A meeting of the Academic Committee of the Griffith University Council was held from 1:30pm on Thursday 18 October 2007 in Rooms 1.05/1.06, The Chancellery (G34), Gold Coast Campus.

MINUTES

PRESENT:
Chair - Professor John Dewar
Dr Richard Armour
Professor Sally Borbasi
Associate Professor Nick Buys
Professor Joy Cumming
Professor Graham Cuskey
Professor Michael Davidson
Mr Dave Edwards
Professor Kay Ferres
Professor Lesley Johnson
Ms Julie Kennedy
Mr Sankalp Khanna
Professor Kerri-Lee Krause
Associate Professor Mike Levy
Dr Ann McDonnell
Professor Marilyn McMenimen
Professor Ian O'Connor
Ms Janice Rickards
Professor Parlo Singh
Professor Nerida Smith
Professor Max Standage
Secretary – Ms Sharon Clifford

Invited
Ms Karen van Haeringen (for agenda item 7.0)

APOLOGIES:
Dr Paula Baron
Mr Michael Bentley
Dr Michael Blumenstein
Professor Gillian Bushell
Ms Miriam Carter
Dr Jayne Clapton
Associate Professor Paul Cleveland
Professor Debra Creedy
Professor Allan Cripps
Professor Paul Draper
Professor Lorelle Frazer
Dr Jenny Gamble
Professor Kim Halford
Professor Pat Hoffie
Mr Chris Madden
Mr Colin McAndrew
Dr Lisa McManus
Mr Gary Miller
Mr Andrew Nguyen
Professor Ned Pankhurst
Professor Michael Powell
Professor Peter Roennfeldt
Dr John Sands
Dr Kate Shacklock
Professor Bill Shepherd
Ms Snez Stolic
Associate Professor Clyde Wild
Professor Claire Wyatt-Smith
Associate Professor Jay Younger

1.0 COMMITTEE QUORUM
1.1 At the scheduled meeting time, a quorum of the committee was not present. In accordance with Section 7.0 of Council Meeting Procedures (03/0638), the Vice Chancellor determined that the matters before the committee required immediate decision.

2.0 MEMBERSHIP
2.1 The Academic Committee expressed its thanks to outgoing member Ms Bellesherrie Jackson for her contributions to the work of the Committee.
2.2 The Committee also welcomed Ms Sharon Clifford to her first meeting as Secretary to the Academic Committee.

3.0 CONFIRMATION OF MINUTES
3.1 The minutes of the 5/2007 meeting of the Academic Committee, amended to indicate that Dr Jenny Gamble was present at the meeting, were taken as read and confirmed.
SECTION A: RECOMMENDATIONS AND REPORTS TO COUNCIL

4.0 FACULTY REVIEW – FACULTY OF ARTS

4.1 The purpose of Faculty Reviews is to improve the academic planning and performance of faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for faculty reviews each preceding year.

4.2 The Faculty of Arts was reviewed during 18 – 22 June 2007. An independent review committee, comprising 3 committee members who are external to the University and two committee members who are internal to Griffith University, but are not from the Arts, Education and Law Group, reviewed the Faculty.

4.3 The Report of the Committee Reviewing the Faculty of Arts 18 – 22 June 2007 (2007/00000102), the Faculty of Arts 2007 Implementation Plan (2007/0000103) and the 5 September minute extract from Executive Group (2007/0000104) were considered by the Academic Committee.

4.4 The Group Pro Vice Chancellor (Arts, Education and Law) introduced this item, drawing attention to the commendation from Executive Group for the School of Criminology and Criminal Justice and the School of Languages and Linguistics, as outlined in the Executive Group minute extract. The Group Pro Vice Chancellor then spoke to the implementation plan and reported the structure of the Bachelor of Arts, to establish a social enterprise core discipline area, a work integrated learning component leading to semi professional outcomes, and eight fields of study (including Islamic Studies), were in the process of being implemented for 2008. The revised program was launched recently at both the Gold Coast and Mt Gravatt campuses; there has been a very positive response at these and other events, and this has been reflected in QTAC preferences for 2008.

4.5 The Group Pro Vice Chancellor further reported Executive Group had endorsed the Faculty’s view that rather than offering the full Bachelor of Arts in Languages and Linguistics and the Bachelor of Criminology and Criminal Justice at the Gold Coast it would be more appropriate to offer fields of study in these discipline areas in the Bachelor of Arts at the Gold Coast.

4.6 The Dean of the Faculty of Arts confirmed there were an uneven number of people in the Faculty’s RQF groupings, but with staff attrition and recruitment the imbalance would be redressed over time.

4.7 The Group Pro Vice Chancellor and Faculty Dean then responded to a number of queries about the Faculty’s response to report recommendations on the issues of recruitment of RHD students, support for international students, integration of teaching and research, and revising the suite of undergraduate programs offered.

Resolution:

4.8 The Academic Committee resolved to recommend to the University Council the Report of the Committee Reviewing the Faculty of Arts 18 – 22 June 2007 (2007/00000102), the Faculty of Arts 2007 Implementation Plan (2007/0000103) and the 5 September minute extract from Executive Group (2007/0000104).

5.0 FACULTY REVIEW 12-MONTH PROGRESS REPORT – DEPARTMENT OF TOURISM, LEISURE, HOTEL AND SPORT MANAGEMENT

5.1 The purpose of Faculty Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external
peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

5.2 The Department of Tourism, Leisure, Hotel and Sport Management was reviewed during October 2005. The Report of the Committee Reviewing Griffith University: Department of Tourism, Leisure, Hotel and Sport Management 17 – 19 October 2005 (2006/0003752), the Department of Tourism, Leisure, Hotel and Sport Management: Faculty Review 2005 Action on Recommendations (2006/0003753) and the 3/2006 minute extract from Executive Group (2006/0003766) were considered at the 1/2006 meeting of the Academic Committee; the documents were provided with the agenda.

5.3 Members had before them the 12 month progress report, HLS Department Review Outcomes (2007/0000109). Executive Group has endorsed this report (3 September 2007).

Resolution:

5.4 The Academic Committee resolved to recommend to the University Council the HLS Department Review Outcomes (12-month report 2007/0000109).

6.0 EXTERNAL REVIEW OF SUPPORT SERVICE DIVISIONS 12-MONTH PROGRESS REPORT - OFFICE FOR RESEARCH

6.1 The purpose of Support Service Divisional Reviews is to focus on the quality and management of services and the benefits provided to the University community. In particular, the review is future-focused and examines how the relevant support area can contribute most effectively to the University’s strategic directions.


Resolution:


7.0 AWARD OF THE CHANCELLOR’S MEDALS

7.1 At the 6/2007 meeting of the Research and Postgraduate Studies Committee, it was recommended that the University establish the Chancellor’s Awards to recognise excellence in the PhD thesis and that one award would be designated to each of the four Academic Groups. The establishment of the Chancellor’s Award was approved at the 2/2007 meeting of Academic Committee. Further consultation at Executive Group re-named the awards The Chancellor’s Medals.

7.2 Each Academic Group convened a Committee to rank eligible students and to nominate the Group’s top ranked student. The following students were nominated to the Awards Committee to be recipients of The Chancellor’s Medals:

- Dr Ivan Chester – (ARG)
- Dr Rae Norris – (BUS)
- Dr Michael Kim – (HTH)
- Dr Rodney Eastwood – (SCG)
7.3 The Awards Committee comprising the Dean, Griffith Graduate Research School, Deputy Vice Chancellor (Research) and a member of the Professoriate, recommended to the Research and Postgraduate Studies Committee the award of the Chancellor’s Medals to the nominated students.

7.4 Awardees are to receive a gold medal and $1,000 to be presented at the December graduation ceremony.

Resolution:

7.5 The Academic Committee, on the recommendation of the 6/2007 Research and Postgraduate Studies Committee (11 September 2007), resolved to forward to the University Council for noting the nominated awardees for The Chancellor’s Medals.

SECTION B: ACTION UNDER DELEGATED AUTHORITY

8.0 INTERNATIONALISATION STRATEGY

8.1 Members recalled that the Griffith University Internationalisation Strategy (2007/0000085) was considered at the September (5/2007) meeting, on the recommendation of the 3/2007 Internationalisation Committee (13 September 2007).

