GRiffith University  
Academic Committee Minutes 6/2005  
17 November 2005  

A meeting of the Academic Committee of the Griffith University Council was held at 1:30pm on Thursday 17 November 2005 in S06_2.02, Ship Inn, South Bank campus.

MINUTES

PRESENT:

Chair, Academic Committee - Professor John Dewar
Dr Lewis Adams
Associate Professor Paul Bates
Professor Sharon Bell
Dr Maree Boyle
Professor Lex Brown
Professor Gillian Bushell
Professor Joy Cumming
Professor Michael Davidson
Ms Debra Domalewski
Professor Kay Ferres
Dr Sam Fragomeni
Dr Lyn Holman
Mr Paul Jolly
Mr Dean Jones
Professor Marilyn McMeniman
Dr Joseph McDowall
Dr Marion Mitchell
Dr Karen Noble
Professor Michael Powell
Ms Janice Rickards
Professor Royce Sadler
Associate Professor Saroja Selvanathan
Professor Bill Shepherd
Professor Nerida Smith
Mr Philip Smith
Dr Glenice Watson
Associate Professor Richard Wortley

APOLOGIES:

Professor Allan Cripps
Professor Debra Creedy
Professor Neil Dempster
Dr Richard Hindmarsh
Professor Lesley Johnson
Associate Professor Joe Lee
Professor Yew-Chaye-Loo
Associate Professor Justin Malbon
Professor Peter Renshaw
Mr Ramon Shaban
Professor Max Standage
Mr Adam Young

PRESENT BY INVITATION:

Mr Jim Nyland

Secretary – Ms Tasha Clarke

1.0 CONFIRMATION OF MINUTES

The minutes of the 5/2005 meeting of the Academic Committee, having been circulated, were confirmed.
SECTION A: RECOMMENDATIONS AND REPORTS TO COUNCIL

2.0 REVIEW OF THE FACULTY OF EDUCATION

2.1 The Faculty of Education was reviewed under the Faculty Review Process policy (2005/0038518) during September 2005. An independent review committee, comprising three committee members external to the University and two committee members internal to Griffith University, but not from the Arts, Education & Law group, reviewed the Faculty.

2.2 In discussing The Report of the Committee Reviewing Griffith University: Faculty of Education 26-30 September 2005 (2005/0038536), the Faculty of Education: Faculty Review 2005 Implementation Response - Action on Recommendations (2005/0038537) and the commentary from the Executive Group (2005/0038541), members made the following comments:

2.2.1 The Chair noted that the general assessment of the Faculty’s achievements was positive and congratulated the Faculty on the positive way in which it had responded to the Review Committee’s recommendations;

2.2.2 Members agreed with TOR 1 Recommendation 1, that the Faculty needs to identify what distinguishes a graduate from the Faculty of Education at Griffith and actively promulgate this definition amongst staff, students and the professional and broader communities;

2.2.3 TOR 1 Recommendation 5 – Members noted that the Dean and Professional Practice Directors will form a Cross Campus Task Group to undertake an audit of costs in practice teaching supervision and possible reconfiguration of the placement component to produce efficiencies;

2.2.4 The Pro Vice Chancellor (Arts, Education & Law) advised that academic staff would be encouraged to submit conference papers to high impact publications in order to increase the research profile of individuals within the Faculty (TOR 2 Recommendation 6);

2.2.5 TOR 2 Recommendation 8 - The Committee noted that the Faculty of Education has a relatively small number of honours students, which could be a result of its embedded honours structure. It was suggested that the Faculty consider awarding honours on the basis of performance as a strategy to increase the number of honours students;

2.2.6 The Faculty’s community partnerships were highlighted in the report and strongly endorsed (TOR 3 Recommendation 9). The report suggested that the Faculty develop a strategic plan for building on its excellent community and professional relationships and its innovative approaches to education in order to develop research and consultancy opportunities;

2.2.7 TOR 6 Recommendation 14 – The Review Committee recommends that the Faculty should reconsider its existing School structures, the aim being to “simplify and clarify relationships, roles and responsibilities between Schools, Campuses and Research Centres and to develop a clear sense of cross-campus identity and purpose”. The Academic Committee supported this recommendation and agreed with Executive Group that the Faculty explore the organisational structure of other cross campus elements such as the School of Nursing and Midwifery. It was further noted that the issue of simplification and clarification of roles and organisational relationships was a University level issue and was being
addressed by the University Executive through the implementation of recommendations from the PhillipsKPA and Rory Hume reports, and recent changes to the Research Centres Policy and Group Structures; and

2.2.8 The Academic Committee noted that the Faculty would need to increase the number of senior staff in its staffing profile, especially at the Logan campus, in order to progress a number of the recommendations in the report. The Pro Vice-Chancellor (Arts, Education & Law) advised members that a leading Australian researcher had been appointed at Associate Professor level and would commence employment in January 2006; this appointment will be located at the Logan campus.

