1.0 APOLOGIES

2.0 CONFIRMATION OF MINUTES

3.0 PRO-VICE CHANCELLOR (ARTS, EDUCATION AND LAW) REPORT

SECTION I: MATTERS FOR DEBATE AND DECISION

4.0 FUNCTIONS OF THE ARTS, EDUCATION AND LAW GROUP FACULTY BOARD

5.0 STRATEGY FOR ENHANCING ENGLISH COMPETENCY OF INTERNATIONAL STUDENTS

6.0 MANAGEMENT OF RHD INQUIRIES AND CANDIDATURE

7.0 MAJOR CHANGE SUBMISSION 2009/0003007
1343 BACHELOR OF DESIGN (HONG KONG)

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

8.0 QCGU SPECIAL PURPOSE SUBMISSION 2008/0017606
2051 BACHELOR OF MUSIC WITH HONOURS

9.0 ART MINOR CHANGE SUBMISSION 2008/0017599
1017/1088 BACHELOR OF COMMUNICATION

10.0 LAL MINOR CHANGE SUBMISSION 2009/0018259
9197 CONTINUING EDUCATION CERTIFICATE IN INTERMEDIATE ITALIAN

11.0 QCA MINOR CHANGE SUBMISSION 2008/0017596
1186 BACHELOR OF PHOTOGRAPHY

12.0 QCA MINOR CHANGE SUBMISSION 2008/0017594
1189 BACHELOR OF DESIGN

13.0 QCA MINOR CHANGE SUBMISSION 2008/0017595
1181 BACHELOR OF FINE ART

14.0 QCA MINOR CHANGE SUBMISSION 2008/0017607
1302 BACHELOR OF VISUAL MEDIA
2081 BACHELOR OF VISUAL MEDIA WITH HONOURS

15.0 QCA MINOR CHANGE SUBMISSION 2009/0018251
1186 BACHELOR OF PHOTOGRAPHY

16.0 QCA MINOR CHANGE SUBMISSION 2009/0018252
1189 BACHELOR OF DESIGN

17.0 QCA MINOR CHANGE SUBMISSION 2009/0003001
1189 BACHELOR OF DESIGN

18.0 QCA MINOR CHANGE SUBMISSION 2009/0003003
1338 BACHELOR OF GAMES DESIGN

19.0 QCA MINOR CHANGE SUBMISSION 2009/0003502
1302 BACHELOR OF VISUAL MEDIA

20.0 QCA SPECIAL PURPOSE SUBMISSION 2009/0003501
1302 BACHELOR OF VISUAL MEDIA
2081 BACHELOR OF VISUAL MEDIA WITH HONOURS
21.0 EBL MINOR CHANGE SUBMISSION 2008/0025814
3020 GRADUATE CERTIFICATE IN SPECIAL EDUCATION
5114 MASTER OF SPECIAL EDUCATION

22.0 EBL MINOR CHANGE SUBMISSION 2008/0017603
1052 BACHELOR OF SPECIAL EDUCATION

23.0 EBL/EPS PROGRAM WITHDRAWAL SUBMISSION 2008/0017602
4144/4145 GRADUATE DIPLOMA OF EDUCATION – MIDDLE YEARS

24.0 EPS MINOR CHANGE SUBMISSION 2008/0017604
1050 BACHELOR OF EDUCATION – PRIMARY

25.0 EBL MINOR CHANGE SUBMISSION 2008/0017605
4030 GRADUATE DIPLOMA OF EDUCATION – PRIMARY

26.0 EPS/EBL MINOR CHANGE SUBMISSION 2008/0017608
1050/1060/1049 BACHELOR OF EDUCATION – PRIMARY

27.0 EBL MINOR CHANGE SUBMISSION 2008/0017609
3020 GRADUATE CERTIFICATE IN SPECIAL EDUCATION
5114 MASTER OF SPECIAL EDUCATION

28.0 EBL MINOR CHANGE SUBMISSION 2009/0018254
5114 MASTER OF SPECIAL EDUCATION

29.0 EBL MINOR CHANGE SUBMISSION 2009/0003004
5129 MASTER OF EDUCATION

30.0 GLS SPECIAL PURPOSE SUBMISSION 2008/0016793
ALL UNDERGRADUATE LAW PROGRAMS

31.0 GLS MINOR CHANGE SUBMISSION 2008/0016794
ALL UNDERGRADUATE LAW PROGRAMS

32.0 GLS SPECIAL PURPOSE SUBMISSION 2008/0016834
1137/1141 BACHELOR OF LAWS (GRADUATE ENTRY)

33.0 GLS MINOR CHANGE SUBMISSION 2008/0016851
ALL UNDERGRADUATE LAW PROGRAMS

34.0 GLS MINOR CHANGE SUBMISSION 2009/0014002
3194 GRADUATE CERTIFICATE IN LEGAL PRACTICE, SKILL AND ETHICS (IN PRACTICE)
4128 GRADUATE DIPLOMA OF LEGAL PRACTICE, SKILL AND ETHICS (IN PRACTICE)

