A meeting of the Academic Committee of the Griffith University Council was held at 1:30pm on Thursday 20 October, Activities Centre, Link Building (G07), Gold Coast Campus.

MINUTES

PRESENT:

Chair, Academic Committee - Professor John Dewar
Dr Lewis Adams
Associate Professor Paul Bates
Professor Sharon Bell
Dr Maree Boyle
Professor Gillian Bushell
Professor Debra Creedy
Professor Joy Cumming
Professor Michael Davidson
Professor Neil Dempster
Professor Kay Ferres
Dr Lyn Holman
Mr Dean Jones
Associate Professor Joe Lee
Professor Yew-Chaye Loo
Associate Professor Justin Malbon
Dr Joseph McDowall
Professor Michael Powell
Professor Peter Renshaw
Ms Janice Rickards
Professor Royce Sadler
Associate Professor Saroja Selvanathan
Professor Bill Shepherd
Professor Nerida Smith
Professor Max Standage
Professor Pat Weller
Associate Professor Richard Wortley

APOLOGIES:

Professor Allan Cripps
Professor Lex Brown
Ms Debra Domalewski
Dr Sam Fragomeni
Dr Richard Hindmarsh
Professor Lesley Johnson
Ms Yvonne Knight
Professor Marilyn McMeniman
Dr Marion Mitchell
Dr Vallipuram Muthukumarasamy
Professor Peter Roennfeldt
Mr Ramon Shaban
Dr Cheryl Sim
Mr Adam Young

PRESENT BY INVITATION:

Mr Ross Waldock (President, Gold Coast Student Guild)

Secretary – Ms Tasha Clarke

1.0 CONFIRMATION OF MINUTES

The minutes of the 4/2005 meeting of the Academic Committee, having been circulated, were confirmed.
2.0 MEMBERSHIP

The Chair thanked the Group Pro-Vice Chancellors for encouraging Heads of Schools to nominate for the vacancies in the Head of School / Department category. As a result only one vacancy remains in this membership category.

Academic Committee welcomed the following members to the committee:

Professor Bill Shepherd
Professor Michael Davidson
Dr Sam Fragomeni (welcomed in his absence)
Professor Nerida Smith
Associate Professor Richard Wortley

SECTION A: RECOMMENDATIONS AND REPORTS TO COUNCIL

3.0 ACADEMIC PLAN 2

3.1 Following the release of the Strategic Plan 2006-2010, the Academic Plan Task Force and other relevant stakeholders reviewed The Griffith Academic Plan during a half-day workshop chaired by the Deputy Vice Chancellor (Teaching and Learning) on 25 July 2005 and a revised Academic Plan was drafted – Academic Plan 2 (2005/0025015).

3.2 The revised Academic Plan, Academic Plan 2 (2005/0025015), has been prepared in response to the revised targets and priorities in the Strategic Plan 2006-2010. The plan reports on achievements of the July 2004 Academic Plan, and outlines future developments, setting university wide and Faculty actions and targets consistent with the Strategic Plan 2006-2010. The broad framework, language, and focus on signature experiences have been retained in the revised document.

3.3 At the 15 September meeting of the Academic Committee, members considered the document Academic Plan 2 (2005/0025015) and noted that the plan had been circulated to the University community for comment before being considered for approval at the 20 October 2005 meeting of the Academic Committee.

3.4 Members were advised that the Plan had been revised in light of feedback received during the consultation process. The revisions to Academic Plan 2 (2005/0035271) are outlined below:

- A new section addressing implementation issues
- Inclusion of available data at both University and Group level
- A paragraph outlining the need to consider the campus context when making decisions about low course enrolments of small programs

3.5 In discussing this item, members were supportive of the revised Academic Plan 2 (2005/0035271) and asked that the tables on page 33 relating to supporting targets for program review and renewal be named to clearly reflect their content.

Resolution:

3.6 The Academic Committee resolved to recommend the paper Academic Plan 2, (2005/0035271) to Council subject to the revision outlined in 3.5.

4.0 FEES AND CHARGES POLICY

4.1 The Academic Committee considered the revisions to the Fees and Charges Policy as detailed in document number 2005/0038533 and noted that the implication of the
Higher Education Support Act (HESA) for the way in which summer semester is administered has necessitated the changes.

Resolution:

4.2 The Academic Committee resolved to recommend the revised Fees and Charges Policy as described in document number 2005/0038533 to Council.

SECTION B: ACTION UNDER DELEGATED AUTHORITY

5.0 GBS PROGRAM WITHDRAWAL (05/0037319)
5385 MASTER OF INFORMATION SYSTEMS ADVANCED

5.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the submission (05/0037319) proposing to withdraw the Master of Information Systems Advanced (5385), from semester 1 2006.

5.2 During 2005 the Griffith Business School established working parties to review its strategy in relation to its postgraduate profile. The collective recommendation of the Working Party Clusters was the withdrawal of the existing postgraduate programs, and the introduction of seven suites of programs to provide a distinct area of specialisation. The new program suites that resulted combined the advantages of the existing programs with the changing needs of Griffith University. These programs provide a consistent approach to postgraduate study within the Griffith Business School and address the requirements for professional accreditation. The Master of Management (Information Systems) (5435/5436) addresses the needs of the target market. It is therefore proposed that the Master of Information System Advanced (5385) be withdrawn.

