A meeting of the Academic Committee of the Griffith University Council was held from 1:30pm on Thursday 19 July 2007 in Room 3.07, Hub Link Building (L07), Logan Campus.

MINUTES

PRESENT:
Chair - Professor John Dewar
Dr Richard Armour
Professor Sally Borbasi
Associate Professor Nick Buys
Dr Jayne Clapton
Professor Debra Creedy
Professor Michael Davidson
Mr Dave Edwards
Ms Julie Kennedy
Professor Kerri-Lee Krause
Associate Professor Mike Levy
Mr Chris Madden
Ms Lisa McManus
Professor Marilyn McMeniman
Professor Michael Powell
Ms Janice Rickards
Dr John Sands
Dr Kate Shacklock
Associate Professor Bill Shepherd
Professor Parlo Singh
Professor Nerida Smith
Professor Max Standage
Ms Snez Stolic
Professor Claire Wyatt-Smith
Secretary – Ms Lea-Anne Stafford

APOLOGIES:
Professor Ian O’Connor
Professor Lesley Johnson
Professor Allan Cripps
Professor Ned Pankhurst
Dr Michael Blumenstein
Professor Gillian Bushell
Associate Professor Paul Cleveland
Professor Joy Cumming
Professor Graham Cuskelley
Professor Paul Draper
Professor Kay Ferres
Professor Lorelle Frazer
Dr Jenny Gamble
Professor Kim Halford
Ms Bellesherrie Jackson
Mr Sankapal Khanna
Dr Ann Bellesherrie Jackson
Ms Bellesherrie Jackson
Mr Andrew Nguyen
Dr Ray Hibbins
Professor Peter Roennfeldt
Professor Bill Shepherd
Associate Professor Clyde Wild

Invited
Ms Meenu Issar (for agenda item 6.0)
Ms Alyson McGrath & Ms Heather Tinsley (for item 7.0)
Ms Jenny Lock (for agenda item 12.0)
Dr Ray Hibbins

1.0 COMMITTEE QUORUM
1.1 At the scheduled meeting time, a quorum of the committee was not present. In accordance with Section 7.0 of Committee Meeting Procedures (03/0638), the Vice Chancellor determined that the matters before the committee required immediate decision.

2.0 MEMBERSHIP
2.1 The Academic Committee welcomed Professor Graham Cuskelley, Dean (Research) as a new member for the Griffith Business School.

3.0 CONFIRMATION OF MINUTES
3.1 The minutes of the 3/2007 meeting of the Academic Committee, having been circulated, were taken as read and confirmed.
SECTION A: RECOMMENDATIONS AND REPORTS TO COUNCIL

4.0 FACULTY REVIEW 18-MONTH PROGRESS REPORT – FACULTY OF EDUCATION

4.1 The purpose of Faculty Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

4.2 The Faculty of Education was reviewed during October 2004. The Report of the Committee Reviewing Griffith University: Faculty of Education, 26-30 September 2005 (2005/0038536) was considered at the 6/2005 meeting of the Academic Committee and provided with the agenda.

4.3 The Faculty of Education, Faculty Review 2005, Action on Recommendations (12 Month Progress Report) (2006/0040331), which was endorsed by Executive Group and the 1/2007 Academic Committee meeting (15 February 2007), was also provided for the consideration of members, along with the final review report entitled Faculty of Education, Faculty Review 2005, Action on Recommendations (18 Month Progress Report) (2006/0000065).

Resolution:

4.4 The Academic Committee resolved to recommend the Faculty of Education, Faculty Review 2005, Action on Recommendations (18 Month Progress Report) (2006/0000065) to the University Council for approval.

SECTION B: ACTION UNDER DELEGATED AUTHORITY

5.0 REVISED GRIFFITH GRANTS FOR LEARNING AND TEACHING SCHEME

5.1 The Learning and Teaching Committee is responsible for the Griffith Grants for Learning and Teaching Scheme which is administered through the Secretariat. Interim and final reports of grant projects are presented to Learning and Teaching Committee.

5.2 In 2006, the Deputy Vice Chancellor Academic promoted a revised scheme for grants for learning and teaching in the Guidelines for Griffith Grants for Learning and Teaching. The purpose of the University-level competitive internal grants scheme was to support the University’s strategic objectives in learning and teaching, to support innovation in learning and teaching consistent with the Griffith Academic Plan 2, to disseminate such innovations through professional development, and to embed their outcomes across the University as approaches that can be adopted in either a disciplinary or interdisciplinary context.

5.3 As the Carrick Institute for Learning and Teaching in Higher Education rolled out its Grant schemes in 2006/7, the Educational Excellence Committee was charged with the responsibility for overseeing the development of applications for Carrick Grants and for identifying potential applications for Carrick Grants from applications submitted in the Griffith grants scheme.

5.4 The 2/2007 Educational Excellence Committee (EEC) reviewed the scheme in light of the previous year’s experience and found that:

- overall the degree of consultation with Reference Groups was low and strategies for dissemination were not likely to eventuate as action in all cases; and that the scheme
• is labour intensive for applicants;
• does not seem sufficiently targeted to strategic priorities;
• lacks clarity around the levels at which each grant type is directed;
• does not articulate well to Carrick, and;
• has attracted a considerable number of projects which might be considered as regular/normal program development.

5.5 Following discussions about closer alignment between Griffith’s institutional grants scheme and the Carrick Grants Scheme, the EEC identified several options for change with the following aims:

1. Achieve greater alignment between Griffith’s Learning and Teaching Grants and Carrick funding opportunities to increase the number and quality of grant applications;
2. Improve the strategic impact of these grants for the benefit of Griffith University in particular, and the higher education sector in general, and;
3. Simplify the current Griffith Learning and Teaching Grants process.

5.6 The Educational Excellence Committee considered a number of models, three of which were summarised for the consideration of the Learning and Teaching Committee in the document Review of the Structure of the Griffith Grants for Learning and Teaching Scheme, May 2007 (2007/0002268). A summary follows:

Option 1: Adopt the current Carrick Grants Program scheme for Griffith Learning and Teaching Grants.

Option 2: Adopt a two-tiered system based on the current Carrick Grants Program scheme.

Option 3: A four level system of grant categories based on Griffith’s level of academic organisation with clearly specified priority areas based on both Griffith and Carrick criteria.

Level 1 - Strategic Institution/University based projects (two year duration, up to $150,000)
Level 2 - Strategic Faculty/Group/Discipline based projects (one to two years duration, up to $50,000)
Level 3 - School/Program based projects (one year duration, up to $20,000)
Level 4 - Individual/Course based projects (one year duration, up to $5,000)

5.7 At the 3/2007 Learning and Teaching Committee meeting (4 June 2007) members discussed the above options and noted the following issues and queries for consideration in the formulation of an alternative scheme:

- the need to be cautious about losing Griffith priorities by seeking to align totalling with Carrick Priorities;
- the working party that selected applicants to receive grants in the previous round recommended aggregating funds to larger amounts for projects of University-wide significance;
- currently, the Griffith grant scheme is seen as part of a process that leads to applications for federal funds through the Carrick schemes
- is a Griffith scheme required at all when federal grants are available?
- some funding for smaller projects and initiatives at the Faculty level is desirable.

5.8 Members were generally in favour of Option 3, described in Item 6.6 above with an amount devoted to Faculties/Groups for smaller grants and an amount managed by the Deputy Vice Chancellor (Academic) for University-wide strategic grants.

5.9 Other key changes include a rewording of grant priorities and the introduction of an expression of interest step. A revised document outlining an alternative structure for
the Griffith Grants for Learning and Teaching based on this feedback was endorsed at the 4/2007 Learning and Teaching Committee (9 July 2007) along with an institutional strategy for the development of learning and teaching grants and awards.

5.10 The Griffith Grants for Learning and Teaching Guidelines (2007/0000066) were presented to the Academic Committee for consideration. There was much debate amongst Academic Committee members about the recommended option (3). Whilst a concern was raised about a potential shift away from a more strategic and external grants focus, there was also support for the professional development and mentoring aspects embedded within the proposed option. The Chair commented that the future grants scheme endeavoured to serve both the strategic and core priorities of the University and foreshadowed ongoing review of the scheme to evaluate its effectiveness in achieving this aim.

5.11 Given the immediate need to commence the granting round for 2007, voting was conducted via a show of hands for members to indicate their approval or non-approval of the revised guidelines. The outcome of this vote was the acceptance of the proposed guidelines by seven (7) to three (3). A number of members abstained from voting.

Resolution

5.12 The Academic Committee, on the recommendation of the 4/2007 Learning and Teaching Committee (9 July 2007) resolved to approve the Griffith Grants for Learning and Teaching Guidelines, subject to minor points of clarification regarding the granting process, as described in revised document 2007/0000076.

6.0 TRANSNATIONAL PROGRAM APPROVAL PROCESS

6.1 The first version of the Offshore Program Approval Process was considered and endorsed by the Internationalisation Committee at its 5/2003 meeting (20 November 2003) for use by staff from Griffith International. However, it has not, to date, been formally approved by the Academic Committee for broader University use.

6.2 The Deputy Chair introduced this item by explaining that recent revisions to the Program Planning, Development and Approval Process as an outcome of Project Streamline recommendations presented an opportunity for further refinement to the draft Offshore Program Approval Process and consolidation of approaches to planning, developing and approval of both offshore and onshore program initiatives.

6.3 To this end, a draft Transnational Program Approval Process was considered at the Internationalisation Committee at its 1/2007 meeting (24 May 2007) and after refinements, was endorsed by Internationalisation Committee members at its 2/2007 meeting (9 July 2007). The revised process brings into line the both offshore and onshore program planning, development and approval stages, and documents existing practice in many areas.