35.0 COURSE OUTLINES

36.0 PROGRAM CONVENORS AND FIRST YEAR ADVISORS

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

37.0 2009 FACULTY LEARNING AND TEACHING CITATIONS

38.0 POLICY LIBRARY UPDATE

39.0 OTHER BUSINESS

40.0 NEXT MEETING

41.0 2009 MEETING SCHEDULE
## DISTRIBUTION LIST

### Faculty Board Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
</tr>
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<tbody>
<tr>
<td>Professor Claire Wyatt-Smith</td>
<td>Dean of Education</td>
</tr>
<tr>
<td>Professor Marilyn McMeniman</td>
<td>Pro-Vice Chancellor (Arts, Education and Law)</td>
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<tr>
<td>Professor Paula Baron</td>
<td>Dean of Law</td>
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<tr>
<td>Professor Kay Ferres</td>
<td>Dean of Humanities and Social Sciences</td>
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<tr>
<td>Professor Peter Roennfeldt</td>
<td>Director, Queensland Conservatorium</td>
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<tr>
<td>Professor Paul Cleveland</td>
<td>Director, Queensland College of Arts</td>
</tr>
<tr>
<td>Associate Professor Penny Bundy</td>
<td>Head, School of Education and Professional Studies, Brisbane/Logan</td>
</tr>
<tr>
<td>Associate Professor Donna Pendergast</td>
<td>Head, School of Education and Professional Studies, Gold Coast</td>
</tr>
<tr>
<td>Associate Professor Stephen Stockwell</td>
<td>Head, School of Humanities</td>
</tr>
<tr>
<td>Professor Mike Levy</td>
<td>Head, School of Languages and Linguistics</td>
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<tr>
<td>Associate Professor Anna Stewart</td>
<td>Head, School of Criminology and Criminal Justice</td>
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<tr>
<td>Dr Lillian Corbin</td>
<td>Acting Head, Griffith Law School</td>
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<tr>
<td>Professor Huib Schippers</td>
<td>Corporate Archives &amp; Records Management copy (attachments)</td>
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<tr>
<td>Director, Research Centre</td>
<td>Binding copy (attachments)</td>
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<tr>
<td>Queensland Conservatorium</td>
<td>Spare copy</td>
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<tr>
<td>Professor Paul Mazerolle</td>
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<tr>
<td>Director, Key Centre for Ethics, Law, Justice and Governance</td>
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### Other Copies
- Corporate Archives & Records Management copy (attachments)
- Binding copy (attachments)
- Spare copy
A meeting of the Arts, Education and Law Group Faculty Board will be held on Thursday 19 March 2009 via videoconference from 9.30am in room -1.18, Business 2 (N72), Nathan campus and room 3.01, Multimedia (G23), Gold Coast campus. Members may attend either location for involvement in the meeting.

Jill Misson
Secretary

AGENDA

1.0 APOLOGIES

1.1 Apologies may be recorded by telephoning extension 55497 or via email to J.Misson@griffith.edu.au

Apologies received:
Professor Claire Wyatt-Smith

2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the 6/2008 and the 7/2008 meetings of the Faculty of Education Board have been circulated.
2.2 The minutes of the 3/2008 meeting of the Faculty of Arts Board have been circulated.
2.3 The minutes of the 3/2008 meeting of the Contemporary Arts, Music and Media Board have been circulated.
2.4 The minutes of the 3/2008 Griffith Law School Board have been circulated.

To be taken as read and confirmed.

3.0 PRO-VICE CHANCELLOR (ARTS, EDUCATION and LAW) REPORT

3.1 The PVC (Arts, Education & Law), Professor Marilyn McMeniman will report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

4.0 FUNCTIONS OF THE ARTS, EDUCATION AND LAW GROUP FACULTY BOARD

4.1 Attached is the constitution, outlining the functions and membership of the Arts, Education and Law Group Faculty Board.

