A meeting of the Arts, Education and Law Group Board will be held at 11.30am on Thursday 16 June AEL Group Boardroom located at M06, Education Building, Room 3.21, Mt Gravatt campus.

Please note that the Budget Advisory Group (BAG) meeting will begin at the conclusion of this meeting.

1.0 APOLOGIES

2.0 CONFIRMATION OF MINUTES

3.0 PRO-VICE CHANCELLOR (ARTS, EDUCATION AND LAW) REPORT

4.0 DEAN (ACADEMIC) REPORT - CHAIR

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   4158 GRADUATE DIPLOMA OF SCREEN PRODUCTION
   5572 MASTER OF SCREEN PRODUCTION
   5573 MASTER OF SCREEN PRODUCTION WITH HONOURS

6.0 QIBT NEW PROGRAM PROPOSAL
   DIPLOMA OF MEDIA AND COMMUNICATION

7.0 5 YEAR PROGRAM REVIEW REPORTS
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   1195 BACHELOR OF MUSIC TECHNOLOGY

8.0 QCGU ADVICE OF PROGRAM WITHDRAWALS 2011/0003295 / 2011/0003296
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10.0 EDN MINOR CHANGE SUBMISSION 2011/0003290
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16.0 QCGU MINOR CHANGE SUBMISSION 2011/0003277
   1268 BACHELOR OF MUSIC

17.0 GLS MINOR CHANCE SUBMISSION 2011/0003278
   3160 GRADUATE CERTIFICATE IN DISPUTE RESOLUTION

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   ALL UNDERGRADUATE LAW PROGRAMS

19.0 HUM MINOR CHANGE SUBMISSION 2011/0003280
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20.0 HUM MINOR CHANGE SUBMISSION 2011/0003281
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21.0 HUM MINOR CHANGE SUBMISSION 2011/0003282
   1253/1254 BACHELOR OF JOURNALISM

