A meeting of the Academic Committee of the Griffith University Council was held at 1.30pm on Thursday 24 November 2011 in the Bray Centre, Room 2.01/2.02, Bray Centre (N54) Nathan campus.

Lea-Anne Stafford
Secretary

MINUTES

PRESENT:
Chair – Professor Sue Spence
Professor Ian O’Connor
Professor Richard Bagnall
Professor Sue Berners-Price
Ms Kaye Dillon
Professor Debra Henly
Professor Leong Liew
Professor Alf Lizzio
Associate Professor Wendy Loughlin
Associate Professor Jock Macleod
Professor Paul Martin
Professor Paul Mazerolle
Professor Hamish McCallum
Professor Marilyn McMeniman
Professor Peter Milburn
Professor Wendy Moyle
Mr Aaron Santelises
Ms Nicola Shapland
Professor Parlo Singh
Professor Christine Smith
Associate Professor Ray Tedman
Associate Professor Mohan Thite
Professor Clyde Wild
Dr Jennifer Wilson
Professor Bofu Yu

APOLOGIES:
Professor Lewis Adams
Associate Professor Peter Bernus
Associate Professor Michael Barry
Professor Michael Blumenstein
Professor Graham Cuskeilty
Professor Andrew Davey
Professor Allan Cripps
Professor Elaine Duffy
Associate Professor Glenn Finger
Professor Lorelle Frazer
Dr Marie-Louise Fry
Ms Kathy Grgic
Professor Lyn Griffiths
Dr Maureen Harrington
Dr Robyn Hollandar
Professor Andy Kirkpatrick
Dr Benoit Leclerc
Mr Chris Madden
Professor Ward Massey
Mr Colin McAndrew
Associate Professor Lisa McManus
Professor Bill MacNeil
Mr Mitchell Mulvey
Ms Linda O’Brien
Professor Ned Pankhurst
Professor Donna Pendergast
Professor Tony Perkins
Professor Michael Powell
Associate Professor Janet Ransley
Professor Boni Robertson
Professor Huib Schippers
Associate Professor James Skinner
Professor Ros Sorensen
Associate Professor Joan Vaccaro
Professor Marie Wilson
Professor Pat Wise
Professor Claire Wyatt-Smith

INVITED
Ms Annette McCarthy (for agenda item 6.0)
Ms Meredith Jackson (for agenda item 7.0)
Dr Duncan Nutty (for agenda item 8.0)
Ms Karen van Haeringen (for agenda item 8.0)

Secretary – Ms Lea-Anne Stafford

1.0 COMMITTEE QUORUM

1.1 At the scheduled meeting time, a quorum of the committee was not present. In accordance with Section 7 of the Committee Meeting Procedures (03/0638), the Vice Chancellor determined that all matters before the committee required immediate decision.

2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the 5/2011 meeting of the Academic Committee were taken as read and confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO COUNCIL
3.0 ACADEMIC REVIEW – GRIFFITH SCHOOL OF ENGINEERING

3.1 The purpose of academic reviews is to improve the academic planning and performance of the academic area and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for academic reviews each preceding year.

3.2 The Griffith School of Engineering was reviewed during 4 – 6 May 2011. An independent review committee, comprising three committee members external to the University and one committee member internal to Griffith University, but not from the Science, Environment, Engineering and Technology (SEET) Group, reviewed the School.

3.3 The Report of the Committee Reviewing the Griffith School of Engineering (2011/0003010) and the Review of the Griffith School of Engineering Implementation Plan (2011/0003015) were before Academic Committee members. Members noted that Executive Group, at its meeting on 9 November 2011, endorsed the Review Report and the Implementation Plan.

3.4 The Pro Vice Chancellor (SEET) introduced the review report, describing the review panel’s commendations for the School’s dedication to teaching and learning quality and improving the student experience; the resulting high level of student satisfaction; the collegiality and academic commitment evident within the school; and its long-standing positive relationship with the external Industry Advisory Board. Recommendations were made in relation to strategic vision and leadership; maintenance and purchase of equipment, review of program and campus profiles; and engagement with affiliated research centres to leverage research opportunities and enhance research performance.

3.5 The Head of the Griffith School of Engineering, Professor Bofu Yu, spoke to the implementation plan which sets out the steps to be undertaken to address report recommendations and the timeframes within which this is to be accomplished. The Committee noted that the School is currently engaging in a strategic planning exercise and aligned budget planning. It has addressed issues around equipment maintenance and has identified actions required to maximise research and research training opportunities through consolidation of research centre activity.

Resolution:

3.6 Academic Committee considered the issues raised in the Report of the Committee Reviewing the Griffith School of Engineering (2011/0003010) and the Review of the Griffith School of Engineering Implementation Plan (2011/0003015). Academic Committee resolved to recommend the documentation to Council.

4.0 STUDENT GRIEVANCES AND APPEALS POLICY

4.1 Academic Committee (5/2011 meeting) considered a modification to the Policy on Student Grievances and Appeals to allow for the first decision maker for a review of grade to be the Course Convenor, and the second and final decision maker on a review of grade to be the Dean (Learning and Teaching).

4.2 Some members of Academic Committee queried the inclusion of the Course Convenor as the first step of the recommended review of grade process. One member raised a concern about potential workload issues while other members noted that course convenors were already dealing with such requests and keeping such decisions at the local level was preferable and expedited resolution of cases.