For discussion

5.0 GRIFFITH ENGLISH LANGUAGE ENHANCEMENT STRATEGY

5.1 The Griffith English Language Enhancement Strategy approved at the November meeting of Academic Committee is designed to significantly enhance English language support for students, particularly, but not exclusively, for international students. Key components of the Strategy include:
   - An optional 3-week pre-entry English language preparation program;
   - A compulsory 10CP English language enhancement (ELE) course for all Griffith international students who have not obtained an IELTS (International English Language Testing Score) greater than or equal to 7 (and no sub-score below 6.5). Those who have lived
predominantly in a country in which the predominant language is English and who have completed their secondary or tertiary studies in English are exempt;

- Additional English HELP programs and English Immersion Experiences;
- Optional subsidised IELTS exit testing.

5.2 The UniPrep program will be trialled this year with a view to full implementation in 2010. English HELP programs have been expanded and will be advertised to students. They include buddy systems and immersion experiences. All International students will have the opportunity to take IELTS exit testing, with half the test fee refunded by the University.

5.3 The ELE course will be available to International students in their first semester of study in all programs that admit students with an IELTS of less than 7. The course will also be available to domestic students from non-English speaking backgrounds. The course will comprise 130 hours/semester. Programs which include QIBT and other pathways into 2nd year will also need to make the course available to students in their first semester of study. From 2010, all on-campus undergraduate programs (except 2+1 and 2+2 articulation arrangements) must have enough flexibility to include an ELE course within their structures.

5.4 The School of Languages and Linguistics (LAL), in partnership with the Griffith English Language Institute (GELI), will provide ELE courses for inclusion within program structures ensuring wherever possible a focus on relevant discipline content. ELE course content will be developed in consultation with academic groups but delivered by LAL in conjunction with GELI, as the University’s language and linguistics experts. Where an academic unit prefers to establish a fully discipline-specific, separately-coded course for a program, course development is to be undertaken with LAL in conjunction with GELI.

5.5 The programs in the AEL Group that will be affected by this strategy are listed below:
- Bachelor of Arts
- Bachelor of Communication
- Bachelor of Arts in Languages and Applied Linguistics
- Bachelor of Arts/Bachelor of Business
- Bachelor of Arts/Bachelor of Commerce
- Bachelor of Journalism
- Bachelor of Education – Primary
- Bachelor of Education – Secondary
- Bachelor of Special Education
- Bachelor of Arts in Applied Theatre
- Bachelor of Training
- Bachelor of Design
- Bachelor of Fine Art
- Bachelor of Digital Media
- Bachelor of Animation
- Bachelor of Photography
- Bachelor of Games Design
- Bachelor of Film and Screen Media Production

5.6 All Law programs and the Bachelor of Criminology and Criminal Justice will be exempt from this strategy as they have a requirement of a minimum overall band score of 7.0 on IELTS on admission. The Queensland Conservatorium has run a successful International English course strategy for the past 10 years which has approval to continue in its current form.

5.7 Wording for the degree requirements for all programs will be consistent across all programs in the University. All elements should now be focusing on how to integrate the ELE course into their various program structures.

5.8 Attachments 5.0a and 5.0b show the statistics for 2008 commencing international student enrolments in semester 1 and 2. These figures exclude programs with an IELTS of 7.0 and also exempted countries listed in attachment 5.0c.

For discussion
6.0 MANAGEMENT OF RHD INQUIRIES AND CANDIDATURE

6.1 Attached are four documents from the Deputy Vice Chancellor (Research) relating to the management of RHD inquiries and candidature:

- A summary of the relevant recommendations from Lyn Holman regarding our processes and action plan to address these (Attachment 6.0a);
- Marked up draft Schedule of responsibilities for research training matters (Attachment 6.0b);
- A draft role statement for the RHD convenor to clarify their role (Attachment 6.0c);
- Marked up draft changes to RHD Policy in the light of the changes proposed in the other documents (Attachment 6.0d).

For discussion and feedback

7.0 MAJOR CHANGE SUBMISSION 2009/0003007

1343 BACHELOR OF DESIGN (HONG KONG)

7.1 The Arts, Education and Law Faculty Group Board, on the recommendation of the Queensland College of Art (QCA), is asked to consider the attached Major Change submission, proposing to introduce an articulation pathway from the Higher Diploma in Commercial Design and Higher Diploma in Fashion Design and Product Development, awarded by the Chinese University of Hong Kong (CUHK) to the Bachelor of Design offered by QCA.

7.2 The articulation will be based on two models: 2 + 1 and 2 + 1.5 contingent upon the nature of the student’s entry qualification. Entry requirements will be consistent across both streams and with Griffith University entry requirements. The Griffith University components of the program will be taught offshore in Hong Kong and graduates will receive the Griffith award of Bachelor of Design.

7.3 To be eligible for the award of Bachelor of Design (BDes) which is offered in Hong Kong, a student must acquire 240CP as prescribed below:

**Option 1:**
- gain 120CP of advanced standing for the successful completion of a Associate Degree in Design or a comparable qualification from a Hong Kong institution and pass a folio review; and
- gain 120CP for Griffith University courses offered in Hong Kong.