Resolution

2.3 In line with the procedures set out in the policy on the Faculty Review Process, the Academic Committee resolved to forward the Report of the Committee Reviewing Griffith University: Faculty of Education 26-30 September 2005 (2005/0038536), the Faculty of Education: Faculty Review 2005 Implementation Response - Action on Recommendations (2005/0038537) and the commentary from Executive Group (2005/0038541) to Council.

3.0 PROGRESS TOWARDS ACADEMIC PLAN 1

3.1 The Academic Committee was asked to consider the document Progress Report Academic Plan 1 (2005/0038538), which reports on the actions and targets of Academic Plan 1. This document will accompany the final version of Academic Plan 2 for consideration by the University Council at its December 2005 meeting.

3.2 In discussing this item members requested that progress relating to course reduction activities and strategies for engaging communities be updated. The Academic Registrar and the Pro Vice Chancellor (Equity and Community Partnerships) agreed to forward revisions to the Secretary.

3.3 The Chair thanked the Academic Registrar for compiling the progress report and monitoring the progress on actions and targets of Academic Plan 1.

Resolution

3.4 The Academic Committee resolved to approve the document Progress Report Academic Plan 1 (2005/0038538) subject to the revisions outlined in 3.2, and recommend the report to the University Council.

SECTION B: ACTION UNDER DELEGATED AUTHORITY

4.0 LEARNING AND TEACHING GRANTS

4.1 Griffith University has established and supports a number of award and grant initiatives to encourage, recognise and reward those who demonstrate excellence and innovation in their teaching and supervision. A “Griffith Grants for Learning and Teaching” scheme for 2006 has been designed, primarily to support innovative approaches to learning and teaching consistent with Academic Plan 2 and also to identify candidates for the Carrick Institute’s proposed Grants scheme.

4.2 Members were very supportive of the grants scheme and noted the three foci:

- Institutional – Strategic Program Grants (Four grants at $100,000 each)
- Interdisciplinary/disciplinary – Signature Grants (Four grants at $50,000 each)
- Individual – I Grants (Eight at $10,000 each)
4.3 The total value of the grants scheme is $680,000.

4.4 Members were concerned that given the large amount of money being put into this scheme, that the effectiveness of the scheme itself and the effectiveness of the initiatives funded under the grants should be reviewed. Members asked that the document be revised to include a statement relating to review/evaluation and that applications be required to demonstrate what % of the budget will be set aside for evaluation purposes.

4.5 A member also suggested that successful applications under this scheme be made available to staff to assist them in writing a quality application.

Resolution

4.6 The Academic Committee, on the recommendation of the Learning and Teaching Committee (3/2005), resolved to approve the Griffith Grants for Learning and Teaching Guidelines as described in document number 2005/0025016, subject to the inclusion of information relating to evaluation as outlined in 4.4.

5.0 ANNUAL PROGRAM MONITORING

5.1 The University requires that all undergraduate programs be evaluated on an annual basis with an emphasis on using performance indicators to make strategic adjustment to programs. The process for undertaking an annual program evaluation is detailed in the Guidelines for Annual Undergraduate Program Monitoring (03/0046).

5.2 The Learning and Teaching Committee at its 2/2005 and 3/2005 meetings considered the Deans’ Annual Review Reports from each Faculty along with a presentation from each Group Pro-Vice Chancellor highlighting general trends and/or issues of concern for each Group and the broader University.

5.3 Members noted the following Deans’ Annual Review Reports along with a scan of each Group identifying trends and commonalities.

- Faculty of Environmental Science (2005/0035266);
- Faculty of Engineering and Technology Annual Program Review Report 2004 (2005/0035268);
- Griffith Health Group Dean’s Annual Program Monitoring Review Report (2005/0037529);
- Griffith Business School, Dean’s Annual Program Monitoring Report (2005/0038539); and
- A scan of each Group, identifying trends and commonalities (2005/0038540).