22.0 HUM MINOR CHANGE SUBMISSION 2011/0003283
   5395 MASTER OF ARTS AND MEDIA

23.0 HUM MINOR CHANGE SUBMISSION 2011/0003284
   5075/5147 MASTER OF ARTS IN JOURNALISM AND MASS COMMUNICATION

24.0 EDN MINOR CHANGE SUBMISSION 2011/0003285
   5564/5565 MASTER OF TEACHING (PROFESSIONAL PRACTICE) - SECONDARY

25.0 EDN MINOR CHANGE SUBMISSION 2011/0003286
   9301 CONTINUING EDUCATION CERTIFICATE IN APPLIED THEATRE STUDIES

26.0 EDN MINOR CHANGE SUBMISSION 2011/0003287
   5563 MASTER OF TEACHING (PROFESSIONAL PRACTICE) - PRIMARY

27.0 GFS MINOR CHANGE SUBMISSION 2011/0003288
   1284 BACHELOR OF FILM AND SCREEN MEDIA PRODUCTION

28.0 QCA MINOR CHANGE SUBMISSION 2011/0003291
   ALL UNDERGRADUATE QCA PROGRAMS

29.0 CCJ MINOR CHANGE SUBMISSION 2011/0003292
   1112 BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE

30.0 CCJ MINOR CHANGE SUBMISSION 2011/0003294
   PG SUITE OF CRIMINOLOGY AND CRIMINAL JUSTICE PROGRAMS

31.0 EDN MINOR CHANGE SUBMISSION 2011/0003293
   1069 BACHELOR OF ARTS IN APPLIED THEATRE

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

32.0 ARC LINKAGE ROUND 2, 2011

33.0 GRIFFITH GRANTS AND FELLOWSHIPS FOR LEARNING AND TEACHING SCHEME

34.0 GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING AND GROUP LEARNING AND TEACHING CITATIONS

35.0 OTHER BUSINESS

36.0 2011 MEETING SCHEDULE
ARTS, EDUCATION AND LAW GROUP BOARD
AGENDA

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AEL Group Board Members

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<th>Name</th>
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<tr>
<td>Professor Claire Wyatt-Smith</td>
<td>Dean Academic ex officio (Chair)</td>
</tr>
<tr>
<td>Professor Paul Mazerolle</td>
<td>Pro-Vice Chancellor (Arts, Education and Law) ex officio</td>
</tr>
<tr>
<td>Associate Professor Glenn Finger</td>
<td>Dean Learning &amp; Teaching ex officio</td>
</tr>
<tr>
<td>Professor Richard Bagnall</td>
<td>Dean Research ex officio</td>
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<tr>
<td>Professor Huib Schippers</td>
<td>Director, Queensland Conservatorium ex officio</td>
</tr>
<tr>
<td>Professor Paul Cleveland</td>
<td>Director, Queensland College of Arts ex officio</td>
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<tr>
<td>Professor William MacNeil</td>
<td>Head and Dean, Griffith Law School ex officio</td>
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<tr>
<td>Professor Herman Van Eyken</td>
<td>Head, Griffith Film School ex-officio</td>
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<tr>
<td>Professor Donna Pendergast</td>
<td>Head and Dean, School of Education and Professional Studies, ex officio</td>
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<tr>
<td>Associate Professor Jock MacLeod</td>
<td>Head, School of Humanities ex officio</td>
</tr>
<tr>
<td>Dr Claire Kennedy</td>
<td>Acting Head, School of Languages and Linguistics ex officio</td>
</tr>
<tr>
<td>Associate Professor Janet Ransley</td>
<td>Head, School of Criminology and Criminal Justice ex officio</td>
</tr>
<tr>
<td>Professor Simon Bronnet</td>
<td>Director, Centre of Excellence in Policing and Security ex officio</td>
</tr>
<tr>
<td>Ms Liz Ganesathurai</td>
<td>Executive Officer, PVC (AEL) invited</td>
</tr>
<tr>
<td>Ms Sue Smith</td>
<td>Group Resource Manager invited</td>
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Information Copies
Deputy Heads of School Blended Learning Advisor (AEL)
Deputy Directors Learning and Teaching Manager, Academic Credit Transfer, Admissions
Deputy Directors Research Client Admin Officers, Student Administration
School Administrative Officers Staff, Office of Student Recruitment
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Senior Manager, International Office

Other Copies
Corporate Archives & Records Management copy (attachments), Binding copy (attachments), Spare copy
A meeting of the Arts, Education and Law Group Board will be held at 11.30 on **Thursday 16 June in the AEL Boardroom, Education building (M06), Mt Gravatt campus.**

Jill Misson  
Secretary

**AGENDA**

**1.0 APOLOGIES**

Apologies may be recorded by telephoning extension 55497 or via email to J.Misson@griffith.edu.au

**2.0 CONFIRMATION OF MINUTES**

The minutes of the 1/2011 meeting of the Arts, Education and Law Group Board have been circulated.

To be taken as read and confirmed.

**3.0 PRO-VICE CHANCELLOR (ARTS, EDUCATION and LAW) REPORT**

The PVC (AEL) Professor Paul Mazerolle will report on items of interest to the Board.

**4.0 DEAN (ACADEMIC) REPORT - CHAIR**

The Dean (Academic) Professor Claire Wyatt-Smith has forwarded her apologies for the meeting.

**ORDERING OF THE AGENDA**

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

**SECTION I: MATTERS FOR DEBATE AND DECISION**

**5.0 GFS NEW PROGRAM PROPOSAL 2011/0003274**

**3265 GRADUATE CERTIFICATE IN SCREEN PRODUCTION**

**4158 GRADUATE DIPLOMA OF SCREEN PRODUCTION**

**5572 MASTER OF SCREEN PRODUCTION**

**5573 MASTER OF SCREEN PRODUCTION WITH HONOURS**

5.1 The AEL Group Board on the recommendation of the Griffith Film School and the Queensland College of Art is asked to consider the attached proposal to establish the Graduate Certificate in Screen Production (3265), Graduate Diploma of Screen Production (4158), Master of Screen Production (5572) and Master of Screen Production with Honours (5573) as detailed in the submission 2011/0003274 for introduction in semester 1, 2011.
5.2 The new suite of postgraduate Screen Production programs will replace the current postgraduate offerings in Fine Art and complement the existing undergraduate programs in film, animation and games design offered by the Griffith Film School. Specialisations will include screen direction, business, screen writing, music and sound, cinematography, post production, visual effects, documentary production, production design, television, animation, games design and game art.

