GRiffith University

Academic Committee Minutes 1/2010
Thursday 18 March 2010

Meeting of the Academic Committee of the Griffith University Council was held at 1.30pm on Thursday 18 March with a video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus.

Lea-Anne Stafford
Secretary

Minutes

Present:
Chair – Professor Sue Spence
Dr Sarah Baker
Professor Paula Baron
Associate Professor Michael Blumenstein
Professor Gillian Bushell
Professor Nick Buys
Mr Chris Eigeland
Professor Paul Cleveland
Ms Kathy Grigic
Mr Mohammad Islam
Mr Brendan Johnstone
Ms Ulrike Kachel
Ms Linda O’Brien
Ms Rebecca Parry
Professor Tony Perkins
Professor Michael Powell
Professor Parlo Singh
Professor Nerida Smith
Associate Professor Anna Stewart
Associate Professor Ray Tedman
Professor Kristine Toohey
Dr Joan Vaccaro
Associate Professor Pat Wise
Professor Claire Wyatt-Smith

Apo logies:
Professor Ian O’Connor
Professor Sue Berners-Price
Associate Professor Helen Blanchard
Professor Pat Buckridge
Associate Professor Penny Bundy
Dr Mark Chappell
Ms Kendall Chick
Professor Allan Cripps
Ms Nadia Currie
Professor Graham Cuske1y
Professor Lorelle Frazer
Dr Maureen Harrington
Professor Debra Henly
Professor Lyn Griffiths
Dr Carmel Herington
Professor Kerri-Lee Krause
Associate Professor Wendy Loughlin
Mr Chris Madden
Professor Paul Mazero1le
Mr Colin McAndrew
Professor Marilyn McMeniman
Professor Ned Pankhurst
Professor Huib Schippers
Associate Professor Clyde Wild
Professor Marie Wilson
Professor Bofu Yu

By Invitation:
Professor Michelle Barker (for Agenda item 8.0)

Secretary – Ms Lea-Anne Stafford

1.0 COMMITTEE QUORUM

1.1 At the scheduled meeting time, a quorum of the committee was not present. In accordance with Section 7 of the Committee Meeting Procedures (03/0638), the Vice Chancellor determined that all matters before the committee required immediate decision.

2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the 6/2009 meeting of the Academic Committee were taken as read and confirmed.
3.0 MEMBERSHIP

3.1 The Committee expressed its appreciation for the contributions of the following outgoing members whose terms of office ended on 31 December 2009.

<table>
<thead>
<tr>
<th>Membership Category</th>
<th>Name</th>
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<tr>
<td>Deputy Chair, Academic Committee</td>
<td>Professor Sally Borbasi</td>
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<tr>
<td>Heads of School or Department</td>
<td>Associate Professor Jayne Clapton</td>
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<td>Professor Frank Clarke</td>
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<td>Associate Professor Stephen Stockwell</td>
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<td>Dr Robyn Hollander</td>
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<td>Academic Staff Members</td>
<td>Dr Janet Ransley</td>
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<td>Dr Peta Stevenson-Clarke</td>
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<td>Dr Saras Henderson</td>
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<td>Dr Debbie Heck</td>
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<td>Undergraduate Students</td>
<td>Ms Samantha Cassell</td>
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<td>Ms Julie Kennedy</td>
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<td>Mr Sage Perkins</td>
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<td>Ms Olivia Tran</td>
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3.2 In particular, the Committee members expressed their appreciation to Professor Sally Borbasi for her contributions to the Academic Committee since 2006 as Deputy Chair.

3.3 The Chair, on behalf of the Committee warmly welcomed the following new members.

<table>
<thead>
<tr>
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<tr>
<td>Deputy Chair, Academic Committee</td>
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<td>Professor Kristine Toohey</td>
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<td>Professor Tony Perkins</td>
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<td>Professor Bofu Yu</td>
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<tr>
<td>Dean, Research (SEET)</td>
<td>Associate Professor Michael Blumenstein</td>
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<td>Academic Staff Members</td>
<td>Associate Professor Patricia Wise</td>
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<td>Mr Mohammad Islam</td>
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<td>Ms Ulrike Kachel</td>
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3.4 The Committee welcomed Professor Gillian Bushell to her first meeting as Deputy Chair of Academic Committee.

SECTION A: RECOMMENDATIONS AND REPORTS TO COUNCIL

4.0 POLICY ON ACADEMIC AWARDS, PROGRAMS, NOMENCLATURE AND ABBREVIATIONS

4.1 The *Awards, Nomenclature and Abbreviations Policy* (91/1217) prescribes the University’s approach to naming its degrees and awards.

4.2 At its September and October 2009 meetings Programs Committee has reviewed this policy and recommends to the Academic Committee a revised version entitled,
Academic Awards, Programs, Nomenclature and Abbreviations (2009/0007292). The revised policy specifies the academic awards that may be conferred or granted by the Council, the processes associated with the conferral of awards, the provision of transcripts, testamurs and the Australian Higher Education Graduation Statement. It also prescribes the University’s approach to naming its programs and awards.

4.3 Further amendment has been made to the policy in relation to the revocation of awards post Programs Committee. The following papers were before the Committee for consideration:
   a) Existing policy on Awards, Nomenclature and Abbreviations (1991/1217)
   b) Revised policy on Academic Awards, Programs, Nomenclature and Abbreviations (2010/0011254)

4.4 The Academic Registrar introduced this item, highlighting the key changes to the policy, a number of which document existing good practice and others that respond to Higher Education sector changes:
   a) expansion of the policy to denote Vocational Education and Training and University Certificates as awards
   b) a new introduction in section 1.0 to reflect the Griffith Graduate Attributes
   c) inclusion in section 4.0 of the recognition of award majors on testamurs
   d) inclusion of language of instruction information on testamurs as requested by the Australian Universities Quality Agency
   e) inclusion of a section 10.0 about awards taken in conjunction with other institutions
   f) a new section 11.0 about conferral dates
   g) a new section 12.0 about conferral of awards – posthumously and on the basis of permanent incapacity
   h) a new section 14.0 on the Australian Higher Education Graduate Statement
   i) a new section 16.0 on the revocation of an award.

4.5 The Committee endorsed the revised policy, but made the following comments and suggestions for improvement:
   a) Members suggested that there could be more clarity around Section 3.2.2 Specific Titles to ensure policy users are clear about how a specific title is created from an original program.
   b) In Section 4.0 Award Titles and Nomenclature on Testumur, one member queried the Bachelor of Education testamur wording listed in the table of examples. In response, members were advised that this is an example of a program where the full program title is not use on the testamur. It was suggested this example be replaced with one that more clearly illustrates the policy requirement.
   c) Academic Committee members discussed the practice of issuing degree testamurs that include award majors. Advice was given that the approval path for this practice has been documented in Section 4.0 of the policy, which sets down the approval for award majors via Academic Committee on the recommendation of Programs Committee.

Resolution:

4.6 The Academic Committee, on the recommendation of 1/2010 Programs Committee (4 March), resolved to recommend to the University Council the adoption of the policy on Academic Awards, Programs, Nomenclature and Abbreviations, subject to the issues described in paragraph 4.5 above being addressed and subsequent amendments being executively approved by the Chair (revised document 2010/0011520).

