A meeting of the Academic Committee of the Griffith University Council will be held at 1:30pm on Thursday 17 May 2007 in rooms 2.01/2.01 Council Chambers, Bray Centre (N54), Nathan Campus.

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

**DISTRIBUTION LIST**

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<tr>
<td><strong>CHAIRPERSON OF THE COMMITTEE</strong></td>
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<tr>
<td>Deputy Vice Chancellor (Academic) – Professor John Dewar</td>
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<td>Vice Chancellor and President – Professor Ian O’Connor</td>
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<td>Deputy Vice Chancellor (Research) – Professor Lesley Johnson</td>
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<td>Pro Vice Chancellor (Arts, Education and Law) – Professor Marilyn McMeniman AM</td>
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<td>Pro Vice Chancellor (Business) – Professor Michael Powell</td>
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<td>Pro Vice Chancellor (Health) – Professor Allan Cripps</td>
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<td>Pro Vice Chancellor (Science, Envir, Eng and Technology) – Professor Ned Pankhurst</td>
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<td>Pro Vice Chancellor (Community Partnerships) – Professor Max Standage</td>
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<td>Pro Vice Chancellor (Administration) – Mr Colin McAndrew</td>
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<td>Pro Vice Chancellor (Information Services) – Ms Janice Rickards</td>
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<td>Pro Vice Chancellor (International) – Mr Chris Madden</td>
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<td>Academic Registrar – Dr Richard Armour</td>
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<tr>
<td>Director, Griffith Institute for Higher Education – Professor Kerri-Lee Krause</td>
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<td>Deputy Chair of the Committee – Professor Sally Borbasi</td>
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<tr>
<td>Ms Lea-Anne Stafford (Secretary)</td>
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**Council**

Vacant

Vacant

**Deans**

Professor Kay Ferres, Dean, Faculty of Arts
Professor Claire Wyatt-Smith, Dean, Faculty of Education
Professor Paula Baron, Dean, Griffith Law School
Professor Bill Shepherd, Dean (Academic), Griffith Business School
Professor Liz Fulop, Dean (Research), Griffith Business School
Professor Lorelle Frazer, Dean (Learning and Teaching), Griffith Business School
Professor Debra Creedy, Dean (Academic), Griffith Health
Associate Professor Nick Buys, Dean (Learning and Teaching), Griffith Health
Professor Kim Halford, Dean (Research), Griffith Health
Associate Professor Clyde Wild Dean (Academic), Science, Env, Eng & Technology
Mr Dave Edwards, Dean (Learning and Teaching), Science, Env, Eng & Technology
Professor Gillian Bushell, Dean (Research), Science, Environment, Engineering & Technology
Professor Joy Cumming, Dean, Griffith Graduate Research School
Professor Peter Roennfeldt, Director, Queensland Conservatorium
Associate Professor Paul Cleveland, Director, Queensland College of Art
Academic Staff Members

Dr Stephen Thorpe (Arts, Education and Law)   Until 31 December 2007
Professor Paul Draper (Arts, Education and Law)   Until 31 December 2007
Dr Scott McCue (Science, Environment, Engineering and Technology)   Until 31 December 2007
Dr Lisa McManus (Business)   Until 31 December 2007
Mr John Sands (Business)   Until 31 December 2007
Dr Jenny Gamble (Health)   Until 31 December 2008
Dr Ann McDonnell (Science, Environment, Engineering and Technology)   Until 31 December 2008
Dr Kate Shacklock (Business)   Until 31 December 2008
Associate Professor Jay Younger (Arts, Education and Law)   Until 31 December 2008
Ms Snez Stolic (Health)   Until 31 December 2008

Heads of Schools or Departments

Professor Parlo Singh (Arts, Education and Law)   Until 31 December 2007
Dr Jayne Clapton (Health)   Until 31 December 2007
Vacant (Science, Environment, Engineering and Technology)   Until 31 December 2007
Vacant (Business)   Until 31 December 2007
Professor Michael Davidson (Business)   Until 31 December 2008
Professor Nerida Smith (Health)   Until 31 December 2008
Dr Michael Blumenstein (Science, Envir, Engineering and Technology)   Until 31 December 2008
Associate Professor Mike Levy (Arts, Education and Law)   Until 31 December 2008

Postgraduate Students

Mr Sankalp Khanna   Until 31 December 2007
Mr Gary Miller   Until 31 December 2007

