A meeting of the Academic Committee of the Griffith University Council will be held at 1.30pm on Thursday 15 July with a video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus.

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

DISTRIBUTION LIST

<table>
<thead>
<tr>
<th>Name</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHAIRPERSON OF THE COMMITTEE</td>
<td></td>
</tr>
<tr>
<td>Deputy Vice Chancellor (Academic) – Professor Sue Spence</td>
<td>ex officio</td>
</tr>
<tr>
<td>Vice Chancellor and President – Professor Ian O'Connor</td>
<td>ex officio</td>
</tr>
<tr>
<td>Deputy Vice Chancellor (Research) – Professor Ned Pankhurst</td>
<td>ex officio</td>
</tr>
<tr>
<td>Deputy Vice Chancellor and Provost – Professor Marilyn McMeniman AM</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Arts, Education and Law) – Professor Paul Mazerolle</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Business) – Professor Michael Powell</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Health) – Professor Allan Cripps</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Science, Env, Eng and Technology) – Professor Sue Berners-Price</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Administration) – Mr Colin McAndrew</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Information Services) – Ms Linda O’Brien</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (International) – Mr Chris Madden</td>
<td>ex officio</td>
</tr>
<tr>
<td>Academic Registrar – Ms Kathy Grgic</td>
<td>ex officio</td>
</tr>
<tr>
<td>Council</td>
<td></td>
</tr>
<tr>
<td>Vacant</td>
<td>Until 31 December 2009</td>
</tr>
<tr>
<td>Vacant</td>
<td>Until 31 December 2009</td>
</tr>
<tr>
<td>Deans</td>
<td></td>
</tr>
<tr>
<td>Professor Pat Buckridge, Dean, Faculty of Humanities and Social Sciences</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Claire Wyatt-Smith, Dean, Faculty of Education</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Bill McNeill, Dean, Griffith Law School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Marie Wilson, Dean (Academic), Griffith Business School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Graham Cuskelly, Dean (Research), Griffith Business School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dr Robyn Hollander, Dean (Learning and Teaching), Griffith Business School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Debra Henly, Dean (Academic), Griffith Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nick Buys, Dean (Learning and Teaching), Griffith Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Lyn Griffiths, Dean (Research), Griffith Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Clyde Wild, Dean (Academic), Sci, Env, Eng &amp; Tech</td>
<td>ex officio</td>
</tr>
<tr>
<td>Associate Professor Wendy Loughlin, Dean (Learning and Teaching), Sci, Env, Eng &amp; Tech</td>
<td>ex officio</td>
</tr>
<tr>
<td>Associate Professor Michael Blumenstein, Dean (Research), Sci, Env, Eng &amp; Tech</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Parlo Singh, Dean, Griffith Graduate Research School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Hub Schippers, Director, Queensland Conservatorium</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Paul Cleveland, Director, Queensland College of Art</td>
<td>ex officio</td>
</tr>
<tr>
<td>Academic Staff Members</td>
<td></td>
</tr>
<tr>
<td>Associate Professor Patricia Wise (Arts, Education and Law)</td>
<td>Until 31 December 2011</td>
</tr>
<tr>
<td>Dr Maureen Harrington (Business)</td>
<td>Until 31 December 2011</td>
</tr>
<tr>
<td>Vacant (Sci, Env, Eng and Tech)</td>
<td>Until 31 December 2011</td>
</tr>
<tr>
<td>Associate Professor Ray Tedman (Health)</td>
<td>Until 31 December 2011</td>
</tr>
<tr>
<td>Dr Joan Vaccaro (Sci, Env, Eng and Tech)</td>
<td>Until 31 December 2011</td>
</tr>
<tr>
<td>Dr Sarah Baker (Arts, Education and Law)</td>
<td>Until 31 December 2010</td>
</tr>
<tr>
<td>Dr Mark Chappell (Health)</td>
<td>Until 31 December 2010</td>
</tr>
<tr>
<td>Dr Carmel Herington (Business)</td>
<td>Until 31 December 2010</td>
</tr>
<tr>
<td>Dr Helen Blanchard (Sci, Env, Eng and Tech)</td>
<td>Until 31 December 2010</td>
</tr>
<tr>
<td>Dr Patti Cybinski (Business)</td>
<td>Until 31 December 2010</td>
</tr>
</tbody>
</table>
Heads of Schools or Departments
Associate Professor Anna Stewart (Arts, Education and Law) Until 31 December 2011
Professor Kristine Toohey (Business) Until 31 December 2011
Professor Nerida Smith (Health) Until 31 December 2010
Vacant (Business) Until 31 December 2010
Associate Professor Penny Bundy (Arts, Education and Law) Until 31 December 2010
Professor Bofu Yu (Sci, Env, Eng and Tech) Until 31 December 2010
Professor Tony Perkins (Health) Until 31 December 2011
Vacant (Sci, Env, Eng and Tech) Until 31 December 2011

