GRiffith University

Arts, Education and Law Group Board

A meeting of the Arts, Education and Law Group Board was held at 11.30am on Thursday 16 June in the AEL Boardroom, Education building (M06), Mt Gravatt campus.

Minutes

Present:

Professor Paul Mazeronle
Professor Paul Cleveland
Associate Professor Jock MacLeod
Professor Huib Schippers
Professor Herman Van Eyken
Associate Professor Glenn Finger
Professor Richard Bagnall
Professor William MacNeil
Professor Donna Pendergast
Dr Claire Kennedy
Associate Professor Janet Ransley
Liz Ganesathurai
Sue Smith

Jill Misson (Secretary)

Apoologies:

Professor Claire Wyatt-Smith

1.0 CONFIRMATION OF MINUTES

The minutes of the 1/2011 meeting of the Arts, Education and Law Group Board were taken as read and confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

2.0 GFS NEW PROGRAM PROPOSAL 2011/0003274

3265 GRADUATE CERTIFICATE IN SCREEN PRODUCTION
4158 GRADUATE DIPLOMA OF SCREEN PRODUCTION
5572 MASTER OF SCREEN PRODUCTION
5573 MASTER OF SCREEN PRODUCTION WITH HONOURS

2.1 The Arts, Education and Law Group Board on the recommendation of the Griffith Film School and the Queensland College of Art, considered the proposal to establish the Graduate Certificate in Screen Production (3265), Graduate Diploma of Screen Production (4158), Master of Screen Production (5572) and Master of Screen Production with Honours (5573) as detailed in the submission 2011/0003274 for introduction in semester 1, 2012.

2.2 The new suite of postgraduate Screen Production programs will replace the current postgraduate offerings in Fine Art and complement the existing undergraduate programs in film, animation and games design offered by the Griffith Film School. Specialisations will include screen direction, business, screen writing, music and sound, cinematography, post production, visual effects, documentary production, production design, television, animation, games design and game art.

2.3 The programs will provide an opportunity for the screen production discipline to be more closely integrated with other elements of the University such as the Queensland
Conservatorium, the Queensland College of Art and the Griffith Business School. The program’s project based curriculum integrates theory with professional practice and fosters students' research literacy. This will enhance their ability to respond effectively to the continually changing nature of professional knowledge and practice.

2.4 The suite of programs consists of the Graduate Certificate in Screen Production (40CP), the Graduate Diploma of Screen Production (80CP), the Master of Screen Production (120CP) and the Master of Screen Production with Honours (160CP).

Resolution

2.5 The Arts, Education and Law Group Board, resolved to recommend to Programs Committee the New Program Proposal (2011/0003274) to establish the Graduate Certificate in Screen Production (3265), Graduate Diploma of Screen Production (4158), Master of Screen Production (5572) and Master of Screen Production with Honours (5573) for introduction in Semester 1, 2012.

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<tr>
<th>Action item</th>
<th>Responsible Officer/s</th>
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<tr>
<td>Forward New Program submission (2011/0003274) to Programs Committee for consideration at the 14 July meeting.</td>
<td>Committee Secretary</td>
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3.0 QIBT NEW PROGRAM PROPOSAL 2011/0003299
DIPLOMA OF MEDIA AND COMMUNICATION

3.1 The Arts, Education and Law Group Board on the recommendation of the School of Humanities and QIBT, considered the proposal to establish the Diploma of Media and Communication for introduction in semester 1, 2012.

3.2 QIBT and Griffith University have recently signed an agreement which will see the establishment of a QIBT campus on the University’s Gold Coast campus.

One of the programs identified for offering is the Diploma of Media and Communication, which essentially mirrors the first year of the Bachelor of Communication and provides a pathway for students not eligible for direct degree entry.

3.3 The Diploma of Media and Communication is designed to prepare students for entry into the second year of the Bachelor of Communication at Griffith University and focuses on providing an introductory conceptual understanding of media and communications as well as basic skills in their application.

3.4 In providing feedback on the program the following comments were noted:
- A minimum GPA entry qualification into the Bachelor of Communication on completion of the Diploma of Media and Communication should be given consideration. For example, currently students completing the Diploma of Graphic Design are required to obtain a GPA of at least 4.0 before progressing to the Bachelor of Design, Bachelor of Digital Media or Bachelor of Fine Art at QCA.
- The Group HRM, Sue Smith, was asked to follow up on the exact details of the financial return to the School of Humanities, in the offering of this program in conjunction with QIBT.