5.0 EXTERNAL REVIEW 18-MONTH FINAL REPORT – GRIFFITH INTERNATIONAL
5.1 The purpose of Support Service Divisional Reviews is to focus on the quality and management of services and the benefits provided to the University community. In particular, the review is future-focused and examines how the relevant support area can contribute most effectively to the University’s strategic directions.


5.3 Before the members for consideration was the Review of Griffith International 18-month Final Report (2010/0011507), endorsed by the Executive Group on 13 November 2009.

Resolution:

5.4 The Academic Committee considered the issues raised in the Review of Griffith International 18-month Final Report (2010/0011507) and resolved to recommend the report to the University Council for noting.

6.0 UNIVERSITY REVIEWS POLICY

6.1 The University Reviews Policy, approved by University Council in October 2009, sets out the principles that guide the regular, five-yearly cycle of systematic, independent reviews across the University and the second cycle of reviews commencing in 2010.

6.2 The University’s commitment to client service, as expressed in its Strategic Plan 2010 – 2013, is considered an important aspect of activity and as part of the University’s ongoing commitment to a culture of continuous improvement.

6.3 As such an additional term of reference has been included for all reviews, commencing 2010. Specifically to:
   - review the element’s effectiveness in providing high quality student-focused support and services.

6.4 The revised University Reviews Policy (changed tracked in document 2010/0012001), incorporating this term of reference was considered and endorsed by the Committee.

Resolution

6.5 The Academic Committee resolved to recommend to the University Council the adoption of the revised University Reviews Policy as documented in 2010/0012011.

7.0 GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING GUIDELINES

7.1 The Academic Committee, on the recommendation of the 1/2010 Learning and Teaching Committee (8 March 2010) ratified the Chair’s executive action in
approving amendments to the *Griffith Awards for Excellence in Teaching Guidelines* and associated application forms.

7.2 Learning and Teaching Committee considered a recommendation from the Educational Excellence Committee for a revised set of Guidelines including a redrafted Research Supervision award and the possible creation of two separate awards:

- Excellence in Research Supervision; and
- Leadership and Excellence in Research Supervision.

The second award was designed to attract more experienced supervisors and to recruit applicants for Australian Learning and Teaching Council (ALTC) Citations for Outstanding Contributions to Student Learning.

7.3 Learning and Teaching Committee members raised a number of concerns about this proposal in relation to:

- the potential impact of an increase in the number of research supervision awards relative to the number of learning and teaching awards overall;
- the eligibility bar being too low for the Excellence in Research Award to be able to demonstrate excellence; and
- the availability of other mechanisms to enable the recruitment of excellent supervisors for ALTC Citations.

In considering these issues, the Committee sought the advice of the Dean Griffith Graduate Research School who has recommended the retention of the 2009 Research Supervision award category rather than adopt the proposed amendments. The revised version of the *Griffith Awards for Excellence in Teaching Guidelines* (2010/0011508) as recommended by Learning and Teaching Committee was before Academic Committee.

7.4 Academic Committee endorsed the recommendation from the Learning and Teaching Committee that the *Griffith Awards for Excellence in Learning and Teaching Guidelines* be the delegated responsibility of the Learning and Teaching Committee and not Academic Committee in the future.

Resolution

7.5 The Academic Committee, on the recommendation of the 1/2010 Learning and Teaching Committee (8 March), resolved to:

a) ratify the Chair's executive action in adopting revisions to the *Griffith Awards for Excellence in Learning and Teaching Guidelines* (2010/0011508); and

b) recommend that the University Council approve the guidelines as a Learning and Teaching policy for inclusion as such in the *Approving Authorities for University Policies* (2009/0005286).

8.0 FACULTY LEARNING AND TEACHING CITATION GUIDELINES

8.1 The Academic Committee, on the executive recommendation of the Chair, Learning and Teaching Committee (March 2009) was asked to ratify the Chair’s executive action in approving amendments to the *Faculty Learning and Teaching Citation Guidelines* as described in 2010/0011514.

8.2 The key change is to modify the eligibility requirements to allow staff to apply for both a Citation and a Griffith Award for Excellence in Teaching for the same contribution in the same year. Other minor editorial amendments have been made to provide improved clarification.
8.3 Learning and Teaching Committee members endorsed the suggestion that minor revisions be made to the introductory section of the document that suitably set the tone for the Guidelines. This amended version of the Faculty Learning and Teaching Citation Guidelines (2010/0011514) was provided for the information of the Committee.

8.4 Academic Committee endorsed the recommendation from the Learning and Teaching Committee that the Faculty Learning and Teaching Citation Guidelines be the delegated responsibility of the Learning and Teaching Committee and not Academic Committee in the future.

Resolution

8.5 The Academic Committee, on the recommendation of the 1/2010 Learning and Teaching Committee, resolved to:
   a) ratify the Chair’s executive action in adopting revisions to the Faculty Learning and Teaching Citation Guidelines (2010/0011514); and
   b) recommend that the University Council approve the guidelines as a Learning and Teaching policy for inclusion as such in the Approving Authorities for University Policies (2009/0005286).

SECTION B: ACTION UNDER DELEGATED AUTHORITY

9.0 CONSTITUTIONS OF THE RESEARCH COMMITTEE AND THE BOARD OF GRADUATE RESEARCH

9.1 The Academic Committee, on the recommendation of the Research and Postgraduate Studies Committee (1/2010, 9 March), considered the draft constitutions for the new Research Committee (2010/0011505) and the Board of Graduate Research (2010/0011506) to replace the current Research and Postgraduate Studies Committee (RAPS) and the Research Education Committee (REC).

9.2 The Dean, Griffith Graduate Research introduced this item outlining the background to the proposed academic governance changes. The implementation plan, approved by Council at its meeting on 1 March 2010 to effect the recommendations of the Griffith Graduate Research School Review requires that RAPS and REC be dissolved, and that two new Committees be formed: the Research Committee and the Board of Graduate Research. Both sub-committees will report to Academic Committee.

9.3 To ensure that Research Committee members are aware of the strategic activities of the Board of Graduate Research, it is intended that the Deans of Research will be members of both committees. The Dean, Griffith Graduate Studies is Chair of the Board and is also Deputy Chair of the Research Committee; and the Dean, Griffith Graduate Studies will present a report on the activities of the Board to each meeting of the Research Committee.

9.4 At its 1/2010 meeting, RAPS recommended that current RAPS and REC members become the inaugural members of the two new Committees to enable continuity between the dissolved committees and their replacements. It is proposed that all members of RAPS transfer to Research Committee, with the exception of the elected member of the RHD student body, who it is proposed become a member of the Board of Graduate Research. All current members of the REC will transfer to the Board of Graduate Research.

9.5 Members endorsed the suggestion to add the Pro Vice Chancellor (Information Services) or nominee to the membership of the Research Committee given its research infrastructure brief.
9.6 The Committee amended Section 7.1 of each constitution to document their role in providing advice and facilitating communication across the University, to Executive Group and Academic Committee on the Griffith's research policies and strategies and its higher degree policies and strategies.

Resolution

9.7 The Academic Committee, on the recommendation of the Research and Postgraduate Studies Committee (1/2010, March), resolved to approve:
   a) the disestablishment of the Research and Postgraduate Studies Committee and its constitution (2006/0003815);
   b) the disestablishment of the Research Education Committee and its constitution (2009/0005799);
   c) the establishment of the Research Committee as documented in its constitution (revised document 2010/0011515); and
   d) the establishment of the Board of Graduate Research as documented in its constitution (revised document 2010/0011516).