**Option 2:**
- gain 160CP of advanced standing for the successful completion of a Higher Diploma in Commercial Design OR a Higher Diploma in Fashion Design and Product Development from the School of Continuing and Professional Studies, Chinese University of Hong Kong (CUHK) or a comparable qualification; and
- gain 80CP for Griffith University courses offered in Hong Kong.

Students will enter the top-up degree with an Associate Degree (AD), a Higher Diploma (HD), or equivalent from Chinese University of Hong Kong or other institutions. Students who hold an AD will complete 12 QCA design courses over a 12 month, three semester program. Students who hold a HD in Commercial Design or in Fashion Design and Product Development will complete 8 QCA design courses over an 8 month, two semester program. The courses to be taught in Hong Kong are existing QCA Design courses.

Students will complete the following courses:

<table>
<thead>
<tr>
<th>Associate Degree Students</th>
<th>Higher Diploma Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>2592QCA Digital Graphic Design</td>
<td>2431QCA Contemporary Visual Culture</td>
</tr>
<tr>
<td>2589QCA Typographic Design 1</td>
<td>2432QCA Reading Visual Texts</td>
</tr>
<tr>
<td>2588QCA Visual Communication Design 1</td>
<td>3559QCA Visual Communication Design 3</td>
</tr>
<tr>
<td>3558 Visual Communication Design 2</td>
<td>3560QCA Principles of Marketing</td>
</tr>
<tr>
<td>2431QCA Contemporary Visual Culture</td>
<td>2590QCA Typographic Design 2</td>
</tr>
<tr>
<td>2432QCA Reading Visual Texts</td>
<td>3561QCA Design for Motion Graphics</td>
</tr>
<tr>
<td>3559QCA Visual Communication Design 3</td>
<td>3421QCA Design Issues</td>
</tr>
<tr>
<td>3560QCA Principles of Marketing</td>
<td>2591QCA Typographic Design 3</td>
</tr>
<tr>
<td>2590QCA Typographic Design 2</td>
<td></td>
</tr>
<tr>
<td>3561QCA Design for Motion Graphics</td>
<td></td>
</tr>
<tr>
<td>3421QCA Design Issues</td>
<td></td>
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</tbody>
</table>
Recommendation

7.4 The Arts, Education and Law Faculty Group Board is asked to consider the attached Major Change submission (2009/0003007) proposing to offer the program 1343 Bachelor of Design (Hong Kong) effective from semester 2 2009.

For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

8.0 QCGU SPECIAL PURPOSE SUBMISSION 2008/0017606

8.1 On the recommendation of the Queensland Conservatorium, the Chair of CAMM Board has executively approved the Special Purpose submission 2008/0017606, proposing changes to the Advance Performance specialisation of the Bachelor of Music with Honours (2051). This is an elite strand intended for the best performance students and is highly selective. Only a handful of honours students complete this strand each year.

8.2 Within these honours programs, a variant set of formulae for calculation of honours classification exists which sets minimum criteria for Overall HWA, Dissertation HWA and Major Study HWA. This reflects the importance the Conservatorium attaches to the Major Study as a creative “research” output in this program. This set of formulae was approved early in 2008 (Programs Committee 1/2008). Prior to that, the student’s marks in the Major Study and the marks for the Dissertation components were combined together to give a cumulative “Dissertation” HWA.

8.3 Since that time, the University’s Honours policy was revised and the 50CP limit to the research component was removed. This meant that the aberrant structure for students in the Advanced Performance Major strand became no longer necessary. In addition, our change to the classification formulae, which established the Major Study HWA as a separate component in the calculation of the honours classification, also made the existing aberrant structure unnecessary. The aberrant structure for these students has been a source of confusion for students and has presented administrative difficulties in tracking this small cohort of students.

8.4 Due to the change in the Honours Policy and the change to the QCGU’s method of calculating Honours classification, QCGU now wish to remove the aberrant structure for Advanced Performance Major students in the honours programs, and to revert to a more transparent and “standard” program structure in which these students would enrol in the usual Advanced Performance Major courses (4118QCM and 4128QCM, for a total of 40CP) and 4108QCM Major Study Extension would be removed from the program and discontinued.

For ratification

9.0 ART MINOR CHANGE SUBMISSION 2008/0017599

9.1 On the recommendation of the School of Arts, the Deputy Dean (Learning & Teaching) Faculty of Humanities and Social Sciences, has executively approved the Minor Change submission 2008/0017599, proposing to various course changes in the Bachelor of Communication.

