A meeting of the Academic Committee of the Griffith University Council will be held at 1:30pm on Thursday 13 November 2008 with a video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus.

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

**DISTRIBUTION LIST**

<table>
<thead>
<tr>
<th>Name</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHAIRPERSON OF THE COMMITTEE</strong></td>
<td></td>
</tr>
<tr>
<td>Deputy Vice Chancellor (Academic) – Professor John Dewar</td>
<td>ex officio</td>
</tr>
<tr>
<td>Vice Chancellor and President – Professor Ian O’Connor</td>
<td>ex officio</td>
</tr>
<tr>
<td>Deputy Vice Chancellor (Research) – Professor Lesley Johnson</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Arts, Education and Law) – Professor Marilyn McMeniman AM</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Business) – Professor Michael Powell</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Health) – Professor Allan Cripps</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Science, Envir, Eng and Technology) – Professor Ned Pankhurst</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Learning and Student Outcomes) – Professor Sue Spence</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Administration) – Mr Colin McAndrew</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (Information Services) – Ms Linda O’Brien</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro Vice Chancellor (International) – Mr Chris Madden</td>
<td>ex officio</td>
</tr>
<tr>
<td>Acting Academic Registrar – Ms Joanna Peters</td>
<td>ex officio</td>
</tr>
<tr>
<td>Director, Griffith Institute for Higher Education – Professor Kerri-Lee Krause</td>
<td>ex officio</td>
</tr>
<tr>
<td>Deputy Chair of the Committee – Professor Sally Borbasi</td>
<td>ex officio</td>
</tr>
<tr>
<td>Ms Lea-Anne Stafford (Secretary)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Vacant</td>
<td>Until 31 December 2009</td>
</tr>
<tr>
<td>Vacant</td>
<td>Until 31 December 2009</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Deans</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Kay Ferres, Dean, Faculty of Arts</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Claire Wyatt-Smith, Dean, Faculty of Education</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Paula Baron, Dean, Griffith Law School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Bill Shepherd, Dean (Academic), Griffith Business School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Graham Cuskelley, Dean (Research), Griffith Business School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Lorelle Frazer, Dean (Learning and Teaching), Griffith Business School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Nick Buys, Dean (Academic), Griffith Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Associate Professor Alf Lizzio, Dean (Learning and Teaching), Griffith Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Lyn Griffiths, Dean (Research), Griffith Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Associate Professor Clyde Wild Dean (Academic), Sci, Env, Eng &amp; Tech</td>
<td>ex officio</td>
</tr>
<tr>
<td>Mr Dave Edwards, Dean (Learning and Teaching), Sci, Env, Eng &amp; Tech</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Gillian Bushell, Dean (Research), Sci, Env, Eng &amp; Tech</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Joy Cumming, Dean, Griffith Graduate Research School</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Peter Roennfeldt, Director, Queensland Conservatorium</td>
<td>ex officio</td>
</tr>
<tr>
<td>Associate Professor Paul Cleveland, Director, Queensland College of Art</td>
<td>ex officio</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Academic Staff Members</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr Jenny Gamble (Health)</td>
<td>Until 31 December 2008</td>
</tr>
<tr>
<td>Dr Ann McDonnell (Sci, Env, Eng and Tech)</td>
<td>Until 31 December 2008</td>
</tr>
<tr>
<td>Dr Kate Shacklock (Business)</td>
<td>Until 31 December 2008</td>
</tr>
<tr>
<td>Associate Professor Jay Younger (Arts, Education and Law)</td>
<td>Until 31 December 2008</td>
</tr>
<tr>
<td>Ms Snez Stolic (Health)</td>
<td>Until 31 December 2008</td>
</tr>
<tr>
<td>Dr Janet Ransley (Arts, Education and Law)</td>
<td>Until 31 December 2009</td>
</tr>
<tr>
<td>Dr Maureen Harrington (Business)</td>
<td>Until 31 December 2009</td>
</tr>
<tr>
<td>Dr Peta Stevenson-Clarke (Business)</td>
<td>Until 31 December 2009</td>
</tr>
<tr>
<td>Dr Saras Henderson (Health)</td>
<td>Until 31 December 2009</td>
</tr>
<tr>
<td>Dr Alex Forrest (Sci, Env, Eng and Tech)</td>
<td>Until 31 December 2009</td>
</tr>
</tbody>
</table>
### Heads of Schools or Departments

<table>
<thead>
<tr>
<th>Name</th>
<th>Until</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Nerida Smith (Health)</td>
<td>31 December 2008</td>
</tr>
<tr>
<td>Dr Michael Blumenstein (Sci, Env, Eng and Tech)</td>
<td>31 December 2008</td>
</tr>
<tr>
<td>Dr Louis Sanzogni (Business)</td>
<td>31 December 2008</td>
</tr>
<tr>
<td>vacant</td>
<td>31 December 2008</td>
</tr>
<tr>
<td>Assoc Professor Jayne Clapton (Health)</td>
<td>31 December 2009</td>
</tr>
<tr>
<td>Professor Frank Clarke (Sci, Env, Eng and Tech)</td>
<td>31 December 2009</td>
</tr>
<tr>
<td>Associate Professor Stephen Stockwell (Arts, Education and Law)</td>
<td>31 December 2009</td>
</tr>
<tr>
<td>Dr Robyn Hollander (Business)</td>
<td>31 December 2009</td>
</tr>
</tbody>
</table>

### Postgraduate Students

<table>
<thead>
<tr>
<th>Name</th>
<th>Until</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr Sankalp Khanna</td>
<td>31 December 2008</td>
</tr>
<tr>
<td>vacant</td>
<td>31 December 2008</td>
</tr>
</tbody>
</table>

### Undergraduate Students

<table>
<thead>
<tr>
<th>Name</th>
<th>Until</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms Renae Carrigg</td>
<td>31 December 2008</td>
</tr>
<tr>
<td>Ms Rachel Chung</td>
<td>31 December 2008</td>
</tr>
<tr>
<td>Mr Nigel Hutton</td>
<td>31 December 2008</td>
</tr>
<tr>
<td>Ms Julie Kennedy</td>
<td>31 December 2008</td>
</tr>
<tr>
<td>vacant</td>
<td>31 December 2008</td>
</tr>
</tbody>
</table>

