A meeting of the Academic Committee of the Griffith University Council was held from 1:30pm on Thursday 18 September 2008 with a video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 2.12, Business 1 Building (G01), Gold Coast campus.

MINUTES

PRESENT:
Chair – Professor John Dewar
Dr Paula Baron
Professor Gillian Bushell
Ms Renae Carrigg
Associate Professor Jayne Clapton
Professor Kay Ferres
Dr Maureen Harrington
Dr Saras Henderson
Mr Nigel Hutton
Associate Professor Alf Lizzio
Dr Ann McDonnell
Professor Ian O’Connor
Ms Joanna Peters
Professor Parlo Singh
Dr Janet Ransley
Professor Bill Shepherd
Professor Nerida Smith
Dr Peta Stevenson-Clarke
Associate Professor Stephen Stockwell
Ms Snez Stolic
Associate Professor Clyde Wild
Secretary – Ms Sharon Clifford

APOLOGIES:
Dr Richard Armour
Dr Michael Blumenstein
Professor Sally Borbasi
Professor Nick Buys
Ms Rachel Chung
Professor Frank Clarke
Associate Professor Paul Cleveland
Professor Allan Cripps
Professor Joy Cumming
Professor Graham Cuskelley
Mr Dave Edwards
Professor Lorelle Frazer
Dr Alex Forrest
Dr Jenny Gamble
Professor Lyn Griffiths
Dr Robyn Hollander
Professor Lesley Johnson
Ms Julie Kennedy
Mr Sankalp Khanna
Professor Kerri-Lee Krause
Mr Chris Madden
Mr Colin McAndrew
Professor Marilyn McMenimen
Professor Ned Pankhurst
Professor Michael Powell
Ms Janice Rickards
Professor Peter Roennfeldt
Dr Louis Sanzogni
Dr Kate Shacklock
Professor Sue Spence
Professor Claire Wyatt-Smith
Associate Professor Jay Younger

1.0 COMMITTEE QUORUM

1.1 At the scheduled meeting time, a quorum of the committee was not present. In accordance with Section 7 of the Committee Meeting Procedures (03/0638), the Vice Chancellor determined that all matters before the committee required immediate decision.

2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the 4/2008 meeting of the Academic Committee were taken as read and confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO COUNCIL
3.0 EXTERNAL REVIEW 18-MONTH FINAL REPORT – GRIFFITH LAW SCHOOL

3.1 The purpose of Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

3.2 The Griffith Law School was reviewed during August 2006. The Report of the Committee Reviewing the Griffith Law School, 7-10 August 2006 (2006/0040304), the Griffith Law School: Review Report Implementation Plan (2006/0040305) and the minute extract from Executive Group, 2 August 2006 (2006/0040306) were considered at the 5/2006 meeting of the Academic Committee; these documents were provided with Agenda papers for this meeting.

3.3 Members had before them the 18-month progress report, Griffith Law School Review, 18 Month Final Report (2008/0016292), and noted that Executive Group had endorsed this report on 25 June 2008.

Resolution:

3.4 The Academic Committee resolved to recommend to the University Council the Griffith Law School Review Final 18-Month Progress Report (2008/0016292).

4.0 EXTERNAL REVIEW 18-MONTH FINAL REPORT – FACULTY OF SCIENCE

4.1 The purpose of Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

4.2 The Faculty of Science was reviewed during June 2006. The Report of the Committee Reviewing the Faculty of Science, 5-9 June 2006 (2007/0000024) and the Faculty of Science: Review Report Implementation Plan (2006/0000025) were considered at the 2/2007 meeting of the Academic Committee; these documents were provided with Agenda papers for this meeting.

4.3 Members had before them the 18-month progress report, Faculty of Science, 18 Month Final Report (2008/0016293), and noted that Executive Group had endorsed this report on 10 September 2008.

Resolution:

4.4 The Academic Committee resolved to recommend to the University Council the Faculty of Science Review Final 18-Month Progress Report (2008/0016293).

5.0 EXTERNAL REVIEW 18-MONTH FINAL REPORT – DEPARTMENT OF TOURISM, LEISURE, HOTEL AND SPORT MANAGEMENT

5.1 The purpose of Reviews is to improve the academic planning and performance of Faculties and their constituent elements through a continuing cycle of self-assessment, benchmarking, critical reflection, forward planning, and internal/external peer review. In accordance with University policy, Executive Group prepares an annual timetable for Faculty Reviews each preceding year.