9.2 These minor changes were initially overlooked in the Major Change submission (2008/0017565) that was approved by the 6/2008 meeting of Programs Committee.

For ratification

10.0 LAL MINOR CHANGE SUBMISSION 2009/0018259

10.1 On the recommendation of the School of Languages and Applied Linguistics, the Deputy Dean (Learning & Teaching), Faculty of Humanities and Social Sciences, has executively approved the Minor Change submission 2009/0018259, proposing to offer the course 2095LAL Contemporary
Italy as an alternative to the course 1005LAL Language, Society and Culture in Italy in the Continuing Education Certificate in Intermediate Italian.

For ratification

11.0 QCA MINOR CHANGE SUBMISSION 2008/0017596
1186 BACHELOR OF PHOTOGRAPHY

11.1 On the recommendation of the Queensland College of Art, the Chair of CAMM Board has executively approved the Minor Change submission 2008/0017596, proposing to offer the elective courses, 2433QCA International/National Study Tour and 2434QCA Democratic Vision: The Americans and American Art in the 20th Century, in the Art Theory specialisation in the Bachelor of Photography program.

For ratification

12.0 QCA MINOR CHANGE SUBMISSION 2008/0017594
1189 BACHELOR OF DESIGN

12.1 On the recommendation of the Queensland College of Art, the Chair of CAMM Board has executively approved the Minor Change submission 2008/0017594 proposing to offer the elective courses, 2433QCA International/National Study Tour and 2434QCA Democratic Vision: The Americans and American Art in the 20th Century, in the Art Theory specialisation in the Bachelor of Design program.

For ratification

13.0 QCA MINOR CHANGE SUBMISSION 2008/0017595
1181 BACHELOR OF FINE ART

13.1 On the recommendation of the Queensland College of Art, the Chair of CAMM Board has executively approved the Minor Change submission 2008/0017595 proposing to offer the elective courses, 2433QCA International/National Study Tour and 2434QCA Democratic Vision: The Americans and American Art in the 20th Century, in the Art Theory specialisation in the Bachelor of Fine Art program.

For ratification

14.0 QCA MINOR CHANGE SUBMISSION 2008/0017607
1302 BACHELOR OF VISUAL MEDIA
2081 BACHELOR OF VISUAL MEDIA WITH HONOURS

14.1 On the recommendation of the Queensland College of Art, the Chair of CAMM Board has executively approved the Minor Change submission 2008/0017607, proposing to offer the elective course, 2336QCA Life Drawing in the Drawing specialisation of the Bachelor of Visual Media program and to amend semester offerings of some courses in the Honours program.

For ratification

15.0 QCA MINOR CHANGE SUBMISSION 2009/0018251
1186 BACHELOR OF PHOTOGRAPHY

15.1 On the recommendation of the Queensland College of Art Committee, the Director of QCA has executively approved the Minor Change submission 2009/0018251 proposing the following changes to the Bachelor of Photography program:

- Withdraw the courses 3807QCA, 2801QCA and 3835QCA
- Change the credit value of the courses 3838QCA and 3831QCA from 10CP to 20CP

For ratification
16.0 QCA MINOR CHANGE SUBMISSION 2009/0018252
1189 BACHELOR OF DESIGN

16.1 On the recommendation of the Queensland College of Art Committee, the Director of QCA has executively approved the Minor Change submission 2009/0018252 proposing to increase the choice of elective specialisations, offer additional semester offerings to two courses and to add two elective courses to the Bachelor of Design program.

For ratification

17.0 QCA MINOR CHANGE SUBMISSION 2009/0003001
1189 BACHELOR OF DESIGN

17.1 On the recommendation of the Queensland College of Art Committee, the Director of QCA has executively approved the Minor Change submission 2009/0003001 proposing to introduce three elective industry courses to the Bachelor of Design program.

For ratification

18.0 QCA MINOR CHANGE SUBMISSION 2009/0003003
1338 BACHELOR OF GAMES DESIGN

18.1 The Director of QCA has executively approved the Minor Change submission 2009/0003003 proposing the following change to the Bachelor of Games Design program:
- Introduction of new course 1105GFS Games Design 1.

For ratification

19.0 QCA MINOR CHANGE SUBMISSION 2009/0003502
1302 BACHELOR OF VISUAL MEDIA

19.1 On the recommendation of the Queensland College of Art Committee, the Director of QCA has executively approved the Minor Change submission 2009/0003502 proposing the following changes to the Bachelor of Visual Media program:
- Amend the offering of course in the Drawing elective specialisation to further distinguish it from the Fine Art major
- Replace the existing courses offered in the Publication and Editorship specialisation within the ePhotojournalism major and replace with courses currently offered in the Bachelor of Photography program.