Postgraduate Students
Ms Ulrike Kachel Until 31 December 2010
Mr Mohammad Islam Until 31 December 2010

Undergraduate Students
Ms Kendall Chick Until 31 December 2010
Ms Nadia Currie Until 31 December 2010
Mr Christopher Eigeland Until 31 December 2010
Mr Brendan Johnstone Until 31 December 2010
Ms Rebecca Parry Until 31 December 2010

Information Copies (without attachments unless otherwise stated)
Manager, Research Policy
Head of the Secretariat
Program Accreditation Officer
Academic Services Officer – Arts, Education and Law
Academic Services Officer – Business
Academic Services Officer – Griffith Health
Academic Services Officer – Griffith Science, Environment, Engineering and Technology
Program Information Officer
Council and Executive Support Officer
Director, Finance and Business Services
Senior Legal Officer
President, Griffith University Postgraduate Student Association (GUPSA)
President, Gold Coast Student Guild
Director, Campus Life
Director, Information Services
Director, Office for Research
Director, External Relations
Director, Office of Student Recruitment
Director, Student Administration
Manager, Griffith Graduate Research School
Manager, Admissions
Senior Manager, International Administration
Director, Student Services
Director, Information Services (Learning and Teaching)
Group Resource Manager, Arts, Education and Law
Group Resource Manager, Business
Group Resource Manager, Griffith Science, Environment, Engineering and Technology
Group Resource Manager, Griffith Health
Secretary, Griffith University Branch, NTEU

Other Copies:
Binding copy (attachments)
Corporate Archives and Records Management Services copy (attachments)
Spare copies (attachments)

Committee Team Place (formerly QuickPlace) Web Address

Use the left navigation bar to select the relevant committee site.
Username is your staff number, and password is the same as your Novell login.
Call the Secretary on 57096 for advice or if experiencing difficulties with the site.
AGENDA

1.0 APOLOGIES

Apologies can be recorded by telephoning Sandra Hunter on extension 57375, or by emailing s.hunter@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES

The minutes of 2/2010 Academic Committee meeting have been circulated.

To be taken as read and confirmed

3.0 MEMBERSHIP

Members will wish to welcome the following new members to their first meeting of the Committee:
   a) Dr Robyn Hollander – Dean, Learning and Teaching, Griffith Business School, while Professor Lorelle Frazer is undertaking Academic Studies Program leave.
   b) Professor Bill McNeil – Dean, Griffith Law School.

Members will wish to offer their appreciation to outgoing member Professor Paula Baron for her contribution to the work of Academic Committee.

4.0 VICE CHANCELLOR’S FORUM AND QUESTION TIME

4.1 The Vice Chancellor will attend to update members on issues of importance and take questions, with or without notice.

5.0 BUSINESS ARISING OUT OF THE PREVIOUS MINUTES

5.1 Preparation of student admission statistics in response to discussion at an earlier meeting this year is in progress.

For noting

SECTION I: STRATEGIC ISSUES

NIL

ORDERING OF THE AGENDA

At this point in the Agenda the Chair will advise members about any matter on the Agenda not included in Section II, that members have requested prior to the meeting be so included.
SECTION II: MATTERS FOR DISCUSSION AND DECISION

6.0 ARTS, EDUCATION AND LAW GROUP CHANGES

6.1 Please find attached the document entitled, Arts Education and Law at Griffith – A Proposed Organisational Restructure.

Recommendation

6.2 The Academic Committee is asked to consider the attached paper, Arts Education and Law at Griffith – A Proposed Organisational Restructure, and provide any comments to the University Council.