Resolution

3.5 The Arts, Education and Law Group Board resolved to recommend to Programs Committee the New Program Proposal (2011/0003299) to establish the Diploma of Media and Communication for introduction in Semester 1, 2012.
Action item | Responsible Officer/s
--- | ---
1. Follow up on details of the financial return to the School of Humanities in offering of the program in conjunction with QIBT | Group HRM
2. Forward New Program submission (2011/0003299) to Programs Committee for consideration at the 14 July meeting. | Committee Secretary

4.0 5 YEAR PROGRAM REVIEW REPORTS
1196 BACHELOR OF POPULAR MUSIC 2011/0003298
1195 BACHELOR OF MUSIC TECHNOLOGY 2011/0003297

4.1 The Program Planning, Development, Approval and Review Processes states that where the summary recommendation is for the program to be approved, the relevant Dean/Director or Deputy Dean/Director and Program Convenor respond to the recommendations contained in the review team's report in the form of an Implementation Plan, including any necessary program changes, for consideration by the School/College Committee and the Group Board. The Group Board forwards the Implementation Plan and any necessary program changes to Programs Committee. This process is to be completed within two months of receipt of the review report from the review team by Group Board. Changes to programs follow the University's procedures for approval.

4.2 The Board considered the five-year program review reports for the Bachelor of Music Technology (1195) and the Bachelor of Popular Music (1196), as detailed in the documents 2011/0003297 and 2011/0003298, for recommendation to proceed with the major change submissions in order to implement the recommended changes to the programs.

4.3 In responding to the review reports, the Board wished to record their appreciation to Dr Don Lebler, for his invaluable contribution to the program review process at the Queensland Conservatorium of Music.

Resolution
4.4 The Arts, Education and Law Group Board resolved to recommend to the Queensland Conservatorium to proceed with the major change submissions for future consideration by the Board and Programs Committee.

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<td>Inform QCGU to proceed with major change submissions.</td>
<td>Committee Secretary</td>
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5.0 QCGU ADVICE OF PROGRAM WITHDRAWALS 2011/0003295 / 2011/0003296
4111 GRADUATE DIPLOMA OF MUSIC – VOCAL PERFORMANCE
4112 GRADUATE DIPLOMA OF MUSIC – OPERA PERFORMANCE

5.1 The Arts, Education and Law Group Board on the recommendation of the Queensland Conservatorium, considered the submissions 2011/0003295 and 2011/0003296, proposing to withdraw the programs 4111 Graduate Diploma of Music – Vocal Performance and 4112 Graduate Diploma of Music – Opera Performance to commencing students from semester 1 2012, due to consistently low enrolment numbers.

Resolution
5.2 The Arts, Education and Law Group Board resolved to recommend to Programs Committee that the 4111 Graduate Diploma of Music – Vocal Performance and 4112
Graduate Diploma of Music – Opera Performance be withdrawn to commencing students from semester 1, 2012.

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<tr>
<td>Forward Program Withdrawal submissions (2011/0003295 / 2011/0003296) to Programs Committee for consideration at the 14 July meeting</td>
<td>Committee Secretary</td>
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### SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

The Arts, Education and Law Group Board resolved to ratify the following executive approvals:

6.0 **EDN MINOR CHANGE SUBMISSION 2011/0003275**

**1049/1050/1060 BACHELOR OF EDUCATION PRIMARY**

6.1 Minor Change submission 2011/0003275 proposing to update the elective list of courses in the Bachelor of Education – Primary, effective semester 2, 2011

7.0 **EDN MINOR CHANGE SUBMISSION 2011/0003290**

**4137/4138 GRADUATE DIPLOMA OF EDUCATION – SECONDARY**

7.1 Minor Change submission 2011/0003290 proposing to withdraw the course 7402EDN Literacy and Numeracy and replace it with 7804EDN Literacy and Numeracy Teaching in Secondary Schooling in the Graduate Diploma of Education Secondary program, effective semester 2, 2011.