Resolution

5.4 The Academic Committee, on the recommendation of the Learning and Teaching Committee (3/2005), resolved to approve the Deans’ Annual Review Reports for the 2004 Annual Program Monitoring process.
6.0 MSC PROGRAM WITHDRAWAL (2005/0037561)
2060 BACHELOR OF HUMAN NUTRITION WITH HONOURS

6.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the submission proposing to withdraw the Bachelor of Human Nutrition with Honours (2060), as detailed in 2005/0037561, from semester 1 2006.

6.2 This program was intended as an Honours program for graduates from the Bachelor of Human Nutrition approved for commencement in 2002. The Bachelor of Human Nutrition has not had an intake since its inception and the program has been closed.

Resolution

6.3 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the withdrawal of the Bachelor of Human Nutrition with Honours (2060), as contained in 2005/0037561, from semester 1, 2006.

7.0 AMC PROGRAM WITHDRAWAL (2005/0037824)
3157 GRADUATE CERTIFICATE IN LITERARY CLASSICS

7.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the submission proposing to withdraw the Graduate Certificate in Literary Classics (3157), as detailed in 2005/0037824, from semester 1 2006.

7.2 The School of Arts, Media and Culture introduced this program in semester 1, 2004. The program was a modest initiative responding to what appeared to be a growing demand in the general community for opportunities to study the classics of world literature. Two new courses were introduced and offered with another two existing honours seminars. After four semesters the program has not enrolled well, with only one student enrolled and due to graduate at the end of 2005. In line with the Academic Plan initiatives to reduce the number of postgraduate programs with low intakes, the program should be withdrawn.

Resolution

7.3 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the withdrawal of the Graduate Certificate in Literary Classics (3157), as contained in 2005/0037824, from semester 1, 2006.

8.0 PBH MAJOR CHANGE SUBMISSION (2005/0038062)
2031 BACHELOR OF SCIENCE WITH HONOURS IN ENVIRONMENTAL HEALTH

8.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Major Change Submission proposing changes to the Bachelor of Science with Honours in Environmental Health (2031), as detailed in 2005/0038062, for implementation in 2006.

8.2 The School of Public Health is proposing a number of changes to the structure of the Bachelor of Science with Honours in Environmental Health. The proposed changes in the program will expand student's present options by allowing graduating students from a range of public health-related undergraduate programs across the university, to undertake more specialised and advanced study, and a research within the public health field.

8.3 The proposed changes are –

- Change the name of the program to Bachelor of Public Health with Honours;
- The degree requirements of 30CP of core courses and 50CP Dissertation remain unchanged. The existing 30CP consists of 20CP specified and 10CP unspecified. This will be amended to 30CP of specified courses.
- 7161AES Research Design & Planning to be withdrawn and replaced with 7303PBH Health Research Methodology.
- Elective to be withdrawn and replaced with 6100PBH Approved Topic in Public Health. This is an existing course that has not been offered for a number of years, its course content will be revised.

Resolution

8.4 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Major Change Submission proposing changes to the Bachelor of Science with Honours in Environmental Health (2031), as contained in 2005/0038062, for 2006.

9.0 DOH MAJOR CHANGE SUBMISSION (2005/0038065)
5402 MASTER OF DENTAL TECHNOLOGY IN PROSTHETICS

9.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Major Change Submissions proposing changes to the Master of Dental Technology in Prosthetics, as detailed in 2005/0038065, for implementation in semester 1 2006.

9.2 The proposed changes, as detailed in the submission, have come about as a result of developments within the School of Dentistry and Oral Health (DOH) and its ongoing dedication to the process of course and program enhancement.

Resolution

9.3 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Major Change Submission proposing changes to the Master of Dental Technology in Prosthetics, as contained in 2005/0038065, for implementation in semester 1 2006.

10.0 DOH MAJOR CHANGE SUBMISSIONS
1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE (2005/0037568)
1260 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY (2005/0037569)
1262 BACHELOR OF ORAL HEALTH IN ORAL HEALTH THERAPY (2005/0037570)

10.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Major Change Submissions proposing changes to the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260), Bachelor of Oral Health in Oral Health Therapy (1262), as detailed in 2005/0037568, 2005/0037569 and 2005/0037570, for implementation in semester 1 2006.

