evaluation and list the programs to be trialled. Members will wish to note that an extension to the initial timeframe was given until 6 February 2009.

6.5 Ms Sharon Clifford (Program Management Change Manager) and Ms Allison Vial (OPPDAR Project Manager) will provide an overview of the key functionality of the system which is being rolled out in 2009, including the recently trialled Annual Program Monitoring Review and Improvement Report processes.

For noting

SECTION I: STRATEGIC ISSUES

Nil.

ORDERING OF THE AGENDA

At this point in the Agenda the Chair will advise members about any matter on the Agenda not included in Section II, that members have requested prior to the meeting be so included.

SECTION II: MATTERS FOR DECISION
7.0 UNIVERSITY RESEARCH PLAN 2009 - 2013

7.1 In the previous Research Plan 2005-2010 the University reinforced its top ten goal and introduced specific measures aimed at achieving this benchmark including new key performance indictors and targets. It also signalled an increased focus on developing a select number of areas of major research concentrations and excellence. That Plan was guided by the Griffith Project and the University Strategic Plan 2006-2010. This Research Plan 2009-2013 (2009/0018263) updates the previous Plan and makes it consistent with the Vice Chancellor’s Griffith 2015 document.

7.2 The University has four key research objectives for the period 2009 – 2013 as elaborated in the Research Plan 2009 - 2013:

- Build world class research strength in selected areas of strategic investment;
- Demonstrate research of international standing and excellence in all our discipline areas;
- Develop a culture of research quality and performance that is well supported by infrastructure (physical and electronic) and resources (financial and human);
- Maintain our core commitments as a University to innovation, bringing disciplines together, and undertaking socially relevant research which provides demonstrable community benefit.

7.3 The Deputy Vice Chancellor (Research) and the Senior Manager, Research Policy will present the Plan to the Academic Committee.

Recommendation

7.4 The Academic Committee, on the recommendation of the 9/2008 Research and Postgraduate Studies Committee (9 December 2008) is asked to recommend to the University Council the approval of the University Research Plan 2009-2013 (2009/0018263).

For approval

8.0 2009 LEARNING AND TEACHING PERFORMANCE FUND

8.1 The Learning and Teaching Performance Fund (LTPF) was introduced in 2006 to reward universities that demonstrate excellence in undergraduate learning and teaching.

8.2 In May 2008, the Minister for Education, the Hon Julia Gillard MP, announced that from 2009, the LTPF would reward improvement as well as excellence in learning and teaching for undergraduate students. More than $70 million was available for allocation in 2009.

8.3 Attached for the consideration of the Committee is a Media Release dated 5 February 2009 advising of the outcome of the 2009 LTPF round.

8.4 The Chair will introduce this item.

For discussion

9.0 GRIFFITH ENGLISH LANGUAGE ENHANCEMENT STRATEGY

9.1 The Griffith English Language Enhancement Strategy approved at the November Academic Committee is designed to significantly enhance English language support for students, particularly, but not exclusively, for international students. Key components of the Strategy include:

- An optional 3-week pre-entry English language preparation program;
- A compulsory 10CP English language enhancement course for all Griffith international students who have not obtained an IELTS (International English Language Testing Score) greater than or equal to 7 (and no sub-score below 6.5). Those who have lived predominantly in a country in which the predominant language is English and who have completed their secondary or tertiary studies in English are exempt;
- Additional English HELP programs and English Immersion Experiences;
- Optional subsidised IELTS exit testing.

9.2 The Pro Vice Chancellor (Quality and Student Outcomes) will provide a verbal progress report on the implementation of the English Language Enhancement Strategy.

For discussion

10.0 CHAIRPERSON'S REPORT

10.1 The Chair will report on matters of interest that have arisen since the previous meeting including:
   a) Griffith Undergraduate Domestic Admissions 2009 Outcomes (see attached report 2009/0003252);
   b) Academic Committee Review of Role and Structure;
   c) AACSB Accreditation.