8.0 **EDN MINOR CHANGE SUBMISSION 2011/0003289**

**5562/5563 MASTER OF TEACHING (PROFESSIONAL PRACTICE) – PRIMARY**

**5564/5565 MASTER OF TEACHING (PROFESSIONAL PRACTICE) – SECONDARY**

8.1 Minor Change submission 2011/0003289 proposing to amend the summer semester offering of courses in the Master of Teaching (Professional Practice) programs, effective semester 3, 2011/12.

9.0 **QCA MINOR CHANGE SUBMISSION 2011/0003271**

**DESIGN ELECTIVE LIST**

9.1 Minor Change submission 2011/0003271 proposing to update the Design elective course list available in all QCA undergraduate programs, effective semester 2, 2011.

10.0 **HUM MAJOR CHANGE SUBMISSION 2011/0003272**

**1016/1021 BACHELOR OF ARTS**

10.1 Major Change submission 2011/0003272 proposing that the single Languages and Cultures award major be replaced with specifically named award majors in the areas of language study offered, so that the language completed is identified on students’ testamurs.

11.0 **GFS MINOR CHANGE SUBMISSION 2011/0003273**

**1338 BACHELOR OF GAMES DESIGN**

11.1 Minor Change submission 2011/0003273 proposing the following course changes, effective semester 2, 2011:

- Replace 2122GFS CGI Animation with 2126GFS CGI Animation for Games
- Change the title of 1110GFS Assets Icon and Layout to Principles of Games Design 2
- Change the title of 1105GFS Principles of Games Design to Principles of Game Design 1.
12.0 QCGU MINOR CHANGE SUBMISSION 2011/0003276
1266 BACHELOR OF MUSIC STUDIES

12.1 Minor Change submission 2011/0003276 proposing to update various course offerings (coding and titles) in line with changes made to the Bachelor of Music as a consequence of a program review in 2010.

13.0 QCGU MINOR CHANGE SUBMISSION 2011/0003277
1268 BACHELOR OF MUSIC

13.1 Minor Change submission 2011/0003277 proposing to provide an Honours pathway for voice students in the Performance and Pedagogy specialisation, effective semester 1 2012.

13.2 It is further proposed to remove the designation of courses for the purposes of exclusion from the program for commencing and continuing students.

14.0 GLS MINOR CHANGE SUBMISSION 2011/0003278
3160 GRADUATE CERTIFICATE IN DISPUTE RESOLUTION

14.1 Minor Change submission 2011/0003278 proposing to add the new course 7128LAW Disability Jurisprudence to the program, effective semester 2, 2011.

15.0 GLS MINOR CHANGE SUBMISSION 2011/0003279
ALL UNDERGRADUATE LAW PROGRAMS

15.1 Minor Change submission 2011/0003279 proposing to update the elective course lists for all undergraduate Law programs, effective semester 2 2011.

16.0 HUM MINOR CHANGE SUBMISSION 2011/0003280
1016/1021/1022 BACHELOR OF ARTS

16.1 Minor Change submission 2011/0003280 proposing various minor course changes to the Bachelor of Arts, effective semester 2, 2011.

17.0 HUM MINOR CHANGE SUBMISSION 2011/0003281
1017/1088 BACHELOR OF COMMUNICATION

17.1 Minor Change submission 2011/0003281 proposing various changes to elective course offerings in the Bachelor of Communication, effective semester 2, 2011.

18.0 HUM MINOR CHANGE SUBMISSION 2011/0003282
1253/1254 BACHELOR OF JOURNALISM

18.1 Minor Change submission 2011/0003282 proposing various minor course changes to the Bachelor of Journalism, effective semester 2, 2011.

19.0 HUM MINOR CHANGE SUBMISSION 2011/0003283
5395 MASTER OF ARTS AND MEDIA

19.1 Minor Change submission 2011/0003283 proposing changes to the elective course offerings in the Master of Arts and Media, effective semester 2, 2011.

20.0 HUM MINOR CHANGE SUBMISSION 2011/0003284
5075/5147 MASTER OF ARTS IN JOURNALISM AND MASS COMMUNICATION

20.1 Minor Change submission 2011/0003284 proposing changes to the elective course offerings in the Master of Arts in Journalism and Mass Communication, effective semester 2, 2011.
21.0 EDN MINOR CHANGE SUBMISSION 2011/0003285
5564/5565 MASTER OF TEACHING (PROFESSIONAL PRACTICE) - SECONDARY

21.1 Minor Change submission 2011/0003285 proposing to include the Education course elective list which was inadvertently excluded from the original submission of the program.