4.3 The Chair of the University Assessment Committee introduced this item. Academic Committee noted the Dean (Learning & Teaching) Forum (4/2011 meeting) reconsidered this issue and proposed the following change to the review of grade provisions in the Policy on Student Grievances and Appeals:
4.4 The proposed amendments are intended to simplify this procedure, and provide for a two-stage process commencing with the Chair, School Assessment Board, who shall seek the advice of the relevant Course Convenor, with the final decision resting with the relevant Dean (Learning and Teaching). This change has the support of the Chair, University Appeals Committee.

Resolution

4.5 The Academic Committee resolved to recommend to the University Council amendments to the Policy on Student Grievances and Appeals as described in paragraph 12.4 above for implementation in Semester 1, 2012.

5.0 PRIZES AND AWARDS POLICY AND PROCEDURES

5.1 Since the establishment of the Development and Alumni Office, the following three policies have been approved and implemented:

- Griffith University Foundation
- Philanthropy and Fundraising Policy
- Donations Received – Deductable Gift Recipient Requirements.

5.2 As a result of the introduction of these policies there are now areas of overlap with the existing Prizes and Awards Policy and Procedures (97/0278) and it is no longer required as a separate document.

Resolution

5.3 Academic Committee, on the recommendation of the Academic Registrar, resolved to rescind the Prizes and Awards Policy and Procedures as described in 97/0278 and forward to Council for noting and removal from Council’s Approving Authorities for University Policies document.

SECTION B: ACTION UNDER DELEGATED AUTHORITY

6.0 ASSESSMENT POLICY

6.1 An urgent recommendation from the Australian University’s Quality Agency’s (AUQA) 2008 Audit of the University was that more attention be paid to ‘moderation policy and procedures and the calibration of standards for the awarding of grades’. The University has been working towards implementation of this recommendation by revising the University’s Assessment Policy and adopting the Governance of Assessment and Academic Achievement Standards procedure earlier this year. Members welcomed to the meeting Dr Duncan Nulty from the Griffith Institute for Higher Education (GIHE) and Ms Karen van Haeringen, Head of the Secretariat for this item.

6.2 The Chair of the University Assessment Committee introduced the item, commenting that Learning and Teaching Committee (6/2011 meeting) had recommended amendments to...
the University’s existing Assessment Policy as set out in (2011/0002828) to address the issues of:

a) moderation and calibration of standards (see Section 4) – AUQA recommendation and the Tertiary Education Quality and Standards Authority’s (TEQSA) proposal for externally referenced learning standards

b) feedback on end of semester exams (see Section 5) - Student Liaison Group request and in response to Course Experience Questionnaire feedback, and

c) student privacy and posting results (see Section 11) described in document 2011/0002826 provided with the agenda – Student Liaison Group request.

6.3 Other changes such as the removal of roles statements from the Policy (see Section 2) and the deletion of the Responsibilities of the Chair of Assessment Board are proposed as they are included in the Governance of Assessment and Academic Achievement Standards procedure adopted by Academic Committee at its 2/2011 meeting.

6.4 Academic Committee endorsed the revised Assessment Policy subject to one change in Section 5.0 Responsibilities of Examiners and Course Convenors; namely: the inclusion of a timeframe within which a student may peruse their marked end of semester examination paper. This addition aims to improve clarity for both students and Course Convenors.

6.5 Members noted the implementation of the Governance of Assessment and Academic Achievement Standards procedure, approved by Academic Committee in April 2011, had uncovered a range of assessment decisions allocated in policy to the Dean or the School Assessment Board have been delegated to other people (a number of whom are not in a designated role) and inconsistently across the schools in the same Group. To address this issue, Academic Committee approved a recommendation from Learning and Teaching Committee (6/2011 meeting) to add a delegations schedule to the Governance of Assessment and Academic Achievement Standards procedure listing approving authorities and their delegates for student assessment matters.

6.6 Committee members were reminded that the granting of supplementary assessment was previously the role of the Chair of the Faculty Assessment Board; that is, the Dean, Learning and Teaching. With the removal of faculties and faculty assessment boards, the Assessment Policy now clearly designates this role to the Dean, Learning and Teaching. Academic Committee also approved an additional amendment to Governance schedule to enable the Dean, Learning and Teaching to delegate the awarding of supplementary end of semester examinations to the Chair of the School Assessment Board (revised document 2011/0002831 refers).

6.7 Academic Committee discussed the value of well-implemented moderation processes in demonstrating evidence of good assessment outcomes. Members noted the ways in which moderation processes will be conducted and tracked at Griffith and some of the approaches being undertaken in other institutions. Ongoing benchmarking and monitoring of implementation will be overseen by the University Assessment Committee. The Chair described Course Profile System functionality (available to staff) that will enable tracking of moderation practices at the course level. This capability will be valuable in reporting compliance with TEQSA’s academic standards. Change management and educative activities are being coordinated through the GIHE and are supported by the GIHE Assessment Matters website which complements Griffith’s Principles to Promote Excellence in Learning and Teaching Practices.

6.8 On behalf of the Committee, the Chair expressed her appreciation to all involved in the revision of Griffith’s Assessment Policy including University Assessment Committee members and in particular, Ms van Haeringen and Dr Nulty.

Resolution
6.9 The Academic Committee, on the recommendation of the 6/2011 Learning and Teaching Committee (7 November) resolved to adopt:

a) amendments to the University’s existing Assessment Policy as described in revised document 2011/0002828, incorporating the addition described in paragraph 6.4 above, and

b) amendments to the University’s existing Governance of Assessment and Academic Achievement Standards as described in revised document 2011/0002831, incorporating the amendment described in paragraph 6.6 above.

for implementation in Semester 1, 2012.

