A meeting of the Academic Committee of the Griffith University Council will be held at 1:30pm on Thursday 17 July 2008 with a video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 2.12, Business 1 Building (G01), Gold Coast campus.

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

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<td>Dr Alex Forrest (Sci, Env, Eng and Tech)</td>
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Heads of Schools or Departments

Professor Nerida Smith (Health)  Until 31 December 2008
Dr Michael Blumenstein (Sci, Env, Eng and Tech)  Until 31 December 2008
Dr Louis Sanzogni (Business)  Until 31 December 2008
vacant  Until 31 December 2008
Assoc Professor Jayne Clapton (Health)  Until 31 December 2009
Professor Frank Clarke (Sci, Env, Eng and Tech)  Until 31 December 2009
Associate Professor Stephen Stockwell (Arts, Education and Law)  Until 31 December 2009
Dr Robyn Hollander (Business)  Until 31 December 2009

Postgraduate Students

Mr Sankalp Khanna  Until 31 December 2008
vacant  Until 31 December 2008

Undergraduate Students

Ms Renae Carrigg  Until 31 December 2008
Ms Rachel Chung  Until 31 December 2008
Mr Nigel Hutton  Until 31 December 2008
Ms Julie Kennedy  Until 31 December 2008
vacant  Until 31 December 2008

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Academic Services Officer – Griffith Health
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Program Information Officer
Council and Executive Support Officer
Director, Finance and Business Services
Senior Legal Officer
President, Griffith University Postgraduate Student Association (GUPSA)
President, Gold Coast Student Guild
Director, Information Services
Director, Office of Facilities Management
Director, Office for Research
Director, External Relations
Director, Student Administration
Director, Quality, Planning and Statistics
Manager, Planning and Statistics
Manager, Research Higher Degrees
Manager, Admissions
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GRIFFITH UNIVERSITY

ACADEMIC COMMITTEE

A meeting of the Academic Committee of the Griffith University Council will be held at 1:30pm on Thursday 17 July 2008 with a video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 2.12, Business 1 Building (G01), Gold Coast campus.

Sharon Clifford
Secretary

AGENDA

1.0 APOLOGIES

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the Academic Committee's 3/2008 meeting have been circulated.

To be taken as read and confirmed

3.0 MEMBERSHIP

3.1 The following changes have occurred to the membership of the Academic Committee.
   - Professor Mick Levy's membership has ceased as he is no longer a Head of School.
   - Professor Lewis Adams' membership has ceased as he is no longer the Dean (Academic) for Griffith Health.
   - Associate Professor Alf Lizzio joins the membership in his role as the Dean (Learning and Teaching) for Griffith Health.
   - Professor Nick Buys remains a member in his new role as Dean (Academic) for Griffith Health.

3.2 Members will wish to acknowledge the contributions of Professors Levy and Adams to the work of this Committee, and to welcome Associate Professor Lizzio to his first meeting.

For noting

4.0 VICE CHANCELLOR'S FORUM AND QUESTION TIME

4.1 The Vice Chancellor will attend to speak to reports, update members on issues of importance and take questions, with or without notice.

For discussion

SECTION I: STRATEGIC ISSUES

5.0 PROGRESS REPORT ON ACADEMIC PLAN 3

5.1 Attached is the document "Academic Plan 3: Learning for Success Implementation Plan 2008-10, Progress Report for Whole University, May 2008" (2008/0016283). This Report informs the University community of the work being done across the whole institution. It supports the sharing of ideas and good practice between different elements of the University and enables identification of what is working well, how to support wider use of effective strategies, and support areas in which the University needs to improve.

5.2 The Chair will speak to this item.
Recommendation

5.3 Academic Committee is asked to endorse “Academic Plan 3: Learning for Success Implementation Plan 2008-10, Progress Report for Whole University, May 2008” (2008/0016283) for forwarding to the University Council.

For discussion

ORDERING OF THE AGENDA

At this point in the Agenda the Chair will advise members about any matter on the Agenda not included in Section II, that members have requested prior to the meeting be so included.

SECTION II: MATTERS FOR DECISION

6.0 DISABILITY ACTION PLAN 2007 - 2011

6.1 The University’s Disability Action Plan is a public document that is lodged with the Human Rights and Equal Opportunity Commission. The attached Griffith University Disability Action Plan 2007-2011 (2008/0016284) supersedes the University’s first Disability Action Plan (approved by the May 2000 Council meeting) which was current between 2000 and 2004 and for the interim period when the revised Plan was being developed. This revised Plan covers the period from late 2007 through to 2011. In order to formulate the revised Plan an extensive review of the implementation of and outcomes from the University’s first Disability Action Plan was undertaken. This was followed, during 2007, with a series of consultations covering the format and the content of the draft Plan. The Plan was considered by the Equity Committee at its meeting on 13 November 2007. As there were still some final consultations to be finalised, the Equity Committee endorsed forwarding the Disability Action Plan 2007 - 2011 to Council when complete.

6.2 The Griffith University Disability Action Plan 2007 - 2011 outlines areas in which strategies should be developed and implemented to improve access to and participation in education and employment for people with disabilities. The development of the framework for the new Plan has also taken into account two significant initiatives that relate to students. The first of these is the recently ratified Disability Standards for Education 2005. The Standards are subordinate legislation to the Disability Discrimination Act 1992.

6.3 The Standards specify how education and training are to be made accessible to students with disabilities. The areas covered by the Standards include:
- enrolment;
- participation;
- curriculum development, accreditation and delivery;
- student support services; and
- elimination of harassment and victimisation.

6.4 For each of these areas, the Standards describe the rights and entitlements of students with disabilities, the legal obligations or responsibilities of educational authorities and providers and the measures that would be considered to be evidence of compliance with the legal obligation.

6.5 The second consideration was to map the areas covered by the Standards against those outlined in the concept of Student Lifecycle Management, which has been adopted by the University as a way to direct the University’s engagement with students towards a common goal. The value of using this concept in relation to the Plan is that it accounts for the scope of activities in which every strategic and operational unit of the University engages. This will allow for the reporting on progress on the implementation of the Plan to be included in annual reporting undertaken by all faculties and elements rather than
creating an additional reporting requirement, parallel yet separate to mainstream reporting activities.

6.6 Ms Judy Hartley, Manager Student Equity Services will attend to speak to this item.

Recommendation

6.7 Academic Committee is asked to endorse the attached "Disability Action Plan 2007-2011", as detailed in 2008/0016284, for forwarding to the University Council for approval.

For approval

7.0 BEST PRACTICE IN FIRST YEAR ORIENTATION AND ENGAGEMENT AND GUIDELINES FOR THE FIRST YEAR ADVISOR ROLE

7.1 At its 4/2008 (May) meeting the Learning and Teaching Committee considered the attached Best Practice in First Year Orientation and Engagement Guidelines for the First Year Advisor Role (2008/0022019), and resolved to forward to the Academic Committee for approval.

