A meeting of the Academic Committee of the Griffith University Council will be held at 1.30pm on Thursday 20 May with a video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus.

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

<table>
<thead>
<tr>
<th>Name</th>
<th>Term of Office</th>
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<tbody>
<tr>
<td>Deputy Vice Chancellor (Academic) – Professor Sue Spence</td>
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<td>Deputy Vice Chancellor (Research) – Professor Ned Pankhurst</td>
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<td>Deputy Vice Chancellor and Provost – Professor Marilyn McMeniman AM</td>
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<tr>
<td>Pro Vice Chancellor (Arts, Education and Law) – Professor Paul Mazerolle</td>
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<td>Pro Vice Chancellor (Business) – Professor Michael Powell</td>
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<td>Pro Vice Chancellor (Health) – Professor Allan Cripps</td>
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<tr>
<td>Pro Vice Chancellor (Science, Env and Technology) – Professor Sue Berners-Price</td>
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<td>Pro Vice Chancellor (Administration) – Mr Colin McAndrew</td>
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<td>Pro Vice Chancellor (Information Services) – Ms Linda O’Brien</td>
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<td>Pro Vice Chancellor (International) – Mr Chris Madden</td>
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<td>Academic Registrar – Ms Kathy Gracic</td>
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<td>Dean, Student Outcomes and Director, GIHE – Professor Kerri-Lee Krause</td>
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<tr>
<td>Deputy Chair of the Committee – Professor Gillian Bushell</td>
<td>ex officio</td>
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<tr>
<td>Ms Lea-Anne Stafford (Secretary)</td>
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Council
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Deans
Professor Pat Buckridge, Dean, Faculty of Humanities and Social Sciences
Professor Claire Wyatt-Smith, Dean, Faculty of Education
Professor Paula Baron, Dean, Griffith Law School
Professor Marie Wilson, Dean (Academic), Griffith Business School
Professor Graham Cuskelly, Dean (Research), Griffith Business School
Professor Lorelle Frazer, Dean (Learning and Teaching), Griffith Business School
Professor Debra Henly, Dean (Academic), Griffith Health
Professor Nick Buys, Dean (Learning and Teaching), Griffith Health
Professor Lyn Griffiths, Dean (Research), Griffith Health
Associate Professor Clyde Wild, Dean (Academic), Sci, Env, Eng & Tech
Associate Professor Wendy Loughlin, Dean (Learning and Teaching), Sci, Env, Eng & Tech
Professor Paulo Singh, Dean, Griffith Graduate Research School
Professor Hub Schippers, Director, Queensland Conservatorium
Professor Paul Cleveland, Director, Queensland College of Art

Academic Staff Members
Associate Professor Patricia Wise (Arts, Education and Law)
Dr Maureen Harrington (Business)
Vacant (Sci, Env, Eng and Tech)
Associate Professor Ray Tedman (Health)
Dr Joan Vaccaro (Sci, Env, Eng and Tech)
Dr Sarah Baker (Arts, Education and Law)
Dr Mark Chappell (Health)
Dr Carmel Herington (Business)
Dr Helen Blanchard (Sci, Env, Eng and Tech)
### Heads of Schools or Departments

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Associate Professor Anna Stewart (Arts, Education and Law)</td>
<td>Until 31 December 2011</td>
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<tr>
<td>Professor Kristine Toohey (Business)</td>
<td>Until 31 December 2011</td>
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<tr>
<td>Professor Nerida Smith (Health)</td>
<td>Until 31 December 2010</td>
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<tr>
<td>Dr Louis Sanzogni (Business)</td>
<td>Until 31 December 2010</td>
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<tr>
<td>Associate Professor Penny Bundy (Arts, Education and Law)</td>
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<tr>
<td>Professor Bo Fu Yu (Sci, Env, Eng and Tech)</td>
<td>Until 31 December 2010</td>
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<tr>
<td>Professor Tony Perkins (Health)</td>
<td>Until 31 December 2011</td>
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<tr>
<td>Vacant (Sci, Env, Eng and Tech)</td>
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### Postgraduate Students

