A meeting of the Academic Committee of the Griffith University Council was held from 1:40pm to 2:40pm on Thursday, 20 July 2006 in the Multi Faith Centre, Rooms 1 and 2, Nathan Campus (N35_Rooms 1 and 2).

MINUTES

PRESENT:

Chair, Academic Committee – Professor John Dewar
Associate Professor Paul Bates
Professor Gillian Bushell
Professor Debra Creedy
Professor Neil Dempster
Dr Lyn Holman
Professor Yew-Chaye Loo
Dr Scott McCue
Dr Joseph McDowall
Professor Marilyn McMeniman
Professor Rob McQueen
Ms Janice Rickards
Professor Peter Roenfeldt
Ms Claire Ryan
Professor Royce Sadler
Professor Bill Shepherd
Dr Mohan Thite

APOLOGIES:

Professor Ian O’Connor
Professor Mostyn Bramley-Moore
Professor Lex Brown
Associate Professor Nick Buys
Professor Allan Cripps
Professor Joy Cumming
Associate Professor Paul Draper
Professor Kay Ferres
Professor Liz Fulop
Professor Lesley Johnson
Ms Helen McAllister
Dr Marion Mitchell
Professor Michael Powell
Professor Saroja Selvanathan
Professor Parlo Singh
Professor Nerida Smith
Professor Max Standage

Secretary – Mrs Sonya Betros

1.0 COMMITTEE QUORUM

1.1 At the scheduled meeting time, a quorum of the committee was not present. In accordance with Section 4.0 of Council Meeting Procedures (03/0544), the Vice Chancellor determined that the matters before the committee required immediate decision.

2.0 MEMBERSHIP

2.1 On behalf of the Academic Committee, the Chair expressed thanks and gratitude to the following members for their invaluable contribution to the work of the Academic Committee during their terms of office, which conclude in July 2006:

Deputy Chair of the Committee – Dr Joseph McDowall
Dean, Faculty of Education – Professor Neil Dempster
Academic Registrar – Dr Lyn Holman

3.0 CONFIRMATION OF MINUTES

3.1 The minutes of the 2/2006 meeting of the Academic Committee, having been circulated, were taken as read and confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO COUNCIL
4.0 EXTERNAL REVIEW OF SUPPORT SERVICE DIVISIONS – GRIFFITH INSTITUTE FOR HIGHER EDUCATION

4.1 The purpose of Support Service Divisional Reviews is to focus on the quality and management of services and the benefits provided to the University community. In particular, the review is future-focused and examines how the relevant support area can contribute most effectively to the University’s strategic directions.


Resolution:


5.0 REVISED COMMITTEE CONSTITUTIONS

5.1 At its December 2005 meeting, the University Council approved the recommendations outlined in the paper “Group structures and accountabilities of senior academic managers at Griffith University”.

5.2 In approving the framework for Group structures, the Council noted that each Group would be required to adopt one of two alternative structures – the single Faculty Group or the multi-Faculty Group. Within each structure, there would be clear and consistent roles and accountabilities for all senior managers, with standard position descriptions for each position.

5.3 At its March 2006 meeting, the Council approved position descriptions for senior managers, as listed below:

- Group Pro Vice Chancellor;
- Dean (Academic) in a single Faculty Group;
- Dean (Research) in a single Faculty Group;
- Dean (Learning and Teaching) in a single Faculty Group;
- Dean of Faculty in a multi-Faculty Group;
- Research Centre Director; and
- Head of School/Department.

5.4 A review has been undertaken of the constitutions of University committees to take account of these new/revised positions and to update membership provisions where necessary.

5.5 The Academic Committee was asked to recommend to the University Council the following revised committee constitutions:

- Contemporary Arts, Music and Media Board (2006/0003804); and
- Health Group Board (2006/0003805).

Resolution:
5.6  The Academic Committee resolved to recommend to the University Council the revised Committee constitutions for the Contemporary Arts, Music and Media Board (2006/0003804) and the Health Group Board (2006/0003805).

6.0  FACULTY REVIEW PROGRESS REPORT – DEPARTMENTS OF INTERNATIONAL BUSINESS AND ASIAN STUDIES, INDUSTRIAL RELATIONS, AND POLITICS AND PUBLIC POLICY

6.1  The purpose of Faculty Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

6.2  The Departments of International Business and Asian Studies, Industrial Relations, and Politics and Public Policy were reviewed during November 2004. The Academic Committee was asked to recommend to the University Council the Griffith Business School – Departments of International Business and Asian Studies, Industrial Relations, and Politics and Public Policy Faculty Review 2004: Action on Recommendations, 12 Month Progress Report (2006/0003823) and the 11/2006 minute extract from Executive Group (2006/0003824).

Resolution:


7.0  EXTERNAL REVIEW OF SUPPORT SERVICE DIVISIONS PROGRESS REPORT – OFFICE OF TECHNICAL SERVICES

7.1  The purpose of Support Service Divisional Reviews is to focus on the quality and management of services and the benefits provided to the University community. In particular, the review is future-focused and examines how the relevant support area can contribute most effectively to the University’s strategic directions.

7.2  The Office of Technical Services was reviewed during November 2004. The Academic Committee was asked to recommend to the University Council the Office of Technical Services Review Recommendations, Action Items Status Report May 2006 (2006/0003810) and the 12/2006 minute extract from Executive Group (2006/0003825).

Resolution:


SECTION B: ACTION UNDER DELEGATED AUTHORITY

8.0  PROGRAM PLANNING, DEVELOPMENT, AND APPROVAL PROCESS

8.1  The Academic Committee, on the recommendation of the Executive Group at its 11/2006 meeting and the Learning and Teaching Committee at its 5/2006 meeting, was asked to approve the revised policy, Program Planning, Development and Approval

8.2 During late 2005, external consultants (PhillipsKPA) visited the University to undertake a review of Phase 2 priority target areas, which included the Program Approvals review. A number of specific improvements in the Program Approvals process were identified and recommended for implementation in the final report, ‘Program approvals’ Review Process. Final Report (2005/0038783).

8.3 Dr Lyn Holman introduced the item and advised that the major aims of the changes fall largely into the following four categories:

8.3.1 To strengthen the link between strategic planning and program review and development;

8.3.2 To achieve stronger ownership of program review and development at the level of senior academic management;

8.3.3 To encourage major program review and development projects to be approached using good project management methodology; and

8.3.4 To provide for a variety of approaches to program review and development depending on the scale, complexity, and impact of the project.

Resolution:

8.4 The Academic Committee resolved to approve the Program Planning, Development and Approval Policy (2006/0003818) and note the Guidelines for Program Development (2006/0003819) and the Timelines for Program Planning, Development and Approval for 2007 and 2008 (2006/0003799 and 2006/0003800).

9.0 REVISED COMMITTEE CONSTITUTIONS

9.1 At its December 2005 meeting, the University Council approved the recommendations outlined in the paper “Group structures and accountabilities of senior academic managers at Griffith University”.

9.2 In approving the framework for Group structures, the Council noted that each Group would be required to adopt one of two alternative structures – the single Faculty Group or the multi-Faculty Group. Within each structure, there would be clear and consistent roles and accountabilities for all senior managers, with standard position descriptions for each position.

9.3 At its March 2006 meeting, the Council approved position descriptions for senior managers, as listed below:

- Group Pro Vice Chancellor;
- Dean (Academic) in a single Faculty Group;
- Dean (Research) in a single Faculty Group;
- Dean (Learning and Teaching) in a single Faculty Group;
- Dean of Faculty in a multi-Faculty Group;
- Research Centre Director; and
- Head of School/Department.

9.4 A review has been undertaken of the constitutions of University committees to take account of these new/revised positions and to update membership provisions where necessary.
9.5 The Academic Committee was asked to approve the following revised committee constitution:

- Research and Postgraduate Studies Committee (2006/0003815).

Resolution:

9.6 The Academic Committee resolved to approve the revised committee constitution for the Research and Postgraduate Studies Committee (2006/0003815).

10.0 REVISED GUIDELINES FOR THE GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING (GAET)

10.1 The Griffith Awards for Excellence in Teaching (GAET) are designed to facilitate the University’s processes for recognising and rewarding excellent teaching and to identify potential applicants for national teaching and program excellence awards.

10.2 The current GAET scheme is a derivative of the 1997 Australian Awards for University Teaching (AAUT) criteria and application process. The University has, until now, offered seven GAET annually with a view to identifying and preparing five applications for national teaching awards – three Individual Teacher Awards applications and two Institutional Award applications.