7.2 The purpose of this role statement is to initiate a process for identifying and disseminating best practice in First Year Orientation and Engagement (FYO&E) at the School or Program levels for Griffith University. It aims to:
- provide a benchmark for best practice
- clarify the responsibilities of the First Year Advisor (FYA) role,
- establish guidelines for the FYA workload allocation, and
- identify the relationship between best practice and the resourcing of first year activities.

7.3 The document was initiated by the Deputy Vice Chancellor (Academic), written by the Chair of the Educational Excellence Committee with input from staff in the Griffith Institute for Higher Education and the Deans/Deputy Deans Learning and Teaching, and is designed to accompany the FYA Role Statement (2005/0025014) also attached.

7.4 This document is intended for Deans/Deputy Deans Learning and Teaching and First Years Advisors to guide best practice in their Groups/Faculties and for Heads of Schools to use potentially in mid-year Academic reviews with staff in the FYA role, and to guide the FYA workload allocation for the next year.

7.5 Associate Professor Keithia Wilson will attend the meeting to speak to this item.

Recommendation

7.6 On the recommendation of the Learning and Teaching Committee (4/2008, May, the Academic Committee is asked to approve the attached Best Practice in First Year Orientation and Engagement Guidelines for the First Year Advisor Role (2008/0022019).

For approval

8.0 NRS SPECIAL PURPOSE SUBMISSION (2008/0025758)
1161, 1162, 1165 B NURSING

8.1 At its last meeting the Academic Committee discussed issues regarding changes to the admission requirements for the Bachelor of Nursing, as detailed in the attached Special Purpose submission (2008/0025758), proposing to waive the Language of Instruction clause in the Admissions Policy for Undergraduate Programs.
8.2 This submission was considered at the 9/2007 (November) meeting of the Programs Committee, and the issue has also been discussed at the Internationalisation Advisory Committee in 2008. While both Committees raised arguments for and against the proposal the majority of members appeared predisposed to accepting it. Nevertheless, members recognised that removing an entry pathway for international students to the School of Nursing and Midwifery is a significant step for the University to take and the decision should not be made lightly. It was felt appropriate to refer the matter to Academic Committee for wider consideration.

8.3 Members are reminded that Academic Committee, at its last meeting, approved changes to the Admissions Policy for Undergraduate Programs and the Admissions Policy for Coursework Postgraduate programs to enable variations to the English language requirements for specific programs to be approved through the University’s program accreditation processes. The revised Admissions Policy for Undergraduate Programs (2008/0016278) is also attached.

8.4 The Deputy Chair will introduce this item. Associate Professor Elizabeth Patterson, Dean and Head of School, Nursing and Midwifery, will attend the meeting to speak to the proposal and to provide data on the number of applications for admission that have been processed under the ‘language of instruction’ clause.

Recommendation

8.5 The Academic Committee is asked to approve the Special Purpose Submission proposing that all students not having studied in Canada (excluding Quebec), New Zealand, Australia, United States or United Kingdom will be required to meet IELTS requirements, as detailed in 2008/0025758 for implementation in Semester 1, 2009.

For approval

9.0 GRIFFITH UNIVERSITY ADMISSIONS BONUS SCHEME

9.1 The Academic Committee is asked to consider the Admissions Bonus Scheme proposal, as detailed in the attached document (2008/0016285).

9.2 This proposal aims to modify our current admissions scheme for OP eligible year 12 students, International Baccalaureate holders and equivalent interstate year 12 graduating students. Students successfully completing nominated subjects or studies at high school will automatically be granted bonus admission ranks when applying to study at Griffith University.

9.3 The Academic Registrar will speak to this item.

Recommendation

9.4 Academic Committee is asked to approve this admission initiative to be introduced for 2009 admission, and that appropriate marketing and liaison with secondary schools be undertaken as a priority.

For discussion

10.0 CHAIRPERSON’S REPORT

10.1 The Chair will report on matters of interest that have arisen since previous meeting including:

- AUQA Audit update
- Forum for Student Success

For discussion
11.0 DEPUTY CHAIRPERSON’S REPORT

11.1 The Deputy Chair will report on matters of interest that have arisen since previous meeting.

For discussion

SECTION III: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

Nil

SECTION IV: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – PROGRAM SUBMISSIONS

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12.0 EBL WITHDRAWAL OF PROGRAM SUBMISSION (2008/0025755)
5499 MASTER OF ADULT AND VOCATIONAL EDUCATION

12.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May), is asked to note that the Master of Adult and Vocational Education (5499) previously approved at the Programs Committee (1/2008, April) has subsequently been withdrawn.

12.2 The Queensland Teachers College requested the proposed nomenclature ‘Master of Adult and Vocational Education’ be changed to ‘Graduate Diploma’ to be consistent with accepted nomenclature for other one-year graduate programs. Therefore the Graduate Diploma of Adult and Vocational Education (4038) has been reinstated and restructured (refer to item 15.0).

Recommendation:

12.3 The Academic Committee, on the recommendation of the Programs Committee is asked to note that the Master of Adult and Vocational Education (5499) previously approved by the Programs Committee has been withdrawn.

For noting
13.0 PES WITHDRAWAL OF PROGRAM SUBMISSION (08/0004778)
5270 MASTER OF ECHOCARDIOGRAPHY
5272 MASTER OF ECHOCARDIOGRAPHY WITH HONOURS

13.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to consider the attached Program Withdrawal Submission proposing to withdraw the Master of Echocardiography (5270) and the Master of Echocardiography with Honours (5272), as detailed in 08/0004778, for implementation in Semester 2 2008.

13.2 The Master of Echocardiography and Master of Echocardiography with Honours programs were approved for commencement in Semester 1, 2001. However no students have been admitted to the programs and the School therefore requests these programs be withdrawn.

Recommendation:

13.3 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to approve the Program Withdrawal Submission proposing to withdraw the Master of Echocardiography (5270) and the Master of Echocardiography with Honours (5272), as detailed in 08/0004778, for implementation in Semester 2 2008.

For approval

14.0 EBL NEW PROGRAM SUBMISSION (2008/0025760)
3236 GRADUATE CERTIFICATE IN INDUSTRIAL TECHNOLOGY AND DESIGN

14.1 The Academic Committee, on the recommendation of the Programs Committee (2/2008, 1 May) is asked to consider the attached New Program Submission proposing to establish the Graduate Certificate in Industrial Technology and Design (3236), as detailed in 2008/0025760, for introduction in Semester 2 2008.

14.2 The Faculty of Education was approached by DETA to offer this program to one cohort of registered teachers sponsored by DETA.

14.3 To be eligible for the award of Graduate Certificate in Industrial Technology and Design (GCertITechDes), a student must satisfactorily complete 40CP of Industrial Technology and Design Education courses.