7.0 PEARSON TEST OF ENGLISH

7.1 Programs Committee (7/2011, October) and the Board of Graduate Research (8/2011, September), on the advice of the Internationalisation Advisory Committee (IAC 4/2011) recommended the inclusion of the Pearson Test of English (PTE) Academic for the purpose of meeting Griffith’s English language entry requirements. As a result, amendments were proposed to the admissions sections of the following policies:

a) Admission Policy for Undergraduate Programs (section 3.8 – 2011/0004010)

b) Admission Policy for Coursework Postgraduate Programs (section 4.0 – 2011/0004009)

c) Higher Degrees Policy (section 3.3 – 2011/0002806)

7.2 The Chair of the Internationalisation Advisory Committee introduced this item, and advised that the majority of universities now recognise the PTE for admissions purposes. Both the Department of Immigration and Citizenship (DIAC) and the UK Border Agency recently announced changes which include the acceptance of PTE Academic for student visa applications in both countries. A memorandum (July 2011) prepared by Griffith International describing implications of using the PTE was considered by the Academic Committee.

7.3 In terms of comparability with other English language tests, the Universities Admission Centre (UAC) English Proficiency Expert Working Group was convened to agree common equivalencies to recommend to its NSW and ACT member institutions. The Working Group recommend the following equivalent scores:

- IELTS 6.0 set at PTE 54 (Pearson recommended in the range of 50-57)
- IELTS 6.5 set at PTE 61 (Pearson recommended in the range of 58-65)
- IELTS 7.0 set at PTE 68 (Pearson recommended in the range of 65-73).

7.4 Members endorsed Programs Committee’s recommendation that the adoption of the PTE Academic be monitored by IAC during the first few years to assess its viability. Academic Committee members also noted the advice from Programs Committee that the PTE Academic will not be applicable for any program where registration for professional practice is dependent upon another standard English test such as the IELTS (Academic). Programs where the entry requirement is via a specific test such as an IELTS (Academic) score of 7.0 only will need to clearly state such requirements on the Programs and Courses website.

7.5 A list of programs (set down in document 2011/0002829) excluded from using the PTE Academic on the basis of professional accreditation requirements was endorsed by Academic Committee subject to the addition of the Master of Commerce (5440 Gold Coast) and the Master of Commerce (5439 Nathan) (revised document 2011/0002832). This list will be maintained through the program approval processes overseen by Programs Committee.

Resolution:
7.6 The Academic Committee, on the recommendation of the 3/2011 Internationalisation Advisory Committee (1 August), 7/2011 Programs Committee and 8/2011 Board of Graduate Research resolved to

7.6.1 approve the use of the Pearson Test of English Academic and admission scores described in paragraph 7.3 above for the purpose of assessing English language admission requirements from Semester 2, 2012 for all programs other than those listed as exempt in revised document 2011/0002832, which includes additional programs identified in paragraph 7.4.

7.6.2 Adopt revisions to the following admission policies to include Pearson Test of English admission scores for application in Semester 2, 2012:
   • Admission Policy for Undergraduate Programs (2011/0004010)
   • Admission Policy for Coursework Postgraduate Programs (2011/0004009)
   • Higher Degrees Policy (2011/0002806)
   • Professional Doctorate Policy (2011/0002805).

8.0 PROPOSED AMENDMENTS TO THE CREDIT TRANSFER POLICY

8.1 In response to a report from the Queensland Ombudsman entitled An investigation into the Griffith University’s response to an application for Recognition of Prior Learning dated 29 June 2011, Learning and Teaching Committee at its 5/2011 and 6/2011 meetings discussed a range of options to address the Ombudsman’s following recommendations:

   1. The University amend the Credit Transfer Policy to advise students to contact the relevant staff within the appropriate school to discuss the particular matters that are taken into account when considering Credit Transfer applications

   2. Where a school or faculty practice is applied in the assessment of credit transfer applications, such a practice must be in writing and made available on the University website

   3. The University amend the Credit Transfer Policy to require that full and proposer reasons for decisions made under it are provided in writing to an applicant.

8.2 The Chair informed the Committee that revisions to the Credit Transfer Policy (2011/0002823 section 14.0 extract provided with agenda) are proposed to address the Ombudsman’s recommendations to improve transparency in communicating credit outcomes and Learning and Teaching Committee recommendations around suitable timing of this advice. Policy additions also describe the form of advice to be conveyed to an applicant after their request for a review of a credit decision is unsuccessful. Students are then directed to the Manager, Academic Credit Transfer, who after consultation with the Program Convenor, will provide advice on matters taken into account when the credit request was considered. This will give applicants sufficient information to determine whether to exercise their right to appeal to the University Appeals Committee.

8.3 In response to a query from a Committee member, the Head of the Secretariat agreed to investigate the alignment of the revised wording with draft TEQSA (Tertiary Education Quality and Standards Agency) Provider Standards. Academic Committee agreed to approve the policy change subject to the outcome of this investigation.

Resolution

8.4 The Academic Committee, on the recommendation of the 6/2011 Learning and Teaching Committee (7 November) resolved to adopt the revised Credit Transfer Policy as described in document 2011/0002823 (section 14.0 extract) for immediate implementation subject to ensuring alignment with TEQSA draft Provider Standards.

9.0 CHANGE OF NAME FOR THE POPULATION HEALTH PROGRAM
9.1 The Population Health Program within the Griffith Health Institute sought approval to change the name of the Program.

9.2 The proposed new name is the “Population and Social Health Research Program”. The purpose of the name change is to reflect the research undertaken around social health issues including health in communities, social cohesiveness and consumers. This is in addition to the research streams around health promotion, health policy, health service management and health economics.

9.3 The Program has been motivated by the recent surge in membership. At a recent strategic planning day, the possibility of a name change was canvassed and agreed by members.