7.0 CHAIRPERSON’S REPORT

7.1 The Chair will report on matters of interest that have arisen since the previous meeting including the following:
- Review of Academic Committee and its sub-committees
- Evaluations @ Griffith
- English Language Enhancement Strategy
- Higher Education Participation and Partnerships Program (HEPPP)

For noting

8.0 DEPUTY CHAIRPERSON’S REPORT

8.1 The Deputy Chair will report on matters of interest that have arisen since the previous meeting.

For noting

SECTION III: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

9.0 REVISED RESEARCH CENTRES POLICY

9.1 The Research Centres Policy outlines the strategic role of research centres in strengthening the University's research capability, describes the attributes of Griffith research centres, the process for establishing research centres, and the responsibilities of research centre members and directors.

9.2 The policy has been revised principally to bring centre reporting and membership criteria into line with the University KPIs and Staircase reporting. Members have before them the revised Research Centres Policy (2010/0011536) as considered and modified by Research Committee (8 June).

9.3 Key changes to the policy include:
   a) a revised definition of ‘research active’;
   b) revision of centre membership categories. The definition for Full member is largely unchanged, except that, for reporting purposes, a member will be deemed to be a full member if they are ‘research active’ according to the University definition. There is a new definition of Paid Members, who are in receipt of a salary paid by the Research Centre and are not counted elsewhere. These first two categories of members are the only ones who are included in the staff count for the centre.
   c) Associate Members are now able to access Centre funding, so long as they are staff members at Griffith University. Their outputs will be included in centre reporting.
   d) Adjunct member outputs will be included in centre reporting, so long as they are included in the annual Australian Government HERDC return by Griffith University.
e) the rules around joint membership of more than one centre have been tightened. As before, people who wish to be full members of more than one centre must obtain approval from both research centre Directors, and it is expected that there will be very few of these joint memberships. Other types of members are restricted to one centre only.

f) weighting for the funding of centres: Input quantitative indicator ‘RHD load’ has been amended to ‘RHD completions’ to align with University KPIs and Staircase reporting.

g) the qualitative indicator has always been problematic for review panels, who found it very difficult to fairly determine a score based on the subjective measures of a centre’s strategic vision. Therefore this has been changed to a score based on the sum of the weighted scores derived from selected Staircase indicators.

h) the criteria for selection of new centres and evaluation of centres have been amended to align with University KPIs and Staircase. It is proposed that the target for Staircase KPI be the achievement of Level II or better.

i) some items that were located in section 21.3 (KPIs) have been moved to 21.4 (the strategic plan).

9.4 Members may wish to note that Research Committee has approved a revised template for the Research Centre fourth-year review reports, and the Research Centre Annual Reports.

Recommendation

9.5 The Academic Committee is asked to:

a) ratify the Chair’s executive decision to approve the revised Research Centre Policy (2010/0011536) on the recommendation of the Research Committee (3/2010, 8 June); and

b) note Research Committee’s approval of the revised template for the Research Centre 4th year review reports, and the Research Centre Annual Reports.

For ratification

SECTION IV: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – PROGRAM SUBMISSIONS

<table>
<thead>
<tr>
<th>TABLE OF CONTENTS: PROGRAM SUBMISSIONS FOR RESOLUTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>New Programs</strong></td>
</tr>
<tr>
<td>Item 10.0 NRS – Master of Nursing (Nurse Practitioner) (5553) – 2010/0011282</td>
</tr>
<tr>
<td><strong>Program Changes</strong></td>
</tr>
<tr>
<td>Item 11.0 HSV Major Change Submission (2010/0011283)</td>
</tr>
<tr>
<td>1372 Bachelor of Social Work (GC) / 1282 Bachelor of Social Work (LG)</td>
</tr>
<tr>
<td>Item 12.0 ENV Major Change Submission (2010/0010029)</td>
</tr>
<tr>
<td>1356 Bachelor of Environmental Design</td>
</tr>
<tr>
<td>Item 13.0 DOH Major Change Submission (2010/0011013)</td>
</tr>
<tr>
<td>1259 Bachelor of Oral Health in Dental Science</td>
</tr>
<tr>
<td>Item 14.0 PBH Special Purpose Submission (2010/0011011)</td>
</tr>
<tr>
<td>4094 Graduate Diploma of Public Health</td>
</tr>
<tr>
<td>5263 Master of Public Health</td>
</tr>
<tr>
<td>Item 15.0 QCA Special Purpose Submission (2010/0007527)</td>
</tr>
<tr>
<td>1181 Bachelor of Fine Art</td>
</tr>
</tbody>
</table>
TABLE OF CONTENTS: PROGRAM SUBMISSIONS FOR RESOLUTION

