A meeting of the Academic Committee of the Griffith University Council was held from 1:30pm to 3:35pm on Thursday, 16 November 2006 in the Multi Faith Centre, Nathan Campus (N35).

MINUTES

PRESENT:

Chair - Professor John Dewar
Dr Richard Armour
Associate Professor Paul Bates
Professor Sally Borbasi
Professor Mostyn Bramley-Moore
Professor Lex Brown
Professor Gillian Bushell
Associate Professor Nick Buys
Dr Jayne Clapton
Professor Debra Creedy
Professor Joy Cumming
Professor Paul Draper
Professor Yew-Chaye Loo
Dr Scott McCue
Mr Colin McAndrew
Professor Marilyn McMeniman
Professor Rob McQueen
Dr Marion Mitchell
Ms Janice Rickards
Professor Peter Roennfeldt
Mr John Sands
Professor Claire Wyatt-Smith
Dr Mohan Thite
Dr Stephen Thorpe
Professor Rodney Topor
Associate Professor Clyde Wild
Associate Professor Richard Wortley
Dr Craig Zimitat
Secretary – Ms Lea-Anne Stafford

APologies:

Professor Ian O’Connor
Professor Allan Cripps
Professor Michael Davidson
Professor Paul Draper
Professor Kay Ferres
Professor Lesley Johnson
Ms Helen McAllister
Dr Lisa McManus
Professor Ned Pankhurst
Professor Michael Powell
Ms Claire Ryan
Professor Saroja Selvanathan
Professor Bill Shepherd
Professor Parlo Singh
Professor Nerida Smith
Professor Max Standage

1.0 MEMBERSHIP

1.1 On behalf of the Academic Committee, the Chair welcomed the following new members to the Committee:

<table>
<thead>
<tr>
<th>Membership Category</th>
<th>Name</th>
<th>Term of Office</th>
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<tbody>
<tr>
<td>Pro Vice Chancellor (Science and Technology)</td>
<td>Professor Ned Pankhurst</td>
<td>Ex officio</td>
</tr>
<tr>
<td>Head of School, Health Group</td>
<td>Dr Jayne Clapton</td>
<td>Two years up to 31 December 2007</td>
</tr>
<tr>
<td>Head of School, Science and Technology</td>
<td>Associate Professor Clyde Wild</td>
<td>Two years up to 31 December 2007</td>
</tr>
<tr>
<td>Academic staff member</td>
<td>Dr Lisa McManus</td>
<td>Two years up to 31 December 2007</td>
</tr>
<tr>
<td>Academic staff member</td>
<td>Mr John Sands</td>
<td>Two years up to 31 December 2007</td>
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2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the 4/2006 meeting of the Academic Committee, having been circulated, were taken as read and confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO COUNCIL

3.0 FACULTY REVIEW – QUEENSLAND CONSERVATORIUM GRIFFITH UNIVERSITY

3.1 The purpose of Faculty Reviews is to improve the academic planning and performance of faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for faculty reviews each preceding year.

3.2 The Queensland Conservatorium was reviewed during May/June 2006. An independent review committee, comprising 3 committee members who are external to the University and two committee members who are internal to Griffith University, but are not from the Arts, Education and Law group, reviewed the Faculty.


3.4 The Pro Vice Chancellor (Arts, Education, Law) introduced this item indicating that overall the Group had been pleased with review report.

3.5 The Director, QCGU outlined the key themes emerging from the review report and the QCGU’s approach to implementing the recommendations. The focus of QCGU activity over the next 12 months will be the reshaping of pre-undergraduate and core components of undergraduate programs, postgraduate program rejuvenation. A particular focus is to consolidate existing course offerings.

3.6 Members noted the achievement of the first QCGU ARC Linkage Grant since the establishment of the Queensland Conservatorium Research Centre. The QCGU will seek to enhance its research profile through the Research Centre.

3.7 Other central matters for action over the next year include issues of gender equity in the senior staff profile, defining an internationalisation strategy, staff resources and business planning for commercial ventures.

Resolution:

4.0 FACULTY REVIEW – GRIFFITH LAW SCHOOL

4.1 The purpose of Faculty Reviews is to improve the academic planning and performance of faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for faculty reviews each preceding year.

4.2 The Griffith Law School was reviewed during August 2006. An independent review committee, comprising 3 committee members who are external to the University and two committee members who are internal to Griffith University, but are not from the Business group, reviewed the School.

4.3 The Report of the Committee Reviewing the Griffith Law School 7 – 10 August 2006 (2006/0040304), the Griffith Law School Implementation Plan October 2006 (2006/0040305) and the 18 October minute extract from Executive Group (2006/0040306) were considered by the Academic Committee.

4.4 The Pro Vice Chancellor (Arts, Education and Law) outlined the key issues detailed in the review report; including cross campus curriculum delivery challenges, leveraging of information technology developments; and enhancement of clinical placement activities. The PVC (Arts, Education and Law) highlighted a number of commendations in the report including the vertical curriculum along with the workload concerns relating to the vertical curriculum delivery.

4.5 Members noted that the Law School is now the sixth largest Law School in the country. It was also noted that the transition from a small to large Law School has brought about many challenges, one of which is the retention of a national reputation.

4.6 The Dean elaborated on some of these points noting that many of the review recommendations relate to learning and teaching matters which are already seen by the School as areas of strength on which to build. He advised that the School would be addressing these areas over the next 12 months. A particular challenge requiring further attention is balancing the distribution of resources across both Gold Coast and Nathan campus in order to effectively deliver the Law programs.

4.7 The Dean advised that the School is considering short program options in conjunction with the Legal Practice Centre to address the review report suggestion to develop the postgraduate profile and as part of its postgraduate strategy.

4.8 In the area of research, members noted that the School would be looking to build on Law’s strengths as well as historical strengths across the University in a range of specialist areas. The School also plans to look at its assessment strategy to address curriculum issues and support its research strategy.

Resolution:

4.9 The Academic Committee resolved to recommend to the University Council the approval of the Report of the Committee Reviewing the Griffith Law School 7 – 10 August 2006 (2006/0040304), the Griffith Law School Implementation Plan October 2006 (2006/0040305) and the 18 October minute extract from Executive Group (2006/0040306).
5.0 EXTERNAL REVIEW OF SUPPORT SERVICE DIVISIONS – OFFICE OF HUMAN RESOURCE MANAGEMENT

5.1 The purpose of Support Service Divisional Reviews is to focus on the quality and management of services and the benefits provided to the University community. In particular, the review is future-focused and examines how the relevant support area can contribute most effectively to the University’s strategic directions.

5.2 The Office of Human Resource Management was reviewed under the External Review of Support Service Divisions policy during May 2006. An independent review committee, comprising three committee members who are external to the University and two committee members who are internal to Griffith University, but are not from the Office of Human Resource Management, reviewed the element.


5.4 The Pro Vice Chancellor (Administration) introduced this item highlighting the key themes emerging in the review report recommendations; namely, improvements to communication and implementation of policy, aligning resources to recruitment activities and leveraging of Information systems. Strategy, policy development, organisational development and training were viewed as activities undertaken well by the review committee. Areas highlighted for improvement comprised protocols for consultation, implementation and communication of policy, and client service. Members noted that the action plan provides responses to these issues and describes the action underway.

5.5 A number of questions were posed about the HRM review report and action plan. In response to queries about the academic staff leave issue documented in recommendation 3, the PVC (Administration) advised that work was being undertaken in line with the new work legislation.

5.6 Members noted that benchmarking of the ratio of academic staff to general staff and students was outside of the scope of the review. In relation to recommendation 14 - processes for employee records management - the PVC (Administration) advised that action would be undertaken via systems generated reports.

5.7 The Committee sought further advice regarding recommendation 19 on the development of a policy limiting secondments to a finite period. The PVC (Administration) responded that this is a University-wide issue that had also been the subject of discussion in other reviews. He advised that work is underway on this matter.

Resolution:

5.8 The Academic Committee resolved to recommend to the University Council the approval of the Report of the Committee Reviewing Griffith University: Office of Human Resource Management 24-28 July 2006 (2006/0040307), the Office of Human Resource Management Review 2006: Action on Recommendations (2006/0040308), and the 18 October minute extract from Executive Group (2006/0040309). The Academic Committee also provided the comments detailed in paragraph 5.4 to 5.7 above.
6.0 PROGRESS REPORT ON ACADEMIC PLAN 2

6.1 The University Council approved *The Griffith Academic Plan 2 - 2006-2010* at its 5 December 2005 meeting. Included in the document was an Implementation Plan setting out a number of University-wide actions under the six learning goals of Comprehensive, Excellent, Distinctive, Successful, Student Quality and Student Diversity. Almost 12 months have passed since the adoption of *The Griffith Academic Plan 2 - 2006-2010*. On the recommendation of the 9/2006 Learning and Teaching Committee (2 October 2006), a report 2006/0040311 outlining the University’s progress towards achieving these university-wide actions was considered by the Academic Committee.

6.2 The Chair advised members that this is the first opportunity for members to view work integrated learning and research-based learning data which has been collated for semester 2, 2006.

6.3 Members were advised that some progress is being made in relation to targets but that progress is very slow in some areas. For instance, there are still many small courses and a proliferation of small postgraduate programs. The Chair foreshadowed an invitation to Groups to report on progress towards achieving Academic Plan 2 targets.

6.4 The Chair commented that he hoped that the University Budget Learning and Teaching income proposal would create further incentive to reduce small programs and courses.

6.5 The Committee sought clarification about some aspects of the data including the possibility of congruence between group goals and the ability to drill down to discipline level data. It was noted that some reports provide a deeper level of data than Group or Faculty level (e.g. retention data is available at the program level). Members noted that Deans (Learning and Teaching) have viewed program level retention data.

6.6 After the meeting, the Chair provided some minor amendments to the actions detailed in the introductory section of the report.

Resolution

6.7 The Academic Committee, on the recommendation of the 9/2006 Learning and Teaching Committee (6 November 2006), resolved to recommend to the University Council the *Report on the Implementation of the Griffith Academic Plan 2 2006/0040311* for noting, subject to some minor text amendments as described in paragraph 6.6 above.

7.0 GRIFFITH INSTITUTE FOR HIGHER EDUCATION CONSTITUTION

7.1 The Academic Committee considered the revised Griffith Institute for Higher Education (GIHE) Constitution, as detailed in 2006/0040294.