Resolution

9.4 Academic Committee, on the recommendation of the 8/2011 Research Committee (4 October) resolved to approve a change of name for the Population Health Program, to the Population and Social Health Research Program.

10.0 CHANGE OF NAME FOR THE MUSCULOSKELETAL RESEARCH PROGRAM

10.1 The Musculoskeletal Research Program (MRP) within the Griffith Health Institute, led by Professor David Lloyd, is seeking a name change to the Centre for Musculoskeletal Research. This request is in accordance with the Research Centres Policy, item 5.2, whereby … Institutes may establish internal "programs", "themes" or "centres" that may be led by program leaders, reflecting thematic research divisions within the Institute. The musculoskeletal researchers believe that a change of name is more suited to describing their research activities and will provide them with better visibility (eg. web visibility and search engine optimisation) with other international and national research groups focussing on musculoskeletal research.

10.2 Both the Director of the Griffith Health Institute and the Pro Vice Chancellor (Health) are supportive of the proposed name change. The use of the term “Centre” is consistent with the naming conventions used by other areas of research within the GHI namely the Heart Foundation Research Centre, the Genomics Research Centre and the Research Centre for Clinical and Community Practice Innovation.

10.3 The Program has been motivated by the recent surge in membership. At a recent strategic planning day, the possibility of a name change was canvassed and agreed by members.

Resolution

10.4 Academic Committee, on the recommendation of the 7/2011 Research Committee (13 September) resolved to approve a change of name for the Musculoskeletal Research Program, to the Centre for Musculoskeletal Research.

11.0 COMMONWEALTH SUPPORTED PLACES FOR OPEN UNIVERSITIES AUSTRALIA (OUA) STUDENTS

11.1 Griffith University, together with other OUA consortia members, has agreed to the introduction of a new Commonwealth Supported Place (CSP) pathway into their respective Open Universities Australia (OUA) program offerings commencing in 2012. This has arisen as a result of the now expanded opportunity to enrol CSP students from 2012 in the demand driven policy context.

11.2 Amendments to the Admissions Policy for Undergraduate Programs are proposed in order to enable students who have successfully completed four undergraduate courses at OUA, at the required standard, to apply for admission into a CSP in three specific Griffith OUA programs. It is therefore proposed that a new clause be added to Section 3.3 of this policy,
Standard Admission for Bachelors degrees available to applicants on the basis of Year 12 or equivalent study, as follows:

3.3.4 For admission to a commonwealth supported place through Open Universities Australia (OUA)

To be eligible for an offer of admission for a Commonwealth Supported Place at Griffith University through Open Universities Australia an applicant shall:

(i) have successfully completed at least 4 courses through OUA, that contribute towards the degree requirements of the Griffith University program into which admission is sought (refer http://www.griffith.edu.au/programs-courses with a minimum GPA of 4.00 for each course

(ii) have met citizenship requirements

(iii) be seeking admission to one of the following Griffith programs:
- 1245 Bachelor of Communication
- 1023 Bachelor of Arts
- 1384 Bachelor of Criminology and Criminal Justice

11.3 The Deputy Vice Chancellor (Academic) executive approved these changes in order to expedite the development of business processes and publicity materials prior to OUA Study Period 1, 2012 for the first intake.

Resolution

11.4 Academic Committee resolved to ratify the Chair’s executive decision, on the recommendation of the 8/2011 Programs Committee, to approve the amendments to the Undergraduate Admissions policy as detailed above to facilitate the admission of Commonwealth Supported Place pathway students from Open Universities Australia (OUA) into the Griffith OUA programs Bachelor of Communication (1245), Bachelor of Arts (1023), and Bachelor of Criminology and Criminal Justice (1384).

12.0 NRS NEW PROGRAM (2011/0002384)

5570 MASTER OF NURSING
5571 MASTER OF NURSING WITH HONOURS

Resolution

12.1 Academic Committee, on the recommendation of Programs Committee (5/2011, August), resolved to approve the establishment of the Master of Nursing (MNursing) (5570) and Master of Nursing with Honours (MNursingHons), as detailed in 2011/0002384, for introduction in Semester 1 2012.

13.0 NRS NEW PROGRAM (2011/0002383)

5568 MASTER OF HEALTH PRACTICE
5569 MASTER OF HEALTH PRACTICE WITH HONOURS

Resolution

13.1 Academic Committee, on the recommendation of Programs Committee (5/2011, August), resolved to approve the establishment the Master of Health Practice (MHealthPrac) (5568) and Master of Health Practice with Honours (MHealthPracHons), as detailed in 2011/0002383, for introduction in Semester 1 2012.

14.0 GBS NEW PROGRAM PROPOSAL (2011/0002462)

1382 BACHELOR OF MUSIC/BACHELOR OF BUSINESS

Resolution

14.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve the establishment of the Bachelor of Music/Bachelor of Business (1382), as detailed in 2011/0002462, for introduction in Semester 1 2012.
15.0 EDN NEW PROGRAM PROPOSAL (2011/0002418)
3270 GRADUATE CERTIFICATE IN AUTISM STUDIES
5575 MASTER OF AUTISM STUDIES

Resolution

15.1 Academic Committee, on the recommendation of Programs Committee (7/2011, October), resolved to approve the establishment of the Graduate Certificate in Autism Studies (GCertAutismSt 3270) and the Master of Autism Studies (MAutismSt 5575), as detailed in 2011/0002418, for introduction in Semester 1, 2012 (for the Graduate Certificate) and Semester 2, 2012 (for the Masters).