6.4 The resultant Procedure for Planning, Developing and Approving Transnational Programs (2007/0000067), including Appendix A – Due Diligence Process for Transnational Program Partnerships; and the Transnational Program Business Plan Template (2007/0000068) have now also been endorsed by members of the Executive Group (20 June 2007), the Learning and Teaching Committee (9 July 2007) and the Programs Committee (11 July 2007).

6.5 In discussing the proposed procedures, members commented on the value of retaining separate academic and financial decision-making functions in relation to program planning, development and approval. The Committee also highlighted the importance of clearly defining roles and responsibilities within the transnational approval process.
6.6 Some amendments were suggested to simplify components of the process and a
meeting of key Academic Committee members was scheduled to enable further minor
procedural refinement after the meeting for the executive consideration of the Chair.

Resolution

6.7 The Academic Committee, on the recommendation of the 2/2007 Internationalisation
Committee (9 July 2007), 4/2007 Learning and Teaching Committee (9 July 2007) and
the 5/2007 Programs Committee (11 July 2007), resolved to approve the revised
Procedure for Planning, Developing and Approving Transnational Programs (Revised
document 2007/0017525), the Due Diligence Process for Transnational Program
Partnerships (Revised document 2007/0017526) and Transnational Program Business
Plan Template (Revised document 2007/0017527) subject to the amendments agreed
post-Committee by the Chair.

7.0 JOINT DOCTORAL DEGREE PROPOSAL

7.1 The Academic Committee, on the recommendation of the 3/2007 Research and
Postgraduate Studies Committee (10 July 2007) considered a proposal for the
establishment of a joint doctoral degree program between Griffith University and the
University of Venice. It is proposed that this program be established on similar
principles to the French-Australian cotutelle agreements.

7.2 Ms Jenny Lock, Research Higher Degrees Manager, was welcomed to the meeting to
introduce the joint doctoral degree program (documented in 2007/0000064). She
advised that it would be supported by an agreement for the joint supervision of the
candidature of a current doctoral student within the Griffith School of Environment.
Upon completion, two degrees will be awarded – one from each institution.

7.3 Members noted that the Research and Postgraduate Studies Committee wish to draw
their attention to the significance of this activity to the University’s internationalisation
strategies and noted that a formal agreement would be executed to support the joint
doctoral degree program.

7.4 Academic Committee members welcomed the initiative, noting that academic
engagement across both institutions would be a significant factor in its success.
Members expressed the hope that the proposal would encourage the development of
other existing research collaborations into such initiatives in the future.

Resolution:

7.5 The Academic Committee, on the recommendation of the 3/2007 Research and
Postgraduate Studies Committee (29 May 2007) resolved to approve the establishment
of a joint doctoral degree program between Griffith University and the University of
Venice as described in document 2007/0000064.

8.0 EDU PROGRAM WITHDRAWAL SUBMISSION 2007/0002791
1058 BACHELOR OF EDUCATION – PRIMARY (GRAD ENTRY)

8.1 The Academic Committee, on the recommendation of the 3/2007 Programs Committee
(10 May 2007), considered a submission proposing to withdraw the Bachelor of
Education – Primary (Grad Entry) (1058), as detailed in 2006/0002791, from semester
1 2008.

8.2 As a result its 2005 Review, changes were made to the requirements of the
Queensland Board of Teacher Registration (now Queensland College of Teachers).
One of the recommendations was that all 2-year graduate entry programs become 1
year Graduate Diploma pre-service programs. The 1-year program, Graduate Diploma
of Education – Primary will be introduced on both Gold Coast and Mt Gravatt campuses in semester 1, 2008.

Resolution:
8.3 The Academic Committee, on the recommendation of the 3/2007 Programs Committee (10 May 2007), resolved to approve the withdrawal of the Bachelor of Education – Primary (Grad Entry) (1058), as detailed in 2006/0002791, from semester 1 2008.

9.0 ICT PROGRAM WITHDRAWAL SUBMISSION 2007/0002521
5108 MASTER OF eCOMMERCE

9.1 The Academic Committee, on the recommendation of the 3/2007 Programs Committee (10 May 2007), considered a submission proposing to withdraw the Master of eCommerce (5108), as detailed in 2006/0002521, for implementation in semester 2, 2007.

9.2 The Master of eCommerce comprises courses that have been drawn from existing Griffith Business School (GBS) programs, and courses offered through the School of Information and Communication Technology (ICT). Both elements have agreed to withdraw the program, and this submission seeks to formalise that decision.

Resolution:
9.3 The Academic Committee, on the recommendation of the 3/2007 Programs Committee (10 May 2007), resolved to approve the withdrawal of the Master of eCommerce (MeCom 5108), as detailed in 2006/0002521, from semester 2, 2007.

10.0 QCA NEW PROGRAM SUBMISSION 2007/0000272
1338 BACHELOR OF GAMES DESIGN

10.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a New Program Submission proposing to establish the Bachelor of Games Design (1338), as detailed in 2007/0000272, from semester 1, 2008.

10.2 The new program takes advantage of the growth in the games animation market; it has been developed to meet industry standards, and will equip students in all aspects of Games Design. This program gives students a thorough grounding in aspects of the creative development relating to game art and design. Students move from art foundation skills to more advanced studies in story telling, storyboarding, cinematography, 3D modelling, human movement, game level design, computer interface issues, sound design, and games influence on society. In the final year students have the opportunity to participate in a major group project based on creative design concepts, which leads to proof of concept production.

10.3 To be eligible for the award of Bachelor of Games Design (BGamesDes) a student must acquire 240 CP as prescribed below:
- gain 60CP for the core major
- gain 60CP for the studio major (which includes two 10CP elective courses)
- gain 60CP of studio foundation courses
- gain 60CP of Work integrated learning; and
- gain a minimum of 60CP at third year level

Resolution:
10.4 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the establishment of the Bachelor of Games Design (BGamesDes) (1338), as detailed in 2007/0000272, from semester 1, 2008.
11.0  EDU NEW PROGRAM SUBMISSION 2007/0002813
3223 GRADUATE CERTIFICATE IN AUSLAN STUDIES


11.2 This 40CP program is designed for teachers to develop instructional proficiency and an understanding of the role of Auslan (Australian Sign Language) to communicate with deaf students and to further the students’ educational, personal and social development. It has been developed in response to a request from the Staff College in the Department of Education, Training and the Arts (DETA), Queensland. It will be delivered by Griffith University under contract with DETA, initially for the four semesters 2/2007, 1 and 2/2008 and 1/2009, and thereafter by mutual agreement. Enrolment will be offered to teachers selected by DETA and admitted under Griffith-agreed criteria, in face-to-face mode supplemented by tutorials and online materials for students in the Brisbane/Logan region and by videoconference delivery of lectures for students in Townsville and the Gold Coast, with similar supplementation by online materials and local tutors. The second cohort is planned to enter the program in semester 1, 2009.

11.3 To be eligible for the award of Graduate Certificate in Auslan Studies (GCertAuslanSt) a student must acquire 40 CP of Auslan courses

Resolution:

11.4 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the establishment of the Graduate Certificate in Auslan Studies (GCertAuslanSt 3223), as detailed in 2007/0002813, from semester 2, 2007.

12.0  PHM NEW PROGRAM SUBMISSION 2007/0012285
4146 GRADUATE DIPLOMA OF PHARMACEUTICAL SCIENCE

12.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a New Program Submission proposing to establish the Graduate Diploma of Pharmaceutical Science (4146), as detailed in 2007/0012285, from semester 1, 2008.

12.2 The Graduate Diploma of Pharmaceutical Science provides a graduate entry pathway for Science/Health graduates to the Master of Pharmacy. The combined programs (GDipPharmaceutSc + MPharm) form a registrable pharmacy qualification for entry to the 48 weeks of supervised practice and pre-registration training program offered by the Pharmaceutical Society of Australia that must be completed before applying for registration as a pharmacist. The Graduate Diploma provides a solid grounding in basic pharmaceutical sciences and professional pharmacy practice. In combination with a previous Science/Health degree, it provides graduates with a pharmaceutical background suitable for employment in non-pharmacist positions in the pharmaceutical industry. It provides guaranteed entry to the Master of Pharmacy (focusing on clinical pharmacy studies). The combined programs (GDipPharmaceutSc + MPharm) form a registrable pharmacy qualification in Australasia. This Graduate Diploma is incompatible with the BPharmaceutSc offered at Griffith University.

12.3 To be eligible for the award of Graduate Diploma of Pharmaceutical Science (GDipPharmaceutSc) a student must acquire 120 CP as prescribed below:
- Gain 120CP for first year courses

12.4 English language requirements apply to international applicants and other applicants whose previous study was undertaken in a language other than English. The minimum English language proficiency requirements for such applicants to be eligible for entry to all Pharmacy programs are as follows:
- A minimum overall band score of 7.0 at the academic level of the IELTS (International English Language Testing System) with a minimum score of 6.0 in each of the four components; or
- A minimum score of 580 on TOEFL (Test of English as a Foreign Language); or
- A computerized TOEFL score of 237; or
- An Internet Based (iBT) TOEFL score of 92 (no score less than 22); or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating).

Resolution:

12.5 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the establishment of the Graduate Diploma of Pharmaceutical Science (GDipPharmaceutSc 4146), as detailed in 2007/0012285, from semester 1, 2008.

13.0 QCA NEW PROGRAM SUBMISSION 2007/0000268
5460 MASTER OF FINE ART

13.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a New Program Submission proposing to establish the Master of Fine Art (5460), as detailed in 2007/0000268, from semester 1, 2008.