10.2 As a result of developments within the School of Dentistry and Oral Health and its ongoing process of accreditation with the Australian Dental Council, along with changes in the School of Medical Science, the School of Dentistry and Oral Health seeks to make the proposed changes to its courses and program structures, as detailed in the submissions. They have been implemented following the appointment of a permanent Dean and Head of School in March 2005 and the offering, in August 2005, of six ongoing appointments for key senior, clinical positions within the School. The new staff appointments are being made to provide the expertise for curriculum development in the third year of the Oral Health programs and in the two years of the Graduate Diploma in Dentistry.

10.3 The proposal to withdraw and introduce courses reflects the School’s commitment to the ongoing accreditation process and to provide students with a quality program. New
courses have been introduced to streamline courses within the program and provide students with a more solid clinical, practical and academic foundation. Name changes to courses reflect a re-branding of the existing course.

Resolution

10.4 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Major Change Submissions proposing changes to the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260), Bachelor of Oral Health in Oral Health Therapy (1262), as contained in 2005/0037568, 2005/0037569 and 2005/0037570, for implementation in semester 1 2006.

11.0 DOH SPECIAL PURPOSE SUBMISSION (2005/0037563)
1261 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY (POST-REGISTRATION)

11.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Special Purpose Submission proposing changes to the Bachelor of Oral Health in Dental Technology (Post-Registration) (1261), as detailed in 2005/0037563, for implementation in 2006.

11.2 It was proposed to amend the degree requirements for this program. According to the program structure, there are 60CP for prescribed courses and 20CP for specified electives. The Program Convenor has confirmed this is correct, and therefore the degree requirements should read:
- gain **50CP-60CP** for the prescribed courses; and
- gain **30CP-20CP** from the specified electives; and
- the grade of Pass Conceded (PC) will not be allowed for any DOH courses within this program (a student who fails a DOH course will be required to repeat that course in order to progress through the program); and
- gain no more than 10CP for non-DOH courses in which a grade of Pass Conceded (PC) has been attained.

Resolution

11.3 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Oral Health in Dental Technology (Post-Registration) (1261), as contained in 2005/0037563, for implementation in semester 1 2006.

12.0 NRS SPECIAL PURPOSE SUBMISSION (2005/0037558)
5424 MASTER OF ADVANCED PRACTICE

12.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Special Purpose Submission proposing to establish an articulation arrangement for graduates of the Master of Forensic Mental Health who wish to proceed to the Master of Advanced Practice (Mental Health Nursing) (5424), as detailed in 2005/0037558, for implementation in semester 1 2006.

12.2 The Master of Forensic Mental Health is a collaborative venture between the Schools of Criminology and Criminal Justice and Nursing and Midwifery and The Park Centre for Mental Health (Queensland Health) and the first cohort of students will graduate at the end of 2005.

12.3 The School of Nursing & Midwifery is proposing that graduates from the Master of Forensic Mental Health who are registered nurses be granted 40CP of specified credit towards the Master of Advanced Practice, Mental Health Nursing strand. The completion of the Master of Advanced Practice (Mental Health Nursing) would enable graduates to seek mental health endorsement with the Queensland Nursing Council.
12.4 It is proposed that the articulation be introduced from 2006 to cater for the first cohort of graduates from the Master of Forensic Mental Health.

Resolution

12.5 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Special Purpose Submission proposing to establish an articulation arrangement for graduates of the Master of Forensic Mental Health who wish to proceed to the Master of Advanced Practice (Mental Health Nursing) (5424), as contained in 2005/0037558, for implementation in semester 1 2006.

13.0 LAW SPECIAL PURPOSE SUBMISSION (2005/0037331)
3160 GRADUATE CERTIFICATE IN DISPUTE RESOLUTION

13.1 The Academic Committee, on the executive recommendation of the Chair, Programs Committee (3 November 2005), was asked to consider the Special Purpose Submission which proposes to amend the degree requirements for the Graduate Certificate in Dispute Resolution (3160) as contained in 2005/0037331, for implementation in semester 1 2006.

13.2 It is proposed that the course 7117LAW Principles of Dispute Resolution be changed from an elective to a core course from semester 1, 2006. The revised degree requirements are detailed below:

To be eligible for the award of the Graduate Certificate in Dispute Resolution (GCertDisputeResol), a student must acquire 40CP as prescribed below:

- gain 40CP-10CP for 7117LAW Principles of Dispute Resolution;
- gain 30CP for courses from the prescribed list; and
- gain no more than 10CP for courses in which the grade of Pass Conceded (PC) has been attained - please note that Griffith Law School policy does not allow for core law courses to be awarded the grade of Pass Conceded (PC).