Item 16.0  GBS SPECIAL PURPOSE SUBMISSION (2010/0010529)
- 1035/1286/1285 Bachelor of Commerce
- 1336 Bachelor of Commerce (Professional)
- 1337 Bachelor of Commerce (Accelerated)
- 1307/1308 GBS Double Degree Program
- 1229/1294 Bachelor of Arts/Bachelor of Commerce
- 1106/1301 Bachelor of International Business/Bachelor of Commerce
- 1128/1300 Bachelor of Laws/Bachelor of Commerce

Item 17.0  GBS Special Purpose Submission (2010/0010531)
- 5158/5159 Master of Business Administration
- 5162/5163 Master of Business Administration (Advanced)
- 5457/5458 International Master of Business Administration
- 5348 International Master of Business Administration (Advanced)

Item 18.0  BPS Special Purpose Submission (2010/0010015)
- 5512 Master of Science with Honours (Biotechnology and Molecular Biology/Molecular Microbiology)

Item 19.0  HUM Special Purpose Submission (2010/0007534)
- 1023 Bachelor of Arts (OUA)
- 1024 Bachelor of Liberal Arts (OUA)
- 1245 Bachelor of Communication (OUA)

Item 20.0  QCA Special Purpose Submission (2010/0007510 and 2010/0007515)
- 1343 Bachelor of Design (Hong Kong)

Item 21.0  QCA Special Purpose Submission (2010/0007530)
- 1187 Bachelor of Contemporary Australian Indigenous Art

Program Withdrawal (for noting)

Item 22.0  5385 Master of Information Systems (Advanced)

10.0  NRS FULL PROGRAM PROPOSAL (2010/0011282)
5553 MASTER OF NURSING (NURSE PRACTITIONER)

10.1  Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to consider the attached proposal to establish the Master of Nursing (Nurse Practitioner) (5553), as detailed in 2010/0011282, for introduction in Semester 1, 2011.

10.2  The School of Nursing and Midwifery proposes to establish an 80CP Master of Nursing (Nurse Practitioner) program that aims to prepare appropriately qualified and experienced registered nurses to develop the knowledge and skills to achieve nurse practitioner competency in their chosen field of specialty practice. It is intended that an on-campus offering commence in 2011 and an off-campus offering be available from 2012.

10.3  To be eligible for the award of Master of Nursing (Nurse Practitioner) (MN), a student must acquire 80CP as prescribed below:
- gain 80CP for the prescribed nurse practitioner courses
- no courses in which a Pass Conceded grade has been attained may be counted toward the degree requirements.
10.4 The program will not be available to International students.

Recommendation

10.5 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to approve:
- the proposal to establish the Master of Nursing (Nurse Practitioner) (MN, 5553), as detailed in 2010/0011282, for introduction in Semester 1, 2011.
- A program accreditation period of five years to 2016 and a five-year program review to be completed and forwarded to Programs Committee before the end of 2016.

For decision

11.0 HSV MAJOR CHANGE SUBMISSION (2010/0011283)
1372 BACHELOR OF SOCIAL WORK (GOLD COAST) / 1282 BACHELOR OF SOCIAL WORK (LOGAN)

11.1 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to consider the attached submission proposing to establish a Gold Coast offering of the Bachelor of Social Work (1372) and proposing changes to the existing Bachelor of Social Work (1282, Logan), as detailed in 2010/0011283, for implementation in Semester 1, 2011.

11.2 The School of Human Services and Social Work proposes to extend the existing offering of the Bachelor of Social Work, currently offered at the Logan campus (1282) to the Gold Coast campus. Program structure and degree requirements are equivalent and meet cross-campus consistency requirements. However, it is proposed that the Gold Coast program will not offer the Advanced Standing strand, and this will be available only at the Logan campus.

Recommendation

11.3 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to approve the establishment of the Bachelor of Social Work (BSocWk, 1372, Gold Coast campus) and changes to the existing Bachelor of Social Work (1282, Logan campus), as detailed in 2010/0011283, for implementation in Semester 1, 2011.