13.2 The Masters of Fine Arts program aims to attract students intending to expand their careers as producers, writers, and creators of film, television, or new media content. Students will be engaged in contemporary industry practice and develop an entrepreneurial, innovative, and creative approach to building a career in the film and media industries. This is a professional program that is industry focused. It provides students with a thorough grounding in:
- The production process: including the acquisition of intellectual property, its development and production, and the marketing and exhibition.
- Narrative form, structure, scriptwriting techniques and strategies as well as an overview of the process: pre-production, production, post-production, and distribution.

13.3 To be eligible for the award of the Master of Fine Art (MFA), a student must acquire 160CP as prescribed below:
- gain 80CP as prescribed for Master of Fine Art core courses;
- gain an additional 40CP of specialisation coursework in either Screen Producing, Screen Writing or Film
- gain 20CP for the Internship program
- gain 20CP for the Folio Project.
- the maximum number of CP that can be awarded for courses with a grade of Pass Conceded (PC) cannot exceed 10CP - the grade of Pass Conceded for a course which is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirements.

Resolution:

13.4 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the establishment of the Master of Fine Art (MFA) (5460), as detailed in 2007/0000268, from semester 1, 2008.

14.0 DOH NEW PROGRAM SUBMISSION 2007/0000273
6018 DOCTOR OF CLINICAL DENTISTRY

14.2 The Doctor of Clinical Dentistry is a three-year full-time coursework degree combining advanced clinical training and research. The Doctoral degree is designed to enable development of advanced clinical skills, research and training in a dental specialty and in a format appropriate for the profession, and allows students to specialise in a chosen discipline stream, which may lead to specialist registration with the Dental Board of Queensland. The first discipline stream that will be offered, from 2008, is Periodontology.

14.3 To be eligible for the award of Doctor of Clinical Dentistry (DClinDent) a student must acquire 240CP as prescribed below:
- gain 240CP for the prescribed courses; and
- be registered throughout in a suitable category with the Dental Board of Queensland; and
- hold a Queensland Health Radiation User license; and
- complete a recognised senior first aid certificate with CPR (at their own expense) by the end of teaching week 1; certificates that expire during the program must be renewed.
- The Dental Board of Queensland policy prevents registration and practice by dentists carrying blood-borne viruses. Students are therefore required to provide serological evidence of their status with respect to blood-borne transmissible viruses (Hepatitis B, Hepatitis C and HIV). Carriers of blood-borne transmissible viruses will not be permitted to be enrolled in the Doctor of Clinical Dentistry.

14.4 English language requirements apply to international applicants and other applicants whose previous study was undertaken in a language other than English. The minimum English language proficiency requirements for such applicants to be eligible for entry into a medical or oral health program are as follows:
- A minimum overall band score of 7.0 on IELTS (International English Language Testing System) with no sub-score of less than 6.5; or
- A minimum score of 580 on TOEFL (Test of English as a Foreign Language) including a score of no less than 5.0 on the Test of Written English (TWE); or
- A computerized TOEFL score of 237, including an Essay Rating score of no less than 5.0; or
- An internet-based (iBT) TOEFL score of 92 (no score less than 22); or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating).

Resolution:

14.5 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the establishment of the Doctor of Clinical Dentistry (6018), as detailed in 2007/0000273, from semester 1, 2008.

15.0 ATS MAJOR CHANGE SUBMISSION 2007/0000266
1254 BACHELOR OF JOURNALISM

15.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Major Change Submission proposing changes to the Bachelor of Journalism (1254), as detailed in 2007/0000266, from semester 1 2008.

15.2 The School of Arts is proposing to:
- withdraw two core first year courses;
- recode, amalgamate and add courses;
- withdraw prerequisites for existing specialisations;
- introduce the following specialisations: Asian & International Studies, Cultural Sociology, Economics, Environmental Studies, Event Management, Film and
Screen, Historical Studies, Indigenous Studies, Literary Studies, Politics and Government, Spanish Studies;
- extend the offering of the Bachelor of Journalism (currently only offered at the Gold Coast campus) to the Nathan campus, with the same structure and content.

15.3 To be eligible for the award of Bachelor of Journalism (BJour), a student must acquire 240CP as prescribed below:
- Year 1:
  o gain **40CP** for core courses and
  o gain **50CP** for electives (with consideration for including **20CP** of specialisation prerequisites);
  o successfully complete all core first year courses before proceeding to second year core courses
- Year 2:
  o gain 40CP for core courses and
  o gain 40CP for courses from two of the specialisations;
- Year 3:
  o gain at least 40CP for Journalism electives including a minimum of a **10CP major project or internship** and
  o gain 40CP for courses from two of the specialisations.

Resolution:

15.4 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Major Change Submission proposing changes to the Bachelor of Journalism (1254), as detailed in 2007/0000266, from semester 1 2008.

16.0 GBS MAJOR CHANGE SUBMISSION 2007/0000267
1314 BACHELOR OF BUSINESS (HOTEL MANAGEMENT) – OFF-SHORE

16.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Major Change Submission proposing changes to the Bachelor of Business (Hotel Management, Off-shore) (1314), as detailed in 2007/0000267, for introduction in semester 2 2007.

16.2 The Griffith Business School introduced an articulation arrangement (as per a contractual agreement) to the Bachelor of Business (Hotel Management, 1314) for the School of Continuing and Professional Studies, Chinese University of Hong Kong (SCS-CUHK) students in Semester 2, 2006.

16.3 It is now proposed to extend the discipline area studies to introduce a new award major, Management. The new articulation agreement will target students from the School of Continuing and Professional Studies, Chinese University of Hong Kong (SCS-CHUK) who have successfully completed an Associate Degree or a Higher Diploma in a business/management-related discipline, or have successfully completed a comparable qualification. The Griffith University components will be taught off-shore in Hong Kong.

16.4 The introduction of the new study area will require changes to the existing 1314 Bachelor of Business (Hotel Management). These changes include:
- a change to the program title, to the Bachelor of Business, and the introduction of two award majors, Hotel Management (currently a prescribed plan) and Management;
- changes to the admission and degree requirements; and
- changes to the program structure.

16.5 To be eligible for the award of Bachelor of Business (Hotel Management) (BBus) which is offered in Hong Kong, a student must acquire 240CP as prescribed below:
- Option 1:
To be eligible for the award of Bachelor of Business (Management) (BBus) which is offered in Hong Kong, a student must acquire 240CP as prescribed below:

- Option 1:
  - gain 120CP of advanced standing for the successful completion of a Associate Degree in a business / management-related discipline from the School of Continuing and Professional Studies, Chinese University of Hong Kong (CUHK) or a comparable qualification; and
  - gain 120CP for Griffith University courses offered in Hong Kong.

- Option 2:
  - gain 160CP of advanced standing for the successful completion of a Higher Diploma Program in a business / management-related discipline from the School of Continuing and Professional Studies, Chinese University of Hong Kong (CUHK) or a comparable qualification; and
  - gain 80CP for Griffith University courses offered in Hong Kong.

16.6 To be eligible for the award of Bachelor of Business (Management) (BBus) which is offered in Hong Kong, a student must acquire 240CP as prescribed below:

Resolution:

16.7 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Major Change Submission proposing changes to the Bachelor of Business (Hotel Management, Off-shore) (1314), as detailed in 2007/0000267, for introduction in semester 2 2007.

17.0 NRS MAJOR CHANGE SUBMISSION 2007/0000271
1161, 1162, 1165 BACHELOR OF NURSING

17.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Major Change Submission proposing changes to the Bachelor of Nursing (1161, 1162, 1165), as detailed in 2007/0000271, for introduction in semester 1 2008.

17.2 It is proposed to offer an additional strand in the Bachelor of Nursing designed for students who have previously completed a university degree, in any field but nursing, and wish to become registered nurses. Eligible students will be granted 80CP Advanced Standing. The introduction of this strand will bring the School into line with the majority of other Queensland universities who offer Advanced Standing for graduates of non-nursing programs into the Bachelor of Nursing. Because this strand grants 80CP Advanced Standing it will allow students to complete the program in 4 semesters over two years, which will help to address the acute shortage of registered nurses in Queensland. It is also envisaged that offering a graduate entry strand will help to improve the OP cut offs and retention for this program.

17.3 To be eligible for the award of the Bachelor of Nursing (BN), a student must acquire 160CP as prescribed below:

- gain 140CP for the prescribed second and third year core courses; and
- gain 10CP for intensive mode course 1960NRS Introduction to Clinical Nursing Practice in January/February of the first semester of study;
- gain 10CP for 1961NRS Introduction to Anatomy and Physiology or free choice elective course; and
- complete a recognised first aid certificate with CPR (at their own expense) prior to the first clinical practicum:
  - certificates that expire during the program do not have to be renewed;
  - certificates that have expired prior to the commencement of teaching in the first semester of enrolment must be renewed by the end of the first semester;
  - enrolled nurses are not exempt from this requirement;
- successfully complete all courses, including clinical experience requirements in second year before proceeding to third year courses:
  - students who successfully complete some of the prescribed second year courses may, at the discretion of the School of Nursing and Midwifery, enrol in third year courses while they complete remaining second year courses;
- complete professional experience, clinical experience/placement and other mandatory requirements:
  - courses or components of courses incorporating clinical experience or other mandatory components need to be satisfactorily completed to satisfy degree requirements even though the overall performance would otherwise qualify the student to graduate;
- all prerequisite and corequisite requirements must also be met in order to progress through the program with a minimum grade of Pass (P) to be attained;
- for elective courses only - a student is permitted to accrue no more than 10CP for which a grade of Pass Conceded (PC) has been attained.

