A meeting of the Academic Committee of the Griffith University Council was held at 1:30pm on Thursday 12 February 2009 with a video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus; Room 1.04, The Chancellery (G34), Gold Coast campus; and Room 2.10, Griffith South Bank Graduate Centre (S07), South Bank campus.

MINUTES

PRESENT:
Chair – Professor John Dewar
Professor Ian O’Connor
Dr Sarah Baker
Dr Helen Blanchard
Professor Sally Borbasi
Professor Gillian Bushell
Professor Nick Buys
Dr Mark Chappell
Mr Dave Edwards
Professor Lesley Johnson
Dr Debbie Heck
Dr Carmel Herington
Dr Robyn Hollander
Ms Julie Kennedy
Professor Kerri-Lee Krause
Ms Taleeha Lassen
Mr Chris Madden
Professor Marilyn McMeniman
Ms Linda O’Brien
Ms Joanna Peters
Professor Michael Powell
Dr Louis Sanzogni
Professor Bill Shepherd
Professor Parlo Singh
Professor Nerida Smith
Professor Sue Spence
Associate Professor Stephen Stockwell
Ms Olivia Tran
Associate Professor Clyde Wilde

Secretary – Ms Lea-Anne Stafford

Invited
Ms Sharon Clifford for Agenda Item 6.0
Ms Allison Vial for Agenda Item 6.0
Mr Tony Sheil for Agenda Item 7.0

Observer
Mr Earle Bridger (QCA)

1.0 CONFIRMATION OF MINUTES

1.1 The minutes of the 7/2008 meeting of the Academic Committee were taken as read and confirmed.

2.0 MEMBERSHIP – OUTGOING CHAIR

2.1 On behalf of the Academic Committee, the Vice Chancellor expressed his appreciation to the outgoing Chair, Professor John Dewar for the significant contribution that he has made to the work of the Committee. He also paid tribute to the outstanding leadership
Professor Dewar has demonstrated during his appointment as Deputy Vice Chancellor (Academic).

3.0 MEMBERSHIP

3.1 The Chair, on behalf of the Academic Committee welcomed the following new and reappointed members.

<table>
<thead>
<tr>
<th>Membership Category</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dean, Griffith Graduate Research School</td>
<td>Professor Parlo Singh</td>
</tr>
<tr>
<td>Heads of School or Department</td>
<td>Professor Nerida Smith (HTH) - reappointed</td>
</tr>
<tr>
<td></td>
<td>Dr Louis Sanzogni (BUS) - reappointed</td>
</tr>
<tr>
<td>Academic Staff Members</td>
<td>Dr Sarah Baker (ARG)</td>
</tr>
<tr>
<td></td>
<td>Dr Mark Chappell (HTH)</td>
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<tr>
<td></td>
<td>Dr Debbie Heck (ARG)</td>
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<td></td>
<td>Dr Carmel Herington (BUS)</td>
</tr>
<tr>
<td></td>
<td>Dr Helen Blanchard (SEET)</td>
</tr>
<tr>
<td>Postgraduate Students</td>
<td>Ms Anna Crump</td>
</tr>
<tr>
<td>Undergraduate Students</td>
<td>Ms Samantha Cassell</td>
</tr>
<tr>
<td></td>
<td>Ms Julie Kennedy (reappointed)</td>
</tr>
<tr>
<td></td>
<td>Ms Taleeha Lassen</td>
</tr>
<tr>
<td></td>
<td>Mr Sage Perkins</td>
</tr>
<tr>
<td></td>
<td>Ms Olivia Tran</td>
</tr>
</tbody>
</table>

3.2 The Academic Committee expressed its appreciation to the following outgoing members for their contribution to the work of the Committee.

<table>
<thead>
<tr>
<th>Membership Category</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acting Academic Registrar</td>
<td>Joanna Peters</td>
</tr>
<tr>
<td>Dean (Learning and Teaching) - Health</td>
<td>Associate Professor Alf Lizzio</td>
</tr>
<tr>
<td>Dean (Academic) Griffith Business School</td>
<td>Professor Bill Shepherd</td>
</tr>
</tbody>
</table>

SECTION A: RECOMMENDATIONS AND REPORTS TO COUNCIL

4.0 GRIFFITH RESEARCH PLAN 2009 - 2013

4.1 In the previous Research Plan 2005-2010 the University reinforced its top ten goal and introduced specific measures aimed at achieving this benchmark including new key performance indicators and targets. It also signalled an increased focus on developing a select number of areas of major research concentrations and excellence. That Plan was guided by the Griffith Project and the University Strategic Plan 2006-2010. This Research Plan 2009-2013 (2009/0018263) updates the previous Plan, aligning it with the Vice Chancellor’s Griffith 2015 document and taking account of recent external and internal environmental changes.