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<tr>
<td>Ms Ulrike Kachel</td>
<td>Until 31 December 2010</td>
</tr>
<tr>
<td>Mr Mohamed Islam</td>
<td>Until 31 December 2010</td>
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### Undergraduate Students

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<tr>
<td>Ms Kendall Chick</td>
<td>Until 31 December 2010</td>
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<tr>
<td>Ms Nadia Currie</td>
<td>Until 31 December 2010</td>
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<tr>
<td>Mr Christopher Eigeland</td>
<td>Until 31 December 2010</td>
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<tr>
<td>Mr Brendan Johnstone</td>
<td>Until 31 December 2010</td>
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<tr>
<td>Ms Rebecca Parry</td>
<td>Until 31 December 2010</td>
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### Information Copies (without attachments unless otherwise stated)

- Manager, Research Policy
- Head of the Secretariat
- Program Accreditation Officer
- Academic Services Officer – Arts, Education and Law
- Academic Services Officer – Business
- Academic Services Officer – Griffith Health
- Academic Services Officer – Griffith Science, Environment, Engineering and Technology
- Program Information Officer
- Council and Executive Support Officer
- Director, Finance and Business Services
- Senior Legal Officer
- President, Griffith University Postgraduate Student Association (GUPSA)
- President, Gold Coast Student Guild
- Director, Campus Life
- Director, Information Services
- Director, Office for Research
- Director, External Relations
- Director, Office of Student Recruitment
- Director, Student Administration
- Manager, Griffith Graduate Research School
- Manager, Admissions
- Senior Manager, International Administration
- Director, Student Services
- Director, Information Services (Learning and Teaching)
- Group Resource Manager, Arts, Education and Law
- Group Resource Manager, Business
- Group Resource Manager, Griffith Science, Environment, Engineering and Technology
- Group Resource Manager, Griffith Health
- Secretary, Griffith University Branch, NTEU

### Other Copies:

- Binding copy (attachments)
- Corporate Archives and Records Management Services copy (attachments)
- Spare copies (attachments)

### Committee Team Place (formerly QuickPlace) Web Address

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Use the left navigation bar to select the relevant committee site.
Username is your staff number, and password is the same as your Novell login.
Call the Secretary on 57096 for advice or if experiencing difficulties with the site.
GRiffith University
Academic Committee

A meeting of the Academic Committee of the Griffith University Council will be held at 1.30pm on Thursday 20 May with a video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus.

Lea-Anne Stafford
Secretary

AGENDA

1.0 APOLOGIES

Apologies can be recorded by telephoning Sandra Hunter on extension 57375, or by emailing s.hunter@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES

The minutes of 1/2010 Academic Committee meeting have been circulated.

To be taken as read and confirmed

3.0 VICE CHANCELLOR’S FORUM AND QUESTION TIME

3.1 The Vice Chancellor is unable to attend this meeting. Attached is the Vice Chancellor’s report to the May meeting of the University Council. Attachments are located in the Committee Team Place site.

3.2 Members may wish to note at future meetings the Vice Chancellor will attend to speak to reports, update members on issues of importance and take questions, with or without notice.

For noting

4.0 BUSINESS ARISING OUT OF THE PREVIOUS MINUTES

4.1 Policy on Academic Awards, Programs, Nomenclature and Abbreviations
- This policy has been approved by Council (10 May meeting).

4.2 Updates on Student Admission Statistics
- Analysis of admission statistics is being conducted and will be presented to a future Academic Committee meeting.

For noting

SECTION I: STRATEGIC ISSUES

5.0 PRESENTATION – STRATEGIC PLAN KEY PERFORMANCE INDICATORS

5.1 Council approved in December 2008 the Griffith Strategic Plan 2009 – 2013 to give effect to the Griffith 2015 agenda. The Strategic Plan identified four ways of measuring and reporting performance:
- University level Key Performance Indicators (KPIs) and targets
- Tailored ‘staircase’ indicators for schools, departments and research centres
- Selected external benchmarks of performance drawn from national and international data sets
- Benchmarking performance of Areas of Strategic Investment.