Resolution

13.3 The Academic Committee, on the executive recommendation of the Chair, Programs Committee (3 November 2005), resolved to approve the Special Purpose Submission proposing to amend the degree requirements for the Graduate Certificate in Dispute Resolution (3160) as contained in 2005/0037331, for implementation in semester 1 2006.

14.0 PBH MAJOR CHANGE SUBMISSION (2005/0038062)
2031 BACHELOR OF SCIENCE WITH HONOURS IN ENVIRONMENTAL HEALTH

14.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Major Change Submission proposing changes to the Bachelor of Science with Honours in Environmental Health (2031), as detailed in 2005/0038062, for implementation in 2006.

14.2 The School of Public Health is proposing a number of changes to the structure of the Bachelor of Science with Honours in Environmental Health. The proposed changes in the program will expand student's present options by allowing graduating students from a range of public health-related undergraduate programs across the university, to undertake more specialised and advanced study, and a research within the public health field.

14.3 The proposed changes are:

- Change the name of the program to Bachelor of Public Health with Honours;
- The degree requirements of 30CP of core courses and 50CP Dissertation remain unchanged. The existing 30CP consists of 20CP specified and 10CP unspecified. This will be amended to 30CP of specified courses.
- 7161AES Research Design & Planning to be withdrawn and replaced with 7303PBH Health Research Methodology.
- Elective to be withdrawn and replaced with 6100PBH Approved Topic in Public Health This is an existing course that has not been offered for a number of years, it’s course content will be revised.

Resolution

14.4 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Major Change Submission proposing changes to the Bachelor of Science with Honours in Environmental Health (2031), as contained in 2005/0038062, for 2006.

15.0 ART MAJOR CHANGE SUBMISSION (2005/0037806)

3144 GRADUATE CERTIFICATE IN ARTS MEDIA AND CULTURE
5395 MASTER OF ARTS AND MEDIA
5396 MASTER OF ARTS AND MEDIA WITH HONOURS

15.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Major Change Submission proposing changes to the Graduate Certificate in Arts Media and Culture (3144), Master of Arts and Media (5395) and Master of Arts and Media with Honours (5396), as detailed in 2005/0037806, for implementation in semester 1 2006.

15.2 The School of Arts has undertaken a major overhaul of its undergraduate courses and that has required that some co-taught (undergraduate/postgraduate) courses be removed and a number of co-taught courses added to the electives provided to these degrees. The opportunity has been taken to highlight the School's commitment to communication and creative arts in a community context. It is envisaged that this degree will be further developed dependent on future staff and resource allocations.

15.3 It is proposed to:
- Update 4 courses with content changes and change the title for 3 of them;
- Rename 3 courses;
- Add 7 new courses as electives (5 of which currently exist in other programs);
- Withdraw 11 courses.

Resolution

15.4 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Major Change Submission proposing changes to the Graduate Certificate in Arts Media and Culture (3144), Master of Arts and Media (5395) and Master of Arts and Media with Honours (5396), as contained in 2005/0037806, for implementation in semester 1 2006.

16.0 ART MAJOR CHANGE SUBMISSION (2005/0038060)

5074 MASTER OF ARTS

16.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Major Change Submission proposing changes to the Master of Arts (5074), as detailed in 2005/0038060, for implementation in semester 1 2006.

16.2 The School of Arts has undertaken a major overhaul of its undergraduate courses and that has required that some co-taught (undergraduate/postgraduate) courses be removed and a number of co-taught courses added to the electives provided to these degrees.
The School has also created a greater flexibility in its offerings by making all post-graduate courses available in all its post-graduate degrees.

16.3 It is proposed to:

- update 4 courses with content changes and change the title for 3 of them;
- rename 3 courses;
- add 14 new courses as electives (12 of which currently exist in other programs);
- withdraw 5 courses;
- withdraw the option of students choosing to undertake a 30CP or a 40CP thesis (40CP only will be offered).

Resolution

16.4 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Major Change Submission proposing changes to the Master of Arts (5074), as contained in 2005/0038060, for implementation in semester 1 2006.