10.3 From 2006, the AAUT have been enhanced to heighten the status of teaching and support the centrality of teaching in institutional missions. The awards are now called the Carrick Awards for Australian University Teaching (CAAUT) and are managed by the Carrick Institute. The number of rewards to teachers who demonstrate excellence in teaching is to be increased, at a cost of $2.7 million per year from 2006.

10.4 The 4/2005 meeting of the Teaching and Learning Excellence Committee (now the Learning and Teaching Committee), acknowledging enhancements to the national reward scheme, discussed a proposal upon which to establish an institutional approach to recognising excellence in teaching with the following elements:

10.4.1 Expanded GAET – identify 40 teachers per annum who demonstrate “scholarship in teaching”;

10.4.2 Establishment of a Griffith Fellowship scheme for individuals or communities of practice, with a focus on scholarship in teaching or a teacher development role;

10.4.3 Reintroduce the Griffith University Teaching Grants with a focus on innovative approaches to learning and teaching with the potential to achieve change congruent with The Griffith Academic Plan;

10.4.4 Establishment of teacher development roles at Group/Faculty levels.

Points 10.4.2-10.4.4 were subsequently implemented.

10.5 Responsibility for management for the GAET was assigned to the Educational Excellence Committee on its establishment in September 2005. At its 2/2005 meeting the Educational Excellence Committee resolved to revise the attached Guidelines for the GAET (2005/0025007) to provide closer alignment with new guidelines for national teaching awards released by the Carrick Institute.

Resolution:

10.6 The Academic Committee resolved to approve the revised policy for the GAET, as described in 2006/0002793.
11.0 STUDENT ADMINISTRATION POLICY

11.1 The Academic Committee was asked to approve the revised Student Administration Policy, as described in 2006/0003806.

11.2 Changes have been made to the Student Administration Policy to reflect the voluntary student unionism (VSU), ie reference to the Student Service Charge has been removed from Section 11.3 Exchange Study in the policy.

11.3 Section 11.1 Out-Going Cross Institutional Students has been amended, allowing an international student to apply for cross institutional study on compassionate, exceptional grounds, which falls outside the policy; to be approved on the authority of the Pro Vice Chancellor (International).

Resolution:

11.4 The Academic Committee resolved to approve the revised Student Administration Policy, as described in 2006/0003806.

12.0 RESEARCH HIGHER DEGREE POLICY AND PROFESSIONAL DOCTORATE POLICY

12.1 The Academic Committee, on the recommendation of the Research and Postgraduate Studies Committee at its 1/2006 meeting, was asked to approve the revised Research Higher Degree Policy (2006/0003807) and the revised Professional Doctorate Policy (2006/0003808).

12.2 Both policies have been revised to reflect recent updates to English Language Requirements, ie including an internet-based Test of English as a Foreign Language (TOEFL) (IBT) score. The validity timeline for the English language tests has also been updated.

Resolution:

12.3 The Academic Committee resolved to approve the revised Research Higher Degree Policy (2006/0003807) and the revised Professional Doctorate Policy (2006/0003808).

13.0 MEDAL FOR ACHIEVEMENT IN THE BACHELORS DEGREE SCHEDULE OF AWARDS

13.1 The Academic Committee was asked to approve the policy for the Medal for Achievement in the Bachelors Degree Schedule of Awards, as described in 2006/0003813.

13.2 The Medal for Achievement in the Bachelor’s Degree may be awarded annually to graduates with the highest grade point average (GPA) in a Bachelors program, as described in the Policy and as listed in the Schedule of Awards. Although several programs may be listed for a Medal only one Medal will be awarded per category with provision for two medals to be awarded where candidates have identical results.

Resolution:

13.3 The Academic Committee resolved to approve the Medal for Achievement in the Bachelors Degree Schedule of Awards, as described in 2006/0003813.

14.0 APPOINTMENTS TO UNIVERSITY COMMITTEES

14.1 The Academic Committee resolved to ratify the Chair’s executive action in approving the following appointments to University Committees as described below.
<table>
<thead>
<tr>
<th>Committee</th>
<th>Category</th>
<th>Term of Office</th>
<th>Person/s Nominated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sports Scholarship Committee</td>
<td>One member who is external to the University and has an expertise in sports coaching and/or administration at either State, National, or International level, appointed by the Academic Committee</td>
<td>Up until 31 December 2007</td>
<td>Lawrie Fabian, Queensland Academy of Sport</td>
</tr>
<tr>
<td>Animal Ethics Committee</td>
<td>One person with qualifications in veterinary science, with experience relevant to the activities of the University, or in special circumstances, a person with qualifications and experience to provide comparable expertise, and who is not employed with the University, appointed by the Academic Committee on the advice of the Chairperson, Research and Postgraduate Studies Committee</td>
<td>Two years up to 31 December 2007</td>
<td>Dr Joanne Beckett</td>
</tr>
<tr>
<td>Animal Ethics Committee</td>
<td>A person with demonstrable commitment to, and established experience in, furthering the welfare of animals, who is not employed by or otherwise associated with the institution, and who is not involved in the care and use of animals for scientific purposes. While not representing an animal welfare organisation, the person should where possible, be selected on the basis of active membership of, and nomination by, such an organisation, appointed by the Academic Committee on the advice of the Chairperson, Research and Postgraduate Studies Committee</td>
<td>Two years up to 31 December 2007</td>
<td>Mrs Dawn Margaret Muir</td>
</tr>
</tbody>
</table>

15.0 GBS PROGRAM WITHDRAWAL (2006/0007285)  
5379/5380 MASTER OF MANAGEMENT (RESEARCH)  

15.1 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, was asked to consider the submission proposing to withdraw the 5379/5380 Master of Management (Research), as described in 2006/0007285, from Semester 1 2007.

15.2 The former Faculty of Commerce and Management introduced the Master of Management (Research) in Semester 1 2003, in response to two emerging trends. First, the increasing demand from within the business community for management practitioners qualified to undertake sound, professional research. Secondly, to provide an alternative to the Research Higher Degree (RHD) Qualifying Program where students can develop research skills at a level equivalent to the undergraduate honours students while achieving an award of the University. However, enrolment numbers have been much lower than originally projected. In 2005, the Griffith Business School (GBS) considered the performance of a number of postgraduate programs. In light of this review and the GBS’ strategic direction, with the goals of improving program quality and avoiding the proliferation of programs, and to achieve consistency with the Academic Plan and the “Getting Smarter” initiative, this program will be withdrawn.
15.3 While it is proposed to withdraw this program, prospective research students may consider one of the “Masters with Honours” programs offered by the GBS, or the RHD Qualifying Program. Transition arrangements are included in the submission.

Resolution:

15.4 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, resolved to approve the withdrawal of the 5379/5380 Master of Management (Research), as described in 2006/0007285, from Semester 1 2007.

16.0 GBS PROGRAM WITHDRAWAL (2006/0007284)

3066 GRADUATE CERTIFICATE IN LEISURE MANAGEMENT
5203 MASTER OF LEISURE MANAGEMENT
5205 MASTER OF LEISURE MANAGEMENT WITH HONOURS

16.1 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, was asked to consider the submission proposing to withdraw the 3066 Graduate Certificate in Leisure Management, the 5203 Master of Leisure Management, and the 5205 Master of Leisure Management with Honours, as described in 2006/0007284, from Semester 1 2006.

16.2 The simultaneous introduction of the University’s Academic Plan in early 2004 and the need to develop new policies and procedures associated with pursuit of accreditation with AACSB and EQUIS provided the context and rationale for a review of the Griffith Business School’s postgraduate program profile. As a result of this review, the proposed Master of Business and Master of Business with Honours programs will replace all postgraduate niche degrees currently serviced by the Department of Tourism, Leisure, Hotel and Sport Management – including the Master of Leisure Management program suite.

Resolution:

16.3 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, resolved to approve the withdrawal of the 3066 Graduate Certificate in Leisure Management, the 5203 Master of Leisure Management, and the 5205 Master of Leisure Management with Honours, as described in 2006/0007284, from Semester 1 2006.

17.0 HSV PROGRAM WITHDRAWAL (2006/0003028)

5172 MASTER OF HUMAN SERVICES BY RESEARCH WITH HONOURS

17.1 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, was asked to consider the submission proposing to withdraw the 5172 Master of Human Services by Research with Honours, as described in 2006/0003028, from Semester 2 2006.

17.2 The School of Human Services and the Office of Graduate Studies recommend withdrawal of this program. It was approved in 1999 as a research higher degree (research masters). There have been no enrolments in the program since introduction.