Undergraduate Students

Mr Michael Bentley   Until 31 December 2007
Ms Julie Kennedy   Until 31 December 2007
Mr Andrew Nguyen   Until 31 December 2007
Ms Miriam Carter   Until 31 December 2007
Ms Bellesherrie Jackson   Until 31 December 2007

Information Copies (without attachments unless otherwise stated)

Manager, Research Policy
Head of the Secretariat (attachments)
Program Accreditation Officer
Academic Services Officer – Arts, Education and Law
Academic Services Officer – Business
Academic Services Officer – Griffith Health
Academic Services Officer – Griffith Science, Environment, Engineering and Technology
Program Information Officer
Council and Executive Support Officer
Director, Finance and Business Services
Senior Legal Officer
President, Griffith University Postgraduate Student Association (GUPSA)
President, Gold Coast Student Guild
Director, Information Services
Director, Office of Facilities Management
Director, Office for Research
Director, External Relations
Director, Student Administration
Director, Quality, Planning and Statistics
Manager, Planning and Statistics
Manager, Research Higher Degrees
Director, Student Services
Director, Flexible Learning and Access Services
Group Resource Manager, Arts, Education and Law
Group Resource Manager, Business
Group Resource Manager, Griffith Science, Environment, Engineering and Technology
Group Resource Manager, Griffith Health
Secretary, Griffith University Branch, NTEU
AUQA Senior Project Officer

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GRIFFITH UNIVERSITY

ACADEMIC COMMITTEE

A meeting of the Academic Committee of the Griffith University Council will be held at 1:30pm on Thursday 17 May 2007 in rooms 2.01/2.02 Council Chambers, Bray Centre (N54), Nathan Campus.

Lea-Anne Stafford
Secretary

AGENDA

1.0 APOLOGIES
Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

2.0 CONFIRMATION OF MINUTES
The minutes of the Academic Committee’s 2/2007 meeting have been circulated.
To be taken as read and confirmed

3.0 VICE CHANCELLOR’S REPORT
The Vice Chancellor’s Report to Council meeting 2/2007 held on 8 May 2007 is attached.
For noting

4.0 CHAIRPERSON’S REPORT
The Chair will provide a verbal report on the following subjects:
   o Griffith 2015
   o Carrick Institute Award and Scholarship Schemes
For noting

5.0 DEPUTY CHAIRPERSON’S REPORT
The Deputy Chair will provide a verbal report on the following subject:
   o Diploma Supplement Workshop
For noting

6.0 PRESENTATION – 2007-2008 COMMONWEALTH BUDGET
6.1 The Committee will wish to welcome to the meeting the University’s Principal Policy Adviser, Dr Gavin Moodie. Dr Moodie will inform members of relevant 2007 – 2008 Commonwealth Budget items of interest to Griffith.
6.2 A summary paper is attached to facilitate discussion.
For discussion
7.0 PRESENTATION - AUSTRALIAN UNIVERSITIES QUALITY AGENCY (AUQA) AUDIT

7.1 AUQA is the principal national quality assurance agency in higher education, with responsibility for quality audits of higher education institutions and accreditation authorities, reporting on performance and outcomes, assisting in quality enhancement, advising on quality assurance; and liaising internationally with quality agencies in other jurisdictions, for the benefit of Australian higher education.

7.2 AUQA has recently initiated its Cycle 2 Audits. Griffith was the subject of a Cycle 1 AUQA review in 2003 and is scheduled to undertake a Cycle 2 review in June 2008. Cycle 2 Audits will:

- review the University’s progress towards addressing recommendations from the Cycle 1 Audit and review major changes to Griffith’s quality management system in order to ‘close the loop’ on Cycle 1;
- assess the quality assurance arrangements, including the standards of academic and other outcomes being achieved by the University, across two specific themes;
- investigate how academic standards are determined, applied, maintained, monitored and met, with an emphasis on international standards and performance outcomes and benchmarking.

7.3 The two themes on which Griffith will be audited in 2008 are *International* and *Supporting Student Success*.

7.4 The theme *Supporting Student Success* will be focused on the following:

- student Recruitment (including Griffith Connect, scholarships, Honours College and our TAFE strategy)
- orientation, engagement and transition
- first year student support
- support for equity groups
- work integrated learning and research based learning

7.5 An AUQA Senior Project Officer has been appointed to coordinate the University’s preparations for the 2008 Audit. Members will wish to welcome to the meeting, Ms Karen van Haeringen, AUQA Senior Project Officer, who will give a presentation on the 2008 Audit process and the University’s approach in preparing for the Cycle 2 audit.