5.2 Council approved at its May 2010 meeting revised consolidated University KPIs and targets. These minor changes to the current University level KPIs enable and align the cascading of targets and indicators to Group and then to element
5.3 A comparison of the previous and Council-approved Strategic KPI definitions and targets and the rationale for their change is contained in the attached document (2010/0012771). Performance against the reported KPIs for the period 2006 to 2010 and revised targets are set out in attachment Report to Council on Griffith Strategic Plan 2009 – 2013 (2010/0012770).

5.4 The Chair will speak to this item. The Committee will wish to welcome Ms Sue Smith, from Finance and Business Services to demonstrate to members the interactive Strategic KPI data warehouse.

For noting

ORDERING OF THE AGENDA

At this point in the Agenda the Chair will advise members about any matter on the Agenda not included in Section II, that members have requested prior to the meeting be so included.

SECTION II: MATTERS FOR DISCUSSION AND DECISION

6.0 CHAIRPERSON’S REPORT

6.1 The Chair will report on matters of interest that have arisen since the previous meeting.

For noting

7.0 REVIEW OF ACADEMIC COMMITTEE – SELF-REVIEW

7.1 The Deputy Vice Chancellor (Academic), as the Chair of Academic Committee, has announced a review of Academic Committee to assess the effectiveness of Griffith University’s academic committee and its sub-committees in contributing towards assuring the quality of the University’s educational activities and attaining its strategic academic goals.

7.2 Emeritus Professor Andrew Lister, formerly President of the Academic Board at University of Queensland, has been engaged to coordinate the review during 2010 and to provide a set of recommendations for the consideration of the Deputy Vice Chancellor (Academic). These recommendations are expected to be presented in the latter part of August 2010 for implementation by the start of the 2011 academic year

7.3 As part of the review process, Emeritus Professor Andrew Lister has invited submissions from staff and the student body, and will interview a selected range of stakeholders. Submissions were called in the week commencing 10 May 2010 and are due by Thursday 24 June 2010.

7.4 The Academic Committee as documented in its constitution “is the senior body within the University which debates, decides and makes recommendations to the Council on academic developments, policies and procedures.”

7.5 Academic Committee is asked to undertake a self-review of its activities. Attached are:
- Terms of Reference for the review
- Academic Committee Activity 2008 – 2009

7.6 The Chair will introduce this item.

For discussion
8.0 AUSTRALIAN HIGHER EDUCATION GRADUATE STATEMENT (AHEGS)

8.1 The Commonwealth Government has recommended that the Australian Higher Education Graduation Statement (AHEGS) be provided to all graduating university students upon completion of their award and to commence with the first graduating cohort of 2010.

8.2 The attached AHEGS overview paper (2010/0011263) summarises the decisions of the AHEGS Working Party and provides a guide to the initial and ongoing AHEGS data collection and production process.

8.3 Academic Committee, on the recommendation of Programs Committee (2/2010, 6 May) is asked to consider the attached AHEGS report (2010/0011263), which documents the following:

• the University’s progress towards the production of Graduation Statements for the first graduating cohort of 2010;
• the content of the Graduation Statement and the processes employed to collect the initial AHEGS data;
• the role of Programs Committee in assuring itself that awards have been accredited and/or recognised by external bodies;
• the proposed approach for collecting, maintaining and verifying AHEGS award data in the longer term including modifications to the Full Program Proposal (FPP) template (refer to item 7.0 below) and enhancements to the Program Management System; and
• the role of Programs Committee in amending the standard sentences (in Section 2) and verifying AHEGS award data.

8.4 The Academic Registrar will speak to this item.

Recommendation

8.5 Academic Committee, on the recommendation of 2/2010 Programs Committee (6 May 2010), is asked to approve the contents of the Graduation Statement and the processes employed to collect the AHEGS data, as contained in the Report (2010/0011263), including Program’s Committee’s role in verifying AHEGS data.