7.2 The Griffith Institute for Higher Education was reviewed under the External Review of Support Service Divisions policy during March 2006 (considered at the 3/2006 Academic Committee meeting).

7.3 The *GIHE Review Implementation Plan* (considered at the 3/2006 Academic Committee meeting) proposed a range of actions designed to facilitate the achievement of the recommendations of the GIHE Review, specifically as these relate to GIHE’s focus and contributions at the Group, Faculty and School levels.

7.4 Recommendations 1, 2 and 17 of the Review Report highlighted a role shift for GIHE as described below:
Recommendation 1: That the Director of the GIHE consult with Executive Group and other key stakeholders of the University, and then develop a draft mission statement for the Institute that clearly articulates the contributions that the Institute should make at institutional, group/faculty, and individual levels. The mission statement should be subject to approval by Executive Group.

Recommendation 2: That the GIHE becomes the strategic and operational arm of the DVC(A) to ensure quality teaching and learning across the University, and in fulfilling that role the Director of GIHE consult with the DVC(A) to identify key activities for the GIHE to engage with that reflect strategic university priorities.

Recommendation 17: That the GIHE cease to be engaged in all forms of research development, training and mentoring (except Research Higher Degree Supervision development) and limit its involvement in academic leadership and management development to the development of leadership and management of teaching and learning.

7.5 To this end, the new GIHE Constitution (2006/0040294) addresses a range of Review Report recommendations; namely, the inclusion of a revised Mission Statement along with clear statements about the GIHE role, partnerships and reporting responsibilities.

7.6 Dr Craig Zimitat introduced the revised constitution to the Committee, advising that the incoming Director had provided input to the document.

7.7 The Committee discussed a range of matters in the GIHE constitution. Members noted that GIHE will continue to provide staff development in areas where there is crossover between learning and teaching and research (e.g. research based learning and formal research supervision training). However, in order to manage available resources, its primary focus for future staff development activities will be learning and teaching.

7.8 In considering the proposed constitution, the Committee suggested that the following amendments would improve the final document:

7.8.1 Reword Section 2 Functions, point 3 to include Deans (Learning and Teaching) to the group of staff involved in GIHE consultations; and

7.8.2 Reword Section 2 Functions, point 4 to read, “Within available resources, carry out strategic University projects and Group-specific projects that support learning and teaching objectives”. [additions in bold type]

Resolution:

7.9 The Academic Committee resolved to recommend to the University Council the revised Griffith Institute for Higher Education constitution, as detailed in 2006/0040294, subject to the amendments outlined in paragraph 7.8 above.

SECTION B: ACTION UNDER DELEGATED AUTHORITY

8.0 STUDENT SUCCESS IN EXTERNAL SCHOLARSHIPS – KEY PERFORMANCE INDICATORS

8.1 The Academic Committee considered, on the recommendation of the 9/2006 Learning and Teaching Committee (6 November 2006), proposed key performance indicators of student success in external scholarships or awards. Griffith University’s Strategic Plan lists student success in external scholarships or awards as an indicator of quality in its student body.

8.2 The Learning and Teaching Committee has the responsibility of overseeing implementation of a strategy for achieving this key performance indicator (KPI) under the
Student Quality Strategic Goal – to achieve student success in external scholarships or awards.

8.3 The Deputy Vice Chancellor (Academic) requested the Educational Excellence Committee, a sub-committee of the Learning and Teaching Committee, to monitor the progress of the University and the Groups towards the strategic goal of improving the quality of the student body, specifically progress on the indicator: Student success as evidenced by significant external scholarships or awards.

The Educational Excellence Committee was requested to:

1. Make a recommendation to the Deputy Vice Chancellor (Academic) on the set of significant external scholarships or awards which should be the subject of the KPI, together with the targets for each scholarship.

2. Provide advice on and monitor the strategies which are put in place at University level and Group level to achieve the targets.

3. Put in place a process to monitor progress towards the targets, specifically to collect data on numbers of applicants and winners for each of the designated scholarships, and report on progress towards the KPI targets to the Learning and Teaching Committee.

8.4 In response to a request from the Deputy Vice Chancellor (Academic), the Group Pro Vice Chancellors nominated the scholarships and awards relevant to their areas for the information of the Educational Excellence Committee.

8.5 The Educational Excellence Committee has defined Prestigious External Scholarships as follows:

For the purpose of the KPI, Student Success in External Scholarships, prestigious external scholarship are those scholarships and awards with following characteristics: are open to all Australian universities, provide for attendance at a high ranking overseas university, in particular in the UK or the USA, and which focus on excellence in learning and leadership.

8.6 In accordance with this definition, the Committee identified a number of prestigious scholarships for consideration University-wide in addition to those listed by Groups. The Educational Excellence Committee developed a Strategy for Monitoring Progress in the KPI – Success in External Scholarships or Awards, including a Schedule of Scholarships in response to the tasks outlined in item 8.3 above.

8.7 The Learning and Teaching Committee considered this strategy at its 9/2006 meeting and discussions were also held with staff in the Undergraduate Scholarships and Prizes Office and Honours College regarding their role in the promotion of the proposed strategy. The Strategy for Monitoring Progress in the KPI – Success in External Scholarships or Awards (2006/0040310) was presented to the Academic Committee for discussion and approval.

8.8 The Pro Vice Chancellor (Arts, Education and Law) suggested that targets for the Churchill scholarships ought to be revised to reflect the University’s current achievements in this area. It was noted that further discussion would be held with the Chair to determine appropriate targets.

8.9 The Committee concurred with the suggestion to merge the Queensland and Australian Rhodes Scholarship entries under Category 1 Scholarships to reflect the Rhodes Scholarship application process.
Resolution

8.10 The Academic Committee, on the recommendation of the 9/2006 Learning and Teaching Committee (6 November 2006) resolved to approve the proposed strategy, as detailed in the Strategy for Monitoring Progress in the KPI – Success in External Scholarships or Awards (2006/0040310). The Academic Committee also resolved to approve the set of scholarships and awards proposed as the subject of the KPI, together with the targets for each scholarship, subject to the amendments described in paragraphs 8.8 and 8.9 above.

9.0 CREDIT TRANSFER POLICY

9.1 The University’s Credit Transfer Policy was due for its periodic review in 2005 but was held over awaiting the review of a number of other policies, including the Bachelors, Honours and Masters Degree policies which were approved at the May meeting of Academic Committee (2/2006). Section 6.0 Credit Limits of the Credit Transfer Policy was considered at that time as part of the degree policies.

9.2 The Credit Transfer Policy has now been reviewed and a revised policy was circulated widely to Faculty Boards, academic and administrative elements including Deans and Teaching and Learning Directors, Academic and Student Administration, Griffith International, the Vice Chancellor’s Principal Policy Adviser and the cross sectoral links Policy Advisor to the Deputy Vice Chancellor (Academic).

9.3 Ms Mary Hassard, Credit Transfer and Articulations Manager, talked members through the key elements of the proposed policy emerging out of the consultation process. Generally, suggested revisions were supported and the revised policy considered clearer to interpret and in line with current academic practices and initiatives. On the basis of feedback received through this consultation process, the proposed Credit Transfer Policy (2006/0040293) was considered the Academic Committee. Members also had before them the existing Credit Transfer Policy (0033/00).

9.4 Specifically, the format and layout of the proposed revised policy have been significantly changed to better focus the University’s current credit transfer policy and principles regarding credit transfer for students and institutional articulation arrangements. Definitions have been reworded to ensure consistency with current national definitions and phrases reworded to clarify distinctions intended in the policy. It is not anticipated that these changes have affected the outcomes of the policy.

9.5 Sections which are new inclusions to the policy include the following:

9.5.1 Section 3.0 Definitions -Block Credit
In response to agreement obtained from Deans, in 2005, that Griffith should include such an option in its policy for use, in particular, when developing pathways for articulation arrangements.

9.5.2 Transfer of Grades with award of credit
Students occasionally request that grades from prior studies, both within and outside the University, be carried over with credit transfer and included in the GPA for their Griffith program of enrolment.

9.5.3 Credit on the Basis of Advanced Secondary School Level Studies
Included, for consideration, mainly with regard to studies completed as part of the senior school certificate which may be judged as substantially comparable with undergraduate study e.g. the International Baccalaureate, studies which have been jointly developed with a University and higher level VET certificates.

9.6 The Academic Committee was asked to consider two sections about which a number of Faculty Boards had raised concerns; namely, Sections 5.4 and 5.6. Specific concerns
about the wording of Section 5.4 related to the optional transfer of grades where credit is granted with both entry to and classification for Honours programs.

9.7 In discussing the issues related to Section 5.4 Credit on the Basis of Recognition of Prior Learning (RPL), members debated the appropriate decision point for approving the recording of grades on a student's transcript. After some discussion, the Committee agreed with the recommendation put forward by the Chair to adopt the proposed wording for Section 5.4 which enables program convenors to exercise academic judgment in making such decisions in the future.

9.8 Academic Committee members also considered the proposed wording of Section 5.6 Credit on the Basis of Advanced Secondary School Level Studies. The Committee was informed that there was wide acceptance for credit arrangements via formal University-level partnership agreements. Members recognised the challenges for program convenors in making decisions about TAFE articulations and the importance of sound academic judgment in making such evaluations. Some proposed revisions were endorsed to clarify instances under which this section would apply, as was the inclusion of an explicit statement about arrangements for formal University agreements and individual cases.

9.9 The Committee also endorsed the suggestion to enhance Section 6.5 Graduate Diplomas through the inclusion of the following text: “courses undertaken in programs within the University which formally articulate with the Graduate Diploma degree may be counted towards satisfying the requirements of the degree”.

9.10 The Chair paid tribute to Ms Mary Hassard for her valued contribution towards partnership building and improvements in the management of credit arrangements.

Resolution:

9.11 The Academic Committee resolved to approve the proposed Credit Transfer Policy (2006/0040293), subject to the amendments described in paragraphs 9.7 – 9.9 above.

10.0 NRS PROGRAM WITHDRAWAL SUBMISSIONS

3079 GRADUATE CERTIFICATE IN GERONTOLOGY 2006/0003096
3080 GRADUATE CERTIFICATE IN COMMUNITY HEALTH PRACTICE 2006/0003097
3075 GRADUATE CERTIFICATE IN PALLIATIVE CARE 2006/0003098
3132 GRADUATE CERTIFICATE IN PRACTICE NURSING 2006/0002099

10.1 The Academic Committee, on the recommendation of the Programs Committee 7/2006 (5 October 2006), considered a submission proposing to withdraw the Graduate Certificate in Gerontology (3079), Graduate Certificate in Community Health Practice (3080), Graduate Certificate in Palliative Care (3075) and Graduate Certificate in Practice Nursing (3132), as detailed in 2006/0003096, 2006/0003097, 2006/0003098 and 2006/0003099 respectively, from semester 1 2007.