14.4 This program will not be offered to international students.

Recommendation:

14.5 The Academic Committee, on the recommendation of the Programs Committee (2/2008, 1 May) is asked to approve the New Program Submission proposing to establish the Graduate Certificate in Industrial Technology and Design (3236, GCertITechDes), as detailed in 2008/0025760, for introduction in Semester 2 2008.

For approval

15.0 EBL NEW PROGRAM SUBMISSION (2008/0017544)
4038 GRADUATE DIPLOMA OF ADULT AND VOCATIONAL EDUCATION

15.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to consider the attached New Program Submission proposing to establish the Graduate Diploma of Adult and Vocational Education (4038), as detailed in 2008/0017544, for introduction in Semester 2 2008.

15.2 This Graduate Diploma of Adult and Vocational Education, previously offered and withdrawn, and has now been reinstated in response to changes in requirements for teacher registrable programs administered by the Queensland College of Teachers.
15.3 To be eligible for the award of *Graduate Diploma of Adult and Vocational Education* (GDipAdVocEd), a student must acquire 80 CP as prescribed below:
- Gain 60CP for Core courses, and
- Gain 20CP of courses in one of the three listed specialisations.
- the grade of *Pass Conceded* will not be awarded for any course in this program
- International students (and students with English as a second language) must provide evidence of English language competence at Level 7 in each area of IELTS (academic); English test results must be no more than two years old.

Recommendation:

15.4 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to approve the New Program Submission proposing to establish the *Graduate Diploma of Adult and Vocational Education* (4038, GDipAdVocEd), as detailed in 2008/0017544, for introduction in Semester 2 2008.

For approval

16.0 GBS NEW PROGRAM SUBMISSION (2008/0025770)
1116 GRADUATE CERTIFICATE IN FRANCHISING

16.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to consider the attached New Program Submission proposing to establish the Graduate Certificate in Franchising (3116), as detailed in 2008/0025770, for introduction in Semester 2 2008.

16.2 The Graduate Certificate program is two semesters of part-time study, designed to equip graduates with an understanding of the ongoing development of existing franchise operations or in the development of new franchising opportunities.

16.3 To be eligible for the award of the *Graduate Certificate in Franchising* (GCertFranchising), a student must acquire 40CP as prescribed below:
- successfully complete 40CP of specified core courses;
- the grade of *Pass Conceded (PC)* will not be awarded for any course.

16.4 The University’s standard minimum English language requirements for entry to postgraduate programs will apply.

Recommendation:

16.5 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to approve the New Program Submission proposing to establish the Graduate Certificate in Franchising (3316, GCertFranchising) as detailed in 2008/0025770, for introduction in Semester 2 2008.

For approval

17.0 PHM FULL PROGRAM PROPOSAL (2008/0004823)
1352 BACHELOR OF CLINICAL PHARMACY

17.1 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to consider the attached Full Program Proposal proposing to establish the Bachelor of Clinical Pharmacy (1352) as detailed in 2008/0004823, for introduction in Semester 1 2009.

17.2 The School of Pharmacy currently has 42 international students of which 12 from Saudi Arabia are in Year 3 of the Bachelor of Pharmaceutical Science and another 4 are in Year 2. The current articulated structure of the pharmacy programs (UG+PG degrees) presents a sponsorship barrier for Saudi Arabian students and it is therefore proposed to establish this undergraduate only program, with a clinical focus.
17.3 Additionally, this will create an opportunity for eligible applicants to receive 80CP Advanced Standing for admission to the Bachelor of Clinical Pharmacy program, and is appropriate for marketing to international Pharmacy technicians who meet the entry criteria, for e.g., Pharmacy Technician Diploma graduates of selected Canadian Pharmacy Colleges.

17.4 The Bachelor of Clinical Pharmacy will only be available to international students who meet the admission requirements, enabling advanced standing. The School of Pharmacy offers 80CP Advanced Standing entry to international students who have:
- completed a Pharmacy Technician Diploma (6 semesters, Intermediate University Degree) or equivalent, containing content equating to the Health Sciences Foundation First Year curriculum. Equivalency of content and eligibility for admission will be determined by the program convenor;
- undertaken a minimum of twelve weeks work experience as a Pharmacy Technician in the community or hospital pharmacy environment;
- achieved a minimum cumulative GPA of 4.0.

17.5 The program has higher standards of English language requirements for entry:
- The minimum English language proficiency requirements for such applicants to be eligible for entry to all Pharmacy programs are as follows:
  - A minimum overall band score of 7.0 at the academic level of the IELTS (International English Language Testing System) with a minimum score of 6.0 in each of the four components or
  - A minimum score of 580 on TOEFL (Test of English as a Foreign Language) or
  - A computerized TOEFL score of 237 or
  - An internet-based (IBT) TOEFL score of 92 (no score less than 22)
  - No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating)
- English test results must be no more than two years old.

17.6 To be eligible for the award of Bachelor of Clinical Pharmacy (BClinPharm), a student must acquire 280CP as prescribed below:
- satisfactorily complete 280CP in accordance with the program structure (the grade of Pass Conceded will not be awarded in this program).
- undertake a 25-minute English communication screening test administered through the School of Pharmacy in the second week of semester one, normally in the first year of study.

Recommendation:

17.7 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to approve the Full Program Proposal proposing to establish the Bachelor of Clinical Pharmacy (1352, BClinPharm), as detailed in 2008/0004823, for introduction in Semester 1 2009.

For approval

18.0 NRS NEW PROGRAM SUBMISSION (2008/0025766)
5517 MASTER OF INFECTION CONTROL AND PREVENTION (OUA)

18.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to consider the attached New Program Submission proposing to establish the Master of Infection Control and Prevention (OUA) (5517), as detailed in 2008/0025766, for introduction in Semester 1 2009.

18.2 The Master of Infection Control and Prevention program prepares graduates with the necessary knowledge, skills and attributes for contemporary infection control practice.

18.3 To be eligible for the award of the Master of Infection Control and Prevention (MInfecCnt), students must acquire 80CP as prescribed below:
18.4 To be eligible to exit the Masters program with a Graduate Certificate in Infection Control & Prevention (GCertInfecCnt), students must gain 40CP for prescribed specialty strand courses.

Recommendation:

18.5 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to approve the New Program Submission proposing to establish the Master of Infection Control and Prevention (OUA) (5517, MinfecCnt), as detailed in 2008/0025766, for implementation in Semester 1 2009.

For approval

19.0 NRS NEW PROGRAM SUBMISSION (2008/0025768)
5516 MASTER OF SEXUAL HEALTH (OUA)

19.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to consider the attached New Program Submission proposing to offer the Master of Sexual Health (OUA) (5516), as detailed in 2008/0025768, for introduction in Semester 1 2009.