Resolution:

17.3 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, resolved to approve the withdrawal of the 5172 Master of Human Services by Research with Honours, as described in 2006/0003028, from Semester 2 2006.

18.0 NRS PROGRAM WITHDRAWAL (2006/0003050)
5430 MASTER OF NURSING (CORNERSTONE)
5431 MASTER OF NURSING WITH HONOURS (CORNERSTONE)

18.1 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, was asked to consider the submission proposing to withdraw the 5430 Master of Nursing (Cornerstone) and the 5431 Master of Nursing with Honours (Cornerstone), as described in 2006/0003050, from Semester 2 2006.

18.2 No students have been admitted to these programs and it is now proposed they be withdrawn.

Resolution:

18.3 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, resolved to approve the withdrawal of the 5430 Master of Nursing (Cornerstone) and the 5431 Master of Nursing with Honours (Cornerstone), as described in 2006/0003050, from Semester 2 2006.

19.0 GBS PROGRAM WITHDRAWAL (2006/0007299)

5404 MASTER OF ARTS IN ADMINISTRATION STUDIES (CHINA)

19.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing to withdraw the 5404 Master of Arts in Administration Studies (China), as described in 2006/0007299, from Semester 2 2006.

19.2 In 2003, the Department of Politics and Public Policy and the China University of Political Science and Law entered into a three year agreement regarding the provision of a joint program, the Master of Arts in Administration Studies. The program comprises ten courses focussed on Australian and international public administration, with six courses to be completed in China and four courses to be completed at Griffith.

19.3 This program underwent review in Semester 1 2006. As a result of the review, it was determined that the program was not viable for the Faculty. This was attributed to the current global economy and the potential implications of both the FTA and appreciation of the Australian dollar, changes in the program structure which moved all the courses to China, a change in available teaching resources within the Faculty, and the approaching date of cessation of the agreement in September 2006.

Resolution:

19.4 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the withdrawal of the 5404 Master of Arts in Administration Studies (China), as described in 2006/0007299, from Semester 2 2006.

20.0 ATS NEW ACADEMIC PLANS (2006/0002041 AND 2006/0002042)

1254 BACHELOR OF JOURNALISM
1016 BACHELOR OF ARTS
1017 BACHELOR OF COMMUNICATION

20.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submissions proposing new academic plans in the 1254 Bachelor of Journalism, as described in 2006/0002041, and in the 1016 Bachelor of Arts and 1017 Bachelor of Communication, as described in 2006/0002042, from Semester 2 2006.

20.2 These programs offer specialisations by the School of Arts and by a number of other Schools/Departments on the Gold Coast Campus. Considerable student interest has been expressed to undertake International Relations studies. The addition of this...
specialisation will significantly improve student choice. The introduction of this specialisation offered by the Departments of Politics and Public Policy and International Business and Asian Studies, is in line with the University’s aim to promote interdisciplinarity.

Resolution:

20.3 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submissions proposing new academic plans in the 1254 Bachelor of Journalism, as described in 2006/0002041, and in the 1016 Bachelor of Arts and 1017 Bachelor of Communication, as described in 2006/0002042, from Semester 2 2006.

21.0 GLS NEW PROGRAM SUBMISSION (2006/0007296) 3193 GRADUATE CERTIFICATE IN AUSTRALIAN MIGRATION LAW AND PRACTICE

21.1 The Academic Committee, on the executive recommendation of the Programs Committee, was asked to consider the submission proposing a new program, 3193 Graduate Certificate in Australian Migration Law and Practice, as described in 2006/0007296, for introduction in Semester 2 2006.

21.2 Due to the Migration Agents Registration Authority (MARA) introducing the Graduate Certificate in Australian Migration Law and Practice from July 2006, the law will require people who want to become a migration agent, who do not hold a current legal practicing certificate, to have completed this postgraduate program. The program has been developed for the migration advice profession, in conjunction with Australian National University, Griffith University, Murdoch University, and Victoria University. The Graduate Certificate is open to both lawyers and those without a legal background, and is intended for those seeking to apply for registration as an Australian migration agent.

Resolution:

21.3 The Academic Committee, on the executive recommendation of the Programs Committee, resolved to approve the submission proposing a new program, 3193 Graduate Certificate in Australian Migration Law and Practice, as described in 2006/0007296, for introduction in Semester 2 2006.

22.0 AES NEW PROGRAM SUBMISSION (2006/0002535) 3183 GRADUATE CERTIFICATE IN HEALTH MANAGEMENT 5451 MASTER OF HEALTH MANAGEMENT

22.1 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, was asked to consider the submission proposing new programs, 3183 Graduate Certificate in Health Management and 5451 Master of Health Management, as described in 2006/0002535, for introduction in Semester 2 2007.

22.2 A partnership has been established between Griffith University, the Ministry of Health (MOH), Indonesia, and the University of Indonesia, to further international opportunities between Indonesia and Australia by developing a sustainable program which meets the academic and professional needs of middle and senior managers of the MOH across Indonesia.

22.3 The Master of Health Management is designed for senior staff in the MOH who have completed the Master of Public Health (University of Indonesia). Through completion of the Master of Public Health (University of Indonesia), students will have an understanding of population health and health promotion. The subsequent completion of the Master of Health Management at Griffith University will provide students with skills and knowledge in modern management theory and practice.
Resolution:

22.4 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, resolved to approve the submission proposing new programs, 3183 Graduate Certificate in Health Management and 5451 Master of Health Management, as described in 2006/0002535, for introduction in Semester 2 2007.

23.0 AES NEW PROGRAM SUBMISSION (2006/0003515)
4141 GRADUATE DIPLOMA OF PUBLIC HEALTH SCIENCE (PEKING UNIVERSITY)
5428 MASTER OF SCIENCE IN PUBLIC HEALTH (PEKING UNIVERSITY)

23.1 The Academic Committee, on the recommendation of the Programs Committee at its 2/2006 meeting, was asked to consider the submission proposing a new program, 4141 Graduate Diploma of Public Health Science (Peking University) and 5428 Master of Science in Public Health (Peking University), as described in 2006/0003515, for introduction in Semester 2 2006.

23.2 It is proposed to extend the existing program suite, Graduate Diploma of Public Health and Master of Science in Public Health (CCDC), which is currently offered in collaboration with the Chinese Centre for Diseases Control and Prevention (CCDC), to offer a similar program in partnership with Peking University (PU). The objectives of the program are to equip Chinese students with knowledge and skills that will help them improve the health of the community and meet specific national, provincial and district public health needs. While the CCDC program caters for the practitioners within CCDC, this program will differentiate from the CCDC program by targeting individual students from all over China, and from Chinese communities in the Asia-Pacific such as Hong Kong, Macao, Malaysia, and Taiwan, who are interested in the health fields.

23.3 The program suite, 80CP graduate diploma and 120CP masters, is designed to introduce four common core courses to cover the basic knowledge and critical analysis and problem solving skills required of a public health professional regardless of their speciality. In the second and third semesters, students can then acquire further and more advanced research, evaluation and problem solving skills from the masters core skills course as well as advanced field specialty courses through elective choices. All students are required to initially enrol in the Master of Science in Public Health.

Resolution:

23.4 The Academic Committee, on the recommendation of the Programs Committee at its 2/2006 meeting, resolved to approve the submission proposing a new program, 4141 Graduate Diploma of Public Health Science (Peking University) and 5428 Master of Science in Public Health (Peking University), as described in 2006/0003515, for introduction in Semester 2 2006.

24.0 ENG NEW PROGRAM SUBMISSION (2006/0003526)
1310/1311 BACHELOR OF ENGINEERING

24.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing a new program, 1310/1311 Bachelor of Engineering, as described in 2006/0003526, for introduction in Semester 1 2007.

24.2 A Task Force for the Review of Science and Technology Education was established in 2005 to review the academic profile, program and course content, campus profile, and teaching and learning strategies in the Group in the context of domestic and international student demand, development in the disciplines, strengths and weaknesses of the Group, and market acceptance of the Science and Technology profile. The Task Force recommended a number of initiatives to improve the consistency and quality of teaching practices, improve student retention, expand the
number of programs that incorporate work related learning, and better engage key stakeholder groups, such as schools, parents, employers, and governments.

24.3 Sub-groups were formed in each of the four foci areas (Science, Information Technology, Environment, and Engineering). The sub-group and working groups have recognised the need for a greater concentration of focus and effort in the interests of improving the quality of its programs. It was decided to offer a single Bachelor of Engineering program with a choice of discipline study in Civil Engineering (Gold Coast), Environmental Engineering (Nathan), Software Engineering (Nathan), Electronic and Computer Engineering (Nathan and Gold Coast).