16.0 EDN NEW PROGRAM PROPOSAL (2011/0003322)
3271 GRADUATE CERTIFICATE IN EARLY CHILDHOOD EDUCATION

Resolution

16.1 Academic Committee, on the recommendation of Programs Committee (7/2011, October), resolved to approve the establishment of the Graduate Certificate in Early Childhood Education (GCertECE 3271) via Open Universities Australia, as detailed in 2011/0003322, for introduction in Semester 2 2012.

17.0 EDN MAJOR CHANGE PROPOSAL (2011/0002421)
1049/1050/1060 BACHELOR OF EDUCATION - PRIMARY
1052 BACHELOR OF EDUCATION - SPECIAL EDUCATION

Resolution

17.1 Academic Committee, on the recommendation of Programs Committee (7/2011, October), resolved to approve proposed changes to the Bachelor of Education - Primary (1049/1050/1060) and Bachelor of Education - Special Education (1052), as detailed in 2011/0002421, for implementation in Semester 1, 2012.

18.0 GBS MAJOR CHANGE PROPOSAL (2011/0002396)
2075/2076/2077 GBS HONOURS DEGREE PROGRAM

Resolution

18.1 Academic Committee, on the recommendation of Programs Committee (7/2011, October), is resolved to approve proposed changes to the GBS Honours Degree Program (2075/2076/2077), as detailed in 2011/0002396, for implementation in Semester 2, 2011.

19.0 DOH MAJOR CHANGE PROPOSAL (2011/0003823)
5402 MASTER OF DENTAL TECHNOLOGY IN PROSTHETICS
4136 GRADUATE DIPLOMA OF DENTISTRY

Resolution

19.1 Academic Committee, on the recommendation of Programs Committee (7/2011, October), resolved to approve the proposed changes to the Master of Dental Technology in Prosthetics (5402) and Graduate Diploma of Dentistry (4136), as detailed in 2011/0003823, for implementation in Semester 2, 2011.

20.0 PHM MAJOR CHANGE PROPOSAL (2011/0002412)
1242 BACHELOR OF PHARMACEUTICAL SCIENCE

Resolution

20.1 Academic Committee, on the recommendation of Programs Committee (7/2011, October), resolved to approve proposed changes to the Bachelor of Pharmaceutical Science (1242), as detailed in 2011/0002412, for implementation in Semester 1, 2012.
21.0 PES MAJOR CHANGE PROPOSAL (2011/0002430)
1171 BACHELOR OF EXERCISE SCIENCE

Resolution

21.1 Academic Committee, on the recommendation of Programs Committee (7/2011, October),
resolved to approve proposed changes to the Bachelor of Exercise Science (1171), as
detailed in 2011/0002430, for immediate implementation.

22.0 PBH MAJOR CHANGE PROPOSAL (2011/0003829)
3082 GRADUATE CERTIFICATE IN HEALTH SERVICES MANAGEMENT
5266 MASTER OF HEALTH SERVICES MANAGEMENT
5405 MASTER OF HEALTH SERVICES MANAGEMENT WITH HONOURS
5530 MASTER OF HEALTH SERVICES MANAGEMENT (ADVANCED)

Resolution

22.1 Academic Committee, on the recommendation of Programs Committee (7/2011, October),
resolved to approve proposed changes to the Graduate Certificate in Health Services
Management (3082), Master of Health Services Management (5266), Master of Health
Services Management with Honours (5405) and Master of Health Services Management
(Advanced) (5530), as detailed in 2011/0003829, for implementation in Semester 1, 2012.
23.0 PES MAJOR CHANGE PROPOSAL (2011/0003831)
1344 BACHELOR OF EXERCISE SCIENCE (PRE-PHYSIOTHERAPY)

Resolution
23.1 Academic Committee, on the recommendation of Programs Committee (7/2011, October),
resolved to approve proposed changes to the Bachelor of Exercise Science (Pre-
Physiotherapy) (1344), as detailed in 2011/0003831, for implementation in Semester 1,
2013.

24.0 DOH MAJOR CHANGE SUBMISSION (2011/0002393)
1260 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY

Resolution
24.1 Academic Committee, on the recommendation of Programs Committee (7/2011, October),
resolved to approve proposed changes to the Bachelor of Oral Health in Dental Technology
program (1260), as detailed in 2011/0002393, for implementation in Semester 1, 2013.

25.0 DOH MAJOR CHANGE SUBMISSION (2011/0003820)
1261 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY (POST REGISTRATION)

Resolution
25.1 Academic Committee, on the recommendation of Programs Committee (7/2011, October),
resolved to approve proposed changes to the Bachelor of Oral Health in Dental Technology
(Post Registration) program, as detailed in 2011/0003820, for implementation in Semester
1, 2012.

26.0 EDN MAJOR CHANGE PROPOSALS (2011/0002463 and 2011/0002464)
1049/1050/1060 BACHELOR OF EDUCATION - PRIMARY
1051 BACHELOR OF EDUCATION - SECONDARY
1052 BACHELOR OF EDUCATION - SPECIAL EDUCATION
1065 BACHELOR OF ADULT AND VOCATIONAL EDUCATION
4030 GRADUATE DIPLOMA OF EDUCATION - PRIMARY
4137 GRADUATE DIPLOMA OF EDUCATION - SECONDARY
5121 MASTER OF TEACHING - PRIMARY
5434 MASTER OF TEACHING - SECONDARY

Resolution
26.1 Academic Committee, on the recommendation of Programs Committee (8/2011,
November), resolved to approve proposed changes to the Bachelor of Education - Primary
(1049/1050/1060), Bachelor of Education - Secondary (1051), Bachelor of Education -
Special Education (1052) and Bachelor of Adult and Vocational Education (1065), as
detailed in 2011/0002463 and Graduate Diploma of Education - Primary (4030), Graduate
Diploma of Education - Secondary (4137), Master of Teaching - Primary (5121) and Master
of Teaching - Secondary (5434), as detailed in 2011/0002464, for implementation in
Semester 1 2012.