19.2 The Master of Sexual Health program will focus on current knowledge and trends in sexual health related issues. The program aims to develop increased awareness of the public health issues associated with sexual health and equip students with skills, knowledge and attitudes that can be applied across a variety of health practice settings.

19.3 To be eligible for the award of the Master of Sexual Health (MSexualH), students must acquire 80CP as prescribed below:
- 40CP of core specialty courses
- 30CP of core courses
- 10CP of free choice elective courses

19.4 To be eligible to exit the Masters program with a Graduate Certificate in Sexual Health (MSexualH) students must gain 40CP for prescribed specialty strand courses.

Recommendation:

19.5 The Academic Committee, on the recommendation of the Programs Committee (3/2008, May) is asked to approve the New Program Submission proposing to establish the Master of Sexual Health (OUA) (5516 MSexualH), as detailed in 2008/0025768, for introduction in Semester 1 2009.

For approval

20.0 NRS NEW PROGRAM SUBMISSION (2008/0025769)
5236 MASTER OF CRITICAL CARE NURSING (OUA)

20.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to consider the attached New Program Submission proposing to establish the Master of Critical Care Nursing (OUA) (5236), as detailed in 2008/0025769, for introduction in Semester 1 2009.

20.2 The Master of Critical Care Nursing allows registered nurses to develop and extend the necessary knowledge and skills to become specialist practitioners in critical care nursing.
20.3 To be eligible for the award of the Master of Critical Care Nursing (MCritCareN), students must acquire 80CP as prescribed below:
- 40CP of core specialty courses
- 30CP of core courses
- 10CP of free choice elective courses

20.4 To be eligible to exit the Masters program with a Graduate Certificate in Critical Care Nursing (GCertCritCareN), a student must gain 40CP for prescribed specialty strand courses.

Recommendation:

20.5 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to approve the New Program Submission proposing to establish the Master of Critical Care Nursing (OUA) (5236, (MCritCareN), as detailed in 2008/0025769, for introduction in Semester 1 2009.

For approval

21.0 HSV NEW PROGRAM / MAJOR CHANGE SUBMISSION (2008/0004810)
5476/5505 MASTER OF SOCIAL WORK (LG, GC)
5518 MASTER OF SOCIAL WORK (OUA) (NEW)

21.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to consider the attached Major Change Submission proposing to establish the Master of Social Work (OUA) (5518) and proposing changes to the Master of Social Work (5476 LG, and 5505 GC), as detailed in 2008/0004810, for introduction in Summer Semester 2008/09.

21.2 This program provides graduates with a postgraduate professional social work qualification that will allow them entry into the profession. It is specifically designed for graduates holding degrees with some social and behavioural science components.

21.3 No changes are proposed to admission requirements or degree requirements. There are minor changes proposed to the program structure and a reduction in the number of listed electives available to students.

21.4 The School of Human Services has the capacity to develop the content for the program and to deliver the program and will be seeking assistance from OUA to convert the course materials into the form required to support the on-line delivery of the program. Support will be required from the Griffith University Flexible Learning Access Services (FLAS) to convert the nine on campus courses to distance mode.

Recommendation:

21.5 The Academic Committee, on the recommendation of the Programs Committee (3/2008, May) is asked to approve the Major Change Submission proposing to establish the Master of Social Work (OUA) (5518) and proposing changes to the Master of Social Work (5476 LG, and 5505 GC), as detailed in 2008/0004810), for implementation in Summer Semester 2008/09.

For approval

22.0 NRS MAJOR CHANGE SUBMISSION (2008/0025762)
1161/1162/1165 BACHELOR OF NURSING

22.1 The Academic Committee, on the recommendation of the Programs Committee (2/2008, 1 May) is asked to consider the attached Major Change Submission proposing to offer an accelerated structure in the Bachelor of Nursing (1161, 1162, 1165), as detailed in 2008/0025762, for implementation in Semester 3 2008.
22.2 The School of Nursing and Midwifery proposes to offer this accelerated structure as an option for students wishing to complete their degree in a shorter timeframe.

22.3 Students undertaking the accelerated structure will enrol in either two elective 10CP courses or one elective 10CP course and one prescribed 10CP core course in Summer Semester at the conclusion of the first year. A further two prescribed 10CP core courses will be undertaken in Summer Semester at the conclusion of the second year. The final 40CP Semester will be undertaken in Year 3, Semester 1.

22.4 Graduate entry students (eligible for 80CP advanced standing) who elect to undertake the accelerated structure will complete the program in 3 x standard 40CP semesters and 2 x 20CP Summer semesters, shortening the duration of time to complete their program by one half year. Indigenous students who wish to undertake the optional structure at Logan and who wish to undertake the accelerated version of the program will be able to complete the program in 8 consecutive semesters. Continuing students who commenced in 2008 may elect to undertake the accelerated structure from Summer semester 2008, reducing the duration by one semester.

Recommendation:

22.5 The Academic Committee, on the recommendation of the Programs Committee (2/2008, 1 May) is asked to approve the Major Change Submission proposing to offer an accelerated structure in the Bachelor of Nursing (1161, 1162, 1165), as detailed in 2008/0025762, for implementation in Semester 3 2008.

For approval

23.0 HSV MAJOR CHANGE SUBMISSION (2008/0025773)

3169 GRADUATE CERTIFICATE IN COMMUNITY AND YOUTH WORK
5169 MASTER OF HUMAN SERVICES

23.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, May) is asked to consider the attached Major Change Submission proposing to incorporate the Graduate Certificate in Community and Youth Work (3169) as an exit and entry point for the Master of Human Services (non-specialised) (5169), as detailed in 2008/0025773, for implementation in Semester 1 2009.

23.2 The Graduate Certificate in Community and Youth Work is currently a stand-alone 40CP program comprising 10CP core courses, 20CP listed elective and 10CP free elective courses. The program is available part-time only and is completed in two semesters. It is proposed to articulate the Graduate Certificate program with the Master of Human Services (non specialised) program, (which is offered in full-time and part-time modes). The Graduate Certificate in Community and Youth Work will continue to be available on a part-time basis only, as both an entry and exit point.

23.3 Additionally, changes to admission requirements to enter the Master of Human Services are proposed. Graduates of the Graduate Certificate who have achieved a minimum GPA of 5.0 and who successfully demonstrate the required attributes suited to a career in Community, Youth or Family Services (through successful interview with the Graduate Certificate Program Convenor) may be eligible to enter the Master of Human Services (non specialised) program and will be eligible to apply for credit.