Resolution:

24.4 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing a new program, 1310/1311 Bachelor of Engineering, as described in 2006/0003526, for introduction in Semester 1 2007.

25.0 MSC NEW PROGRAM SUBMISSION (2006/0003531)
1280 BACHELOR OF MEDICAL SCIENCE

25.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing a new program, 1280 Bachelor of Medical Science, as described in 2006/0003531, for introduction in Semester 1 2007.

25.2 The Bachelor of Medical Science is a fast track, five semester program for secondary school leavers that permits direct entry into the graduate degree in medicine at Griffith University. Students are expected to complete 240CP in two years and maintain a grade point average of 5 or achieve an honours level Class IIA or above to have direct access into Griffith Medicine.

25.3 There is a high demand for places that allow direct entry into medicine. The University of Queensland, Flinders University, the University of Tasmania, and Monash University, currently offer similar intensive medical science programs. The Bachelor of Medical Science program will permit academically high achieving secondary school students entry into an undergraduate program designed to facilitate direct entry into medicine.

Resolution:

25.4 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing a new program, 1280 Bachelor of Medical Science, as described in 2006/0003531, for introduction in Semester 1 2007.

26.0 DOH NEW PROGRAM SUBMISSION (2006/0003068)
4136 GRADUATE DIPLOMA OF DENTISTRY

26.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing a new program, 4136 Graduate Diploma of Dentistry, as described in 2006/0003068, for introduction in Semester 1 2007.

26.2 The two year Graduate Diploma of Dentistry is part of the integrated suite of degrees in oral health that will allow graduates professional registration as a dentist. Completion of both the Bachelor of Oral Health in Dental Science (or equivalent) and the Graduate Diploma of Dentistry are needed for registration under the Queensland Dental Registration Bill, 2001. This program involves development of the theoretical
knowledge underpinning dental practice, together with extensive clinical work in the Griffith Dental Clinic and on placements in the community.

Resolution:

26.3 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing a new program, 4136 Graduate Diploma of Dentistry, as described in 2006/0003068, for introduction in Semester 1 2007.

27.0 GBS NEW PROGRAM SUBMISSION (2006/0007305)
3187/3191 GRADUATE CERTIFICATE IN BUSINESS

27.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing a new program, 3187/3191 Graduate Certificate in Business, as described in 2006/0007305, for introduction in Semester 1 2007.

27.2 The Graduate Certificate in Business consists of a choice of four strands (Marketing, Human Resources/Employment Relations, Information Systems, and Tourism/Hospitality). Each strand consists of four courses relevant to the discipline and includes studies in marketing, human resource management and employment relations, information systems, tourism and hospitality, and communication. The content of the courses is introductory but assessed at an advanced (postgraduate) level.

Resolution:

27.3 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing a new program, 3187/3191 Graduate Certificate in Business, as described in 2006/0007305, for introduction in Semester 1 2007.

28.0 EDN MAJOR CHANGE SUBMISSION (2006/0003521)
5129 MASTER OF EDUCATION

28.1 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, was asked to consider the submission proposing major changes to the 5129 Master of Education, as described in 2006/0003521, effective Summer Semester 2006/2007.

28.2 The Queensland Conservatorium proposes to introduce a new 40CP Music Education specialisation into the Master of Education, which will also provide, as an exit point, a Graduate Certificate in Music Education. Students will be required to enrol in the Master of Education initially, but may exit after successful completion of the 40CP Music Education specialisation.

28.3 The music education specialisation/Graduate Certificate will provide a unique opportunity for teachers to engage in an award program for professional development. The major purpose of the proposal is to provide existing teachers with a specialisation in music, and for teachers to upgrade existing qualifications and skills. This includes the training of Education Queensland primary teachers seeking a music education qualification to enable them to take up a music specialisation position.

Resolution:

28.4 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, resolved to approve the submission proposing major changes to the
5129 Master of Education, as described in 2006/0003521, effective Summer Semester 2006/2007.

29.0 LAL MAJOR CHANGE SUBMISSION (2006/0002036)
1116 BACHELOR OF ARTS IN LANGUAGES AND APPLIED LINGUISTICS

29.1 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, was asked to consider the submission proposing major changes to the 1116 Bachelor of Arts in Languages and Applied Linguistics, as described in 2006/0002036, effective Semester 1 2007.

29.2 The School of Languages and Applied Linguistics proposes, due to a decline in student enrolments, to withdraw the Thai major and associated courses from 2007. Students currently in the program and undertaking this major will be able to complete all the requirements.

Resolution:

29.3 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, resolved to approve the submission proposing major changes to the 1116 Bachelor of Arts in Languages and Applied Linguistics, as described in 2006/0002036, effective Semester 1 2007.

30.0 AES MAJOR CHANGE SUBMISSION (2006/0003516)
4134 GRADUATE DIPLOMA OF PUBLIC HEALTH SCIENCE (CCDC)
5422 MASTER OF SCIENCE IN PUBLIC HEALTH (CCDC)

30.1 The Academic Committee, on the recommendation of the Programs Committee at its 2/2006 meeting, was asked to consider the submission proposing major changes to the 4134 Graduate Diploma of Public Health Science (CCDC) and the 5422 Master of Science in Public Health (CCDC), as described in 2006/0003516, effective Semester 2 2006.

30.2 In November 2005, arrangements were agreed between the Pro Vice Chancellor (PVC) (Health) and the PVC (Science and Technology) for the transfer of the Centre for Environment and Population Health (CEPH) from the School of Public Health, Griffith Health to the Australian School of Environmental Studies, Griffith Science and Technology. This major change submission implements the changes with respect to programs and course agreed to by the Group PVCs, specifically that:

30.2.1 The two courses 7116PBH Health Promotion Strategies and Planning and 7311PBH Social and Behavioural Determinants of Health will be withdrawn from the program structure of the international programs. Professor Chu will no longer teach or convene these courses, effective Semester 1 2006;

30.2.2 Professor Chu will develop two new courses, specific to the requirements of the off-shore international programs, for introduction Semester 1 2006. The two new courses will replace the withdrawn core courses (7116PBH and 7311PBH). The two new courses will be coded AES and will be clearly identified as off-shore courses for international students, for example, CCDC course – only offered for international programs. Professor Chu will teach the new courses to students enrolled in the international programs; and

30.2.3 Relevant courses conducted by the School of Public Health will be incorporated in the program structure for international programs hosted by the Australian School of Environmental Studies.

30.3 The original agreement signed between Griffith University and the CCDC for the delivery of the Master of Science in Public Health included the provision for students to
undertake the Masters as either one semester off-shore plus two semesters at Griffith, or two semesters off-shore plus one semester at Griffith. The proposed program changes remove the one semester option, on the agreement of the CCDC. Students will undertake all four CCDC courses in their first semester of study rather than over the first and third semesters.

30.4 It is further proposed, in agreement with the partner institution, to withdraw the Graduate Certificate in Public Health Science (CCDC) as an exit point.

Resolution:

30.5 The Academic Committee, on the recommendation of the Programs Committee at its 2/2006 meeting, resolved to approve the submission proposing major changes to the 4134 Graduate Diploma of Public Health Science (CCDC) and the 5422 Master of Science in Public Health (CCDC), as described in 2006/0003516, effective Semester 2 2006.

31.0 HLS MAJOR CHANGE SUBMISSION (2006/0003065)
1093 BACHELOR OF HEALTH SCIENCE
1094 BACHELOR OF BIOMEDICAL SCIENCE
1171 BACHELOR OF EXERCISE SCIENCE
1172 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF BUSINESS (SPORTS MANAGEMENT)
1173 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF EDUCATION
1174 BACHELOR OF PHYSIOTHERAPY/BACHELOR OF EXERCISE SCIENCE
1225 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF ARTS IN PSYCHOLOGY
1242 BACHELOR OF PHARMACEUTICAL SCIENCE
1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE
1260 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY
1261 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY (POST-REGISTRATION)
1262 BACHELOR OF ORAL HEALTH IN ORAL HEALTH THERAPY
9109 CONTINUING EDUCATION CERTIFICATE IN HEALTH SCIENCE
9221 CONTINUING EDUCATION CERTIFICATE IN EXERCISE SCIENCE
9222 CONTINUING EDUCATION CERTIFICATE IN ANATOMY

31.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the abovementioned programs, as described in 2006/0003065, effective Semester 1 2007.