10.2 The School of Nursing and Midwifery is currently developing a Master of Advanced Practice (MAP) with nested Graduate Certificate Exit Points for speciality strands, to replace where relevant Graduate Certificate Programs. This change will commence in Semester 1 2007.

Resolution:

10.3 The Academic Committee, on the recommendation of the Programs Committee 7/2006 (5 October 2006) resolved to approve the withdrawal of the Graduate Certificate in Gerontology (3079), Graduate Certificate in Community Health Practice (3080), Graduate Certificate in Palliative Care (3075) and Graduate Certificate in Practice Nursing (3132), as detailed in 2006/0003096, 2006/0003097, 2006/0003098 and 2006/0003099 respectively, from semester 1 2007.
11.0 ENG PROGRAM WITHDRAWAL SUBMISSION 2006/0002611
1084 BACHELOR OF ENVIRONMENTAL TECHNOLOGY
1150 BACHELOR OF COMPUTER AND COMMUNICATION TECHNOLOGY
1222 BACHELOR OF ENGINEERING TECHNOLOGY

11.1 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), considered a submission proposing to withdraw the Bachelor of Environmental Technology (1084), Bachelor of Computer and Communication Technology (1150) and Bachelor of Engineering Technology (1222), as detailed in 2006/0002611, from semester 1 2007.

11.2 The offering of a single Bachelor of Engineering program resulted in the review of the three separate Technology programs and a submission to offer a single Bachelor of Engineering Technology program in the discipline areas of Civil Engineering, Environmental Engineering and Electronic & Computer Engineering was approved at the 6/2006 Programs Committee (submission 2006/0003550).

11.3 It is therefore proposed that the above-listed programs be withdrawn to commencing students from semester 1 2007.

Resolution:

11.4 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the withdrawal of the Bachelor of Environmental Technology (1084), Bachelor of Computer and Communication Technology (1150) and Bachelor of Engineering Technology (1222), as detailed in 2006/0002611, from semester 1 2007.

12.0 ENG PROGRAM WITHDRAWAL SUBMISSION 2006/0002610
1079 BACHELOR OF ENGINEERING IN CIVIL ENGINEERING/BACHELOR OF INFORMATION TECHNOLOGY
1151 BACHELOR OF ENGINEERING IN MICROELECTRONIC ENGINEERING/BACHELOR OF INFORMATION TECHNOLOGY

12.1 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), considered a submission proposing to withdraw the Bachelor of Engineering in Civil Engineering/Bachelor of Information Technology (1079), and the Bachelor of Engineering in Microelectronic Engineering/Bachelor of Information Technology (1151), as detailed in 2006/0002610, from semester 1 2007.

12.2 The offering of a single Bachelor of Engineering program has resulted in changes to double degree programs. One combined Engineering degree with Information Technology will be offered from 2007 in the disciplines of Civil Engineering, Gold Coast campus, and Electronic & Computer Engineering, Nathan campus.

12.3 It is therefore proposed that the above-listed programs are withdrawn from 2007.

Resolution:

12.4 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the withdrawal of the Bachelor of Engineering in Civil Engineering/Bachelor of Information Technology (1079), and the Bachelor of Engineering in Microelectronic Engineering/Bachelor of Information Technology (1151), as detailed in 2006/0002610, from semester 1 2007.
13.0 GBS PROGRAM WITHDRAWAL SUBMISSION 2006/0003871

1106, 1301 BACHELOR OF INTERNATIONAL BUSINESS/BACHELOR OF COMMERCE
1295, 1296 BACHELOR OF INTERNATIONAL BUSINESS/BACHELOR OF BUSINESS
1256 BACHELOR OF BUSINESS (HOTEL MANAGEMENT)/BACHELOR OF INTERNATIONAL BUSINESS
1108 BACHELOR OF INTERNATIONAL BUSINESS/BACHELOR OF ARTS (ASIAN AND INTERNATIONAL STUDIES)
1228 BACHELOR OF COMMERCE/BACHELOR OF LEISURE MANAGEMENT
1217 BACHELOR OF HOTEL MANAGEMENT/BACHELOR OF BUSINESS

13.1 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), considered a submission proposing to withdraw the Bachelor of International Business/Bachelor of Commerce (1106, 1301), Bachelor of International Business/Bachelor of Business (1295, 1296), Bachelor of Business (Hotel Management)/Bachelor of International Business (1256), Bachelor of International Business/Bachelor of Arts (Asian And International Studies) (1108), Bachelor of Commerce/Bachelor of Leisure Management (1228), Bachelor of Hotel Management/Bachelor of Business (1217), as detailed in 2006/0003871, from semester 1 2007.

13.2 The introduction of the GBS Double Degree Program (refer item 4.0 above) is proposed to take effect in Semester 1 2007 and will replace all current GBS combined degree offerings, hence this request for program withdrawal.

Resolution:

13.3 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the withdrawal of the Bachelor of International Business/Bachelor of Commerce (1106, 1301), Bachelor of International Business/Bachelor of Business (1295, 1296), Bachelor of Business (Hotel Management)/Bachelor of International Business (1256), Bachelor of International Business/Bachelor of Arts (Asian And International Studies) (1108), Bachelor of Commerce/Bachelor of Leisure Management (1228), Bachelor of Hotel Management/Bachelor of Business (1217), as detailed in 2006/0003871, from semester 1 2007.

14.0 GBS PROGRAM WITHDRAWAL SUBMISSION 2006/0003885

2001 BACHELOR OF INTERNATIONAL FINANCE WITH HONOURS
2009 BACHELOR OF BUSINESS WITH HONOURS
2010 BACHELOR OF COMMERCE WITH HONOURS
2019 BACHELOR OF INTERNATIONAL BUSINESS WITH HONOURS
2024 BACHELOR OF LEISURE MANAGEMENT WITH HONOURS
2025 BACHELOR OF ARTS WITH HONOURS IN ASIAN AND INTERNATIONAL STUDIES
2053 BACHELOR OF HOTEL MANAGEMENT WITH HONOURS
2055 BACHELOR OF BUSINESS MANAGEMENT WITH HONOURS

14.1 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006) considered a submission proposing to withdraw the Bachelor of International Finance with Honours (2001), Bachelor of Business with Honours (2009), Bachelor of Commerce with Honours (2010), Bachelor of International Business with Honours (2019), Bachelor of Leisure Management with Honours (2024), Bachelor of Arts with Honours in Asian and International Studies (2025), Bachelor of Hotel Management with Honours (2053), Bachelor of Business Management with Honours (2055), as detailed in 2006/0003885, from semester 1 2007.

14.2 At its 4/2006 meeting the Academic Committee approved the establishment of the GBS Honours Program (submission 2006/0003547), effective semester 1 2007. Therefore the GBS seeks approval to withdraw the existing and above-listed honours programs.
Resolution:

14.3 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the withdrawal of the Bachelor of International Finance with Honours (2001), Bachelor of Business with Honours (2009), Bachelor of Commerce with Honours (2010), Bachelor of International Business with Honours (2019), Bachelor of Leisure Management with Honours (2024), Bachelor of Arts with Honours in Asian and International Studies (2025), Bachelor of Hotel Management with Honours (2053), Bachelor of Business Management with Honours (2055), as detailed in 2006/0003885, from semester 1 2007.

15.0 GLS PROGRAM WITHDRAWAL SUBMISSION 2006/0003888
3162 GRADUATE CERTIFICATE IN LEGAL EDUCATION
3164 GRADUATE CERTIFICATE IN LEGAL THEORY

15.1 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), considered a submission proposing to withdraw the Graduate Certificate in Legal Education (3162) and the Graduate Certificate in Legal Theory (3164), as detailed in 2006/0003888, for implementation from semester 1 2007.

15.2 These programs were first introduced in Semester 1 2005, but neither has attracted any student enrolments since they were introduced. The Griffith Law School has decided that it is no longer viable to offer these postgraduate programs as part of the Faculty’s postgraduate program profile.

Resolution:

15.3 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the withdrawal of the Graduate Certificate in Legal Education (3162) and the Graduate Certificate in Legal Theory (3164), as detailed in 2006/0003888, from semester 1 2007.

16.0 CALL PROGRAM WITHDRAWAL SUBMISSION 2006/0002117
3010 GRADUATE CERTIFICATE IN SECOND LANGUAGE TEACHING

16.1 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), considered a submission proposing to withdraw the Graduate Certificate in Second Language Teaching (3010), as detailed in 2006/0002117, from semester 1 2007.

16.2 The Centre for Applied Linguistics & Languages (CALL) has already withdrawn this program, effective semester 2, 2006, as there was limited demand. This advice of program withdrawal is to formalise the process.

Resolution:

16.3 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the withdrawal of the Graduate Certificate in Second Language Teaching (3010), as detailed in 2006/0002117, from semester 1 2007.

17.0 GBS NEW ACADEMIC PLAN SUBMISSION 2006/0003893
1289, 1290 BACHELOR OF BUSINESS (HOTEL, TOURISM, LEISURE, EVENT AND SPORT)

17.1 The Academic Committee, on the recommendation of the Programs Committee (2 November 2006), considered a New Academic Plan Submission proposing to add an Event Management Award Major to the Bachelor of Business (Hotel, Tourism, Leisure, Event and Sport) (1289, 1290), as detailed in 2006/0003893, for introduction in semester 1, 2007.
17.2 The proposed academic plan is designed to demonstrate the importance of event management in the areas of hospitality, leisure, sport, and tourism as an integrating feature or as a stand-alone area. More specifically, it provides a list and description of courses that are the components of the event management major. Event management involves skills in marketing and promotion, programming and planning, financial management, evaluation and impact assessment, project management, as well as an awareness of the influences and effects of the socio-politico-economic context on the nature of events. Particular emphasis through this academic plan will be placed on the importance of strategic planning in a global context characterised by turbulence change and uncertainty. This event management academic plan will refer to existing courses or modifications of existing courses, which will make up this award major. The degree requirements change only to add Event Management major as an alternative.