### Information Copies (without attachments unless otherwise stated)

- Manager, Research Policy
- Head of the Secretariat
- Program Accreditation Officer
- Academic Services Officer – Arts, Education and Law
- Academic Services Officer – Business
- Academic Services Officer – Griffith Health
- Academic Services Officer – Griffith Science, Environment, Engineering and Technology
- Program Information Officer
- Council and Executive Support Officer
- Director, Finance and Business Services
- Senior Legal Officer
- President, Griffith University Postgraduate Student Association (GUPSA)
- President, Gold Coast Student Guild
- Director, Information Services
- Director, Office of Facilities Management
- Director, Office for Research
- Director, External Relations
- Director, Student Administration
- Director, Quality, Planning and Statistics
- Manager, Planning and Statistics
- Manager, Research Higher Degrees
- Manager, Admissions
- Director, Student Services
- Director, Flexible Learning and Access Services
- Group Resource Manager, Arts, Education and Law
- Group Resource Manager, Business
- Group Resource Manager, Griffith Science, Environment, Engineering and Technology
- Group Resource Manager, Griffith Health
- Secretary, Griffith University Branch, NTEU

### Other Copies:

- Binding copy (attachments)
- Corporate Archives and Records Management Services copy (attachments)
- Spare copies (attachments)
AGENDA

1.0 APOLOGIES

Apologies may be recorded by telephoning Mrs Sandra Hunter on 373 57375.

2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the Academic Committee’s 5/2008 meeting have been circulated.

To be taken as read and confirmed

3.0 MEMBERSHIP

3.1 Academic Committee will wish to welcome to her first meeting of the Committee Ms Linda O’Brien, Pro Vice Chancellor (Information Services).

3.2 Academic Committee will wish to place on record its appreciation of the contribution of Ms Janice Rickards to the work of Academic Committee during her time as Pro Vice Chancellor (Information Services).

3.3 As a result of the recent call for nominations for membership of Academic Committee, changes to membership for 2009 are as follows:

<table>
<thead>
<tr>
<th>Membership Category</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heads of School or Department</td>
<td>Dr Louis Sangzoni (re-elected)</td>
</tr>
<tr>
<td></td>
<td>Professor Nerida Smith (re-elected)</td>
</tr>
<tr>
<td></td>
<td>Nominations to fill the additional 2 positions will be called in early 2009.</td>
</tr>
<tr>
<td>Academic Staff Members</td>
<td>Dr Debbie Heck (AEL)</td>
</tr>
<tr>
<td></td>
<td>Dr Carmel Herington (BUS)</td>
</tr>
<tr>
<td></td>
<td>Dr Sarah Baker (AEL)</td>
</tr>
<tr>
<td></td>
<td>Dr Mark Chappell (HTH)</td>
</tr>
<tr>
<td></td>
<td>Dr Helen Blanchard (SEET)</td>
</tr>
<tr>
<td>Postgraduate Students</td>
<td>Ms Anna Crump</td>
</tr>
<tr>
<td>Undergraduate Students</td>
<td>Ms Julie Kennedy (re-elected)</td>
</tr>
<tr>
<td></td>
<td>Ms Samantha Cassell</td>
</tr>
<tr>
<td></td>
<td>Ms Taleeha Lassen</td>
</tr>
<tr>
<td></td>
<td>Mr Sage Perkins</td>
</tr>
<tr>
<td></td>
<td>Ms Olivia Tran</td>
</tr>
</tbody>
</table>

For noting

4.0 VICE CHANCELLOR’S REPORT TO COUNCIL

4.1 The Vice Chancellor is unable to attend this meeting. Attached is the Vice Chancellor’s report to the October meeting of the University Council

4.2 Members may wish to note at future meetings the Vice Chancellor will attend to speak to reports, update members on issues of importance and take questions, with or without notice.

For noting
SECTION I: STRATEGIC ISSUES

5.0 ENGLISH LANGUAGE STRATEGY

5.1 At the September Academic Committee a paper titled Enhancing English Competency of International Students at Griffith University was tabled, with advice that members will have the opportunity to discuss and make comment on this proposal at the next meeting. Attached is a revised version of that paper (2008/0016304) which was endorsed by Executive Group on 24 September 2008.

5.2 The proposal is to significantly enhance English language support for students, particularly, but not exclusively, for international students. Key components of the Strategy include:

- an optional 3-week pre-entry English language preparation program;
- A compulsory ‘for credit’ English language course for all Griffith international students who have not obtained an IELTS (International English Language Testing Score) greater than 7 (and no sub-score below 6.5). Those who have lived predominantly in a country in which the predominant language is English and who have completed their secondary or tertiary studies in English are also exempt.
- Additional English HELP programs and English Immersion Experiences
- Optional subsidised IELTS exit testing.

5.3 The Acting Chair of Academic Committee will introduce this item.

For discussion

6.0 AUQA IMPLEMENTATION PLAN

6.1 The AUQA Report of an Audit of Griffith University, Executive Summary was tabled at the 5/2008 meeting, members noting that the report is very positive, containing many commendations recognising our achievements and hard work over recent years. It contains 11 ‘Commendations’, 11 ‘Affirmations’ and 8 ‘Recommendations’.