For discussion

11.0 DEPUTY CHAIRPERSON'S REPORT

11.1 The Deputy Chair will provide a verbal report on matters of interest arising since the previous meeting.

For discussion

SECTION III: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

12.0 VICE CHANCELLOR'S TEACHING BURSARIES

12.1 The Academic Committee is asked to ratify the Chair’s executive action in approving amendments to the Vice Chancellor’s Teaching Bursaries policy and the associated application and progress report forms.

12.2 Amendments to the following documents have been tracked to show proposed changes which take account of the introduction of the new coursework Master of Learning and Teaching in Higher Education as a replacement for the research higher degree Master of Higher Education in the Vice Chancellor's Bursary scheme:

12.2.1 Vice Chancellor’s Teaching Bursaries (2009/0018262)
   - Vice Chancellor’s Teaching Bursaries – Progress Report
   - Vice Chancellor’s Teaching Bursaries – Application Form.

For ratification
### SECTION IV: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – PROGRAM SUBMISSIONS

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<td>2051 Bachelor Of Music with Honours</td>
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13.0 **GIHE FULL PROGRAM PROPOSAL (2008/0025812)**

5540 MASTER OF LEARNING AND TEACHING IN HIGHER EDUCATION

13.1 The Academic Committee, on the recommendation of the 8/2008 Programs Committee (4 December 2008), is asked to consider the attached Full Program Proposal proposing the establishment of the Master of Learning and Teaching in Higher Education (5540 MLearnTeachHigherEd), as described in document 2008/0025812, for introduction in Semester 1, 2009.

13.2 The Griffith Institute for Higher Education proposes to introduce a Master of Learning and Teaching in Higher Education (5534). Griffith University has been actively increasing the numbers of its students in the Graduate Certificate of Higher Education as part of a
strategy to increase the proportion of its academic staff with educational qualifications that specifically relate to their capacity to design and deliver excellent courses and programs of study for our students.

13.3 The market for a Master of Higher Education includes people for whom the Research Higher Degrees option is not viable, but for whom the desire to proceed with Masters level study in this discipline area is strong. This includes full-time academic staff of the university (and other universities).

13.4 The structure of this program will be four 10CP courses followed by a single 40CP research dissertation. The four courses comprise two existing 10CP core courses taken from GIHE’s Graduate Certificate of Higher Education, plus two research methods courses taken from the Faculty of Education.

13.5 To be eligible for the award of Master of Learning and Teaching in Higher Education a student must acquire 80CP as prescribed below:
- Gain 80CP for the prescribed courses.
- Gain no more than 10CP for courses with a grade of Pass Conceded - the grade of Pass Conceded for a course which is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirements.
- Part-time mode.

13.6 International students are not eligible to apply as this is a program to be offered in part-time only, during the first year of operation. The possibility of full-time mode will be considered later in 2009.

Recommendation:

13.7 The Academic Committee, on the recommendation of the 8/2008 Programs Committee (4 December 2008), is asked to approve the establishment of the Master of Learning and Teaching in Higher Education (5540 MLearnTeachHigherEd), as described in 2008/0025812, for introduction in Semester 1, 2009.

For approval

14.0 GIHE SPECIAL PURPOSE SUBMISSION (2009/0025815)
5156 MASTER OF HIGHER EDUCATION

14.1 The Academic Committee, on the recommendation of the 9/2008 Research and Postgraduate Studies Committee (9 December 2008), is asked to consider the attached Special Purpose Submission proposing changes to the Master of Higher Education (5156), as described in document 2008/0025815, for introduction in Semester 1, 2009.

14.2 This submission details changes to the Master of Higher Education to align it more closely to other research masters programs as follows:
14.2.1 entry requirements to be a bachelors degree with at least Honours 2B, or an equivalent postgraduate qualification
14.2.2 duration to be a minimum of one year and a maximum of two years full-time or equivalent for part-time.