For decision

12.0 ENV MAJOR CHANGE SUBMISSION (2010/0010029)
1356 BACHELOR OF ENVIRONMENTAL DESIGN

12.1 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to consider the attached submission proposing changes to the Bachelor of Environmental Design (1356), as detailed in 2010/0010029, for implementation in Semester 1, 2011.

12.2 The Griffith School of Environment proposes changes to the Architectural Studies award major within the Bachelor of Environmental Design to achieve a program of study acceptable for professional accreditation by strengthening the required core architectural knowledge.

Recommendation

12.3 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to approve proposed changes to the Bachelor of Environmental Design (1356), as detailed in 2010/0010029, for implementation in Semester 1, 2011.

For decision
13.0 **DOH MAJOR CHANGE SUBMISSION (2010/0011013)**

**1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE**

13.1 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to consider the attached submission proposing changes to the Bachelor of Oral Health in Dental Science (1259), as detailed in 2010/0011013, for implementation in Semester 1, 2011.

13.2 The School of Dentistry and Oral Health proposes to withdraw the Medical Practitioner strand in the Bachelor of Oral Health in Dental Science that allowed students with a medical degree to directly enter third year and then undertake a six-week lab intensive before working with patients. It was found that this period of time was insufficient to ensure competency and the safe treatment of patients.

**Recommendation**

13.3 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to approve proposed changes to the Bachelor of Oral Health in Dental Science (1259), as detailed in 2010/0011013, for implementation in Semester 1, 2011.

**For decision**

14.0 **PBH SPECIAL PURPOSE SUBMISSION (2010/0011011)**

**4094 GRADUATE DIPLOMA OF PUBLIC HEALTH**

**5263 MASTER OF PUBLIC HEALTH**

14.1 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to consider the attached submission proposing changes to the Graduate Diploma of Public Health (4094) and the Master of Public Health (5263), as detailed in 2010/0011011, for implementation in Semester 2, 2010.

14.2 The School of Public Health proposes to add a mid-year (July) intake for the Graduate Diploma of Public Health and the Master of Public Health. These programs will now offer entry in both Semesters 1 and 2.

**Recommendation**

14.3 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to approve proposed changes to the Graduate Diploma of Public Health (4094) and the Master of Public Health (5263), as detailed in 2010/0011011, for implementation in Semester 2, 2010.

**For decision**

15.0 **QCA SPECIAL PURPOSE SUBMISSION (2010/0007527)**

**1181 BACHELOR OF FINE ART**

15.1 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to consider the attached submission proposing changes to the Bachelor of Fine Art (1181) as detailed in 2010/0007527, for implementation in Semester 1, 2011.

15.2 The Queensland College of Art proposes to introduce a quota (of 50 students) for entry to the Fine Art Painting studio major due to the limited space constraints at the South Bank campus.

15.3 Students will be admitted to the Fine Art studio major based upon their GPA in 2327QCA *Introduction to Painting* in the first year of study. The application of the quota
will also require painting portfolio reviews for students entering the program with credit. Students who do not progress can still undertake a 30CP elective specialisation in Painting.

Recommendation

15.4 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to approve proposed changes to the Bachelor of Fine Art (1181), as detailed in 2010/0007527, for implementation in Semester 1, 2011.

For decision

16.0 GBS SPECIAL PURPOSE SUBMISSION (2010/0010529)
1035/1286/1285 BACHELOR OF COMMERCE
1336 BACHELOR OF COMMERCE (PROFESSIONAL)
1337 BACHELOR OF COMMERCE (ACCELERATED)
1307/1308 GBS DOUBLE DEGREE PROGRAM
1229/1294 BACHELOR OF ARTS/BACHELOR OF COMMERCE
1106/1301 BACHELOR OF INTERNATIONAL BUSINESS/BACHELOR OF COMMERCE
1128/1300 BACHELOR OF LAWS/BACHELOR OF COMMERCE

16.1 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to consider the attached submission proposing changes to the Bachelor of Commerce (Accounting), as detailed in 2010/0010529, for immediate implementation.

16.2 During 2009, CPA Australia amended their professional recognition guidelines in relation to the maximum number of Pass Conceded grades allowed for membership of the professional body (i.e. CPA Australia acknowledges the autonomy of higher education providers in granting conceded passes).