Resolution:

17.4 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Major Change Submission proposing changes to the Bachelor of Nursing (1161, 1162, 1165), as detailed in 2007/0000271, for introduction in semester 1 2008.

18.0 NRS MAJOR CHANGE SUBMISSION 2007/0012287
1327 BACHELOR OF NURSING – POST REGISTRATION (ABU DHABI)

18.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Major Change Submission proposing changes to the Bachelor of Nursing – Post Registration, Abu Dhabi) (1327), as detailed in 2007/0012287, for introduction in September 2007.

18.2 The following changes are proposed to the Bachelor of Nursing (Post-Registration), offered offshore in Abu Dhabi, which was approved for introduction at the 9/2006 December) Programs Committee:
- Part-time offering of the program only, rather than part-time offering (from Semester 1, 2008 (September, Abu Dhabi) and full-time offering (from Semester 1 2009 (September, Abu Dhabi) as previously approved. The full-time offering is no longer required.
- Commencement of the program in Semester 1 2007 (September, Abu Dhabi) rather than Semester 1 2008, as previously approved, to coincide with the availability and expertise of teaching staff in Abu Dhabi.
- A change to the ordering of the courses in the program structure to coincide with the availability and expertise of teaching staff in Abu Dhabi.

Resolution:

18.3 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Major Change Submission proposing changes to the Bachelor of Nursing – Post Registration, Abu Dhabi) (1327), as detailed in 2007/0012287, for introduction in September 2007.
19.0  NRS MAJOR CHANGE SUBMISSION 2007/0012289
5424 MASTER OF ADVANCED PRACTICE (UNSPECIFIED)
5425 MASTER OF ADVANCED PRACTICE WITH HONOURS (UNSPECIFIED)

19.1  The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Major Change Submission proposing changes to the Master of Advanced Practice (Unspecialised), (5424) and Master of Advanced Practice with Honours (Unspecialised), (5425), as detailed in 2007/0012289, for introduction in semester 2, 2007.

19.2  It is proposed that the Master of Advanced Practice (Unspecialised Strand) and the Master of Advanced Practice with Honours (Unspecialised Strand) be restructured to allow greater flexibility for students and to more closely align the structure of the strand with other strands in the Master of Advanced Practice program suite.

Resolution:

19.3  The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Major Change Submission proposing changes to the Master of Advanced Practice (Unspecified), (5424) and Master of Advanced Practice with Honours (Unspecified), (5425), as detailed in 2007/0012289, for introduction in semester 2, 2007.

20.0  MED MAJOR CHANGE SUBMISSION (INCL NEW PROGRAM) 2007/0000275
5239 MASTER OF LEGAL MEDICINE
3218 GRADUATE CERTIFICATE IN LEGAL MEDICINE (NEW PROGRAM)

20.1  The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Major Change Submission proposing changes to the Master of Legal Medicine and to establish the Graduate Certificate in Legal Medicine (3218), as detailed in 2007/0000275, for introduction in semester 2, 2007.

20.2  At the 1/2007 (March) meeting of the Programs Committee a Special Purpose Submission was considered, which proposed changes to the Master of Legal Medicine. The Programs Committee made the following comments regarding that submission:

- Grave concerns were expressed over the proposal, and the fact that the departure of one staff member could have such a significant impact on the offering of a program. The Committee recognised that the University has an obligation to these students.
- The School of Medicine is therefore asked to reconsider the proposal, and to provide a program structure that enables the currently enrolled students to complete the 80CP award. In order to achieve this end it is recommended that the School examines the courses offered by other Universities, as listed in the submission, in order to determine course equivalents to those offered in the program, thus enabling specified credit to be awarded.
- If the School still deems it necessary to establish a Graduate Certificate as an exit point, such a proposal will need to be put forward, with a proposed program structure.
- It will also be necessary to seek approval from the Academic Committee to vary the credit policy; Programs Committee supports such a proposal.
- The Committee also requests that the School of Medicine provides a time-line for review of this program.

20.3  As a result the Master of Legal Medicine (MLM) has been reviewed and the following changes to the program are planned:

- Amend the admissions criteria to require a minimum GPA of 5 (or equivalent) in a health or health-related undergraduate bachelor degree or Australian Government approved equivalent bachelor degree.
- Establish a Graduate Certificate in Legal Medicine as an optional qualification to the MLM. The Graduate Certificate in Legal Medicine will be offered as a stand
alone qualification that articulates with the Master of Legal Medicine, and is an exit point from the Master of Legal Medicine.

- Replace Introduction to Law (7001MED) with Introduction to Law & Legal Reasoning (7300LAW);
- Specify Introduction to Law & Legal Reasoning (7300LAW) and Bioethics (7002MED) as pre-requisites for all subsequent courses.
- Offer Health Care Litigation (7005MED) in odd years only from 2009.
- Offer courses in Semesters 1 and 2, rather than in Semesters 2 and 3, as per the current program structure.
- Change the name of 7003MED Law & Health Practice I to 7003MED Clinical Forensic Medicine; and 7004MED Law & Health Practice II (which builds on Introduction to Law) to 7004MED Advanced Medical Law. These new names more accurately reflect the course content and will enable students to make more informed course selection and identification.

20.4 The new program, Graduate Certificate in Legal Medicine is designed to
- complement and enhance the knowledge of professionals who work in the clinical or administrative areas of health care;
- prepare graduates for further postgraduate study at a Masters or Doctoral level.

20.5 To be eligible for the award of the Master of Legal Medicine (MLegM), students must successfully complete the requirements as set out below:
For students who commenced prior to 2008
- gain 80CP for the prescribed courses
For students who commenced from 2008
- gain 80CP for the prescribed courses;
- successfully complete 7300LAW Introduction to Law & Legal Reasoning and 7002MED Bioethics before undertaking the remaining six courses.

20.6 To be eligible for the award of the Graduate Certificate in Legal Medicine (GCertLegM), students must successfully complete the requirements as set out below:
For students who commenced prior to 2008
- gain 40CP for the prescribed courses;
For students who commenced from 2008
- gain 40CP for the prescribed courses;
- successfully complete 7300LAW Introduction to Law & Legal Reasoning and 7002MED Bioethics before undertaking the two remaining courses.

Resolution:

20.7 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Major Change Submission proposing changes to the Master of Legal Medicine for implementation in semester 1 2008, and to establish the Graduate Certificate in Legal Medicine (3218), for introduction in semester 2, 2007, as detailed in 2007/0000275.

21.0 QCA MAJOR CHANGE SUBMISSION (INCL NEW PROGRAM) 2007/0002081
3089 GRAD CERTIFICATE IN DIGITAL DESIGN
5285 MASTER OF DIGITAL DESIGN
5498 MASTER OF DIGITAL DESIGN WITH HONOURS (NEW PROGRAM)

21.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Major Change Submission (incorporating a New Program) proposing changes to the Graduate Certificate in Digital Design (3089) and Master of Digital Design (5285), and to establish the Master of Digital Design with Honours (5498), as detailed in 2007/0002081, for introduction in semester 1 2008.

21.2 The Master of Digital Design has been redesigned to meet the Griffith Academic Plan and the QCA Faculty review objectives. In order to meet industry trends, and to give students a more flexible program, the following changes are proposed:
- introduce an honours component (Master of Digital Design with Honours), comprising a further 40CP of research as an Honours Dissertation; students will need to obtain a GPA 5.0 or above to be eligible to move into the Honours component of the program. The dissertation will be graded and have a classification;
- provide two specialisations in Digital Design: Web Screen Design or Motion Graphics, which will be award majors;
- introduce some new courses.
- students will still have the opportunity of exiting with the Graduate Certificate in Digital Design after completing 40CP of courses within either one of the two strands.
- the courses, 7011QCA Image Project and 7502QCA Investigative Procedures in Design, can only be taken in the 2nd Semester of the Master of Digital Design.

21.3 To be eligible for the award of Master of Digital Design with Honours (MDigitalDes), a student must acquire 120CP as prescribed below:
- gain 80CP for the Master of Digital Design (as specified above); and
- gain 40CP for the dissertation;
- gain no more than 10CP of courses with a grade of Pass Conceded (PC);
- no credit will be given for prior undergraduate study.

Resolution:

21.4 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Major Change Submission (incorporating a New Program) proposing changes to the Graduate Certificate in Digital Design (3089) and Master of Digital Design (5285), and to establish the Master of Digital Design with Honours (MDigitalDes 5498), as detailed in 2007/0002081, from semester 1 2008.

22.0 SEET MAJOR CHANGE SUBMISSION (INCL. NEW PROGRAM) 2007/0000270 
3222 GRADUATE CERTIFICATE IN WATER AND WASTEWATER MANAGEMENT

22.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Major Change Submission proposing to establish an onshore offering of the existing offshore program Graduate Certificate in Water and Wastewater Management (3222), as detailed in 2007/0000270, for introduction in semester 1 2008.

22.2 The Graduate Certificate in Water and Wastewater Management is currently an offshore program offered in Singapore. This proposed change is to also offer this 40CP program to domestic students on- and off-campus. The demand from domestic students primarily comes from a preference for specialist programs, over generic programs such as the Graduate Certificate in Environmental Engineering. This program is also well positioned to cater for the increased demand for water and wastewater professionals over recent years.

22.3 The proposed change only relates to the additional modes of offering to domestic students and does not involve any changes in program structure or course content. There are no new courses to be introduced, nor is there any change to program requirements.