10.0 LEARNING AND TEACHING COMMITTEE CONSTITUTION

10.1 The Academic Committee, on the recommendation of the Learning and Teaching Committee (1/2010, March) considered the revised Learning and Teaching Committee Constitution (2010/0011501).

10.2 The Deputy Vice Chancellor (Academic) requested a number of changes to the Constitution of the Learning and Teaching Committee to take account of recent senior management portfolio and academic governance changes. These include:
   a. the formal allocation of the role of Committee Chair to the Dean (Student Outcomes) and Director, Griffith Institute of Higher Education;
   b. the inclusion of the Associate Director, Griffith Institute of Higher Education as an ex officio member;
   c. the inclusion of the Assessment Committee as a sub-committee of the Learning and Teaching Committee
   d. clarification of the required minimum number of Committee meetings.

10.3 The Learning and Teaching constitution (2010/0011501) has been revised to reflect these changes.

Resolution

10.4 The Academic Committee, on the recommendation of the Learning and Teaching Committee (1/2010, March), resolved to ratify the Chair’s executive action in approving revisions to the Learning and Teaching Committee Constitution as documented in 2010/0011501.

11.0 INTERNATIONALISATION ADVISORY COMMITTEE CONSTITUTION

11.1 The Academic Committee, on the recommendation of the Deputy Vice Chancellor (Academic) (17 December 2009) considered the revised Internationalisation Advisory Committee Constitution (2009/0005583).

11.2 The Deputy Vice Chancellor (Academic) requested a change to the constitution of the Internationalisation Advisory Committee be made to take account of recent senior management portfolio and governance changes. Specifically, the role of Committee Chair has been allocated to the Deputy Chair, Academic Committee,
in place of the Pro Vice Chancellor (Learning and Student Outcomes), a position that no longer exists.

Resolution

11.3 The Academic Committee, on the recommendation of the Deputy Vice Chancellor (Academic) (17 December 2009) resolved to ratify the Chair’s executive action in approving revisions to the *Internationalisation Advisory Committee Constitution* as documented in 2009/0005583.
12.0 ENG WITHDRAWAL SUBMISSION (2009/0001339)
3249/3251/3252 GRADUATE CERTIFICATE IN SCIENCE AND TECHNOLOGY (PROFESSIONAL PRACTICE) [NA, GC, LG]
4150/4151/4152 GRADUATE DIPLOMA OF SCIENCE AND TECHNOLOGY (PROFESSIONAL PRACTICE) [NA, GC, LG]
5538/5541/5542 MASTER OF SCIENCE AND TECHNOLOGY (PROFESSIONAL PRACTICE) [NA, GC, LG]

Resolution:

12.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), noted the withdrawal of the Science and Technology postgraduate suite of programs, as detailed in 2009/0001339 and as approved by the Deputy Vice Chancellor (Academic), effective from Semester 1 2010.

13.0 NRS WITHDRAWAL SUBMISSION (2009/0002621)
5515 MASTER OF ACUTE CARE NURSING (OUA)
5516 MASTER OF SEXUAL HEALTH (OUA)
5517 MASTER OF INFECTION CONTROL AND PREVENTION (OUA)
5235 MASTER OF EMERGENCY NURSING (OUA)
5236 MASTER OF CRITICAL CARE NURSING (OUA)

Resolution:

13.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November) noted the Deputy Vice Chancellor’s approval of the disestablishment of the programs listed above, and detailed in 2009/0002621 for implementation in OUA Session 1 2010.

14.0 HUM SPECIAL PURPOSE SUBMISSION (2009/0003087)
1230 BACHELOR OF ARTS/BACHELOR OF BUSINESS
1294 BACHELOR OF ARTS/BACHELOR OF COMMERCE
1277 BACHELOR OF LAWS/BACHELOR OF ARTS

Resolution

14.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November), resolved to approve changes to the Bachelor of Arts/Bachelor of Business (1230), Bachelor of Arts/Bachelor of Commerce (1294), Bachelor of Laws/Bachelor of Arts (1277), as detailed in 2009/0003087, for implementation in Semester 1 2010.

15.0 QCA SPECIAL PURPOSE SUBMISSION (2009/0003114)
2043 BACHELOR OF DESIGN WITH HONOURS

Resolution

15.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November) resolved to approve changes to the Bachelor of Design with Honours (2043), as detailed in 2009/0003114, for implementation in Semester 1 2010.

16.0 QCA SPECIAL PURPOSE SUBMISSION (2009/0003095)
2037 BACHELOR OF FINE ARTS WITH HONOURS

Resolution

16.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November), resolved to approve changes to the Bachelor of Fine Arts with
Honours (2037), as detailed in 2009/0003095, for implementation in Semester 1 2010.

17.0 HUM ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
1254/1253 BACHELOR OF JOURNALISM (2009/0003056)

Resolution:
17.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November), resolved to approve changes to the Bachelor of Journalism (1254/1253), as detailed in 2009/0003056, for implementation semester 1 2010.

18.0 HUM ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
1016/1021/1022 BACHELOR OF ARTS (2009/0003055)

Resolution:
18.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November), resolved to approve changes to the Bachelor of Arts (1016/1021/1022), as detailed in 2009/0003055, for implementation Semester 1 2010.

19.0 HUM ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
1017/1088 BACHELOR OF COMMUNICATION (2009/0003054)

Resolution:
19.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November), resolved to approve changes to the Bachelor of Communication (1017/1088), as detailed in 2009/0003054, for implementation Semester 1 2010.

20.0 LAW SPECIAL PURPOSE SUBMISSION (2009/0003099)
1118 BACHELOR OF LAWS/BACHELOR OF ARTS – LAW AND ASIAN STUDIES
1119 BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL BUSINESS
1120 BACHELOR OF LAWS/BACHELOR OF ARTS IN POLITICS AND GOVERNMENT
1121 BACHELOR OF LAWS/BACHELOR OF SCIENCE (ENVIRONMENT)
1126 BACHELOR OF LAWS/BACHELOR OF BUSINESS
1127 BACHELOR OF LAWS/BACHELOR OF ARTS – LAW, MEDIA AND CULTURE
1128 BACHELOR OF LAWS/BACHELOR OF COMMERCE
1135 BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL BUSINESS
1136 BACHELOR OF LAWS/BACHELOR OF PSYCHOLOGICAL SCIENCE
1137 BACHELOR OF LAWS (GRADUATE ENTRY)
1138 BACHELOR OF LAWS/BACHELOR OF COMMERCE WITH HONOURS
1139 BACHELOR OF LAWS/BACHELOR OF PSYCHOLOGICAL SCIENCE
1140 BACHELOR OF LAWS/BACHELOR OF ENVIRONMENTAL PLANNING
1141 BACHELOR OF LAWS (GRADUATE ENTRY)
1234 BACHELOR OF LAWS/BACHELOR OF ARTS IN CRIMINOLOGY & CRIMINAL JUSTICE
1275 BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL RELATIONS
1276 BACHELOR OF LAWS/BACHELOR OF ARTS
1277 BACHELOR OF LAWS/BACHELOR OF ARTS
1297 BACHELOR OF LAWS/BACHELOR OF ARTS (POLITICS, GOVERNMENT AND INTERNATIONAL RELATIONS)
1298 BACHELOR OF LAWS/BACHELOR OF ARTS (POLITICS, GOVERNMENT AND INTERNATIONAL RELATIONS)
1299 BACHELOR OF LAWS/BACHELOR OF BUSINESS
1300 BACHELOR OF LAWS/BACHELOR OF COMMERCE
1304 BACHELOR OF LAWS/BACHELOR OF SCIENCE
1305 BACHELOR OF LAWS/BACHELOR OF SCIENCE
Resolution

20.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November), resolved to approve changes to the Law Suite of Double Bachelors Degrees and Graduate Entry programs, as detailed in 2009/0003099, for implementation in Semester 1 2010.