16.3 The Institute of Chartered Accountants in Australia has not amended their professional recognition guidelines (i.e. no more than two conceded passes in a three-year bachelor degree and no more than one conceded pass in the core curriculum).

16.4 The Griffith Business School proposes to amend the degree requirements for the Bachelor of Commerce (Accounting) to provide accurate advice to students regarding the professional recognition guidelines of CPA Australia and the Institute of Chartered Accountants in Australia. A copy of these guidelines is available from the Secretary and will be placed on the Program file.

Recommendation

16.5 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to approve proposed changes to the Bachelor of Commerce (Accounting), as detailed in 2010/0010529, for immediate implementation.

For decision

17.0 GBS SPECIAL PURPOSE SUBMISSION (2010/0010531)
5158/5159 MASTER OF BUSINESS ADMINISTRATION
5162/5163 MASTER OF BUSINESS ADMINISTRATION (ADVANCED)
5457/5458 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION
5348 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION (ADVANCED)

17.1 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to consider the attached submission proposing changes to the Master of Business Administration (5158/5159), Master of Business Administration (Advanced) (5162/5163), International Master of Business Administration (5457/5458), International
Master of Business Administration (Advanced) (5348), as detailed in 2010/0010531, for implementation in Semester 2, 2010.

17.2 The MBA and the International MBA suite of programs offer students the opportunity to complete a 40CP international exchange component instead of a 40CP specialisation.

17.3 The Griffith Business School proposes to introduce 10CP, 20CP and 30CP international exchange components to both the MBA and International MBA suite of programs to increase the flexibility for the majority of students who are employed full-time and study part-time.

Recommendation

17.4 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to approve proposed changes to the Master of Business Administration (5158/5159), Master of Business Administration (Advanced) (5162/5163), International Master of Business Administration (5457/5458), International Master of Business Administration (Advanced) (5348), as detailed in 2010/0010531, for implementation in Semester 2, 2010.

For decision

18.0 BPS SPECIAL PURPOSE SUBMISSION (2010/0010015)
5512 MASTER OF SCIENCE WITH HONOURS (BIOTECHNOLOGY AND MOLECULAR BIOLOGY/MOLECULAR MICROBIOLOGY)

18.1 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to consider the attached submission proposing changes to the Master of Science with Honours (Biotechnology and Molecular Biology/Molecular Microbiology) (5512), as detailed in 2010/0010531, for implementation in Semester 1, 2011.

18.2 The School of Biomolecular and Physical Sciences proposes to add admission requirements to the Master of Science with Honours (Biotechnology and Molecular Biology/Molecular Microbiology) program for applicants from the Nanyang Polytechnic in Singapore.

18.3 To be eligible for admission to the Molecular Microbiology specialisation, Nanyang Polytechnic applicants must have completed:
- all components of the Diploma in Molecular Biotechnology or Food Science with a minimum GPA of 2.85 (using a 4.0 point scale), and
- all components of the Specialist Diploma in Immunology and Infectious Diseases with a Pass, and
- relevant experience such as a research project or work experience equivalent to 12-weeks duration.

18.4 The University’s standard minimum English language requirements for entry to postgraduate programs will apply.

Recommendation

18.5 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to approve proposed changes to the Master of Science with Honours (Biotechnology and Molecular Biology/Molecular Microbiology) (5512), as detailed in 2010/0010015, for implementation in Semester 1, 2011.

For decision
19.0 **HUM SPECIAL PURPOSE SUBMISSION (2010/0007534)**

1023 BACHELOR OF ARTS (OUA)
1024 BACHELOR OF LIBERAL ARTS (OUA)
1245 BACHELOR OF COMMUNICATION (OUA)

19.1 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to consider the attached submission proposing changes to the Bachelor of Arts (1023), Bachelor of Liberal Studies (1024), Bachelor of Communication (1245) which are offered via Open Universities Australia, as detailed in 2010/0007534, for implementation in Semester 1, 2011.

19.2 The School of Humanities proposes to amend the degree requirements for the Bachelor of Arts (1023), Bachelor of Liberal Studies (1024) and Bachelor of Communication (1245), all offered via Open Universities Australia, to conform with the current Bachelors Degree Policy whereby all students in a three-year program complete no more than 100CP at first year level and at least 60CP at final year level.