27.0 EDN MAJOR CHANGE PROPOSAL (2011/0003346)
4137/4138 GRADUATE DIPLOMA OF EDUCATION - SECONDARY
5564/5565 MASTER OF TEACHING (PROFESSIONAL STUDIES) - SECONDARY

Resolution
27.1 Academic Committee, on the recommendation of Programs Committee (8/2011,
November), resolved to approve proposed changes to the Graduate Diploma of Education -
Secondary (4137/4138) and Master of Teaching Professional Practice) - Secondary
(5564/5565), as detailed in 2011/0003346, for implementation in Semester 1 2012.
28.0 EDN MAJOR CHANGE PROPOSAL (2011/0002465)
5462 MASTER OF DRAMA EDUCATION
5403 MASTER OF DRAMA EDUCATION WITH HONOURS
5463 MASTER OF DRAMA EDUCATION (HONG KONG)
5362 MASTER OF DRAMA EDUCATION WITH HONOURS (HONG KONG)

Resolution

28.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve proposed changes to the Master of Drama Education (5462/5463) and Master of Drama Education with Honours (5403/5362), as detailed in 2011/0002465, for implementation in Semester 2 2012.

29.0 HUM MAJOR CHANGE PROPOSAL (2011/0002466)
2085/2086 SCHOOL OF HUMANITIES HONOURS PROGRAM

Resolution

29.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve the proposed introduction of the School of Humanities Honours Program (2085/2086), as detailed in 2011/0002466, for introduction in Semester 1 2012.

30.0 HUM MAJOR CHANGE PROPOSAL (2011/0002467)
5395 MASTER OF ARTS AND MEDIA

Resolution

30.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve the proposed changes to the Master of Arts and Media (5395), as detailed in 2011/0002467, for implementation in Semester 1 2012.

31.0 GLS MAJOR CHANGE PROPOSAL (2011/0002468)
1118 BACHELOR OF LAWS/BACHELOR OF ASIAN AND INTERNATIONAL STUDIES
1119/1135 BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL BUSINESS
1120 BACHELOR OF LAWS/BACHELOR OF POLITICS AND GOVERNMENT
1121 BACHELOR OF LAWS/BACHELOR OF SCIENCE (ENVIRONMENT)
1126/1299 BACHELOR OF LAWS/BACHELOR OF BUSINESS
1127 BACHELOR OF LAWS/BACHELOR OF ARTS - LAW, MEDIA AND CULTURE
1128/1300 BACHELOR OF LAWS/BACHELOR OF COMMERCE
1136/1139 BACHELOR OF LAWS/BACHELOR OF PSYCHOLOGICAL SCIENCE
1138 BACHELOR OF LAWS/BACHELOR OF COMMERCE WITH HONOURS
1137/1141 BACHELOR OF LAWS - GRADUATE ENTRY
1140 BACHELOR OF LAWS/BACHELOR OF ENVIRONMENTAL PLANNING
1234 BACHELOR OF LAWS/BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE
1275 BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL RELATIONS
1276/1277 BACHELOR OF LAWS/BACHELOR OF ARTS
1297/1298 BACHELOR OF LAWS/BACHELOR OF POLITICS, GOVERNMENT AND INTERNATIONAL RELATIONS
1304/1305 BACHELOR OF LAWS/BACHELOR OF SCIENCE
1365/1366 BACHELOR OF LAWS

Resolution

31.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve proposed changes to the Law double degrees, Bachelor of Laws - Graduate Entry (1137/1141) and Bachelor of Laws (1365/1366) as detailed in 2011/0002468, for implementation in Semester 1 2012.

32.0 GLS MAJOR CHANGE PROPOSAL (2011/0002470)
1121 BACHELOR OF LAWS/BACHELOR OF SCIENCE (ENVIRONMENT)

Resolution
32.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve the proposed changes to the Bachelor of Laws/Bachelor of Science (Environment) (1121), as detailed in 2011/0002470, for implementation in Semester 1 2012.

33.0 ENV MAJOR CHANGE PROPOSAL (2011/0002469)
5576 Master of Urban and Environmental Planning (160CP)
PROGRAM WITHDRAWAL SUBMISSION (2011/0004317)
5486 Master of Urban and Environmental Planning (120CP)
5500 Master of Urban and Environmental Planning with Honours (160CP)

Resolution
33.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve for implementation in Semester 1 2012:
- the establishment of a new 160CP Master of Urban and Environmental Planning (5576), as detailed in 2011/0002469
- the withdrawal of the Master of Urban and Environmental Planning (120CP, 5486) and the Master of Urban and Environmental Planning with Honours (160CP, 5500), as detailed in 2011/0004317.

34.0 ICT MAJOR CHANGE PROPOSAL (2011/0002471)
1042 BACHELOR OF INFORMATION TECHNOLOGY (NATHAN)
1109 BACHELOR OF INFORMATION TECHNOLOGY (GOLD COAST)

Resolution
34.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve proposed changes to the Bachelor of Information Technology (1042/1109), as detailed in 2011/0002471, for implementation in Semester 1 2012.