For decision

9.0 REVISED PROGRAM PROPOSAL TEMPLATE

9.1 The Program Proposal template has been designed to document proposals from Academic Groups to offer new programs or make changes existing programs, and to assist Programs Committee to assess the quality of new and revised program submissions.

9.2 Academic Committee is asked to consider, on the recommendation of 2/2010 Programs Committee (6 May 2010), the attached revised Program Proposal template (2010/0011267) and the Instructions for completing a Program Proposal (2010/00011266), which have been amended to incorporate fields to gather Australian Higher Education Graduation Statement (AHEGS) data requirements.

9.3 The Academic Registrar will speak to this item.
Recommendation

9.4 Academic Committee, on the recommendation of 2/2010 Programs Committee (6 May 2010) is asked to approve changes to the Program Proposal (2010/0011267) and Instructions for Completing a Program Proposal (2010/0011266).

For decision

10.0 DEFINITION OF WORK-INTEGRATED LEARNING

10.1 Academic Committee, on the recommendation of the Learning and Teaching Committee (3/2010, 17 May) is asked to consider revisions to the Definition of Work-integrated Learning. The Definition of Work-integrated Learning was first set down in 2006 to specify the way in which Griffith gives expression to its strategic work-integrated learning target.

10.2 The Griffith Work-integrated Learning (GWIL) Working Party – a working party of the Learning and Teaching Committee – was tasked with reviewing the existing Definition of Work-integrated Learning and making recommendations to the Learning and Teaching Committee. Amendments proposed by the GWIL Working Party were considered by Learning and Teaching Committee on two occasions, at its April and May 2010 meetings. The revised document as recommended by Learning and Teaching Committee reflects evolving understandings of WIL such as the inclusion of WIL in voluntary and non-discipline areas such as service learning and to align with shifts in other strategic priority areas.

10.3 Academic Committee members will wish to note that DEEWR requirements limit inclusion of some work experience, for example, those without credit point weightings that contribute to the fulfilment of degree requirements.

10.4 Significant changes are proposed for the existing policy in the following areas:
   a) aspects of the policy have become more definite to facilitate Griffith’s new targets for WIL and to better align the policy definition with the most recent articulation of the Griffith graduate attributes;
   b) the policy has been re-designed to provide some guidelines about what does and does not constitute WIL at Griffith;
   c) the policy has been reworked in a manner that maintains the essence of the old policy and is also informed by a concern for brevity.

10.5 There has been wide consultation in regard to the policy revision, including input from members of the GWIL Working Party, GWIL network and input from faculty boards and learning and teaching committees. This served to gain feedback about disciplinary similarities and differences amongst the various forms of WIL. The draft policy was also circulated for feedback to the Deans (Learning and Teaching). Changes have been made to accommodate feedback to ensure as far as possible the definition and policy accommodate the widest range of WIL practices at Griffith.

10.6 The following documents are now presented to Academic Committee:
   a) The revised Definition of Work-integrated Learning (2010/0011522)
   b) The current Definition of Work-integrated Learning (2006/0003793)
   c) Background notes prepared by Dr Liz Ruinard, WIL Project Manager.

10.7 The Chair, Learning and Teaching Committee will introduce this item.

Recommendation

10.8 The Academic Committee, on the recommendation of the 3/2010 Learning and Teaching Committee (6 May), is asked to approve the adoption of the revised Definition of Work-integrated Learning as documented in 2010/0011522.

For decision
11.0 USE OF SAFEASSIGN AND ASSIGNMENT HANDLING

11.1 The Academic Committee, on the recommendation of the 2/2010 Learning and Teaching Committee (17 May), is asked to review the attached paper on the Use of SafeAssign and Assignment Handling – A Report from the Assessment Committee, and consider the recommendations contained within.

11.2 Safe Assign is text-matching software that has been trialled by the University, first in Semester 2, 2007, as one way of moving closer towards the goal of all text-based assessment items that are created in an electronic format being submitted in that format for the purposes of receipting the assessment item, text matching, marking and returning the item to the student.