Resolution:

17.3 The Academic Committee, on the recommendation of the Programs Committee (2 November 2006), resolved to approve the addition of an Event Management Award Major to the Bachelor of Business (Hotel, Tourism, Leisure, Event and Sport) (1289, 1290), as detailed in 2006/0003893, for introduction in semester 1, 2007.

18.0 AMC NEW PROGRAM SUBMISSION 2006/0003549

3192 GRADUATE CERTIFICATE IN CULTURAL LEADERSHIP
5459 MASTER OF ARTS IN CULTURAL LEADERSHIP

18.1 The Academic Committee, on the recommendation of the Programs Committee 6/2006 (7 September 2006), considered a New Program Submission proposing to establish the Master of Arts in Cultural Leadership (5459) and Graduate Certificate in Cultural Leadership (3192, exit point only), as detailed in 2006/0003549, for introduction in semester 1 2007.

18.2 This program has been developed to provide professionally orientated research training in an area of rapidly growing cultural and economic significance. Arts and cultural activities are significant contributors to community wellbeing and a major sector of the economy. This program recognises their potential as catalysts for innovation and urban renewal resulting in new sources of economic wealth.

18.3 The Master of Arts in Cultural Leadership will be offered with a flexible structure and two pathways, and entry to the program will be via the Masters program only:
- students undertake all core courses and exit with a Graduate Certificate (1 year part-time), or
- students undertake all core courses and a research and practice component to exit with a Masters in Cultural Leadership (1 year full-time, 2 years part-time).

18.4 To be eligible for the award of Master of Arts in Cultural Leadership (MA) a student must acquire 80 CP as prescribed below:
- Gain 40CP for core courses; and
- Gain 40CP for the research or practice case study.
- Gain no more than 10 CP of courses in which the grade of Pass Conceded (PC) has been attained

18.5 To be eligible for the award of Graduate Certificate in Cultural Leadership (GCertCultLead) a student must acquire 40CP as prescribed below:
- Gain 40CP of the core 10CP courses

18.6 The minimum English language requirements for admission to the program are as follows:
- A minimum score of 575 on TOEFL (Test of English as a Foreign Language); or
- A computerised TOEFL score of 237;
- A minimum overall band score of 6.5 on IELTS (International English Language Testing System) with no sub-score of less than 6.0; or
- No score less than 3+ in each skill of the ISLPR (International Second LanguageProficiency Rating).

Resolution:

18.7 The Academic Committee, on the recommendation of the Programs Committee 6/2006 (7 September 2006), resolved to approve the establishment of the Master of Arts in Cultural Leadership (MA, 5459) and Graduate Certificate in Cultural Leadership (GCertCultLead 3192, exit point only), as detailed in 2006/0003549, for introduction in semester 1 2007.

19.0 GGR NEW PROGRAM SUBMISSION 2006/0040288

9926 RESEARCH STUDY ABROAD (NA, GC, LG, SB, MG)

19.1 The Academic Committee, on the executive recommendation of the Chair of the Research and Postgraduate Studies Committee (19/07/06), considered a New Program Submission proposing to establish the Research Study Abroad program (9926 NA), as detailed in 2006/0040288, for introduction in semester 2 2006.

19.2 The proposed new program is a non-award program offered through the Griffith Graduate Research School in consultation with Griffith International - Study Abroad. At present the University has no formal mechanism by which international students enrolled in research higher degrees at an overseas institution may undertake a collaborative research project at Griffith. Providing they satisfy the prerequisites for admission to a research higher degree at Griffith, students will enrol in the Research Study Abroad program for one to three semesters. This program will complement the existing Study Abroad program available to undergraduate and postgraduate coursework students.

19.3 At its 1/2006 meeting, RAPS recommended the proposal in principle and suggested that broad consultation may enhance the submission. Wider consultation has now occurred through the Office of the Dean, Griffith Graduate Research School and feedback incorporated into the submission now before Academic Committee.

Resolution:

19.4 The Academic Committee, on the executive recommendation of the Chair, Research and Postgraduate Studies Committee (19/7/06), resolved to approve the establishment of the Research Study Abroad program (9926), as detailed in 2006/0040288, for introduction in semester 2 2006

20.0 GBS NEW PROGRAM SUBMISSION 2006/0003891

1307, 1308, 1309 GRIFFITH BUSINESS SCHOOL DOUBLE DEGREE PROGRAM

20.1 The Academic Committee, on the recommendation of the Programs Committee 8/2006 (2 November 2006), considered a New Program Submission proposing to establish the Griffith Business School Double Degree Program (1307 NA, 1308 GC, 1309 LG), as detailed in 2006/0003891, for introduction in semester 1 2007.

20.2 Traditional double degree program offerings within the GBS have been in the form of structured four-year offerings between two degrees, where demand was deemed appropriate. That structure contained overlap within core and elective course offerings. Since the redesign of the GBS undergraduate degree offerings in 2006, all programs now follow a similar structure for completion.
20.3 Given the implementation of the new structure across the suite of GBS undergraduate degree programs, the merger of any combination of existing single degrees is achievable through the combination of the core requirements and allowing for the completion of the electives across disciplines. This allows for greater flexibility of combining complimentary areas of study into a four-year double degree program, while utilising existing resources. Such an approach will allow the GBS to offer students the choice of completing traditional areas of Business and Commerce study with one of our key strategic areas of strength such as International Business or Politics into a double degree program that best suits their desired career goals. This in turn will enable the GBS to offer potential students a unique range of offerings with the advantage of achieving a double degree award.

20.4 To be eligible for the award of Griffith Business School Double Degree Program a student must acquire 320CP as prescribed below:
- Complete all core course requirements according to the student's choice of degree combination; AND
- Complete at least one GBS Academic Award Plan for each degree, according to the student's choice of degree combination (all Academic Award Plans offered within the GBS consist of 80CP, except the Accounting major within the Bachelor of Commerce which consists of 100CP in order to satisfy professional accreditation requirements); AND
  - for Bachelor of Business (Hotel, Tourism, Leisure, Event and Sport) students, complete either a Work Integrated Learning or Practicum course as part of their GBS Academic Award Plan OR a minimum of 250 hours of relevant approved industry experience; OR
  - for Bachelor of Commerce students, 2105AFE [Introduction to Business Law] as part of their GBS Academic Award Plan; AND
- Complete at least 30CP of free choice electives at the required year level according to the student’s choice of degree combination; AND
- Complete no more than 120CP of courses at Year 1 level; AND
- Complete at least 60CP at Year 3 level; AND
- Gain no more than 40CP of courses in which the grade of Pass Conceded (PC) has been attained.

20.5 The set of possible degree combinations includes:
- Bachelor of Business/Bachelor of Business (Hotel, Tourism, Leisure, Event and Sport)
- Bachelor of Business/Bachelor of Commerce
- Bachelor of Business/Bachelor of Arts (Politics, Asian Studies and International Relations)
- Bachelor of Business/Bachelor of International Business
- Bachelor of Business (Hotel, Tourism, Leisure, Event and Sport)/Bachelor of Commerce
- Bachelor of Business (Hotel, Tourism, Leisure, Event and Sport)/Bachelor of Arts (Politics, Asian Studies and International Relations)
- Bachelor of Business (Hotel, Tourism, Leisure, Event and Sport)/Bachelor of International Business
- Bachelor of Commerce/Bachelor of Arts (Politics, Asian Studies and International Relations)
- Bachelor of Commerce/Bachelor of Business
- Bachelor of International Business/Bachelor of Commerce
- Bachelor of International Business/Bachelor of Arts (Politics, Asian Studies and International Relations)

Resolution:

20.6 The Academic Committee, on the recommendation of the Programs Committee 8/2006 (2 November 2006), resolved to approve the establishment of the Griffith Business School Double Degree Program (BBus, BCom, BA, BIntBus, 1307 NA, 1308 GC, 1309 LG), as detailed in 2006/0003891, for introduction in semester 1 2007.
21.0 PBH MAJOR CHANGE / NEW PROGRAM SUBMISSION 2006/0003569

3203 GRADUATE CERTIFICATE IN HEALTH SERVICES MANAGEMENT (QAIHC)

21.1 The Academic Committee, on the recommendation of the Programs Committee 8/2006 (2 November 2006), considered a submission proposing to introduce a Graduate Certificate in Health Services Management (3203, QAIHC Executive Development Program), as detailed in 2006/0003569, in semester 1 2007.

21.2 The School of Public Health proposes to offer the Graduate Certificate in Health Services Management to Indigenous senior managers of the Queensland Aboriginal and Islander Health Council (QAIHC). This program will be taught off campus at the premises of QAIHC, Spring Hill, Brisbane, in intensive face-to-face mode. Graduates will be awarded a Graduate Certificate in Health Services Management.

21.3 Degree requirements will be the same as those for the existing Graduate Certificate in Health Services Management (3082).

Resolution:

21.4 The Academic Committee, on the recommendation of the Programs Committee 8/2006 (2 November 2006), resolved to approve the introduction of a Graduate Certificate in Health Services Management (3203, QAIHC Executive Development Program), as detailed in 2006/0003569, in semester 1 2007.

22.0 CTL MAJOR CHANGE SUBMISSION 2006/0002117

4137 GRADUATE DIPLOMA OF EDUCATION - (PRE-SERVICE) SECONDARY

22.1 The Academic Committee, on the executive recommendation of the Chair of Programs Committee (6 November 2006), considered a Major Change Submission proposing changes to the Graduate Diploma of Education (4137), as detailed in 2006/0002117, for introduction in semester 2 2006.

22.2 The graduate checking process and the School has identified the need to explicitly identify teaching areas on academic transcripts. This proposal will ensure accurate teaching areas are reflected for students graduating from the program at the end of 2006.

22.3 Depending upon a student's undergraduate study they may not meet the entry requirements for two teaching areas in both middle and senior secondary schooling. They may therefore be admitted to undertake a teaching area to middle year and complete an Education Studies elective in lieu of one of the curriculum courses. This distinction is proposed in the teaching areas to ensure academic transcripts accurately reflect the graduands teaching levels.

22.4 The proposal is not adding new teaching areas, but correctly identifying levels of study within teaching areas.

Resolution:

22.5 The Academic Committee, on the executive recommendation of the Chair of Programs Committee (6 November 2006), resolved to approve the major changes the Graduate Diploma of Education (4137), as detailed in 2006/0002117, for introduction in semester 2 2006.
23.0 ICT MAJOR CHANGE SUBMISSION 2006/0003568
1250 BACHELOR OF INFORMATION TECHNOLOGY AT WORK

23.1 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), considered a Major Change Submission proposing changes to the Bachelor of Information Technology (1250), as detailed in 2006/0003568, for introduction in semester 3, 2006 (Summer Semester).