For discussion

ORDERING OF THE AGENDA

At this point in the Agenda the Chair will advise members about any matter on the Agenda not included in Section I, that members have requested prior to the meeting be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

8.0 UNIVERSITY EQUITY AND DIVERSITY PLAN 2007 - 2010

8.1 During 2005 and 2006 the Equity Committee has been working towards the development of a revised Equity Plan for the University to replace the previous *Equity Strategy 2001 – 2005*. Like the Academic and Research Plans, it will provide detail to support the University’s *Strategic Plan 2006 – 2010*. 
8.2 The draft Equity and Diversity Plan was endorsed by members of the Executive Group (1/2007 meeting – 31/1/07) and a revised version was circulated across the University via Deans and Directors for comment. Their feedback has been incorporated into current draft. The Griffith University Equity and Diversity Plan 2007 – 2010 (2007/0000046) is now attached for the consideration of the Academic Committee.

8.3 There are three fundamental objectives of the Equity and Diversity Plan 2007 - 2010:
- To encapsulate the University's most up-to-date understandings and expression of its commitment to equity and diversity
- To achieve clear and consistent alignment between the University's equity and diversity goals and strategies and its overall strategic directions and core activities
- To clarify expectations and responsibilities of elements with respect to equity and diversity planning and implementation

8.4 Section 1 of the Plan outlines the Goals and Key Performance Indicators for Equity and Diversity at Griffith for 2007 – 2010 while Section 2 details the resources necessary to implement this plan.

8.5 The Deputy Vice Chancellor (Research) will introduce this item.

Recommendation

8.6 The Academic Committee, on the recommendation of the 1/2007 Executive Group is asked to recommend to the University Council the approval of the Griffith University Equity and Diversity Plan 2007 – 2010 (2007/0000046).

For approval

9.0 REVISED GUIDELINES FOR THE GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING

9.1 The Griffith Awards for Excellence in Teaching were established in 1999 to:
- demonstrate the University's commitment to the promotion of effective teaching and the enhancement of student learning;
- create an environment which recognises and rewards achievement in teaching and learning activities; and
- support teaching collaboration, teamwork and the sharing of good practice.

9.2 The 2/2007 Learning and Teaching Excellence Committee (8 May 2007) considered a proposal from the Educational Excellence Committee to substantially revise the Griffith Awards for Excellence in Teaching to two reasons: (1) to provide more opportunities across the Groups for staff recognition; and (2) to provide closer alignment with new guidelines for national teaching awards released by the Carrick Institute for Learning and Teaching in Higher Education.

9.3 A number of amendments were recommended by the 2/2007 Learning and Teaching Committee which have now been incorporated into the revised Griffith Awards for Excellence in Teaching Guidelines (2007/0000049) attached for the consideration of the Academic Committee (changes tracked). A clean version of the revised document is also enclosed for ease of reading.

9.4 Major changes from the original Guidelines include:
- 9.4.1 replacement of the Innovation across the Institution Award category with the new Programs that Enhance Learning Award;
- 9.4.2 introduction of 5 new discipline categories under the Individual Teacher Award of the Teaching Excellence Category;
- 9.4.3 in future years, the Team Teaching Award will be one of a number of activities to recognise strategic priorities;
- 9.4.4 introduction of a new First Year Advisor category;
9.4.5 reduction of the award amount from $5,000 to $3,000 to enable an increase in the number of outstanding initiatives and teachers recognised across the Groups;
9.4.6 revision of selection criteria to take account of the new categories; and
9.4.7 addition of guidelines to further assist applicants in responding to the selection criteria.

9.5 The Chair will introduce this item.

Recommendation

9.6 The Academic Committee, on the recommendation of the 2/2007 Learning and Teaching Committee (2 April 2007) is asked to approve the Guidelines for the Griffith Awards for Excellence in Teaching (2007/0000049).

For approval

10.0 HEALTH AND SAFETY RISK MANAGEMENT AND COURSE APPROVAL

10.1 The GriffithSAFE Academic Health & Safety Change Management Group has as one of its key performance indicators that “Health and Safety Risk Management is integrated with teaching, learning and research activities” and one of the tasks to implement this recommendation is to include a health and safety statement on course outlines. This is one strategy to raise awareness of health and safety issues across the University.