14.3 The proposed changes ensure that the entry requirements and duration of this program are aligned with the standards of other research masters degrees.

Recommendation:

14.4 The Academic Committee, on the recommendation of the 9/2008 Research and Postgraduate Studies Committee (9 December 2008), is asked to consider the attached Special Purpose Submission proposing changes to the Master of Higher Education (5156), as described in document 2008/0025815, for introduction in Semester 1, 2009.

For approval
15.0 EDU MAJOR CHANGE SUBMISSION (2008/0025813)
5411 MASTER OF TRAINING AND DEVELOPMENT

15.1 The Faculty of Education proposes to revise the structure of the Master of Training and Development (80CP) by replacing the current specialisations, Adult Literacy and Numeracy and Human Resource Development with two new specialisations: Professional Educator and Professional Development, with the award titles appearing as Master of Training and Development Professional Development and Master of Training and Development Professional Educator.

15.2 The Master of Training and Development currently provides for vocational teachers who choose vocationally specific graduate courses to fulfil both vocational discipline and professional education choices within one degree. With significant changes within the national competency-based training agenda to include vocational graduate diplomas and certificates, the Master of Training and Development needs to position itself in the marketplace to attract vocational educators. In response, this major change proposal offers the course in Advanced Technical Studies at the postgraduate level to provide an opportunity for applicants to engage in their own disciplinary interest.

15.3 Within the ‘Professional Educator’ specialisation there will be a choice of 3 strands of study available to students. They are Adult and Vocational Teaching, Adult Literacy and Numeracy and Human Resource Development. Two existing undergraduate courses Advanced Technical Studies and Lifelong Learning and Work (previously titled Change Agency) will be introduced at postgraduate level.

15.4 The purpose of these changes are for the Faculty to remain at the forefront of postgraduate professional education for the adult and vocational education sector within the metropolitan, state, national and international arena where teacher registration is not a requisite for employment or career enhancement.

15.5 To be eligible for the award of Master of Training and Development (MTrainDev), a student must acquire 80CP as prescribed below:
- Professional Development option:
  - gain 80CP for courses.
- Research option:
  - gain 40CP for courses (including 7149EBL)
  - gain 40CP for the dissertation courses.
- Professional Development with cross program selection option:
  - Gain minimum 60CP from courses
  - Gain maximum 20CP of cross program courses.
- Professional Educator Specialisation option:
  - gain 50CP for core courses in the Professional Educator specialisation, and
  - gain 30CP for one interest area.

Recommendation:

15.6 The Academic Committee, on the recommendation of the 8/2008 Programs Committee (4 December 2008), is asked to approve proposed changes to the Master of Training and Development (5411) with new award majors Master of Training and Development Professional Educator and Master of Training and Development Professional Development, as detailed in Major Change Submission 2008/0025813, for implementation in Semester 1, 2009.

For approval
16.0 GBS SPECIAL PURPOSE SUBMISSION (2008/0016838)
1291/1292 BACHELOR OF ARTS (POLITICS, ASIAN STUDIES AND INTERNATIONAL RELATIONS)

16.1 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), is asked to consider the proposed changes to the Bachelor of Arts (Politics, Asian Studies and International Relations) (1291 NA/1292 GC), as detailed in the attached Special Purpose Submission 2008/0016838, for implementation in Semester 1, 2009.

16.2 The Griffith Business School proposes revised award and testamur titles for the Bachelor of Arts (Politics, Asian Studies & International Relations) to bring this program in line with other Universities. The rationale for the change is twofold: it reflects the needs of the student marketplace and it better positions the degree in terms of recognition vis-à-vis other degrees.