5.3 The program will provide an opportunity for the screen production discipline to be more closely integrated with other elements of the University such as the Queensland Conservatorium, the Queensland College of Art and the Griffith Business School. The program’s project based curriculum integrates theory with professional practice and fosters students’ research literacy. This will enhance their ability to respond effectively to the continually changing nature of professional knowledge and practice.

5.4 The suite of programs consists of the Graduate Certificate in Screen Production (40CP), the Graduate Diploma of Screen Production (80CP), the Master of Screen Production (120CP) and the Master of Screen Production with Honours (120CP).

Recommendation

5.5 The AEL Group Board, on the recommendation of the Griffith Film School and the Queensland College of Art is asked to recommend to Programs Committee the proposal to establish the Graduate Certificate in Screen Production (3265), Graduate Diploma of Screen Production (4158), Master of Screen Production (5572) and Master of Screen Production with Honours (5573) as detailed in 2011/0003274, for introduction in Semester 1 2011.

For consideration

6.0 QIBT NEW PROGRAM PROPOSAL
DIPLOMA OF MEDIA AND COMMUNICATION

6.1 The AEL Group Board on the recommendation of the School of Humanities and QIBT is asked to consider the attached proposal to establish the Diploma of Media and Communication for introduction from semester 1, 2011.

6.2 QIBT and Griffith University have recently signed an agreement which will see the establishment of a QIBT campus on the University’s Gold Coast campus. One of the programs identified for offering is the Diploma of Media and Communication, which essentially mirrors first year of the Bachelor of Communication and provides a pathway for students not eligible for direct degree entry.

6.3 The Diploma of Media and Communication is designed to prepare students for entry into the second year of the Bachelor of Communication at Griffith University and focuses on providing an introductory conceptual understanding of media and communications as well as basic skills in their application.

6.4 The Diploma of Media and Communication will be delivered via an on campus mode, with all courses undertaken on the Gold Coast campus. The structure will be as follows:
Recommendation

6.5 The AEL Group Board, on the recommendation of the School of Humanities and QIBT, is asked to recommend to Programs Committee the proposal to establish the Diploma of Media and Communication for introduction in Semester 1, 2011.

For consideration

7.0 5 YEAR PROGRAM REVIEW REPORTS

1196 BACHELOR OF POPULAR MUSIC
1195 BACHELOR OF MUSIC TECHNOLOGY

7.1 The Program Planning, Development, Approval and Review Processes states (in Section 10.2) that where the summary recommendation is for the program to be approved, the relevant Dean/Director or Deputy Dean/Director and Program Convenor respond to the recommendations contained in the review team’s report in the form of an Implementation Plan, including any necessary program changes, for consideration by the School/College Committee and the Group Board. The Group Board forwards the Implementation Plan and any necessary program changes to Programs Committee. This process is to be completed within two months of receipt of the review report from the review team by Group Board. Changes to programs follow the University’s procedures for approval.

7.2 The Board is now asked to consider the five-year program review reports of the Bachelor of Music Technology (1195) and the Bachelor of Popular Music (1196), as detailed in the attached 2011 Review Reports (2011/0003297 and 2011/0003298) for recommendation to proceed with the Implementation Plan.

For consideration

8.0 QCGU ADVICE OF PROGRAM WITHDRAWALS 2011/0003295 / 2011/0003296

4111 GRADUATE DIPLOMA OF MUSIC – VOCAL PERFORMANCE
4112 GRADUATE DIPLOMA OF MUSIC – OPERA PERFORMANCE

8.1 On the recommendation of the Queensland Conservatorium, the Board is asked to consider the attached submissions (2011/0003295) and (2011/0003296) proposing to withdraw the programs 4111 Graduate Diploma of Music – Vocal Performance and 4112 Graduate Diploma of Music – Opera Performance to commencing students from semester 1, 2012, due to consistently low enrolment numbers.