11.3 The report highlights the following key points arising out of a University-wide consultation process:
   a. It remains important for academic staff to receive written/ text based assessment items both on-line for text matching and in hard copy for marking;
   b. There is concern about the Remote Assignment Printing Service (RAPS) and the Off-Campus Assignment and Handling Services’ (OCA&HS) ability, in terms of scale and sustainability, to meet academic staff expectations about assessment submission if a model such as that used by the School of Criminology and Criminal Justice is adopted university-wide;
   c. It is acknowledged that the University does not have a technological solution for integrating on-line assessment submission, use of SafeAssign and assignment printing; and it is suggested that the PVC (INS) be requested to provide to a future meeting of Learning and Teaching a technology roadmap for assessment submission and return;
   d. It recognises that for a range of courses that the use of SafeAssign is not appropriate and so a one size fits all approach is not recommended;
   e. Assessment Committee advocates University-wide use of SafeAssign by students for formative purposes and asks INS to recommend the best approach for achieving that outcome – individual course sites or the establishment of generic Learning@Griffith organisation sites such as in the School of Criminology and Criminal Justice for individual academic elements;
   f. It is proposed that guidance on assessment submission and return that reflects the current diversity in assessment items used across the institution be brought forward as part of the Assessment Policy Review.

11.4 The Chair, Assessment Committee will introduce this item.

Recommendation

11.5 The Academic Committee, on the recommendation of the Learning and Teaching Committee (May, 3/2010), is asked to consider the attached report and recommendations endorsed by the Learning and Teaching Committee regarding the use of SafeAssign and Assignment Handling as a form of support to the University’s Institutional Framework for Promoting Academic Integrity Among Students.

For decision

12.0 DEPUTY CHAIRPERSON’S REPORT

12.1 The Deputy Chair will report on matters of interest that have arisen since the previous meeting.
   a. Postgraduate coursework English Language Enhancement Strategy
   b. Internationalisation of the Curriculum Audit

For noting
13.0 PRESENTATION – ENGLISH HELP AND STUDENT LINX

13.1 The Pro Vice Chancellor (International) will give a presentation about the University’s EnglishHelp and Student Linx programs – two components of Griffith’s English Language Enhancement Strategy. Attached for the information of the Committee is a document illustrating 2008-2009 student demand for the EnglishHELP program and a brief description of these figures. Also attached are two documents describing the activities and events in the 2010 Student Linx program.

For noting

SECTION III: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

Nil.

SECTION IV: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – PROGRAM SUBMISSIONS

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<td>Item 18.0 GBS SPECIAL PURPOSE SUBMISSION (2010/0010524)</td>
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<td>1280/1306 Bachelor of Medical Science</td>
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<td>Item 21.0 DOH SPECIAL PURPOSE SUBMISSION (2010/0011006)</td>
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<td>1259 Bachelor of Oral Health in Dental Science</td>
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<tr>
<td>1262 Bachelor of Oral Health in Oral Health Therapy</td>
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14.0 HUM FULL PROGRAM PROPOSAL (2010/0007517)
3261 GRADUATE CERTIFICATE IN WORLD HISTORICAL STUDIES (OUA)

14.1 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to consider the proposal to establish the Graduate Certificate in World Historical Studies (3261) to be offered via Open Universities Australia, as detailed in 2010/0007517, for introduction in Semester 1 2011.

14.2 The School of Humanities proposes to establish a 40CP Graduate Certificate in World Historical Studies which has been designed specifically to appeal to secondary school teachers as a means of developing their professional capacities and to be delivered externally (online) via Open Universities Australia.

14.3 To be eligible for the award of Graduate Certificate in World Historical Studies (GCertWorldHistSt), a student must acquire 40CP as prescribed below:
- gain 40CP for the core courses.

14.4 The University’s standard minimum English language requirements for entry to postgraduate programs will apply.

Recommendation

14.5 The Academic Committee, on the recommendation of the Programs Committee (2/2010 May), is asked to approve:
- the establishment of the Graduate Certificate in World Historical Studies (GCertWorldHistSt 3261) to be offered via Open Universities Australia, as detailed in 2010/0007517, for introduction in Semester 1 2011.
- an accreditation period of five years to 2016 and a five-year program review to be completed and forwarded to Programs Committee before the end of 2016.