16.3 Current titles:
- Bachelor of Arts (Asian and International Studies)
- Bachelor of Arts (International Relations)
- Bachelor of Arts (Politics and Government)

16.4 Revised titles:
- Bachelor of Asian and International Studies (BAAsIntSt)
- Bachelor of International Relations (BIntlRel)
- Bachelor of Politics and Government (BPolGov)

16.5 It is intended that the change in program name and award title will apply to all students enrolled in the program at the time of the implementation of the change (whether first, second or third year), as well as incoming students. This will enable as many students as possible to benefit from the name change. Past graduates will, of course, still retain the title of the old degree. While the program name change is being processed, students will remain enrolled in the program as it stands.

Recommendation:

16.6 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), is asked to approve the proposed changes to the Bachelor of Arts (Politics, Asian Studies and International Relations) (1291 NA/1292 GC) including the establishment of the following awards: Bachelor of Asian and International Studies (BAAsIntSt), Bachelor of International Relations (BIntlRel), and Bachelor of Politics and Government (BPolGov), as detailed in the attached Special Purpose Submission 2008/0016838, for implementation in Semester 1, 2009.

For approval

17.0 GBS SPECIAL PURPOSE SUBMISSION (2009/0014001)
5439 MASTER OF COMMERCE
5440 MASTER OF COMMERCE

17.1 The Griffith Business School proposes to amend the Professional Accounting admission requirements for students coming through the Postgraduate Qualifying Program (PQP) offered by the Queensland Institute of Business Technology (QIBT) for the Master of Commerce (Professional Accounting) (5439, 5440). Currently students with a degree from an overseas institution wishing to undertake the Professional Accounting stream must have this degree recognised by the National Office of Overseas Skills Recognition (NOOSR) as equivalent to an Australian degree. This is a requirement for membership with the Australian professional accounting bodies. Students who do not have a NOOSR recognised degree will not be eligible for membership.
17.2 Advice from CPA Australia has confirmed the following:

- Applicants whose undergraduate degree is NOT NOOSR equivalent can be offered the PQP as an academic pathway program;
- Upon successful completion of the PQP with the requisite GPA students can commence the Master of Commerce (Professional Accounting) and articulate into the Master of Commerce (Advanced);
- To be eligible for membership with the professional bodies such students must complete the 160CP Master of Commerce (Advanced).

17.3 There is no direct entry to the Master of Commerce (Advanced). Students must complete 80CP from the Master of Commerce with a GPA of 4.5 to be eligible to articulate into the Advanced program. Students entering the Master of Commerce from the PQP program without a NOOSR recognised degree will be required to meet the progression requirements. Students who are not eligible for the Advanced program will complete the Master of Commerce (Professional Accounting) only and will not be eligible for professional membership. Students will be advised of these requirements prior to enrolment at Griffith. QIBT will also be notified and asked to inform their students accordingly.

Recommendation:

17.4 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009) is asked to approve proposed changes to the Master of Commerce (Professional Accounting) (5439, 5440) as detailed in Special Purpose Submission 2009/0014001, for implementation in Semester 1, 2009.

For approval

18.0 GBS SPECIAL PURPOSE SUBMISSION (2009/0014005)
3202 GRADUATE CERTIFICATE IN RISK MANAGEMENT

18.1 The Griffith Business School proposes to change the mode of delivery for the Graduate Certificate in Risk Management (3202) from full-time delivery to part-time delivery with two courses offered a semester.

18.2 This program was previously offered on a contractual basis to specific client groups. This arrangement has now concluded and the program is available to all domestic students from 2009. This program is not available to international students therefore there are no implications for ESOS compliance.

Recommendation:

18.3 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), is asked to approve proposed changes to the Graduate Certificate in Risk Management (3202) as detailed in the Special Purpose Submission 2009/0014005, for implementation in Semester 1, 2009.