23.2 The School of Information and Communication Technology proposes that the mode of delivery of the Bachelor of Information Technology (Logan, 1250) will change to allow flexible off-campus learning, and thereby attract students and industry to engage with the program and facilitate student's involvement in paid employment in their field of study.

23.3 The proposed Bachelor of Information Technology @ Work is designed to offer a distinctive option to the same programs offered at Nathan and the Gold Coast. It embraces the original idea of flexible delivery from the Logan campus. However experience has indicated that the proportion of courses that students can undertake in flexible mode is to be minimized. With this in mind the School will replicate the mode of delivery of the BIT-Industry at the Gold Coast, but will be more flexible in the focus of the program allowing for a much larger pool of industrial sponsors.

23.4 The first objective is to offer to industry a product of value. Therefore, students will be engaged with industry after they complete 110CP (80 CP from the first year and 30CP from the first summer semester). Industry will take them on a full-time basis during the standard semester and students will only be required to complete 10CP per standard semester. Industry will acknowledge that the students are involved in the program and will release them for 45 days during each summer to complete 30CP by 3 courses in intensive mode, each lasting 15 working days.

23.5 The fundamental requirements for this program do not change. To be eligible for the award of Bachelor of Information Technology (BInfTech), a student must gain 240CP as prescribed below:
- gain 70CP for the prescribed first year courses;
- gain 20CP for the prescribed second year courses;
- gain 20CP for the prescribed third year courses;
- satisfactorily complete the Writing Skills courses [1113ICT / 1114ICT / 1115ICT] before the end of the final semester of study;
- gain at least 100CP for IT-specific and IT-supporting second or third year courses subject to the following requirements:
  - at least 40CP for IT-specific and IT-supporting third year courses;
  - no more than 20CP for IT-supporting second year courses;
  - no more than 20CP for IT-supporting third year courses;
- gain no more than 30CP for elective or additional IT-supporting courses including:
  - no more than 20CP for first year courses;
- gain no more than 30CP for courses with a Pass Conceded (PC) grade.

Resolution:

23.6 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the Major Change Submission proposing changes to the Bachelor of Information Technology (1250), as detailed in 2006/0003568, for introduction in semester 3, 2006 (Summer Semester).
24.0 CLS MAJOR CHANGE SUBMISSION 2006/0002105
1052 BACHELOR OF EDUCATION – SPECIAL EDUCATION

24.1 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), considered a Major Change Submission proposing changes to the Bachelor of Education – Special Education (1052), as detailed in 2006/0002105, for introduction in semester 1 2007.

24.2 The School of Cognition, Language and Special Education proposes the following changes to:
- offer a broader BEdSpEd by removing the current strands and reducing low enrolment courses, and
- embed an honours strand in the BEdSpEd in line with Academic Plan 2

24.3 The proposed changes do not affect admission or degree requirements for this program.

24.4 This degree with Honours can be awarded in the following classes:
- First Class Honours (I)
- Second Class - Division A Honours (IIA)
- Second Class - Division B Honours (IIB)

Students who pass the thesis component but do not achieve the standard necessary to be awarded (IIB) will be awarded the degree without Honours. In calculating the class of honours, the 30CP of dissertation courses will be weighted at 70%; all other included courses will together be weighted at 30% as outlined in the Schedule of Honours Formulae.

Resolution:

24.5 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the Major Change Submission proposing changes to the Bachelor of Education – Special Education (1052), as detailed in 2006/0002105, for introduction in semester 1 2007.

25.0 AMC MAJOR CHANGE SUBMISSION 2006/0002090
1023 BACHELOR OF ARTS (OUA)
1024 BACHELOR OF GENERAL STUDIES (OUA)

25.1 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), considered a Major Change Submission proposing changes to the Bachelor of Arts (OUA, 1023) and Bachelor of General Studies (OUA, 1034), as detailed in 2006/0002090, for introduction in semester 1, 2007.

25.2 The School of Arts proposes to offer a new Religion Studies major into these programs, which are hosted by Griffith University and offered externally through Open Universities Australia. The major consists of courses that have been carefully selected to focus on an empathetic study of the religious traditions found throughout the world. The units are designed to provide an introduction to world religions and indigenous Australian religions, exploring concepts of power and modernity and the phenomena of religions.

25.3 The addition of this major will not change the admission and degree requirements for these programs.

Resolution:

25.4 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the Major Change Submission proposing changes to the Bachelor of Arts (OUA, 1023) and Bachelor of General Studies (OUA, 1034), as detailed in 2006/0002090, for introduction in semester 1, 2007.
26.0  **GBS MAJOR CHANGE SUBMISSION 2006/0003560**

- 1035, 1285, 1286, BACHELOR OF COMMERCE
- 1034 BACHELOR OF BUSINESS (GOLD COAST)
- 1287 BACHELOR OF BUSINESS (LOGAN)
- 1288 BACHELOR OF BUSINESS (NATHAN)
- 1039 BACHELOR OF BUSINESS/BACHELOR OF PSYCHOLOGICAL SCIENCE
- 1147 BACHELOR OF ARTS (ASIAN AND INTERNATIONAL STUDIES)/BACHELOR OF COMMUNICATION
- 1291 BACHELOR OF ARTS (POLITICS, ASIAN STUDIES AND INTERNATIONAL RELATIONS)
- 1292 BACHELOR OF ARTS (POLITICS, ASIAN STUDIES AND INTERNATIONAL RELATIONS)
- 1105 BACHELOR OF INTERNATIONAL BUSINESS
- 1289 BACHELOR OF BUSINESS (HOTEL, TOURISM, LEISURE AND SPORT)
- 1290 BACHELOR OF BUSINESS (HOTEL, TOURISM, LEISURE AND SPORT)

26.1  The Academic Committee, on the recommendation of 8/2006 Programs Committee (2 November 2006), considered a Major Change Submission proposing changes to the Bachelor of Commerce (1035, 1285, 1286) Bachelor of Business (1034 Gold Coast), Bachelor of Business (1287 Logan), Bachelor of Business (1288 Nathan), Bachelor of Business/Bachelor of Psychological Science (1039), Bachelor of Arts (Asian and International Studies)/Bachelor of Communication (1147), Bachelor of Arts (Politics, Asian Studies and International Relations) (1291), Bachelor of Arts (Politics, Asian Studies and International Relations) (1292), Bachelor of International Business (1105), Bachelor of Business (Hotel, Tourism, Leisure and Sport) (1289), Bachelor of Business (Hotel, Tourism, Leisure and Sport) (1290), as detailed in 2006/0003560, for introduction in semester 1 2007.

26.2  The Griffith Business School proposes changes to:

- the degree requirements, to complete at least 40CP-60CP at Year 3 level, to conform with the recent changes to the Bachelors Degree Policy; and
- to remove the degree requirement: successfully complete the Learning Development Workshops in Year 1 before proceeding to Year 2 and 3 courses.

26.3  It has been noted that the degree requirement, successfully complete the Learning Development Workshops in Year 1 before proceeding to Year 2 and 3 courses, is redundant as the requirement to complete the Learning Development Workshop (LDW) program is implicit in the first year core of the degree, hence there is no reason to state this requirement again.

**Resolution:**

26.4  The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the Major Change Submission proposing changes to the Bachelor of Commerce (1035, 1285, 1286), as detailed in 2006/0003560, for introduction in semester 1 2007.

27.0  **GBS MAJOR CHANGE SUBMISSION 2006/0003861**

- 1287, 1034 BACHELOR OF BUSINESS
- 1155 BACHELOR OF BUSINESS MANAGEMENT
- 1157 BACHELOR OF BUSINESS COMMUNICATIONS

27.1  The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), considered a Major Change Submission proposing changes to the Bachelor of Business (1287, 1034), Bachelor of Business Management (1155), and Bachelor of Business Communications (1157), as detailed in 2006/0003861, for introduction in semester 1 2007.

27.2  The Griffith Business School proposes changes to:

- remove the Academic Plan “Information Systems” from offer at Logan (1287);
27.3 The basis of the proposal is to redeploy existing information system resources to a more appropriate market in order to fill the void created through the discontinuation of the existing Commercial Computing major at the Gold Coast campus.

Resolution:

27.4 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the Major Change Submission proposing changes to the Bachelor of Business (1287, 1034), Bachelor of Business Management (1155), and Bachelor of Business Communications (1157), as detailed in 2006/0003861, for introduction in semester 1 2007.

28.0 AES MAJOR CHANGE / NEW PROGRAM SUBMISSION 2006/0003575
1007 BACHELOR OF SCIENCE IN ECOLOGY AND CONSERVATION BIOLOGY
1315 BACHELOR OF SCIENCE (ECOLOGY AND CONSERVATION BIOLOGY)

28.1 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), considered a Major Change/New Program Submission proposing changes to the Bachelor of Science (Ecology and Conservation Biology) (1315), as detailed in 2006/0003575, for introduction in semester 1 2007.

28.2 The Australian School of Environmental Studies proposes the following changes:
- the title of the Bachelor of Science in Ecology and Conservation Biology be changed to Bachelor of Science (Ecology and Conservation Biology);
- the program will also be offered from the Gold Coast campus from 2007;
- a 20CP Industrial Affiliates Program will be offered as an elective choice in Year 3 of the programs.

28.3 To be eligible for the award of Bachelor of Science (Ecology and Conservation Biology) (BSc), (1315) Gold Coast campus, a student must acquire 240CP as prescribed in the program structure including:
- gain 80CP for first year core courses (with a maximum of 100CP at first year level); and
- gain 80CP of second and third year core courses; and
- gain 50CP of additional courses made up of either
  - 50CP minor study in Wildlife Management, or
  - 50CP of listed Ecology and Conservation Biology courses, of which 30CP must be third year level courses; and
- gain 30CP of free choice electives;
- no more than 30CP for courses in which the grade of Pass Conceded (PC) has been awarded can be counted towards the 240CP required to complete the degree.