31.2 The Health Group currently delivers a large number of courses within the disciplines of anatomy, biochemistry, and physiology. Given the increasing pressures to meet targets in areas including research publications and grants, the Group commissioned a Discipline Review in 2005 to investigate whether the curricula and teaching across these three disciplines could be enhanced in a way that removed unnecessary duplication of teaching or convenorship effort, and free staff time to pursue other academic work while ensuring quality teaching outcomes were maintained.

31.3 The Discipline Review of Anatomy, Biochemistry, and Physiology courses resulted in endorsement of a recommendation that a common foundation year be developed for all undergraduate programs in the biomedical disciplines. The new common first year will initially only be offered at the Gold Coast Campus. There are no changes proposed to degree or admission requirements for any of the affected programs.

Resolution:

31.4 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the abovementioned programs, as described in 2006/0003065, effective Semester 1 2007.
32.0 **PBH MAJOR CHANGE SUBMISSION (INCORPORATING THE NEW PROGRAM 4142)**
(2006/0003066)

**5461 MASTER OF NUTRITION AND DIETETICS**

**4142 GRADUATE DIPLOMA OF NUTRITION**

32.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the 5461 Master of Nutrition and Dietetics and proposing to establish the 4142 Graduate Diploma of Nutrition, as described in 2006/0003066, effective Semester 1 2007.

32.2 The proposed changes will enhance and improve the program and increase capacity to capture the available market. The changes will not adversely affect student demand wishing to undertake this program.

**Resolution:**

32.3 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the 5461 Master of Nutrition and Dietetics and proposing to establish the 4142 Graduate Diploma of Nutrition, as described in 2006/0003066, effective Semester 1 2007.

33.0 **HSV MAJOR CHANGE SUBMISSION (2006/0003058)**

**3169 GRADUATE CERTIFICATE IN COMMUNITY AND YOUTH WORK**

33.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the 3169 Graduate Certificate in Community and Youth Work, as described in 2006/0003058, effective Semester 1 2007.

33.2 The School of Human Services proposes to change the mode of delivery, degree requirements, and structure of the program, to provide increased flexibility and broader options for students. These changes will enable the program to be completed either in one year or two years on a part-time basis or one semester full-time. This will increase flexibility for students in planning their studies around their professional needs, and will provide broader options with regard to elective choices.

**Resolution:**

33.3 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the 3169 Graduate Certificate in Community and Youth Work, as described in 2006/0003058, effective Semester 1 2007.

34.0 **HSV MAJOR CHANGE SUBMISSION (2006/0003067)**

**5169 MASTER OF HUMAN SERVICES**

34.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the 5169 Master of Human Services, as described in 2006/0003067, effective Semester 1 2007.

34.2 The School of Human Services proposes the following changes:

- Change of terminology of academic plans from ‘strands’ to ‘majors’;
- Change reference of the Generic major to ‘Non-specialised program structure’;
- Revised program structure for the Rehabilitation Counselling major and the non-specialised Master of Human Services structure to meet CRICOS registration requirements and ensure their suitability to on-shore international students;
- The Disability Studies, Childhood Studies, and Orientation and Mobility majors will not be offered to on-shore international students at this stage;
- As well as revising the program structure of these majors, the submission includes details for clarification of information in the Program Overview and Degree Requirements sections of the Program Catalogue to: (1) clearly list the availability of majors to international on-shore applicants; and (2) reflect the update of academic plan terminology from ‘strand’ to ‘major’ where applicable; and
- A further submission is being prepared proposing that majors be changed to award majors, with recognition on testamurs; the testamur title for the non-specialised structure will be Master of Human Services.

Resolution:

34.3 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the 5169 Master of Human Services, as described in 2006/0003067, effective Semester 1 2007.

35.0 GBS MAJOR CHANGE SUBMISSION (INCORPORATING PROGRAM WITHDRAWALS FOR 3172/3173, 5435/5436, AND 5437/5438) (2006/0007300)
3190 GRADUATE CERTIFICATE IN EMPLOYMENT RELATIONS
5454 MASTER OF EMPLOYMENT RELATIONS
5455 MASTER OF EMPLOYMENT RELATIONS WITH HONOURS
3068/3069 GRADUATE CERTIFICATE IN MARKETING MANAGEMENT
5226/5228 MASTER OF MARKETING MANAGEMENT
5227/5229 MASTER OF MARKETING MANAGEMENT WITH HONOURS
3188/3189 GRADUATE CERTIFICATE IN HUMAN RESOURCE MANAGEMENT
5261/5331 MASTER OF HUMAN RESOURCE MANAGEMENT
5262/5389 MASTER OF HUMAN RESOURCE MANAGEMENT WITH HONOURS
3057 GRADUATE CERTIFICATE IN INFORMATION SYSTEMS
5188 MASTER OF INFORMATION SYSTEMS
5436 MASTER OF INFORMATION SYSTEMS WITH HONOURS
5385 MASTER OF INFORMATION SYSTEMS (ADVANCED)
3172/3173 GRADUATE CERTIFICATE IN MANAGEMENT
5435/5436 MASTER OF MANAGEMENT
5437/5438 MASTER OF MANAGEMENT WITH HONOURS
3056 GRADUATE CERTIFICATE IN INFORMATION SYSTEMS
5188 MASTER OF INFORMATION SYSTEMS
5436 MASTER OF INFORMATION SYSTEMS WITH HONOURS
5385 MASTER OF INFORMATION SYSTEMS (ADVANCED)
3172/3173 GRADUATE CERTIFICATE IN MANAGEMENT
5435/5436 MASTER OF MANAGEMENT
5437/5438 MASTER OF MANAGEMENT WITH HONOURS

35.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the abovementioned programs, as described in 2006/0007300, effective Semester 1 2007.

35.2 The following postgraduate programs, offered by the Griffith Business School (GBS), were withdrawn as a result of the 2005 review of the GBS postgraduate program profile:

- Graduate Certificate in Human Resource Management (40CP);
- Master of Human Resource Management (80CP);
- Graduate Certificate/Graduate Diploma of Human Resource Management and Industrial Relations (80CP);
- Graduate Certificate/Master of Marketing Management (80CP); and
- Graduate Certificate/Master of Information Systems (80CP) and Master of Information Systems (Advanced) (120CP).

35.3 These programs were combined to form a new 120CP program, the Master of Management, with four distinct specialisations. These specialisations comprised Employment Relations, Human Resources, Information Systems, and Marketing. Each specialisation consisted of a set of four foundation courses (40CP), four core courses (40CP), and 40CP elective courses. The foundation courses were developed to introduce students without a relevant background to the new discipline. Students with a relevant background (that is, an undergraduate degree with a major study in the
discipline) were able to apply for up to 40CP credit for the foundation courses. The new program addressed the goals of the Griffith University Academic Plan which encourages interdisciplinary teaching to utilise a more efficient distribution of school resources and also rationalisation of programs that have either not attracted an economically viable number of students and/or are not central to meeting the learning goals associated with the program.

35.4 Market demand for the Master of Management program indicates that the degree was not popular. Enrolments for the degree totalled 113 commencing students in Semester 1 2006, compared with 264 commencing students in the previous specialist degrees in 2005. A review of the degree in early 2006 by the GBS Executive revealed that negative ‘packaging’ aspects of the degree were largely responsible for the lower level of interest shown by students, eg students with a relevant background were able to receive up to 40CP credit however the responsibility to apply for credit was on students. Some students were not aware that this course of action was possible and others were not confident of receiving the credit and thus being forced to complete a longer degree. Enrolment in the program was also negatively affected by the program listings on the Griffith website. The positioning of the specialisations within the Master of Management were difficult for prospective students to locate on the Program Catalogue.

35.5 As a result, it was decided to revert to separate niche degrees as previously, thus providing a pathway for students with relevant background to obtain direct entry to 80CP degrees. At the same time it was decided to retain the concept of the Foundation Courses in the Master of Management, but to package them as a separate stand-alone Graduate Certificate in Business (40CP) qualification. Students without the relevant background will thus able to select specific courses in the Graduate Certificate of Business, providing an alternative pathway to the Masters degree.

35.6 The structures of the re-established Master of Marketing, Master of Human Resource Management, and Master of Information Systems will be similar to the earlier versions. A new program, Master of Employment Relations, will be introduced based on the Master of Management (Employment Relations) program. The Master of Marketing will comprise 40CP of core courses and 40CP elective courses. The Master of Human Resource Management, Master of Information Systems, and Master of Employment Relations will comprise 60CP of core courses and 20CP elective courses. The Master of Information Systems (Advanced) will retain its previous structure of 120CP, with 60CP core courses and 60CP electives courses. Each program will have an embedded Graduate Certificate program. Eligible students wishing to pursue research higher degree study will also be able to complete a 120CP honours program.