17.0 ART MAJOR CHANGE SUBMISSION (2005/0037805)

3007 GRADUATE CERTIFICATE IN JOURNALISM AND MASS COMMUNICATION
4013 GRADUATE DIPLOMA IN JOURNALISM AND MASS COMMUNICATION
5075 MASTER OF ARTS IN JOURNALISM AND MASS COMMUNICATION
5076 MASTER OF ARTS WITH HONOURS IN JOURNALISM AND MASS COMMUNICATION

17.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Major Change Submission proposing changes to the Graduate Certificate in Journalism and Mass Communication (3007), Graduate Diploma in Journalism and Mass Communication (4013), Master of Arts in Journalism and Mass Communication (5075) and Master of Arts with Honours in Journalism and Mass Communication (5076), as detailed in 2005/0037805, for introduction from semester 1 2006.

17.2 The School of Arts has undertaken a major overhaul of its undergraduate courses which has resulted in some co-taught (undergraduate/postgraduate) courses being removed and a number of co-taught courses added to the electives provided to these degrees. The opportunity has been taken to highlight the School's commitment to communication and creative arts in a community context. It is envisaged that this degree will be further developed dependent on future staff and resource allocations.

17.3 It is proposed to:

- Update 4 courses with content changes and change the title for 3 of them;
- Rename 3 courses;
- Add 14 new courses as electives (12 of which currently exist in other programs);
- Withdraw 8 courses.

Resolution

17.4 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Major Change Submission proposing changes to the Graduate Certificate in Journalism and Mass Communication (3007), Graduate Diploma in Journalism and Mass Communication (4013), Master of Arts in Journalism and Mass Communication (5075) and Master of Arts with Honours in Journalism and Mass Communication (5076), as detailed in 2005/0037805, for implementation in semester 1 2006.
18.0 PES SPECIAL PURPOSE SUBMISSION (2005/0037834)
1173 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF EDUCATION (2005/0037834)

18.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Special Purpose Submission proposing changes to the Bachelor of Exercise Science/Bachelor of Education (1173), as detailed in 2005/0037834, for implementation in semester 1, 2006.

18.2 The proposed change is to remove the requirement that students must have a level 2 coaching certificate and a level 1 gymnastics coaching certificate in order to graduate. This would mean that the level two coaching certificate would no longer be required and students would be required to obtain an additional team coaching level 1 certificate in place of the level 1 coaching certificate in gymnastics.

Resolution

18.3 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Exercise Science/Bachelor of Education (1173), as contained in 2005/0037834, for implementation in semester 1 2006.

19.0 GBS SPECIAL PURPOSE SUBMISSION (2005/0037382)
1289, 1290 BACHELOR OF BUSINESS (HOTEL, TOURISM, LEISURE AND SPORT)
1034, 1287, 1288 BACHELOR OF BUSINESS

19.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Special Purpose Submission proposing changes to the Bachelor of Business (Hotel, Tourism, Leisure and Sport) (1289, 1290) and the Bachelor of Business (1034, 1287, 1288), as detailed in 2005/0037382, for 2006.

19.2 As described in the New Program Submission for revised Griffith Business School (GBS) programs (2005/0007679), the degree requirements did not accurately reflect the program structure. This submission aims to correct the information previously provided and to clearly define requirements for students commencing in the new program offerings for the Bachelor of Business in Semester 1 2006.

19.3 The New Program Submission for revised GBS programs (2005/0007679) stated that “a business law course, 2007PPP Legal Issues for Managers, sits outside the Majors and Minors but must be taken by all Bachelor of Business students at some point in the program”. This submission proposes a minor change to the programs’ structures to correct the requirement for successful completion of the course 2007PPP Legal Issues for Managers (10CP).

Resolution

19.4 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Business (Hotel, Tourism, Leisure and Sport) (1289, 1290) and the Bachelor of Business (1034, 1287, 1288), as contained in 2005/0037382, for implementation in semester 1 2006.

20.0 AES SPECIAL PURPOSE SUBMISSION (2005/0031049)
5309 MASTER OF ENVIRONMENTAL EDUCATION - CCE

20.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Special Purpose Submission proposing no intake into the Master of Environmental Education - CCE (5309), as detailed in 05/0031049, for 2006.
20.2 At the 2/2005 meeting of the Griffith University/Christchurch College of Education Liaison Committee, it was decided there would be no intake into the Master of Environmental Education – Christchurch College of Education program in 2006, as a result of the pending merger of the College with the University of Canterbury. The final outcome of the program will be decided once the merger has been completed (anticipated 2007). The program may be withdrawn at that time.

Resolution

20.3 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Special Purpose Submission proposing no intake into the Master of Environmental Education - CCE (5309), as contained in 2005/0031049, for 2006.