8.2 The Internationalisation Strategy sets out the University’s objectives in internationalisation and explains the implications of internationalisation for the way Griffith University approaches its business. It is framed within the context of the University’s Mission Statement, Strategic Plan 2006-2010, Griffith 2015, Learning for Success (Academic Plan 3) 2008-2010 and the Griffith Research Plan 2005-2010.

8.3 Members also recalled that a discussion paper, Definition of Internationalisation of the Curriculum which defines and exemplifies ways in which internationalisation of the curriculum may take place across programs and courses across Griffith University was also discussed at the September meeting and approved subject to minor amendment (revised (2007/0000095).

8.4 Since the previous meeting, the Chair advised that the Internationalisation Strategy (2007/0000094) had been modified to take account of feedback from members and the Internationalisation Committee.

Resolution

8.5 The Academic Committee, on the recommendation of the 3/2007 Internationalisation Committee (13 September 2007) resolved to:

8.5.1 approve modifications to the 2004 Internationalisation Strategy in the form of the Internationalisation Strategy (2007/0000094); and

8.5.2 rescind the Policy Statement on Internationalisation ((2006/0007684).

9.0 GRIFFITH BLENDED LEARNING STRATEGY 2008 - 2010

9.1 The Griffith Blended Learning Strategy 2008 - 2010 (2007/0000100) builds on previous achievements in applications of technology in learning and teaching at Griffith and is informed by current national and international practices and addresses the particular learning and teaching requirements of Griffith University as outlined in Learning to Succeed.

9.2 The Strategy notes that “for the most part, this [use of technologies in learning and teaching] has been an evolutionary development facilitated by FLAS and pioneered by individual academics across all disciplines and campuses.” The document suggests that “it now seems appropriate to take a more formal strategic view of how to optimise
the use of technology in terms of facilitating the goals and objectives of Academic Plan 3: Learning for Success.

9.3 In the strategy blended learning is defined as follows:

Blended learning is realised in teaching and learning environments where there is an effective integration of different modes of delivery, models of teaching and styles of learning as a result of adopting a strategic and systematic approach to the use of technology combined with the best features of face to face interaction.

(Krause, 2007)

9.4 As a result of adopting the proposed Blended Learning Strategy, the current Statement on Flexible Learning at Griffith University (2007/0000101) has also been revised to promote consistency of approach. Specifically Section 3.4 Appropriate Use of Range of Technologies and Resources has been modified to reference the Blended Learning Strategy and Section 4.0 Web Technology and Flexible Learning has been removed. The revised documents were included with the agenda for members’ consideration.

9.5 The Director, Griffith Institute for Higher Education introduced this item, advising it is intended to acknowledge the use of technology to enhance student learning without putting technology at the forefront. As specified in Mode 2 of the three basic modes of operation the “... defining characteristic of blended learning approaches is that technology will be used to enrich the quality of the student learning experience through interactive learning activities beyond those attainable through face to face classroom interactions”. It is therefore important not to confuse the terms ‘flexible learning’ and ‘blended learning’; these terms are not synonymous.

9.6 In discussing the proposal, the following comments were made:

- In implementing this Strategy the University will need to be wary to ensure academic staff workloads are not increased. The Deputy Vice Chancellor acknowledged workload models will need to be re-examined. The Director, Griffith Institute for Higher Education, suggested this is an opportunity for the University to document and acknowledge existing developments in blended learning.

- It is important to make sure that the conceptual changes underlying blended learning versus flexible learning are understood, and that blended learning adds value to existing teaching modes.

- This provides an opportunity to inform staff about what technologies are already available, and to provide encouragement and support in making greater use of them for learning and teaching.

- It is not intended that implementation of this Strategy will replace face-to-face teaching, but rather add another dimension which can be embedded in a meaningful way into the curriculum.

- There was general support for the Strategy amongst members.

9.7 The Chair advised that the next stage will be to develop an implementation process. The Chair thanked all those involved in preparing the Griffith Blended Learning Strategy: 2008 - 2010.

Resolution

9.8 The Academic Committee, on the recommendation of the 5/2007 Learning and Teaching Committee (6 August 2007) resolved to approve the Griffith Blended Learning Strategy (2007/0000100) and proposed changes to the current Statement on Flexible Learning at Griffith University (2007/0000101).

10.0 REVISED CONSTITUTIONS – PRO VICE CHANCELLOR (LEARNING AND STUDENT OUTCOMES)

10.1 The establishment of the position, Pro Vice Chancellor (Learning and Student Outcomes) has lead to a number of changes to the membership and/or constitution of
the following University-level Committees. These changes are now presented to the Academic Committee for consideration.

10.1.1 Learning and Teaching Committee will be chaired by the Pro Vice Chancellor (Learning and Student Outcomes) upon her commencement on 5 November 2007. The Deputy Vice Chancellor (Academic) will continue as an ex officio member of the Committee from this time.

10.1.2 The reconstituted Internationalisation Advisory Committee will be Chaired by the Pro Vice Chancellor (Learning and Student Outcomes).

10.1.3 Under the current provisions which indicate that all Pro Vice Chancellors are members of the Academic Committee, the new PVC (Learning and Student Outcomes) will become an ex officio member.

10.1.4 The Pro Vice Chancellor (Learning and Student Outcomes) will become an ex officio member of the Learning Environment Committee.

Resolution:

10.2 The Academic Committee resolved to approve revisions to the various Committee Constitutions as described in paragraph 10.1 above.

11.0 GLS PROGRAM WITHDRAWAL SUBMISSION

1304, 1305 BACHELOR OF LAWS/BACHELOR OF SCIENCE

11.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Program Withdrawal Submission proposing to withdraw the Bachelor of Laws/Bachelor of Science (1304, 1305), as detailed in 2006/0002049, from semester 1 2008.

11.2 The Bachelor of Laws/Bachelor of Science program at the Nathan and Gold Coast campus commenced in Semester 1 2006. This program offered majors in the areas of Applied Mathematics, Biochemistry and Molecular Biology, Biosciences, Chemistry, Clinical Sciences, Forest and Horticulture Science, Medicinal Chemistry, Microbiology, Physics, Science, Technology and Society and Bioanalytical Chemistry. The program was designed to provide students with the knowledge to work in a professional legal environment and to apply the theory of law and science in relation to scientific and/or technical issues, such as biotechnology, inventions and industrial processes.

11.3 Since its inception, the program has attracted very low student enrolments. The Nathan program attracted one student in 2006 and this student has subsequently withdrawn. There were no enrolments in the Gold Coast program in 2006. Only 6 students are enrolled across the programs in 2007.

Resolution:

11.4 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the withdrawal of the Bachelor of Laws/Bachelor of Science (1304, 1305), as detailed in 2006/0002049, from semester 1 2008.

12.0 HTH PROGRAM WITHDRAWAL SUBMISSIONS

2018 BACHELOR OF HEALTH SCIENCE WITH HONOURS 2007/0012318
2029 NRS BACHELOR OF NURSING WITH HONOURS 2007/0012319
2030 PBH BACHELOR OF BEHAVIOURAL SCIENCE WITH HONOURS IN WORK AND PUBLIC HEALTH 2007/0012321
2031 PBH BACHELOR OF SCIENCE WITH HONOURS IN PUBLIC HEALTH 2007/0012323
2054 HSV BACHELOR OF HUMAN SERVICES WITH HONOURS 2007/0012316
12.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Program Withdrawal Submissions proposing to withdraw the Bachelor of Health Science with Honours (2018) 2006/0012318, Bachelor of Nursing with Honours (2029) 2006/0012319, Bachelor of Behavioural Science with Honours in Public Health (2030) 2006/0012321, Bachelor of Science with Honours in Public Health (2031) 2006/0012323, Bachelor of Human Services with Honours (2054) 2006/0012316, Bachelor of Biomedical Science with Honours (2056) 2006/0012317, and Bachelor of Health Promotion with Honours (2072) 2006/0012322 from semester 1 2008.