5.2 The Department of Tourism, Leisure, Hotel and Sport Management was reviewed during October 2005. The Report of the Committee Reviewing the Department of Tourism, Leisure, Hotel and Sport Management, 17-19 October 2005 (2006/0003752), the Department of Tourism, Leisure, Hotel and Sport Management: Review Report Implementation Plan (2006/0003753) and the minute extract from Executive Group, 1 March 2006 (2006/0003766) were considered at the 1/2006 meeting of the Academic Committee; these documents were provided with Agenda papers for this meeting.
5.3 Members had before them the 18-month progress report, *Department of Tourism, Leisure, Hotel and Sport Management Review, 18 Month Final Report (2008/0016294)*, and noted that Executive Group had endorsed this report on 30 July 2008.

Resolution:

5.4 The Academic Committee resolved to recommend to the University Council the *Department of Tourism, Leisure, Hotel and Sport Management Review Final 18-Month Progress Report (2008/0016294)*.

SECTION B: ACTION UNDER DELEGATED AUTHORITY

6.0 REVISED RESEARCH CENTRES POLICY

6.1 The Academic Committee, on the recommendation of the Research and Postgraduate Studies Committee (6/2008, 12 August), considered the revised Research Centres Policy as detailed in 2008/0016290. Ms Daina Garklavs, Acting Director Office for Research attended the meeting to speak to this item.

6.2 Academic Committee noted a review of the current Research Centres Policy had been undertaken. Following the release of a discussion paper Pro Vice Chancellors, Deans and Research Centre Directors provided feedback on possible changes to this Policy. A Working Party comprising Professor Lesley Johnson (Chair), Professor Ron Quinn (SEET), Professor Claire Wyatt-Smith (AEL), Professor Adrian Wilkinson (GBS) and Professor Lyn Griffith (Health) considered the discussion paper, the feedback received and potential amendments. Subsequently the Working Party’s amended Policy was considered by the Research and Postgraduate Studies (RAPS) Committee at its 2/08 meeting on 15 April 2008. RAPS required further changes and modelling of the affect of the proposed adjustments to the method of allocation of Centre performance funding.

6.3 The Committee noted the following major changes to the Policy:

- Externally funded centres (XFCs) are included as a separate category of research centre and are equivalent to University Centres. The Policy is amended to specify internal funding of how XFCs report within the University, annual reporting requirements, and procedures for fitting in with the Policy once external funding ceases. Emphasis is on enabling the XFC to use the obligations imposed by the funding body through the funding agreement as their obligations to the University, eg the XFC’s annual report to the University is the same as the one submitted to the funding body but with the option of providing additional information, or if requested by the University. (See sections 5.3, 8.0, 12.3, 15.4 and 17.0)

- Consideration was given to the addition of a category for Institutes to accommodate the merger of the Health Centre into the Griffith Institute for Health and Medical Research, but was rejected. Instead the Policy sets out flexible arrangements and structures to enable the reorganisation of existing centres. (See sections 5.1, 12.1)

- Procedures for the appointment of Research Centre Directors have been included. (See section 12.1)

- Further clarification of the shared responsibility for academic performance and the management of support for staff and students have been included. (See section 12.3, 13.0, 14.0)

- Clarification on the payment of Responsibility Allowances to Directors of all types of Research Centres has been included (See section 12.4)

- Processes for establishing new Centres and reorganising existing Centres have been significantly amended from an application to a negotiation process. (See section 19.0)

- 4 Yearly Research Centre Strategic Plans introduced (See section 20.1)

- A number of changes have been made to the method of allocation of Centre performance funding:
o Input and output are of equal value. In the previous policy the split was 60/40.
o ‘Research Income’ has replaced ‘research grants’ as an indicator.
o The weighting for ‘RHD load’ has been reduced from 15% to 10%.
o ‘External grant submissions’ has been removed as an input. It was previously 5% of the total.
o The weighting for output indicator ‘Publications’ has increased from 20% to 30%.
o The qualitative indicator will be based on the quality of the Centre’s strategic vision as demonstrated in the Centre Strategic Plan.
- Modeling of the proposed changes to the method of allocation showed that a number of centres would be adversely affected, largely because of the change to using income as an input quantitative indicator instead of $ value of grants, and the removal of the ‘external grant submissions’ input. To moderate the affect of the introduction of the change, a further amendment to the method of allocation is proposed for 2009 and 2010, whereby the maximum decrease or increase in a Centre’s performance funding is capped at 10%.

6.4 The Committee further noted the changes are not proposed at this stage to:
- the definition of Research Active; this policy will be updated once the definition on research productive has been finalised;
- the process for determining the International Profile of a Research Centre member but this will be reviewed in the future.

6.5 In response to a query regarding the opportunity for staff to be members of both an internal and external research centre Ms Garklavs advised there is nothing to prevent this. However, for the purposes of University research centre funding allocations the staff member would be required to be aligned with one or the other, or to indicate that funding would be split equally between both centres; the member’s performance would not be credited to both research centres.

Resolution:

6.6 The Academic Committee, on the recommendation of the Research and Postgraduate Studies Committee (6/2008, 12 August), resolved to approve the revised Research Centres Policy, as detailed in 2008/0016290, for immediate implementation.