23.4 Current admission requirements for the Master of Human Services will be amended to include entry for students who have completed the Graduate Certificate, achieved a GPA of at least 5.0 and completed a successful interview with the Graduate Certificate Program Convenor. Admission Requirements for the Graduate Certificate will be amended to include applicants who hold a minimum Certificate IV qualification from the VET/TAFE sector and a minimum of three years full-time professional experience in the Community, Youth, Family or related human services fields and demonstrate the ability to
undergraduate study through an interview with the Program Convenor and provision of curriculum vitae and an employer’s reference. The interview will assess the candidate’s motivation to undertake postgraduate studies and communication skills. The provision of documentary evidence will assist in assessing the candidate’s capacity for postgraduate study.

23.5 Current degree requirements for the Master of Human Services will be amended to include information for students who wish to exit with the Graduate Certificate in Community & Youth Work (3169).

23.6 Degree Requirements for the Graduate Certificate in Community & Youth Work will be amended to change eligibility for the award to the following:
- gain 20CP for core courses 7032HSV (Human Services : Knowledge and Practice) and 7031HSV (Community Work Practice)
- gain 20CP for listed electives

Recommendation:

23.7 The Academic Committee, on the recommendation of the Programs Committee (3/2008, May) is asked to approve the Major Change Submission proposing to incorporate the Graduate Certificate in Community and Youth Work (3169) as an exit and entry point for the Master of Human Services (non-specialised) (5169), as detailed in 2008/0025773, for implementation in Semester 1 2009.

For approval

24.0 NRS MAJOR CHANGE SUBMISSION (2008/0025774)
5230 MASTER OF MIDWIFERY
5244 MASTER OF MIDWIFERY WITH HONOURS

24.1 The Academic Committee, on the recommendation of the Programs Committee (3/3008, 29 May) is asked to consider the attached Major Change Submission proposing changes to the Master of Midwifery (5230) and Master of Midwifery with Honours (5244), as detailed in 2008/0025774, for implementation in Semester 2 2008.

24.2 The change proposes the replacement of the two prescribed core research courses within the structure of the Master of Midwifery program (20CP: 6002HLS Quantitative Research and 7018NRS Qualitative Research) with 20CP listed electives comprising a 10CP research listed elective and a 10CP listed elective.

24.3 To be eligible for the award of the Master of Midwifery (MMid), a student must:
- gain 60CP for core midwifery courses
- gain 210CP for research listed research courses
- gain 10CP for listed elective course
- gain a minimum of 500 clinical practice hours*.

24.4 To be eligible for the award of the Master of Midwifery with Honours (MMid), a student must acquire 120CP as prescribed below:
- gain 60CP for core midwifery courses
- gain 20CP for listed research courses
- gain 40CP for the dissertation.

Recommendation:

24.5 The Academic Committee, on the recommendation of the Programs Committee (3/3008, 29 May) is asked to approve the Major Change Submission proposing changes to the Master of Midwifery (5230) and Master of Midwifery with Honours (5244), as detailed in 2008/0025774, for implementation in Semester 2 2008.

For approval
25.0 ART MAJOR CHANGE SUBMISSION (2008/0017543)
1116 BACHELOR OF ARTS IN LANGUAGES AND APPLIED LINGUISTICS

25.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May), is asked to consider the attached Major Change Submission proposing to withdraw the major in Indonesian Language from the Bachelor of Arts in Languages and Applied Linguistics (1116), as detailed in 2008/0017543, for implementation in Semester 1 2009.

25.2 Analysis of student enrolment numbers in Indonesian courses currently and over preceding semesters has identified the continued offering of the Indonesian Language major is unsustainable. Of the 2008 commencing cohort none have chosen Indonesian Language as a major and a query of the student system shows only two continuing students currently studying Indonesian.

Recommendation:

25.3 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May), is asked to approve the Major Change Submission proposing to withdraw the major in Indonesian Language from the Bachelor of Arts in Languages and Applied Linguistics (1116), as detailed in 2008/0017543, for implementation in Semester 1 2009.

For approval

26.0 BPS/CCJ MAJOR CHANGE SUBMISSION (2008/0017549)
1265 BACHELOR OF FORENSIC SCIENCE/BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE

26.1 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July), is asked to consider the attached Major Change Submission proposing changes to the Bachelor of Forensic Science/Bachelor of Criminology and Criminal Justice (1265), as detailed in 2008/0017549, for implementation in Semester 1 2009.

26.2 Changes to this combined degree are necessitated by changes to the single degree, Bachelor of Criminology and Criminal Justice, as follows:
- Change name to Bachelor of Forensic Science/Bachelor of Criminology and Criminal Justice
- Include compulsory Research courses
- Provide more Criminology and Criminal Justice (CCJ) courses for greater choice and to satisfy the program requirements
- Abolish ‘named’ CCJ majors, replacing these with a choice of CCJ electives.

26.3 At present students choose one of five 60CP majors from CCJ – Policing, Corrections, Crime Research, Crime Prevention, and Criminal Justice. The original aim of the majors was to provide a pathway through the degree and ensure students engage in a consolidated area study. In place of the CCJ major students will be required to take 40 CP of core theory and research methods and choose 40CP of CCJ electives.

26.4 To be eligible for the award of Bachelor of Forensic Science/Bachelor of Criminology and Criminal Justice (BForSc/BA), students must acquire 345CP as prescribed below:
- gain 190CP 210CP for the core courses; and
- gain 460CP for a major additional courses from the School of Criminology and Criminal Justice; and
- gain 95CP for a Forensic Science major; and
- gain no more than 40CP (of the total 345CP) for courses in which the grade of Pass Conceded (PC) has been attained; and
- satisfactorily complete all activities and projects related to the Criminology and Criminal Justice coursework - some courses require practical activity reports for the purpose of assessment (these may include visits to a court, parliament and to various
work sites associated with justice administration such as police stations and correctional institutions).

Recommendation:

26.5 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July), is asked to approve the Major Change Submission proposing changes to the Bachelor of Forensic Science/Bachelor of Criminology and Criminal Justice (1265) as detailed in 2008/0017549, for implementation in Semester 1 2009.

For approval

27.0 GBS MAJOR CHANGE SUBMISSION (2008/0016782)
1271 BACHELOR OF BUSINESS (HOSPITALITY MANAGEMENT)

27.1 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to consider the attached Major Change Submission proposing changes to the Bachelor of Business (Hospitality Management) (1271) as detailed in 2008/0016782, for implementation in Semester 1, 2009.

27.2 It is proposed the name of this program be changed to Bachelor of Business (Tourism and Hospitality Management).

27.3 This submission also seeks to amend the current program structure to align the structure of the program with both the International Tourism and Hotel Management and Event Management award majors currently on offer at Nathan, thus maintaining consistency within the GBS’ strategic plan.

27.4 The submission also seeks to withdraw 2113HSL Tourism Studies, core to the Tourism Studies Minor which was withdrawn in 2007 following a gradual decline in first preferences for Leisure Management and associated minors over a 7 year period, culminating in a steep decline for Leisure Management in the 2007 QTAC rounds.