Resolution:

5.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the withdrawal of the Master of Information Systems Advanced (5385), as contained in 05/0037319, from semester 1, 2006.

6.0 ATS PROGRAM WITHDRAWAL (05/0037824)
1101 BACHELOR OF ARTS/BACHELOR OF THEOLOGY

6.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the submission (05/0037824) proposing to withdraw the Bachelor of Arts/Bachelor of Theology (1101), from semester 1 2006.

6.2 This program was first offered in 1994. The combined degree aimed to provide students with knowledge of Australian culture and society relevant to theology students, awareness of the synergies between work in humanities and theology. The enrolment in this program has been small with 2 students enrolled in 2005. In line with the Academic Plan initiatives to reduce the number of undergraduate programs with low intakes, the program should be withdrawn.

Resolution:

6.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the withdrawal of the Bachelor of Arts/Bachelor of Theology (1101), as contained in 05/0037824, from semester 1, 2006.

7.0 ATS PROGRAM WITHDRAWAL (05/0037822)
5390 MASTER OF MINISTRY
5302 MASTER OF THEOLOGY
7.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the submission (05/0037822) proposing to withdraw the Master of Ministry (5390) and the Master of Theology (5302), from semester 1 2006.

7.2 The Master of Ministry was first offered in 2003 by the School of Theology, Griffith University and the Brisbane College of Theology at their various campuses. The program offered students interested in postgraduate theological study the opportunity to complete the degree in the University environment. Unfortunately, there have been no enrolments in this program to date and in line with the Academic Plan initiatives to reduce the number of postgraduate programs with low intakes, the program should be withdrawn.

7.3 The Master of Theology was the first offered by the School of Theology, Griffith University and the Brisbane College of Theology in 1999. The program offered students interested in postgraduate theological study the opportunity to complete the degree in the University environment. There are currently 3 enrolments in this program and in line with the Academic Plan initiatives to reduce the number of postgraduate programs with low intakes, should be withdrawn.

Resolution:

7.4 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the withdrawal of the Master of Ministry (5390) and the Master of Theology (5302), as contained in 05/0037822, from semester 1, 2006.

8.0 HSV PROGRAM WITHDRAWAL (05/0037552)

1227 BACHELOR OF HUMAN SERVICES/BACHELOR OF THEOLOGY

8.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the submission (05/0037552) proposing to withdraw the Bachelor of Human Services/Bachelor of Theology (1227), from semester 1 2006.

8.2 The Bachelor of Human Services/Bachelor of Theology was first introduced in 2001. It was primarily intended for persons studying theology who were being trained for (Christian) youth ministry work. There were no commencing students in 2004 and 2005. The intended market, small at the outset, is now even smaller with few youth worker trainees in the church, and therefore the grounds for its original existence no longer apply.

Resolution:

8.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the withdrawal of the Bachelor of Human Services/Bachelor of Theology (1227), as contained in 05/0037552, from semester 1, 2006.

9.0 QCA PROGRAM WITHDRAWAL (05/0037819)

4105 GRADUATE DIPLOMA OF VISUAL ARTS

9.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the submission (05/0037819) proposing to withdraw the Graduate Diploma of Visual Arts (4105), from semester 1 2006.

9.2 The Graduate Diploma is being withdrawn and replaced by the Graduate Certificate in Visual Arts as a means of offering a more directed pathway towards higher degree research study as well as offering more clearly defined exit points within the Master of Arts in Visual Arts Programs.

Resolution:
9.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the withdrawal of the Graduate Diploma of Visual Arts (4105), as contained in 05/0037819, from semester 1, 2006.

10.0 GBS PROGRAM WITHDRAWAL (05/0037320)
5386 MASTER OF STRATEGIC INFORMATION SYSTEMS
5387 MASTER OF STRATEGIC INFORMATION SYSTEMS WITH HONOURS

10.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the submission (05/0037320) proposing to withdraw the Master of Strategic Information Systems (5386) and Master of Strategic Information Systems with Honours (5387), from semester 1 2006.

10.2 During 2005 the Griffith Business School established working parties to review its strategy in relation to its postgraduate profile. The potential of this niche program was acknowledged, however in its current form it is not considered viable. As a result, this program will be withdrawn from offer as of Semester I, 2006. Future opportunities for the continuance of this program in other forms eg. a specialisation within the Master of Management – Innovation & Change, have been noted, and will be further explored by the Department of Management.

Resolution:

10.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the withdrawal of the Master of Strategic Information Systems (5386) and Master of Strategic Information Systems with Honours (5387), as contained in 05/0037320, from semester 1, 2006.

11.0 EDU NEW PROGRAM SUBMISSION (05/0038042)
4137, 4138 GRADUATE DIPLOMA OF EDUCATION – SECONDARY (PRE-SERVICE)

11.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the establishment of the Graduate Diploma of Education – Secondary (Pre-Service) (4137, 4138), as described in the submission 05/0038042, from semester 1, 2006.