**Recommendation**

19.3 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to approve proposed changes to the Bachelor of Arts (1023), Bachelor of Liberal Studies (1024), Bachelor of Communication (1245) which are offered via Open Universities Australia, as detailed in 2010/0007534, for implementation in Semester 1, 2011.

**For decision**

20.0 **QCA SPECIAL PURPOSE SUBMISSION (2010/0007510 and 2010/0007515)**

1343 BACHELOR OF DESIGN (HONG KONG)

20.1 The Academic Committee, on the recommendation of the 2/2010 Programs Committee (May), is asked to consider two submission proposing changes to the Bachelor of Design (1343) as detailed in 2010/0007510, for implementation in Semester 1, 2010; and, 2010/0007515, for implementation in Semester 2, 2010.

20.2 In the first submission (2010/0007510) the Queensland College of Art proposed changes to the English language requirements for this program to conform with the standard English Language requirements for admission to undergraduate programs.

20.3 In the second submission (2010/0007515) the Queensland College of Art proposed changes to the admission requirements and degree requirements for this program. Admission to this program with 160CP of advanced standing for Higher Diploma in Fashion Design and Product Development graduates of the Chinese University of Hong Kong (CUHK) is no longer possible as these students lack essential skill and knowledge relating to visual communication and typographic design and these design studies are offered in the first semester of the Bachelor of Design (Hong Kong) program.

**Recommendation**

20.4 Academic Committee, on the recommendation of Programs Committee (2/2010 May), is asked to approve changes to the Bachelor of Design (1343), as detailed in 2010/0007510 for implementation in Semester 1, 2010 and as detailed in 2010/0007515, for implementation in Semester 2, 2010.

**For decision**
21.0 QCA SPECIAL PURPOSE SUBMISSION (2010/0007530)  
1187 BACHELOR OF CONTEMPORARY AUSTRALIAN INDIGENOUS ART

21.1 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to consider a submission proposing changes to the Bachelor of Contemporary Australian Indigenous Art (1187), as detailed in 2010/0007530, for implementation in Semester 2, 2010.

21.2 The Queensland College of Art proposes to add a mid-year (July) intake for the Bachelor of Contemporary Australian Indigenous Art. The program will now offer entry in both Semesters 1 and 2.

Recommendation

21.3 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to approve proposed changes to the Bachelor of Contemporary Australian Indigenous Art (1187), as detailed in 2010/0007530, for implementation in Semester 2, 2010.

For decision

22.0 GBS WITHDRAWAL SUBMISSION (2010/0010533)  
5385 MASTER OF INFORMATION SYSTEMS (ADVANCED)

22.1 The Master of Information Systems (Advanced) (5385) was revised to 160CP in 2008 to allow students to undertake a further specialisation. The 6/2008 meeting of Academic Committee approved the re-naming of this program to avoid student confusion or problems from students receiving the same award for the 120CP or 160CP version of the program. Therefore, the program was replaced by the 160CP Master of Information Systems Management (5527) from Semester 1, 2009.

22.2 Submission 2010/0010533 formalises the decision to withdraw the Master of Information Systems (Advanced) (5385) from Semester 1, 2009.

22.3 Transition arrangements are not required as there are no continuing students in the Master of Information Systems (Advanced) (5385) program.

Recommendation

22.4 Academic Committee on the recommendation of 3/2010 Programs Committee (22 June) is asked to note the withdrawal and disestablishment the Master of Information Systems (Advanced) (5385), as detailed in 2010/0010533 from Semester 1, 2009.

For noting

SECTION V: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – OTHER MATTERS

23.0 COURSE APPROVAL AND REVIEW PROCESSES

23.1 Academic Committee is asked to consider the following attached documents in relation to the University’s Course Approval and Review Process:
- Course Approval and Review Processes (2010/0011276)
- Guidelines for a Statement of Resources (2010/0011288)
- Scholarly Information Impact Statement (2010/0011538)
- Course Profile Requirements (2010/0011286)
- Course Profile Template (2010/0011287).
23.2 Academic Committee members are reminded that Programs Committee is responsible for the quality assurance framework for University programs and their constituent courses, and have considered the policy framework around course approval and review. Programs Committee recommends to the Academic Committee revisions to the above listed documents to take account of the implementation of the new Course Profile System across the University in semester 2 this year.