12.2 The 5/2007 Programs Committee approved the introduction of the Griffith Health Group Honours program, from Semester III, 2007. The 80CP Griffith Health Group Honours program will replace existing end-on Honours programs offered by respective Schools in the Health Group. The new program will enable the Health Group to build and resource a stronger research culture, increase the number of students who progress to research higher degrees, and will create efficiencies through reduction of the number of Honours courses delivered across the Health Group. Accordingly it is proposed to withdraw this program, effective Semester 1 2008.

12.3 Transition arrangements are included in the submissions for the following programs:
- Bachelor of Science with Honours in Public Health (2031)
- Bachelor of Biomedical Science with Honours (2056)

Resolution:

12.4 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the withdrawal of the Bachelor of Health Science with Honours (2018) 2006/0012318, Bachelor of Nursing with Honours (2029) 2006/0012319, Bachelor of Behavioural Science with Honours in Public Health (2030) 2006/0012321, Bachelor of Science with Honours in Public Health (2031) 2006/0012323, Bachelor of Human Services with Honours (2054) 2006/0012316, Bachelor of Biomedical Science with Honours (2056) 2006/0012317, and Bachelor of Health Promotion with Honours (2072) 2006/0012322 from semester 1 2008.

13.0 ART PROGRAM WITHDRAWAL SUBMISSION

3042 GRADUATE CERTIFICATE IN FILM AND TELEVISION STUDIES
4127 GRADUATE DIPLOMA OF FILM AND TELEVISION STUDIES
5144 MASTER OF ARTS IN FILM AND TELEVISION STUDIES
5148 MASTER OF ARTS WITH HONOURS IN FILM AND TELEVISION STUDIES

13.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Program Withdrawal Submissions proposing to withdraw the Graduate Certificate in Film and Television Studies (3042), the Graduate Diploma of Film and Television Studies (4127), the Master of Arts in Film and Television Studies (5144), and the Master of Arts with Honours in Film and Television Studies (5148) as detailed in 2006/0002858, for implementation in semester 1 2008.

13.2 The Master of Arts in Film and Television Studies was first offered in 1993 by the former Faculty of Humanities with the exit points of the Graduate Certificate and Graduate Diploma being added by the former School of Film, Media and Cultural Studies in 2002. The program was designed to meet the professional needs of university, college and school teachers wishing to upgrade their qualifications as well as general interest of local graduates. Over recent years the enrolment in this program has been very small and in line with the Academic Plan initiatives to reduce the number of postgraduate programs with low intakes, the program should be withdrawn.

Resolution:
13.3 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the withdrawal of the Graduate Certificate in Film and Television Studies (3042), the Graduate Diploma of Film and Television Studies (4127), the Master of Arts in Film and Television Studies (5144), and the Master of Arts with Honours in Film and Television Studies (5148) as detailed in 2006/0002858, from semester 1 2008.

14.0 EDU NEW PROGRAM SUBMISSION
4030, 4035 GRADUATE DIPLOMA OF EDUCATION – PRIMARY (MG, GC)

14.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), considered a New Program Submission proposing to establish the Graduate Diploma of Education – Primary (4030 MG, 4035 GC), as detailed in 2007/00000285, from semester 1, 2008.

14.2 The Graduate Diploma of Education – Primary is an 80CP one year full-time or two year part-time Graduate Entry Teacher Preparation Program to be offered by Griffith University from 2008.

14.3 The program has been developed in response to changes to the requirements of the Queensland College of Teachers (QCT), as a result of its 2005 Review. At the time of the development of this new program, Griffith has operated a one year Graduate Diploma of Education, Secondary on Mt Gravatt and a two year Bachelor of Education Primary – Graduate Entry program at the Gold Coast campus.

14.4 To be eligible for the award of the Graduate Diploma of Education (Primary) (GDipEd) students must acquire 80CP as prescribed below:
- gain 20CP for Informing Discipline Studies (IDS); and
- gain 40CP for Curriculum Studies (CS); and
- gain 20CP for Professional Experience and Practice (PEP); and
- the grade of Pass Conceded (PC) will not be awarded for any course in this program.

14.5 The minimum English language requirements for entry to all teacher preparation programs are as follows:
- A minimum score of 580 on TOEFL (Test of English as a Foreign Language); or
- A computerised TOEFL score of 237
- A minimum overall band score of 7.0 IELTS (International English Language Testing System) with no sub-score of less than 6.5; or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating).

Resolution:

14.6 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), resolved to approve the establishment of the Graduate Diploma of Education – Primary (GDipEd) (4030 MG, 4035 GC), as detailed in 2007/00000285, for implementation in semester 1, 2008.

15.0 EDU NEW PROGRAM SUBMISSION 2007/0000286
4144, 4145 GRADUATE DIPLOMA OF EDUCATION – MIDDLE YEARS (MG, GC)

15.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee(9 August 2007), considered a New Program Submission proposing to establish the Graduate Diploma of Education – Middle Years (4144 MG, 4145 GC), as detailed in 2007/0000286, for implementation in semester 1 2008.

15.2 The Graduate Diploma of Education – Middle Years is an 80CP one year full-time or two year part-time Graduate Entry Teacher Preparation Program to be offered by Griffith University from 2008.
15.3 The program has been developed in response to changes to the requirements of the Queensland College of Teachers (QCT), as a result of its 2005 Review. At the time of the development of this new program, Griffith has operated a one year Graduate Diploma of Education, Secondary on Mt Gravatt and Gold Coast campuses and a two year Bachelor of Education Primary- Graduate Entry at the Gold Coast campus.

15.4 To be eligible for the award of the Graduate Diploma of Education (Middle Years) (GDipEd) students must acquire 80CP as prescribed below:
- gain 20CP for Informing Discipline Studies (IDS); and
- gain either 40CP for Curriculum Studies (CS); in Middle Years this will include 20 CPS in two teaching areas; and
- gain 20CP for Professional Experience and Practice (PEP); and
- the grade of Pass Conceded (PC) will not be awarded for any course in this program.

15.5 The minimum English language requirements for entry to all teacher preparation programs are as follows:
- A minimum score of 580 on TOEFL (Test of English as a Foreign Language); or
- A computerised TOEFL score of 237
- A minimum overall band score of 7.0 IELTS (International English Language Testing System) with no sub-score of less than 6.5; or
- No score less than 3+ in each skill of the ISLPR (International Second Language Proficiency Rating).

Resolution:

15.6 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), resolved to approve the establishment of the Graduate Diploma of Education – Middle Years (GDipEd) (4144 MG, 4145 GC), as detailed in 2007/0000286, for implementation in semester 1 2008.

16.0 ART NEW PROGRAM SUBMISSION 2007/0000288
5504 MASTER OF COMMUNICATION (OUA)

16.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), considered a New Program Submission proposing to establish the Master of Communication (5504), as detailed in 2007/0000288, for introduction in semester 1 2008.

16.2 The University and the School of Arts have been approached by a variety of both face to face and distance education students to provide online post graduate education in the communication discipline. This proposal builds on the initial structure of four core courses at Certificate Level to create a Master of Communication program, and will be offered via Open Universities Australia. The proposed courses, added to already established courses at the Graduate Certificate level, offer students broad understanding of the communication discipline. The plan is to offer the program on line in 2008.

16.3 To be eligible for the award of Master of Communication (MComn) a student must acquire 80CP by completing the eight core courses specified.

Resolution:

16.4 The Academic Committee, on the recommendation of the 6/2007 Programs Committee(9 August 2007), resolved to approve the establishment of the Master of Communication (5504), as detailed in 2007/0000288, for introduction in semester 1 2008.
17.0 HSV NEW PROGRAM SUBMISSION 2007/0000292
5476 MASTER OF SOCIAL WORK

17.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), considered a New Program Submission proposing to establish the Master of Social Work (5476), as detailed in 2007/0000292, for implementation in semester 1, 2008.

17.2 This program is proposed in response to the increasing need for social work practitioners both nationally and internationally. There is a growing trend of offering social work as a postgraduate professional qualification in Australia, in line with Northern American program trends. In the absence of any other program offering of this kind in Queensland, Griffith University will take a lead role with this initiative, which is complementary to the University’s aim of education innovation and distinctiveness. It provides graduates with a postgraduate professional social work qualification that will allow them entry into the profession. It is specifically designed for graduates holding degrees with some social and behavioural science components.