For approval

19.0 QCA SPECIAL PURPOSE SUBMISSION (2009/0003501)
1302 BACHELOR OF VISUAL MEDIA
2081 BACHELOR OF VISUAL MEDIA WITH HONOURS

19.1 The Queensland College of Art proposes to change the program title of the Bachelor of Visual Media (1302) and Bachelor of Visual Media with Honours (2081) to the Bachelor of Digital Media (1302 BDigMed) and Bachelor of Digital Media with Honours (2081 BDigMed) due to a decrease in the number of applications and a perceived confusion in the marketplace with the current program titling at the South Bank campus.
19.2 In line with University policy, the change to the program and award title will apply to all enrolled students in the program as at Semester 1, 2010. All past graduates will continue to be linked to the old program title and award title.

Recommendation:

19.3 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), is asked to adopt the new revised award title for the Bachelor of Visual Media (1302) and Bachelor of Visual Media with Honours (2081) as described in paragraph 18.1 above and detailed in Special Purpose Submission 2009/0003501, from Semester 1, 2010.

For approval

20.0 NRS SPECIAL PURPOSE SUBMISSION (2008/0004884)
5424 MASTER OF ADVANCED PRACTICE – GERONTOLOGICAL NURSING
5425 MASTER OF ADVANCED PRACTICE WITH HONOURS – GERONTOLOGICAL NURSING
3196 GRADUATE CERTIFICATE IN GERONTOLOGICAL NURSING

20.1 The Academic Committee, on the recommendation of the 8/2008 Programs Committee (4 December 2008), is asked to consider the proposed changes to the Master of Advanced Practice – Gerontological Nursing (5424), Master of Advanced Practice with Honours – Gerontological Nursing (5425), Graduate Certificate in Gerontological Nursing (3196), as detailed in the attached Special Purpose Submission 2008/0004884, for implementation in Semester 1, 2009.

20.2 The School of Nursing and Midwifery proposes name changes to the Master of Advanced Practice – Gerontological Nursing (5424), Master of Advanced Practice with Honours – Gerontological Nursing (5425), Graduate Certificate in Gerontological Nursing (3196) currently offered at Nathan Campus, as the:
- The content is contemporary and suitable for multidisciplinary health professionals
- There is no clinical practice attached and therefore no need for registration as an Registered Nurse
- The new dementia course Informing Decision Making in Dementia Care has been advertised by University of Wollongong as being available for multidisciplinary health professionals and is supported by a Department of Health and Aging grant
- A title change will encourage more applicants to the strand as the title will not restrict opportunities for others to enrol.

20.3 The new programs titles are:
- Master of Advanced Practice – Gerontology (5424)
- Master of Advanced Practice with Honours- Gerontology (5425)
- Graduate Certificate in Gerontology (GCertGer 3196)

Recommendation:

20.4 The Academic Committee, on the recommendation of the 8/2008 Programs Committee (4 December 2008), is asked to approve the proposed changes to the the Master of Advanced Practice – Gerontological Nursing (5424), Master of Advanced Practice with Honours – Gerontological Nursing (5425), Graduate Certificate in Gerontological Nursing (3196), as detailed in the attached Special Purpose Submission 2008/0004884, for implementation in Semester 1, 2009.

For approval
21.0  GBS/QIBT PQP SUBMISSION (2008/0016857)
9316 POSTGRADUATE QUALIFYING PROGRAM

21.1  The Griffith Business School (GBS) and QIBT Academic Board propose to amend the agreement for the Griffith Business School English upgrade stream. As part of this Agreement, the Griffith Business School currently offers 40CP English and/or academic upgrade stream wherein QIBT delivers 30CP of courses with the remaining 10CP comprising a GBS postgraduate course as nominated by the School.

21.2  Under the revised Agreement, the GBS PQP will be offered to international students who do not qualify for direct entry into programs offered by the Griffith Business School, because they have been assessed as below English language entry requirements and/or below academic requirements.