Resolution:

22.4 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Major Change Submission proposing to establish an onshore offering of the existing offshore program Graduate Certificate in Water and Wastewater Management (3222), as detailed in 2007/0000270, for introduction in semester 1 2008.
23.0 CCJ MAJOR CHANGE SUBMISSION 2007/0000264

1112 BACHELOR OF ARTS IN CRIMINOLOGY AND CRIMINAL JUSTICE
1115 BACHELOR OF PSYCHOLOGICAL SCIENCE/BACHELOR OF ARTS IN CRIMINOLOGY AND CRIMINAL JUSTICE

23.1 The Academic Committee, on the recommendation of the 3/2007 Programs Committee, (10 May 2007), considered a Major Change Submission proposing changes to the Bachelor of Arts in Criminology and Criminal Justice (1112) and the Bachelor of Psychological Science/Bachelor of Arts in Criminology and Criminal Justice (1115), as detailed in 2007/0000264, for implementation in semester 1, 2008.

23.2 For the Bachelor of Arts in Criminology and Criminal Justice it is proposed to:
- change the degree title to Bachelor of Criminology and Criminal Justice;
- abolish the cross-disciplinary major;
- abolish ‘named’ CCJ majors;
- introduce 20CP core research methods at 2nd and 3rd year;
- introduce a new program structure that accommodates the above changes.

23.3 Minor changes to the joint degree, Bachelor of Psychological Science/Bachelor of Arts in Criminology and Criminal Justice, are necessitated by changes to the BA(CCJ), as follows:
- change the degree title to Bachelor of Psychological Science/Bachelor of Criminology and Criminal Justice;
- abolish ‘named’ CCJ major, replacing this with choice of CCJ electives.

23.4 It is proposed to remove ‘Arts’ from the program title as it is potentially misleading – CCJ is more accurately described as a Social Science than Arts program. Irrespective of this, removing the generic award name (be it Arts or Social Science) provides a more focussed description of what the degree entails. Student representatives on the CCJ School Committee have asked for this change for some time. At a recent open forum with CCJ students to discuss proposed program changes, only 2 of the 46 students surveyed preferred the current name.

Resolution:

23.5 The Academic Committee, on the recommendation of the 3/2007 Programs Committee, (10 May 2007), resolved to approve the Major Change Submission proposing changes to the Bachelor of Arts in Criminology and Criminal Justice (1112) and the Bachelor of Psychological Science/Bachelor of Arts in Criminology and Criminal Justice (1115), as detailed in 2007/0000264, for implementation in semester 1, 2008.

24.0 DOH MAJOR CHANGE SUBMISSION 2007/0012265

1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE
4136 GRADUATE DIPLOMA OF DENTISTRY

24.1 The Academic Committee, on the recommendation of the 2/2007 Programs Committee, (5 April 2007), considered a Major Change Submission proposing changes to the Bachelor of Oral Health in Dental Science (1259) and Graduate Diploma of Dentistry (4136), as detailed in 2007/0012265, for introduction in semester 2 2007.

24.2 The School of Dental and Oral Health is proposing a number of changes to the Bachelor of Oral Health in Dental Science and the Graduate Diploma of Dentistry program suite, The School undertook an internal curriculum review of its programs in late 2006. Considerable overlap was identified between and within courses. The Report on the findings of the review is included at the back of the submission. A spreadsheet is also attached (2007/0012266), which provides a clear overview of program changes for both the undergraduate and postgraduate programs.
24.3 The following changes are proposed:
- Changes to the Bachelor of Oral Health in Dental Science:
  Combining courses to reduce overlap between and within courses; withdrawing courses; increasing the credit point value of clinical and community research courses; and changing the sequencing of courses
- Changes to the Graduate Diploma of Dentistry:
  Withdrawing courses; adjusting credit point values of clinical courses; adding courses; and changing the status of a course.

Resolution:

24.4 The Academic Committee, on the recommendation of the 2/2007 Programs Committee, (5 April 2007), resolved to approve the Major Change Submission proposing changes to the Bachelor of Oral Health in Dental Science (1259) and Graduate Diploma of Dentistry (4136), as detailed in 2007/0012265, for introduction in semester 2 2007.

25.0 EDU SPECIAL PURPOSE SUBMISSION 2007/0002783
1051 BACHELOR OF EDUCATION – SECONDARY

25.1 The Academic Committee, on the recommendation of the 3/2007 Programs Committee, (10 May 2007), considered a Special Purpose Submission proposing to change the admission requirements for the Bachelor of Education – Secondary (1051), as detailed in 2007/0002783, for introduction in semester 1 2008.

25.2 It is proposed to withdraw the audition requirement for the drama stream of the Bachelor of Education – Secondary for the following reasons:
- Since 2006, the Bachelor of Education - Secondary Drama is no longer a separate program from the Bachelor of Education - Secondary. It is advertised separately for marketing and QTAC purposes only. Students can come into drama through other teaching areas without auditioning, by nominating another teaching area as their first area in their QTAC application and drama as their second area.
- QUT, one of the Faculty’s main competitors, no longer auditions their Bachelor of Education drama applicants, nor does any other comparable institution. Normally our OP for our Bachelor of Education, Drama cohort is higher than QUT. This year it was much lower.
- Over 50% of students who listed Griffith as their first or second preference in their QTAC applications did not take up the offer of an audition. This is much higher than in previous years.

Resolution:

25.3 The Academic Committee, on the recommendation of the 3/2007 Programs Committee, (10 May 2007), resolved to approve the Special Purpose Submission proposing to change the admission requirements for the Bachelor of Education – Secondary (1051), as detailed in 2007/0002783, for introduction in semester 1 2008.

26.0 EDU SPECIAL PURPOSE SUBMISSION 2007/0002790
3166 GRADUATE CERTIFICATE IN EARLY CHILDHOOD

26.1 The Academic Committee, on the recommendation of the 3/2007 Programs Committee, (10 May 2007), considered a Special Purpose Submission proposing changes to reinstate the Graduate Certificate in Early Childhood (3166) as a stand alone program, as detailed in 2007/0002790, for introduction in semester 1 2008.

26.2 The Graduate Certificate in Early Childhood was withdrawn as a stand alone program from semester 1 this year, and nested into the Master of Education program as an exit point only. In retrospect this program should have retained its status as a stand alone program along with the Graduate Certificate in Special Education and the Graduate...

26.3 The program has only been offered for 2 years and is increasing enrolments and building a strong reputation. In 2007 there are currently only seven students undertaking the Early Childhood specialisation in the Master of Education program. Reinstating the Graduate Certificate in Early Childhood as a stand alone program presents the opportunity for the Logan campus and EPS (Logan) to build its profile with Early Childhood.

Resolution:

26.4 The Academic Committee, on the recommendation of the 3/2007 Programs Committee, (10 May 2007), resolved to approve the Special Purpose Submission proposing changes to reinstate the Graduate Certificate in Early Childhood (3166) as a stand alone program, as detailed in 2007/0002790, for introduction in semester 1 2008.

27.0 ART SPECIAL PURPOSE SUBMISSION 2007/0002794
3144 GRADUATE CERTIFICATE IN ARTS AND MEDIA
5396 MASTER OF ARTS AND MEDIA

27.1 The Academic Committee, on the recommendation of the 3/2007 Programs Committee, (10 May 2007), considered a Special Purpose Submission proposing changes to the admission requirements for the Graduate Certificate in Arts and Media (3144) and the Master of Arts and Media (5396), as detailed in 2007/0002794, for introduction in semester 2 2007.

27.2 A submission proposing to remove the requirement for students to submit a portfolio for admission to the Bachelor of Fine Art was approved at the 2/2007 meeting the Programs Committee. It is recommended that postgraduate applicants should also be relieved of this requirement.

Resolution:

27.3 The Academic Committee, on the recommendation of the 3/2007 Programs Committee, (10 May 2007), resolved to approve the Special Purpose Submission proposing changes to the admission requirements for the Graduate Certificate in Arts and Media (3144) and the Master of Arts and Media (5396), as detailed in 2007/0002794, for introduction in semester 2 2007.

28.0 CCJ SPECIAL PURPOSE SUBMISSION 2007/0002796
5189 MASTER OF ARTS IN CRIMINOLOGY AND CRIMINAL JUSTICE
5191 MASTER OF ARTS WITH HONOURS IN CRIMINOLOGY AND CRIMINAL JUSTICE

28.1 The Academic Committee, on the recommendation of the 3/2007 Programs Committee, (10 May 2007), considered a Special Purpose Submission proposing to change the titles of the Master of Arts in Criminology and Criminal Justice (5189) and the Master of Arts with Honours in Criminology and Criminal Justice (5191) to the Master of Criminology and Criminal Justice and the Master of Criminology and Criminal Justice with Honours respectively, as detailed in 2007/0002796, for introduction in semester 1 2008.

28.2 Consultation with students and external stakeholders suggests that the program name change from Master of Arts/Master of Arts with Honours in Criminology and Criminal Justice to Master of Criminology and Criminal Justice/ with Honours better reflects the program content and student and employer expectations. While criminology is an interdisciplinary social science, it was felt among students and stakeholders that the term “Arts” suggested postgraduate training in the broader liberal arts rather than focusing more squarely on the social scientific study of crime and justice.
Resolution:

28.3 The Academic Committee, on the recommendation of the 3/2007 Programs Committee, (10 May 2007), resolved to approve the Special Purpose Submission proposing to change the titles of the Master of Arts in Criminology and Criminal Justice (5189) and the Master of Arts with Honours in Criminology and Criminal Justice (5191) to the Master of Criminology and Criminal Justice and the Master of Criminology and Criminal Justice with Honours respectively, as detailed in 2007/0002796, for introduction in semester 1 2008.