10.2 The 2/2007 Learning and Teaching Committee considered revisions to the following policy documents and the changes proposed to the Course Outline Template by the GriffithSAFE Academic Health & Safety Change Management Group:

- Course Approval and Evaluation Policy (2007/0012028)
- Role of the Course Convenor (2007/0012029)
- Possible Statement for Inclusion on Course Outline (2007/0012030)
- Revised Section C – Key University Information of the Course Outline Template (2007/0000051)

10.3 Learning and Teaching Committee members raised a number of issues relating to the proposed statement in Section C of the Course Outline Template; including, matters arising for off-campus course settings and staff training in relation to risk assessment. Amendments were requested and these are now represented in the attached document (2007/0000051).

10.4 Members are asked to note that extensive consultation was undertaken to determine the information included in Section C of the Course Outline Template and how it was represented. A key consideration was that this part of the document be no longer than a page as students do not like printing out too many pages.

Recommendation

10.5 The Academic Committee, on the recommendation of the 2/2007 Learning and Teaching Committee (8 May 2007) is approve the following:

- Course Approval and Evaluation Policy (2007/0012028)
- Role of the Course Convenor (2007/0012029)
- The recommended statement about health and safety for inclusion in Section C of the Course Outline Template (2007/0000051) from semester 1, 2008.

For approval
11.0 STUDENT COURSE OUTLINE SURVEY RESULTS

11.1 In semester 1, 2005 Griffith trialled a new approach to course outlines in six schools and without advising students of the changes to course outlines conducted a survey in week 3 of semester 1 to ascertain students’ views about the accessibility of course outlines; whether the earlier availability of course outlines influenced student decision-making about their enrolment; and whether the information contained within the new course outline template supported their learning in the course.

11.2 This same survey instrument was used in semester 1, 2006, the first semester of University-wide implementation of the new course outline template and again in semester 1, 2007.


11.4 At its 2/2007 meeting, the Learning and Teaching Committee recommended changes to Section C of the Course Outline Template to advise students that as a result of the University’s pilot program, plagiarism detection software might be used in their courses during semester 2, 2007. A revised Section C of the Course Outline Template is attached with a new statement advising students about the use of plagiarism detection software for use in semester 2, 2007.

Recommendation

11.5 The Academic Committee, on the recommendation of the 2/2007 Learning and Teaching Committee (8 May 2007), is approve the revised Section C of the Course Outline Template (2007/0000052) for implementation in semester 2, 2007.

For approval

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

Nil.

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – PROGRAM SUBMISSIONS

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PROGRAM CHANGES AND SUBMISSIONS

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<td>Item 14</td>
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12.0 GBS MAJOR CHANGE SUBMISSION 2007/0000260
5158, 5159 MASTER OF BUSINESS ADMINISTRATION
5457, 5458 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION

12.1 The Academic Committee, on the recommendation of the 2/2007 Programs Committee, (5 April 2007), is asked to consider the attached Major Change Submission proposing changes to the Master of Business Administration (5158, 5159) and the International Master of Business Administration (5457, 5458), as detailed in 2007/0000260, for implementation in semester 2 2007.

12.2 The Master of Business Administration (MBA) and International Master of Business Administration (IMBA) currently offers a range of specialisations (40CP) including: Financial Planning (MBA only); General Management; Human Resource Management; Information Systems; International Business; Marketing Management; and Public Sector Management (MBA only). This proposal seeks to expand the range of specialisations available to students to include the Finance specialisation for commencement in Semester 2 2007.

Recommendation:

12.3 The Academic Committee, on the recommendation of the 2/2007 Programs Committee, (5 April 2007), is asked to approve the Major Change Submission proposing changes to the Master of Business Administration (5158, 5159) and the International Master of Business Administration (5457, 5458), as detailed in 2007/0000260, for implementation in semester 2 2007.

For approval
13.0 GBS SPECIAL PURPOSE SUBMISSION 2007/0002026
5457, 5458 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION

13.1 The Academic Committee, on the recommendation of the 2/2007 Programs Committee, (5 April 2007), is asked to consider the attached Special Purpose Submission proposing changes to the International Master of Business Administration (5457, 5458) as detailed in 2007/0002026, for introduction in semester 1 2007.