35.0 ICT MAJOR CHANGE PROPOSAL (2011/0002473)
1250 BACHELOR OF INFORMATION TECHNOLOGY (LOGAN)

Resolution
35.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve proposed changes to the Bachelor of Information Technology (1250), as detailed in 2011/0002473, for implementation in Semester 1 2012.

36.0 ICT MAJOR CHANGE PROPOSAL (2011/0002475)
5523/5524 MASTER OF INFORMATION TECHNOLOGY

Resolution
36.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve proposed changes to the Master of Information Technology (5523/5524), as detailed in 2011/0002475, for implementation in Semester 1 2012.

37.0 ICT MAJOR CHANGE PROPOSAL (2011/0002476)
1236/1339 BACHELOR OF INFORMATION TECHNOLOGY/BACHELOR OF MULTIMEDIA
Resolution

37.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve the proposed changes to the Bachelor of Information Technology/Bachelor of Multimedia (1236/1339), as detailed in 2011/0002476, for implementation in Semester 1 2012.

38.0 ICT MAJOR CHANGE PROPOSAL (2011/0002477)
2011/2020 BACHELOR OF INFORMATION TECHNOLOGY WITH HONOURS
2013/2021 BACHELOR OF MULTIMEDIA WITH HONOURS

Resolution

38.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve the proposed changes to the Bachelor of Information Technology with Honours (2011/2020) and Bachelor of Multimedia with Honours (2013/2021), as detailed in 2011/0002477, for implementation in Semester 1 2012.

39.0 ICT MAJOR CHANGE PROPOSAL (2011/0002472)
1046/1110 BACHELOR OF MULTIMEDIA

Resolution

39.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve the proposed changes to the Bachelor of Multimedia (1046/1110), as detailed in 2011/0002472, for implementation in Semester 1 2012.

40.0 EDN PROGRAM WITHDRAWAL PROPOSAL (2011/0003335)
5562/5563 MASTER OF TEACHING (PROFESSIONAL PRACTICE) - PRIMARY
5564/5565 MASTER OF TEACHING (PROFESSIONAL PRACTICE) - SECONDARY

Resolution

40.1 Academic Committee, on the recommendation of Programs Committee (8/2011, November), resolved to approve the proposed changes to the Master of Teaching (Professional Practice) - Primary (5562/5563) and Master of Teaching (Professional Practice) - Secondary (5564/5565), as detailed in 2011/0003335, for implementation in Semester 1 2012.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

Nil.
SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

41.0 MEMBERSHIP

41.1 Academic Committee members expressed their appreciation for the contributions of the following outgoing members throughout their terms of office.

<table>
<thead>
<tr>
<th>Membership Category</th>
<th>Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Twelve members of the full-time academic staff of the university to be elected by members of the full-time academic staff of the university three of whom shall be from each group</td>
<td>Associate Professor Patricia Wise (Arts, Education and Law) Dr Maureen Harrington (Griffith Business School) Associate Professor Ray Tedman (Health) – reappointed for 2012 Associate Professor Joan Vaccaro (Sci, Env, Eng and Tech) Associate Professor Lisa McManus (Business)</td>
</tr>
<tr>
<td>Undergraduate Students</td>
<td>Mr Mitchell Mulvey Mr Sam Richards Mr Aaron Santelises</td>
</tr>
<tr>
<td>Coursework Postgraduate Student</td>
<td>Ms Bonnie Clough</td>
</tr>
</tbody>
</table>

41.2 Academic Committee welcomed the following new members.

<table>
<thead>
<tr>
<th>Membership Category</th>
<th>Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director, Griffith Institute for Higher Education (ex officio)</td>
<td>Professor Alf Lizzio</td>
</tr>
<tr>
<td>Twelve members of the full-time academic staff of the university to be elected by members of the full-time academic staff of the university three of whom shall be from each group</td>
<td>Associate Professor Mohan Thite (Griffith Business School)</td>
</tr>
</tbody>
</table>

42.0 KNIGHT REVIEW OF THE STUDENT VISA PROGRAM

42.1 The Australian Government has made a number of recent reforms to strengthen the international education sector including:

- implementing the outcomes of the Baird Review of the Education Services for Overseas Students (ESOS) Act 2000
- amendments to the ESOS Act requiring all providers of international education to re-register by the end of 2010
- the release of the Council of Australian Government’s International Students Strategy for Australia
- a package of changes that was implemented in April 2011 that included reducing the student visa assessment levels for 38 countries across one or more student visa subclasses, and
- the recent announcement to include new English language test providers for student visas.

42.2 In December 2010, the government appointed the Hon Michael Knight AO to conduct the first independent review of the student visa program designed to address the above-mentioned reforms. Mr Knight reported to the government on 30 June 2011 and a copy of his full report, Strategic Review of the Student Visa Program 2011, can be viewed or downloaded from the Department of Immigration and Citizenship’s (DIAC) website. See: www.immi.gov.au/students/knight/.

42.3 An extract of the Knight Review including the executive summary and report recommendations for reform of the student visa system, which have been fully accepted by government, was provided with the agenda for members’ information. Under the recommendations as they relate to universities, the student visa system will be streamlined, onerous financial requirements will be removed; and most bachelors and masters graduates will have entitlement to a two-year post-study work visa, with no occupational restrictions. Changes to the student visa system will be operational from semester 2, 2012.
42.4 Ms Annette McCarthy, Senior Manager, International Administration, introduced a paper prepared by Griffith International (2011/0002824) highlighting timelines for responding to the paper and key issues for Griffith in implementing the recommendations arising from the Knight Review. Ms McCarthy then responded to questions from members.

Resolution

42.6 Academic Committee members noted and commented on the issues identified for Griffith in implementing recommendations arising from the Strategic Review of the Student Visa Program 2011 conducted by the Hon Michael Knight AO.