21.0 NRS SPECIAL PURPOSE SUBMISSION (2009/0002628)
1355 BACHELOR OF NUTRITION AND DIETETICS

Resolution

21.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November), resolved to approve changes to the Bachelor of Nutrition and Dietetics (1355), as detailed in 2009/0002628, for implementation in Semester 1 2011.

22.0 PSY VARIATION TO 1013 BACHELOR OF BUSINESS (HUMAN RESOURCE MANAGEMENT)/BACHELOR OF PSYCHOLOGICAL SCIENCE AND 1325 BACHELOR OF BUSINESS/BACHELOR OF PSYCHOLOGICAL SCIENCE (2009/0002619)

Resolution:

22.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November), resolved to approve variations to the Bachelor of Business (Human Resource Management)/Bachelor of Psychological Science (1013) and Bachelor of Business/Bachelor of Psychological Science (1325), as detailed in 2009/0002619 from Semester 1, 2010.

23.0 HSV MAJOR CHANGE SUBMISSION (2009/0002627)
1282 BACHELOR OF SOCIAL WORK

Resolution

23.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November), resolved to approve changes to the Bachelor of Social Work (1282), as detailed in 2009/0002627, for implementation in Semester 1 2010.

24.0 NRS SPECIAL PURPOSE SUBMISSION (2009/0002620)
1161/1162/1165 BACHELOR OF NURSING [NA, GC, LG]

Resolution

24.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November), resolved to approve changes to the Bachelor of Nursing (1161 NA, 1162 GC, 1165 LG), as detailed in 2009/0002620, for implementation in Semester 1 2010.

25.0 ENV SPECIAL PURPOSE SUBMISSION (2009/0001325)
1004 BACHELOR OF SCIENCE (ENVIRONMENT)
1009 BACHELOR OF ENVIRONMENTAL MANAGEMENT

Resolution
25.1 The Academic Committee, on the recommendation of the Programs Committee (9/2009, November), resolved to approve changes to the Bachelor of Science [Environment] (1004) and Bachelor of Environmental Management (1009), as detailed in 2009/0001325, for implementation in Semester 1 2010.
26.0 ENG SPECIAL PURPOSE SUBMISSION (2009/0001286)

- 1310/1311 BACHELOR OF ENGINEERING (GC, NA)
- 1320 BACHELOR OF ENGINEERING (ADVANCED WITH HONOURS)
- 1329 BACHELOR OF ENGINEERING (ENVIRONMENTAL ENGINEERING)/BACHELOR OF BUSINESS (MANAGEMENT)
- 1078 BACHELOR OF ENGINEERING (CIVIL ENGINEERING)/BACHELOR OF BUSINESS (MANAGEMENT)
- 1323/1324 BACHELOR OF TECHNOLOGY/BACHELOR OF INFORMATION TECHNOLOGY (GC, NA)
- 1321/1322 BACHELOR OF ENGINEERING/BACHELOR OF SCIENCE (GC, NA)

Resolution

26.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July), resolved to approve changes to the above listed programs, as detailed in 2009/0001286, for implementation Semester 2, 2009.

27.0 VARIATION TO THE LAW SUITE OF DOUBLE BACHELORS DEGREES (2009/0007291)

- 1119 BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL BUSINESS
- 1121 BACHELOR OF LAWS/BACHELOR OF SCIENCE (ENVIRONMENT)
- 1126 BACHELOR OF LAWS/BACHELOR OF BUSINESS
- 1128 BACHELOR OF LAWS/BACHELOR OF COMMERCE
- 1135 BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL BUSINESS
- 1136 BACHELOR OF LAWS/BACHELOR OF PSYCHOLOGICAL SCIENCE
- 1137 BACHELOR OF LAWS (GRADUATE ENTRY)
- 1138 BACHELOR OF LAWS/BACHELOR OF COMMERCE WITH HONOURS
- 1139 BACHELOR OF LAWS/BACHELOR OF PSYCHOLOGICAL SCIENCE
- 1141 BACHELOR OF LAWS (GRADUATE ENTRY)
- 1234 BACHELOR OF LAWS/BACHELOR OF ARTS IN CRIMINOLOGY & CRIMINAL JUSTICE
- 1276 BACHELOR OF LAWS/BACHELOR OF ARTS
- 1277 BACHELOR OF LAWS/BACHELOR OF ARTS
- 1297 BACHELOR OF LAWS/BACHELOR OF ARTS (POLITICS, GOVERNMENT AND INTERNATIONAL RELATIONS)
- 1298 BACHELOR OF LAWS/BACHELOR OF ARTS (POLITICS, GOVERNMENT AND INTERNATIONAL RELATIONS)
- 1299 BACHELOR OF LAWS/BACHELOR OF BUSINESS
- 1300 BACHELOR OF LAWS/BACHELOR OF COMMERCE
- 1304 BACHELOR OF LAWS/BACHELOR OF SCIENCE
- 1305 BACHELOR OF LAWS/BACHELOR OF SCIENCE

Resolution

27.1 The Academic Committee, on the recommendation of the Programs Committee (6/2009, August) resolved to approve changes to the Bachelor of Law Suite as listed above, and detailed within 2009/0007291, for implementation in Semester 1, 2010.

28.0 PES SPECIAL PURPOSE SUBMISSION (2009/0002586)

- 1171 BACHELOR OF EXERCISE SCIENCE
- 1344 BACHELOR OF EXERCISE SCIENCE (PRE-PHYSIOTHERAPY)
- 1172 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF BUSINESS
- 1225 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF PSYCHOLOGICAL SCIENCE
- 9221 CONTINUING EDUCATION CERTIFICATE IN EXERCISE SCIENCE

Resolution

28.1 The Academic Committee, on the recommendation of the Programs Committee (7/2009, September), resolved to approve changes to the Bachelor of Exercise Science (1171), Bachelor of Exercise Science (Pre-physiotherapy) (1344),
Bachelor of Exercise Science/Bachelor of Business (1172), Bachelor of Exercise Science/Bachelor of Psychological Science (1225) and Continuing Education Certificate in Exercise Science (9221), as detailed in 2009/0002586, for implementation in Semester 1 2010.

29.0 EDU MAJOR CHANGE SUBMISSION/NEW PROGRAM (2009/0007307) 1364 BACHELOR OF TRAINING

Resolution

29.1 The Academic Committee, on the recommendation of the Programs Committee (7/2009, September), resolved to approve:
- the establishment of the award of Bachelor of Training (BTrain, 1367), as detailed in 2009/0007307, for introduction in Semester 1 2010;
- it be approved for an accreditation period of 5 years to 2014; a five-year program review is to be completed and forwarded to Programs Committee before the end of 2014.