6.2 Among the Commendations the Audit Panel recognised and endorsed:
- the Griffith 2015 strategy,
- progress towards improving our quality systems
- the Uni-Reach program
- the Disability Support Services
- the work of the School of Nursing and Midwifery for their transnational Nursing programs offered in Singapore and Japan
- the Succeeding@Griffith program for first year undergraduate students
- the early identification of students at risk and methods for improving undergraduate retention
- the evidence-based approach to academic integrity

6.3 The Affirmations are in areas already identified for improvement arising out of the first AUQA Audit in 2003. Three of the Affirmations are identified as urgent, with the last item below marked for attention before the end of 2008:
- 5. “… to focus on the redevelopment of the Nathan Campus …“
- 8. “… to review English language support …“
- 10. “… to defer the internationalisation of the curriculum audit … and … urges that it focuses on more than recruitment of international students on campus as being the main distinguishing characteristic of internationalisation at Griffith”.

www.griffith.edu.au/committees Page 4 of 18
6.4 The small number of Recommendations are in areas not already anticipated, of which one is urgent – that “… the University more clearly defines the distinctive characteristics of the Griffith undergraduate student experience, … communicate the Griffith Graduate attributes to prospective, commencing and enrolled students”.

6.5 The Academic Committee is the responsible body for ensuring appropriate implementation of the AUQA affirmations and recommendations and that action is undertaken within specific time frames. To this end, an implementation plan endorsed by Executive Group (5 November 2008) is attached (2008/0016305) for the consideration of members. It is expected that a twice yearly report will be provided to the Committee to review implementation of Affirmations and Recommendations.

6.6 The Committee is asked to review the implementation plan and provide any comments that might assist in its refinement with a view to approving the planned actions.

6.7 The Acting Chair will introduce this item.

For discussion

ORDERING OF THE AGENDA

At this point in the Agenda the Chair will advise members about any matter on the Agenda not included in Section II, that members have requested prior to the meeting be so included.

SECTION II: MATTERS FOR DECISION

7.0 GRIFFITH UNIVERSITY CODE FOR THE RESPONSIBLE CONDUCT OF RESEARCH - PART A

7.1 The purpose of the Griffith University Code for the Responsible Conduct of Research is to guide the University and researchers in responsible research practices. It is the University’s response to the Australian Code for the Responsible Conduct of Research written by the National Health and Medical Council and developed in partnership with the Australian Research Council and Universities Australia.

7.2 A briefing paper on the Griffith University Code for the Responsible Conduct of Research Part A for the consideration of the Committee.

7.3 Should the University's response to Part A be approved by the Committee, resources, procedures and guidance material will then be formulated. The approval path for these resources will be by RAPS and/or the DVC(R). Where there are obvious resource implications, there will be discussion of the best approach.

7.4 Members may wish to note that Part B of the Code is outstanding and will be presented to Academic Committee when it has approval from the Research and Postgraduate Studies Committee.

Recommendation

7.5 The Academic Committee, on the recommendation of the Research and Postgraduate Studies Committee (7/2008) is asked to approve the following policy and annexure:
- Annexure to the Griffith University Code for the Responsible Conduct of Research that is the Schedule of Retention Periods for Research Data and Primary Materials (see Section 6.1 of the University Code.) (2008/0016313)
8.0 PROGRAM PLANNING, DEVELOPMENT, APPROVAL AND REVIEW

8.1 In March 2006 the University received the *Final Report on the Project Streamline – Programs Approval* review from PhillipsKPA and a number of actions have been taken to implement its recommendations, one of which was to develop an integrated and strategic approach to program planning and review.

8.2 Learning and Teaching Committee, in October 2007, considered some changes to the program planning, development and review processes and subsequently established a working party to develop the format of the Annual Program Monitoring Review and Improvement Report (APRIR). In addition a number of curriculum audit tools in the strategic areas of internationalisation of the curriculum and work-integrated learning have also been developed.

8.3 In response to the outcomes of the APRIR Working Party, and as requested by the Learning and Teaching Committee, further revisions have been made to the document *Program Planning, Development, Approval and Review Processes* (2008/0016306). As a result of these revisions:
- from 2009, all new programs will receive University (internal) approval for a period of 5 years;
- a review date for each new program will be set 5 years from the year of the programs introduction;
- on the basis of annual program monitoring, the program convenor may recommend that a program review date (5 years) be brought forward or extended;
- from 2010 the Deputy Vice Chancellor (Academic) will approve a set of programs or discipline areas for each Group that need to be reviewed under the conditions of the five (5) year review process. These programs are expected to be advised to Groups by December 2008.

8.4 During 2008 a trial of the APRIR using the Program Management System was endorsed by the Learning and Teaching Committee for a small number programs across each Group selected by Deans (Learning and Teaching). This trial is now under way prior to University-wide implementation of the report in 2009.

8.5 Two Curriculum Review Tools (Internationalisation of the Curriculum and Work Integrated Learning) have been introduced as part of the Annual Program Review and Improvement Process trial for the first time this year. These tools seek an assessment from Program Convenors of the number of courses that contain international dimensions and include work integrated learning activities within the program they convene.

8.6 The Learning and Teaching Committee (7/2008) now recommend to the Academic Committee the approval of the range of forms that support the review components of the procedure *Program Planning, Development, Approval and Review Processes* (2008/0016306)
- Annual Program Monitoring Review and Improvement Report (2008/0016307)
- Curriculum Audit Tools (2008/0016308 and 2008/0016309)
- Transnational Program Audit Proforma (2008/0016310)
- Review of Transnational Program Providers (2008/0016311)

8.7 The Head of the Secretariat will introduce this item.
Recommendation

8.8 The Academic Committee, on the recommendation of the Learning and Teaching Committee (7/2008) is asked to approve the following documents and resulting changes to the Annual Program Review process:

   a) Program Planning, Development, Approval and Review Processes (2008/0016306)
   b) Annual Program Monitoring Review and Improvement Report (2008/0016307)
   c) Curriculum Audit Tools (2008/0016308 and 2008/0016309)
   d) Transnational Program Audit Proforma (2008/00163010)
   e) Review of Transnational Program Providers (2008/0016311)

8.9 The Academic Committee, on the recommendation of the Learning and Teaching Committee (7/2008) is asked to disestablish the following documents:

   f) Principles for the Monitoring and Review of Faculties, Programs, Courses and Teaching (2005/002505)
   g) Guidelines for Program Evaluation (2007/0000059)
   h) Performance Indicators to be included in Annual Program monitoring Reports for Undergraduate Programs (01/0420)
   i) Guidelines for Interpreting Performance Indicators (01/0421)
   j) Undergraduate Program Performance Issues that might Require Further Evidence
   k) Example of an Annual Program Monitoring Report
   l) Dean/Provost and Director’s Annual Program Review Report
   m) Factors that may need to be considered in Program Monitoring or Evaluation (01/0426).