Recommendation

8.2 On the recommendation of the Queensland Conservatorium, the Board is asked to recommend to Programs Committee that the 4111 Graduate Diploma of Music – Vocal Performance and 4112 Graduate Diploma of Music – Opera Performance be withdrawn to commencing students from semester 1, 2012.
For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

9.0 EDN MINOR CHANGE SUBMISSION 2011/0003275
1049/1050/1060 BACHELOR OF EDUCATION PRIMARY

9.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003275 proposing to update the elective list of courses in the Bachelor of Education – Primary, effective semester 2, 2011.

For ratification

10.0 EDN MINOR CHANGE SUBMISSION 2011/0003290
4137/4138 GRADUATE DIPLOMA OF EDUCATION – SECONDARY

10.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003290 proposing to withdraw the course 7402EDN Literacy and Numeracy and replace it with 7804EDN Literacy and Numeracy Teaching in Secondary Schooling in the Graduate Diploma of Education Secondary program, effective semester 2, 2011.

For ratification

11.0 EDN MINOR CHANGE SUBMISSION 2011/0003289
5562/5563 MASTER OF TEACHING (PROFESSIONAL PRACTICE) – PRIMARY
5564/5565 MASTER OF TEACHING (PROFESSIONAL PRACTICE) – SECONDARY

11.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003289 proposing to update the summer semester offering of courses in the Master of Teaching (Professional Practice) programs, effective semester 3, 2011/12.

For ratification

12.0 QCA MINOR CHANGE SUBMISSION 2011/0003271
DESIGN ELECTIVE LIST

12.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003271 proposing to update the Design elective course list available in all QCA undergraduate programs, effective semester 2, 2011.

For ratification

13.0 HUM MAJOR CHANGE SUBMISSION 2011/0003272
1016/1021 BACHELOR OF ARTS

13.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Major Change submission 2011/0003272 proposing that the single Languages and Cultures award major be replaced with specifically named award majors in the areas of language study offered, so that the language completed is identified on students’ testamurs.

For ratification
14.0 GFS MINOR CHANGE SUBMISSION 2011/0003273
1338 BACHELOR OF GAMES DESIGN

14.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003273 proposing the following course changes, effective semester 2 2011:
- Replace 2122GFS CGI Animation with 2126GFS CGI Animation for Games
- Change the title of 1110GFS Assets Icon and Layout to Principles of Games Design 2
- Change the title of 1105GFS Principles of Games Design to Principles of Game Design 1.

For ratification

15.0 QCGU MINOR CHANGE SUBMISSION 2011/0003276
1266 BACHELOR OF MUSIC STUDIES

15.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003276 proposing to update various course offerings (coding and titles) in line with changes made to the Bachelor of Music as a consequence of a program review in 2010.

For ratification

16.0 QCGU MINOR CHANGE SUBMISSION 2011/0003277
1268 BACHELOR OF MUSIC

16.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003277 proposing to provide an Honours pathway for voice students in the Performance and Pedagogy specialisation, effective semester 1 2012.

16.2 It is further proposed to remove the designation of courses for the purposes of exclusion from the program’s degree requirements for commencing and continuing students.

For ratification

17.0 GLS MINOR CHANGE SUBMISSION 2011/0003278
3160 GRADUATE CERTIFICATE IN DISPUTE RESOLUTION

17.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003278 proposing to add the new course 7128LAW Disability Jurisprudence to the program, effective semester 2, 2011.

For ratification

18.0 GLS MINOR CHANGE SUBMISSION 2011/0003279
ALL UNDERGRADUATE LAW PROGRAMS

18.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003279 proposing to update the elective course lists for all undergraduate Law programs, effective semester 2 2011.
19.0 HUM MINOR CHANGE SUBMISSION 2011/0003280
1016/1021/1022 BACHELOR OF ARTS

19.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003280 proposing various minor course changes to the Bachelor of Arts, effective semester 2, 2011.