28.4 To be eligible for the award of Bachelor of Science (Ecology and Conservation Biology) (BSc), (1007) Nathan campus, a student must acquire 240CP as prescribed in the program structure including:
- gain 60CP for specified first year core courses (with a maximum of 100CP at first year level); and
- gain 80CP of specified second and third year courses; and
- 100CP of elective courses made up of at least 70CP of listed Ecology and Conservation Biology courses, of which 30CP must be third year level courses;
- no more than 30CP for courses in which the grade of Pass Conceded (PC) has been awarded can be counted towards the 240CP requirement to complete this degree.
Resolution:

28.5 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the Major Change/New Program Submission proposing changes to the Bachelor of Science (Ecology and Conservation Biology) (1315), as detailed in 2006/0003575, for introduction in semester 1 2007.

29.0 MSC MAJOR CHANGE SUBMISSION 2006/0003554 1093 BACHELOR OF HEALTH SCIENCE

29.1 The Academic Committee, on the recommendation of the Programs Committee 7/2006 (5 October 2006), considered a Major Change Submission proposing changes to the Bachelor of Health Science (1093), as detailed in 2006/0003554, for introduction in semester 1, 2007.

29.2 It is proposed that students may either undertake a non-specialised Bachelor of Health Science or the Bachelor of Health Science with one of 3 specialisations: Biochemistry and Molecular Biology, Human Genetics and Microbiology (new specialisations).

29.3 The program changes are designed to provide more choice to undergraduates whilst clearly defining their expected program of study and to clearly indicate the true nature of the Bachelor of Health Science being awarded by Griffith University. Student enrolments are expected to be maintained or enhanced with a degree offering specialisations, and the structure will also facilitate the transition from one specialisation to another without loss of credit.

29.4 Subsequent to the 7/2006 Programs Committee meeting, and due to the proposed course overlap in content of new and existing majors, the School decided to withdraw the two existing majors, Clinical Science and Molecular Medicine.

29.5 It is proposed that the testamur title recognise the specialisations within the program, as follows:

   Bachelor of Health Science (Biochemistry and Molecular Biology)
   Bachelor of Health Science (Microbiology)
   Bachelor of Health Science (Human Genetics)
   Bachelor of Health Science*

   *This is the testamur title for the non-specialised program.

29.6 To be eligible for the award of Bachelor of Health Science (BHSc), a student must acquire 240CP as prescribed below:

   **Biochemistry and Molecular Biology Specialisation**
   - gain 80CP for Foundation Year courses
   - gain 20CP for free choice elective courses
   - gain 140CP for courses in Years 2 and 3 including:
     o gain 40CP for core courses
     o gain 100CP for specialisation as prescribed

   **Microbiology Specialisation**
   - gain 80CP for Foundation Year courses
   - gain 20CP for free choice elective courses
   - gain 140CP for courses in Years 2 and 3 including:
     o gain 40CP for core courses
     o gain 100CP for specialisation as prescribed
Human Genetics Specialisation
- gain 80CP for Foundation Year courses
- gain 20CP for free choice elective courses
- gain 140CP for courses in Years 2 and 3 including:
  o gain 40CP for core courses
  o gain 100CP for specialisation as prescribed

Non-specialised
- gain 80CP for Foundation Year courses
- gain 40 CP for listed elective courses
- gain 20CP for free choice elective courses
- gain 100CP for courses in Years 2 and 3 as prescribed

- gain no more than 30CP (of the total 240CP) for courses in which a grade of Pass Conceded (PC) has been attained - the grade of Pass Conceded for a course which is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirement;
- satisfactory completion of professional experience, laboratory studies and other mandatory requirements.

Resolution:

29.7 The Academic Committee, on the recommendation of the Programs Committee 7/2006 (5 October 2006), resolved to approve the proposed changes to the Bachelor of Health Science (1093), as detailed in 2006/0003554, for introduction in semester 1, 2007.

30.0 QCGU MAJOR CHANGE SUBMISSION 2006/0003558
1268 BACHELOR OF MUSIC
1266 BACHELOR OF MUSIC STUDIES

30.1 The Academic Committee, on the recommendation of the Programs Committee 7/2006 (5 October 2006), considered a Major Change Submission proposing changes to the Bachelor of Music (1268) and Bachelor of Music Studies (1266), as detailed in 2006/0003558, for introduction in semester 1, 2007.

30.2 The QCGU proposes the following changes to these programs:
- The extensive ensemble program is currently delivered via a series of 5CP semester-long courses across most years of the program. By consolidating the number of courses under the banner of generically named activities, students will be guided to participate in an appropriate number of ensemble activities commensurate with the CPs available.
- The courses First Year Ensemble and First Year Jazz Ensemble are deemed to be no longer necessary, and therefore have also been removed under this revised structure.
- The courses titled Studio Musician in Contemporary Music and Contemporary Performance Projects will be removed from the list of Ensembles and will remain only in the Contemporary Music electives.
- The courses Music Theatre for Vocalists will be removed from the list of Ensembles and remain only in the list of Opera and Music Theatre Studies electives.

30.3 There are no changes to degree requirements as a result of these program changes.

Resolution:

30.4 The Academic Committee, on the recommendation of the Programs Committee 7/2006 (5 October 2006), resolved to approve the proposed changes to the Bachelor of Music (1268) and Bachelor of Music Studies (1266), as detailed in 2006/0003558, for introduction in semester 1, 2007.
31.0 **NRS SPECIAL PURPOSE SUBMISSION 2006/0003107**

   3072 GRADUATE CERTIFICATE IN INFECTION CONTROL
   5424 MASTER OF ADVANCED PRACTICE (INFECTION CONTROL)
   5425 MASTER OF ADVANCED PRACTICE WITH HONOURS (INFECTION CONTROL)

31.1 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), considered a Major Change Submission proposing changes to the Graduate Certificate in Infection Control (3072), Master of Advanced Practice (5424) and Master of Advanced Practice with Honours (5425), as detailed in 2006/0003107, for introduction in semester 1 2007.

31.2 The School of Nursing and Midwifery proposes a change to the title of the Graduate Certificate in Infection Control and the Infection Control specialty strands within the Master of Advanced Practice and Master of Advanced Practice with Honours. It is proposed that from Semester 1, 2007 the respective titles will be changed to:

- 3072 – Graduate Certificate in Infection Control and Prevention;
- 5424 – Master of Advanced Practice (Infection Control and Prevention);
- 5425 – Master of Advanced Practice (Infection Control and Prevention) with Honours.

**Resolution:**

31.3 The Academic Committee, on the recommendation of the 8/2006 Programs Committee (2 November 2006), resolved to approve the Major Change Submission proposing changes to the Graduate Certificate in Infection Control (3072), Master of Advanced Practice (5424) and Master of Advanced Practice with Honours (5425), as detailed in 2006/0003107, for introduction in semester 1 2007.

32.0 **ENG SPECIAL PURPOSE SUBMISSIONS**

   1077 BACHELOR OF ENGINEERING IN CIVIL ENGINEERING 2006/0002569
   1081 BACHELOR OF ENGINEERING IN COASTAL ENGINEERING 2006/0002573
   1083 BACHELOR OF ENGINEERING IN ENVIRONMENTAL ENGINEERING 2006/0002583

32.1 The Academic Committee, on the recommendation of the Programs Committee 7/2006 (5 October 2006), considered a Special Purpose Submissions proposing changes to the Bachelor of Engineering in Civil Engineering (and with Honours) (1077), Bachelor of Engineering in Coastal Engineering (and with Honours) (1081), and Bachelor of Engineering in Environmental Engineering (and with Honours) (1083), as detailed in 2006/0002569, 2006/0002573 and 2006/0002583 respectively, for implementation from semester 1 2007.

32.2 At the 4/2006 meeting of the Programs Committee a submission to establish a single Bachelor of Engineering was approved to be offer at the Gold Coast and Nathan campuses, as per document no. 2006/0002539, for introduction from 2007. Seven existing Engineering programs are being replaced by that new program. The above-named programs will be withdrawn to commencing students from 2007 and will continue to be taught to continuing students. The attached special purpose submissions provide detailed program structures and degree requirements as transition arrangements for continuing students enrolled in these programs.

**Resolution:**

32.3 The Academic Committee, on the recommendation of the Programs Committee 7/2006 (5 October 2006), resolved to approve the proposed changes to the Bachelor of Engineering in Civil Engineering (and with Honours) (1077), Bachelor of Engineering in Coastal Engineering (and with Honours) (1081), and Bachelor of Engineering in Environmental Engineering (and with Honours) (1083), as detailed in 2006/0002569, 2006/0002573 and 2006/0002583 respectively, for implementation from semester 1 2007.
33.0 BBS/MSC SPECIAL PURPOSE SUBMISSION 2006/0002582
1031, 1094 BACHELOR OF BIOMEDICAL SCIENCE

33.1 The Academic Committee, on the recommendation of the Programs Committee 7/2006 (5 October 2006), considered a Special Purpose Submission proposing changes to the Bachelor of Biomedical Science (1031 NA, 1094 GC), as detailed in 2006/0002582, for implementation from semester 1 2007.

33.2 It is proposed to remove the requirement that students complete a First Aid Certificate to be eligible to graduate from the Bachelor of Biomedical Science.

Resolution:

33.3 The Academic Committee, on the recommendation of the Programs Committee 7/2006 (5 October 2006), resolved to approve the proposed changes to the Bachelor of Biomedical Science (1031 NA, 1094 GC), as detailed in 2006/0002582, for implementation from semester 1 2007.

34.0 ENG SPECIAL PURPOSE SUBMISSION 2006/0002575
3168 GRADUATE CERTIFICATE IN WATER AND WASTEWATER MANAGEMENT

34.1 The Academic Committee, on the recommendation of the Programs Committee 7/2006 (5 October 2006), considered a Special Purpose Submission proposing changes to the Graduate Certificate in Water and Wastewater Management (3168), as detailed in 2006/0002575, for implementation from semester 1 2007.

34.2 In order to be consistent with other Graduate Certificate programs across the University it has been that Pass Conceded grades will not be awarded in this program.

Resolution:

34.3 The Academic Committee, on the recommendation of the Programs Committee 7/2006 (5 October 2006), resolved to approve the proposed changes to the Graduate Certificate in Water and Wastewater Management (3168), as detailed in 2006/0002575, for implementation from semester 1 2007.

35.0 BBS SPECIAL PURPOSE SUBMISSION 2006/0002570
5011 MASTER OF SURGICAL SCIENCE WITH HONOURS

35.1 The Academic Committee, on the recommendation of the Research and Postgraduate Studies Committee 6/2006 (10 October 2006), considered a Special Purpose Submission proposing changes to the Master of Surgical Science with Honours (5011), as detailed in 2006/0002570, for immediate implementation.