For ratification

20.0 QCA SPECIAL PURPOSE SUBMISSION 2009/0003501
1302 BACHELOR OF VISUAL MEDIA
2081 BACHELOR OF VISUAL MEDIA WITH HONOURS

20.1 On the recommendation of the DVC(A) and the PVC(AEL), the Director of QCA has executively approved the Special Purpose submission 2009/0003501, proposing to change the title of the Bachelor of Visual Media programs to Bachelor of Digital Media.

For ratification

21.0 EBL MINOR CHANGE SUBMISSION 2008/0025814
3020 GRADUATE CERTIFICATE IN SPECIAL EDUCATION
5114 MASTER OF SPECIAL EDUCATION

21.1 On the recommendation of the Head of School, EPS, the Dean of Education has executively approved the Minor Change submission 2008/0025814 withdrawing the courses 7195EBL Young Children with Autistic Spectrum Disorder and 7224EBL Individualised Curriculum for Students with Special Needs for 2009 only.

For ratification
22.0  EBL MINOR CHANGE SUBMISSION 2008/0017603
1052 BACHELOR OF SPECIAL EDUCATION

22.1 On the recommendation of the School of EPS (B,L) the Dean of Education has executively approved the Minor Change submission 2008/0017603 proposing changes to semester offerings of courses, deletion of a course and a renaming of one course in the Bachelor of Special Education program.

For ratification

23.0  EPS PROGRAM WITHDRAWAL SUBMISSION 2008/0017602
4144/4145 GRADUATE DIPLOMA OF EDUCATION – MIDDLE YEARS

23.1 On the recommendation of the Faculty of Education Board and the approval of the PVC (AEL) and the DVC(A), the Dean of Education has executively approved the Minor Change submission 2008/0017602 proposing to withdraw the Graduate Diploma of Education – Middle Years from semester 1, 2009.

For ratification

24.0  EBL MINOR CHANGE SUBMISSION 2008/0017604
1050 BACHELOR OF EDUCATION – PRIMARY

24.1 On the recommendation of the School of EPS (B,L) the Dean of Education has executively approved the Minor Change submission 2008/0017604 proposing to change the title of the course 3093EBL Introduction to Early Childhood to Understanding ‘Quality’ in Early Childhood Education in the Bachelor of Education – Primary (1050) program.

For ratification

25.0  EBL MINOR CHANGE SUBMISSION 2008/0017605
4030 GRADUATE DIPLOMA OF EDUCATION – PRIMARY

25.1 On the recommendation of the School of EPS (B,L) the Dean of Education has executively approved the Minor Change submission 2008/0017605 proposing the following changes to the Graduate Diploma of Education – Primary (4030) program:

- Withdraw the course 7401EBL Literacy and Numeracy Foundations with 7003EBL Learning and Teaching in the Mathematics curriculum
- Withdraw the course 7004EBL Learning and Teaching Maths and Science and replace with 7006EBL Learning and Teaching in the Science Curriculum
- Change the title of the course 7101EBL Integrated Curriculum and Assessment – English and Lote to Learning and Teaching in the English Curriculum
- Change the title of the course 7601EBL Integrated Curriculum and Assessment – the Arts and Technology to Learning and Teaching through Integration – the Arts and Technology curricula
- Change the title of the course 7402EBL Literacy and Numeracy in Classroom Settings to Literacy and Numeracy Demands in the Curriculum
- Change the title of 7216EBL HPE and Social Science Curriculum to Learning and Teaching through Integration: the HPS and Social Science Curricula.

25.2 These changes will better prepare students in English and Mathematics before their first school experience, better develop the national curriculum priorities in the Primary curriculum and continue to model and address integration of curriculum resources.

For ratification

26.0  EPS MINOR CHANGE SUBMISSION 2008/0017608
1050/1060/1049 BACHELOR OF EDUCATION – PRIMARY

26.1 On the recommendation of the Schools of EPS (B,L and GC) the Dean of Education has executively approved the Minor Change submission 2008/0017608 proposing the withdrawal of the OCP course 4749EPS/4749EBL Primary Wider Professional Experience.

For ratification
27.0 EBL MINOR CHANGE SUBMISSION 2008/0017609  
3020 GRADUATE CERTIFICATE IN SPECIAL EDUCATION  
5114 MASTER OF SPECIAL EDUCATION  

27.1 On the recommendation of the School of EPS (B,L) the Dean of Education has executively approved the Minor Change submission 2008/0017609 proposing the introduction of courses into the Positive Behavioural Support strand in the Master of Special Education.