17.3 To be eligible for the award of **Master of Social Work** (MSocWk) a student must have been awarded a suitable degree in the social, behavioural/psychological sciences or related fields and gain 175CP as prescribed below:
- Gain 175CP for courses in Years 1 and 2 including 105CP of core courses, 60CP of practicum, and 10CP Listed Field of Practice elective; and
- No more than 20CP (10CP per year) in which the grade of Pass Conceded (PC) has been attained may be counted towards the degree requirements.

17.4 The University’s standard minimum English language requirements for entry to postgraduate programs will apply.

Resolution:

17.5 The Academic Committee, on the recommendation of the 6/2007 Programs Committee, (9 August 2007), resolved to approve the New Program Submission proposing to establish the Master of Social Work (5476), as detailed in 2007/0000292, for implementation in semester 1, 2008.

18.0 ENV NEW PROGRAM SUBMISSION 2007/0000294
3212 GRADUATE CERTIFICATE IN ENVIRONMENT
5477 MASTER OF ENVIRONMENT
5478 MASTER OF ENVIRONMENT WITH HONOURS

18.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), considered a New Program Submission proposing to establish the Graduate Certificate in Environment (3212), Master of Environment (5477) and Master of Environment with Honours (5478), as detailed in 2007/0000294, for implementation in semester 1, 2008.

18.2 This suite of postgraduate Environment programs is a consolidation of postgraduate coursework Environment programs into a single Master of Environment that incorporates specialisations in the areas of Economics and Policy, Education for Sustainability, Health and Pollution, and Water Resources. The Graduate Certificate in Environment comprises one semester of full-time study or the equivalent in one of the specialisations, Economics and Policy, Education for Sustainability, Health and Pollution, and Water Resources. Students completing the Master of Environment undertake one year of full-time study or the equivalent of core courses and electives in their specialisation. On completion of the Masters, eligible students are able to complete a one semester full-time or equivalent dissertation for the award Masters with Honours.

18.3 To be eligible for the award of **Graduate Certificate in Environment** (GCertEnv), a student must acquire 40CP as prescribed below for their chosen specialisation:
Economics and Policy:
- gain 20CP for 7250ENV Environmental Systems and Climate Change and 7401ENV Environmental Economics
- gain 20CP for courses from the prescribed list.

Education for Sustainability:
- gain 20CP for 7341ENV Foundations of Education for Sustainability and 7441ENV Educating for Sustainable Communities and;
- gain 20CP for courses from the prescribed list.

Health and Pollution:
- gain 20CP for 7250ENV Environmental Systems & Climate Change and 7888ENV Advanced Environmental Health
- gain 20CP for courses from the prescribed list.

Water Resources:
- gain 20CP for 7252ENV Catchment Hydrology & Environmental Flows and 7253ENV Aquatic Ecosystem Health Assessment and Restoration
- gain 20CP for courses from the prescribed list.

18.4 To be eligible for the award of Master of Environment (MEnv), a student must acquire 80CP as prescribed below for their chosen specialisation:

Economics and Policy:
- gain 60CP of core courses and;
- gain 20CP of elective courses from the specified list.

Health and Pollution:
- gain 50CP of core courses and;
- gain 30CP of elective courses from the specified list.

Education for Sustainability:
- gain 50CP of core courses and;
- gain 30CP of elective courses from the specified list.

Water Resources:
- gain 40CP of core courses and;
- gain 40CP of elective courses from the specified list.

18.5 To be eligible for the award of Master of Environment with Honours (MEnv), a student must acquire 120CP as prescribed below:

- gain 80CP for the Master of Environment, including 10CP for the research methods course, selected in consultation with the Program Convenor; and;
- gain 40CP of dissertation.

18.6 The University’s standard minimum English language requirements for entry to postgraduate programs will apply.

Resolution:

18.7 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), resolved to approve the establishment of the Graduate Certificate in Environment (3212), Master of Environment (5477) and Master of Environment with Honours (5478), as detailed in 2007/0000294, from semester 1, 2008.

19.0 ENV NEW PROGRAM SUBMISSION
3216 GRADUATE CERTIFICATE IN URBAN AND ENVIRONMENTAL PLANNING
5486 MASTER OF URBAN AND ENVIRONMENTAL PLANNING
5500 MASTER OF URBAN AND ENVIRONMENTAL PLANNING

19.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), is asked to consider the attached New Program Submission proposing to establish the Graduate Certificate in Urban and Environmental Planning (3216), as detailed in 2007/0000295, for introduction in semester 1 2008.
19.2 This program suite has emerged from an exhaustive process of consultation in response to the former ENS Faculty review and the former AES School retreat that were both conducted in 2006. The process included input from teaching staff, employer groups, former students, and a review of market research into potential students. The programs have been designed to broaden the catchment of students undertaking environment degrees by enabling professionals from other relevant discipline areas to retrain in the urban and environmental planning area. The programs also offer planning graduates and graduates from a relevant discipline the opportunity to improve their qualifications and may be used as a stepping stone to an RHD. A key priority for learning and teaching in the Griffith Science and Technology Operational Plan 2006 – 2010 is to revitalise the Group's postgraduate program offerings.

19.3 The program includes studies in environmental, development, land use, economic, policy and social planning. Students with a bachelor's degree in Environmental Planning normally MAY NOT enrol in this program.

19.4 To be eligible for the award of **Graduate Certificate in Urban and Environmental Planning** (GCertUrbanEnvPlan), a student must acquire 40CP as prescribed below:
- 7017ENV Planning Theory & Processes and 4077ENV Advanced Environmental & Planning Law and;
- 20CP for elective courses from the specified lists depending on part-time or full-time structure

19.5 To be eligible for the award of **Master of Urban and Environmental Planning** (MUrbanEnvPlan), a student must acquire 120CP as prescribed below:
- A minimum of 20CP from a list of 30CP specified Planning Studio courses
- A minimum of 20CP from a list of 30CP specified Planning Techniques courses
- 4077ENV Advanced Environmental and Planning Law
- 7017ENV Planning Theory & Processes
- A minimum of 10CP from a list of 20CP specified Geographic Information System courses
- A minimum of 20CP from a list of 30CP specified Urban Development courses
- A minimum of 20CP from a list of 30CP specified Environment courses, and;
- 10CP of elective courses, selected from the recommended list or from other Schools/Departments

19.6 To be eligible for the award of **Master of Urban and Environmental Planning with Honours** (MUrbanEnvPlan), a student must acquire 160CP as prescribed below:
- A minimum of 20CP from a list of 30CP specified Planning Studio courses
- A minimum of 20CP from a list of 30CP specified Planning Techniques courses
- 4077ENV Advanced Environmental and Planning Law
- 7017ENV Planning Theory & Processes
- A minimum of 10CP from a list of 20CP specified Geographic Information System courses
- A minimum of 20CP from a list of 30CP specified Urban Development courses
- A minimum of 20CP from a list of 30CP specified Environment courses, and;
- 7161ENV Research Design and Planning, and:
- 40CP of dissertation

19.7 The University's standard minimum English language requirements for entry to postgraduate programs will apply.

Resolution:

19.8 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), **resolved to approve** the establishment of the Graduate Certificate in Urban and Environmental Planning (3216), as detailed in 2007/0000295, for introduction in semester 1 2008.
20.0 ICT NEW PROGRAM SUBMISSION
1331 BACHELOR OF INFORMATION TECHNOLOGY (ADVANCED WITH HONOURS)
1341 BACHELOR OF INFORMATION TECHNOLOGY (ADVANCED) (EXIT POINT ONLY)

20.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), considered a New Program Submission proposing to establish the Bachelor of Information Technology (Advanced with Honours) (1331) and the Bachelor of Information Technology (Advanced) (1341, exit point only), as detailed in 2007/0000296, for introduction in semester 1 2008.

20.2 The Bachelor of Information Technology (Advanced with Honours) has been designed to challenge and extend the outstanding information technology student. The program will provide high achieving secondary school leavers with the opportunity to complete the Bachelor of Information Technology (Advanced with Honours) program in four years while undertaking enrichment experiences during their period of study. The employment situation and other factors may make the outstanding student wish to exit the program after 3 years, without doing the research oriented fourth year. Such students will obtain the Bachelor of Information Technology (Advanced).