35.2 The Master of Surgical Science with Honours was established as a research higher degree in 2000. This submission seeks to clarify the policy under which the Master of Surgical Science with Honours is to be administered; namely, from the Policy for the Award of Masters Degrees other than Master of Philosophy to the Research Higher Degrees Policy.

Resolution:

35.3 The Academic Committee, on the recommendation of the Research and Postgraduate Studies Committee 6/2006 (10 October 2006), resolved to approve the proposed changes to the Master of Surgical Science with Honours (5011), as detailed in 2006/0002570, for immediate implementation.
36.0 STUDENT ORIENTATION AND ENGAGEMENT COMMITTEE REVISED CONSTITUTION

36.1 The Academic Committee, on the recommendation of the Learning and Teaching Committee 8/2006 (2 October 2006) considered the revised Orientation and Engagement Constitution, as detailed in 2006/0040312, for implementation in 2007.

36.2 The current structure of the Student Orientation and Engagement Committee, with its two sub-Committees, the Orientation Planning sub-Committee and the Transition and Engagement Sub-Committee was set up in 2004, in an attempt to provide for both strategic and operational work to feed into and be informed by the overall Committee. However it was agreed that a new way of working may facilitate this two way information flow and clarify the roles of members on these three committees, and provide for more consultation with the FYA group, Campus Coordinators and Group Administration Coordinators. It was also noted that the new roles of Associate Deans, L&T could facilitate FYA consultation within Groups, and with the Committee.

36.3 A model has been proposed that maintains the Student Orientation and Engagement Committee, and vested responsibility for advising the Learning and Teaching Committee on specific matters with purpose designed Working Parties.

Resolution:

36.4 The Academic Committee, on the recommendation of the Learning and Teaching Committee 8/2006 (2 October 2006) resolved to approve the changes to the Constitution of the Student Orientation and Engagement Committee as shown in attachment 2006/40312, dissolving the two Sub-Committees; and noted the process of assigning Working Parties to both advise the Learning and Teaching Committee and implement work of the Committee as appropriate, for implementation in 2007.

37.0 DISESTABLISHMENT OF THE GRIFFITH RESEARCH GRADUATE SCHOOL ASSESSMENT BOARD

37.1 The Griffith Research Graduate School Assessment Board was established at the 6/2004 meeting of Academic Committee. On the advice of Council, part of the establishment of the Griffith Research Graduate School was to include the development of an assessment and appeal board that would be the equivalent of a Faculty Assessment Board with delegated responsibility for such things from RAPS

37.2 As per the attached constitution, the GRGS Assessment Board has the delegated authority to make decisions on individual RHD student cases with respect to:
- student progress as recommended by the relevant faculty Dean;
- termination of candidature as recommended by the relevant faculty Dean;
- student grievances;
- student appeals against academic and administrative decisions;
- academic misconduct;
- examination matters.

37.3 The attached extract from the Research Higher Degrees Policy and the attached extract from the Professional Doctorate Policy refers to the GRGS Assessment Board as the delegated authority to:
- review student progress
- terminate candidature
- appoint examiners
- determine the outcome of the examination
- reconcile examination reports
- recommend eligibility for award of degree

37.4 In 2005, members were appointed to the GRGS Assessment Board by RAPS, however, the Board has not become operational. The authority to make decisions on
the individual student cases and policy issues as described above remains with the Dean, Graduate Research School. The Dean takes a case management approach to difficult individual student cases and consults with the Faculty Dean, Head of Element, Chairperson of Examiners, Principal Supervisor/s, Associate Supervisor/s as the case requires.

38.5 Student grievances concerning academic decisions relating to RHD candidature and thesis examination are referred to the Faculty Dean and then the Dean, Graduate Research School. If still dissatisfied, the student may appeal to the University Appeals Committee.

Resolution

37.6 The Academic Committee, on the recommendation of the Research and Postgraduate Studies Committee 6/2006 (10 October 2006) resolved to approve the disestablishment of the Griffith Research Graduate School Assessment Board and associated amendments to the Research Higher Degree Policy and Professional Doctorate Policy for immediate implementation.

38.0 ADMISSIONS POLICY FOR UNDERGRADUATE PROGRAMS

38.1 The Academic Committee, on the recommendation of the Academic Registrar, considered the revised Admissions Policy for Undergraduate Programs, as described in 2006/0040313. The Committee also had before it the existing policy (03/0687) to facilitate discussion.

38.2 The Admissions Policy for Undergraduate Programs describes the standards and requirements for admission to the University as an undergraduate student. The proposed policy is a major revision in presentation and wording. However, the revised document is a clear and authoritative statement of current practice, with very few exceptions. The current UG admissions policy lacks clear attribution of authorities and is not generally applicable to all types of students.

38.3 The framework for this policy is the following three types of admission:

1. Standard admission
2. Special Criteria for Admission
3. Approved Admission Schemes

38.4 The current policy uses
- "Specific criteria" - this is equivalent to 2. Special Criteria for admission. This category covers all requirements which are not standard academic qualifications, such as auditions, interviews, tests.
- Alternative Criteria which refers to adjustments on the basis of supplementary information, equity criteria, regional preference etc. This is not used as a separate category now. Either the adjustments are represented in an admission schedule, and therefore they become standard admission, or the adjustments are made under an approved admission scheme.
- Special admission which refers to mature age admission, non-formal education, work experience, etc. This is not used as a separate category now. All these arrangements must be presented as admission schedules and therefore are wrapped up under standard admission.

38.5 Approved Admission Schemes is introduced as a category and all approved admission schemes are proposed for individual approval by the Deputy Vice Chancellor (Academic), with academic consultation via Academic Committee if required. Generally new or modified admission schemes will be approved conceptually by Executive Group then documented in the form of admission schedules by the
Admissions Manager and presented to the Deputy Vice Chancellor (Academic) by the Academic Registrar.

38.6 The current policy uses both Admission Schedules (for QTAC schedules) and Admission Guidelines (for Griffith specific arrangements). This has been replaced by referring only to Admission Schedules. All Admission schedules are considered to be Griffith Admission Schedules. Some may be QTAC Schedules, but the Academic Registrar approves them for adoption as Griffith schedules, and in doing so may approve footnotes and special requirements which apply to the way Griffith implements the QTAC schedules. All Griffith specific “guidelines” will become Admission Schedules.

38.7 The new policy is very deliberate in its inclusion of domestic fee-paying students and international students. For international students, it presumes that there are approved admission schedules covering the assessment of international qualifications for admission. This gives Griffith International the freedom to continue to draw up schedules which say: “If you have these qualifications you are eligible for admission” and also to have other schedules which set eligibility as admission ranks, where the admission ranks come from other schedules which are (or may be) applicable to both domestic and international students.

38.8 The revised policy generally enshrines current practices. It makes no mention of:
  - Special consideration (on the grounds of disadvantage). It is assumed that this is covered by an Admissions Schedule.
  - Direct offers of Commonwealth supported places, but neither does it say that these offers have to be through QTAC.
  - Field Positions

Resolution:

38.9 The Academic Committee resolved to approve the revised Admissions Policy for Undergraduate Programs, as detailed in 2006/0040313 for immediate implementation.

39.0 RESEARCH HIGHER DEGREE POLICY AND PROFESSIONAL DOCTORATE POLICY

39.1 The Academic Committee, on the recommendation of the Research and Postgraduate Studies Committee at its 5/2006 meeting, considered the revisions to the Research Higher Degree Policy (2006/00040314) and the revised Professional Doctorate Policy (2006/0040315).

39.2 The proposed amendments to the policies refer to consultation between candidates and supervisors and members of the examination panel during the course of thesis examination.

39.3 In section 5.3 of the Research Higher Degree Policy and section 5.3.2 of the Professional Doctorate Policy, the following changes are proposed:

Examiners Members of the examination panel normally may not consult with each one another. Each The examiners will make a separate report and recommendation to the Chairperson of Examiners on the merit of the thesis submitted for examination.

An examiner wishing to enter into dialogue with another examiner, a supervisor or a candidate or the Chairperson of Examiners should direct any request to the Dean, Griffith Graduate Research School. A supervisor or candidate may not initiate contact with an examiner or Chairperson of Examiners.
Resolution:


40.0 AWARD FOR RESEARCH HIGHER DEGREE

40.1 The Academic Committee considered a list of student recommendations for the award of Research Higher Degree (2006/0040316) which had been executively approved by the Griffith Chancellor and recommended to the Academic Committee by the Research and Postgraduate Studies Committee (RAPS 5/2006 meeting) for conferral of degree in line with the RAPS Constitution.

Resolution:

40.2 The Academic Committee, on the executive recommendation of the Research and Postgraduate Studies Committee (5/2006 meeting), resolved to approve the Award of Research Higher Degrees for the students listed in document 2006/0040316.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

41.0 HONOURS REPORTS 2004 AND 2005

41.1 Under its constitution, the Learning and Teaching Committee is responsible for considering annual reports about the conduct of honours programs (eg. demand, enrolments, progress, and assessment outcomes) with a view to monitoring the standards implied by the classes of honours degrees awarded and examining the comparability of those standards across Faculties.

41.2 The Learning and Teaching Committee reviewed honours data, 2004 and 2005 annual Faculty reports and a summary of those reports at its 9/2006 meeting (6 November 2006). The Academic Committee noted the Summary of Annual Honours Reports 2004 and 2005 (2006/0007074).

42.0 EMERGING TECHNOLOGIES MATRIX

42.1 On 31 January 2006 the Deputy Vice Chancellor (Academic) convened a meeting about emerging technologies and highlighted the need to develop a process by which the University can evaluate from an educational point of view which technologies to implement to support learning and teaching. This request coincided with the appointment of Ms Marnie Holt in EPS to undertake research and development in the area of emerging technologies.

42.2 The Learning Environment Committee considered an evaluation framework Emerging Technology Matrix (2006/0002265), developed by Ms Holt, and determined that it is a valuable tool providing a mechanism and procedure by which Flexible Learning and Access Services (FLAS) will ensure that “educational value” remains paramount in the consideration of any emerging technology. The Emerging Technology Matrix is based on a recommendation of the ACT Department of Education and Training, (August 2005 Final Report) ‘Emerging Technologies – A framework for thinking’.
42.3 The framework comprises a decision matrix which is used to determine whether the technology merits the expenditure of additional research and development of resources. Where an emerging technology has more than one product associated with it, the matrix comprises another step to determine the relative value of particular products and to compare the features of those particular products.