21.0 KEL SPECIAL PURPOSE SUBMISSION (2005/0037827)

3058 GRADUATE CERTIFICATE IN PROFESSIONAL ETHICS AND GOVERNANCE
5195 MASTER OF ARTS IN PROFESSIONAL ETHICS AND GOVERNANCE
5196 MASTER OF ARTS WITH HONOURS IN PROFESSIONAL ETHICS AND GOVERNANCE

21.1 The Academic Committee, on the recommendation of the Programs Committee (8/2005), was asked to consider the Special Purpose Submission proposing no intake into the Graduate Certificate in Professional Ethics and Governance (3058), Master of Arts in Professional Ethics and Governance (5195), and Master of Arts with Honours in Professional Ethics and Governance (5196), as detailed in 2005/0037827, for semesters 1 and 2 in 2006.

21.2 The current programs have had a low number of enrolments for the last few years although two of the courses have proven popular for cross registration. The originally planned sources of students have not generated as many students as originally envisaged. The Centre proposes to suspend the offering of these programs in 2006, in order to reassess the situation and to consider the way in which the Centre can best contribute to the teaching of ethics in the University at post-graduate level.

Resolution

21.3 The Academic Committee, on the recommendation of the Programs Committee (8/2005), resolved to approve the Special Purpose Submission proposing no intake into the Graduate Certificate in Professional Ethics and Governance (3058), Master of Arts in Professional Ethics and Governance (5195), and Master of Arts with Honours in Professional Ethics and Governance (5196), as contained in 2005/0037827, for semesters 1 and 2 in 2006.

22.0 APPOINTMENTS TO UNIVERSITY COMMITTEES

22.1 The Academic Committee resolved to approve the following appointment to a University committee as described below.

<table>
<thead>
<tr>
<th>Committee</th>
<th>Category</th>
<th>Term of Office</th>
<th>Person Nominated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sports Scholarship Committee</td>
<td>One member who is external to the University and has an expertise in sports coaching and/or administration at either State, National or International level, appointed by the Academic Committee.</td>
<td>One year, up to, but not including, the ordinary meeting of the Academic Committee in March 2007.</td>
<td>Ms Karen Meiklejohn</td>
</tr>
</tbody>
</table>
SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

23.0 FINAL REPORT OF THE INCLUSIVE PRACTICES IN THE CURRICULUM – INDIGENOUS AUSTRALIAN STUDIES WORKING PARTY

23.1 The Teaching and Learning Excellence Committee established the Inclusive Practices in the Curriculum – Indigenous Australian Studies Working Party at its 5/2003 meeting to recommend strategies to promote the engagement of Aboriginal and Torres Strait Islander students and the Aboriginal and Torres Strait Islander community, as well as engage the wider community in Aboriginal and Torres Strait Islander issues.

23.2 The Academic Committee was asked to consider the Working Party's Final Report, June 2005, *Aboriginal and Torres Strait Islander Knowledges at Griffith*, as detailed in 2005/0007564.

23.3 The report recommends:

1. that all academic teaching elements consider appropriate ways of acknowledging and including Aboriginal and Torres Strait Islander Knowledges and Studies in program curricula;
2. the inclusion of Aboriginal and Torres Strait Islander Curriculum through the Course Outline and Program Review processes be monitored; and
3. the creation of an Academic Centre for Aboriginal and Torres Strait Islander Knowledges should follow the principles outlined in Appendix A of the report.

23.4 The report also recommends that a number of policies and procedures, especially those related to The Griffith Graduate and the Griffith Awards for Excellence in Teaching be reviewed. The Learning and Teaching Committee has been asked to consider how such a review may be accomplished.

23.5 Members noted that, in the context of the Strategic Plan 2006-2010, Academic Plan 2, and the University's planning for equity and diversity, the need to increase the number of indigenous staff members at the University has been highlighted and strategies to support this objective have been put in place. These strategies will support the implementation of the recommendations of the Inclusive Practices in the Curriculum – Indigenous Australian Studies Working Party. The Pro Vice Chancellor (Equity and Community Partnerships) advised that funds are available from the equity budget to co-fund indigenous appointments and that this advice would be communicated out to faculties in the near future.

23.6 Whilst members were supportive of the intentions of the report, they were not clear about the definition of an Aboriginal and Torres Strait Islander conceptual framework and how to include the framework in the curriculum, especially in core course such as mathematics, physics and chemistry. Members were advised that assistance would be made available to them, most likely through the Academic Centre proposed under Recommendation 3 of the report, to embed indigenous knowledges into the curriculum.