13.2 At its 4/2006 meeting the Programs Committee considered and approved a Major Change submission (2006/0007304) for the International Master of Business Administration. When this submission was prepared the rule, to require successful completion of the four core courses prior to enrolling into specialisation/elective courses, was omitted. The Griffith Business School seeks approval for the rule to be implemented, effective from Semester 1 2007.

Recommendation:

13.3 The Academic Committee, on the recommendation of the 2/2007 Programs Committee, (5 April 2007), is asked to approve the Special Purpose Submission proposing changes to the International Master of Business Administration (5457, 5458) as detailed in 2007/0002026, for introduction in semester 1 2007.

For approval

14.0 QCA SPECIAL PURPOSE SUBMISSION 2007/0000257
1181 BACHELOR OF FINE ART

14.1 The Academic Committee, on the recommendation of the 2/2007 Programs Committee, (5 April 2007), is asked to consider the attached Special Purpose Submission proposing changes to the Bachelor of Fine Art (1181), as detailed in 2007/0000257, for introduction in semester 1 2008.

14.2 A submission, proposing to remove the requirement for students to submit a portfolio for admission to this program, was considered at the 1/2007 (March) meeting of the Programs Committee, and it was resolved to obtain feedback from the Queensland College of Art on 3 issues. The response from Associate Professor Paul Cleveland has been added to the original submission.

Recommendation:

14.3 The Academic Committee, on the recommendation of the 2/2007 Programs Committee, (5 April 2007), is asked to approve the Special Purpose Submission proposing changes to the Bachelor of Fine Art (1181), as detailed in 2007/0000257, for introduction in semester 1 2008.

For approval
15.0 **PBH SPECIAL PURPOSE SUBMISSION 2007/0012256**

- 3082 GRADUATE CERTIFICATE IN HEALTH SERVICES MANAGEMENT
- 3203 GRADUATE CERTIFICATE IN HEALTH SERVICES MANAGEMENT (QAIHC)
- 5266 MASTER OF HEALTH SERVICES MANAGEMENT
- 5405 MASTER OF HEALTH SERVICES MANAGEMENT WITH HONOURS
- 3147 GRADUATE CERTIFICATE IN PUBLIC HEALTH
- 4094 GRADUATE DIPLOMA OF PUBLIC HEALTH
- 5263 MASTER OF PUBLIC HEALTH

15.1 The Academic Committee, on the recommendation of the 2/2007 Programs Committee, (5 April 2007), is asked to consider the attached Special Purpose Submission proposing to change the campus of offer for the Graduate Certificate in Health Services Management (3082), Graduate Certificate in Health Services Management (QAIHC) (3203), Master of Health Services Management (5266), Master of Health Services Management with Honours (5405), Graduate Certificate in Public Health (3147), Graduate Diploma of Public Health (4094), and Mater of Public Health (5263), as detailed in 2007/0012256, for introduction in semester 1 2007.

15.2 The School of Public Health proposes to change the program campus from Nathan to South Bank. Since Semester 1 2006 the School has offered its postgraduate courses at the South Bank campus, as the Queensland Centre of Public Health, which is the coordinating body for the tripartite arrangement between (UQ, QUT, GU), is now located at South Bank campus.

15.3 The Dean, Learning and Teaching, in the Griffith Business School has endorsed this proposal.

**Recommendation:**

15.4 The Academic Committee, on the recommendation of the 2/2007 Programs Committee, (5 April 2007), is asked to approve the Special Purpose Submission proposing to change the campus of offer for the Graduate Certificate in Health Services Management (3082), Graduate Certificate in Health Services Management (QAIHC) (3203), Master of Health Services Management (5266), Master of Health Services Management with Honours (5405), Graduate Certificate in Public Health (3147), Graduate Diploma of Public Health (4094), and Mater of Public Health (5263), as detailed in 2007/0012256, for introduction in semester 1 2007.