20.3 To be eligible for the award of Bachelor of Information Technology (Advanced) (BInfTech), a student must gain 240CP as prescribed below.
- Students must satisfy the requirements of the Bachelor of Information Technology.
- Complete an Advanced Task equivalent to 5CP in semesters 2, 3, 4, 5 and 6.

20.4 To be eligible for the award of Bachelor of Information Technology (Advanced with Honours) (BInfTech), a student must gain 320CP as prescribed below.
- Students must satisfy the requirements of the Bachelor of Information Technology (Advanced).
- Students must satisfy the requirements of the Bachelor of Information Technology with Honours.

20.5 The University’s standard minimum English language requirements for entry to undergraduate programs will apply.

Resolution:

20.6 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), resolved to approve the establishment of the Bachelor of Information Technology (Advanced with Honours) (1331) and the Bachelor of Information Technology (Advanced) (1341 Exit point only), as detailed in 2007/0000296, for introduction in semester 1 2008.

21.0 EDU MAJOR CHANGE SUBMISSION 2007/0002841
4137, 4138 GRADUATE DIPLOMA OF EDUCATION – SECONDARY (PRE-SERVICE) (MG, GC)

21.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), considered a Major Change Submission proposing changes to the Graduate Diploma of Education – Secondary (Pre-Service) (4137 MG, 4138 GC), as detailed in 2007/0002841, for implementation in semester 1 2008.

21.2 The Faculty of Education proposes the following changes:
- add a new Informing Discipline Studies course to focus on the middle years of schooling.
- add three teaching areas to the Gold Coast campus offering in Business, Visual Art and Music.
- add a new teaching area to both campuses: Learning Enhancement.
- course changes to ensure that they align with the new professional standards. These changes could include content, outcomes and assessment. New short descriptions have been provided for all courses within this program of study.
- increase the total number of days of supervised practicum.
- reduce the choice of education studies to *Literacy and Numeracy in Middle Years Settings* and *Middle Years Teaching Diverse Learners*.
- the grade of Pass Conceded (PC) will not be awarded from 2008.

**Resolution:**

21.3 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), resolved to approve the Major Change Submission proposing changes to the Graduate Diploma of Education – Secondary (Pre-Service) (4137 MG, 4138 GC), as detailed in 2007/0002841, for implementation in semester 1 2008.

22.0 **EDU MAJOR CHANGE SUBMISSION**

**5121 MASTER OF TEACHING - PRIMARY**

22.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), considered a Major Change Submission proposing changes to the Master of Teaching - Primary (5121), as detailed in 2007/0000290, for implementation in semester 1 2008.

22.2 The Faculty of Education proposes the following changes:
- all courses will have significant changes to ensure that they align with the new professional standards.
- this program has been aligned with the Graduate Diploma of Education Primary so that the standard 80CP from this degree is the core of the Masters program offering to provide economies of scale.
- increase the total number of days for the supervised practicum.
- the grade of Pass Conceded (PC) will not be awarded from 2008.

**Resolution:**

22.3 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), resolved to approve the Major Change Submission proposing changes to the Master of Teaching - Primary (5121), as detailed in 2007/0000290, for implementation in semester 1 2008.

23.0 **EDU MAJOR CHANGE SUBMISSION**

**5434 MASTER OF TEACHING – SECONDARY**

23.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), considered a Major Change Submission proposing changes to the Master of Teaching – Secondary (5434), as detailed in 2007/0000291, for implementation in semester 1 2008.

23.2 The Faculty of Education proposes the following changes:
- all courses will have significant changes to ensure that they align with the new professional standards.
- aligned this program with the Graduate Diploma of Education Secondary so that the standard 80CP from this degree is the core of the Masters program offering to provide economies of scale.
- add three new teaching areas.
- increase the total number of days for the supervised practicum.
- the grade of Pass Conceded (PC) will not be awarded from 2008.
- change the host element from the School of Education and Professional Studies (EPS) to the Faculty of Education (EDU), to assist with program reporting.

**Resolution:**

23.3 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), resolved to approve the Major Change Submission proposing
changes to the Master of Teaching – Secondary (5434), as detailed in 2007/0000291, for implementation in semester 1 2008.

24.0 ENV MAJOR CHANGE SUBMISSION 2007/0000300
1004 BACHELOR OF SCIENCE (ENVIRONMENT)
1009 BACHELOR OF ENVIRONMENTAL MANAGEMENT

24.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), considered a Major Change Submission proposing changes to the Bachelor of Science (Environment) (1004) and the Bachelor of Environmental Management (1009), as detailed in 2007/0000300, for implementation in semester 1 2008.

24.2 The Griffith School of Environment proposes the following changes:
- reduce the number of majors from four 80CP majors to three 120CP majors.
- rationalise first year courses.
- introduce new courses: Climate Change (Yr 2 Sem 2), Environment and Health Quarantine (Yr 2 Sem 1) and Water Resource Economics (Yr 3 Sem 2).
- restructure the Honours and Pass Streams in fourth year of the B Env Mgt to reflect changes to the ENV Honours program and to include the IAP.

Resolution:

24.3 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), resolved to approve the Major Change Submission proposing changes to the Bachelor of Science (Environment) (1004) and the Bachelor of Environmental Management (1009), as detailed in 2007/0000300, for implementation in semester 1 2008.

25.0 ICT MAJOR CHANGE SUBMISSION 2007/0000302
1109, 1042 BACHELOR OF INFORMATION TECHNOLOGY (GC, NA)

25.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), considered a Major Change Submission proposing changes to the Bachelor of Information Technology (1109 GC, 1042 NA), as detailed in 2007/0000302, for implementation in semester 1 2008.

25.2 It is proposed to introduce the following majors
- Computing and Intelligent Systems (Gold Coast and Nathan)
- Games Programming (Gold Coast and Nathan)
- Informatics (Gold Coast and Nathan)
- Information Systems (Nathan)
- Management and Marketing (Gold Coast and Nathan)
- Multimedia (Gold Coast and Nathan)
- Networking and Security (Gold Coast)
- Systems Development and IT Services (Nathan)

25.3 The introduction of formal majors will ensure students are prepared for employment and further study by giving them the depth of knowledge required to succeed in the information technology industry.

25.4 The proposed changes to the programs will strengthen cross campus consistency in that 130CP will be core cross-campus consistent courses. The changes will also create stronger ties with industry through 20CP of practicum work (included in the above 130CP), undertaken as part of an industry affiliates program or project work for external clients. Furthermore it is anticipated that the proposed program will provide students at either campus with greater flexibility and opportunities whilst maintaining the necessary qualities of the Griffith Graduate.

Resolution:
25.5 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), resolved to approve the Major Change Submission proposing changes to the Bachelor of Information Technology (1109 GC, 1042 NA), as detailed in 2007/0000302, for implementation in semester 1 2008.

26.0 ICT MAJOR CHANGE SUBMISSION
1236, 1339 BACHELOR OF INFORMATION TECHNOLOGY/BACHELOR OF MULTIMEDIA (NA, GC)

26.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), consider a Major Change Submission proposing changes to the Bachelor of Information Technology/Bachelor of Multimedia (1236), as detailed in 2007/0000303, for implementation in semester 1 2008.

26.2 It is proposed to
- offer the Bachelor of Information Technology/Bachelor of Multimedia at the Gold Coast from 2008, in addition to the offering at the Nathan campus.
- incorporate the new majors from the Bachelor of Information Technology and Bachelor of Multimedia into this program, which includes the Interactive Entertainment and Games Programming being made an award/testamur title.

Resolution:

26.3 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), resolved to approve the Major Change Submission proposing changes to the Bachelor of Information Technology/Bachelor of Multimedia (1236), as detailed in 2007/0000303, for implementation in semester 1 2008.

27.0 ICT SPECIAL PURPOSE SUBMISSION
1110, 1046 BACHELOR OF MULTIMEDIA (GC, NA)

27.1 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), considered a Special Purpose Submission proposing changes to the Bachelor of Multimedia (1110 GC, 1046 NA), as detailed in 2007/0000304, for implementation in semester 1 2008.