7.0 STUDENT ADMINISTRATION POLICY

7.1 The Academic Committee had before it a revised Student Administration Policy (2008/0016289), and noted that minor changes had been made to paragraphs 7.3, 7.4 and 7.6.

Resolution:

7.2 The Academic Committee resolved to ratify the Chair’s executive action in approving revisions to the Student Administration Policy as detailed in 2008/0016289.

8.0 CLASS TIMETABLING POLICY

8.1 The Academic Committee, on the recommendation of the Learning and Teaching Committee 6/2009 (8 September), considered the revised Class Timetabling Policy as contained in 2008/0016295, and noted proposed changes include:
- Section 4: inclusion of a statement to provide the opportunity for academic elements to request a day or a timeslot to be free of teaching;
- Section 6.3: amendment to statements about staff availability.

Resolution

8.2 The Academic Committee, on the recommendation of the Learning and Teaching Committee 6/2008 (8 September), resolved to approve the revised Class Timetabling Policy as contained in 2008/0016295.
9.0 CHANGE TO OPEN ENROLMENT DATES

9.1 The Academic Committee, on the recommendation of the Learning and Teaching Committee 6/2009 (8 September), considered a proposal to move the date for opening of enrolment to the week following the release of results.

9.2 In 2005 full class enrolment was introduced which allowed students to enrol in all components of their courses at the same time. As part of this implementation investigation was undertaken to ascertain what would be the best time to open enrolment each semester. Benchmarking was done against other universities and the decision was made at that time for students to re-enrol in the week prior to examinations (study week). Full class enrolment also changed the pattern of students’ enrolment behaviour, with students now competing for places in their preferred classes and the process of open enrolment became a significant event in the academic calendar.

9.3 The Central Support Services Reference Group (CSSRG) raised the issue of the timing of open enrolment and Student Administration offered to consult with students and staff regarding this decision.

9.4 The recommendation to move open enrolment to the week following the release of results is based on the feedback obtained from these consultations. It was noted the briefing paper (2008/0022024) provides further information and survey responses.

Resolution

9.5 The Academic Committee, on the recommendation of the Learning and Teaching Committee 6/2009 (8 September), resolved to approve the date for opening of enrolment to be the week following the release of results.

10.0 SPORTS SCHOLARSHIP POLICY AND CONDITIONS


10.2 Academic Committee noted the recommendations made by the Learning and Teaching Committee and contained in the revised Sports Excellence Scholarship Policy (2008/0022020) and revised Sports Excellence Scholarship Conditions for 2009 (2008/0022025), were as follows:
- The Sports Development Scholarships be discontinued and the funds absorbed into Sports Excellence Scholarships, allowing for more Sports scholarships to be paid at a higher rate. Existing Sports development recipients will continue to be paid under the existing policy until their Scholarship entitlements are fulfilled.
- Pro-rata ruling discontinued. Existing sports scholarship recipients will be paid based on their academic work load. Full time load will receive full payment. Part time load will receive half payment, no longer paid on a credit point enrolled basis. Consideration will be given to a Postgraduate Sports applicant. Allocation of budget would allow for the additional Scholarship focussing on an athlete undertaking a postgraduate program. Cash benefit and payment of the Student Contribution Charge and study package options to be continued.

Resolution

10.3 Academic Committee resolved to approve the revised Sports Excellence Scholarship Policy and the revised Sports Excellence Scholarship Conditions for 2009, as detailed in 2008/0022020 and 2008/0022025 respectively, for implementation in 2009.
11.0 REVIEW OF THE BLENDED LEARNING FELLOWSHIP SCHEME

11.1 The Academic Committee, on the recommendation of the Learning and Teaching Committee 6/2008 (8 September), considered the proposal that the Griffith Blended Learning Fellowship (2008/0023754) be rescinded.

11.2 The Committee noted under Academic Plan 3 a commitment was made to review the Learning and Teaching Grants scheme and the Blended Learning Fellowships to gauge the impact of these activities on the quality of learning and teaching and to inform decision-making and future allocation of funds.

11.3 The Deputy Vice Chancellor (Academic) has subsequently decided to withdraw the budget allocation for the Blended Learning Fellowships. In future provision will be made for blended learning related projects under the revised Griffith Grants for Learning and Teaching.

Resolution

11.4 The Academic Committee, on the recommendation of the Learning and Teaching Committee 6/2008 (8 September), resolved to rescind the Griffith Blended Learning Fellowship (2008/0023754).

12.0 ART WITHDRAWAL OF PROGRAM SUBMISSION (2008/0017510)

1090 BACHELOR OF COMMUNICATION

Resolution:

12.1 The Academic Committee, on the recommendation of the Programs Committee (5/2008, August) resolved to approve the submission proposing to withdraw the Logan campus offering of the Bachelor of Communication (1090), as detailed in 2008/0017510, for implementation in Semester 1, 2009.