21.3  Changes to the progression requirements for the GBS PQP are as follows:

Students who will need to achieve a grade point average of 4.5 across the QIBTall courses within PQP to undertake an approved program offered by the Griffith Business School with the exception of the International Master of Business Administration,. To progress to the International Master of Business Administration students will need to achieve a grade point average of 5.0 across all courses. but fail one of the Griffith University courses within the PQP:

- are permitted to enrol in the Masters program, repeat the failed course and undertake 40CP within the Certificate/Masters

Students who:
- fail any of the QIBT courses, or
- achieve a grade point average < 4.5 across the three QIBT courses,
are required to repeat the PQP in its entirety.

21.4  The PQP program currently offers a semester 1 and 2 intake only. It is proposed to add a summer semester intake, for the GBS stream only, to follow the standard QIBT three semester model. All courses within the program will be offered each semester.

21.5  It is proposed QIBT will deliver all four courses offered within the GBS PQP. This will simplify the timetabling and learning support processes for students. QIBT will deliver at the Mt Gravatt (and Gold Coast campus when opened in 2010) campus.

Recommendation:

21.6  The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), is asked to approve proposed changes to the agreement for the Postgraduate Qualifying Program (9316) proposing to amend the agreement for the Griffith Business School English upgrade stream for the Post Graduate Qualifying Program (9316) as described in attached submission 2008/0016857 for implementation in Semester 1, 2009.

For approval

22.0  HSV MAJOR CHANGE SUBMISSION (2008/0004898)
5169 MASTER OF HUMAN SERVICES (CHILDHOOD STUDIES)

22.1  The School of Human Services proposes the introduction of the Graduate Certificate in Childhood Studies (3250) as an entry/exit point to articulate with the existing Master of Human Services (Childhood Studies) (5169). The Graduate Certificate in Childhood Studies is designed for applicants who have an undergraduate degree in education, human services, law, nursing, other relevant areas or a relevant three-year Advanced Diploma or equivalent.
22.2  The School of Human Services is aware of a number of applicants who were intending to undertake the Childhood Studies strand of program (3166) in Semester 1, 2009. This proposal will enable these applicants to be accommodated within the Master of Human Services suite. There will be no resource impact, as the existing courses and program structure will be utilised.

Recommendation

22.3  The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), is asked to approve changes to the Master of Human Services (Childhood Studies), as described in Major Change Submission 2008/0004898 on Logan campus, for implementation in Semester 1, 2009.

For approval

23.0  BPS MAJOR CHANGE SUBMISSION (2008/0005874)
2078 BIOMOLECULAR AND PHYSICAL SCIENCES HONOURS PROGRAM

23.1  Currently the array of award specialisations within the Biomolecular and Physical Sciences Honours Program (2078) includes a specialisation in Forensic Science which provides a pathway to an Honours qualification for students who have completed the Forensic Molecular Biology stream within the Bachelor of Forensic Science (1264) or the Bachelor of Forensic Science/Bachelor of Criminology and Criminal Justice (1265). In addition to the Forensic Molecular Biology stream, the Bachelor of Forensic Science and Bachelor of Forensic Science/Bachelor of Criminology and Criminal Justice also include a stream in Forensic Chemistry.

23.2  The School of Biomolecular and Physical Sciences proposes to rename the existing Forensic Science award specialisation within the Biomolecular and Physical Sciences Honours Program to Forensic Science – Forensic Biology and to introduce a new award specialisation in Forensic Science – Forensic Chemistry into this program. This new specialisation in Forensic Science – Forensic Chemistry will provide a pathway to an Honours qualification for students who have completed the Forensic Chemistry stream within the Bachelor of Forensic Science or the Bachelor of Forensic Science/Bachelor of Criminology and Criminal Justice.

Recommendation

23.3  The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), is asked to approve changes to the Biomolecular and Physical Sciences Honours Program (2078) as described in Special Purpose Submission 2008/0005874, for implementation at Nathan campus in Semester 1, 2009.