For ratification

20.0 HUM MINOR CHANGE SUBMISSION 2011/0003281
1017/1088 BACHELOR OF COMMUNICATION

20.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003281 proposing various changes to elective course offerings in the Bachelor of Communication, effective semester 2, 2011.

For ratification

21.0 HUM MINOR CHANGE SUBMISSION 2011/0003282
1253/1254 BACHELOR OF JOURNALISM

21.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003282 proposing various minor course changes to the Bachelor of Journalism, effective semester 2, 2011.

For ratification

22.0 HUM MINOR CHANGE SUBMISSION 2011/0003283
5395 MASTER OF ARTS AND MEDIA

22.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003283 proposing changes to the elective course offerings in the Master of Arts and Media, effective semester 2, 2011.

For ratification

23.0 HUM MINOR CHANGE SUBMISSION 2011/0003284
5075/5147 MASTER OF ARTS IN JOURNALISM AND MASS COMMUNICATION

23.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003284 proposing changes to the elective course offerings in the Master of Arts in Journalism and Mass Communication, effective semester 2, 2011.

For ratification

24.0 EDN MINOR CHANGE SUBMISSION 2011/0003285
5564/5565 MASTER OF TEACHING (PROFESSIONAL PRACTICE) - SECONDARY

24.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003285 proposing to include the Education course elective list which was inadvertently excluded from the original submission of the program.

For ratification
25.0 EDN MINOR CHANGE SUBMISSION 2011/0003286
9301 CONTINUING EDUCATION CERTIFICATE IN APPLIED THEATRE STUDIES

25.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003286 proposing to update the course offerings to be consistent with those offered in the Bachelor of Arts in Applied Theatre.

For ratification

26.0 EDN MINOR CHANGE SUBMISSION 2011/0003287
5563 MASTER OF TEACHING (PROFESSIONAL PRACTICE) - PRIMARY

26.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003287 proposing to offer a mid-year entry in the Gold Coast offering of the program only.

For ratification

27.0 GFS MINOR CHANGE SUBMISSION 2011/0003288
1284 BACHELOR OF FILM AND SCREEN MEDIA PRODUCTION

27.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003288 proposing to update elective course offerings in the Bachelor of Film and Screen Media Production, effective semester 2 2011.

28.0 QCA MINOR CHANGE SUBMISSION 2011/0003291
ALL UNDERGRADUATE QCA PROGRAMS

28.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003291 proposing to update the elective course listing in all undergraduate QCA programs, effective semester 2, 2011.

29.0 CCJ MINOR CHANGE SUBMISSION 2011/0003292
1112 BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE

29.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003292 proposing to add a new elective course 2013 Media and Crime to the Bachelor of Criminology and Criminal Justice, effective semester 2, 2011.

30.0 CCJ MINOR CHANGE SUBMISSION 2011/0003294
PG SUITE OF CRIMINOLOGY AND CRIMINAL JUSTICE PROGRAMS

30.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003294 proposing to withdraw the elective course 7026CCJ Crime Prevention and the Community, effective semester 2, 2011.

31.0 EDN MINOR CHANGE SUBMISSION 2011/0003293
1069 BACHELOR OF ARTS IN APPLIED THEATRE

31.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the change submission 2011/0003293 proposing to alter the structure of the Theatre major in include the Final Year Core Courses, 3151EDN and 3252EDN Independent Group Project Performance Essay 1 & 2 in the major as core courses together with 3259EDN Industry Studies Project.
31.2 Currently 3259EDN is a course that students can elect to undertake in the Theatre major however, as it was intended to be a compulsory WIL component in the 2010 review of the program, it should be included as core course together with 3151EDN and 3252EDN.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

32.0 ARC LINKAGE ROUND 2, 2011

32.1 The Minister for Innovation, Industry, Science and Research, Senator Kim Carr, recently released the results of the ARC Linkage Projects Round 2 funding round (for funding commencing July 2011).