13.0 NRS NEW PROGRAM SUBMISSION (2008/0025767)

3070 GRADUATE CERTIFICATE IN EMERGENCY NURSING (OUA)
5235 MASTER OF EMERGENCY NURSING (OUA)

Resolution:

13.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, May) resolved to approve the New Program Submission proposing to offer a Master of Emergency Nursing (MEmergN, 5235) Graduate Certificate in Emergency Nursing (GCertEmergN, 3070) through Open Universities Australia, as detailed in 2008/0025767, for implementation in Semester 1, 2009.

14.0 PES FULL PROGRAM PROPOSAL (2008/0025771)

3233 GRADUATE CERTIFICATE IN SPORTS COACHING
5508 MASTER OF SPORTS COACHING
5510 MASTER OF SPORTS COACHING WITH HONOURS

Resolution:

14.1 The Academic Committee, on the recommendation of the Programs Committee (3/2008, May) resolved to approve the Full Program Proposal to introduce the Graduate Certificate in Sports Coaching (3233), the Master of Sports Coaching (5508) and the Master of Sports Coaching with Honours (5510), as detailed in 2008/0025771, for implementation in Semester 1, 2009.

15.0 HSV FULL PROGRAM PROPOSAL (2008/0025793)

1345 BACHELOR OF HUMAN SERVICES / MASTER OF REHABILITATION COUNSELLING

Resolution:
15.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September) resolved to approve the New Program Submission proposing to introduce the Bachelor of Human Services / Master of Rehabilitation Counselling (BHuServ/MRehabCounsel, 1345) as detailed in 2008/0025793, for implementation in Semester 1, 2009.

16.0 PES FULL PROGRAM PROPOSAL (2008/0025794)
1344 BACHELOR OF EXERCISE SCIENCE (PRE-PHYSIO)

Resolution:

16.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September) resolved to approve the New Program Submission proposing to introduce the Bachelor of Exercise Science - Pre-Physio (BExSc, 1344) as detailed in 2008/0025794, for implementation in Semester 1, 2009.

17.0 QCA NEW PROGRAM SUBMISSION (2008/0017550)
2081 BACHELOR OF VISUAL MEDIA WITH HONOURS

Resolution:

17.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September) resolved to approve the New Program Submission proposing to introduce the Bachelor of Visual Media with Honours (BVMe, 2081) as detailed in 2008/0017550, for implementation in Semester 1, 2009.

18.0 BPS FULL PROGRAM PROPOSAL (2008/0005808)
1348 BACHELOR OF BIOMOLECULAR SCIENCE (ADVANCED)
1349 BACHELOR OF BIOMOLECULAR SCIENCE (ADVANCED)
1350 BACHELOR OF BIOMOLECULAR SCIENCE (Exit Point Only)

Resolution:

18.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September) resolved to approve the Full Program Proposal to introduce the Bachelor of Biomolecular Science (BBiomolSc, 1348/1349/1350) as detailed in 2008/0005808, for implementation in Semester 1, 2009.

19.0 BPS FULL PROGRAM PROPOSAL (2008/0005809)
5511 MASTER OF SCIENCE
5512 MASTER OF SCIENCE WITH HONOURS

Resolution:

19.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September) resolved to approve the Full Program Proposal to introduce the Master of Science (MSc, 5511) and the Master of Science with Honours (MScHons, 5512), as detailed in 2008/0005809, for implementation in Semester 1, 2009.

20.0 GBS FULL PROGRAM PROPOSAL (2008/0016810)
3235 GRADUATE CERTIFICATE IN E-MARKETING

Resolution:

20.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September) resolved to approve the Full Program Proposal to introduce the Graduate Certificate in eMarketing (GCerte-Mark, 3235) as detailed in 2008/0016810, for implementation in Semester 1, 2009.

21.0 QCM MAJOR CHANGE SUBMISSION (2008/0025772)
1195 BACHELOR OF MUSIC TECHNOLOGY
Resolution:

21.1 The Academic Committee, on the recommendation the Programs Committee (3/2008, May) resolved to approve the Major Change Submission proposing changes to the Bachelor of Music Technology (1195), as detailed in (2008/0025772), for implementation in Semester 2, 2008.

22.0 PBH MAJOR CHANGE SUBMISSION (2008/0004817)
1332/1333 BACHELOR OF PUBLIC HEALTH

Resolution:

22.1 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) resolved to approve the Major Change Submission proposing changes to the Bachelor of Public Health (1332/1333), as detailed in 2008/0004817, for implementation in Semester 2, 2008.