23.7 The committee noted that Recommendation 2 was being addressed through the inclusion of an ‘indigenous’ field in the automated course outline which would allow the University to monitor the inclusion of Aboriginal and Torres Strait Islander content in the curriculum. Further at the program level, new program submissions are required to include strategies for achieving an inclusive curriculum, which supports the University's commitment to
equity and diversity, including Indigenous perspectives in the curriculum. The Programs Committee monitors the inclusion of such perspectives.

23.8 The Chair thanked the Pro Vice Chancellor (Equity and Community Partnerships) for her leadership in the development of the *Aboriginal and Torres Strait Islander Knowledges at Griffith* report.

Resolution

23.9 The Academic Committee, on the recommendation of the Learning and Teaching Committee (3/2005), endorsed the broad principles relating to Recommendations 1 and 2 in the report, *Aboriginal and Torres Strait Islander Knowledges at Griffith*, subject to clarification of what this will mean in practice. Recommendation 3 will be reconsidered at a future meeting when the structural arrangements of the proposed centre have been determined.

24.0 WORK INTEGRATED LEARNING PRESENTATION

24.1 Mr Jim Nyland, Principal Adviser from the Office for Community Partnerships, attended the meeting to demonstrate the new Work Integrated Learning (WIL) website which went live on 2 November 2005. The website will provide a single point of contact for the community to establish or extend partnerships with Griffith and can be accessed from the following url: http://www.gu.edu.au/wil

24.2 The Chair thanked Mr Nyland for his leadership in the development of the website and advised that the Learning and Teaching Committee is working on a definition of WIL which faculties can use to assess their progress in this area.

24.3 A copy of the WIL PowerPoint presentation is available from the Academic Committee’s QuickPlace:


25.0 CARRICK AUSTRALIAN AWARDS FOR UNIVERSITY TEACHING - FUNDS

25.1 Members noted that this item had been withdrawn from the agenda prior to the meeting.

26.0 CHAIRPERSON’S REPORT

26.1 Griffith Awards for Excellence in Teaching

The Chair advised that applications for the 2005 Griffith Awards for Excellence in Teaching (GAET) and the Faculty Learning and Teaching Citations closed on 25 September 2005.

It was noted that the 2005 response to the GAET is a considerable improvement on the number of nominations converting to applications in 2004 and, along with the excellent response to the Faculty Learning and Teaching Citations, signals a pleasing commitment to the recognition and rewarding of good teaching at the University. The Chair thanked the Deans for facilitating the Faculty Learning and Teaching Citations process.

Selection sub-panels for the seven categories GAET met in the week of 10 – 14 October to rank applications and recommend winners for awards. The Education Excellence Committee at its 1/2005 meeting approved the recommendations of the selection sub-panels for winners of the 2006 Griffith Awards for Excellence in Teaching and for twenty-two Faculty Learning and Teaching Citations. The Deputy Vice Chancellor (Teaching and Learning) announced the awards on World Teachers Day, October 28 2005. It was noted that there was no award given in this round under the category of Higher Degree
Research Supervision. The Dean, Graduate Studies has been asked to explore strategies which will lead to increased applications in this area.

The national awards will be announced in Canberra in the week commencing 28 November 2005 along with the outcome of the Learning and Teaching Performance Fund.

26.2 Learning and Teaching Newsletter

The Deputy Vice Chancellor Teaching and Learning has initiated a project to establish a Learning and Teaching Newsletter with the working title, Griffith Learning Community. The purpose of the newsletter is to:

- report on national policy developments and offer some analysis of how they will impact on Griffith;
- provide information about major initiatives and events within the University;
- provide space for speculations about future developments;
- identify 'hot' topics in current learning and teaching debates, and
- celebrate the successes and achievements of our staff and students

There will be between six and eight editions of the newsletter produced annually, with the first edition scheduled for circulation in December.

27.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

27.1 The minutes of the following Committees were noted:

Learning and Teaching Committee (2/2005)
Research and Postgraduate Studies Committee (7/2005)
Programs Committee (7/2005)

28.0 OTHER BUSINESS

Nil.

29.0 NEXT MEETING

Members noted the next meeting of the Academic Committee is scheduled for Thursday 8 December in the Multi Faith Centre, Nathan Campus. The Chair advised that this meeting will only occur if there is sufficient business.

Confirmed: .................................................................
(Chair)

Date: .................................................................