4.2 The University has four key research objectives for the period 2009 – 2013 as elaborated in the Griffith Research Plan 2009 - 2013:

- Build world class research strength in selected areas of strategic investment;
- Demonstrate research of international standing and excellence in all our discipline areas;
- Develop a culture of research quality and performance that is well supported by infrastructure (physical and electronic) and resources (financial and human);
- Maintain our core commitments as a University to innovation, bringing disciplines together, and undertaking socially relevant research which provides demonstrable community benefit.

4.3 In introducing the Plan, the Deputy Vice Chancellor (Research) acknowledged the work of Mr Tony Sheil, the Senior Manager, Research Policy, in the new Plan's
4.4 The Deputy Vice Chancellor (Research) provided an outline of the Plan which provides an overarching picture of research at Griffith; a framework for research and postgraduate studies strategies, objectives and performance indicators and recommends key actions to progress the objectives set down in the Research Plan.

4.5 Members were pleased to note that over the past 4 years, Griffith has demonstrated a positive performance trend in relation to research completions, research income and publications.

4.6 In discussing the Plan, Committee members sought clarification on a range of matters including the areas identified in the Plan for strategic investment, the University’s success rate for competitive grants, past consideration and continuing review of the establishment of an eResearch centre and methods for ensuring quality of the intellectual environment. Members also sought advice about the University’s planned investment of strategic funding into research.

4.7 The Deputy Vice Chancellor (Research) indicated that strategies in support of the Research Plan would seek to address such issues as the provision of support and resources for potential future higher degree students: namely, honours and coursework postgraduate students.

4.8 Members queried potential linkages between teaching programs and research areas of strength, including strategic collaborations with transnational education providers with whom Griffith has a partnership agreement. It was suggested that the Internationalisation Advisory Committee might be a suitable place for further debate and action on these matters.

4.9 The following amendments were suggested by Committee members to clarify sections of the document:

4.9.1 In recognising that library resources are fundamental to research, it was suggested that dot point 3 on page 3 include a reference to library resources as a source of research support; and

4.9.2 On page 7, that the wording in the third paragraph be amended to read, “…where the University has a distinguished teaching, performance and practice-based profile.” to capture all groups. [new text in bold typeface]

Resolution

4.10 The Academic Committee, on the recommendation of the 9/2008 Research and Postgraduate Studies Committee (9 December 2008) resolved to recommend to the University Council the approval of the Griffith Research Plan 2009-2013 (2009/0018263) subject to the amendments highlighted in paragraph 4.9 above.

5.0 EXTERNAL REVIEW 12-MONTH PROGRESS REPORT – DEPARTMENT OF ACCOUNTING, FINANCE AND ECONOMICS

5.1 The purpose of Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

September minute extract from Executive Group (2007/0000083) were considered at the 5/2007 meeting of the Academic Committee. These documents remain available from the Academic Committee QuickPlace.

5.3 Provided with the agenda for the consideration of members was the Department of Accounting, Finance and Economics - 12-Month Progress Report (2009/0018264). It was noted that Executive Group endorsed this report in December 2008.

Resolution:

5.4 The Academic Committee considered the issues raised in the Department of Accounting, Finance and Economics 2007 - 12-Month Progress Report (2009/0018264) and resolved to recommend the documentation to the University Council for approval.

SECTION B: ACTION UNDER DELEGATED AUTHORITY

6.0 VICE CHANCELLOR’S TEACHING BURSARIES

6.1 The Academic Committee considered the Chair’s executive action in approving amendments to the Vice Chancellor’s Teaching Bursaries policy and the associated application and progress report forms.

6.2 Amendments to the following documents were tracked to show proposed changes which take account of the introduction of the new coursework Master of Learning and Teaching in Higher Education as a replacement for the research higher degree Master of Higher Education in the Vice Chancellor’s Bursary scheme:

6.2.1 Vice Chancellor’s Teaching Bursaries (2009/0018262)
   • Vice Chancellor’s Teaching Bursaries – Progress Report
   • Vice Chancellor’s Teaching Bursaries – Application Form.

Resolution:

6.3 The Academic Committee, on the executive recommendation of the Chair of the Learning and Teaching Committee, resolved to ratify the executive decision of the Chair in approving amendments to the Vice Chancellor’s Teaching Bursaries (2009/0018262) and associated documents as listed in paragraph 6.2.1 above.