23.0 NRS MAJOR CHANGE SUBMISSION (2008/0025776)
1327 BACHELOR OF NURSING (POST-REGISTRATION) ABU DHABI

Resolution:

23.1 The Academic Committee, on the recommendation of the Programs Committee (5/2008, August) resolved to approve the Major Change Submission proposing changes to the Bachelor of Nursing (Post Registration) (BN -1327), including introducing a fulltime offering, as detailed in 2008/0025776, for implementation in Semester 1, 2008 (31 August 2008).

24.0 QCM MAJOR CHANGE SUBMISSION (2008/0025785)
1196 BACHELOR OF POPULAR MUSIC

Resolution:

24.1 The Academic Committee, on the recommendation of the Programs Committee (5/2008, August) resolved to approve the Major Change Submission proposing changes to the Bachelor of Popular Music (1196) as detailed in 2008/0025785, for implementation in Semester 1, 2009.

25.0 PHM MAJOR CHANGE SUBMISSION (2008/0004826)
4146 GRADUATE DIPLOMA OF PHARMACEUTICAL SCIENCE

Resolution:

25.1 The Academic Committee, on the recommendation of the Programs Committee (5/2008, August) resolved to approve the Major Change Submission proposing changes to the Graduate Diploma of Pharmaceutical Science (4146) as detailed in 08/0004826, for implementation in Summer Semester, 2008.

26.0 GBS MAJOR CHANGE SUBMISSION (2008/0016802)
1314 BACHELOR OF BUSINESS (HONG KONG)

Resolution:

26.1 The Academic Committee, on the recommendation of the Programs Committee (5/2008, August) resolved to approve the Major Change Submission proposing changes to the Bachelor of Business (Hong Kong, 1314), as detailed in 2008/0016802, for implementation in Semester 2, 2008.

27.0 BPS MAJOR CHANGE SUBMISSION (2008/0005811)
1031 BACHELOR OF BIOMEDICAL SCIENCE (NATHAN)
1032 BACHELOR OF BIOTECHNOLOGY
1045 BACHELOR OF SCIENCE/BACHELOR OF INFORMATION TECHNOLOGY
Resolution:

27.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September) resolved to approve the Major Change Submission proposing to rationalise course offerings in the School of Biomolecular and Physical Sciences across the Science and Science related suite of programs listed above, as detailed in 2008/0005811, for implementation in Semester 1, 2009.

28.0 BPS MAJOR CHANGE SUBMISSION (2008/0005810)
2078 BIOMOLECULAR AND BIOMEDICAL SCIENCE HONOURS PROGRAMS

Resolution:

28.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September) resolved to approve the Major Change Submission proposing changes to the Bachelor Science with Honours (2052) and the Biomolecular and Biomedical Science Honours (2078), as detailed in 2008/0005810, for implementation in Semester 1, 2009.

29.0 ENV MAJOR CHANGE SUBMISSION (2008/0005823)
1018 BACHELOR OF SCIENCE
1330 BACHELOR OF SCIENCE (ADVANCED WITH HONOURS)
1342 BACHELOR OF SCIENCE (ADVANCED)

Resolution:

29.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September) resolved to approve the Major Change Submission proposing changes to make changes to the Bachelor of Science (1018), Bachelor of Science(Advanced with Honours, 1330) and Bachelor of Science (Advanced, 1342), as detailed in 2008/0005823, for implementation in Semester 1, 2009.

30.0 ICT MAJOR CHANGE SUBMISSION (2008/0005824)
1042/1109 BACHELOR OF INFORMATION TECHNOLOGY (ACCELERATED)
1250 BACHELOR OF INFORMATION TECHNOLOGY (ACCELERATED/BIT@WORK)

Resolution:

30.1 The Academic Committee, on the recommendation of Programs Committee (6/2008, September), resolved to approve the Major Change Submission proposing changes to the Bachelor of Information Technology (Accelerated, 1042/1109) and the Bachelor of Information Technology (1250) as detailed in 2008/0005824, for implementation in Semester 1, 2009.
Resolution:

31.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September), resolved to approve the Major Change Submission proposing changes to the Master of Information Technology suite of programs listed above, as detailed in 2008/0005819, for implementation in Semester 1, 2009.

32.0 ENG MAJOR CHANGE SUBMISSION (2008/0005825)
1310 BACHELOR OF ENGINEERING
1311 BACHELOR OF ENGINEERING

Resolution:

32.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September), resolved to consider the Major Change Submission proposing changes to the Bachelor of Engineering (1310/1311) as detailed in 2008/0005825, for implementation in Semester 1, 2009.

33.0 ENG MAJOR CHANGE SUBMISSION (2008/0005826)
1318/1319 BACHELOR OF ENGINEERING TECHNOLOGY

Resolution:

33.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September), resolved to approve the Major Change Submission proposing changes to the Bachelor of Engineering Technology (1318/1319) as detailed in 2008/0005826, for implementation in Semester 1, 2009.