Recommendation:

27.5 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to approve the Major Change Submission proposing to changes to the Bachelor of Business (Tourism and Hospitality Management) (1271), including the title change, as detailed in 2008/0016782, for implementation in Semester 1, 2009.

For approval

28.0 GBS MAJOR CHANGE SUBMISSION (2008/0016795)
1289 BACHELOR OF BUSINESS (HOTEL, TOURISM, EVENT, REAL ESTATE AND PROPERTY, AND SPORT)

28.1 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to consider the attached Major Change Submission proposing changes to the Bachelor of Business (Hotel, Tourism, Event, Real Estate and Property, and Sport) (1289) offered on Nathan campus, as detailed in 2008/0016795, for implementation in Semester 1, 2009.

28.2 The Griffith Business School (GBS) is proposing to extend the offering of the Real Estate & Property Development major to the Nathan campus. This will be based on the existing major offered at the Gold Coast with minor changes to accommodate course offerings. This cross-disciplinary major comprises a mix of GBS courses and courses offered through the Science, Environment, Engineering and Technology Group.

Recommendation:
28.3 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to approve the Major Change Submission proposing changes to the Bachelor of Business (Hotel, Tourism, Event, Real Estate and Property, and Sport) (1289), as detailed in 2008/0016795, for implementation in Semester 1 2009.

For approval

29.0 BPS MAJOR CHANGE SUBMISSION (2008/0025777)
3207 GRADUATE CERTIFICATE IN CLINICAL SCIENCE
5471 MASTER OF CLINICAL SCIENCE
5472 MASTER OF CLINICAL SCIENCE WITH HONOURS

29.1 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to consider the attached Major Change Submission proposing changes to the Master of Clinical Science with Honours (5472), as detailed in 2008/0025777, for implementation in Semester 1 2009.

29.2 The proposed change is to increase the Honours component from 40CP to 80CP (one year) which will allow the School to:
- imbed coursework that teaches core research skills to all Honours students in this program. Students will be given instruction on scientific writing, critical evaluation of the literature, designing research proposals and statistics. Currently biological sciences “undergraduate” Honours students and MSc with Honours students receive this training but the Master of Clinical Science with Honours students do not;
- expand the length of the research project to 60CP so that it will be taken over two semesters. This will allow sufficient time for students to be technically trained in their research field and to allow time to achieve meaningful outcomes in their research projects;
- achieve consistency and parity in our Honours graduates across BPS programs in terms of project load and supporting coursework load. This will allow students to be compared more equitably for scholarships and by employers.

29.3 Students currently enrolled in a Master of Clinical Science in 2008 will have the option of enrolling in the new Honours format (80CP) or they can enrol in the 40CP Honours research project (as per the current arrangements).

Recommendation:

29.4 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to approve the Major Change Submission proposing changes to the Master of Clinical Science with Honours (5472), as detailed in 2008/0025777, for implementation in Semester 1, 2009.

For approval

30.0 BPS MAJOR CHANGE SUBMISSION (2008/0025778)
5080 MASTER OF SCIENCE IN GENETIC COUNSELLING
5086 MASTER OF SCIENCE IN GENETIC COUNSELLING WITH HONOURS

30.1 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to consider the attached Major Change Submission proposing changes to the Master of Science in Genetic Counselling with Honours (5086), as detailed in 2008/0025778, for implementation in Semester 1 2009.

30.2 The proposed change is to increase the Honours component from 40CP to 80CP (one year full time), which will allow the School to:
- imbed coursework that teaches core research skills to all Honours students in this program. Students will be given instruction on scientific writing, critical evaluation of the literature, designing research proposals and statistics. Currently biological sciences “undergraduate” Honours students and MSc with Honours students receive
this training but the Master of Science with Honours in Genetic Counselling students do not,
- expand the length of the research project to 60CP so that it will be taken over two semesters. This will allow sufficient time for students to be technically trained in their research field and to allow time to achieve meaningful outcomes in their research projects,
- achieve consistency and parity in our Honours graduates across BPS programs in terms of project load and supporting coursework load. This will allow students to be compared more equitably for scholarships and by employers.

30.3 Students currently enrolled in a Master of Science in Genetic Counselling in 2008 will have the option of enrolling in the new Honours format (80CP) or they can enrol in the 40CP Honours research project (as per the current arrangements).

Recommendation:

30.4 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to approve the Major Change Submission proposing changes to the Master of Science in Genetic Counselling with Honours (5086), as detailed in 2008/0025778, for implementation in Semester 1, 2009.

For approval

31.0 BPS MAJOR CHANGE SUBMISSION (2008/0025779)
5085 MASTER OF SCIENCE IN FORENSIC SCIENCE
5098 MASTER OF SCIENCE IN FORENSIC SCIENCE (QPS)
5091 MASTER OF SCIENCE WITH HONOURS IN FORENSIC SCIENCE
5092 MASTER OF SCIENCE WITH HONOURS IN FORENSIC SCIENCE (QPS)

31.1 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to consider the attached Major Change Submission proposing changes to both the standard and QPS streams of the Master of Science in Forensic Science with Honours (5091/5092), as detailed in 2008/0025779, for implementation in Semester 1 2009.

31.2 The proposed change to the program is to increase the Honours component from 40CP to 80CP (one year full time), which will allow the School to:
- imbed coursework that teaches core research skills to all Honours students in this program. Students will be given instruction on scientific writing, critical evaluation of the literature, designing research proposals and statistics. Currently biological sciences “undergraduate” Honours students and MSc with Honours students receive this training but the Master of Science in Forensic Science with Honours students do not,
- expand the length of the research project to 60CP so that it will be taken over two semesters. This will allow sufficient time for students to be technically trained in their research field and to allow time to achieve meaningful outcomes in their research projects,
- achieve consistency and parity in our Honours graduates across BPS programs in terms of project load and supporting coursework load. This will allow students to be compared more equitably for scholarships and by employers.

31.3 Students currently enrolled in a Master of Science in Forensic Science in 2008 will have the option of enrolling in the new Honours format (80CP) or they can enrol in the 40CP Honours research project (as per the current arrangements).

Recommendation:

31.4 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to approve the Major Change Submission proposing changes to both the
standard and QPS streams of the Master of Science in Forensic Science with Honours (5091/5092), as detailed in 2008/0025779, for implementation in Semester 1 2009.

For approval

32.0 HTH SPECIAL PURPOSE SUBMISSION (2008/0025763) 1326 B NURSING (ABU DHABI)

32.1 The Academic Committee, on the recommendation of the Programs Committee (2/2008, 1 May), is asked to consider the attached Special Purpose Submission proposing changes to the admission requirements for the Bachelor of Nursing (1326, Abu Dhabi), as detailed in 2008/0025763, for implementation with the first intake in September 2008.