For approval

16.0 **DOH SPECIAL PURPOSE SUBMISSION 2006/0000256**

- 1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE
- 1260 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY
- 1261 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY (POST-REGISTRATION)
- 1262 BACHELOR OF ORAL HEALTH IN ORAL HEALTH THERAPY
- 4136 GRADUATE DIPLOMA OF DENTISTRY
- 5402 MASTER OF DENTAL TECHNOLOGY IN PROSTHETICS

16.1 The Academic Committee, on the recommendation of the 1/2007 Programs Committee (1 March 2007), is asked to consider the attached Special Purpose Submission proposing changes to the admission requirements for the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260), Bachelor of Oral Health in Dental Technology (Post-Registration) (1261), Bachelor of Oral Health in Oral Health Therapy (1262), Graduate Diploma of Dentistry (4136), Master of Dental Technology in Prosthetics (5402), as detailed in 2006/0000256, for implementation in semester 1, 2007.
16.2 The School of Dentistry and Oral Health proposes the following changes:
- to update information regarding admission requirements for international students in relation to the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260), and Bachelor of Oral Health in Oral Health Therapy (1262).
- to include advice on the program catalogue regarding the compulsory requirement for DOH students enrolled in the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Oral Health Therapy (1262) and Graduate Diploma of Dentistry (4136) to undergo a medical examination;
- to include advice in the program catalogue regarding the requirement for students enrolled in the non-clinical oral health programs (Bachelor of Oral Health in Dental Technology (1260), Bachelor of Oral Health in Dental Technology (Post-Registration) (1261) and Master of Dental Technology in Prosthetics (5402)) to undergo a medical examination.

16.3 These proposed changes have been applied for the 2007 admission period.

Recommendation:

16.4 The Academic Committee, on the recommendation of the 1/2007 Programs Committee (1 March 2007), is asked to approve the Special Purpose Submission proposing changes to the admission requirements for the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260), Bachelor of Oral Health in Dental Technology (Post-Registration) (1261), Bachelor of Oral Health in Oral Health Therapy (1262), Graduate Diploma of Dentistry (4136), Master of Dental Technology in Prosthetics (5402), as detailed in 2006/0000256, for implementation in semester 1, 2007.

For approval

17.0 PHM SPECIAL PURPOSE SUBMISSION 2007/0000251
1242 BACHELOR OF PHARMACEUTICAL SCIENCE
5369 MASTER OF PHARMACY
5423 MASTER OF PHARMACY WITH HONOURS

17.1 The Academic Committee, on the recommendation of the 1/2007 Programs Committee (1 March 2007), is asked to consider the attached Special Purpose Submission proposing changes to the Bachelor of Pharmaceutical Science (1242), Master of Pharmacy (5369) and Master of Pharmacy with Honours (5423), as detailed in 2007/0000251, for introduction in semester 1 2007.

17.2 The Bachelor of Pharmaceutical Science and Master of Pharmacy degrees are health professional programs requiring students to meet a standard of English competency above the academic level of English generally required for students undertaking non-health professional programs. In pharmacy, students communicate with patients, the general public and other health professionals, and it is essential that they are able to communicate about information relating to drugs, diseases and regulations in a clear and sensitive manner and at an appropriate level to ensure communication errors are avoided.

17.3 The School of Pharmacy is therefore proposing to test all students admitted to the Bachelor of Pharmaceutical Science in their first year of study, as detailed in the submission.
17.4 It is also proposed to change the English Language Requirements for these programs, to bring them in line with the professional requirements, as follows:
- A minimum overall band score of 7.0 at the academic level of the IELTS (International English Language Testing System) with a minimum score of 6.56.0 in each of the four components.
- A minimum score of 580 on TOEFL (Test of English as a Foreign Language); or
- A computerized TOEFL score of 237; or
- An Internet Based (iBT) TOEFL score of 92 (no score less than 22); or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating).

Recommendation:

17.5 The Academic Committee, on the recommendation of the 1/2007 Programs Committee (1 March 2007), is asked to approve the Special Purpose Submission proposing changes to the Bachelor of Pharmaceutical Science (1242), Master of Pharmacy (5369) and Master of Pharmacy with Honours (5423), as detailed in 2007/0000251, for introduction in semester 1 2007.

For approval

SECTION IV: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – OTHER MATTERS

18.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

18.1 The minutes and/or action sheets of the following Committees are attached for noting:
18.1.1 Learning and Teaching Committee [1/2007];
18.1.2 Programs Committee [2/2007].

For noting

19.0 OTHER BUSINESS

20.0 2007 COMMITTEE MEETING DATES

20.1 The Academic Committee is ask to note the following scheduled meetings to be held at 1:30pm on the following dates and at the following venues in 2007.

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* meeting will proceed only if urgent business requires

For noting