27.2 It is proposed that the major study Interactive Entertainment and Games offered in the Bachelor of Multimedia program will be renamed Interactive Entertainment and Games Programming and classified as an Award Major. The testamur title for students graduating with this major study will reflect the award major title.

Resolution:

27.3 The Academic Committee, on the recommendation of the 6/2007 Programs Committee (9 August 2007), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Multimedia (1110 GC, 1046 NA), as detailed in 2007/0000304, for implementation in semester 1 2008.

28.0 ART MAJOR CHANGE SUBMISSION
1021, 1022, 1016 BACHELOR OF ARTS (NA, LO, GC)

28.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Major Change Submission proposing changes to the Bachelor of Arts (1021, 1022, 1016), as detailed in 2007/0000309, for introduction in semester 1 2008.

28.2 The proposed change to the Bachelor of Arts is part of a suite of measures aimed at overcoming recruitment and retention problems. In particular, it addresses two broad perceptions revealed by the data: the current program appears aimless (it doesn’t have a coherent structure) and it does not lead to employment. The change offers a more
focused program without losing the diversity and flexibility of a traditional Bachelor of Arts.

28.3 Changes proposed by the School of Arts have the following main features:
- Creating a compulsory 60CP Social Enterprise ‘signature experience’ as the core of the BA.
- Replacing the present 32 Arts Approved majors by 8 Fields of Study (FOS) offered from within the Arts Faculty. The Fields of Study are:
  o Contemporary Arts and Cultural Industries
  o Contemporary Society and Culture
  o Film and Screen
  o History and Cultural Heritage
  o Islamic Studies (in conjunction with Univ of Melbourne and UWS)
  o Languages and Cultures
  o Literature and Writing
  o Media and Communication
- A student’s Academic Plan (major) will comprise 100CP from a Field of Study. However, majors in the Languages and Cultures FOS and the Islamic Studies FOS will comprise 80CP.
- Each major will be an award major. Thus students will graduate with a BA (Film and Screen), etc.
- Retaining the minimum number of Arts Approved courses at 160CP but limiting the term ‘Arts Approved’ to refer to courses offered from within the Faculty of Arts.

28.4 To be eligible for the award of Bachelor of Arts (BA), a student must acquire 240CP as prescribed below:
- complete a 60CP compulsory Social Enterprise ‘signature experience’, comprising
  o 20CP compulsory first year courses;
  o 20CP compulsory second year courses;
  o 20CP compulsory third year courses
- complete a major in at least one Field of Study. Except in Languages and Cultures and Islamic Studies, where the major is 80CP (see details in Appendix 1), a major comprises 100CP, consisting of
  o 20CP of first year courses, 40CP of second year courses and 40CP of third year courses
- complete a minimum of 160CP of Arts-approved courses comprising:
  o at least 60CP of First Year Arts-approved courses, but no more than 100CP of First Year Courses.
- complete at least 60CP at Year 3 level, and
- gain no more than 30CP for courses in which the grade of Pass Conceded (PC) has been attained.

Resolution:

28.5 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the Major Change Submission proposing changes to the Bachelor of Arts (1021, 1022, 1016), as detailed in 2007/0000309, for introduction in semester 1 2008.

29.0 GBS MAJOR CHANGE SUBMISSION
5158, 5159 MASTER OF BUSINESS ADMINISTRATION
5457, 5458 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION

29.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Major Change Submission proposing changes to the Master of Business Administration (5158, 5159) and the International Master of Business Administration (5457, 5458), as detailed in 2007/0002110, for introduction in semester 1 2008.
29.2 The Master of Business Administration (MBA) and International Master of Business Administration (IMBA) currently offer a range of specialisations (40CP) including: Financial Planning (MBA only); Finance; General Management; Human Resource Management; Information Systems; International Business; Marketing Management; and Public Sector Management (MBA only). This proposal seeks to expand the range of specialisations available to students to include the Logistics and Supply Chain Management specialisation. In the area of Logistics and Supply Chain there is a growing need for managers with specialised knowledge and skills in national and international markets. Key parts of the supply chain are covered and taught as courses, together with work-based problem solving of real world issues.

Resolution:

29.3 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the Major Change Submission proposing changes to the Master of Business Administration (5158, 5159) and the International Master of Business Administration (5457, 5458), as detailed in 2007/0002110, for introduction in semester 1 2008.

30.0 QCGU MAJOR CHANGE SUBMISSION
5298 MASTER OF MUSIC STUDIES

30.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Major Change Submission proposing changes to the Master of Music Studies (5298), as detailed in 2007/0002847, for introduction in semester 1 2008.

30.2 The Queensland Conservatorium proposes to create a 40CP academic plan articulating from the existing Graduate Diploma of Music Studies (Instrumental Teaching) into the Master of Music Studies. The proposal arises from the observation of enrolment patterns, a desire to offer prospective students an attractive pathway to a coursework Masters program in Instrumental Teaching, and is a response to student feedback about the existing program. The changes will provide an articulation from the current Graduate Diploma of Music Studies (Instrumental Teaching) to the Master of Music Studies (Instrumental Teaching) and offer a clearly recommended pathway in the specified academic plans, Instrumental Teaching: Conducting or Instrumental Teaching: Pedagogy. Each plan will exist in 120CP or 80CP (Advanced Standing) versions and a Research Track pathway will be available.

Resolution:

30.3 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the Major Change Submission proposing changes to the Master of Music Studies (5298), as detailed in 2007/0002847, for introduction in semester 1 2008.

31.0 ENG SPECIAL PURPOSE SUBMISSION
1220 BACHELOR OF ENGINEERING IN ELECTRONIC ENGINEERING

31.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Special Purpose Submission proposing changes to the Bachelor of Engineering in Electronic Engineering (1220), as detailed in 2007/0002590, for introduction in semester 2 2007.

31.2 This submission is required in order to formalise the Transfer Arrangements for the continuing students in the Bachelor of Engineering in Electronic Engineering (1220). Programs Committee, at its 4/2006 (29 June 2006) meeting, approved a new structure for the Bachelor of Engineering (1310), including an Electronic and Computer Engineering (ECE) discipline. This has resulted in changes in semester of offerings for existing courses, and a gradual 'phase out' of old courses, as they are replaced by
courses in the new degree structure. The School of Engineering therefore requests that the current structure be deleted, and the proposed structures replace the existing transition arrangements for the Bachelor of Engineering in Electronic Engineering (1220).

Resolution:

31.3 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Engineering in Electronic Engineering (1220), as detailed in 2007/0002590, for introduction in semester 2 2007.

For approval

32.0 ENG SPECIAL PURPOSE SUBMISSION 1320 BACHELOR OF ENGINEERING WITH ADVANCED STUDIES

32.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Special Purpose Submission proposing changes to the Bachelor of Engineering with Advanced Studies (1320), as detailed in 2007/0002589, for introduction in semester 1 2008.

32.2 A review of the Science, Environment, Engineering and Technology Group program profile has concluded that the offering of Advanced Studies programs should be consistent across the Group; should incorporate an Honours year and be aimed at high achieving students. The Advanced Studies with Honours profile addresses strategies identified by the Honours Task Force in relation to mentoring undergraduate students into Honours and further research higher degree studies. As Honours within the Engineering programs is awarded on meritorious performance the change to this program will be in the title only.

32.3 It is proposed the Bachelor of Engineering with Advanced Studies be re-named Bachelor of Engineering (Advanced with Honours). The re-named program will be aligned with the Griffith Honours College. Students will be invited to join the Honours College and will elect the activities they wish to pursue. It will not be compulsory for students to complete the credit point Honours College courses as part of their program of study.

32.4 The program will continue to be offered from Gold Coast and Nathan campuses. The degree requirements will remain unchanged.

Resolution:

32.5 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Engineering with Advanced Studies (1320), as detailed in 2007/0002589, for introduction in semester 1 2008.

33.0 GBS SPECIAL PURPOSE SUBMISSION 2007/0002115 1314 BACHELOR OF BUSINESS (HONG KONG)

33.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Special Purpose Submission proposing changes to the Bachelor of Business (Hong Kong 1314), as detailed in 2007/0002115, for introduction in September 2007.