32.2 The School of Nursing and Midwifery advises that the currently approved admission requirements for entry into this program limit entry to those students who have completed the core program or equivalent. The proposed change is to provide a secondary school to university pathway for students wishing to enroll in this program.

32.3 The submission proposes changes to the admission requirements as follows:

Eligibility for admission will be determined by the Program Convenor. Entry requirements are as follows:

1. Achievement of a High School average; Scientific Stream 85% or more or Literature Stream 90%
   OR
2. Successfully complete all eight CORE courses
   OR
3. Equivalent educational achievement to (1) or (2) (as determined by the program convenor)
   AND
   A minimum score of 550 on TOEFL (Test of English as a Foreign Language) or
   - A computerised TOEFL score of 213 or
   - An internet-based (iBT) TOEFL score of 79 (no score less than 19) or
   - A minimum overall band score of 6.0 on IELTS (International English Language Testing System) with no sub-score of less than 5.5 or
   - No score less than 3 in each skill of the ISLPR (International Second Language Proficiency Rating)
   - English test results must be no more than two years old.

Recommendation:

32.4 The Academic Committee, on the recommendation of the Programs Committee (2/2008, 1 May), is asked to approve the Special Purpose Submission proposing changes to the admission requirements for the Bachelor of Nursing (1326), as detailed in 2008/0025763, for implementation with the first intake in September, 2008.

For approval

33.0 QCM SPECIAL PURPOSE SUBMISSION (2008/0017545) 4111/4112 GRADUATE DIPLOMA OF MUSIC

33.1 The Academic Committee, on the recommendation of the Programs Committee (3/3008, 29 May), is asked to consider the attached Special Purpose Submission proposing a change to the award testamur titles of the Graduate Diploma in Music (4111/4112), as detailed in 2008/0017545, for implementation in Semester 1, 2008.

33.2 Currently students completing these programs are awarded the degree with the testamur title, Graduate Diploma of Music. A number of students complete both degrees and are awarded the Graduate Diploma of Music twice. In order to rectify this anomaly, it is proposed to formally amend the award testamur titles to reflect the relevant area of specialisation, opera or vocal performance.
33.3 The award testamur titles will be as follows:
   GRADUATE DIPLOMA OF MUSIC in Vocal Performance
   GRADUATE DIPLOMA OF MUSIC in Opera Performance

Recommendation:

33.4 The Academic Committee, on the recommendation of the Programs Committee (3/3008, 29 May), is asked to approve the Special Purpose Submission proposing a change to the award testamur titles of the Graduate Diploma in Music (4111/4112), as detailed in 2008/0017545, for implementation in Semester 1, 2008.

For approval

34.0 ART SPECIAL PURPOSE SUBMISSION (2008/0017539)
   3007, 3043 GRADUATE CERTIFICATE IN JOURNALISM AND MASS COMMUNICATION
   4013, 4051 GRADUATE DIPLOMA OF JOURNALISM AND MASS COMMUNICATION
   5075, 5147 MASTER OF ARTS IN JOURNALISM AND MASS COMMUNICATION
   5076, 5152 MASTER OF ARTS WITH HONOURS IN JOURNALISM AND MASS COMMUNICATION

34.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, 29 May) is asked to consider the attached Special Purpose Submission proposing changes to the programs listed above, as detailed in 2008/0017539, for implementation in Semester 2, 2008.

34.2 The submission advises that student feedback on the video conferencing of lectures has been negative and shows up consistently in all student evaluations of the relevant courses. International students in particular find it difficult to follow video-conferenced lectures. Changes were made to the program last year to cut down the amount of video conferencing in first semester. These proposed changes will do away with the need to video conference in second semester altogether.

34.3 Continuing students will be able to continue studying under current arrangements however they will need to personally attend the campus on which courses are taught. If preferred students may study under the new arrangements for semester 2, 2008.

Recommendation:

34.4 The Academic Committee, on the recommendation of the Programs Committee (3/2008, May) is asked to approve the Special Purpose Submission proposing changes to the programs listed above, as detailed in 2008/0017539, for implementation in Semester 2, 2008

For approval

35.0 GBS SPECIAL PURPOSE SUBMISSION (2008/0016791)
   5158/5159 MASTER OF BUSINESS ADMINISTRATION

35.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, May) is asked to consider the attached Special Purpose Submission proposing changes to admission requirements for the Master of Business Administration (5158/5159) as detailed in 2008/0016791, for implementation in Semester 2 2008

35.2 The Griffith Business School (GBS) seeks to change the admission requirements for the MBA program, effective Semester 2, 2008, to ensure that the integrity of the program is maintained and that students have sufficient and relevant work experience to effectively engage with their peers. The GBS proposes to add to the current admission requirements a provision for students to have a minimum of three years work experience post degree including the current requirement for two years management or supervisory level work experience.
35.3 It is proposed that from Semester 2 2008, to be eligible for admission to the Master of Business Administration program, a student must:
- hold a bachelors degree in any discipline from a recognised University (or another tertiary education institution of equivalent standing) and have achieved the equivalent of a minimum Grade Point Average of 4.5 (using a 7.0 point scale) and have a minimum of two years relevant equivalent full-time work experience post degree, including two years equivalent full-time in a management or supervisory level position in a business environment; or
- hold a Graduate Certificate in Business Administration from Griffith University with a minimum GPA of 4.0. and have a minimum of two years equivalent full-time work experience in a management or supervisory level in a business environment.

Recommendation:

35.4 The Academic Committee, on the recommendation of the Programs Committee (3/2008, May) is asked to approve the Special Purpose Submission proposing changes to the admission requirements for the Master of Business Administration (5158/5159) as detailed in 2008/0016791, for implementation in Semester 2, 2008.

For approval

36.0 HSV SPECIAL PURPOSE SUBMISSION (08/0004808)

1098 BACHELOR OF HUMAN SERVICES
1095 BACHELOR OF HUMAN SERVICES – CHILD & FAMILY STUDIES
1244 BACHELOR OF HUMAN SERVICES/BACHELOR OF EDUCATION (PRIMARY)
1263 BACHELOR OF HUMAN SERVICES/BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE
1282 BACHELOR OF SOCIAL WORK

36.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, May) is asked to consider the attached Special Purpose Submission proposing changes to course offerings in first year in the programs listed above, as detailed in 08/0004808, for implementation in Semester 1 2009.