34.0 ENG MAJOR CHANGE SUBMISSION (2008/0005816)
3205/3206 GRADUATE CERTIFICATE IN ENGINEERING
5467/5468 MASTER OF ENGINEERING
5528/5529 MASTER OF ENGINEERING WITH ADVANCED STUDIES

Resolution:

34.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September) resolved to approve the Major Change Submission proposing changes to the Graduate Certificate in Engineering, (3205, 3206), Master of Engineering (5467, 5468) and the Master of Engineering with Advanced Studies (5528, 5529), as detailed in 2008/0005816, for implementation in Semester 1, 2009.

35.0 ICT SPECIAL PURPOSE SUBMISSION (2008/0005782)
1250 BACHELOR OF INFORMATION TECHNOLOGY @ WORK

Resolution:

35.1 The Academic Committee, on the recommendation of the Programs Committee (4/2008, July) resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Information Technology @ Work (1250), as detailed in 2008/0005782, for implementation in Semester 1, 2008.

36.0 EDN SPECIAL PURPOSE SUBMISSION (2008/0025775)
4035 GRADUATE DIPLOMA OF EDUCATION – PRIMARY (GC)
4030 GRADUATE DIPLOMA OF EDUCATION – PRIMARY (MG)
4145 GRADUATE DIPLOMA OF EDUCATION – MIDDLE YEARS (GC)
4144 GRADUATE DIPLOMA OF EDUCATION – MIDDLE YEARS (MG)
4138 GRADUATE DIPLOMA OF EDUCATION – SECONDARY (GC)
4137 GRADUATE DIPLOMA OF EDUCATION – SECONDARY (MG)
Resolution:

36.1 The Academic Committee, on the recommendation of the Programs Committee (4/2008, September), resolved to approve the Special Purpose Submission proposing changes to the English Language Requirements for the above listed programs, as detailed in 2008/0025775, for implementation in Semester 1, 2010.

37.0 EBL MAJOR CHANGE SUBMISSION (2008/0017540)
5114 MASTER OF SPECIAL EDUCATION

Resolution:

37.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September) resolved to approve the Major Change Submission proposing changes to the Deaf and Hard of Hearing academic plan in the Master of Special Education (5114) as detailed in 2008/0017540, for implementation in Semester 1, 2009.

38.0 QCM SPECIAL PURPOSE SUBMISSION (2008/0025780)
2049 BACHELOR OF MUSIC TECHNOLOGY WITH HONOURS

Resolution:

38.1 The Academic Committee, on the recommendation of the Programs Committee (5/2008, August) resolved to approve the Special Purpose Submission proposing changes to the admission requirements for the Bachelor of Music Technology with Honours (BMusTech[Hons] - 2049) as detailed in 2008/0025780, for implementation in Semester 1, 2009.

39.0 GBS SPECIAL PURPOSE SUBMISSION (2008/0016807)
1336 BACHELOR OF COMMERCE (PROFESSIONAL)
1337 BACHELOR OF COMMERCE (ACCELERATED)

Resolution:

39.1 The Academic Committee, on the recommendation of the Programs Committee (5/2008, August) resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Commerce (Professional, 1336) and the Bachelor of Commerce (Accelerated, 1337), as detailed in 2008/0016807, for implementation in Semester 1, 2008.

40.0 QCA SPECIAL PURPOSE SUBMISSION (2008/0017561)
2041 BACHELOR OF PHOTOGRAPHY WITH HONOURS

Resolution:

40.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Photography with Honours (2041), as detailed in 2008/0017561, for implementation in Semester 1, 2009.

41.0 QCA SPECIAL PURPOSE SUBMISSION (2008/0017562)
2037 BACHELOR OF FINE ART WITH HONOURS

Resolution:

41.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September) resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Fine Art with Honours (2037), as detailed in 2008/0017562, for implementation in Semester 1, 2009.
42.0 QCA SPECIAL PURPOSE SUBMISSION (2008/0017563)
2061 BACHELOR OF CONTEMPORARY AUSTRALIAN INDIGENOUS ART WITH HONOURS
Resolution:
42.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September), resolved to approve the Special Purpose Submission proposing changes to the Bachelor of Contemporary Australian Indigenous Art with Honours (2061), as detailed in 2008/0017563, for implementation in Semester 1, 2009.

43.0 NRS SPECIAL PURPOSE SUBMISSION (08/0004840)
5425 MASTER OF ADVANCED PRACTICE WITH HONOURS
Resolution:
43.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September), resolved to approve the Special Purpose Submission proposing changes to the Master of Advanced Practice with Honours (5425), as detailed in 08/0004840, for implementation in Semester 1, 2009.