7.0 REVISED HUMAN RESEARCH ETHICS COMMITTEE CONSTITUTION

7.1 The Human Research Ethics Committee Human advises the Deputy Vice-Chancellor (Research) and the Research and Postgraduate Studies Committee on the University’s ethical standards and whether these standards are met, in the conduct of human research (as defined by the current edition of the National Statement on Ethical Conduct in Human Research).

7.2 The release of the second edition of the National Statement, some organisational changes at Griffith University, and the experience of the last few years, warrants some relatively minor changes to the Committee’s constitution. Proposed changes were endorsed by the Research and Postgraduate Studies Committee (9/2008 meeting) and marked via the ‘track changes’ tool in the document (2009/0003251) provided with the agenda.

Resolution:

7.3 The Academic Committee, on the recommendation of the 9/2009 Research and Postgraduate Studies Committee (9 December 2009), resolved to approve the amendments to the Human Research Ethics Committee constitution as detailed in 2009/0003251.
8.0 GIHE FULL PROGRAM PROPOSAL (2008/0025812)
5540 MASTER OF LEARNING AND TEACHING IN HIGHER EDUCATION

Resolution:
8.1 The Academic Committee, on the recommendation of the 8/2008 Programs Committee (4 December 2008), resolved to approve the establishment of the Master of Learning and Teaching in Higher Education (5540 MLearnTeachHigherEd), as described in 2008/0025812, for introduction in Semester 1, 2009.

9.0 GIHE SPECIAL PURPOSE SUBMISSION (2009/0025815)
5156 MASTER OF HIGHER EDUCATION

Resolution:
9.1 The Academic Committee, on the recommendation of the 9/2008 Research and Postgraduate Studies Committee (9 December 2008), resolved to approve changes to the Master of Higher Education (5156), as described in Special Purpose Submission document 2008/0025815, from Semester 1, 2009.

10.0 EDU MAJOR CHANGE SUBMISSION (2008/0025813)
5411 MASTER OF TRAINING AND DEVELOPMENT

Resolution:
10.1 The Academic Committee, on the recommendation of the 8/2008 Programs Committee (4 December 2008), resolved to approve changes to the Master of Training and Development (5411) including two new award majors Master of Training and Development Professional Educator and Master of Training and Development Professional Development, as detailed in Major Change Submission 2008/0025813, from Semester 1, 2009.

11.0 GBS SPECIAL PURPOSE SUBMISSION (2008/0016838)
1291/1292 BACHELOR OF ARTS (POLITICS, ASIAN STUDIES AND INTERNATIONAL RELATIONS)

Resolution:
11.1 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), resolved to approve changes to the Bachelor of Arts (Politics, Asian Studies and International Relations) (1291 NA/1292 GC) including the establishment of the following awards: Bachelor of Asian and International Studies (BAsIntSt), Bachelor of International Relations (BIntRel), and Bachelor of Politics and Government (BPoiGovt), as detailed in Special Purpose Submission 2008/0016838, from Semester 1, 2009.

12.0 GBS SPECIAL PURPOSE SUBMISSION (2009/0014001)
5439 MASTER OF COMMERCE
5440 MASTER OF COMMERCE

Resolution:
12.1 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009) resolved to approve changes to the Master of Commerce (Professional Accounting) (5439, 5440) as detailed in Special Purpose Submission 2009/0014001, for implementation in Semester 1, 2009.
13.0 GBS SPECIAL PURPOSE SUBMISSION (2009/0014005)
3202 GRADUATE CERTIFICATE IN RISK MANAGEMENT

Resolution:

13.1 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), resolved to approve changes to the Graduate Certificate in Risk Management (3202) as detailed in the Special Purpose Submission 2009/0014005, for implementation in Semester 1, 2009.

14.0 QCA SPECIAL PURPOSE SUBMISSION (2009/0003501)
1302 BACHELOR OF VISUAL MEDIA
2081 BACHELOR OF VISUAL MEDIA WITH HONOURS

Resolution:

14.1 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), resolved to adopt revised award titles for the Bachelor of Visual Media (1302) and Bachelor of Visual Media with Honours (2081) as the Bachelor of Digital Media (BDMe 1302) and the Bachelor of Digital Media with Honours (BDMe 2081) as detailed in Special Purpose Submission 2009/0003501, from Semester 1, 2010.