For approval

15.0 HUM PROGRAM WITHDRAWAL SUBMISSION (2010/0007521)
9024 CONTINUING EDUCATION CERTIFICATE IN JOURNALISM
9025 CONTINUING EDUCATION CERTIFICATE IN PUBLIC RELATIONS

15.1 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to consider the attached proposal to withdraw the Continuing Education Certificate in Journalism (9024) and the Continuing Education Certificate in Public Relations (9025), as detailed in 2010/0007521, from Semester 1, 2010.

15.2 These programs were initially designed for prospective students with a Journalism or Public Relations background to upgrade their skills. There have been no enrolments since the inception of these programs in 2005.

15.3 The Deputy Dean (Learning and Teaching), Faculty of Humanities and Social Sciences (on 12 April 2010) has also executively approved the withdrawal of these programs.

Recommendation

15.4 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to approve the withdrawal of the Continuing Education Certificate in Journalism (9024) and the Continuing Education Certificate in Public Relations (9025), as detailed in 2010/0007521, from Semester 1, 2010.

For approval
16.0 GBS SPECIAL PURPOSE SUBMISSION (2010/0010509)
1291/1292 BACHELOR OF POLITICS, ASIAN STUDIES AND INTERNATIONAL RELATIONS

16.1 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to consider the submission proposing changes to the Bachelor of Politics, Asian Studies and International Relations, as detailed in 2010/0010509, for implementation in Semester 1, 2010.

16.2 The program and award titles for this program were revised from Semester 1, 2010. Under the revised program title of Bachelor of Politics, Asian Studies and International Relations, students will graduate with one of following awards and students who complete a second major will have this recognised on their transcript only:
- Bachelor of Politics and Government
- Bachelor of Asian and International Studies
- Bachelor of International Relations

16.3 Prior to the program and award title changes, students were able to complete two 80CP award majors and have each award major appear on their testamur. There are a small number of students (approximately 20) who commenced the program prior to 2010 and have declared their intention to complete two award majors. Given that these students entered the program with the expectation that they would receive recognition of both award majors on their testamur, it is proposed to put in place transition arrangements to avoid disadvantaging these students.

16.4 It is proposed that students who commenced the program prior to 2010 be given a choice from the following options:
- graduate with the old award of Bachelor of Arts and receive recognition of their two award majors on their testamur or
- graduate with one of the new awards and receive recognition of their second award major on their transcript only.

Recommendation

16.5 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to approve proposed changes to the Bachelor of Politics, Asian Studies and International Relations, as detailed in 2010/0010509, for implementation in Semester 1 2010.

For approval

17.0 GBS SPECIAL PURPOSE SUBMISSION (2010/0010523)
1035 BACHELOR OF COMMERCE

17.1 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to consider the submission proposing changes to the Bachelor of Commerce (1035), as detailed in 2010/0010523, for implementation in Semester 2, 2010.

17.2 The Griffith Business School proposes to offer a fast-track program whereby students can complete the standard 240CP program over two years by undertaking 50CP during Semesters 1 and 2 and 20CP over the Summer Semesters. The fast-track option will be available to students in the following program at the Nathan campus:
- Bachelor of Commerce (Accounting)

Recommendation

17.3 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to approve changes to the Bachelor of Commerce (1035), as detailed in 2010/0010523, for implementation in Semester 2, 2010.

For approval
18.0 GBS SPECIAL PURPOSE SUBMISSION (2010/0010524)
1288 BACHELOR OF BUSINESS

18.1 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to consider the submission proposing changes to the Bachelor of Business (1288), as detailed in 2010/0010524, for implementation in Semester 2, 2010.