30.0 EDU MAJOR CHANGE SUBMISSION/NEW PROGRAM (2009/0007308) 5547 MASTER OF TRAINING AND DEVELOPMENT

Resolution

30.1 The Academic Committee, on the recommendation of the Programs Committee (7/2009, September), resolved to approve:
- the establishment of the award of Master of Training and Development (MTrainDev, 5547), as detailed in 2009/0007308, for introduction in Semester 1 2010;
- it be approved for an accreditation period of 5 years to 2014; a five-year program review is to be completed and forwarded to Programs Committee before the end of 2014.

31.0 BPS FULL PROGRAM PROPOSAL (2009/0007314) 1367 BACHELOR OF AVIATION MANAGEMENT

Resolution

31.1 The Academic Committee, on the recommendation of the Programs Committee (8/2009, October), resolved to approve:
- the establishment of the award Bachelor of Aviation Management (BAvnMgt 1367), as detailed in 2009/0007314, for introduction in Semester 1, 2010.
- it be approved for an accreditation period of 5 years to 2014; a five-year program review is to be completed and forwarded to Programs Committee before the end of 2014.

32.0 GBS NEW PROGRAM/MAJOR CHANGE SUBMISSION (2009/0004081) 3255 GRADUATE CERTIFICATE IN INTERNATIONAL RELATIONS (OUA) 5552 MASTER OF INTERNATIONAL RELATIONS (OUA)

Resolution

32.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve the establishment of the Graduate Certificate in International Relations (3255) and Master of International Relations (5552) to be offered via Open Universities Australia, as detailed in 2009/0004081 for implementation in Semester 1 2011.
33.0 BPS MAJOR CHANGE SUBMISSION (2009/0001338)
5511 MASTER OF SCIENCE
5512 MASTER OF SCIENCE WITH HONOURS

Resolution

33.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Master of Science with award specialisations in Biotechnology and Molecular Biology, Molecular Microbiology and Nanoscience and Nanotechnology (5511) and Master of Science with Honours with award specialisations in Biotechnology and Molecular Biology, Molecular Microbiology and Nanoscience and Nanotechnology (5512), as detailed in 2009/0001338, for implementation in Semester 1 2010.

34.0 ICT MAJOR CHANGE SUBMISSION (2009/0001337)
2011/2020 BACHELOR OF INFORMATION TECHNOLOGY WITH HONOURS [NA, GC]

Resolution

34.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Information Technology with Honours (2011 NA, 2020 GC), as detailed in 2009/0001337, for implementation in Semester 1 2010.

35.0 PHM SPECIAL PURPOSE SUBMISSION (2009/0002629)
5369 MASTER OF PHARMACY
5423 MASTER OF PHARMACY WITH HONOURS

Resolution

35.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Master of Pharmacy (5369) and Master of Pharmacy with Honours (5423), as detailed in 2009/0002629, for implementation in Semester 1 2010.

36.0 PHM SPECIAL PURPOSE SUBMISSION (2009/0002630)
1242 BACHELOR OF PHARMACEUTICAL SCIENCE

Resolution

36.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Pharmaceutical Science (1242), as detailed in 2009/0002630, for implementation in Semester 1 2010.

37.0 LAW SPECIAL PURPOSE SUBMISSION (2009/0003128)
1137/1141 BACHELOR OF LAWS (GRADUATE ENTRY) [NA, GC]

Resolution

37.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Laws (Graduate Entry) (1137 NA, 1141 GC), as detailed in 2009/0003128, for implementation in Semester 1 2010.
38.0 QCA SPECIAL PURPOSE SUBMISSION (2009/0003132)
1186 BACHELOR OF PHOTOGRAPHY

Resolution

38.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Photography (1186), as detailed in 2009/0003132, for implementation in Semester 1 2010.

39.0 QCA SPECIAL PURPOSE SUBMISSION (2009/0003114)
2043 BACHELOR OF DESIGN WITH HONOURS

Resolution

39.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Design with Honours (2043), as detailed in 2009/0003114, for implementation in Semester 1 2010.

40.0 QCA SPECIAL PURPOSE SUBMISSION (2009/0003123)
5052 MASTER OF VISUAL ARTS

Resolution

40.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Master of Visual Arts (5052), as detailed in 2009/0003123, for implementation in Semester 1 2010.

41.0 HUM ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
1229/1294 BACHELOR OF ARTS/BACHELOR OF COMMERCE (2009/0003116) [NA, GC]

Resolution:

41.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Arts/Bachelor of Commerce (1229 NA, 1294 GC), as detailed in 2009/0003116, for implementation in Semester 1 2010.

42.0 HUM ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
1230/1293 BACHELOR OF ARTS/BACHELOR OF BUSINESS (2009/0003115) [GC, NA]

Resolution:

42.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Arts/Bachelor of Business (1230 GC, 1293 NA), as detailed in 2009/0003115, for implementation Semester 1 2010.

43.0 GBS ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
1147 BACHELOR OF ARTS (ASIAN AND INTERNATIONAL STUDIES)/BACHELOR OF COMMUNICATION (2009/0004080)

Resolution:
43.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Arts (Asian and International Studies)/Bachelor of Communication (1147), as detailed in 2009/0004080, for implementation Semester 1 2010.

44.0 ENG ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
1321/1322 BACHELOR OF ENGINEERING/BACHELOR OF SCIENCE [GC, NA]
(2009/0001340)

Resolution:

44.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Engineering/Bachelor of Science (1321 GC, 1322 NA), as detailed in 2009/0001340, for implementation Semester 1 2010.

45.0 ENG ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
1323/1324 BACHELOR OF ENGINEERING/BACHELOR OF INFORMATION TECHNOLOGY [GC, NA] (2009/0001341)

Resolution:

45.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Engineering/Bachelor of Information Technology (1323 GC, 1324 NA), as detailed in 2009/0001341, for implementation Semester 1 2010.

46.0 ICT ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
1109/1042 BACHELOR OF INFORMATION TECHNOLOGY [GC, NA]
1331 BACHELOR OF INFORMATION TECHNOLOGY (ADVANCED WITH HONOURS)
1341 BACHELOR OF INFORMATION TECHNOLOGY (ADVANCED) (2009/0001333)

Resolution:

46.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Information Technology (1109 GC, 1042 NA), Bachelor of Information Technology (Advanced with Honours) (1331) and Bachelor of Information Technology (Advanced) (1341), as detailed in 2009/0001333, for implementation Semester 1 2010.

47.0 ICT ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
1045 BACHELOR OF SCIENCE/BACHELOR OF INFORMATION TECHNOLOGY
(2009/0001332)

Resolution:

47.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Science/Bachelor of Information Technology (1045), as detailed in 2009/0001332, for implementation in Semester 1 2010.

48.0 ICT ENGLISH LANGUAGE ENHANCEMENT SPECIAL PURPOSE SUBMISSION
1110/1046 BACHELOR OF MULTIMEDIA [GC, NA] (2009/0001331)

Resolution:
48.1 The Academic Committee, on the recommendation of the Programs Committee (10/2009, December), resolved to approve changes to the Bachelor of Multimedia (1110 GC, 1046 NA), as detailed in 2009/0001331, for implementation in Semester 1 2010.