8.10 The Academic Committee, on the recommendation of the Learning and Teaching Committee (7/2008) is asked to approve the University-wide implementation of the Annual Program Review and Improvement Report and the rollout of the two Curriculum Audit Tools in 2009, subject to refinements based on evaluation of feedback from 2008 trial participants.

For approval

9.0 CHAIRPERSON’S REPORT

9.1 The Chair will report on matters of interest that have arisen since previous meeting including:
   - Towards 2015 – University Budget 2009 - 2011
   - Draft Strategic Plan 2009 - 2013
   - ARC Major Grant announcements
   - NHMRC Grant announcements
   - VSU Announcement
   - COMPACT Paper
   - Celebrating Teaching Week 2008

For discussion

SECTION III: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

Nil.
## SECTION IV: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – PROGRAM SUBMISSIONS

### TABLE OF CONTENTS: PROGRAM SUBMISSIONS FOR RESOLUTION

#### PROGRAM WITHDRAWAL

<table>
<thead>
<tr>
<th>Item</th>
<th>Program</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.0</td>
<td>CCJ (2008/0017568)</td>
<td>3150</td>
<td>Graduate Certificate in Crime and Violence Prevention</td>
</tr>
</tbody>
</table>

#### NEW PROGRAMS

<table>
<thead>
<tr>
<th>Item</th>
<th>Program</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.0</td>
<td>HSV (2008/0025783)</td>
<td>3232</td>
<td>Graduate Certificate in Mental Health Practice</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5475</td>
<td>Master of Mental Health Practice</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5509</td>
<td>Master of Mental Health Practice with Honours</td>
</tr>
<tr>
<td>12.0</td>
<td>NRS (2008/0025765)</td>
<td>5515</td>
<td>Master of Acute Care Nursing (OUA)</td>
</tr>
</tbody>
</table>

#### PROGRAM CHANGES

<table>
<thead>
<tr>
<th>Item</th>
<th>Program</th>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.0</td>
<td>ART Major Change Submission (2008/0025789)</td>
<td>1017</td>
<td>Bachelor of Communication</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1088</td>
<td>Bachelor of Communication</td>
</tr>
<tr>
<td>14.0</td>
<td>GBS Major Change Submission (2008/0016837)</td>
<td>1289</td>
<td>Bachelor of Business (Hotel, Tourism, Event, Real Estate and Property, Sport)</td>
</tr>
<tr>
<td>15.0</td>
<td>ENG Major Change Submission (2008/0005827)</td>
<td>1310</td>
<td>Bachelor of Engineering (GC)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1320</td>
<td>Bachelor of Engineering (Advanced with Honours) (GC)</td>
</tr>
<tr>
<td>16.0</td>
<td>ENG Major Change Submission (2008/0005828)</td>
<td>1311</td>
<td>Bachelor of Engineering (NC)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1321</td>
<td>Bachelor of Engineering (Advanced with Honours) (NC)</td>
</tr>
<tr>
<td>17.0</td>
<td>GBS Major Change Submission (2008/0025790)</td>
<td>5385</td>
<td>Master of Information Systems (Advanced)</td>
</tr>
<tr>
<td>18.0</td>
<td>GHE Major Change Submission (2008/0025797)</td>
<td>3044</td>
<td>Graduate Certificate in Higher Education</td>
</tr>
<tr>
<td></td>
<td></td>
<td>3202</td>
<td>Graduate Certificate in Risk Management</td>
</tr>
<tr>
<td>19.0</td>
<td>GBS Special Purpose Submission (2008/0016778)</td>
<td>1251</td>
<td>Bachelor of Nursing (Post Registration)</td>
</tr>
<tr>
<td>20.0</td>
<td>NRS Special Purpose Submission (2008/0004857)</td>
<td>1189</td>
<td>Bachelor of Design</td>
</tr>
<tr>
<td>21.0</td>
<td>QCA Special Purpose Submission (2008/0025788)</td>
<td>5457</td>
<td>International Master of Business Administration</td>
</tr>
<tr>
<td>22.0</td>
<td>GBS Special Purpose Submission (2008/0025781)</td>
<td>3044</td>
<td>Graduate Certificate in Higher Education</td>
</tr>
<tr>
<td>23.0</td>
<td>LAW Special Purpose Submission (2008/0016834)</td>
<td>1137</td>
<td>Bachelor of Laws (Graduate Entry) (NC)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1141</td>
<td>Bachelor of Laws (Graduate Entry) (GC)</td>
</tr>
<tr>
<td>24.0</td>
<td>EPS Special Purpose Submission (2008/0025775)</td>
<td>5121</td>
<td>Master Of Teaching – Primary (GC)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5434</td>
<td>Master Of Teaching – Secondary (GC)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4035</td>
<td>Graduate Diploma Of Education – Primary (GC)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4030</td>
<td>Graduate Diploma Of Education – Primary (MG)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4145</td>
<td>Graduate Diploma Of Education – Middle Years (GC)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4144</td>
<td>Graduate Diploma Of Education – Middle Years (MG)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4138</td>
<td>Graduate Diploma Of Education – Secondary (GC)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4137</td>
<td>Graduate Diploma Of Education – Secondary (MG)</td>
</tr>
</tbody>
</table>
10.0 CCJ PROGRAM WITHDRAWAL SUBMISSION (2008/0017568)
3150 GRADUATE CERTIFICATE IN CRIME AND VIOLENCE PREVENTION

10.1 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Submission proposing to withdraw the Graduate Certificate in Crime and Violence Prevention, as detailed in 2008/0017568 for implementation in Semester 1, 2009.