11.2 This program comprises 80CP and is designed for University graduates with non-education awards wishing to become secondary school teachers. The program comprises two semesters of professional preparation for teaching in secondary schools and includes Informing Discipline Studies, Curriculum Studies in two teaching areas, and Professional Studies and Practice.

Resolution:

11.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the establishment of the Graduate Diploma of Education – Secondary (Pre-Service) (4137, 4138, GDipEd), as described in 05/0038042, from semester 1 2006.

12.0 QCA NEW PROGRAM SUBMISSION (2005/0038022)
1302 BACHELOR OF VISUAL MEDIA

12.1 The Academic Committee, on the recommendation of the Programs Committee (5/2005), was asked to consider the New Program Submission proposing to establish the Bachelor of Visual Media (13024), as described in the submission 05/0038022, for introduction in semester 1, 2006.

12.2 The Bachelor of Visual Media comprises 240CP, and will offer creative students a full range of options in their chosen career. Graduates will have a dynamic future in industries that demand high professional standards and value creativity and innovative thinking. Students will have the flexibility to undertake a studio major within the degree,
and to choose an elective major or specialisation from another area of the degree or from other schools or faculties. This broadens the students’ experience in the degree and within the university environment.

Resolution:

12.3 The Academic Committee, on the recommendation of the Programs Committee (5/2005), resolved to approve the establishment the Bachelor of Visual Media (1302) (BVMe), as contained in 05/0038022, for introduction in semester 1, 2006.

13.0 EAS NEW ACADEMIC PLAN SUBMISSION (05/0038049)
1018 BACHELOR OF SCIENCE

13.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the New Academic Plan Submission proposing to establish a Bioanalytical Chemistry major into the Bachelor of Science (1018), as detailed in 05/0038049, for introduction from semester 1 2006.

13.2 The Bioanalytical Chemistry Major comprises 90CP and is an employment-oriented program of study providing a background in fundamental chemical principles with specialised training in investigative techniques used for the detection and identification of chemicals in biological systems, including the aquatic and terrestrial environment and in whole organisms. It is a new major in the BSc (Gold Coast) and designed to meet employment demand and the needs of potential science students who currently travel outside the Gold Coast region to undertake a BSc in the chemical sciences.

Resolution:

13.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the establishment of the Bioanalytical Chemistry major into the Bachelor of Science (1018), as detailed in 05/0038049, for introduction in semester 1 2006.

14.0 GBS MAJOR CHANGE SUBMISSION (05/0037317)
3083 GRADUATE CERTIFICATE IN PUBLIC ADMINISTRATION
5275 MASTER OF PUBLIC ADMINISTRATION
5327 MASTER OF PUBLIC ADMINISTRATION WITH HONOURS

14.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the Major Change Submission for the Graduate Certificate in Public Administration (3083), Master of Public Administration (5275), and Master of Public Administration with Honours (5327), as described in the submission 05/0037317, from semester 1, 2006.

14.2 In this submission the Griffith Business School proposes changes to credit transfer as stipulated.

Credit Transfer:
The University’s standard Credit Transfer Policy will apply.

Students who have completed a Graduate Certificate in Public Sector Leadership through Open Universities Australia are eligible for 40CP in advanced standing towards the Master of Public Administration.

Resolution:

14.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the Major Change Submission for the Graduate Certificate in Public Administration (3083), Master of Public Administration (5275), and Master of Public Administration with Honours (5327), as described in 05/0037317, from semester 1 2006.
15.0 ART SPECIAL PURPOSE SUBMISSION (05/0038038)
1015 BACHELOR OF CREATIVE ARTS

15.1 The Academic Committee, on the recommendation of the Programs Committee (6/2005), was asked to consider the Special Purpose Submissions proposing changes to the Bachelor of Creative Arts (1015), as detailed in 05/0038038, for introduction from semester 1 2006.

15.2 The School of Arts is moving to an on-line application process. Currently in place is a system whereby any information applicants require about the interview/audition process plus a questionnaire has to be posted out to them from Student Administration and in turn they return their applications to Student Administration, then these are forwarded to the School. This is a labour-intensive exercise and delays processing time. With an on-line application process applicants will be able to download the application forms.

Resolution:

15.3 The Academic Committee, on the recommendation of the Programs Committee (6/2005), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Creative Arts (1015), as detailed in 05/0038038, for implementation in semester 1 2006.

16.0 HSV SPECIAL PURPOSE SUBMISSION (05/0038039)
3169 GRADUATE CERTIFICATE IN COMMUNITY AND YOUTH WORK

16.1 The Academic Committee, on the recommendation of the Programs Committee (6/2005), was asked to consider the Special Purpose Submission proposing a mid-year admission to the Graduate Certificate in Community and Youth Work (3169), as detailed in 05/0038039, for introduction from semester 2 2005.

16.2 The School of Human Services is proposing a mid year entry into the Graduate Certificate in Community & Youth Work as a result of prospective student demand and subsequent uptake into the program. The mid year structure will not cause any resource implications. Students will complete core courses before commencing elective study.