For ratification

28.0 EBL MINOR CHANGE SUBMISSION 2009/0018254  
5114 MASTER OF SPECIAL EDUCATION  

28.1 On the recommendation of the School of EPS (B,L) the Dean of Education has executively approved the Minor Change submission 2008/0018254 proposing the withdrawal of the Deaf/Hard of Hearing strand in the Master of Special Education from semester 1, 2009.

For ratification

29.0 EBL MINOR CHANGE SUBMISSION 2009/0003004  
5129 MASTER OF EDUCATION  

29.1 On the recommendation of the School of EPS (B,L) the Dean of Education has executively approved the Minor Change submission 2009/0003004 proposing to offer the course 7276EBL Designing Educational Assessment in the Master of Education in alternate years from semester 2, 2010.

For ratification

30.0 GLS SPECIAL PURPOSE SUBMISSION 2008/0016793  
ALL UNDERGRADUATE LAW PROGRAMS  

30.1 On the recommendation of the Griffith Law School, the Dean of Law has executively approved the Minor Change submission 2008/00116793 proposing to clarify degree requirements and various changes to the program structures of all undergraduate Law programs.

For ratification

31.0 GLS MINOR CHANGE SUBMISSION 2008/0016794  
ALL UNDERGRADUATE LAW PROGRAMS  

31.1 On the recommendation of the Griffith Law School, the Dean of Law has executively approved the Minor Change submission 2008/0016794 proposing the following changes to all undergraduate Law programs:  
- Introduction of an elective 5107LAW Environmental Advocacy  
- Introduction of an elective 2603ART, Modern Masters of Philosophy: Nietzsche, Hegel, Heidegger

For ratification

32.0 GLS SPECIAL PURPOSE SUBMISSION 2008/0016834  
1137/1141 BACHELOR OF LAWS (GRADUATE ENTRY)  

32.1 On the recommendation of the Griffith Law School, the Dean of Law has executively approved the Special Purpose submission 2008/0016834, proposing to change the admission requirements for the Bachelor of Laws (Graduate Entry) program.

32.2 Specifically the change is as follows with amendments shown as tracked changes:  
- Applicants must have a bachelor’s degree from a recognised Australian tertiary institution (or equivalent) with a minimum GPA of 5.0 on a 7 point scale (or equivalent) and are required to submit the following:  
  - an official academic transcript and  
  - a detailed resume and
a statement of their reasons for wanting to undertake the study of law as a graduate entry student.

For ratification

33.0 GLS MINOR CHANGE SUBMISSION 2008/0016851

ALL UNDERGRADUATE LAW PROGRAMS

33.1 On the recommendation of the Griffith Law School, the Dean of Law has executively approved the Minor Change submission 2008/0016851 proposing various minor changes to course offerings in all undergraduate Law programs from semester 1, 2009.

For ratification

34.0 GLS MINOR CHANGE SUBMISSION 2009/0014002

3194 GRADUATE CERTIFICATE IN LEGAL PRACTICE, SKILL AND ETHICS (IN PRACTICE)
4128 GRADUATE DIPLOMA OF LEGAL PRACTICE, SKILL AND ETHICS (IN PRACTICE)

34.1 On the recommendation of the Griffith Law School, the Dean of Law has executively approved the Minor Change submission 2009/0016851 proposing to introduce separate course codes for each program level in Legal Practice, Skill and Ethics (In Practice). To date GLS has used class codes to distinguish the different offerings of the courses however this has produced various problems with administering the courses through Learning@Griffith. This change will seek to rectify these problems.

For ratification

35.0 COURSE OUTLINES

35.1 The following course outlines for new courses and courses with major changes have been executively approved by the relevant Deans, Deputy Deans (L & T) and Directors of each element:

3408ART Dynamics of Cultural Change
3702ART Youth Culture and Subculture
2041ART Ghosts and the Gothic
3602ART Islam and the Making of Europe
3531ART Public Relations Internship 1
3508ART Documentary Studies
3601ART Research Seminar
27056ART Thinking Ethically (New Course)
3016CCJ Race, Crime and Justice
7036CCJ Quantitative Social Research
2201LAL English as an International Language
3201LAL English Communication: Introduction to Conversation and Discourse Analysis
2003LAL Intercultural Communication: Theory and Practice
3154LAL Introduction to Semantics
4206EBL Curriculum Development and Evaluation in Special Education 1
7601EBL Integrated Curriculum and Assessment - The Arts and Technology
2238EBL Construction Systems 1
7613EBL Middle Years Instrumental Music Curriculum
2017EBL Learning and Teaching in the Middle Years
1140EBL Voice, Movement and the Actor 1
7003EBL Learning & Teaching in Mathematics Curriculum
4135EBL Issues in Technology Education
### Arts, Education and Law Group Faculty Board 1/2009