32.2 The ARC Linkage Round 2/2011 AEL Group recipients were:

Professor Catherine Beavis, Dr Sarah Prestridge, Dr Leonie Rowan, Professor Claire Wyatt-Smith and Dr Jason Zagami were granted $222,057. The team are collaborating with a number of state and private schools and the Victorian Department of Education and Early Childhood Development, on their project Serious play: using digital games in school to promote literacy and learning in the twenty first century.

Dr Susan Forde, Dr Kerrie Foxwell and Professor Michael Meadows were granted $107,587, for their project Our people, our pictures, our voices: community representations of the Queensland land rights struggle, 1966-2010. The team are collaborating with FAIRA Aboriginal Corporation and Northern Project Contracting Pty Ltd on this project.

Professor Huib Schippers, Dr Brydie-Leigh Bartleet, Professor Michael Balfour and Dr John Rynne were granted $120,000 for their project Captive Audiences: the impact of performing arts programs in Australian prisons. The collaborating partners are Corrections Victoria and the SERCO Group.

For noting

33.0 GRIFFITH GRANTS AND FELLOWSHIPS FOR LEARNING AND TEACHING SCHEME

33.1 The DVC(A), Professor Sue Spence has forwarded advice that the Griffith Grants and Fellowships for Learning and Teaching scheme is now open. $600,000 has been allocated for submissions for grants and/or fellowships that support the University's strategic priorities as outlined in Academic Plan 2011-2013: Implementing our Vision. The Fellowships are a new component of the scheme designed to attract applicants who are outstanding scholars in their field with demonstrated leadership capacity.

33.2 Types of grants

The grants scheme provides a two-tiered approach for supporting innovation in learning and teaching:

University Level: Strategic University-wide grant and/or fellowship projects (2 years duration, up to $200,000); and

Group Level: Strategic Group/Discipline/School/Program/Course grants (1-2 years duration, up to $50,000).

33.3 How to apply
All applications for all levels of grants will proceed through a two-step process:

**Step 1** – preparation of an initial Expression of Interest (EOI) of no more than two pages due by close of business Monday 18 July

**Step 2** – if your Expression of Interest is invited to proceed to a full application, then your Full Application will be due on Monday 3 October

33.4 Full details of the scheme outlining the scope, focus, and selection criteria for each level of grant, and application process are outlined in the *Griffith Grants and Fellowships for Learning and Teaching Guidelines*. The Guidelines, Expression of Interest and Application templates are available in the Policy Library website at:


For noting

34.0 **GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING AND GROUP LEARNING AND TEACHING CITATIONS**

34.1 The DVC(A), Professor Sue Spence has announced the commencement of the 2011 round of the Group Learning and Teaching Citations and the Griffith Awards for Excellence in Teaching, Griffith’s flagship programs for recognising and rewarding the hard work and great achievements of our staff in a broad range of learning and teaching activities.

Griffith Awards and Citations for Excellence in Teaching are offered as follows:

1) Group Learning and Teaching Citations

2) Excellence in Teaching Category

3) Programs and Teams that Enhance Learning Category

34.2 **How to nominate and apply**

Nominations for Teaching Excellence Awards can be made online at:


Students may nominate individual teachers or teaching teams for an award through the Student Evaluation of Teaching conducted via Evaluations@Griffith.

34.3 Guidelines and application forms for the Griffith Awards for Excellence in Teaching and the Group Learning and Teaching Citations can be obtained from the Griffith Policy Library at:


Further information can be obtained from the Secretariat at awards-sec@griffith.edu.au.

For noting

35.0 **OTHER BUSINESS**
36.0 2011 MEETING SCHEDULE

Meetings of the AEL Group Board will be held at 11.30am on the following dates:

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<td>22 September</td>
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<td>AEL Boardroom, M06_3.21</td>
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<td>24 November</td>
<td>Mt Gravatt</td>
<td>AEL Boardroom, M06_3.21</td>
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Please note that the Budget Advisory Group (BAG) meetings will begin at the conclusion of the Board meetings.