Resolution:

16.3 The Academic Committee, on the recommendation of the Programs Committee (6/2005), resolved to approve the Special Purpose Submission proposing a mid-year admission to the Graduate Certificate in Community and Youth Work (3169), as contained in 05/0038039, for implementation in semester 2 2005.

17.0 QCA MAJOR CHANGE SUBMISSION (05/0038044)
1181 BACHELOR OF FINE ART

17.1 The Academic Committee, on the recommendation of the Programs Committee (4/2005), was asked to consider the Major Change Submission proposing changes to the Bachelor of Fine Art (1181), as detailed in 05/0038044, for introduction from semester 1 2006.

17.2 The Bachelor of Fine Art has been redesigned to meet the objectives of the Griffith Academic Plan and the QCA Faculty Review. With the withdrawal of poorly performing majors and the consolidation of a number of similar courses taught across programs, it allows students the flexibility to choose a studio major within the program, and to choose an elective major or specialisation from other schools or faculties. This broadens the students’ experience in the degree and within the University environment.

Resolution:
17.3 The Academic Committee, on the recommendation of the Programs Committee (4/2005), resolved to approve the Major Change Submission proposing changes to the Bachelor of Fine Art (1181), as contained in 05/0038044, for implementation in semester 1 2006.

18.0 QCA MAJOR CHANGE SUBMISSION (05/0038045)
1186 BACHELOR OF PHOTOGRAPHY

18.1 The Academic Committee, on the recommendation of the Programs Committee (4/2005), was asked to consider the Major Change Submission proposing changes to the Bachelor of Photography (1186), as detailed in 05/0038045, for introduction from semester 1 2006.

18.2 The Bachelor of Photography has been redesigned to meet the Griffith Academic Plan and the QCA Faculty review's objective, with the withdrawal of poorly performing majors and the consolidation of a number of similar courses taught across programs. It allows students the flexibility to choose a studio major within the program, and to choose an elective major or specialisation from other schools or faculties. This broadens the students’ experience in the degree and within the University environment.

Resolution:

18.3 The Academic Committee, on the recommendation of the Programs Committee (4/2005), resolved to approve the Major Change Submission proposing changes to the Bachelor of Photography (1186), as contained in 05/0038045, for implementation in semester 1 2006.

19.0 QCA MAJOR CHANGE SUBMISSION (05/0038046)
1187 BACHELOR OF CONTEMPORARY AUSTRALIAN INDIGENOUS ART

19.1 The Academic Committee, on the recommendation of the Programs Committee (4/2005), was asked to consider the Major Change Submission proposing changes to the Bachelor of Contemporary Australian Indigenous Art (1187), as detailed in 05/0038046, for introduction from semester 1 2006.

19.2 The Bachelor of Contemporary Australian Indigenous Art has been redesigned to meet the Griffith Academic Plan and the QCA Faculty review’s objectives with the withdrawal of poorly performing majors and the consolidation of a number of similar courses taught across programs. It allows students the flexibility to choose a studio major within the program, and to choose an elective major or specialisation from other schools or faculties. This broadens the students’ experience in the degree and within the University environment.

Resolution:

19.3 The Academic Committee, on the recommendation of the Programs Committee (4/2005), resolved to approve the Major Change Submission proposing changes to the Bachelor of Contemporary Australian Indigenous Art (1187), as contained in 05/0038046, for implementation in semester 1 2006.

20.0 QCA MAJOR CHANGE SUBMISSION (05/0038047)
1189 BACHELOR OF DESIGN

20.1 The Academic Committee, on the recommendation of the Programs Committee (5/2005), was asked to consider the Major Change Submission proposing changes to the Bachelor of Design (1189), as detailed in 05/003847, for introduction from semester 1 2006.
20.2 The Bachelor of Design has been redesigned to meet the Griffith Academic Plan and the QCA Faculty review's objectives, with the withdrawal of poorly performing majors and the consolidation of a number of similar courses taught across programs. It allows students the flexibility to choose a studio major within the program, and to choose an elective major or specialisation from other schools or faculties. This broadens the students’ experience in the degree and within the University environment.

Resolution:

20.3 The Academic Committee, on the recommendation of the Programs Committee (5/2005), resolved to approve the Major Change Submission proposing changes to the Bachelor of Design (1189), as contained in 05/003847, for implementation in semester 1 2006.

21.0 GBS SPECIAL PURPOSE SUBMISSION (05/0037323)
3102 GRADUATE CERTIFICATE IN INTERNATIONAL BUSINESS
5311 MASTER OF INTERNATIONAL BUSINESS
5312 MASTER OF INTERNATIONAL BUSINESS WITH HONOURS

21.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the Special Purpose Submission proposing changes to the Graduate Certificate in International Business (3102), Master of International Business (5311), and Master of International Business with Honours (5312), as detailed in 05/0037323, for introduction from semester 1 2006.

21.2 In this submission the Griffith Business School proposes to make changes to the degree requirements and course amendments as a result of further consideration of Task Force recommendations and consultation within the Griffith Business School, including the Department of International Business and Graduate School of Management, which affect the recently approved new program submission (2005/0038006) approved at the 4/2005 (June) meeting of Programs Committee.