49.0 QCA MAJOR CHANGE SUBMISSION (2009/0007282)
1189 BACHELOR OF DESIGN

Resolution:

49.1 The Academic Committee, on the recommendation of the Programs Committee (5/2009, July) resolved to approve changes to the Bachelor of Design (1189), as detailed in 2009/0007282, for implementation in Semester 1, 2010.

50.0 EPS FULL PROGRAM PROPOSAL (2009/0007289)
4153/4154 GRADUATE DIPLOMA OF EARLY CHILDHOOD EDUCATION (MG, GC)

Resolution

50.1 The Academic Committee, on the recommendation of the Programs Committee (6/2009, August) resolved to approve:

- the establishment of the award of Graduate Diploma of Early Childhood Education (G DipECE, 4153/4154) as detailed in 2009/0007289, for implementation in Semester 1, 2010.
- it be approved for an accreditation period of 5 years to 2014; a five-year program review is to be completed and forwarded to Programs Committee before the end of 2014.

51.0 ENG, SPECIAL PURPOSE SUBMISSION (2010/0010008)
1310 BACHELOR OF ENGINEERING
1078 BACHELOR OF ENGINEERING/BACHELOR OF BUSINESS MANAGEMENT
1320 BACHELOR OF ENGINEERING (ADVANCED WITH HONOURS)
1321 BACHELOR OF ENGINEERING/BACHELOR OF INFORMATION TECHNOLOGY
1323 BACHELOR OF ENGINEERING/BACHELOR OF SCIENCE

Resolution:

51.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), resolved to approve changes to the above listed programs, as detailed in 2010/0010008, for implementation in Semester 1 2010.

52.0 ENV, SPECIAL PURPOSE SUBMISSION (2010/0010005)
5428 MASTER OF SCIENCE IN PUBLIC HEALTH (INTERNATIONAL)

Resolution:

52.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), resolved to approve changes to the Master of Science in Public Health (International, 5428), as detailed in 2010/0010005, for implementation in Semester 1 2010.

53.0 QCA, SPECIAL PURPOSE SUBMISSION (2009/0003133)
1189 BACHELOR OF DESIGN
Resolution:

53.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), resolved to approve changes to the Elective Specialisation to the Bachelor of Design (1189), as detailed in 2009/0003133, for implementation in Semester 1 2010.

54.0 GBS MAJOR CHANGE SUBMISSION (2009/0004091)
5275 MASTER OF PUBLIC ADMINISTRATION (SB)

Resolution:

54.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), resolved to approve changes to the Master of Public Administration (5275), as detailed in 2010/0004091, for implementation in Semester 1 2010.

55.0 GLS SPECIAL PURPOSE SUBMISSION (2010/0011251)
1365, 1366, BACHELOR OF LAWS

Resolution:

55.1 Academic Committee, on the recommendation of Programs Committee (1/2010, March) resolved to approve changes to the Bachelor of Laws (1365 NA, and 1366 GC), as detailed in 2010/0011251, for implementation in Semester 1 2010.

56.0 GBS SPECIAL PURPOSE SUBMISSION (2009/0004083)
1035, 1286 BACHELOR OF COMMERCE

Resolution:

56.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), resolved to approve changes to the Bachelor of Commerce (1035 NA, and 1286 GC), as detailed in 2009/0004083, for implementation in Semester 1 2010.

57.0 GBS SPECIAL PURPOSE SUBMISSION (2010/0010502)
1314 BACHELOR OF BUSINESS (HONG KONG)

Resolution:

57.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), resolved to approve changes to the Bachelor of Business (1314) offered in Hong Kong, as detailed in 2010/0010502, for implementation in Semester 1 2010.

58.0 BPS SPECIAL PURPOSE SUBMISSION (2009/0001334)
1031 BACHELOR OF BIOMEDICAL SCIENCE
1210 BACHELOR OF SCIENCE
1264 BACHELOR OF BIOMOLECULAR SCIENCE (ADVANCED)
1348 BACHELOR OF FORENSIC SCIENCE
8023 DIPLOMA OF BIOSCIENCES

Resolution:
58.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), resolved to approve changes to the Bachelor of Biomedical Science (1031), Bachelor of Science (1210), Bachelor of Biomolecular Science (Advanced, 1264), Bachelor of Forensic Science (1348), Diploma of Biosciences (8023), as detailed in 2009/0001334, for implementation in Semester 1 2010.

59.0 BPS SPECIAL PURPOSE SUBMISSION (2009/0001344)
1265 BACHELOR OF FORENSIC SCIENCE/BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE

Resolution:

59.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), resolved to approve changes to the Bachelor of Forensic Science/Bachelor of Criminology and Criminal Justice (1265), as detailed in 2009/0001344, for implementation in Semester 1 2010.

60.0 ICT SPECIAL PURPOSE SUBMISSION (2010/0010004)
1339, 1236 BACHELOR OF INFORMATION TECHNOLOGY/BACHELOR OF MULTIMEDIA

Resolution:

60.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), resolved to approve changes to the Bachelor of Information Technology/Bachelor of Multimedia (1339 GC, 1236 NA), as detailed in 2010/0010004, for implementation in Semester 1 2010.

61.0 ICT SPECIAL PURPOSE SUBMISSION (2009/0001346)
1250 BACHELOR OF INFORMATION TECHNOLOGY (BIT@WORK OR ACCELERATED)

Resolution:

61.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), resolved to approve changes to the Bachelor of Information Technology (BIT@Work or Accelerated, 1250), as detailed in 2009/0001346, for implementation in Semester 1 2010.

62.0 GBS, PROGRAM WITHDRAWAL SUBMISSION (2009/0004088)
5527 MASTER OF INFORMATION SYSTEMS MANAGEMENT

Resolution:

62.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), noted the program withdrawal and transition arrangements to phase out the Master of Information Systems Management (5527) as detailed in 2009/0004088.

63.0 BPS, PROGRAM WITHDRAWAL SUBMISSION (2010/0010001)
1032 BACHELOR OF BIOTECHNOLOGY
1238 BACHELOR OF BIOMOLECULAR SCIENCE

Resolution:

63.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), noted the program withdrawal and transition arrangements to phase out the Bachelor of Biotechnology (1032) and Bachelor of Biomolecular Science (1238), as detailed in 2010/0010001.
64.0 BPS, PROGRAM WITHDRAWAL SUBMISSION (2010/0010002)  
1211 BACHELOR OF SCIENCE WITH ADVANCED STUDIES

Resolution:

64.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), noted the program withdrawal and transition arrangements to phase out the Bachelor of Science with Advanced Studies (1211), as detailed in 2010/0010002.

65.0 BPS, PROGRAM WITHDRAWAL SUBMISSION (2010/0010009)  
2052 BACHELOR OF SCIENCE WITH HONOURS

Resolution:

65.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), noted the program withdrawal and transition arrangements to phase out the Bachelor of Science with Honours (2052), as detailed in 2010/0010009.

66.0 QCA, PROGRAM WITHDRAWAL SUBMISSION (2010/0011252)  
5460 MASTER OF FINE ART

Resolution:

66.1 The Academic Committee (1/2010, March), on the recommendation of the Programs Committee (1/2010, March), noted the program withdrawal and transition arrangements to disestablish the award of Master of Fine Art (5460), as detailed in 2010/0011252.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

67.0 INTERNATIONALISATION OF THE CURRICULUM AUDIT

67.1 A survey about the level of internationalisation of the curriculum was conducted in late 2008, through the Learning and Teaching Committee trialling two curriculum review tools:

- Internationalisation of the Curriculum, and
- Work Integrated Learning.