23.3 The process for managing the course ‘life cycle’ is set down in the Course Approval and Review Processes. This document describes the processes through which the University approves new course offering and evaluates the offering of existing courses. These processes form an important part of the University’s quality assurance framework. The document was reviewed and revised to incorporate changes resulting from the implementation of the course evaluation system in Summer Semester 2009/2010 and the course profile system in Semester 2, 2010.

23.4 As the Course Profile System is being rolled out across the University in Semester 2, 2010, a revised Course Profile Requirements document and new Course Profile Template have been prepared to assist Course Convenors in the preparation and redevelopment of their course profiles using the new system. The Guidelines for a Statement of Resources is an associated document and has been amended to reflect changes in organisational structure.

Recommendation

23.5 The Academic Committee, on the recommendation of the 3/2010 Programs Committee (22 June), is asked to:
- approve the revised Course Approval and Review Processes (2010/0011276) for immediate adoption
- approve the revised Guidelines for a Statement of Resources (2010/0011288) for immediate adoption
- approve the Scholarly Information Impact Statement (2010/0011538) for immediate adoption
- note the revised Course Profile Requirements (2010/0011286)
- note the Course Profile Template (2010/0011287).

For decision

24.0 EXTENSION OF TERM OF RESEARCH CENTRE FOR WORK, ORGANISATION AND WELLBEING AND THE GRIFFITH INSTITUTE FOR EDUCATIONAL RESEARCH

24.1 The Griffith Institute for Educational Research (GIER) and the Research Centre for Work, Organisation and Wellbeing (WOW) were both last reviewed in 2006, and therefore are scheduled for a fourth year review in 2010. However, as a result of the 2006 review, GIER’s predecessor centre was asked to prepare a submission to become a University centre, and was provided with six months of interim funding, to 30 June 2007. Similarly, WOW was asked to prepare a further submission after the 2006 fourth year review, and was provided with interim funding to 30 June 2007. In both cases, the review process was not finalised until 2007 and the centres were renewed to the end of June 2011.

24.2 As a result, Research Committee has endorsed the recommendation by the Deputy Vice Chancellor (Research) to defer the fourth year review of both centres until 2011, and to extend the current term to 31 December 2011 to bring them into line with the standard reporting cycle of other research centres funded by the University. The relevant Group Pro Vice Chancellors have been consulted and concur with the increase in term and deferral of the fourth year reviews.
Recommendation

24.3 The Academic Committee, on the recommendation of Research Committee (3/2010, 8 June), is asked to approve an extension to the terms of both the Griffith Institute for Educational Research and the Research Centre for Work, Organisation and Wellbeing to 31 December 2011, and that both centres undergo a fourth year review in 2010.

For decision

25.0 ANNUAL REPORT FROM THE UNIVERSITY APPEALS COMMITTEE

25.1 The Policy on Student Grievances and Appeals provides the mechanism for resolving problems when a student considers that a decision of the University or one of its staff or a situation experienced by the student is not in accordance with the expectations set down in the Student Charter or the University's rules and policies. The University Appeals Committee is constituted through this policy. On an annual basis, there is a requirement for the University Appeals Committee to present an annual report to the Academic Committee that includes a statistical summary of its business.

25.2 Members are asked to note the attached University Appeals Committee – Report on Operations for 2009 Academic Year.

For noting

26.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

26.1 The minutes and/or action sheets of the following Committees are attached for noting:
   b) Internationalisation Advisory Committee (2/2010 and 3/2010)
   c) Learning and Teaching Committee (3/2010)
   d) Programs Committee (2/2010)
   e) Research Committee (2/2010)

For noting

27.0 OTHER BUSINESS

28.0 2010 COMMITTEE MEETING DATES

28.1 Members are asked to note the 2010 schedule of meetings. Meetings are held on Thursdays from 1.30pm – 4.00pm with a video-conference between Gold Coast and Nathan campuses.

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Allocated Venues</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Nathan</td>
</tr>
<tr>
<td>19 August</td>
<td>Business 2 Building N72_-1.18</td>
</tr>
<tr>
<td>16 September*</td>
<td></td>
</tr>
<tr>
<td>21 October</td>
<td></td>
</tr>
<tr>
<td>18 November</td>
<td></td>
</tr>
<tr>
<td>9 December*</td>
<td></td>
</tr>
</tbody>
</table>

*meeting will proceed only if urgent business requires

For noting