10.2 The Faculty of Arts Board propose to withdraw Graduate Certificate in Crime and Violence Prevention (3150), due to consistently low enrolment.

10.3 There are currently two students enrolled in the program who will graduate at the end of semester two, 2008.

Recommendation

10.4 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Submission proposing to withdraw the Graduate Certificate in Crime and Violence Prevention, as detailed in 2008/0017568 for implementation in Semester 1, 2009.

For approval

11.0 HSV FULL PROGRAM PROPOSAL (2008/0025783)
3232 GRADUATE CERTIFICATE IN MENTAL HEALTH PRACTICE
5475 MASTER OF MENTAL HEALTH PRACTICE
5509 MASTER OF MENTAL HEALTH PRACTICE WITH HONOURS

11.1 The Academic Committee, on the recommendation of the Programs Committee 5/2008 (August), is asked to consider the attached Full Program Proposal to offer the Graduate Certificate of Mental Health Practice (3232), Master of Mental Health Practice (5475) and Master of Mental Health Practice with Honours (5509) as detailed in 2008/0025783 for implementation in Semester 1, 2009.

11.2 The proposed suite of Mental Health Practice programs will equip community-based practitioners with specialist knowledge to support people with mental illness and / or psychiatric disability living in the community.

11.3 The University’s standard minimum English language requirements for entry to these postgraduate programs will apply.

11.4 To be eligible for the award of Graduate Certificate in Mental Health Practice (GCertMentHPrac), a student must acquire 40CP for the prescribed core courses.

11.5 To be eligible for the award of Master of Mental Health Practice (MMentHPrac), a student must acquire 80CP as prescribed below:
- gain 60CP for prescribed core courses
- gain 20CP from listed electives
- gain no more than 10CP for courses with a grade of Pass Conceded.

11.6 To be eligible for the award of Master of Mental Health Practice with Honours (MMentHPracHons), a student must acquire 120CP as prescribed below:
- gain 60CP for prescribed core courses
- gain 20CP from listed electives
- successfully complete the 40CP dissertation
- gain no more than 10CP for courses with a grade of Pass Conceded (PC).

Recommendation:
11.7 The Academic Committee, on the recommendation of the Programs Committee 5/2008 (August), is asked to approve the Full Program Proposal to offer the Graduate Certificate of Mental Health Practice (GCertMentHPrac, 3232), Master of Mental Health Practice (MMentHPrac, 5475) and Master of Mental Health Practice with Honours (MMentHPrac Hons, 5509) as detailed in 2008/0025783 for implementation in Semester 1, 2009.

For approval

12.0 NRS NEW PROGRAM SUBMISSION (2008/0025765)

5515 MASTER OF ACUTE CARE NURSING (OUA)

12.1 The Academic Committee, on the recommendation of the Programs Committee 3/2008 (29 May), is asked to consider the attached New Program Submission proposing to offer a Master of Acute Care Nursing through Open Universities Australia, as detailed in 2008/0025765, for introduction in Semester 1, 2009.

12.2 The Master of Acute Care Nursing will provide essential elements of knowledge and skills acquisition that are fundamental for practice as an acute care practitioner. This is the only program of its kind currently available in Australia.

12.3 To be eligible for the award of the Master of Acute Care Nursing (MAcuteCareN) students must acquire 80CP as prescribed below:
- 40CP of core specialty courses
- 30CP of core courses
- 10CP of free choice elective courses

12.4 To be eligible to exit the masters program with a Graduate Certificate in Acute Care Nursing (GCertAcuteCareN) students must gain 40CP for prescribed specialty strand courses.

Recommendation:

12.5 The Academic Committee, on the recommendation of the Programs Committee 3/2008 (29 May) is asked to approve the New Program Submission proposing to offer a Master of Acute Care Nursing through Open Universities Australia, as detailed in 2008/0025765, for introduction in Semester 1, 2009.

For approval

13.0 ART MAJOR CHANGE SUBMISSION (2008/0025789)

1017/1088 BACHELOR OF COMMUNICATION

13.1 The Academic Committee, on the recommendation of the Programs Committee 6/2008 (September) is asked to consider the attached Major Change Submission proposing changes to the Bachelor of Communication (1017, 1088), as detailed in 2008/0025789, for implementation in Semester 1, 2009.

13.2 The School of Arts advises that after a major program review of this program the following changes are proposed:
- to reduce the number of non-communications majors
- to add other communications related majors including Intercultural Communication and languages
- renaming the “Arts Approved” and “Other Approved” major lists to ‘Core’ and ‘Elective’ majors respectively
- increase the number of majors offered at the Nathan campus
- to clarify the degree rules to remove ambiguity.

13.3 To be eligible for the award of Bachelor of Communication (BComn), a student must acquire 240CP as prescribed below:
- complete 80CP of approved first year courses and
- gain no more than 100CP at first year level
- complete two approved 60CP majors (with at least one major chosen offered on the host campus from the Core Majors list)
- and students may choose the second major from either the Core or Elective Majors list.
- complete 40CP of free-choice elective courses and
- gain no more than 120CP at first year level and
- gain at least 40CP-60CP at third year level and
- gain no more than 30CP for courses in which the grade of Pass Conceded has been attained.

Recommendation:

13.4 The Academic Committee, on the recommendation of the Programs Committee 6/2008 (September), is asked to approve the Major Change Submission proposing changes to the Bachelor of Communication (1017, 1088), as detailed in 2008/0025789, for implementation in Semester 1, 2009.

For approval

14.0 GBS MAJOR CHANGE SUBMISSION (2008/0016837)
1289 BACHELOR OF BUSINESS (HOTEL, TOURISM, EVENT, REAL ESTATE & PROPERTY, SPORT)
1290 BACHELOR OF BUSINESS (HOTEL, TOURISM, EVENT, REAL ESTATE & PROPERTY, SPORT)

14.1 The Academic Committee on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Major Change Submission proposing changes to the existing Bachelor of Business (Hotel, Tourism, Event, Real Estate and Property) (1289/1290) as detailed in 2008/0016837, for implementation in Semester 1, 2009.