The Internationalisation of the Curriculum audit tool was designed to identify the degree to which the curriculum of a program includes international content and themes and where changes for improvement are recommended.

67.2 Professor Michelle Barker, Senior Fellow from the Griffith Institute for Higher Education, was welcomed to the meeting to speak to this item. Members were informed that Learning and Teaching Committee (1/2009) had considered collated internationalisation of the curriculum data (2009/0003260) and recommended that it be interpreted to determine the areas in which action needs to be taken to further internationalise the curriculum.

67.3 At a later meeting (5/2009) Learning and Teaching Committee considered an interpretation of the data in A Preliminary Report on the Program Review of Internationalisation of the Curriculum, a copy of which was before the Academic Committee for review. Academic Committee noted that Learning and Teaching Committee had:
• forwarded the report to Group/Faculty Boards for feedback and consideration of approaches to internationalising the curriculum most appropriate to their disciplines, with a view to providing advice to Academic Committee; and
• asked for a proposal for both program and course review mapping tools for internationalisation of the curriculum be brought to a future meeting of the Learning and Teaching Committee.

67.4 Academic Committee noted the Preliminary Report and Faculty/Group responses as recommended by the Learning and Teaching Committee (8/2009 meeting):
• response from the Arts, Education and Law Group
• response from the Griffith Business School
• response from the Health Group
• response from the Science, Environment, Engineering and Technology Group.

67.5 Professor Barker advised that while the previous audit had sought to locate internationalisation activities at the program level, in future, high-level data will be tracked at the course level to provide a more comprehensive set of data.

67.6 Professor Barker also tabled a document that illustrated the way in which the Course Profile System will be used to capture high-level data over time about the delivery of internationalised learning experiences through the course curriculum. It also showed how course convenors will be able to map Griffith Graduate Attributes to specific learning objectives in a course. Committee members were advised that work-integrated learning and blended learning experiences were also being tracked via the Course Profile System.

67.7 There was some debate about the ways in which the University could ensure it captures the full range of courses with international perspectives. It was suggested that the following enhancements to item 7.1 of the Course Profile be investigated as one means of capturing more accurate evidence of internationalised curriculum:
• Addition of a checkbox labelled, “involves the development of cultural understandings”; 
• Rewording of checkbox one to read, “International perspectives and understanding of...” (new text is tracked); and
• Extending the introductory sentence to facilitate greater understanding of the questions.

67.8 The Chair undertook to discuss with the Pro Vice Chancellor (Information Services) the implications of modifying set questions, particularly for those who have already entered data against existing questions.

Resolution

67.9 The Academic Committee, on the recommendation of the 8/2009 Learning and Teaching Committee (30 November 2009), resolved to:

a) note the report on the Program Review of Internationalisation of the Curriculum, the responses and the actions proposed by the Academic Groups.

b) endorse the ongoing collection of data about internationalisation of the curriculum via the course profile system and investigate the refinement of the high-level question under the Internationalisation curriculum tracking section as recommended in paragraph 67.7 above;

c) endorse the provision of ongoing professional development in the area of internationalising the curriculum;
68.0 EXTERNAL REVIEW OF SUPPORT SERVICE DIVISIONS – GRIFFITH GRADUATE RESEARCH SCHOOL

68.1 The purpose of Support Service Divisional Reviews is to focus on the quality and management of services and the benefits provided to the University community. In particular, the review is future-focused and examines how the relevant support area can contribute most effectively to the University’s strategic directions.

68.2 The Griffith Graduate Research School was reviewed under the External Review of Support Service Divisions policy from 23 – 25 November 2009. An independent review committee, comprising two committee members who are external to the University and two committee members who are internal to Griffith University, but are not from the Griffith Graduate Research School, reviewed the element.

68.3 The Report of the Committee Reviewing the Griffith Graduate Research School (2010/0011509), the Griffith Graduate Research School Implementation Plan (2010/0011510) and the 24 February 2010 minute extract from Executive Group (2010/0011511) were before the Committee.

68.4 Members noted that due to the immediacy with which the Review recommendations were required to be implemented, the Griffith Graduate Research School had commenced action on these issues as matter of urgency over the last three months. As a result, the review report had already been endorsed by the University Council on 1 March 2010.

68.5 The Academic Committee also noted that the proposal to reconstitute Griffith’s Research and Graduate Studies committees (Agenda Item 5.0 refers) was proposed in response to Review Report recommendations.

Resolution

68.6 The Academic Committee considered the issues raised in the Report of the Committee Reviewing the Griffith Graduate Research School (2010/0011509), the Griffith Graduate Research School Implementation Plan (2010/0011510) and the 24 February 2010 minute extract from Executive Group (2010/0011511). Academic Committee noted that the documentation has already been endorsed by Council.

69.0 GRIFFITH ASSESSMENT COMMITTEE

69.1 In line with good practice in assessment in higher education, and to optimise learning outcomes, the Assessment Committee was established in October 2009 to advise the Academic Committee, through the Learning and Teaching Committee, on matters associated with the conduct of assessment. Within this context, the Assessment Committee is responsible for monitoring and promoting quality in assessment by:

(a) identifying key issues affecting the way the University conducts its assessment responsibilities;

(b) reviewing, on a cyclical basis, Griffith University’s assessment policies, guidelines and practices at the institutional level to rationalise and simplify the
University’s assessment policy framework and ensure coherence between the necessary policies, procedures, guidelines and administrative practices;
(c) overseeing the moderation processes that operate to ensure consistency and comparability of marking and grading across markers, campuses, and student cohorts; and
(d) considering assessment matters that arise from Group and Faculty practices that require investigation at a broader institutional level.

69.2 The Chair of the newly-established Assessment Committee, Professor Nick Buys, introduced members to the broad agenda of the Assessment Committee during 2010 and specifically to its immediate task of reviewing the University’s Assessment Framework and Policy in a manner that recognises recent national and international developments in assessment standards. Work has already commenced in this area.

69.3 Assessment Committee’s main area of work for the first half of 2010 will be around assuring academic standards and improving moderation processes by introducing a new approach to assuring academic standards at Griffith.

69.4 A significant driver for this work is the Federal government focus on assuring the quality and integrity of academic standards across the Higher Education system, and its future impact on the allocation of learning and teaching performance funding. An ALTC (Australian Learning and Teaching Council) Project has also been commissioned to look at setting discipline standards.

69.5 Another important driver for the work of the Assessment Committee in 2010 is the 2008 AUQA Audit report recommendation that Griffith look more closely at quality assurance issues such as moderation policy and procedures and calibration of standards for the awarding of grades.

69.6 The University is seeking to take a leading role in the development of academic standards. To that end, a paper written by Professor Royce Sadler (from the Griffith Institute for Higher Education) on *Assuring Academic Standards at Griffith* which proposes a major shift in approach to assessment is being circulated across the University to stimulate discussion.