33.2 It is proposed to bring the English language requirements for admission to the Bachelor of Business offered in Hong Kong with the Chinese University of Hong Kong into line with the requirements of the on-shore Bachelor of Business programs. It is proposed
that the University’s standard minimum English language requirements for entry to undergraduate programs will apply.

Resolution:

33.3 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Business (Hong Kong 1314), as detailed in 2007/0002115, for introduction in September 2007.

34.0 QCA SPECIAL PURPOSE SUBMISSION

2043 BACHELOR OF DESIGN WITH HONOURS

34.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Special Purpose Submission proposing changes to the Bachelor of Design with Honours (2043), as detailed in 2007/0002817, for implementation in semester 1 2008.

34.2 It is proposed to delete the reference to art theory in the admission requirements for the Bachelor of Design with Honours program. One of the consequences of the QCA review has been to encourage, where appropriate, cross-disciplinary studies and multi-skilling. This has seen significant changes occur to the Bachelor of Design. Students in this program are now able to undertake a second major study or specialisations in other programs across the University. The changes suggested acknowledge the greater breadth of theoretical studies now available to students in the Bachelor of Design program.

Resolution:

34.3 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Design with Honours (2043), as detailed in 2007/0002817, for implementation in semester 1 2008.

35.0 GFS SPECIAL PURPOSE SUBMISSION

3228 GRADUATE CERTIFICATE IN FINE ART
4147 GRADUATE DIPLOMA OF FINE ART
5460 MASTER OF FINE ART

35.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Special Purpose Submission proposing changes to the Graduate Certificate in Fine Art (3228), Graduate Diploma of Fine Art (4147) and Master of Fine Art (5460), as detailed in 2007/0000310 and 2007/0000312, for implementation in semester 1 2008.

35.2 It is proposed to amend the admission requirements to include a folio requirement for the postgraduate suite of Fine Art programs due to be introduced in 2008, as follows:

To be considered for admission, applicants are required to:
- Hold a bachelors degree from an Australian higher education institution or a qualification recognised as equivalent by the National Office of Overseas Skills Recognition (NOOSR).
- Submit a portfolio of professional work which may include documented professional experience or other evidence indicating the applicant's capacity to undertake and benefit from the program (ie screenwriting samples, films [submitted on DVD discs], production experiences etc)

Resolution:

35.3 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the Special Purpose Submission proposing
changes to the Graduate Certificate in Fine Art (3228), Graduate Diploma of Fine Art (4147) and Master of Fine Art (5460), as detailed in 2007/0000310 and 2007/0000312, for implementation in semester 1 2008.

36.0 GBS SPECIAL PURPOSE SUBMISSION
3083 GRADUATE CERTIFICATE IN PUBLIC ADMINISTRATION
5275 MASTER OF PUBLIC ADMINISTRATION
5327 MASTER OF PUBLIC ADMINISTRATION WITH HONOURS

36.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Special Purpose Submission proposing to suspend the offering of the Graduate Certificate in Public Administration (3083), Master of Public Administration (5275) and Master of Public Administration with Honours (5327), as detailed in 2007/0002119, for implementation in semester 1 2008.

36.2 The Griffith Business School is seeking approval to suspend the above-listed programs in 2008, pending program review:

36.3 The rationale for the proposal is firstly that there has been a decline in student numbers in the Master of Public Administration (MPA) leading to a decision not to offer certain core courses in semester 2, 2007. Secondly, the Deputy Vice Chancellor (Academic) has encouraged the delivery of postgraduate offerings as far as possible through Open Universities Australia (OUA). Thirdly, the pilot program for the Graduate Certificate in Policy Analysis is underway and will finish in February 2008. Whilst student numbers and initial evaluations are very encouraging, it is appropriate to wait to see if this program will attract strong numbers in years to come.

Resolution:

36.4 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the Special Purpose Submission proposing to suspend the offering of the Graduate Certificate in Public Administration (3083), Master of Public Administration (5275) and Master of Public Administration with Honours (5327), as detailed in 2007/0002119, for implementation in semester 1 2008.

37.0 BPS SPECIAL PURPOSE SUBMISSION
3207 GRADUATE CERTIFICATE IN CLINICAL SCIENCE
5471 MASTER OF CLINICAL SCIENCE
5472 MASTER OF CLINICAL SCIENCE WITH HONOURS

37.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Special Purpose Submission proposing not to offer the Graduate Certificate in Clinical Science (3207), Master of Clinical Science (5471) and Master of Clinical Science with Honours (5472), as detailed in 2007/0002850, in semester 1 2008.

37.2 The School of Biomolecular and Physical Sciences proposes that the Clinical Biochemistry award specialisation not be offered in 2008. This proposal is in response to the unexpected, but imminent, departure of the two School of BPS academic staff charged with the responsibility, and with the expertise, for the management and teaching of the clinical biochemistry specialisation. The proposal to not offer this specialisation in 2008 will provide the School with the opportunity to effectively consider the offer of this specialisation in the context of the School's future academic staff profile.

Resolution:

37.3 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the Special Purpose Submission proposing not to offer the Graduate Certificate in Clinical Science (3207), Master of Clinical
38.0 DOH SPECIAL PURPOSE SUBMISSION

5402 MASTER OF DENTAL TECHNOLOGY IN PROSTHETICS

38.1 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), considered a Special Purpose Submission proposing changes to the Bachelor of Science (Environment) (1004) and the Bachelor of Environmental Management (1009), as detailed in 2007/00012329, for implementation in semester 1 2008.

38.2 The School of Dental and Oral Health proposes the following changes:
- Remove 7006DOH_Y1 and Y2 as content will be covered in 7001DOH_Y1 and Y2 Clinical Prosthetics. Remove 7006DOH_Y1 and 7006DOH_Y2 Clinical Practicum 1 from the designated courses list.
- Increase credit point value of 7001DOH_Y1 and Y2 Clinical Prosthetics from 20CP to 50CP to reflect additional course content.
- As the undergraduate course 3014DOH Introduction to Oral Pathology and Oral Medicine has moved from semester 2 to semester 1 in the undergraduate programs, 7003DOH Clinical Oral Pathology will be moved from semester 2 to semester 1 as these courses are taught together.
- 7004DOH_Y1 and Y2 Clinical Prosthetics Case Studies to change its name to Clinical Research Study to more accurately reflect course content and learning outcomes.

Resolution:

38.3 The Academic Committee, on the recommendation of the 7/2007 Programs Committee (18 September 2007), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Science (Environment) (1004) and the Bachelor of Environmental Management (1009), as detailed in 2007/00012329, for implementation in semester 1 2008.

39.0 RHD APPLICATION TURNAROUND TIMES

39.1 The Review of Student Administration Arrangements undertaken by PhillipsKPA in 2006 identified a need to enhance application processing of Research Higher Degree student applications to reduce turnaround times.

39.2 The Committee considered a paper which proposed the establishment of turnaround times for the processing of RHD applications, a strategy to communicate these times to stakeholders and the further development of mechanisms to better monitor turnaround times.

39.3 The Committee considered a guide to RHD application processing (from application submission to offer of candidature) describing each step in the process including monitoring of requirements, the identification of the areas and officers responsible, the proposed turnaround timelines and any provisos that might prevent the turnaround timeline from being met.

39.4 An eight week turnaround timeline was proposed from application submission to offer of candidature allowing for a one week timeline for each step in the process except for two weeks allowed at the decision making step (in the element).

39.5 Members of the Committee noted the possibility of the University developing online RHD application lodgement and approval processes. Online application lodgement for RHDs was complex due to the volume of documentation required and the sequential rather than concurrent nature of the approval process.
Resolution:

39.6 The Academic Committee, on the recommendation of the 6/2007 Research and Postgraduate Studies Committee (11 September 2007), resolved to approve the establishment of an eight week turnaround timeline for the processing of RHD applications from application submission to offer of candidature.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

40.0 VICE CHANCELLOR’S REPORT

40.1 Members noted the Vice Chancellor’s Report to the 8 October Council meeting.

40.2 The Vice Chancellor advised that he intends to attend future Academic Committee meetings, to take questions on his tabled report and to report on any other matter of relevance to the Committee.