Resolution:

21.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the Special Purpose Submission proposing changes to the Graduate Certificate in International Business (3102), Master of International Business (5311), and Master of International Business with Honours (5312), as detailed in 05/0037323, for implementation in semester 1 2006.

22.0 GBS SPECIAL PURPOSE SUBMISSION (05/0037326)
5448, 5449 MASTER OF BUSINESS ADMINISTRATION (PRACTICUM)

22.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the Special Purpose Submission proposing changes to the Master of International Business (5311), and Master of Business (Practicum) (5448, 5449), as detailed in 05/0037326, for introduction from semester 1 2006.

22.2 In this submission the Griffith Business School proposes changes to degree requirements, admission rules, credit transfer and course amendments as a result of further consideration of Task Force recommendations and consultations within the Graduate School of Management to the recently approved new program submission (2005/0038004) approved at the 4/2005 (June) meeting of Programs Committee.

Resolution:

22.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the Special Purpose Submission proposing changes to the Master of International Business (5311), and Master of Business (Practicum) (5448, 5449), as contained in 05/0037326, for implementation in semester 1 2006.
23.0 GBS SPECIAL PURPOSE SUBMISSION (05/0037327)
3102 GRADUATE CERTIFICATE IN INTERNATIONAL BUSINESS
5311 MASTER OF INTERNATIONAL BUSINESS
5312 MASTER OF INTERNATIONAL BUSINESS WITH HONOURS

23.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the Special Purpose Submission proposing changes to the Graduate Certificate in Business (3047, 3048), Master of Business Administration (5158, 5159), and Master of Business Administration with Honours (5164, 5165), as detailed in 05/0037327, for introduction from semester 1 2006.

23.2 In this submission the Griffith Business School proposes changes to degree requirements, admission rules, credit transfer and course amendments as a result of further consideration of Task Force recommendations and consultations within the Graduate School of Management to the recently approved new program submission (2005/0038004) approved at the 4/2005 (June) meeting of Programs Committee.

Resolution:

23.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the proposed changes to the Graduate Certificate in Business (3047, 3048), Master of Business Administration (5158, 5159), and Master of Business Administration with Honours (5164, 5165), as described in the submission 05/0037327, for implementation in semester 1, 2006.

24.0 GBS SPECIAL PURPOSE SUBMISSION (05/0037321)
3138 GRADUATE CERTIFICATE IN MANAGEMENT – INNOVATION AND CHANGE
5375 MASTER OF MANAGEMENT – INNOVATION AND CHANGE
5377 MASTER OF MANAGEMENT WITH HONOURS – INNOVATION AND CHANGE

24.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the Special Purpose Submission proposing to suspend admissions to the Graduate Certificate in Management – Innovation and Change (3138), Master of Management – Innovation and Change (5375), and Master of Management with Honours – Innovation and Change (5377), as detailed in 05/0037321, for implementation in 2006.

24.2 It is proposed to suspend enrolments for the program for 2006. During this time it is expected that the Department of Management will initiate an in-house review of the program aimed at developing a coherent structure that will attract greater numbers of students, within the target niche. This also provides the opportunity to address identified weaknesses and expand the potential of the program through utilising the skills and knowledge of experts within this field.

Resolution:

24.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the Special Purpose Submission proposing changes to suspend admissions to the Graduate Certificate in Management – Innovation and Change (3138), Master of Management – Innovation and Change (5375), and Master of Management with Honours – Innovation and Change (5377), as contained in 05/0037321, for 2006.

25.0 PES SPECIAL PURPOSE SUBMISSION (05/0037533)
1173 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF EDUCATION

25.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the Special Purpose Submission proposing zero enrolments in the Bachelor of Exercise Science/Bachelor of Education (1173), as detailed in 05/0037533, for semesters 1 and 2 2006.
25.2 Staff in the School of Physiotherapy and Exercise Science and the School of Education and Professional Studies have discussed the viability of continuing this program in light of the introduction in 2006 of a new one year Graduate Diploma of Education Secondary for students who have completed a three year degree. It is proposed that the Schools discuss the future of this program during 2006.

Resolution:

25.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005)), resolved to approve the Special Purpose Submission proposing zero enrolments in the Bachelor of Exercise Science/Bachelor of Education (1173), as contained in 05/0037533, for implementation in semester 1 2006.

26.0 NRS SPECIAL PURPOSE SUBMISSION (05/0037536)
1161, 1162, 1165 BACHELOR OF NURSING

26.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the Special Purpose Submission proposing changes to withdraw the Re-Entry/Registration Strand, offered in the Bachelor of Nursing (1161, 1162, 1165), as detailed in 05/0037536, for 2006.

26.2 It is proposed that this academic plan not be offered in 2006 while the School redevelops the program structure. The International Office has advised that a small number of offers have been made to the Nathan offering of this program and should any students accept the offer the School will manage the academic pathway on a case-by-case basis.

Resolution:

26.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the Special Purpose Submission proposing to withdraw the Re-Entry/Registration Strand, offered in the Bachelor of Nursing (1161, 1162, 1165), as contained in 05/0037536, for 2006.