43.0 PRELIMINARY DEMAND FOR GRIFFITH PROGRAMS – SEMESTER 1, 2012 REPORT

43.1 Academic Committee members had before them the report, Preliminary Demand for Griffith Programs (2011/002825), providing an analysis of preliminary figures for undergraduate applications and domestic postgraduate coursework applications in Semester 1, 2012. The document compares overall domestic student demand as at November 2011 against the same time in 2010 and an analysis of initial tertiary admission centre results, applicant profiles, new program results, preliminary results by academic group, campus and domestic postgraduate coursework applications received.

43.2 The Chair presented the status of current applications, followed by the Director, External Relations who presented a summary of Griffith's 2012 recruitment activities.

Resolution

43.3 Academic Committee members noted the preliminary student demand figures and summary of 2012 recruitment activities.

44.0 VICE CHANCELLOR’S FORUM AND QUESTION TIME

The Vice Chancellor provided a verbal update to members on the following issues of importance.

44.1 The Vice Chancellor congratulated Professor Alf Lizzio on his appointment to the role of Director, Griffith Institute for Higher Education.

44.2 The Vice Chancellor discussed with Academic Committee members implications for Griffith and the broader tertiary sector of a number of recently-passed legislation including the following items:
   a) Griffith has been registered under Tertiary Education Quality and Standards Agency legislation as an Australian university until mid-2015.
   b) Reforms to the student visa system in accordance with recommendations of the 2011 Knight Review
   c) Implementation of Student Services Amenities Charges in the second half of 2012.

44.3 Academic Committee members were informed about progress of capital works projects across each campus including the scheduled completion date for the Nathan Campus Heart and commencement of work on the Sir Samuel Griffith Building. Members were shown a preview of spaces within the new Gold Coast Health Building.

44.4 Members noted the Vice Chancellor’s Report to the August meeting of University Council.

45.0 BUSINESS ARISING OUT OF THE PREVIOUS MINUTES

45.1 There was no business arising.
46.0 CHAIRPERSON’S REPORT

46.1 The Chair and invited Committee members reported on matters of interest arising since the previous meeting:

a) **Open Universities Australia (OUA)**

The Chair spoke to a report before the Committee on OUA student enrolment trends. The Committee noted the growth in student numbers and key contributing discipline areas of criminology and criminal justice and the humanities. The introduction of Griffith Business to OUA mid-2011 has also contributed positively to the student enrolment. Further suitable postgraduate OUA offerings would be welcomed.

CSP through OUA – Griffith working with OUA – if students successful complete 4 OUA courses + GPA 4 & other criteria and enrol in Griffith as a Griffith student. Trialling in BCCJ, BA, BCom in 2012.

The Deputy Chair provided further detail about the admission criteria for students applying for entry to a Commonwealth Support Place in one of three specific Griffith OUA programs (Item 11.0 above refers), and described anticipated benefits for students and the University.

b) **Allocation and Funding of Commonwealth Supported Postgraduate Funded Places**

From 2012, the Government will fund Commonwealth supported places for all undergraduate domestic students (excluding medicine) accepted into a bachelor level course at a public university. It will continue to allocate Commonwealth supported student places for postgraduate courses of study.

A consultation paper on future arrangements for the allocation and funding of non-research Commonwealth supported postgraduate places was released on 1 November 2011. Submissions are sought to inform the Government’s long term approach to supporting postgraduate study. It is keen to understand the impact of possible approaches, particularly their impact on course delivery, students, employers and industry.

Written submissions are invited until Friday 16 December 2011. Further details can be found at the following link:


The Chair encouraged members to review the consultation paper and consider submitting a response particularly if they have involvement in a Commonwealth Supported Postgraduate program. The University’s Principal Policy Adviser is preparing a Griffith University response to the consultation paper.

47.0 OTHER BUSINESS

47.1 No other business was raised.

48.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

48.1 The minutes and/or action sheets of the following Committees were noted:

a) Board of Graduate Research (7/2011)

b) Internationalisation Advisory Committee - nil

c) Learning and Teaching Committee (4/2011, 5/2011)

d) Programs Committee (6/2011, 7/2011)

49.0  **2012 COMMITTEE MEETING DATES**

49.1 Meeting dates for 2012 appear below. Venues will either be at Nathan or Gold Coast campus. Members will wish to note that meetings begin at **10.00am** and are scheduled through until 1.00pm.

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 March ^</td>
<td>10am – 1pm</td>
<td>Bray Centre (N54), 2.01/2.02, Nathan campus</td>
</tr>
<tr>
<td>17 May</td>
<td>10am – 1pm</td>
<td>Bray Centre (N54), 2.01/2.02, Nathan campus</td>
</tr>
<tr>
<td>12 July</td>
<td>10am – 1pm</td>
<td>The Chancellery (G34), 2.02 Gold Coast campus</td>
</tr>
<tr>
<td>6 September ^</td>
<td>10am – 1pm</td>
<td>The Chancellery (G34), 2.02 Gold Coast campus</td>
</tr>
<tr>
<td>8 November</td>
<td>10am – 1pm</td>
<td>The Chancellery (G34), 2.02 Gold Coast campus</td>
</tr>
<tr>
<td>6 December *</td>
<td>10am – 1pm</td>
<td>Bray Centre (N54), 2.01/2.02, Nathan campus</td>
</tr>
</tbody>
</table>

* meeting will proceed only if business warrants  ^ induction sessions scheduled pre-meeting for new members

Minutes confirmed by:

Professor Sue Spence, Chair  
1 March 2012