22.0 EDN MINOR CHANGE SUBMISSION 2011/0003286
9301 CONTINUING EDUCATION CERTIFICATE IN APPLIED THEATRE STUDIES

22.1 Minor Change submission 2011/0003286 proposing to update the course offerings to be consistent with those offered in the Bachelor of Arts in Applied Theatre.

23.0 EDN MINOR CHANGE SUBMISSION 2011/0003287
5563 MASTER OF TEACHING (PROFESSIONAL PRACTICE) - PRIMARY

23.1 Minor Change submission 2011/0003287 proposing to offer a mid-year entry in the Gold Coast offering of the program only.

24.0 GFS MINOR CHANGE SUBMISSION 2011/0003288
1284 BACHELOR OF FILM AND SCREEN MEDIA PRODUCTION

24.1 Minor Change submission 2011/0003288 proposing to update elective course offerings in the Bachelor of Film and Screen Media Production, effective semester 2 2011.

25.0 QCA MINOR CHANGE SUBMISSION 2011/0003291
ALL UNDERGRADUATE QCA PROGRAMS

25.1 Minor Change submission 2011/0003291 proposing to update the elective course listing in all undergraduate QCA programs, effective semester 2, 2011.

26.0 CCJ MINOR CHANGE SUBMISSION 2011/0003292
1112 BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE

26.1 Minor Change submission 2011/0003292 proposing to add a new elective course 2013 Media and Crime to the Bachelor of Criminology and Criminal Justice, effective semester 2, 2011.

27.0 CCJ MINOR CHANGE SUBMISSION 2011/0003294
PG SUITE OF CRIMINOLOGY AND CRIMINAL JUSTICE PROGRAMS

27.1 Minor Change submission 2011/0003294 proposing to withdraw the elective course 7026CCJ Crime Prevention and the Community, effective semester 2, 2011.

28.0 EDN MINOR CHANGE SUBMISSION 2011/0003293
1069 BACHELOR OF ARTS IN APPLIED THEATRE

28.1 Minor change submission 2011/0003293 proposing to alter the structure of the Theatre major to include the Final Year Core Courses, 3151EDN and 3252EDN Independent Group Project Performance Essay 1 & 2 in the major as core courses together with 3259EDN Industry Studies Project.

28.2 Currently 3259EDN is a course that students can elect to undertake in the Theatre major however, as it was intended to be a compulsory WIL component in the 2010 review of the program, it should be included as core course together with 3151EDN and 3252EDN.
SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES
[TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S)]

Nil

SECTION D: MATTERS NOTED, CONSIDERED, OR REMAINING UNDER DISCUSSION

29.0 PRO-VICE CHANCELLOR (ARTS, EDUCATION AND LAW) REPORT

29.1 The PVC (Arts, Education and Law) gave a verbal report to the Board.

30.0 DEAN (ACADEMIC) REPORT - CHAIR

30.1 The Chair had forwarded her apologies for the meeting.

31.0 ARC LINKAGE ROUND 2, 2011

31.1 Members noted advice from the Minister for Innovation, Industry, Science and Research, Senator Kim Carr, on the results of the ARC Linkage Projects Round 2 funding round (for funding commencing July 2011).

32.0 GRIFFITH GRANTS AND FELLOWSHIPS FOR LEARNING AND TEACHING SCHEME

32.1 Members noted advice from the DVC(A), Professor Sue Spence on the Griffith Grants and Fellowships for Learning and Teaching.

33.0 GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING AND GROUP LEARNING AND TEACHING CITATIONS

33.1 Members noted advice from the DVC(A), Professor Sue Spence on the commencement of the 2011 round of the Group Learning and Teaching Citations and the Griffith Awards for Excellence in Teaching, Griffith’s flagship programs for recognising and rewarding the hard work and great achievements of our staff in a broad range of learning and teaching activities.

34.0 OTHER BUSINESS

Nil

35.0 NEXT MEETING

The next meeting of the Arts, Education and Law Group Board will be held on Thursday 22 September at 11.30am in the AEL Boardroom (M06_3.21).

Confirmed: __________________________

(Chair)

Date: __________________________

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