27.0 EVP SPECIAL PURPOSE SUBMISSION (05/0031010)
4048 GRADUATE DIPLOMA OF ENVIRONMENTAL PLANNING

27.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the Special Purpose Submission proposing changes to the Graduate Diploma of Environmental Planning (4048), as detailed in 05/0031010, for implementation in semester 1, 2005.2006.

27.2 In June 2005 the School of Environmental Planning put forward a Major Change Submission outlining changes to the Master of Environmental Planning, as contained in 2005/0038259. That submission was approved at the 4/2005 Programs Committee meeting held on 13 July 2005. Unfortunately that submission omitted the flow-on effects to the Graduate Diploma of Environmental Planning, which are indicated in this submission before the Programs Committee.

Resolution:

27.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the Special Purpose Submission proposing changes to the Graduate Diploma of Environmental Planning (4048), as contained in 05/0031010, for implementation in semester 1 2006.

28.0 BBS SPECIAL PURPOSE SUBMISSION (05/0031028)
3127 GRADUATE CERTIFICATE IN FORENSIC OSTEOLOGY
5353 MASTER OF FORENSIC OSTEOLOGY

28.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the Special Purpose Submission proposing not to offer
the Graduate Certificate in Forensic Osteology (3127) and the Master of Forensic Osteology (5353), as detailed in 05/0031028, for 2006.

28.2 The presentation of these programs has been, and continues to be, dependant on the availability of experienced experts in forensic osteology. These experts have participated as sessional staff of the school rather than as full-time academic staff. The strength of this teaching arrangement has been to enable students to learn from, and interact with, experts from this highly specialist forensic discipline who have had considerable direct casework experience. Two key sessional staff in forensic osteology are unable to meaningfully participate in teaching these forensic osteology programs in 2006 because of other professional commitments. Without their participation, or the involvement of alternative suitably qualified and experienced forensic osteologists, the quality of the program would suffer and the student learning experience would be diminished.

Resolution:

28.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the Special Purpose Submission proposing not to offer the Graduate Certificate in Forensic Osteology (3127) and the Master of Forensic Osteology (5353), as contained in 05/0031028, for 2006.

29.0 EAS MAJOR CHANGE SUBMISSION (05/0031017)
1018 BACHELOR OF SCIENCE

29.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005) was asked to consider the Major Change Submission proposing changes to the Bachelor of Science (1018), as described in the submission 05/0031017, for introduction in semester 1, 2006.

29.2 It is proposed to revise the current Biology major to offer two specialisations (Wildlife Heath and Wildlife Biology) and well as a general unspecialised major. This provides a new area of study on the Gold Coast campus, where, at present, a deep study of biology, with physiological, cellular, whole organism and population biology is presently not available in one program. It should not conflict with existing offerings of either the Schools of EAS or MSC. It extends the range of science offerings available on the Gold Coast, and should retain more students in the School for transition to Honours. At present, the great majority of graduates who progress to Honours from this major do so in the School of Medical Science.

Resolution:

29.3 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the major change submission for the Bachelor of Science (1018), as contained in 05/0031017, for introduction in semester 1, 2006.

30.0 HSV MAJOR CHANGE SUBMISSION (05/0037550)
5169 MASTER OF HUMAN SERVICES
5171 MASTER OF HUMAN SERVICES WITH HONOURS

30.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the Major Change Submission proposing changes to the Master of Human Services (5169) and Master of Human Services with Honours (5171), as detailed in 05/0037550, for introduction from semester 1 2006.

30.2 The proposed change introduces a generic program structure, and a new strand in Childhood Studies to the existing three discrete strands: Disability Studies; Rehabilitation Counselling; and Orientation and Mobility.

30.3 It was further proposed that:
- the Orientation and Mobility strand will not be offered in 2006;
many of the Masters courses, particularly in the Disability Studies strand will be offered in alternate years, rather than annually;
- students undertaking the Human Services Practicum course will not be permitted to undertake the practicum in their current place of employment.

Resolution:

30.4 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the Major Change Submission proposing changes to the Master of Human Services (5169) and Master of Human Services with Honours (5171), as contained in 05/0037550, for implementation in semester 1 2006.

31.0 DOH SPECIAL PURPOSE SUBMISSION (05/0037535)
1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE
1260 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY
1262 BACHELOR OF ORAL HEALTH IN ORAL HEALTH THERAPY

31.1 The Academic Committee, on the recommendation of the Programs Committee (7/2005), was asked to consider the Special Purpose Submission proposing to admit international students to the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260), Bachelor of Oral Health in Oral Health Therapy (1262), as detailed in 05/0037535, from semester 1 2006.

31.2 The proposed fees per CP for each category of course within the programs are as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee (per CP)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Health &amp; Science courses</td>
<td>INT_UG_3A $202.25</td>
</tr>
<tr>
<td>Shared Oral Health or non-dentistry oral health courses</td>
<td>To be established $312.50</td>
</tr>
<tr>
<td>Dentistry-specific courses</td>
<td>To be established $625.00</td>
</tr>
</tbody>
</table>

31.3 English Language Entry Requirements will be same as the approved for the School of Medicine, as follows:
- A minimum score of 580 on TOEFL (Test of English as a Foreign Language); or
- A computerized TOEFL score of 237
- A minimum overall band score of 7 on IELTS (International English Language Testing System) with no sub-score of less than 6.5; or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating)
- English test results must be no more than two years old

Resolution:

31.4 The Academic Committee, on the recommendation of the Programs Committee (7/2005), resolved to approve the Special Purpose Submission proposing to admit international students to the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260), Bachelor of Oral Health in Oral Health Therapy (1262), as contained in 05/0037535, for implementation in semester 1 2006.