18.2 The Griffith Business School proposes to offer a fast-track program whereby students can complete the standard 240CP program over two years by undertaking 50CP during Semesters 1 and 2 and 20CP over the Summer Semesters. The fast-track option will be available to students in the following programs at the Nathan campus:

- Bachelor of Business (Employment Relations)
- Bachelor of Business (Human Resource Management)
- Bachelor of Business (Management)
- Bachelor of Business (Marketing)

Recommendation

18.3 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to approve changes to the Bachelor of Business (1288), as detailed in 2010/0010524, for implementation in Semester 2, 2010.

For approval

19.0 HSV SPECIAL PURPOSE SUBMISSION (2010/0011007)
3122 GRADUATE CERTIFICATE IN EMPLOYMENT SERVICES

19.1 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to consider the submission proposing changes to the Graduate Certificate in Employment Relations (3122), as detailed in 2010/0011007, for implementation in Semester 2, 2010.

19.2 The School of Human Services and Social Work proposes to add a mid-year offering for the Graduate Certificate in Employment Services. The program will now offer entry in both Semesters 1 and 2. Students will be able to complete the program part-time over two or four semesters.

Recommendation

19.3 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to approve changes to the Graduate Certificate in Employment Relations (3122), as detailed in 2010/0011007, for implementation in Semester 2, 2010.

For approval

20.0 MSC/BPS SPECIAL PURPOSE SUBMISSION (2010/0011009)
1280/1306 BACHELOR OF MEDICAL SCIENCE

20.1 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to consider the submission proposing changes to the Bachelor of Medical Science (1280/1306), as detailed in 2010/0011009, for implementation in Semester 1, 2011.

20.2 The Bachelor of Medical Science offers a fast-track pathway to the Bachelor of Medicine/Bachelor of Surgery (MBBS) and conditional entry to the MBBS will be available for Bachelor of Medical Science graduates who achieve a minimum GPA of 5.0
together with a grade of Pass or higher for the designated Human Skills for Medicine course.

20.3 The School of Medical Science and the School of Biomolecular and Physical Sciences propose that performance in UMAT and at interview be removed as admission criteria for the above program from 2010 (in time for the 2011 admission round) and that the program be made available to international students. For domestic students, admission to this program is to be determined upon academic performance in senior secondary studies. For international students, admission to this program is to be determined upon prior academic performance and demonstration of English language proficiency.

Recommendation

20.4 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to approve changes to the Bachelor of Medical Science (1280/1306), as detailed in 2010/0011009, for implementation in Semester 1, 2011.

For approval

21.0 DOH SPECIAL PURPOSE SUBMISSION (2010/0011006)

1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE
1262 BACHELOR OF ORAL HEALTH IN ORAL HEALTH THERAPY

21.1 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to consider a submission proposing changes to the Bachelor of Oral Health in Dental Science (1259) and the Bachelor of Oral Health in Oral Health Therapy (1262), as detailed in 2010/0011006, for implementation in Semester 1, 2011.

21.2 The School of Dentistry and Oral Health proposed that performance in UMAT/ISAT and at interview be removed as admission criteria for the above programs from 2010 (in time for the 2011 admission round). For domestic students, admission to these programs is to be determined upon prior academic performance alone. For international students, admission to these programs is to be determined upon prior academic performance and demonstration of English language proficiency.

Recommendation

21.3 The Academic Committee, on the recommendation of the Programs Committee (2/2010, May), is asked to approve changes to the Bachelor of Oral Health in Dental Science (1259) and the Bachelor of Oral Health in Oral Health Therapy (1262), as detailed in 2010/0011006, for implementation in Semester 1, 2011.

For approval

SECTION V: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – OTHER MATTERS

22.0 GRIFFITH INSTITUTE FOR HEALTH AND MEDICAL RESEARCH – CHANGE OF NAME

22.1 The Academic Committee, on the recommendation of the Research Committee (2/2010, May), is asked to consider a change of name for the Griffith Institute for Health and Medical Research (GIHMR) to the Griffith Health Institute.