29.0 GBS SPECIAL PURPOSE SUBMISSION 2007/0002050
3190 GRADUATE CERTIFICATE IN EMPLOYMENT RELATIONS
5454 MASTER OF EMPLOYMENT RELATIONS
3188, 3189 GRADUATE CERTIFICATE IN HUMAN RESOURCE MANAGEMENT
5261, 5331 MASTER OF HUMAN RESOURCE MANAGEMENT
3057 GRADUATE CERTIFICATE IN INFORMATION SYSTEMS
5188 MASTER OF INFORMATION SYSTEMS
5385 MASTER OF INFORMATION SYSTEMS (ADVANCED)
3068, 3069 GRADUATE CERTIFICATE IN MARKETING
5226, 5228 MASTER OF MARKETING

29.1 The Academic Committee, on the recommendation of the 3/2007 Programs Committee, (10 May 2007), considered a Special Purpose Submission proposing changes to the Graduate Certificate in Employment Relations (3190), Master of Employment Relations (5454), Graduate Certificate in Human Resource Management (3188, 3189), Master of Human Resource Management (5261, 5331), Graduate Certificate in Information Systems (3057), Master of Information Systems (5188), Master of Information Systems (Advanced) (5385), Graduate Certificate in Marketing (3068, 3069) and Master of Marketing (5226, 5228), as detailed in 2007/0002050, for introduction in semester 2 2007.

29.2 The changes are necessary in order to better define the admission requirements for students who hold a non-related bachelors degree. Currently, students who hold a non-related bachelor’s degree (or 2 years equivalent full-time professional work experience in a related field at a management or supervisory level) must complete the Graduate Certificate of Business in order to gain entry into the Masters programs listed above. However, some candidates hold both a non-related bachelor’s degree and the requisite 2 years work experience. It is proposed that these students should be given direct entry into the Masters degrees listed above as there is little value in requiring them to complete the Graduate Certificate in Business first.

Resolution:

29.3 The Academic Committee, on the recommendation of the 3/2007 Programs Committee, (10 May 2007), resolved to approve the Special Purpose Submission proposing changes to the Graduate Certificate in Employment Relations (3190), Master of Employment Relations (5454), Graduate Certificate in Human Resource Management (3188, 3189), Master of Human Resource Management (5261, 5331), Graduate Certificate in Information Systems (3057), Master of Information Systems (5188), Master of Information Systems (Advanced) (5385), Graduate Certificate in Marketing (3068, 3069) and Master of Marketing (5226, 5228), as detailed in 2007/0002050, for introduction in semester 2 2007.
30.0 **NRS SPECIAL PURPOSE SUBMISSION 2007/0000269**

30.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Special Purpose Submission proposing changes to the Bachelor of Nursing – Post Registration (Nissoken) (1167), as detailed in 2007/0000269, for implementation in semester 1 2008.

30.2 The School of Nursing and Midwifery currently offers the Bachelor of Nursing (Post Registration) Offshore program through the Nissoken Group in Japan. Over the last twelve to eighteen months the potential market pool in Japan has changed with the introduction of nurse-specialist qualifications and this has been reflected in the student intake numbers which have been greatly reduced.

30.3 As part of the degree requirements to be eligible for the award of the Bachelor of Nursing (BN) a student must attend a one-week Schooling Week held at Griffith University's Gold Coast campus, consisting of workshops, lectures and presentations culminating in a Graduation ceremony.

30.4 It is proposed that the degree requirements be amended to remove the requirement for students to attend the one-week Schooling Week, effective Semester 1, 2008.

30.5 To be eligible for the award of the **Bachelor of Nursing** (BN), a student must acquire 80CP as prescribed below:
- gain 40CP of advanced standing for the completion of a three year Japanese College Nursing Diploma; and
- gain 40CP for core courses with passing grades in each of the prescribed courses.

**Resolution:**

30.6 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Nursing – Post Registration (Nissoken) (1167), as detailed in 2007/0000269, for implementation in semester 1 2008.

31.0 **NRS SPECIAL PURPOSE SUBMISSION 2007/0012288**

31.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Special Purpose Submission proposing changes to the Master of Midwifery (5230) and Master of Midwifery with Honours (5244), as detailed in 2007/0012288, for implementation in semester 2 2007.

31.2 Since 2003, the School has been negotiating with hospitals that provide clinical placements to our student midwives to encourage them to move toward a paid placement model. The hospitals have steadily increased the number of positions offered to Griffith University midwifery students as well as the number of paid positions available. This year (2007), for the first time, the hospitals have moved to an “all paid” model of clinical placements for student midwives while continuing to increase the number of positions available to Griffith University students. Student feedback about this change is very positive. In light of this alteration to clinical placements, we are no longer able to offer unpaid student midwife clinical placements and need to change the Program Catalogue entry and admission criteria accordingly. Applicants to these programs will now be advised that they will be offered conditional entry pending confirmation of obtaining a paid student midwife position at one of our partner hospitals. Applicants for paid student midwife positions are based on merit.

31.3 It is proposed that these programs change to accommodate constraints of industry in relation to clinical placement. It is proposed that enrolled students will now have until the end of December to complete the clinical component of their program. Currently
enrolled students will be advantaged by having more time to complete clinical requirements yet not be prevented from completing earlier.

Resolution:

31.4 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Special Purpose Submission proposing changes to the Master of Midwifery (5230) and Master of Midwifery with Honours (5244), as detailed in 2007/0012288, for implementation in semester 2 2007.

32.0 NRS SPECIAL PURPOSE SUBMISSION 2007/0012290
5424 MASTER OF ADVANCED PRACTICE (MENTAL HEALTH NURSING)
5425 MASTER OF ADVANCED PRACTICE WITH HONOURS (MENTAL HEALTH NURSING)

32.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Special Purpose Submission proposing changes to the Master of Advanced Practice (Mental Health Nursing) (5424) and Master of Advanced Practice with Honours (Mental Health Nursing) (5425), as detailed in 2007/0012290, for implementation in semester 2 2007.

32.2 It is proposed that the home campus for the Master of Advanced Practice (Mental Health Nursing) and the Master Of Advanced Practice with Honours (Mental Health Nursing) be relocated from the Nathan campus to the Gold Coast campus

32.3 In 2007, commencing enrolments in the MAP (Mental Health Nursing) at Nathan campus were decreased in comparison to previous years. The resignation in 2006 of two senior Nathan academic staff members with Mental Health expertise has resulted, in Semester 1 2007, in a Gold Coast staff member assuming the responsibility of this program while it is being offered from Nathan campus. The School wishes to improve the delivery of this program and increase the numbers of mental health students undertaking the MAP (Mental Health) by relocating the program to the Gold Coast campus where suitably qualified staff are available. It is anticipated that a larger potential student base is available at Gold Coast Hospital. As the program is delivered in both on- and off-campus modes, it will remain available to students in the greater Brisbane area.

Resolution:

32.4 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Special Purpose Submission proposing changes to the Master of Advanced Practice (Mental Health Nursing) (5424) and Master of Advanced Practice with Honours (Mental Health Nursing) (5425), as detailed in 2007/0012290, for implementation in semester 2 2007.

33.0 PES SPECIAL PURPOSE SUBMISSION 2007/0012286
5270 MASTER OF ECHOCARDIOGRAPHY
5272 MASTER OF ECHOCARDIOGRAPHY WITH HONOURS

33.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Special Purpose Submission proposing changes to the Master of Echocardiography (5270) and Master of Echocardiography with Honours (5272), as detailed in 2007/0012286, for implementation in semester 1 2008.

33.2 At the 5/2005 meeting of the Programs Committee approval was granted to suspend intake into these programs for 2006 and 2007. The School of Physiotherapy and Exercise Science proposes that the suspension of intake continue in 2008. The programs have not had an intake of students since it inception due to resource and financial limitations. The Health Group will review its program profile later this year and as part of this process, will consider the future of these programs. The School will
present a formal review proposal as part of the Health Group’s operational planning process.

Resolution:

33.3 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Special Purpose Submission proposing changes to the Master of Echocardiography (5270) and Master of Echocardiography with Honours (5272), as detailed in 2007/0012286, for implementation in semester 1 2008.

34.0 PES SPECIAL PURPOSE SUBMISSION 2007/0012284
5269 MASTER OF MUSCULOSKELETAL AND SPORTS PHYSIOTHERAPY
5271 MASTER OF MUSCULOSKELETAL AND SPORTS PHYSIOTHERAPY WITH HONOURS

34.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Special Purpose Submission proposing changes to the Master of Musculoskeletal and Sports Physiotherapy (5269) and Master of Musculoskeletal and Sports Physiotherapy with Honours (5271), as detailed in 2007/0012284, for implementation in semester 1 2008.

34.2 This program has been offered biennially since 1998. In 2006 Programs Committee 5/2006 approved major change submission (2006/0003538) to change the program title and structure of the program. The history of biennial offerings was noted in the submission however this information was not subsequently noted on the program catalogue. Due to staff and resource availability it is proposed that these programs continue to be offered biennially in odd years, and be subject to sufficient enrolments, with the next intake scheduled in Semester 1, 2009. The 2007 intake totalled 15 enrolments (14 part time students and 1 full time student). The School advises that past experience has demonstrated an annual intake is not viable, however biennial offerings attract sufficient numbers to warrant offering the program. The program is currently only available to domestic students.