69.7 Professors Buys and Sadler have commenced meetings with School staff to discuss a revised Griffith approach to assessment. Positive responses to the proposal have been received and a number of issues have been raised for further consideration. Consultations with Schools will continue throughout Semester 1, 2010. Once consultation is completed and feedback taken into consideration, a pilot project is foreshadowed as a means of testing the implementation of a standards approach across a range of disciplines.

69.8 The Committee commended Professor Buys and the Assessment Committee for their consultative approach and work to date.

70.0 2010 STUDENT ADMISSION STATISTICS

70.1 In October 2009, the preliminary report on Griffith University’s student admission statistics for entry in 2010 was made available to the University. This document provided an analysis of overall domestic student demand as at 1 October 2009 against the same time in 2008. This snapshot was the first report under the Queensland Tertiary Admission Centre (QTAC) Business Transformation process i.e. progression to rolling offers.

70.2 The Academic Registrar tabled a report entitled “Features of the 2010 QTAC Main Admission Round and Enrolment Position at Week 2, Semester 1, 2010”, which provided members with an update on market demand, market share of QTAC first
preferences, applicant quality, enrolment statistics at the end of Week 2, Semester 1, 2010 and an analysis of these figures.

70.3 The Academic Registrar responded to questions about a range of admissions matters and undertook to provide additional data at a future meeting, on the following:
- A graphical depiction of improvements in OP cutoffs;
- Over-enrolment data at the school and group levels;
- Median enrolment figures;
- Greater level of detail about research higher degree enrolments.

70.4 In discussing over-enrolment matters and related teaching space issues, members sought advice from the Chair about the University’s Capital Management Plan and its inclusion on a future agenda. The Chair agreed to circulate the Capital Management Plan and informed the Committee that a future Executive Group planning retreat would consider issues around enrolment targets, planning and the various campus resources and facilities.

70.5 The Pro Vice Chancellor (Information Services) advised of strategies in place to assist with large class enrolments, especially during the first few weeks of semester when enrolment numbers are less stable. Members were informed that the Pro Vice Chancellor (Information Services) would discuss these issues with Group Pro Vice Chancellors. The Chair also advised the Committee about the manner in which funding from student enrolments would be dispersed to Groups in line with the University’s funding formula.

71.0 VICE CHANCELLOR’S FORUM AND QUESTION TIME

71.1 The Vice Chancellor was unable to attend the meeting. Members noted that at future meetings, the Vice Chancellor would attend to speak to update members on issues of importance and take questions, with or without notice.

72.0 CHAIRPERSON’S REPORT

72.1 The Chair reported on the following matters of interest:

a) 2010 Review of Academic Committee
Professor Andrew Lister has been appointed to conduct the review of Academic Committee and its sub-committees in 2010. Professor Lister has extensive experience as an Academic Committee Chair and more recently advisory experience in ensuring such committees are useful venues for debate and communication, with the appropriate staff, student input.

b) Universities Australia Conference
Deputy Prime Minister Julia Gillard singled out Griffith’s UniReach program at the recent Universities Australia conference in Canberra as a good example of a program that fosters aspiration and knowledge about university in students from low socioeconomic status backgrounds.

Conference delegates were given further details of how the Tertiary Education Quality Standards Agency (TEQSA) will operate, its increased reporting requirements and the establishment of meaningful targets, the achievement of which will be linked to a proportion of Government funding.

c) Griffith English Language Enhancement Strategy
The Griffith English Language Enhancement Strategy comprises five core elements: a compulsory English Language Enhancement Course (ELEC),
and the optional UniPrep, Student Linx, EnglishHELP and IELTS4Grads programs.

1182 students are currently enrolled in the compulsory English Language Enhancement Course for Semester 1, 2010. Student Linx programs bring domestic and international students together through a range of academic and social activities. This program has been very successful over the last two semesters with the added value of providing work-integrated learning experiences for a number of Griffith Business School students who have been working alongside the Student Linx Coordinator to successfully manage and stage events.

A report on EnglishHELP activities will be provided to a future meeting. In response to a question from the Committee, the Chair stated the EnglishHELP program was available for domestic students from non-English speaking backgrounds in addition to international students.

Attendees of the Senior Staff Retreat provided comment on the current Academic Plan 3 with a view to offering advice for the development of Academic Plan 2011-2013. All staff will shortly be sent a communication seeking their feedback on Academic Plan 3. Faculty Boards will also form part of the consultation process to develop Academic Plan 2011 – 2013. It is anticipated that the new plan will be finalised by the end of the year.

e) Australian Universities Quality Agency (AUQA) Audit
The AUQA Auditor Director, Mr Robert Carmichael visited Griffith in December 2009 to conduct 12-month post-audit interviews to assess progress against Griffith’s implementation plan. Members received a copy of a letter from Mr Carmichael providing feedback from AUQA that is very encouraging and a positive result for the University.

f) SmartThinking Trial
The Chair advised members about a trial being conducted with the SmartThinking service, a 24/7 online tutoring service for students, which is being run as an adjunct to the on-campus support being given by INS Learning Advisors. It was noted that Open Universities Australia, who currently use the service, had found a significant increase in retention and student feedback since its introduction.

There was much debate by staff representative members about the use of external learning advisory support, the capacity of on-campus tutors to meet current demand, the ability of local staff to better understand the local context, and the capacity of Griffith staff to provide 24 hour learning support service 7 days a week across a wide range of disciplines. The Chair advised that an evaluation of the initiative will be undertaken after the trial to assess its benefit to students and its cost-effectiveness for the University.

A student member spoke favourably about the use of the SmartThinking initiative.

73.0 DEPUTY CHAIRPERSON’S REPORT

73.1 The Deputy Chair reported on the following matters of interest that have arisen since the previous meeting.

- 2010 Internationalisation Advisory Committee
The key focus of this Committee in 2010 will be on enhancing the international student experience, including safety. The Committee invite
Academic Committee members to provide suggestions to facilitate the University’s progression of this agenda.

Another key agenda item for the Internationalisation Advisory Committee will be the development of a discipline-specific strategy to support postgraduate coursework students for whom English is not their first language. Consultation to gather discipline-specific ideas will occur through Faculty Boards.

74.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

74.1 The minutes and/or action sheets of the following Committees were noted:
   a) Internationalisation Advisory Committee (4/2009 and 1/2010 unratified)
   b) Learning and Teaching Committee (7/2009 and 8/2009)
   c) Programs Committee (9/2009 and 10/2009)

75.0 OTHER BUSINESS

75.1 Nil.

76.0 2010 COMMITTEE MEETING DATES

76.1 Members noted the 2010 schedule of meetings. Meetings are held on Thursdays from 1.30pm – 4.00pm with a video-conference between Gold Coast and Nathan campuses.

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Allocated Venues</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 May</td>
<td>Business 2 Building</td>
</tr>
<tr>
<td>17 June*</td>
<td>N72_1.18</td>
</tr>
<tr>
<td>15 July</td>
<td>Gold Coast</td>
</tr>
<tr>
<td>19 August</td>
<td>The Chancellery</td>
</tr>
<tr>
<td>16 September*</td>
<td>G34_1.04</td>
</tr>
<tr>
<td>21 October</td>
<td></td>
</tr>
<tr>
<td>18 November</td>
<td></td>
</tr>
<tr>
<td>9 December*</td>
<td></td>
</tr>
</tbody>
</table>

*meeting will proceed only if urgent business requires

Minutes Confirmed by:

Professor Sue Spence, Chair                  Date