15.0 NRS SPECIAL PURPOSE SUBMISSION (2008/0004884)
5424 MASTER OF ADVANCED PRACTICE – GERONTOLOGICAL NURSING
5425 MASTER OF ADVANCED PRACTICE WITH HONOURS – GERONTOLOGICAL NURSING
3196 GRADUATE CERTIFICATE IN GERONTOLOGICAL NURSING

Resolution:

15.1 The Academic Committee, on the recommendation of the 8/2008 Programs Committee (4 December 2008), resolved to approve changes to the Master of Advanced Practice – Gerontological Nursing (5424), Master of Advanced Practice with Honours – Gerontological Nursing (5425), Graduate Certificate in Gerontological Nursing (3196), as detailed in Special Purpose Submission 2008/0004884, for implementation in Semester 1, 2009.

16.0 GBS/QIBT PQP SUBMISSION (2008/0016857)
9316 POSTGRADUATE QUALIFYING PROGRAM

Resolution:

16.1 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), resolved to approve changes to the agreement for the Griffith Business School English upgrade stream for the Postgraduate Qualifying Program (9316) as described in submission 2008/0016857 from Semester 1, 2009.

17.0 HSV MAJOR CHANGE SUBMISSION (2008/0004898)
5169 MASTER OF HUMAN SERVICES (CHILDHOOD STUDIES)

Resolution:
17.1 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), resolved to approve changes to the Master of Human Services (Childhood Studies), as described in Major Change Submission 2008/0004898 for implementation in Semester 1, 2009.

18.0 BPS MAJOR CHANGE SUBMISSION (2008/0005874)
2078 BIOMOLECULAR AND PHYSICAL SCIENCES HONOURS PROGRAM

Resolution:

18.1 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), resolved to approve changes to the Biomolecular and Physical Sciences Honours Program (2078) as described in Special Purpose Submission 2008/0005874, for implementation at Nathan campus in Semester 1, 2009.

19.0 HSV SPECIAL PURPOSE SUBMISSION (2008/0004899)
3217 GRADUATE CERTIFICATE IN COMMUNITY REHABILITATION

Resolution:

19.1 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), resolved to approve changes to the Graduate Certificate in Community Rehabilitation (3217), as detailed in Special Purpose Submission 2008/0004899, for implementation in Semester 1, 2009.

20.0 ENG SPECIAL PURPOSE SUBMISSION (2008/0005870)
1323 BACHELOR OF ENGINEERING/BACHELOR OF INFORMATION TECHNOLOGY – GOLD COAST
1324 BACHELOR OF ENGINEERING/BACHELOR OF INFORMATION TECHNOLOGY – NATHAN

Resolution:

20.1 The Academic Committee, on the recommendation of 1/2009 Programs Committee (5 February 2009), resolved to approve changes to the Bachelor of Engineering/Bachelor of Information Technology (1323/1324) as described in document 2008/0005870 for implementation in Semester 1, 2009.

21.0 QCGU SPECIAL PURPOSE SUBMISSION (2008/0017606)
2051 BACHELOR OF MUSIC WITH HONOURS

Resolution:

21.1 The Academic Committee, on the recommendation of the 1/2009 Programs Committee (5 February 2009), resolved to approve changes to the Bachelor of Music with Honours (2051) as described in Special Purpose Submission 2008/0017606 for implementation in Semester 1, 2009.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

Nil

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION
22.0 PROGRAM MANAGEMENT SYSTEM

22.1 The Online Program Planning, Development and Review (OPPDAR) Project was approved in April 2007 (2/2007 Academic Committee meeting) and a Project Manager was appointed in September 2007 to oversee the development and implementation of an online Program Management System to support Griffith’s business processes of program planning, development, approval and review.

22.2 The Program Management System aims to automate publication of program structures and supporting information to the Program Catalogue after Program Committee’s approval. The system will also deliver a comprehensive, holistic and integrated approach to program design, development, approval and review with capacity to store comprehensive program history.

22.3 Following the review and refinement of various policies surrounding the Program Planning, Development, Approval and Review Processes, a trial of the Annual Program Monitoring Review and Improvement (APRI) Report using the Program Management System was also approved by the Academic Committee (6/2008 November) for a small number programs across each Group selected by Deans (Learning and Teaching). Two Curriculum Audit Tools (Internationalisation of the Curriculum and Work Integrated Learning) were also introduced as part of the APRI process in 2008. These tools seek an assessment from program convenors of the number of courses that contain international dimensions and include work integrated learning activities within each program.