42.4 A key feature of the Emerging Technology Process is the provision for academic staff to operationalise the emerging technology in a sandpit environment as the step to making a decision as to whether a technology should be developed further in terms of a Project Initiation Document.

42.5 The Associate Director, EPS indicated that it is intended to turn the Emerging Technologies Matrix Tool into a web-based tool for use by academic staff and that an application would be submitted for funds to do this through an INS Innovation grant. The Committee was of the view that the Emerging Technologies Matrix developed as a web-based tool may be of national interest and consideration should be given to developing it with partner institutions as a possible Carrick Grant application. It was also suggested that the development of such a tool accessible through the Resource Information Network may be an attractive proposition to Carrick.

42.6 The Academic Committee noted that on the recommendation of the Learning Environment Committee, the Learning & Teaching Committee (9/2006, 6 November 2006) has adopted the Emerging Technologies Matrix as the preferred approach to evaluating new technologies in support of learning and teaching before project initiation.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

Nil

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

43.0 RE-ORGANISATION OF THE SCHOOL COMMITTEE AND THE GRIFFITH LAW SCHOOL BOARD

43.1 The Academic Committee noted that, at the request of the Pro Vice Chancellor (Administration) and the Chair, this item was withdrawn from the agenda.

44.0 CHAIRPERSON’S REPORT

44.1 The Chair provided an oral report at the meeting addressing the following matters:

44.2 Research Quality Framework (RQF)

44.2.1 The Chair spoke of the recent media release from the federal government about the RQF. The University is now advised of how the RQF will be operationalised. The Deputy Vice Chancellor (Research) indicated that a briefing paper is to be sent to all staff shortly. Members were informed that the issues of quality and impact of research conducted in Australian Universities are to be considered separately.

44.3 AUQA Cycle 2 Audits

44.3.1 The Chair advised that the University will be audited in 2008 as part of the ‘cycle 2’ AUQA audits. He indicated that focus and approach of AUQA in this round would be different than the previous cycle 1 experience. Members noted that emphasis would be placed on completion of implementation from the first
review. Members noted that there would also be a focus on external benchmarks as a variation to the cycle 1 emphasis on “fitness for purpose”.

44.3.2 Members noted that an audit manual would be available in March 2007 with a guarantee from AUQA that reviews would not commence for at least 12 months after the release of the manual.

44.4 Work Choices Validity Case

44.4.1 The Chair spoke of the relevance to the University of the recent High Court ruling in the New South Wales V Commonwealth (Workchoices Validity Case) where the states and two unions mounted a challenge to the government’s use of the constitution’s corporations power to take over state industrial laws. Specifically, the decision validates the Commonwealth’s power to legislate on matters pertaining to corporations and their relationship with their employees. A future implication is the precedent set for the Commonwealth to intervene in other areas currently managed by the states.

44.5 Smart State Academy

44.5.1 Several discussions have taken place since the announcement from the State Government to create a third Smart State Academy on the Gold Coast campus as one of its election promises.

44.5.2 Construction on the new Medical and Health Science Academy will commence soon on the University’s Smith Street property. Whilst the initial focus for the Academy will be the Health Sciences, it is expected that the Academy will in due course reflect the range of offerings on the Gold Coast campus.

44.5.3 The Academy will feature an International Baccalaureate curriculum with an initial student intake of year 10 and 11 students in 2008. Discussions with high schools in the Gold Coast region are ongoing as a means of fostering positive relations.

44.6 Learning and Teaching Performance Fund

44.6.1 The Learning and Teaching Performance Fund was announced in May 2003 as part of the Australian Government’s Our Universities: Backing Australia’s Future package of reforms and initiatives. The fund aims to reward universities that best demonstrate excellence in undergraduate learning and teaching.

44.6.2 The Minister for Education, Science and Training, the Hon Julie Bishop MP, announced changes to the Learning and Teaching Performance Fund for 2007 at the annual conference of the Higher Education Research and Development Society of Australasia in Perth on 10 July, 2006.

44.6.3 The most significant change to the fund in 2006 was the allocation of the $82 million available for 2007 on the basis of four broad discipline areas:

- science, computing, engineering, architecture and agriculture;
- business, law and economics;
- humanities, arts and education; and
- health.

44.6.4 Information on the DEST website indicated that all Table A providers were eligible to participate in the 2007 fund, subject to meeting certain participation requirements (Griffith University is a Table A Provider). For the purposes of the 2007 funding round, a Table A provider met the participation requirements if it met the 2006 ‘Stage One’ requirements and the department confirms that it still meets those requirements.
44.6.5 Institutions seeking to participate in the fund in 2007 were required to respond to the Department by 15 September 2006.

44.6.6 Griffith updated the information provided in the Stage One Requirements Table for the 2007 round as required and forwarded a response by the due date.

44.6.7 The Vice Chancellor received acknowledgement of University’s eligibility for ‘Stage Two’ along with results of the process containing adjusted scores.

44.6.7 Griffith will be advised of the outcome of the recent round of the Learning and Teaching Performance Fund on 7 December 2006.

44.7 2007 – 2009 University Budget Learning and Teaching Incentives

44.7.1 The Growing Griffith 2007 – 2009 University Budget includes a Learning and Teaching Performance Allocation which aligns with the University’s commitment to improve its performance in teaching. A proportion of the Group Operational Funds will comprises contestable funding. The University has implemented an internal mechanism reflecting the Commonwealth system.

44.7.2 The aims of the Learning and Teaching Performance Allocation are taken from the University’s Strategic Plan 2006-2010 (pages 5-6):

   **Excellence**
   
   Griffith will improve its performance in each of its programs in national rankings of learning and teaching quality so as to be at the national average by 2007 and in the top 30% of all universities by 2010.

   **Retention** – institutional retention rate for each program to be at the national average by Field of Education for that program by 2007, and in the top 30% by 2010.

44.8 Griffith Awards for Excellence in Teaching

44.8.1 The 2006 round of the Griffith Awards for Excellence in Teaching concluded with an announcement of winners by the Deputy Vice Chancellor (Academic) on World Teachers’ Day.

44.8.2 The Chair spoke of his pleasure in the outcome from the Griffith Awards for Excellence in Teaching. A gala event will be held early in 2007 to celebrate and recognise Griffith’s outstanding teachers. The Chair expressed his appreciation to those who had participated or encouraged colleague to participate in the 2006 program.

44.9 Innovative Research Universities Australia Forum

44.9.1 On September 21 and 22 a group of staff from Griffith participated in an Innovative Research Universities Australia forum in Adelaide. The forum had the aim to:

   - Foster interaction between staff across the IRU Australia universities.
   - Identify good practice and disseminate across disciplines and across institutions.
   - Develop an understanding of issues that could be supported by IRU Australia in future activities.
   - Provide opportunities for people with similar challenges and opportunities to collaborate to develop new ideas or enhance existing practice.
   - Provide professional development opportunities for staff in teaching and learning.
44.9.2 Topics discussed at the forum include:

- large class teaching;
- problem based learning;
- work integrated learning;
- multi campus delivery;
- academic integrity processes;
- assessment methods and strategies
- the challenges of using ICTs in higher education;
- practice based learning

44.9.3 Members noted that a range of collaborative projects have come out of the event. Given the positive reception of the forum, it is likely that similar events will be held in the future.

44.10 E-learning Showcase

44.10.1 The inaugural Griffith E-learning Showcase will be held on 21 November on the Logan Campus and will feature presentations by the 2006 Griffith e-Learning Fellowship holders as well as presentations on a range of new technologies being utilised to support learning and teaching. Members were encouraged to participate.

44.11 Appointment of Director, GIHE

44.11.1 Dr Kerri-Lee Krause will join Griffith in 2007 as the new Director of GIHE. Dr Krause, who comes to Griffith from the University of Melbourne, brings to GIHE much expertise in a range of areas of interest to the University, including the first year experience.

44.12 Diploma Supplement

44.12.1 Griffith is part of a consortium of Universities that has submitted a tender to trial the Diploma Supplement. The Diploma Supplement is a document that accompanies a student’s academic transcript to describe the nature, level and context for higher education studies completed. It is designed to promote comparability and portability of tertiary qualifications.

44.12.2 The Supplement has stemmed from the Bologna Process, the purpose of which is to redefine the European higher education sector by working towards greater consistency of tertiary academic standards and quality assurance standards across Europe.

45.0 DEPUTY CHAIRPERSON’S REPORT

45.1 The Deputy Chair provided an oral report on a range of activities with which she is presently engaging.

45.2 QIBT

QIBT is a private tertiary sector provider with pathways into Griffith programs. Such pathways include a foundation year, postgraduate qualifying program and diploma programs. The Deputy Chair spoke of her current work in the area of quality assurance and enhancement in considering the standard of such programs in advance of the forthcoming audit of QIBT.

45.3 Quality Assurance and Enhancement across the University

The Deputy Chair also advised members of her activities in the areas of program approval, monitoring and review as one part of her role as Programs Committee Chair. Members also noted her activities in general learning and teaching quality, in particular, issues pertaining to student feedback and dissemination of information to students.
about how their course feedback has improved curriculum design. Members were advised that the Deputy Chair is also looking at course evaluation data collected and whether teaching activities enhance learning outcomes.

46.0 VICE CHANCELLOR’S REPORT TO COUNCIL

46.1 The Academic Committee noted the Vice Chancellor’s Report to Council (meeting 4/2006) held on 2 October 2006.

47.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

47.1 The Academic Committee noted the minutes of the following committees:

47.1.1 Learning and Teaching Committee [7/2006 and 8/2006 (Action Sheets)];

47.1.2 Research and Postgraduate Studies Committee (5/2006); and

47.1.3 Programs Committee (7/2006).

49.0 OTHER BUSINESS

49.1 Successful Coordination of 2006 Faculty Reviews
The Academic Committee expressed its appreciation and congratulations to Danielle Cooper for the outstanding work she has undertaken in coordinating a significant number of faculty and support service division reviews throughout 2006.

50.0 NEXT MEETING

50.1 The final meeting of the Academic Committee for 2006 is scheduled at 1:30pm on Thursday, 14 December 2006 in the Activity Centre, Link Building (G07), Gold Coast Campus.

Confirmed: .................................................................
(Chair)

Date: .................................................................