32.0 POLICY ON STUDENT GRIEVANCES AND APPEALS

32.1 The Academic Committee considered the revisions to the Policy on Student Grievances and Appeals as detailed in document number 2005/0038534.

32.2 Members noted that Section 2.2 (Grievances Concerning other Matters) of the policy had been updated to reflect the Student Administration Policy. The Student Administration Policy states that in response to 'Request for Withdrawal due to Special Circumstances'. The Director, Student Administration is the designated review officer for the purpose of reviewing decisions made relating to the Higher Education Support Act (2003).

Resolution:
32.3 The Academic Committee resolved to approve the revised Policy on Student Grievances and Appeals as described in document number 2005/0038534.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

33.0 UNDERGRADUATE SCHOLARSHIPS

33.1 Members noted the discussion paper, *A New Approach to Undergraduate Scholarships for Domestic Students* (2005/0035268), which proposes a new model for rethinking Griffith’s approach to the packaging and presentation of academic excellence scholarships for high achieving students. The primary target group is high achieving students in High School, but could be extended to include any high achieving student irrespective of pathway into the University. The discussion paper does not deal with sporting, equity and accommodation scholarships.

33.2 The proposed revisions to the scholarships scheme have been designed to be attractive, distinctive and affordable to the University; capable of supporting the University’s recruitment and marketing strategies; and consistent with Griffith’s ethos as a learning institution.

33.3 The paper proposes that the University should aim to offer scholarship packages from 2007 onwards comprised of the following benefits in any one year:

- Financial assistance of an annual amount (currently $5 000 per student for existing University Academic Excellence scholarships);
- A laptop supported and insured by the University for the duration of the undergraduate program;
- A guarantee of at least two of:
  a) a work integrated learning placement relevant to the student’s degree;
  b) a guaranteed opportunity to study abroad at a top 100 University (as ranked by Shanghai Jiao Tong) with whom we have an existing exchange agreement, with financial support; and
  c) a guaranteed opportunity to enjoy a mentoring relationship with one of Griffith’s leading researchers throughout their undergraduate degree; and
- Guaranteed early entry of a place to successful scholarship students.

33.4 Members were supportive of the proposed changes to the scholarships scheme but cautioned against making statements guaranteeing students access to at least two of the following opportunities: a work integrated learning placement; an opportunity to study abroad; and a mentoring relationship with one of Griffith leading researchers. Whilst the committee members supported the intentions of the guarantee statement, they were concerned that such guarantees would be very difficult to put into practice in all discipline areas of the University.

33.5 In responding to these comments, a student representative suggested that Griffith may wish to explore a different approach to the composition of its scholarship packages. It was suggested that as most high achieving students already own a laptop, a laptop supported and insured by the University would not be an incentive to take up a Griffith scholarship. Instead, it was suggested that the waiving of the Student Contribution Charge (previously HECS) together with a guaranteed opportunity to enjoy a mentoring relationship with one of Griffith’s leading researchers throughout their undergraduate degree, would be much more attractive to potential scholarship applicants and would also be a point of difference between Griffith and its major local competitors.
Resolution:

33.6 The Academic Committee noted the discussion paper, *A New Approach to Undergraduate Scholarships for Domestic Students* (2005/0035268). Academic Committee will reconsider this paper at a future meeting.

34.0 ELECTIVE CHOICES WEBSITE PROJECT PRESENTATION

34.1 Ms Susan Allen from Academic Administration attended the meeting to present the “Elective Choices” website. The Elective Market was developed by Academic Administration in response to The Griffith Academic Plan strategy of “increasing the extent to which undergraduate students are able to pursue unspecified electives within their degree and the extent to which they select such electives from outside of their discipline areas”.

34.2 Academic Administration undertook a project to develop a website based on the Elective Market site, called the “Elective Choices” website, which includes useful information to students about choosing electives and provides a place for Schools to advertise specific electives to students as either “popular electives” or “electives with a difference”.

34.3 The development stage of the project is now approaching completion, and preparations are underway to “go live” on 31 October 2005 in time for Semester 1, 2006 enrolments.