14.2 The Griffith Business School proposes to introduce a revised structure for the Bachelor of Business (Hotel, Tourism, Event, Real Estate and Property, Sport) (1289/1290). The introduction of an International Tourism and Hotel Management minor (60CP) at Nathan campus would allow business school students to specialise in this area, in addition to majoring in another area, providing students with more choice. Consistency of offerings would also be maintained as all other Griffith Business School majors are offered as minors.

14.3 To complete this minor students must complete 60CP from the following courses:
- International Food and Beverage Management
- International Tourism and Hotel Marketing
- Managing Culturally Diverse Workplaces
- Rooms Division Management
- International Tourism and Hotel Destination Development
- Hospitality Service Operations Management
- Ecotourism

Recommendation

14.4 The Academic Committee on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Major Change Submission proposing changes to the existing Bachelor of Business (Hotel, Tourism, Event, Real Estate and Property) (1289/1290) as detailed in 2008/0016837, for implementation in Semester 1, 2009.

For approval
15.0 ENG MAJOR CHANGE SUBMISSION (2008/0005827)  
1310 BACHELOR OF ENGINEERING (GC)  
1320 BACHELOR OF ENGINEERING (ADVANCED WITH HONOURS) (GC)  

15.1 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Major Change Submission proposing changes to the existing Bachelor of Engineering (1310) and the Bachelor of Engineering (Advanced with Honours) (1320) with a new award major as detailed in 2008/0005827, for implementation Semester 1, 2009.

15.2 The Griffith School of Engineering proposes to replace the existing Biomedical Engineering specialisation within Electronic and Computer Engineering with a new award major in Sport and Biomedical Engineering at the Gold Coast campus.

15.3 The new Sport and Biomedical Engineering major meets the requirements that the discipline differ from all other disciplines by at least 80CP. This 80CP includes 40CP IAP and 6 x 10CP distinct core courses. These courses are scheduled into the 2nd and 3rd year of the award specialisation. The unique set of 60CP courses that are core to Sport and Biomedical Engineering are:
   - Anatomy and Physiology I
   - Anatomy and Physiology II
   - Biomechanics
   - Principles of Sport Engineering
   - Signals and Imaging for Biomedicine and Sport
   - Biomedical and Sport Instrumentation

Recommendation

15.4 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Major Change Submission proposing changes to the existing Bachelor of Engineering (1310) and the Bachelor of Engineering (Advanced with Honours) (1320) with a new award major as detailed in 2008/0005827, for implementation Semester 1, 2009.

For approval

16.0 ENG MAJOR CHANGE SUBMISSION (2008/0005828)  
1311 BACHELOR OF ENGINEERING (NC)  
1320 BACHELOR OF ENGINEERING (ADVANCED WITH HONOURS) (NC)  

16.1 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Major Change Submission proposing changes to the existing Bachelor of Engineering (1311/1320) with a new award major as detailed in 2008/0005828, for implementation in Semester 1, 2009.

16.2 The School of Engineering proposes to introduce a new award major in Sustainable Energy Systems at Nathan campus. This sustainable energy major in electronic engineering will specialise in the sustainable generation, distribution and efficient use of energy. Demand for efficient and cost effective energy systems is a ballooning industry and Griffith is positioning itself to be leading university for the environment in the region.

16.3 This new award Major meets the requirements that the discipline differ from all other disciplines by at least 80CP. This 80CP include 40CP IAP and 4 x 10CP distinct core courses. The 40CP courses that are core to Renewable Energy Systems are:
   - Renewable Energy Systems
   - Power Distribution and Storage
   - Efficient Energy Systems
   - Energy Resources Management
Recommendation

16.4 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Major Change Submission proposing changes to the existing Bachelor of Engineering (1311/1320) with a new award major as detailed in 2008/0005828, for implementation in Semester 1, 2009.

For approval

17.0 GBS MAJOR CHANGE SUBMISSION (2008/0025790)
5385 MASTER OF INFORMATION SYSTEMS (ADVANCED)

17.1 The Academic Committee, on the recommendation of the Programs Committee 6/2008 (September) is asked to consider the attached Major Change Submission proposing to offer the Graduate Certificate in eMarketing (3235) and increase the credit point value of the Master of Information Systems (Advanced) (5385), as detailed in 2008/0025790.

17.2 The Griffith Business School (GBS) is proposing to revise the 5385 Master of Information Systems (Advanced) into a 160CP program to provide opportunities for students to advance their skills by undertaking a specialisation in a related discipline within GBS or in Information Technology.

Recommendation

17.3 The Academic Committee, on the recommendation of the Programs Committee 6/2008 (September), is asked to approve the Major Change Submission proposing to offer the Graduate Certificate in eMarketing (3235 – GCerte-Mark) and increase the credit point value of the Master of Information Systems (Advanced) (5385 – MInfSys), as detailed in 2008/0025790, for implementation in Semester 1, 2009.

For approval

18.0 GIHE MAJOR CHANGE SUBMISSION (2008/0025797)
3044 GRADUATE CERTIFICATE IN HIGHER EDUCATION

18.1 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October), is asked approve the attached Special Purpose Submission, proposing changes to the Graduate Certificate in Higher Education (3044) as detailed in 2008/0025797 for implementation in Semester 1, 2009.

18.2 It is proposed to change the program from a 2x20 credit point courses to 4x10 credit point courses. The change to intensive mode with 4x10 credit point subjects is made in response to a comprehensive program review, ongoing student evaluations and consultation with key stakeholders.