44.0 BPS SPECIAL PURPOSE SUBMISSION (2008/0005813)
5080 MASTER OF SCIENCE IN GENETIC COUNSELING
5521 MASTER OF SCIENCE IN GENETIC COUNSELING WITH HONOURS
Resolution:
44.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September), resolved to approve the Special Purpose Submission proposing changes to the Master of Science in Genetic Counselling (5080) and the Master of Science in Genetic Counselling with Honours (5521), as detailed in 2008/0005813, for implementation in Semester 1, 2009.

45.0 HLS SPECIAL PURPOSE SUBMISSION (08/0004853)
2080 GRIFFITH HEALTH GROUP HONOURS PROGRAM
Resolution:
45.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September), resolved to approve the Special Purpose Submission proposing to add Dentistry and Oral Health to the Griffith Health Group Honours Program (2080), as detailed in 2008/0004853, for implementation Summer Semester (February), 2009.

46.0 GBS SPECIAL PURPOSE SUBMISSION (2008/0016814)
5388 MASTER OF INTERNATIONAL RELATIONS
Resolution:
46.1 The Academic Committee, on the recommendation of the Programs Committee (6/2008, September), resolved to approve the Special Purpose Submission proposing changes to the Graduate Certificate in International Relations (3142) and the Master of International Relations (5388), as detailed in 2008/0016814, for implementation in Semester 1, 2009.

47.0 APPOINTMENT TO UNIVERSITY COMMITTEE
47.1 The Academic Committee resolved to approve the following appointment to the Animal Ethics Committee as follows.

<table>
<thead>
<tr>
<th>Membership Category</th>
<th>Term of Office</th>
<th>Person Nominated</th>
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<tbody>
<tr>
<td>Category A: A person with qualifications in veterinary science and with experience relevant to the activities of the university</td>
<td>Two years up to 31 December 2010</td>
<td>Dr Andrew Cameron</td>
</tr>
</tbody>
</table>

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48.0 LEAVE OF ABSENCE – DR ROBYN HOLLANDER

48.1 The Academic Committee resolved to ratify the Chair’s executive action to approve leave of absence to the end of 2008 for Dr Robyn Hollander.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

49.0 AUQA REPORT

49.1 The Chair tabled the AUQA Report of an Audit of Griffith University, Executive Summary. The report is very positive, containing many commendations recognising our achievements and hard work over recent years. It contains 11 ‘Commendations’, 11 ‘Affirmations’ and 8 ‘Recommendations’.

49.2 Among the Commendations the Audit Panel recognised and endorsed:
- the Griffith 2015 strategy,
- progress towards improving our quality systems
- the Uni-Reach program
- the Disability Support Services
- the work of the School of Nursing and Midwifery for their transnational Nursing programs offered in Singapore and Japan
- the Succeeding@Griffith program for first year undergraduate students
- the early identification of students at risk and methods for improving undergraduate retention
- the evidence-based approach to academic integrity

49.3 The Affirmations are in areas already identified for improvement arising out of the first AUQA Audit in 2003. Three of the Affirmations are identified as urgent, with the last item below marked for attention before the end of 2008:
- 5. “… to focus on the redevelopment of the Nathan Campus …”
- 8. “… to review English language support …”
- 10. “… to defer the internationalisation of the curriculum audit … and … urges that it focuses on more than recruitment of international students on campus as being the main distinguishing characteristic of internationalisation at Griffith”.

49.4 The small number of Recommendations are in areas not already anticipated, of which one is urgent – that “… the University more clearly defines the distinctive characteristics of the Griffith undergraduate student experience, … communicate the Griffith Graduate attributes to prospective, commencing and enrolled students”.

49.5 The Chair advised Academic Committee will be responsible for ensuring appropriate implementation and action is undertaken within specific time frames. At the next meeting an implementation plan will be considered. It is expected a twice yearly report will be provided to the Committee to review implementation of Affirmations and Recommendations.

50.0 VICE CHANCELLOR’S FORUM AND QUESTION TIME

50.1 The Vice Chancellor’s report to the August meeting of Council was provided to members. Professor O’Connor then reported on the following:

50.1.1 AUQA Audit
- The AUQA Audit Report was made public on 17 September. It affirms the University’s strategic directions, and contains a range of positive comments affecting most areas of the University. Acknowledgment is
given to what the University does well and what we have already identified as needing attention.
- Professor O’Connor acknowledged the work of Professor John Dewar, Ms Karen van Haeringen and her colleagues, and the wider University community for a successful outcome.
- A detailed statement will be provided at the next meeting to outline an implementation plan for the affirmations and recommendations.

50.1.2 Review of National Innovation System
- The Review of the National Innovation System has now been completed.

50.1.3 Meeting of Vice Chancellors of Innovation Research Universities (IRUs) with Minister for Innovation, Industry, Science and Research
- Minister Kim Carr outlined specific recommendations in relation to Research Infrastructure Block Grants (RIBG) and advised they would form part of the national competitive grants scheme.