For approval

24.0  HSV SPECIAL PURPOSE SUBMISSION (2008/0004899)
3217 GRADUATE CERTIFICATE IN COMMUNITY REHABILITATION

24.1  The School of Human Services proposes a change to the program structure of the Graduate Certificate in Community Rehabilitation (3217). This program articulates to the Master of Community Rehabilitation, which currently comprises 5 core courses and 30CP of listed electives (total 80CP). The School of Human Services wishes to remove the listed elective content (10CP) from the Graduate Certificate in Community Rehabilitation and replace it with core course content (10CP).

24.2  This change will mean that the Graduate Certificate will now comprise 40CP of core courses with the replacement of elective content considered necessary to ensure that students receive core skills from all the relevant discipline areas and are well prepared for employment opportunities within the sector.
Recommendation

24.3 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), is asked to approve the changes to the Graduate Certificate in Community Rehabilitation (3217), as detailed in Special Purpose Submission 2008/0004899, for implementation at Logan campus in Semester 1, 2009.

For approval

25.0 ENG SPECIAL PURPOSE SUBMISSION (2008/0005870)
1323 BACHELOR OF ENGINEERING/BACHELOR OF INFORMATION TECHNOLOGY – GOLD COAST
1324 BACHELOR OF ENGINEERING/BACHELOR OF INFORMATION TECHNOLOGY – NATHAN

25.1 The Griffith School of Engineering proposes changes to the degree requirements of the Bachelor of Engineering/Bachelor of Information Technology (1323/1324). The changes revise and rename a number of courses with some being recoded. The offerings of the Electronic and Computer Engineering elective courses will be run in alternate years alternating between Nathan and Gold Coast campuses.

25.2 Specialisations from Electronic and Computer Engineering and Civil engineering are also withdrawn and merged into listed electives.

25.3 The changes to the degree requirements affect continuing students but do not disadvantage them. The option of completing a 30CP specialisation within the Civil or Electronic and Computer Engineering disciplines will no longer be available. A range of courses previously listed as part of the specialisations will be offered as recommended electives. As the specialisations were never going to be listed on the Academic Transcript or Testamur, this change does not have a large impact on the students, but will allow the School to undertake some course rationalisation to reflect student numbers.

Recommendation

25.4 The Academic Committee, on the recommendation of 1/2009 Programs Committee (5 February 2009), is asked to approve changes to the Bachelor of Engineering/Bachelor of Information Technology (1323/1324) as described in document 2008/0005870 for implementation on the Nathan and Gold Coast campuses in Semester 1, 2009.

For approval

26.0 QCGU SPECIAL PURPOSE SUBMISSION (2008/0017606)
2051 BACHELOR OF MUSIC WITH HONOURS

26.1 The Queensland Conservatorium Griffith University proposes changes to the Advance Performance specialisation of the Bachelor of Music with Honours (2051). This is an elite strand intended for the best performance students and is highly selective. Only a handful of honours students complete this strand each year.

26.2 Within these honours programs, a variant set of formulae for calculation of honours classification exists which sets minimum criteria for Overall HWA, Dissertation HWA and Major Study HWA. This reflects the importance the Conservatorium attaches to the Major Study as a creative “research” output in this program. This set of formulae was approved early in 2008 (Programs Committee 1/2008). Prior to that, the student’s marks in the Major Study and the marks for the Dissertation components were combined together to give a cumulative “Dissertation” HWA.
26.3 Since that time, the University’s Honours policy was revised and the 50CP limit to the research component was removed. This meant that the aberrant structure for students in the Advanced Performance Major strand became no longer necessary. In addition, our change to the classification formulae, which established the Major Study HWA as a separate component in the calculation of the honours classification, also made the existing aberrant structure unnecessary. Indeed the aberrant structure for these students has been a source of confusion for students and has presented administrative difficulties in tracking this small cohort of students.