18.3 The changes as proposed are as follows:
- enhance quality and rigour in the curriculum by ensuring the assessment, learning activities and course contact are commensurate with the credit point weighting. At present, analysis of comparable programs suggests that the current 2x20 credit-point course offering is relatively lightweight in terms of workload and contact hours. This pattern has evolved out of concern for the workload of participants who have full-time positions, but such compromises are not sustainable in terms of competitiveness, rigour and standing of the program in the sector;
- increase flexibility of program offering and thereby increase participant numbers;
- provide credit for academic staff involvement in existing professional development workshops and seminars, thereby increasing numbers of participants in GIHE workshops as well as GCHE enrolments;
- align the GCHE more closely with Academic Plan 3 priorities and the growing emphasis on scholarship of teaching activities, including peer review of teaching and pedagogical research.
18.4 The Graduate Certificate in Higher Education courses are available in on-campus and external intensive mode. The program can only be undertaken on a part-time basis. Attendance will be required at short, intensive at Mt Gravatt, or the Gold Coast, supported by on-line and paper-based resources. Participants will be required to attend three one day workshops per course on campus.

Recommendation

18.5 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October), is asked to approve the attached Special Purpose Submission, proposing changes to the Graduate Certificate in Higher Education (3044) as detailed in 2008/0025797 for implementation in Semester 1, 2009.

For approval

19.0 GBS SPECIAL PURPOSE SUBMISSION (2008/0016778)

3202 GRADUATE CERTIFICATE IN RISK MANAGEMENT

19.1 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Special Purpose Submission proposing changes to the Graduate Certificate in Risk Management (3202) as detailed in 2008/0016778, for implementation Semester 1, 2009.

19.2 The Graduate Certificate in Risk Management was introduced in Semester 1 2007, offered under the Executive Education portfolio of the GBS and in conjunction with a third party provider. The program was suspended in early 2008 due to irreconcilable differences between the Griffith Business School and the industry provider.

19.3 The Graduate Certificate in Risk Management will be offered at the South Bank campus in 2009, and online delivery is planned for 2010. The program may be delivered off-campus at various locations, dependent on demand. The four courses are offered in intensive mode, over a four-day block or in 2x2 day weekend offerings.

19.4 The reinstatement of the Graduate Certificate in Risk Management requires changes to the original program structure as the third party owned both the course names and content.

- Risk Management and Risk Processes: Application and Practice
- Risk Management: Philosophy, Principles and Concepts: Methodologies and Processes
- Risk Management: Frameworks, Programs and Systems: Program and Project Risk Management
- Risk Management: Culture and Organisational Change

19.5 To be eligible for the award of Graduate Certificate in Risk Management (GCertRiskMgt), a student must acquire 40CP as prescribed below:

- gain 40CP for the prescribed core courses and
- the grade of Pass Conceded will not be awarded for any course in this program.

19.6 Twenty-two students are currently enrolled in the Graduate Certificate in Risk Management. It is anticipated that all continuing students will graduate at the end of the year. Students will not be disadvantaged by the changes.

19.7 It is proposed for implementation in Semester 1, 2009 (On Campus) and Semester 1, 2010 (Online Delivery).
Recommendation

19.8 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Special Purpose Submission proposing changes to the Graduate Certificate in Risk Management (3202) as detailed in 2008/0016778, for implementation Semester 1, 2009.

For approval

20.0 NRS SPECIAL PURPOSE SUBMISSION (2008/0004857)
1251 BACHELOR OF NURSING (POST REGISTRATION)

20.1 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Special Purpose Submission proposing changes to the existing Bachelor of Nursing (Post Registration) (1251) as detailed in 2008/0004857, for implementation in Semester 1, 2009.

20.2 The School of Nursing and Midwifery is proposing changes to the Bachelor of Nursing (Post Registration) (1251) by withdrawing 2973NRS Pathophysiology and Pharmacology 1 and 3972NRS Nursing and Health Informatics, to be replaced with 2012NRS Pathophysiology and Pharmacology (Offshore) and 1973NRS Psychosocial Health Across the Lifespan.

20.3 The Singapore Nursing Board also recommended that students must have undertaken at least 12 months relevant experience prior to enrolment in the program, as a condition of entry. These changes do not impact on campus offerings, cross school collaboration or elective content

Recommendation

20.4 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Special Purpose Submission proposing changes to the existing Bachelor of Nursing (Post Registration) (1251) as detailed in 2008/0004857, for implementation in Semester 1, 2009.

For approval

21.0 QCA SPECIAL PURPOSE SUBMISSION (2008/0025788)
1189 BACHELOR OF DESIGN

21.1 The Academic Committee, on the recommendation of the Programs Committee 5/2008 (August) is asked to consider the attached Special Purpose Submission proposing to impose a quota on the number of admitted to the Visual Communication Design major in the Bachelor of Design (1189), as detailed in 2008/0025788, for implementation in Semester 1, 2009.

21.2 The Queensland College of Art are seeking to impose a quota on the number of students entering the Visual Communication Design major. There are four Bachelor of Multimedia programs that also allow students to choose the Visual Communication Design major. The increase of students choosing this major from outside the Bachelor of Design has had resource implications for the QCA and the application of a quota will alleviate this problem.

Recommendation:

21.3 The Academic Committee, on the recommendation of the Programs Committee 5/2008 (August), is asked to approve the Special Purpose Submission proposing to impose a quota on the number of students admitted to the Visual Communication Design major in the Bachelor of Design (1189) as detailed in 2008/0025788, for implementation in Semester 1, 2009.

For approval
22.0 GBS SPECIAL PURPOSE SUBMISSION (2008/0025781)
5457 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION

22.1 The Academic Committee, on the recommendation of the Programs Committee 4/2008 (July), is asked to consider the attached Special Purpose Submission proposing changes to the International Master of Business Administration (5457), as detailed in 2008/0025781, for implementation in Semester 2, 2008.

22.2 This submission is divided into two parts. Part A deals with a proposal to change the wording of the Admission Requirements for the 5457 International Master of Business Administration (IMBA) to clarify the cohort for which the program is designed. The Griffith Business School (GBS) is facing many challenges concerning the admission of students into the IMBA programs. The GBS has two IMBA programs; the 5458 program of 120CP and the 5457 program of 160CP. Both programs require students to have obtained a Grade Point Average (GPA) of 5.0 in their undergraduate degree. The difference in the two program cohorts relates to the required work experience. The 120CP program requires students to have a minimum of two years full-time work experience, as stated in the admission requirements. The 160CP program is intended for those students with less than 2 years work experience.