34.4 Members can access the draft site from the following url: http://www.gu.edu.au/ua/aa/pccat/ccat/electives/home.html

35.0 PRESENTATION – QTAC DATA RELATING TO SCHOOL LEAVERS

35.1 Ms Margaret Fairman, Director of External Relations, attended the meeting to present a recent analysis of QTAC data relating to school leavers. The findings highlight the relative performance of Griffith in terms of recruiting students by QTAC domicile, compared with QUT and UQ and underpin development of a more focused schools recruitment strategy to be implemented in 2006. A copy of the PowerPoint presentation is available from the Academic Committee’s QuickPlace:

https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/PageLibrary4A256D1E000449C6.nsf/4125b72a4af8a754a256dd7001ff7c2/78d1d552056ec3784a2570a8000cae22/?EditDocument&Form=h_PageUI

36.0 APPOINTMENTS TO SUB-COMMITTEES OF ACADEMIC COMMITTEE

36.1 Members noted that nominations have been invited for the committee vacancies identified in the document 2005/0038352 and should be lodged on the relevant form available from the Secretary, Academic Committee. Completed nomination forms should reach the Secretary by 5.00 pm on Wednesday 9 November 2005.

37.0 VICE-CHANCELLOR’S REPORT

Members noted the Vice Chancellor’s Report to Council meeting 5/2005 held on 1 August 2005.

38.0 CHAIRPERSON’S REPORT

38.1 Response to Carrick Institute on Guidelines for CAAUT, Grants, and Fellowships
The Chair advised that the Learning and Teaching Committee at its 1/2005 meeting considered drafts of three schemes outlined in the Carrick Grants Scheme Guidelines and Supporting Material as follows.

- The Guidelines for the Grants Scheme
- Carrick Awards for University Teaching
- Carrick Fellowship Scheme

In the *Response to the Carrick Institute Grants Scheme, Fellowship Scheme and Carrick Awards for University Teaching* (2005/0035270), Griffith complimented the Institute on the schemes and made suggestions as follows:

- The Guidelines for the Grants Scheme – suggestions concerning the timing, advertising and deadlines for the scheme, the scope of the scheme and reconsideration of the proposed two-stage process for applications
- Carrick Awards for University Teaching – suggestions for providing: consistency in the numbers of awards and distribution within categories throughout the document; and more detail about the student questionnaire
- Carrick Fellowship Scheme – suggestions re wider accessibility of the proposed seminar series, and the future role of Carrick Senior and associate Fellows in disseminating contemporary practice

The response from the Deputy-Vice Chancellor (Teaching and Learning) took into consideration the characteristics of a future Griffith Learning and Teaching Grants Scheme.

The Carrick Institute responded with an expression of thanks for the feedback noting that comments would be taken into consideration in further development of the Carrick Grants Scheme.

38.2 Griffith Awards for Excellence in Teaching

Applications for the 2005 Griffith Awards for Excellence in Teaching and the Faculty Learning and Teaching Citations closed on 25 September 2005.

The Chair advised members that the 2005 response to the GAET is extremely pleasing with 102 nominations and 57 applications in total. The number of applications in each category is as follows:

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual Teacher Award</td>
<td>22</td>
</tr>
<tr>
<td>Teaching Team Award</td>
<td>3</td>
</tr>
<tr>
<td>Early Career Award</td>
<td>6</td>
</tr>
<tr>
<td>Sessional Teacher Award</td>
<td>7</td>
</tr>
<tr>
<td>Honours and Post Graduate Supervisor Award</td>
<td>9</td>
</tr>
<tr>
<td>Higher Degree Research Supervision Award</td>
<td>4</td>
</tr>
<tr>
<td>Innovation Across the Institution Award</td>
<td>6</td>
</tr>
</tbody>
</table>

The 2005 response to the GAET is a considerable improvement on the number of nominations converting to applications in 2004 and, along with the excellent response to the Faculty Learning and Teaching Citations, signals a commitment to the recognition and rewarding of good teaching at the University.

Selection sub-panels for the seven categories GAET met in the week of October 10 – 14 to rank applications and recommend winners for awards. Chairpersons will report the decisions of the selection sub-panels for endorsement by the Educational Excellence Committee at its meeting on October 24.
38.3 Australian Awards for University Teaching

The University has been advised that all four nominees from Griffith University have been selected as finalists for the 2005 Australian Awards for University Teaching. The Carrick Institute congratulated Griffith on the standard and quality of the nominations.

The Chair congratulated the following staff members for their selection as finalists for the 2005 AAUT round:

- Professor Michelle Barker – Teaching Award: Law Economics, Business and related studies
- Salvatore Mario di Mauro - Teaching Award: Humanities and the Arts
- U3A: Three Eras of Cooperation - Institutional Award: Provision of educational services to the community
- Group Assessment in the Arts and Education Group - Institutional Award: Approaches to improving/enhancing assessment

The Chair expressed his sincere gratitude to Ms Karen van Haeringen from the Secretariat, who had worked tirelessly in preparing the AAUT applications.

39.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

The minutes of the following Committees were noted:

- Research and Postgraduate Studies Committee 6/05
- Programs Committee 6/05
- Teaching & Learning Excellence Committee 7/05
- Learning and Teaching Committee 1/05

40.0 OTHER BUSINESS

Nil.

41.0 NEXT MEETING

Members noted the remaining meetings of the Academic Committee in 2005 as follows:

- Thursday 17 November: Room 2.02, Ship Inn (S06), South Bank Campus
- Thursday 8 December*: Multi Faith Centre, Nathan Campus

*This meeting will occur only if there is sufficient business.

Confirmed: .................................................................
(Chair)  .................................................................

Date: ........................................................................