22.4 To provide the context in which the Annual Program Monitoring Review and Improvement Report is used correspondence was provided with the agenda from the Pro Vice Chancellor (Quality and Student Outcomes) dated 22 October 2008 (attachments 6a and 6b), which set out the arrangements for program evaluation and list the programs to be trialled. Members noted that an extension to the initial timeframe had been given until 6 February 2009.

22.5 Ms Sharon Clifford (Program Management Change Manager) and Ms Allison Vial (former OPPDAR Project Manager) provided an overview of the key functionality of the system which is being rolled out in 2009, specifically in relation to the recently trialled Annual Program Monitoring Review and Improvement Report processes.

22.6 Members noted that training in the use of the system would be provided by the Program Management Change Manager in line with security and approval roles.

22.7 Ms Clifford noted comments on various matters raised by the Committee about the online system searching functionality and a request for alignment of internal review processes and external accreditation requirements.

23.0 2009 LEARNING AND TEACHING PERFORMANCE FUND

23.1 The Learning and Teaching Performance Fund (LTPF) was introduced in 2006 to reward universities that demonstrate excellence in undergraduate learning and teaching.

23.2 The Chair introduced this item, advising that in May 2008, the Minister for Education, the Hon Julia Gillard MP, announced that from 2009, the LTPF would reward improvement as well as excellence in learning and teaching for undergraduate students. More than $70 million was available for allocation in 2009.

23.3 The Committee had before them a Media Release dated 5 February 2009 advising of the outcome of the 2009 LTPF round including an allocation of just over $1.2M in clusters 1 and 3 (Sciences and Humanities) to Griffith for improvement according to
2009 LTPF measures. It was noted that the outcomes of the Bradley Review may influence the form in which the Fund takes for the 2010 round.

23.4 Members were informed that a more detailed breakdown of the 2009 results is being sought and that further discussion will take place at other fora, including the Learning and Teaching Committee.

24.0 GRiffith ENGLISH LANGUAGE ENHANCEMENT STRATEGY

24.1 The Griffith English Language Enhancement Strategy approved at the November Academic Committee is designed to significantly enhance English language support for students, particularly, but not exclusively, for international students. Key components of the Strategy include:

- An optional 3-week pre-entry English language preparation program;
- A compulsory 10CP English language enhancement course for all Griffith international students who have not obtained an IELTS (International English Language Testing Score) greater than or equal to 7. Those who have lived predominantly in a country in which the predominant language is English and who have completed their secondary or tertiary studies in English are exempt. Domestic students from non-English speaking backgrounds can elect to undertake an ELE course but it will not be mandatory for them to do so.
- Additional English HELP programs and English Immersion Experiences;
- Optional subsidised IELTS exit testing.

24.2 The Pro Vice Chancellor (Quality and Student Outcomes) provided a verbal progress report on the implementation of the English Language Enhancement Strategy. She advised that, from 2010, all on-campus undergraduate programs (except 2+1 and 2+2 articulation arrangements) must have enough flexibility to include an English language enhancement (ELE) course within their structures.

24.3 It was recognised that the ELE course implementation will be a highly complex task, especially for more tightly structured accredited degrees. Additionally, members commented on possible class scheduling and potential workload implications.

24.4 Specific criteria for ELE course development have been designed and distributed to Deans and Heads of School via a memorandum from the PVC on 12 February 2009. Representatives from each academic group were involved in devising the criteria. Much discussion ensued about the importance of creating meaningful links between the ELE course and program content and addressing discipline-specific needs in achieving the Strategy’s aims.

24.5 The School of Languages and Linguistics (LAL), in partnership with the Griffith English Language Institute (GELI), will provide ELE courses for inclusion within program structures ensuring wherever possible a focus on relevant discipline content. ELE course content will be developed in consultation with academic groups but delivered by LAL in conjunction with GELI, as the University’s language and linguistics experts. It was argued that a central model of course development and delivery will enable greater quality assurance and consistency of monitoring than a decentralised approach. Where an academic unit prefers to establish a fully discipline-specific, separately-coded course for a program, course development is to be undertaken with LAL in conjunction with GELI.

24.6 Members raised a number of concerns about admission via Language of Instruction and noted that a working party including the Pro Vice Chancellor (International) and the Deputy Chair of Academic Committee are preparing a discussion paper that will address some of these concerns.
24.7 The Pro Vice Chancellor advised that various budget models to support implementation of the Strategy are being developed to facilitate decision making by the Executive Group. She also indicated that further opportunities for discussion about Strategy implementation will occur at Faculty/Group Boards during February and March.