36.2 The School of Human Services is engaged in an extensive review of the Bachelor of Human Services, and has undertaken a range of consultations with staff, students and industry partners. The first set of recommended changes arising from that review pertain to the first year of the program. The proposed changes are as follows:
- delete 1016HSV (Introduction to Change) from Year 1/Semester 2 of programs 1095,1098, and replace with a free choice elective.
- move 1014HSV (Social Science) from Year 1/Semester 1 to Year 1/Semester 2 in programs 1095, 1098,1263,1282, and to Year 2/Semester 2 for program 1244, and rename the course Introduction to Social Theory.
- move 1008HSV (Interpersonal Skills) from Yr1/Semester 2 to Yr1/Semester 1 for programs 1095, 1098, 1263, 1282. For program 1244, move from Year 2/Semester 2 to Yr 1/Semester 1.
- change name of 1006HSV from Human Services 1 to Human Services Structures
- change Name of 1007HSV from Human Services 2 to Human Services Processes
- change Name of 1017HSV from Research Methods to Human Services Research.

Recommendation:

36.3 The Academic Committee, on the recommendation of the Programs Committee (3/2008, May) is asked to approve the Special Purpose Submission proposing changes to course offerings in first year in the programs listed above, as detailed in 08/0004808, for implementation in Semester 1, 2009.

For approval
DOH SPECIAL PURPOSE SUBMISSION (08/0004824)
1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE
1260 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY
1262 BACHELOR OF ORAL HEALTH IN ORAL HEALTH THERAPY

37.1 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to consider the attached Special Purpose Submission proposing changes to degree requirements for the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260) and Bachelor of Oral Health in Oral Health Therapy (1262), as detailed in 2008/0004824, for implementation in Semester 1 2008.

37.2 The School of Dentistry and Oral Health seeks to further amend the wording of the degree requirements of these programs to clarify the intent that students who have not successfully completed all Health Foundation Year courses in first semester of first year may not proceed to a DOH coded course in second semester of first year.

Recommendation:

37.3 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) is asked to approve the attached Special Purpose Submission proposing changes to degree requirements for the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260) and Bachelor of Oral Health in Oral Health Therapy (1262), as detailed in 2008/0004824, for implementation in Semester 1 2008.

SECTION V: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – OTHER MATTERS

38.0 VICE CHANCELLOR’S AND PRESIDENT’S TEACHING BURSARIES

38.1 At its 4/2008 (May) meeting the Learning and Teaching Committee considered the attached revised policy for the Vice Chancellor and President’s Teaching Bursaries (2008/0022013), and resolved to forward to the Academic Committee for approval.

38.2 The Vice Chancellor and President’s Teaching Bursaries provide financial support to academic staff to support their enrolment in the Griffith Institute for Higher Education’s postgraduate programs. The bursaries are a part of the University’s strategy to encourage academic staff to maintain or extend their teaching capability.

38.3 Staff may apply for a bursary (maximum amount of $2,000 per semester), with funds being used to provide teaching relief during the course of study and to be paid to the appropriate school at the end of the semester, subject to satisfactory progress.

38.4 The bursaries are administered by GIHE, while the approval process is the responsibility of Educational Excellence Committee.

38.5 Revisions included the elaboration and clarification of applications and progress reports.

Recommendation

38.6 The Academic Committee is asked to approve the revised policy for the Vice Chancellor and President’s Teaching Bursaries, as contained in 2008/0022013.

For approval
39.0 INTERNATIONAL STUDENT EXCHANGE PROGRAM

39.1 The Academic Committee is asked to consider proposed revisions to the International Student Exchange Program, as detailed in the attached document (2008/0016281).

39.2 Predominantly, changes have been made to section 8.0 Application Procedure for Students.

Recommendation

39.3 Academic Committee is asked to approve the revised International Student Exchange Program, as detailed in 2008/0016281.

For approval

40.0 UNIVERSITY MEDAL

40.1 The Academic Committee is asked to consider proposed revisions to the University Medal Policy, as detailed in the attached document (2008/0016280).

40.2 At its 2/2008 (April) meeting Academic Committee approved changes to the calculation of honours for the Bachelor of Music (1268, embedded honours) and the Bachelor of Music with Honours (2051), to require that students achieve minimum percentages in each of the classifications of honours across both the Major Study and Dissertation components of these programs. Therefore there is no need to make specific reference to GPA requirements for Queensland Conservatorium programs in the University Medal policy.

Recommendation

40.3 The Academic Committee is asked to approve the changes to the University Medal policy, as described in 2008/0016280.

For approval

41.0 CHAIR OF UNIVERSITY APPEALS COMMITTEE

41.1 The Academic Committee is asked to approve the appointment of Associate Professor Bradley Bowden as Chair of the University Appeals Committee for the period 1 July to 31 December 2008. Professor Peter Healy will resume his role as Chair in 2009.

For approval

42.0 EXTERNAL REVIEW 18-MONTH FINAL REPORT – FACULTY OF ENVIRONMENTAL SCIENCES

42.1 The purpose of Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

42.2 The Faculty of Environmental Sciences was reviewed during March 2006. The Report of the Committee Reviewing Griffith University: Faculty of Environmental Sciences, 6-10 March 2006 (2006/0040280), the Faculty of Environmental Sciences: Review Report Implementation Plan (2006/0040281) and the minute extract from Executive Group, 2 August 2006 (2006/0040282) were considered at the 4/2006 meeting of the Academic Committee. These documents are attached for members' information.
42.3 Now attached for the consideration of members is the 18-month progress report, *Faculty of Environmental Sciences Review, 18 Month Final Report (2008/0016282)*. Executive Group endorsed this report on 30 April 2008.

**Recommendation:**

42.4 The Academic Committee is invited to offer feedback on the issues raised in the *Faculty of Environmental Sciences Review Final 18-Month Progress Report (2008/0016282)*. The Academic Committee is asked to recommend the documentation to the University Council.

**For approval**

43.0 **COURSE OUTLINE REPORT**

43.1 At its 4/2008 (May) meeting the Learning and Teaching Committee considered a report on the Course Outline process and problems for semester 1, as contained in 2008/0022003. The report was produced in consultation with various stakeholders including school administrative staff, EIS Assist staff and Academic Service Officers from each group who provided an insight into various experiences throughout the process. It provides an overview of submission rates, identifies the problems and consequences experienced this semester, and makes recommendations to improve the process in future. A tip sheet has been developed and sent to School Administrative Officers for distribution to course convenors.

**For noting**

44.0 **REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES**

44.1 The minutes and/or action sheets of the following Committees are attached for noting:

- 44.1.1 Internationalisation Advisory Committee [2/2008]
- 44.1.2 Learning and Teaching Committee [3/2008, April]
- 44.1.3 Programs Committee [1/2008 April, 2/2008 1 May, 3/2008 29 May]
- 44.1.4 Research and Postgraduate Studies Committee [2/2008 and 3/2008]

**For noting**

45.0 **OTHER BUSINESS**

46.0 **2008 COMMITTEE MEETING DATES**

46.1 The Academic Committee is asked to note the schedule for meetings for the remainder of the year:

- 18 September
- 16 October
- 13 November
- 11 December

46.2 Meetings will be held via video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus

**For noting**