Resolution:

35.7 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the abovementioned programs, as described in 2006/0007300, effective Semester 1 2007.

36.0 GBS MAJOR CHANGE SUBMISSION (INCORPORATING PROGRAM WITHDRAWAL FOR 3177/3178) (2006/0007301)
3149 GRADUATE CERTIFICATE IN EVENT MANAGEMENT
3185/3105 GRADUATE CERTIFICATE IN SPORT MANAGEMENT
3117 GRADUATE CERTIFICATE IN INTERNATIONAL TOURISM AND HOSPITALITY MANAGEMENT
5444/5445 MASTER OF BUSINESS
5446/5447 MASTER OF BUSINESS WITH HONOURS
3177/3178 GRADUATE CERTIFICATE IN BUSINESS
36.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the abovementioned programs, as described in 2006/0007301, effective Semester 1 2007.

36.2 During 2005 the Griffith Business School (GBS) undertook a review of its postgraduate programs, and programs then offered by the Department of Tourism, Leisure, Hotel and Sport Management were combined to offer one program with three areas of professional practice – Event Management, Sport Management, International Tourism and Hospitality Management. These three specialisations were listed under the 80CP Master of Business program, to be offered in 2006.

36.3 Market demand for some of the revised postgraduate programs indicated that they were not popular. A review of the programs in early 2006 by the GBS Executive revealed that negative ‘packaging’ aspects of some of the GBS’s programs, a lack of marketing, and a failure of the Griffith University PeopleSoft system to provide specific sub program listings were likely to be largely responsible for the lower level of interest shown by students.

36.4 As a response to these market signals but in keeping with continuous improvement that addresses international accreditation quality concerns, changes are proposed to the structure of the program as detailed in the submission.

Resolution:

36.5 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the abovementioned programs, as described in 2006/0007301, effective Semester 1 2007.

37.0 GBS MAJOR CHANGE SUBMISSION (INCORPORATING PROGRAM WITHDRAWALS FOR 3176, 5443, AND 5450) (2006/0007302)
3142 GRADUATE CERTIFICATE IN ASIAN STUDIES
5388 MASTER OF ASIAN STUDIES
3141 GRADUATE CERTIFICATE IN INTERNATIONAL RELATIONS
5211 MASTER OF INTERNATIONAL RELATIONS
3176 GRADUATE CERTIFICATE IN ASIAN AND INTERNATIONAL STUDIES
5443 MASTER OF ARTS (ASIAN AND INTERNATIONAL STUDIES)
5450 MASTER OF ARTS WITH HONOURS (ASIAN AND INTERNATIONAL STUDIES)

37.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the abovementioned programs, as described in 2006/0007302, effective Semester 1 2007.

37.2 The Master of Asian Studies and Master of International Relations, both 80CP programs, were withdrawn as a result of the 2005 review of the Griffith Business School (GBS) postgraduate program profile. The two programs were combined, resulting in the offering of a new 120CP program, the Master of Arts (Asian and International Studies).

37.3 A review by the GBS Executive has revealed the new program has been unsuccessful in attracting students. Enrolments for the degree totalled eight commencing students in Semester 1 2006, compared with 30 students in the previous specialist degrees in 2005. As a result it has been decided to re-establish the Master of Asian Studies and Master of International Relations as separate niche programs. The reinstatement of the Master of International Relations is premised on the view that there is a substantial and growing interest in International Relations.

Resolution:
37.4 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the abovementioned programs, as described in 2006/0007302, effective Semester 1 2007.

38.0 GBS MAJOR CHANGE SUBMISSION (INTEGRATING PROGRAM WITHDRAWAL FOR 5164/5165) (2006/0007303)
3047/3048 GRADUATE CERTIFICATE IN BUSINESS ADMINISTRATION
5158/5159 MASTER OF BUSINESS ADMINISTRATION
5164/5165 MASTER OF BUSINESS ADMINISTRATION WITH HONOURS

38.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the 3047/3048 Graduate Certificate in Business Administration and the 5158/5159 Master of Business Administration, and proposing to withdraw the 5164/5165 Master of Business Administration with Honours, as described in 2006/0007303, effective Semester 1 2007.

38.2 In 2006 the Masters program was lengthened to 160CP from its historical 120CP and the Master of Business Administration (International) program (120CP), which was offered on the Gold Coast Campus, was withdrawn and replaced with the Master of Business Administration (Practicum) program (160CP) offered on both the South Bank and Gold Coast Campuses.

38.3 It is now proposed to make further changes as follows:
38.3.1 Increase the grade point average (GPA) entry requirement to 4.5;
38.3.2 Include a GPA requirement for students articulating to the Master of Business Administration (MBA);
38.3.3 Reduce the MBA to 120CP;
38.3.4 Include an Honours academic plan leading to the award MBA (Honours) within the MBA program and withdraw the existing MBA (Honours) programs;
38.3.5 Include an international exchange program option; and
38.3.6 Change the credit transfer awarded to comply with University policy.

Resolution:

38.4 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the 3047/3048 Graduate Certificate in Business Administration and the 5158/5159 Master of Business Administration, and proposing to withdraw the 5164/5165 Master of Business Administration with Honours, as described in 2006/0007303, effective Semester 1 2007.

39.0 GBS MAJOR CHANGE SUBMISSION (INTEGRATING PROGRAM WITHDRAWAL FOR 5448/5449) (2006/0007304)
3186 GRADUATE CERTIFICATE IN INTERNATIONAL BUSINESS ADMINISTRATION
5458 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION (120CP)
5457 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION (160CP)
5448/5449 MASTER OF BUSINESS ADMINISTRATION (PRACTICUM)

39.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the 3186 Graduate Certificate in International Business Administration, 5458 International Master of Business Administration (120CP), and the 5457 International Master of
Business Administration (160CP), and proposing to withdraw the 5448/5449 Master of Business Administration (Practicum), as described in 2006/0007304, effective Semester 1 2007.

39.2 As a result of the review of the Griffith Business School (GBS) postgraduate program profile in 2005, programs then offered by the Graduate School of Management were changed to accommodate requirements in order to meet accreditation and market needs. The Masters program was lengthened to 160CP from its historical 120CP and the Master of Business Administration (International) program (120CP), which was offered on the Gold Coast Campus, was withdrawn and replaced with the Master of Business Administration (Practicum) program (160CP) offered on both the South Bank and Gold Coast Campuses.

39.3 Enrolments for the first intake were lower than anticipated compared to previous enrolments in Masters programs. It is therefore proposed to restructure the Master of Business Administration (Practicum) to adopt international program terminology and offer more differentiation from the existing program. The revised program, designed to cater to experienced and less experienced students will be call the International Master of Business Administration.

Resolution:

39.4 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the 3186 Graduate Certificate in International Business Administration, 5458 International Master of Business Administration (120CP), and the 5457 International Master of Business Administration (160CP), and proposing to withdraw the 5448/5449 Master of Business Administration (Practicum), as described in 2006/0007304, effective Semester 1 2007.

40.0 GBS MAJOR CHANGE SUBMISSION (2006/0007295)
1290 BACHELOR OF BUSINESS (HOTEL, TOURISM, LEISURE, AND SPORT MANAGEMENT)

40.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the 1290 Bachelor of Business, as described in 2006/0007295, effective Semester 2 2006.

40.2 The Department of Tourism, Leisure, Hotel, and Sport Management proposes to add the Sport Management award major, currently only offered at the Gold Coast Campus, to the Nathan Campus offering of this program.

Resolution:

40.3 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the 1290 Bachelor of Business, as described in 2006/0007295, effective Semester 2 2006.

41.0 QCA MAJOR CHANGE SUBMISSION (2006/0002048)
1186 BACHELOR OF PHOTOGRAPHY

41.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the 1186 Bachelor of Photography, as described in 2006/0002048, effective Semester 2 2006.

41.2 It is proposed to allow current students from the Bachelor of Photography completing the Photojournalism major, and who are undertaking courses from the Bachelor of
Communication in print journalism, to complete a Print Journalism major, which is currently only available to students enrolled from 2006 onwards in the program.

Resolution:

41.3 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the 1186 Bachelor of Photography, as described in 2006/0002048, effective Semester 2 2006.