34.3 The following minor changes to the Admission requirements are proposed:
Applicants for the Master of Musculoskeletal and Sports Physiotherapy program must:
- be a physiotherapist registrable in Australia and registered as a physiotherapist in Australia on admission or eligible for provisional registration under supervision in Australia; and
- possess a Bachelor of Physiotherapy or Bachelor of Applied Science (Physiotherapy) or equivalent from an Australian university or equivalent overseas institution; and
- have completed at least two years recent clinical experience with at least one year of relevant practice in musculoskeletal and/or sports physiotherapy; and
- be currently involved in the musculoskeletal and sports physiotherapy area.

Resolution:

34.4 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Special Purpose Submission proposing changes to the Master of Musculoskeletal and Sports Physiotherapy (5269) and Master of Musculoskeletal and Sports Physiotherapy with Honours (5271), as detailed in 2007/0012284, for implementation in semester 1 2008.
35.0 GLS SPECIAL PURPOSE SUBMISSION 2007/0002057
3130 GRADUATE CERTIFICATE IN LAWS
5199 MASTER OF ARTS IN LAWS
5198 MASTER OF LAWS
6015 DOCTOR OF JURIDICAL SCIENCE

35.1 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), considered a Special Purpose Submission proposing to suspend admission for 2008 into the Graduate Certificate in Laws (3130), Master of Arts in Laws (5199), Master of Laws (5198) and Doctor of Juridical Science (6015), as detailed in 2007/0002057, for implementation in semester 1 2008.

35.2 Recommendation 5 of the review of the Law School conducted in August 2006, states: “That the School develop and implement a postgraduate coursework strategy that is capable of generating a surplus that might be applied to address teaching workload.”

35.3 As a result of this recommendation, the School conducted a Strategic Retreat on 19 March 2007 to consider a number of recommendations raised by the Review Committee. Specifically, one session addressed the recommendation with respect to postgraduate coursework programs. The Law School recognised the need to suspend the programs referred to above until appropriate market research can be conducted to determine what programs might form the basis of an appropriate strategy for the delivery of postgraduate coursework programs in the future.

35.4 It is proposed that these programs be temporarily withdrawn in 2008 with a view to the GLS making a final evaluation with respect to their continuation by early 2008.

Resolution:

35.5 The Academic Committee, on the recommendation of the 4/2007 Programs Committee, (7 June 2007), resolved to approve the Special Purpose Submission proposing to suspend admission for 2008 into the Graduate Certificate in Laws (3130), Master of Arts in Laws (5199), Master of Laws (5198) and Doctor of Juridical Science (6015), as detailed in 2007/0002057, for implementation in semester 1 2008.

36.0 REVISED CONSTITUTION FOR EDUCATIONAL EXCELLENCE COMMITTEE

36.1 At the 8/2006 meeting of the Excellence Expo Committee, members discussed the theme for Excellence Expo 2007 as well as strategies for attracting more applicants. It was noted that there were fewer entries in 2006 than in previous years – possibly due to a shorter lead-time. The theme for 2007 was determined to be “Health for Life”.

36.2 The same application guidelines as those used in 2006 were applied – that is:

- Online registration
- Digital projects
- An A2 poster to complement each student presentation

36.4 At the 9/2006 meeting of the Excellence Expo meeting members discussed the new brief which included:

- Excellence Expo open only to students in years 8-12
- Marketing advice would be sought from ER
- A sponsorship proposal was to be forwarded to Professor Michael Powell requesting assistance to seek a business sponsored Award
- The Secretary would design a flyer
- The Secretary would liaise with INS to create a more user friendly registration site for the Excellence Expo
36.5 At the 2/2007 meeting of the Excellence Expo Committee (3 April, 2007) members endorsed a change of name of the Expo from Excellence Expo to the Health 4 Life Challenge, but determined that reference to the Excellence Expo would remain. Confirmation for the change would be sought from the Pro Vice Chancellor (Community Partnerships).

36.6 Members approved the following activities to execute the Expo for 2007:

- Preparation of presentation tips
- Preparation and distribution of poster with cover letter to schools
- Inclusion of an item on the Health 4 Life Challenge in a letter sent from the Deputy Vice Chancellor (Academic) to schools

36.7 The Excellence Expo Committee recommended changes to the constitution of the Educational Excellence Committee to reflect the change in name of the Expo competition to the Health 4 life Challenge and to amend the membership to include a Secretary appointed by the Academic Registrar, an Academic Staff member from Human Services, and an Academic Staff member from Public Health. These recommendations have now been endorsed by the Educational Excellence Committee and the Learning and Teaching Committee (4/2007)

Resolution

36.8 The Academic Committee, on the recommendation of the 4/2007 Learning and Teaching Committee (9 July 2007) resolved to approve the changes as outlined in the revised Constitution of the Educational Excellence Committee (2007/0002268) as follows:

- to change the name of the Excellence Expo to the Health 4 life Challenge
- to amend the membership to include
  - a Secretary appointed by the Academic Registrar,
  - an Academic Staff member from Human Services, and
  - an Academic Staff member from Public Health.

37.0 ASSESSMENT POLICY

37.1 The Academic Committee, on the recommendation of the Academic Registrar, considered revisions to the Assessment Policy as described in document 2007/0000062.

37.2 Changes had been tracked in sections 4.0, 5.2, 6.1.4 and 9.0 of the policy before the Committee. In summary, the changes take into account:

- the addition of two new unfinalised grading bases (SS - School-based supplementary assessment) and UNF - unfinalised)
- the addition of the Withdrawn grade to the Results Grading Scheme
- that student results are no longer published in the newspaper; and
- that the position of Associate Director, Student Administration is now Director, Student Administration.

Resolution

37.3 The Academic Committee, on the recommendation of the Academic Registrar, resolved to approve the revised Assessment Policy as described in document 2007/0000062.
38.0 ADMISSION POLICY FOR COURSEWORK POSTGRADUATE PROGRAMS

38.1 The Admission Policy for Coursework Postgraduate Programs is the guiding policy for admission decisions for coursework postgraduate award programs.

38.2 The revised Admission Policy for Coursework Postgraduate Programs has been amended (2007/0000063) to advise students who are dissatisfied with the outcome of an admission decision of their right to lodge an appeal under the Policy on Student Grievances and Appeals.

Resolution

38.3 The Academic Committee resolved to approve the revised Admission Policy for Coursework Postgraduate Programs as described in 2007/0000063.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

39.0 POLICY ON STUDENT GRIEVANCES AND APPEALS

39.1 The Policy on Student Grievances and Appeals provides the mechanism for resolving problems when a student considers that a decision of the University or one of its staff or a situation experienced by the student is not in accordance with the expectations set down in the Student Charter or the University's rules and policies.

39.2 The Academic Committee considered a minor revision to section 3.0 of the policy prompted by changes in the legislative framework regarding voluntary student unionism. However, subsequent to the meeting the Chair received further advice concerning the proposed amendment and resolved that this matter be reconsidered by Academic Committee at its next meeting.

Resolution

39.3 The Academic Committee, on the recommendation of the Academic Registrar, resolved to reconsider revisions to the Policy on Student Grievances and Appeals at its September meeting.

40.0 ACADEMIC PLAN 3: LEARNING FOR SUCCESS

40.1 Following the release by the Vice Chancellor, of the strategic document Griffith 2015: Beyond Top 10, which builds on the University’s Strategic Plan 2006-2010, the Deputy Vice Chancellor (Academic) has developed a draft Academic Plan 3: Learning for Success, A Plan for Student Learning and Success at Griffith, 2008 -10 for comment by the University. The Plan comprises the following documents:

1. Learning for Success Implementation Plan 2007-08
2. Succeeding @ Griffith: Components of a Student-centred Success Culture
3. Succeeding @ Griffith Priority Projects

40.2 The Chair introduced this item, advising that Academic Plan 3 emphasises the distinctive Griffith ethos and highlights the changing higher education context. It also acknowledges changes in the student cohort, the importance of global perspectives and flexible pathways, and the need to sharpen Griffith’s multi-campus presence.
Members were invited to contribute to the development of the document and were informed of the mechanisms by which consultation was occurring.

40.3 The Committee was informed that there were four main reasons for revising the University’s Academic Plan:

40.3.1 significant progress has already made against current Academic Plan targets;
40.3.2 some important initiatives arising since the introduction of Academic Plan 2 are not reflected in the previous document;
40.3.3 the Griffith2015 discussion paper heralded some important features to be captured in the Academic Plan (e.g. student engagement);
40.3.4 more generally it is important that its content is an up-to-date picture of current University context and aims, particularly in view of the forthcoming AUQA audit.

40.4 The Plan seeks to align more closely to Griffith’s strategic plan; to reflect the international nature of the student body, and take a renewed look at the use of new technologies in learning.

40.5 In reviewing the draft document, Academic Committee members discussed proposed student targets and the challenge of expanding the student profile via a range of pathways in addition to Commonwealth supported places. There was strong support for elaborating Griffith’s approach to internationalisation within Academic Plan 3; for example, embracing multicultural aspects of staff, students and their international connections.

40.6 The Committee also discussed retention matters related to student orientation and engagement, commenting on the value of Group-level investment in both domestic and international students. In particular, members recognised the first year and pre-enrolment transition points as critical times, around which work is currently being invested. Members also noted that a taskforce to address matters pertinent to large class teaching would be convened shortly.

Resolution

40.7 The Deputy Vice Chancellor (Academic) encouraged members and their colleagues to respond to the draft Academic Plan 3: Learning for Success, a Plan for Student Learning and Success at Griffith, 2008 -10 via dvca@griffith.edu.au.