50.1.4 Bradley Review
- A full report is expected to be released towards the end of 2008.

50.1.5 Strategic Plan 2009 - 2015
- A draft will be considered at the October meeting of the University Council. There will be an opportunity for University-wide consultation before it is finalised.

50.1.6 University Budget
- On the recommendation of the Finance and Resources Committee the University Council will consider the budget, *Towards Griffith 2015 – University Budget 2009-2011*.
- The budget contains a proposal to fund an initiative for Enhancing English Competency of International Students.
- In response to a query the Vice Chancellor advised the budget is based on the premise that international student load would remain at approximately 25%. The aim is to spread international student numbers across a range of academic areas.
- The budget is not predicated on huge growth, but reflects a levelling off in student numbers. However the University needs to increase its coursework postgraduate student numbers.

50.1.7 Attendance at Academic Committee Meetings
- It is concerning that there has been poor attendance at meetings over the past 12 months. The Vice Chancellor requested that attendance records over the period be prepared to determine whether particular categories of membership can be identified as not attending.

51.0 CHAIRPERSON’S REPORT

51.1 The Chair provided a report on the following matters:

51.1.1 ALTC Grants
- The University has been successful in four Australian Learning and Teaching Council Grants as follows:
  - *Developing Cross-Disciplinary Leadership Capacity for Enhancing the Professional Education of Multidisciplinary Mental Health Workers*, Dr Shirley Morrissey, Dr Donna McAuliffe, Professor Harry McConnell.
- Developing and Sustaining Pedagogical Leadership in Early Childhood Education and Care Professionals, Dr Kym Macfarlane and Ms Jennifer Cartmel.
- Enabling Commencing Students’ Success with Early Assessment: Best Practice Resources and Interventions to Facilitate Self-Regulation, Associate Professor Keithia Wilson, Associate Professor Alf Lizzio & Professor Nick Buys.
- Developing program leader networks and resources to enhance learning and teaching in multicampus universities, Professor Kerri-Lee Krause, Associate Professor Alf Lizzio, Dr Lynn Burnett, in partnership with the University of Western Sydney and the University of Tasmania.

51.1.2 Celebrating Teaching Week – November 2008
- A Celebrating Teaching week will be held in the first week of November, and will include a number of university-wide and locally hosted events, such as the Blended Learning Showcase and the First Year Advisor Networking.

51.1.3 Bradley Review
- As advised in the Vice Chancellor’s report, a final report is expected by the end of 2008. It is expected it will include recommendations about changes to funding and student load being allocated by student demand. It is expected to facilitate a unified post-secondary sector operating across TAFE and tertiary education.

51.1.4 Graduation Statement
- The Graduation Statement is an adaptation of the European Diploma Supplement developed in the Bologna process. The Minister for Education has announced that Australian universities are invited to apply for grants of $100 000 to assist in the implementation of the Graduation Statement.

51.1.5 Diversity and Structural Adjustment Fund
- The University submitted three expressions of interest for this Fund, with one being taken forward for outreach to local schools in the Logan area.

51.1.6 Nathan Task Force
- The first phase of recommendations from the Nathan Task Force is being implemented, with essential renovations and refurbishments starting over summer.
- Michael Rayner from Cox Rayner Architects and Planners has prepared a master plan for the Nathan/MtGravatt precinct, reaching out to the local community. Campus presentations will be provided over the next few weeks.
- A re-plan of the Nathan site will be undertaken early in 2009, in consultation with staff.

51.1.7 Enhancing English Competency
- A paper, endorsed by Executive Group, was tabled at the meeting. Its implementation is dependent upon Council’s approval of the budget.
- The proposal is to significantly enhance English language support for students, particularly but not exclusively international students.
- At the next meeting the Committee will have the opportunity to discuss and make comment on this proposal.
52.0 REPORT ON THE OPERATIONS OF THE UNIVERSITY APPEALS COMMITTEE


53.0 REPORTS OF SUB-COMMITTEES OF THE ACADEMIC COMMITTEE AND OTHER COMMITTEES

53.1 The minutes and/or action sheets of the following Committees were noted:
- Internationalisation Advisory Committee [3/2008]
- Learning and Teaching Committee [4/2008 and 5/2008].
- Programs Committee [4/2008 and 5/2008]
- Research and Postgraduate Studies Committee [4/2008 and 5/2008]

54.0 2008 COMMITTEE MEETING DATES

54.1 The Academic Committee noted the schedule for meetings to be held at 1:30pm on the following Thursdays in 2008:
   16 October
   13 November
   11 December *
* meeting will proceed only if urgent business requires

54.2 Meetings will be held via video-conference between Room -1.18 (Level -1) Business 2 Building (N72), Nathan campus and Room 1.04, The Chancellory (G34), Gold Coast campus

Confirmed: .................................................................
(Chair)
Date: 16 October 2008