22.2 At the 23 March, 2010 meeting of the GIHMR Development Board, the Board discussed a proposal to shorten the Institute’s name from the Griffith Institute for Health and Medical Research to the Griffith Health Institute or GHI. A name which Board members believe will continue to well represent the wide range of research activities of the Institute’s members as well as define the qualities that they want the Institute identified with. The Board believes this move is absolutely necessary to reflect a designation that
is more contemporary and easier to recognise and say. The Vice Chancellor and the Research Committee endorse this proposal.

Recommendation

22.3 The Academic Committee, on the recommendation of the Research Committee (2/2010, May), is asked to approve a name change for the Griffith Institute for Health and Medical Research (GIHMR) to the Griffith Health Institute, effective immediately.

For approval

23.0 CENTRE FOR PUBLIC CULTURE AND IDEAS – CHANGE OF NAME

23.1 The Academic Committee, on the recommendation of the Research Committee (1/2010, April), is asked to consider a change of name for the Centre for Public Culture and Ideas to the Griffith Centre for Cultural Research.

23.2 The Centre membership as a whole believes the change will provide a name that is more assertive about its key focus of research. The current name has also created some confusion both within and without the University as to the Centre’s agenda. The attached paper, endorsed by the Research Committee provides further rationale for the change of name to the Griffith Centre for Cultural Research.

Recommendation

23.3 The Academic Committee, on the recommendation of the Research Committee (1/2010, April), is asked to approve a change of name for the Centre for Public Culture and Ideas to the Griffith Centre for Cultural Research, effective immediately.

For approval

24.0 STUDENT RECORDING OF LECTURES AND OTHER CLASSES

24.1 At the May 2009 meeting, the Central Services Support Reference Group (CSSRG) discussed the issue of students recording lectures and whether there was a requirement for students to seek prior approval from teaching staff. It was noted there is no formal policy about this issue.

24.2 CSSRG members advised this issue comes up regularly and staff require guidance given the level of uncertainty about how electronic recording of classes by students ought to be managed and staff concerns regarding any possible legal implications.

24.3 The CSSRG Chair liaised with the Deputy Vice Chancellor (Academic) on this matter and it was agreed a draft policy would be prepared for the consideration of Academic Committee. The draft Policy on Student Recording of Lectures and other Classes (2010/0011529) is attached for members’ consideration.

Recommendation

24.4 The Academic Committee is asked to approve the Policy on Student Recording of Lectures and other Classes as described in 2010/0011529.

For approval
25.0 LEARNING ENVIRONMENT COMMITTEE CONSTITUTION REVISIONS

25.1 The Learning Environment Committee is a sub-committee of the Learning and Teaching Committee that provides advice to the Learning and Teaching Committee on the strategic development and use of educational resources and associated pedagogies across Griffith University.

25.2 As a result of recent governance staffing changes, the constitution has been amended to reflect the titles of those members with responsibilities in this area.

Recommendation

25.3 The Academic Committee, on the recommendation of the Learning and Teaching Committee (3/2010 17 May) is asked to approve the adoption of the revised Learning Environment Committee constitution as documented in 2010/0011524.

For approval

26.0 PROGRAMS COMMITTEE ANNUAL REPORT FOR 2009

26.1 A report on the activities of Programs Committee is prepared each year. The Programs Committee Annual Report for 2009 (2010/0011265) is attached for the information of members.

For noting

27.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

27.1 The minutes and/or action sheets of the following Committees are attached for noting:
   a) Board of Graduate Research (nil)
   b) Internationalisation Advisory Committee (nil)
   c) Learning and Teaching Committee (1/2010 and 2/2010)
   d) Programs Committee (1/2010)
   e) Research Committee (1/2010)
   f) Research and Postgraduate Studies Committee (1/2010 final)

For noting

28.0 OTHER BUSINESS

29.0 2009 COMMITTEE MEETING DATES

29.1 Members are asked to note the 2010 schedule of meetings. Meetings are held on Thursdays from 1.30pm – 4.00pm with a video-conference between Gold Coast and Nathan campuses.

<table>
<thead>
<tr>
<th>Meeting Dates</th>
<th>Allocated Venues</th>
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<td>17 June*</td>
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*meeting will proceed only if urgent business requires

For noting