26.4 Due to the change in the Honours Policy and the change to our method of calculating Honours classification, we now wish to remove the aberrant structure for Advanced Performance Major students in our honours programs, and to revert to a more transparent and “standard” program structure in which these students would enrol in the usual Advanced Performance Major courses (4118QCM and 4128QCM, for a total of 40CP) and 4108QCM Major Study Extension would be removed from the program and discontinued.

Recommendation

26.5 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), is asked to approve changes to the Bachelor of Music with Honours (2051) as described in Special Purpose Submission 2008/0017606 for implementation at South Bank campus in Semester 1, 2009.

For approval

SECTION V: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – OTHER MATTERS

27.0 EXTERNAL REVIEW 12-MONTH PROGRESS REPORT – DEPARTMENT OF ACCOUNTING AND FINANCE

27.1 The purpose of Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

27.2 The Report of the Committee Reviewing the Department of Accounting, Finance and Economics 28 – 31 May 2007 (2007/0000081), the Department of Accounting, Finance and Economics Faculty Review 2007 Implementation Plan (2007/0000082) and the 5 September minute extract from Executive Group (2007/0000083) were considered at the 5/2007 meeting of the Academic Committee. These documents are available from the Academic Committee QuickPlace for members’ information.

27.3 Now attached for the consideration of members is the Department of Accounting, Finance and Economics - 12-Month Progress Report (2009/0018264). Executive Group endorsed this report in December 2008.

Recommendation:

27.4 The Academic Committee is invited to offer feedback on the issues raised in the Department of Accounting and Finance 2007 - 12-Month Progress Report (2009/0018264). The Academic Committee is asked to recommend the documentation to the University Council.

For approval
28.0 REVISED HUMAN RESEARCH ETHICS COMMITTEE CONSTITUTION

28.1 The Human Research Ethics Committee Human advises the Deputy Vice-Chancellor (Research) and the Research and Postgraduate Studies Committee on the University's ethical standards and whether these standards are met, in the conduct of human research (as defined by the current edition of the National Statement on Ethical Conduct in Human Research).

28.2 The release of the second edition of the National Statement, some organisational changes at Griffith University, and the experience of the last few years, warrants some relatively minor changes to the Committee’s constitution. Proposed changes have been endorsed by the Research and Postgraduate Studies Committee (9/2008 meeting) and are marked via the ‘track changes’ tool in the attached document (2009/0003251).

Recommendation:

28.3 The Academic Committee, on the recommendation of the 9/2009 Research and Postgraduate Studies Committee (9 December 2009), is asked to approve the amendments to the Human Research Ethics Committee constitution as detailed in 2009/0003251.

For approval

29.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

29.1 The minutes and/or action sheets of the following Committees are attached for noting:

29.1.1 Research and Postgraduate Studies Committee [9/2008].

For noting

30.0 OTHER BUSINESS

31.0 2009 COMMITTEE MEETING DATES

31.1 The Academic Committee is asked to note the schedule for meetings to be held at 1:30pm on the following Thursdays in 2009.

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Allocating Venues</th>
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<tbody>
<tr>
<td></td>
<td>Nathan</td>
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<tr>
<td>9 April</td>
<td>Business 2 Building N72_1.18</td>
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<tr>
<td>18 June</td>
<td>Business 2 Building N72_1.18</td>
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<tr>
<td>13 August*</td>
<td>Business 2 Building N72_1.18</td>
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<td>17 September</td>
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<td>15 October</td>
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<td>12 November</td>
<td>Business 2 Building N72_1.18</td>
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<tr>
<td>10 December *</td>
<td>Business 2 Building N72_1.18</td>
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</tbody>
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* meeting will proceed only if urgent business requires
^ meeting will commence at 2.00pm
31.2 Meetings will be held via video-conference between three venues:
- Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus;
- Room 1.04, The Chancellery (G34), Gold Coast campus; and
- Room 2.10, Griffith South Bank Graduate Centre (S07), South Bank campus
  OR
- Room 2.27, Information Services Building (L03), Logan campus

For noting