22.3 Part B deals with a proposal to establish a rule which effectively excludes students from the 160CP IMBA program in the event of a fail in the course 7930GBS Work Integrated Learning. Students who do not PASS the course 7930GBS Work Integrated Learning at the first attempt will be offered an exit strategy which may include either a transfer to the 120CP Master of International Business program or a Graduate Diploma in International Business Administration (exit point only).

Recommendation:

22.4 The Academic Committee, on the recommendation of the Programs Committee 4/2008 (July) is asked to approve the Special Purpose Submission proposing changes to the International Master of Business Administration (5457), as detailed in 2008/0025781, for implementation in Semester 2, 2008.

For approval

23.0 LAW SPECIAL PURPOSE SUBMISSION (2008/0016834)
1137 BACHELOR OF LAWS (GRADUATE ENTRY) (NC)
1141 BACHELOR OF LAWS (GRADUATE ENTRY) (GC)

23.1 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Special Purpose Submission, proposing an increase to the required GPA for the Bachelor of Laws (Graduate Entry) (1137,1141 – LLB) as detailed in 2008/0016834 for implementation in Semester 1, 2010.

23.2 The Griffith Law School proposes to increase the minimum entry GPA from 4.5 to 5.0 as students with a GPA of 4 are less likely to succeed in studies of this area.

23.3 The University’s standard minimum English Language Requirements for entry to this undergraduate program will apply.

23.4 Applicants must have a bachelor’s degree from a recognised Australian tertiary institution (or equivalent) with a minimum grade point average of 5.0 on a 7 point scale (or equivalent) and are required to submit the following:
  - an official academic transcript and
  - a detailed resume and
  - a statement of their reasons for wanting to undertake the study of law as a graduate entry student.
Recommendation

23.5 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Special Purpose Submission, proposing an increase to the required GPA for the Bachelor of Laws (Graduate Entry) (1137,1141 – LLB) as detailed in 2008/0016834 for implementation in Semester 1, 2010.

For approval

24.0 EPS SPECIAL PURPOSE SUBMISSION (2008/0025775)
5121 MASTER OF TEACHING – PRIMARY (GC)
5434 MASTER OF TEACHING – SECONDARY (GC)
4035 GRADUATE DIPLOMA OF EDUCATION – PRIMARY (GC)
4030 GRADUATE DIPLOMA OF EDUCATION – PRIMARY (MG)
4145 GRADUATE DIPLOMA OF EDUCATION – MIDDLE YEARS (GC)
4144 GRADUATE DIPLOMA OF EDUCATION – MIDDLE YEARS (MG)
4138 GRADUATE DIPLOMA OF EDUCATION – SECONDARY (GC)
4137 GRADUATE DIPLOMA OF EDUCATION – SECONDARY (MG)

24.1 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Special Purpose Submission proposing to increase IELTS for the Master of Teaching (Primary and Secondary (5121/5434) and the Graduate Diploma of Education(Primary/Middle Years/Secondary (35/4030/4145/4144/4138/4137) for implementation in Semester 1, 2010.

24.2 At its 4/2008 (July) meeting, Programs Committee considered a submission to increase the IELTS for admission and to remove the Language of Instruction provisions. As a result of discussion around Language of Instruction issues the Faculty of Education Board has withdrawn the proposal to remove the Language of Instruction provision.

24.3 Applicants are advised that the Queensland College of Teachers requires that graduating teachers to have evidence of an IELTS (International English Language Testing System) demonstrate their English language proficiency prior to registration.

Recommendation

24.4 The Academic Committee, on the recommendation of the Programs Committee (7/2008, October) is asked to approve the attached Special Purpose Submission proposing to increase IELTS for the Master of Teaching (Primary and Secondary (5121/5434) and the Graduate Diploma of Education (Primary/Middle Years/Secondary (35/4030/4145/4144/4138/4137) for implantation in Semester 1, 2010.

For approval

SECTION V: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS – OTHER MATTERS

25.0 FORUM FOR STUDENT SUCCESS

25.1 In June 2008, the Forum for Student Success was held to examine the outcomes of key initiatives undertaken over the last eight years that focussed on student retention and the student experience.

25.2 The report from this Forum outlining recommendations for future actions (2008/0016314) is attached.

For noting
26.0  EXTERNAL REVIEW 18-MONTH PROGRESS REPORT – ACADEMIC ADMINISTRATION

26.1 The purpose of Support Service Divisional Reviews is to focus on the quality and management of services and the benefits provided to the University community. In particular, the review is future-focused and examines how the relevant support area can contribute most effectively to the University's strategic directions.

26.2 The Academic Administration was reviewed in May 2006. The Report of the Committee Reviewing Griffith University Academic Administration – 22 - 26 May 2006 (2006/0040327), the Academic Administration Review 2006: Action on Recommendations (2006/0040328) and the 15 November 2006 minute extract from Executive Group were considered at the 1/2007 meeting of the Academic Committee. These documents are attached for members' information.

26.3 Now attached for the consideration of members is the Academic Administration 18 Month Final Report, (2008/0016302). Executive Group has endorsed this report (22 October 2008).

Recommendation:

26.4 The Academic Committee is invited to offer feedback on the issues raised in the Academic Administration 18 Month Progress Report, (2008/0016302). The Academic Committee is asked to recommend the documentation to the University Council.

For approval

27.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

27.1 The minutes and/or action sheets of the following Committees are attached for noting:

27.1.1 International Advisory Committee [4/2008]
27.1.2 Learning and Teaching Committee [6/2008]
27.1.3 Programs Committee [6/2008 and 7/2008]
27.1.4 Research and Postgraduate Studies Committee [6/2008]

For noting

28.0 OTHER BUSINESS

29.0 2008 COMMITTEE MEETING DATES

29.1 The Academic Committee is asked to note the last scheduled meeting for the remainder of the year:
   *11 December.

29.2 Meetings will be held via video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus

For noting