42.0 EDU MAJOR CHANGE SUBMISSION (2006/0003527)
3148 GRADUATE CERTIFICATE IN DRAMA EDUCATION
4133 GRADUATE DIPLOMA OF DRAMA EDUCATION
5403 MASTER OF DRAMA EDUCATION

42.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the 3148 Graduate Certificate in Drama Education, 4133 Graduate Diploma of Drama Education, and the 5403 Master of Drama Education, as described in 2006/0003527, effective Semester 2 2006 for the program and award title changes, and Semester 1 2007 for the other changes.

42.2 The following changes to the Drama Education programs are proposed:

42.2.1 Change the credit point value of all 5CP courses to 10CP;
42.2.2 Change the mode of offer to part-time only;
42.2.3 Change the semester of intake to semester 1 only, ie no mid-year intake;
42.2.4 Change the program title of the Graduate Diploma to Master of Drama Education; and
42.2.5 Change the program title of the Masters program to Master of Drama Education with Honours.

Resolution:

42.3 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the 3148 Graduate Certificate in Drama Education, 4133 Graduate Diploma of Drama Education, and the 5403 Master of Drama Education, as described in 2006/0003527, effective Semester 2 2006 for the program and award title changes, and Semester 1 2007 for the other changes.

43.0 EDU MAJOR CHANGE SUBMISSION (2006/0003528)
4129 GRADUATE DIPLOMA OF DRAMA EDUCATION (HONG KONG)
5362 MASTER OF DRAMA EDUCATION (HONG KONG)

43.1 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, was asked to consider the submission proposing major changes to the 4129 Graduate Diploma of Drama Education (Hong Kong) and the 5362 Master of Drama Education (Hong Kong), as described in 2006/0003528, effective Semester 2 2006.

43.2 The following changes to the Drama Education programs are proposed:

43.2.1 Change the credit point value of all 5CP courses to 10CP;
43.2.2 Introduction of a three semester year;

43.2.3 Change the program title of the Graduate Diploma to Master of Drama Education; and

43.2.4 Change the program title of the Masters program to Master of Drama Education with Honours.

Resolution:

43.3 The Academic Committee, on the recommendation of the Programs Committee at its 4/2006 meeting, resolved to approve the submission proposing major changes to the 4129 Graduate Diploma of Drama Education (Hong Kong) and the 5362 Master of Drama Education (Hong Kong), as described in 2006/0003528, effective Semester 2 2006.

44.0 HSV SPECIAL PURPOSE SUBMISSION (2006/0003519)
1282 BACHELOR OF SOCIAL WORK

44.1 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, was asked to consider the submission proposing changes to the 1282 Bachelor of Social Work, as described in 2006/0003519, effective Semester 2 2006.

44.2 It is proposed that the Bachelor of Social Work be made available to international students. It is expected that the degree will be attractive to an international market, as Australian social work degrees are well-regarded internationally. The Bachelor of Social Work was introduced in 2006 and has already attracted enquiries from a small number of international students. The School of Human Services seeks to extend the options available. Griffith International believes there is an available market for the University’s social work degree amongst Canadian students graduating from the college system who wish to obtain an internationally-recognised professional qualification. The English language requirements are in line with the standard requirements for undergraduate programs.

Resolution:

44.3 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, resolved to approve the submission proposing changes to the 1282 Bachelor of Social Work, as described in 2006/0003519, effective Semester 2 2006.

45.0 HSV SPECIAL PURPOSE SUBMISSION (2006/0003044)
1098 BACHELOR OF HUMAN SERVICES

45.1 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, was asked to consider the submission proposing changes to the 1098 Bachelor of Human Services, as described in 2006/0003044, effective Semester 2 2006.

45.2 All majors in the Bachelor of Human Services, other than the Generic major, have either 20 or 10CP of unspecified electives. Students in the Generic major are currently required to complete 70CP of specified electives. It is proposed to change this requirement to 50CP of specified second or third year electives and 20CP of unspecified electives. This change increases the educational breadth of the program, brings it into line with other majors and with the Academic Plan.

Resolution:

45.3 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, resolved to approve the submission proposing changes to the 1098
Bachelor of Human Services, as described in 2006/0003044, effective Semester 2 2006.

46.0 HSV SPECIAL PURPOSE SUBMISSION (2006/0003047)
3050 GRADUATE CERTIFICATE IN CASE MANAGEMENT

46.1 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, was asked to consider the submission proposing changes to the 3050 Graduate Certificate in Case Management, as described in 2006/0003047, effective Semester 1 2007.

46.2 The School of Human Services is proposing to change the program title of the Graduate Certificate in Case Management to the Graduate Certificate in Rehabilitation Case Management. The current title suggests a much broader focus on case management, which is not reflected in the content of the courses. The courses in this program are specific to the occupational rehabilitation industry and therefore focus on case management in this context.

Resolution:

46.3 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, resolved to approve the submission proposing changes to the 3050 Graduate Certificate in Case Management, as described in 2006/0003047, effective Semester 1 2007.

47.0 DOH SPECIAL PURPOSE SUBMISSION (2006/0003522)
5402 MASTER OF DENTAL TECHNOLOGY IN PROSTHETICS

47.1 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, was asked to consider the submission proposing changes to the 5402 Master of Dental Technology in Prosthetics, as described in 2006/0003522, effective Semester 1 2007.

47.2 The School of Dentistry and Oral Health proposes to admit international students into this postgraduate program and to change admission requirements for Australian students and a part-time program structure.

47.3 The School of Dentistry and Oral Health and Griffith International have been receiving a number of queries from international students wishing to undertake the Master of Dental Technology in Prosthetics. Recent changes to the regulations within the Dental Technicians and Dental Prosthetists Registration Act 2004 have made it possible to allow international students to undertake study and clinical work legally in Queensland.

47.4 The English Language Requirements for admission to this program are proposed to be the same as the approved requirements for the School of Dentistry undergraduate programs, that is:
   - A minimum score of 580 on TOEFL (Test of English as a Foreign Language); or
   - A computerised TOEFL score of 237;
   - A minimum overall band score of 7 on IELTS (International English Language Testing System) with no sub-score of less than 6.5; or
   - No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating).

   English test results must be no more than two years old

47.5 Under current admission requirements a prospective student must have at least two-years post-registration laboratory experience. This does not allow graduates of the School of Dentistry and Oral Health Bachelor of Oral Health in Dental Technology to articulate straight into the Master of Dental Technology in Prosthetics. To improve
enrolment numbers the School seeks to have approved the changes outlined in the submission.

Resolution:

47.6 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, resolved to approve the submission proposing changes to the 5402 Master of Dental Technology in Prosthetics, as described in 2006/0003522, effective Semester 1 2007.

48.0 EVP SPECIAL PURPOSE SUBMISSION (2006/0003523)
1086/1279 BACHELOR OF ENVIRONMENTAL PLANNING

48.1 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, was asked to consider the submission proposing changes to the 1086/1279 Bachelor of Environmental Planning, as described in 2006/0003523, effective Semester 2 2006.

48.2 The Gold Coast offering of the Bachelor of Environmental Planning program (1279) was approved at the 6/2005 meeting of Programs Committee. At that time the inconsistency between the program structure and the degree requirements was not noted and this submission is being put forward in order to align the degree requirements with the approved program structure for each program.

48.3 The Faculty of Environmental Sciences Board has accepted that this change needs to be made so that current degree requirements are consistent with the current program structure. However the Board has issued a request to the host School to find an alternative solution for implementation from 2007 to ensure that degree requirements for the two campus offerings of the program are the same.

Resolution:

48.4 The Academic Committee, on the recommendation of the Programs Committee at its 3/2006 meeting, resolved to approve the submission proposing changes to the 1086/1279 Bachelor of Environmental Planning, as described in 2006/0003523, effective Semester 2 2006.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

Nil

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

49.0 CHAIRPERSON’S REPORT

49.1 The Chair provided an oral report at the meeting addressing the following matters as presented in the agenda:

49.2 GRIFFITH WINNERS: 2006 CARRICK AWARDS FOR AUSTRALIAN UNIVERSITY TEACHING CITATIONS

49.2.1 Griffith has been awarded, in its inaugural year, six Citations for Outstanding Contributions to Student Learning by the Carrick Institute of Learning and Teaching in Higher Education. Recipients are:

Dr Susan Eisenchlas and Dr Susan Trevaskes (LAL)
Professor Ross Guest (GBS)
Dr Cristina Poyatos Matas (LAL)
Mr Phillip Rodgers-Falk (GLS)
Professor Parlo Singh (EPS)
Ms Karen van Haeringen (AA)

49.2.2 The Chair extended congratulations to all citation recipients. The Chair acknowledged that it was great to see general staff recognised in this way through Ms Karen van Haeringen’s citation award, and hoped to see more general staff nominees in the future, particularly from Academic Administration and Information Services. The Chair also expressed thanks to Ms Karen van Haeringen, Head of the Secretariat and Ms Christine Grimmer, Manager, Learning and Teaching Strategy for their work on the national citations.