41.0 PRESENTATION - NEW ESOS ACT FOR INTERNATIONAL STUDENTS – IMPLICATIONS FOR GRIFFITH

41.1 The Pro Vice Chancellor (International) and Ms Meenu Issar, Acting Senior Manager – International Administration briefed Academic Committee members on key changes to the Education Services for Overseas Students (ESOS) Act and associated Regulations and their implications for Griffith, as implemented on 1 July 2007.

41.2 Committee members had before them a memorandum describing the key changes, their implications, and Griffith’s implementation strategy.

41.3 As a result of changes to the Act, members noted the following implications:

- Up to 25 per cent of a program may now comprise online courses;
- Study visas cannot be extended for students who fail without evidence that the University has provided assistance and/or intervention;
- Reduction in the amount of time a student is required to remain with a provider – a crucial element in student retention;
- Requirement for institutions to more clearly articulate student rights and obligations in its policies. Griffith International has commenced work in this area, e.g. in the development of a critical incident management plan and intervention strategy for at-risk students. Student grievance and appeals processes may also require review.
41.4 Members noted that Griffith International staff would be conducting information sessions over the next 6 months across the University and that consultation with relevant elements about policy developments would also occur.

42.0 PRESENTATION - INTERNATIONAL ISSUES

42.1 The Pro Vice Chancellor (International) briefed Academic Committee members on issues of importance to the University in the International arena. In particular, Griffith’s approach in responding issues surrounding English language proficiency and student retention.

42.2 Members were informed that the University has started to address key issues of English language proficiency and retention by looking into areas including:
- student entry pathways to Griffith;
- timing and approach to English language testing; and
- the international employment context.

The PVC (International) introduced presentations from the Griffith English Language Institute (GELI) and Queensland Institute for Business Technology (QIBT) on specific action being undertaken to address identified issues.

42.3 The Committee welcomed Ms Heather Tinsley, Executive Director and Principal, QIBT to the meeting. Ms Tinsley spoke to a presentation outlining the QIBT context, international student representation at Griffith University, and academic outcomes of QIBT international graduates at Griffith. Ms Tinsley described various strategies being employed to strengthen preparation for University study and English language including the Language Development Program and Academic and Professional Skills Development initiative.

42.4 The Committee also welcomed to the meeting Ms Alyson McGrath, Deputy Director, GELI. Ms McGrath’s presentation included an overview of the role of GELI and a description of GELI support strategies including the Director Entry Program, the Higher Education Language Program (HELP) and planned graduate employment preparation programs.

42.5 Members expressed their appreciation to Ms Tinsley and Ms McGrath for their informative presentations.

42.6 Much discussion ensued about the issues of English language testing and the extent and timing of such testing and re-testing. The Committee - in particular, members from the Griffith Business School with its high proportion of international enrolments - expressed interest in looking at ways of extending the work done via QIBT and GELI and exploring ways to proactively diagnose and support students in developing appropriate English language skills and discipline-specific literacies in collaboration with GELI.

42.7 Greater opportunities for social interaction were viewed as another means of supporting language development. Additionally, it was noted that the School of Language and Linguistics offers courses dealing with many aspects of English to assist students become more employable.

42.8 The Committee also discussed the findings of recent focus groups on the issue of retention. Members were pleased to learn that the University is seeking feedback from past international students in an effort to gain further insight to assist in this area. It was suggested that gathering data about new students’ expectations might also prove valuable for student retention.

42.9 Members highlighted a clear need for education to be available to support staff to improve their international student support mechanisms. Forthcoming GIHE
workshops on *Internationalising your Curriculum and Classroom Practice* and *Good Practice in Cross-Cultural Supervision* were noted as a part of a suite of resources available to assist academics in this area.

42.10 The Chair informed members of initial feedback received from the external review of Griffith International and foreshadowed the development of an overarching internationalisation strategy for both teaching and research.

43.0 **AUSTRALASIAN SURVEY OF STUDENT ENGAGEMENT**

43.1 The Australasian Survey of Student Engagement (AUSSE) is a new survey being developed by Australian Council for Educational Research (ACER) to assist Universities monitor and enhance the quality of education by providing data which is both able to be generalised and sensitive to institutional diversity. An information sheet providing an overview of the survey tool was provided with the agenda.

43.2 The Director, Griffith Institute for Higher Education (GIHE) spoke to this item, advising that Griffith is part of the pilot study with ACER. It was noted that the survey is anticipated to yield valuable data about student engagement at both the first- and third-year levels with potential for a variety of uses.

44.0 **CHAIRPERSON'S REPORT**

The Chair provided an oral report at the meeting addressing the following matters:

44.1 **Carrick Institute Award and Scholarship Schemes**

The Chair advised the Committee that the outcome of the 10 Carrick Citations for Student Contributions submitted by the University had been released to successful recipients with a formal announcement from the Minister to be given in the first week in August.

The Chair paid tribute to those staff from GIHE, the Secretariat, Educational Excellence Committee and internal selection panel members involved in bringing these applications forward. It was noted that another seven applications had been prepared for the Carrick Teaching Excellence Awards and Programs that Enhance Learning with the results expected in November.

Members were pleased to learn that the University had been successful in receiving 3 Carrick Associate Fellowships: Dr Heather Alexander, Dr Amanda Henderson, Associate Professor Stephen Billett.

One member queried planned support mechanisms for Carrick citation and grant applicants for 2008 and beyond. The Chair responded that he would ask the Educational Excellence Committee Chair to brief Academic Committee members about the University’s strategy in relation to Carrick schemes at a future meeting.

44.2 **Griffith eLearning Fellowships**

Four 2007 Griffith E-Learning (GEL) Fellowships recipients were announced last week and awarded to Professor Paul Bates, Dr Neil Harris, Dr Debbie Heck, and Mr Jason Zagami.

44.3 **University of Western Sydney Benchmarking Forum**

Members were informed of the recent Benchmarking forum held at Griffith between key University of Western Sydney and Griffith staff. Both institutions are highly distributed multi-campus universities with a number of common characteristics. It was recognised
that benchmarking could be mutually beneficial in addressing the unique challenges faced by such institutions. A follow up event at UWS may be planned for late 2008.

44.4 Australian Universities Quality Agency (AUQA) Update

The chair advised members that AUQA audit themes had been finalised and that self-reviews of identified activities had commenced. Members noted that a trial audit would be held in November.

44.5 Annual Activities processes

The Chair reminded members of the following annual activities currently under way:

- course evaluation;
- data warehouse rollout of data on evaluations;
- annual program monitoring; and
- program planning for 2009.

44.6 Senior Leadership Conference

The Chair briefed the Committee on the recent Griffith Senior Leadership Conference, an annual forum used to determine key strategic priorities for the University. Members noted that six key priorities had been agreed upon.

45.0 DEPUTY CHAIRPERSON’S REPORT

45.1 Development of a National Diploma Supplement

Members recalled that Griffith is a member of a consortium of 14 institutions taking part in a DEST-commissioned project. The aim of this project is to develop a statement supplementing an academic transcript with a summary statement of the other activities undertaken by the student, as well as a fuller description of the standing of the qualification.

The Deputy Chair briefed members on recent consultations between consortium members and tabled some proposed diploma supplement examples for comment.

The Deputy Chair welcomed further comments from members on the available examples. The Committee noted that a national workshop is to be held in August to review the whole of sector response to the proposed samples.

45.2 Open Universities Australia (OUA)

The Deputy Chair reported on the strong undergraduate and postgraduate enrolment in Griffith OUA courses across a range of disciplines during study period 2.

In discussing Griffith’s present OUA activities, the non-inclusion of OUA teaching responsibilities within the overall teaching load was raised as an issue for further consideration. The Pro Vice Chancellor (Arts, Education and Law) agreed to provide the Deputy Chair with specific details in this regard to enable further investigation. In response to a query from the Committee, the Deputy Chair also agreed to provide Groups with regular data on OUA enrolments to assist with Group academic planning.

45.3 Queensland Institute for Business Technology (QIBT)

The Deputy Chair encouraged members to advise colleagues that she is the QIBT contact for academic staff.

45.4 Programs Committee

The Deputy Chair indicated that a review of Programs Committee was underway as recommended in the previous AUQA audit report.
45.5 Internationalisation Committee

The Deputy Chair spoke of the significant items on which the Internationalisation Committee would focus its attention during the remainder of 2007, including strategy and policy work.

The Director, GIHE reminded members to encourage colleagues who are course and program convenors to attend the GIHE workshop on *Internationalising your Curriculum and Classroom Practice*.

45.6 Australian Universities Quality Forum

Committee members were briefed about a number of key presentations given at the recent Australian Universities Quality Forum. The Deputy Chair advised that papers are available from the AUQA website (www.auqa.edu.au).

46.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

46.1 The Academic Committee noted the minutes of the following committees:

- 46.1.1 Learning and Teaching Committee [2/2007];
- 46.1.2 Programs Committee [3/2007]; and

47.0 OTHER BUSINESS

Nil.

48.0 2007 COMMITTEE MEETING DATES

48.1 The Academic Committee noted the remaining 2007 meetings scheduled as follows.

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
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<tbody>
<tr>
<td>20 September</td>
<td>Room 7.16 Level 7 Webb Centre (S02)</td>
</tr>
<tr>
<td>18 October</td>
<td>Activities Centre, Link Building (G07)</td>
</tr>
<tr>
<td>15 November</td>
<td>5.01/5.01A Social Sciences Building (M10)</td>
</tr>
<tr>
<td>13 December*</td>
<td>Room 2.02, Council Chambers, Bray Centre (N54)</td>
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</tbody>
</table>

* meeting will proceed only if urgent business requires

Confirmed: .................................................................

(Chair) ....................................................................

Date: .................................................................