40.3 The Vice Chancellor reported on additional matters of interest, as follows:
   - The outcomes for the ARC and NH&MRC grants rounds have shown a significant improvement for the University this year; this includes a number of prestigious post-doctoral fellowships.
   - The University has continued its success with Carrick Awards, this year gaining three individual and one institutional awards as follows:
     - Dr Ann McDonnell (School of Biomolecular and Physical Sciences), winner in the Teaching Award: Biological Sciences, Health and Related Studies
     - Professor Bruce Burton (School of Education and Professional Studies), winner in the Teaching Award: Humanities and the Arts category
     - Associate Professor Keithia Wilson (School of Psychology), winner in the Teaching Award: Social Sciences category
     - The Deaf Student Support Program – team members include Ms Lesleigh Brennan and Emeritus Professor Des Power – winner in the Programs that Enhance Learning category
   - The outcome of the Learning and Teaching Performance Fund allocations this year is disappointing, with the University not receiving any funds. The University needs to improve its performance in key performance areas.
   - QTAC data shows that Griffith has increased its preferences by 4% over 2006, when there has generally been a drop in demand around Queensland. Having Gold Coast programs added to the UAC (New South Wales) admissions system has proved successful, with 500 preferences for Gold Coast programs.
   - Preferences for the new Graduate Diplomas in education have increased a significant amount, which will have a flow-on effect to other connected degrees with education.
   - The University received $3.5m in federal funding for a new engineering education facility on the Gold Coast campus.
   - At its October meeting Council adopted the document "Towards 2015 – University Budget 2008-2010".
   - The University has been successful in attracting a significant number of AusAID scholarship students in 2007 and 2008; Professor Cordia Chu has been particularly successful in attracting approximately 52 scholarship students.
   - In response to a query regarding numbers of students being admitted via the TAFE guaranteed pathway, the Vice Chancellor advised it is too early to predict how successful the program has been, but our TAFE partners have advised their places fill very quickly.
   - In response to a query regarding alignment of academic staff with RQF groupings, the Deputy Vice Chancellor (Research) undertook to discuss this issue with the Pro
41.0 CHAIRPERSON’S REPORT

The Chair provided a report at the meeting addressing the following matters, which include items already mentioned by the Vice Chancellor:

41.1 2007 Carrick Award Successes

41.1.1 Our excellent teachers have been generously recognised and rewarded as a national level, as advised by the Vice Chancellor. Griffith’s performance in the Carrick Institute for Learning and Teaching in Higher Education awards and fellowships have been outstanding with:
- 3 Associate Fellowships
- 10 citations submitted and awarded
- 4 national awards (3 individual and 1 program award)

41.1.2 Griffith tied with the University of Queensland as the best performing University in Australia over these three schemes in 2007. Queensland universities received 18 Carrick awards, and the nearest other state was NSW with 6. Griffith staff scored 10 out of 10 in the Carrick Citations for Outstanding Contributions to Student Learning, one of only three Universities in Australia to achieve this perfect score. Nationally Griffith tied third in the recent Carrick Awards for University Teaching. Griffith topped the nation with 3 teachers awarded Associate Fellowships to focus on national and teaching issues.

41.1.3 Congratulations were extended to the awards recipients for 2007 and those staff from the Griffith Institute for Higher Education, the Secretariat and Flexible Learning and Access Services involved in achieving these outcomes were recognised.

41.2 2007 National Learning and Teaching Performance Fund Outcomes

41.2.1 As reported by the Vice Chancellor Griffith, Griffith was not successful in the allocation of National Learning and Teaching Performance Funds. Unfortunately the University’s success with Carrick awards is not reflected in the allocation of these funds, but is focussed around issues of student retention, graduate destinations, etc. Griffith’s overall performance on the indicators lifted slightly compared with last year; the Science, Environment, Engineering and Technology Group improved on a large number of the indicators; the Health Group remained steady; the Business Group dropped on graduate outcomes; and the Arts, Education and Law Group had mixed outcomes.

41.2.2 The University of Queensland is the only Queensland university to receive LTPF funds, of $500,000.00.

41.3 Preliminary QTAC Data

41.3.1 The QTAC figures provide a pleasing outcome, and are the result of some hard work by both academic and administrative staff. The Admissions Office is commended for enabling inclusion of our Gold Coast programs into the NSW UAC admissions guide.

41.4 Pro Vice Chancellor (Learning and Student Outcomes)

41.4.1 The Pro Vice Chancellor (Learning and Student Outcomes) commences work on Monday 5 November 2007, and will be situated on the Gold Coast campus.
This position will have responsibility for learning outcomes currently in the portfolio of Deputy Vice Chancellor (Academic).

42.0 DEPUTY CHAIRPERSON’S REPORT

42.1 Australian Higher Education Graduation Statement

42.1.1 Examples of the proposed statement have been considered at a number of University committees. The University now has one last chance to provide feedback to the project team before the final report is forwarded to DEST in January 2008.

42.1.2 A letter outlining the five issues about which the project team seeks feedback and the Discussion Paper for Consultation with Universities and Other Higher Education Providers on the Proposal for an Australian Higher Education Graduation Statement will be circulated to members. Feedback is to be provided by 1 November 2007 in order that the University’s response can be compiled for forwarding to the project team in early November.

42.2 English Entry Requirements Working Party

42.2.1 The membership of this Working Party will comprise Professor Joy Cumming, Ms Snez Stolic, Associate Professor Mike Levy and Ms Louise Horstmanshof from the Griffith Institute for Higher Education. The terms of reference are yet to be developed.

42.3 Course Evaluation Trial Working Party

42.3.1 This Working Party will be meeting shortly. It is responsible for reviewing the outcomes of the trial Course Evaluations process being conducted this semester, and making recommendations to the Academic Committee for improvement to the process prior to its implementation in 2008.

43.0 PRESENTATION - AUSTRALIAN UNIVERSITIES QUALITY AGENCY (AUQA) AUDIT

43.1 AUQA is the principal national quality assurance agency in higher education, with responsibility for quality audits of higher education institutions and accreditation authorities, reporting on performance and outcomes, assisting in quality enhancement, advising on quality assurance; and liaising internationally with quality agencies in other jurisdictions, for the benefit of Australian higher education.

43.2 Members welcomed to the meeting, Ms Karen van Haeringen, AUQA Senior Project Officer, who spoke to a presentation on the University’s progress towards preparing for the 2008 Cycle 2 audit.

43.3 Ms van Haeringen provided advice as follows:
- the proposed activity timeline for the Audit which is being held in June 2008;
- there are two main themes, being International Activity and Supporting Student Success;
- membership of the Trial Audit Panel comprises Professor Andrew Lister (Chair), Professor Hilary Winchester and Professor Phil Meade;
- details of the Trial Audit, including the terms of reference, what staff need to do, an overview of the program and what happens after the trial;
- the process for the AUQA Audit;
- membership of the AUQA Audit Panel comprises:
  - Professor Joan Cooper, University of New South Wales
  - Mr Robert Carmichael, Audit Director, AUQA
  - Professor Nigel Bond, University of Western Sydney
  - Ms Susan Chapman, Management Consultant, and
  - Professor Kenneth Young, The Chinese University of Hong Kong
44.0 REPORT ON THE OPERATIONS OF THE UNIVERSITY APPEALS COMMITTEE


45.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

45.1 The Academic Committee noted the minutes of the following committees:

45.1.1 Learning and Teaching Committee [6/2007];

45.1.2 Programs Committee [6/2007, 7/2007]; and

45.1.3 Research and Postgraduate Studies Committee [5/2007]

46.0 OTHER BUSINESS

Nil.

47.0 2007 COMMITTEE MEETING DATES

47.1 The Academic Committee noted the remaining 2007 meetings scheduled as follows.

<table>
<thead>
<tr>
<th>Date (Month)</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 November</td>
<td>5.01/5.01A Social Sciences Building (M10)</td>
</tr>
<tr>
<td>13 December*</td>
<td>Room 2.02, Council Chambers, Bray Centre (N54)</td>
</tr>
</tbody>
</table>

* meeting will proceed only if urgent business requires

Confirmed: ..........................................................
(Chair)

Date: ..........................................................