49.3 CARRICK INSTITUTE DEVELOPMENTS

49.3.1 The Chair extended congratulations to Professor Debra Creedy, Dean (Academic), Griffith Health and Ms Megan Dalton, Senior Lecturer, School of Physiotherapy and Exercise Science for their successful Carrick grants.

49.3.2 Professor Michelle Barker, Department of Management and Associate Professor Stephen Billett, School of Vocational, Technology, and Arts Education will be nominated for Carrick Fellowships, which aim to advance and promote learning and teaching in higher education at an individual academic and institutional level, as well as nationally and internationally.

49.3.3 The University submitted nine Carrick Awards for Australian University Teaching (CAAUT), including five applications for Awards for Teaching Excellence and four applications for Awards for Programs that Enhance Learning. The Chair also expressed thanks to Ms Karen van Haeringen, Head of the Secretariat and Ms Christine Grimmer, Manager, Learning and Teaching Strategy for their work on the CAAUT.

Awards for Teaching Excellence
Sam Di Mauro, Queensland College of Art (Belonging by Design) (Humanities and the Arts Category)
Dr Bridget Cullen Mandikos and Heather Douglas (Teaming Up to Integrate Procedural and Substantive Law) (Team Teaching Category)
Phillip Rodgers-Falk (Indigenous Legal Education for Transformative Leadership in Australia) (Indigenous Education, for receipt of the Neville Bonner Award/s Category)
Dr Keithia Wilson (Be the Change You Want to See) [Social Sciences (includes Education) Category]
Dr Dianne Dredge (Planning Sustainable Communities for Learning and for Life) (Early Career Academic Category)

Awards for Programs that Enhance Learning
Coming of Age – U3A and Griffith University. Celebrating 21 years of an inclusive learning partnership for older persons (Educational Partnerships and Collaborations with other Organisations Category)
Learning Graduate Skills Through Group, Peer and Self Assessment (Assessment and Feedback Category)
Statistics and Research Design Support (STARDS) (Postgraduate Education Category)
Circles of Change: Challenging Orthodoxy in Practitioner Supervision (Innovation in Curricula, Learning and Teaching Category)

49.4 ACADEMIC INTEGRITY ADVISORY GROUP
49.4.1 At its 2/2006 meeting of the Academic Committee, the Chair advised that there was a need to review and systematise the University’s information about and management of academic integrity and associated issues including plagiarism, detection software, definitions, policies, information, and communication.

49.4.2 An Academic Integrity Advisory Group comprising representatives from the Griffith Institute for Higher Education, Flexible Learning and Access Services, Learning Services – Academic Skills, and Griffith International, has been convened. The Deputy Vice Chancellor (Academic) chairs this group.

49.4.3 The Advisory Group is currently formulating strategies that will provide support and advice given to students and staff. Associate Professor Anna Stewart, Deputy Director (Learning and Teaching), Faculty of Arts has shown great interest in the project. It is important that Deans and Deputy Directors (Learning and Teaching) take ownership of the initiatives developed by the Advisory Group.

49.5 LOGAN TASK FORCE

49.5.1 The report of the Logan Task Force is currently being finalised. The Chair extended thanks to members of the Task Force, Dr Lyn Holman, Academic Registrar, and Ms Kylie Reid, Manager, Student Administration, Logan Campus for their work on the Task Force.

49.6 NATIONAL LEARNING AND TEACHING PERFORMANCE FUND (L&TPF)

49.6.1 Last week at the annual conference of the Higher Education Research and Development Society of Australasia in Perth, the Federal Minister for Education, Science, and Training, the Honourable Julie Bishop MP, announced changes to the L&TPF, which will further support diversity in the higher education sector and reward excellence in particular disciplines.

49.6.2 The most significant change to the L&TPF will be to allocate the available funds for 2007 on the basis of four broad discipline areas: science, computing, engineering, architecture, and agriculture; business, law, and economics; humanities, arts, and education; and health. Stage 1 of the fund will be eliminated and replaced with revised criteria. There will also be changes to the performance indicators and all indicators will be given equal weighting.

49.6.3 The Minister will announce the outcome of the fund in November 2006.

49.7 APPOINTMENT OF THE DEPUTY CHAIR OF THE ACADEMIC COMMITTEE

49.7.1 The Chair was pleased to advise that Professor Sally Borbasi has accepted the appointment of the Deputy Chair of the Academic Committee. Professor Borbasi was recently recruited to Griffith and is from the School of Nursing and Midwifery at the Logan Campus.

50.0 COURSE OUTLINE PROJECT: STUDENT FEEDBACK ON NEW COURSE OUTLINE FORMAT AND ACCESSIBILITY

50.1 The Academic Committee was asked to consider the collated student survey responses [Course Outlines 2006: Student Feedback Questionnaire Responses (2006/0003801 and 2006/0003802)] and the student survey [Course Outline: Student Feedback Questionnaire (2006/0003803)], which was not included in the Course Outline Project: End of Project Report (2006/0007028), considered at the 2/2006 meeting of the Academic Committee.
50.2 At the 2/2006 meeting, the Academic Committee asked whether there has been any outcome on the student questionnaire process. Over 350 students from courses representing a range of disciplines were surveyed following Week 3 lectures about the accessibility, format, and content of the Course Outline for the course they had just attended.

50.3 In considering the collated student survey responses, the Academic Committee made the following comments:

- Student respondents indicated that assessment was the most important information in the Course Outline;
- The Course Outline site on the web is not easily found and it would be useful if students could access Course Outlines from Learning@Griffith and perhaps from the “Future Students” web page; and
- Members also commented on the importance of pre-requisite information contained in Course Outlines and the implications for students in meeting pre-requisite requirements.

Resolution:

50.4 The Academic Committee noted the collated student survey responses [Course Outlines 2006: Student Feedback Questionnaire Responses (2006/0003801 and 2006/0003802)] and the student survey [Course Outline: Student Feedback Questionnaire (2006/0003803)].

51.0 PROGRESS REPORT ON THE GRIFFITH ACADEMIC PLAN 2006-2010

51.1 The University Council approved The Griffith Academic Plan 2006-2010 at its 5 December 2005 meeting. Included in the document was an Implementation Plan setting out a number of University-wide actions under the six learning goals of Comprehensive, Excellent, Distinctive, Successful, Student Quality, and Student Diversity. As six months has passed since the adoption of the Plan, the Academic Committee considered a report (2006/0003816), outlining the University's progress towards achieving these University-wide actions.

51.2 In considering the progress report, the Academic Committee noted that the Strategic Plan indicator data provided in the report can be obtained from the Management Information Server (http://miserver.griffith.edu.au/) under University Performance Indicators (http://miserver.griffith.edu.au/new/perf_ind/home.html). The Academic Committee also noted that there is no data currently available in relation to the Learning Goal 3.1, which states “by engaging disciplines, research and its communities, Griffith will offer a ‘signature’ multidisciplinary learning experience by providing students with identifiable research-based learning and work-integrated learning opportunities in the majority of its courses”.

Resolution:

51.3 The Academic Committee noted the progress report on The Griffith Academic Plan 2006-2010 (2006/0003816).

52.0 REPORT ON OPERATIONS OF THE UNIVERSITY APPEALS COMMITTEE – 2005 ACADEMIC YEAR, JULY 2005-JUNE 2006

52.1 The Academic Committee noted the Report on Operations of the University Appeals Committee – 2005 Academic Year, July 2005-June 2006, as described in 2006/0003817.

53.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES
53.1 The Academic Committee noted the minutes of the following committees:

53.1.1 Learning and Teaching Committee [4/2006 (Action Sheet)];

53.1.2 Research and Postgraduate Studies Committee (1/2006); and

53.1.3 Programs Committee (2/2006 and 3/2006).

54.0 OTHER BUSINESS

54.1 Nil

55.0 NEXT MEETING

55.1 The next meeting of the Academic Committee is scheduled at 1:30pm on Thursday, 21 September 2006 in the Community Place, Training Room, Level 1, Room 1.05 (L04_1.05), Logan Campus.

Confirmed: .................................................................
(Chair)
Date: .................................................................