25.0 VICE CHANCELLOR’S FORUM AND QUESTION TIME

25.1 As a standing item, the Vice Chancellor attends the Academic Committee to speak to reports, update members on issues of importance and take questions, with or without notice.

25.2 As part of his report, the Vice Chancellor provided an overview and led a discussion on the Final Report of the Review of Higher Education 2008 (The Bradley Review). An executive summary of the Report was provided to members with the agenda with the full report available from the Academic Committee QuickPlace or the DEEWR website: www.deewr.gov.au/he_review_finalreport.


The Final Report is a significant document that will lead to dramatic change in the tertiary sector over time. The Vice Chancellor informed members that the Report proposes a coherent higher education regulatory framework, further strengthening of teaching and research nexus, a more student demand-driven tertiary system (via student entitlements or vouchers) and greater emphasis on performance-based Funding.

The Report has a strong focus on equity issues, recommending an increase in the proportion of undergraduate enrolments from low socio economic backgrounds from its current level of 15% to 20% by 2020. It is also proposes to increase the proportion of 25-34 year olds with a bachelor degree from its current level of 29% to 40% by 2020. Such aims will require significant rethinking of strategies at the sector and University levels.

It is expected that the May Federal budget will allocate funding for Report implementation.

The Committee discussed the key aspects of the Report, noting that a series of campus presentations on the Bradley Review would take place shortly to enable more detailed discussion on its implications.

25.4 Global Financial Crisis

The Vice Chancellor spoke of the impact of the current global financial crisis on the University. He commented that the impact will be differentiated across the economy, world, and regions and will require rapid responses to change. Potential implications for Griffith are an impact on access to capital, domestic preferences, exchange rates, graduate employment rates and philanthropy. While members noted that international enrolments and collaborations are still tracking well, some impact later in the year is anticipated.

25.5 Infrastructure Funding

The Vice Chancellor responded to a query about infrastructure funding by informing members that Griffith had been successful in receiving two allocations during 2008.

26.0 CHAIRPERSON’S REPORT

26.1 The Chair provided a verbal report on the following matters:
26.1.1 Griffith Undergraduate Domestic Admissions 2009 Outcomes
- The Chair advised that student demand across the state had been slower than in previous years but that within the current context, the outcome for the University is satisfactory.
- It was noted that it will be some time before UAC results are known.

26.1.2 Academic Committee Review of Role and Structure
- Members noted that a consultant would be engaged during 2009 to conduct a review of Academic Committee’s constitution, role, membership and modus operandi to make it an attractive and engaging forum for debate.

26.1.3 Association to Advance Collegiate Schools of Business (AACSB) Accreditation
- The Chair congratulated the Griffith Business School on its successful accreditation to the leading international business education accreditation body the Association to Advance Collegiate Schools of Business (AACSB International). As only the fifth university in Australia to receive accreditation for all its business programs from AACSB International it is a significant achievement for the Griffith Business School.

27.0 DEPUTY CHAIRPERSON’S REPORT
27.1 The Deputy Chair provided a verbal report on the following matter:

27.1.1 Internationalisation Website
- Members noted that the new-look Internationalisation public and intranet sites had recently been launched containing information and resources for academic, professional and support staff. A document was tabled that informed members of the key audience and aims of both sites.
- A user-friendly guide to the Education Services for Overseas Students (ESOS) Act for academics, and a resource checklist for offshore teaching were identified as future resource links for the site.
- Committee members were encouraged to look through content on the new websites and offer feedback on usefulness of site to the Deputy Chair.

28.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES
28.1 The Committee noted the minutes of the following Committee:

28.1.1 Research and Postgraduate Studies Committee [9/2008].

For noting

29.0 OTHER BUSINESS

30.0 2009 COMMITTEE MEETING DATES
30.1 The Academic Committee noted the schedule for meetings to be held at 1:30pm on the following Thursdays in 2009.
<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Nathan</th>
<th>South Bank / Logan</th>
<th>Gold Coast</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 April</td>
<td>Business 2 Building N72_-1.18</td>
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<td>The Chancellery G34_1.04</td>
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<td>18 June</td>
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<td>12 November</td>
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<td>10 December *</td>
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<td>Griffith South Bank Graduate Centre S07_2.10</td>
<td>The Chancellery G34_1.04</td>
</tr>
</tbody>
</table>

* meeting will proceed only if urgent business requires
^ meeting will commence at 2.00pm

Confirmed: ...........................................
(Chair)
Date: 9 April 2009