**Thursday 19 March 2009**

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<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
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<tbody>
<tr>
<td>1014LAW</td>
<td>Contract &amp; Civil Obligations 1</td>
</tr>
<tr>
<td>5020LAW</td>
<td>Planning and Pollution Law</td>
</tr>
<tr>
<td>5003LAW</td>
<td>Administrative Law</td>
</tr>
<tr>
<td>1016LAW</td>
<td>Legal Research</td>
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<td>7117LAW</td>
<td>Principles of Dispute Resolution</td>
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<td>5021LAW</td>
<td>Competition and Consumer Law</td>
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<td>5046LAW</td>
<td>International Litigation</td>
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<td>Contract &amp; Civil Obligations 1</td>
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<td>Civil Litigation Practice</td>
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<tr>
<td>1017LAW</td>
<td>Legal Writing</td>
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<td>5167LAW</td>
<td>Innocence Project 2</td>
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<tr>
<td>5168LAW</td>
<td>Innocence Project 2</td>
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<tr>
<td>4013LAW</td>
<td>Property Law 3: Regulation of Proprietary Interests</td>
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<td>4031LAW</td>
<td>Criminal Procedure and Sentencing</td>
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<td>2004LAW</td>
<td>Transnational Law</td>
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<td>5030LAW</td>
<td>Law Research Elective</td>
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<td>5057LAW</td>
<td>Vis International Commercial Arbitration Moot (Oral Competition)</td>
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<td>5173LAW</td>
<td>Environmental Law</td>
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<td>5167LAW</td>
<td>Innocence Project 2</td>
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<td>5170LAW</td>
<td>Environmental Advocacy</td>
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<td>7151LAW</td>
<td>Trust and Office Accounting</td>
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<td>7053LAW</td>
<td>Administrative Law</td>
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<td>7048LAW</td>
<td>Clinical Component</td>
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<tr>
<td>7163LAW</td>
<td>Ethics &amp; Professional Responsibility</td>
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<td>7157LAW</td>
<td>Employment and Industrial Relations Practice</td>
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<tr>
<td>7154LAW</td>
<td>Wills and Estates Practice</td>
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<td>7162LAW</td>
<td>Lawyer's Skills</td>
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<td>Civil Litigation Practice</td>
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<td>7043LAW</td>
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<td>Civil Litigation Practice</td>
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<td>7050LAW</td>
<td>Employment and Industrial Relations Practice</td>
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<tr>
<td>7161LAW</td>
<td>Law Practice</td>
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<td>1017LAW</td>
<td>Legal Writing</td>
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<td>2018LAW</td>
<td>Introduction to Public Law</td>
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<td>2360QCA</td>
<td>Life Drawing 1</td>
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<td>7131LAW</td>
<td>Australian Migration Law &amp; MARA</td>
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<tr>
<td>7047LAW</td>
<td>Commercial and Corporate Law Practice</td>
</tr>
<tr>
<td>7134LAW</td>
<td>Applied Migration Law &amp; Practice</td>
</tr>
</tbody>
</table>

**For ratification**

### 36.0 PROGRAM CONVENORS AND FIRST YEAR ADVISORS

#### 36.1

The following program convenor and first year advisor appointments have been executed approved by the relevant Deans, Deputy Deans (L & T) and Directors of each element: 

**Program Convenors**

**Faculty of Humanities and Social Sciences**

- 1022 Bachelor of Arts – Dr Annita Boyd
- 1021 Bachelor of Arts – Dr David Baker
- 1112 Bachelor of Criminology and Criminal Justice - Mr Kerry Wimshurst
- 3144 Graduate Certificate in Arts and Media – Dr Stephanie Green
- 5395 Master of Arts and Media – Dr Stephanie Green

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[www.griffith.edu.au/committees](http://www.griffith.edu.au/committees)
37.0 2009 FACULTY LEARNING AND TEACHING CITATIONS

37.1 The Faculty Learning and Teaching Citation (FLTC) scheme is one of a suite of programs designed to recognise and reward truly engaged teachers who are student-centred and respect students as active members of the Faculty's learning community. The citations may be awarded to individual teachers, teaching teams and programs, where program refers to an activity, a suite of activities with a common purpose, or a service that enhances student learning or engagement, offered at the institutional, Group, Faculty, school or course level, across a year or number of years, or directed at particular groups of students.

37.2 All academic staff including casual academic staff are eligible to receive a citation. Citations to be awarded by each Faculty are based on EFTSU and are valued at $2,000 each. The number of citations available in the AEL Group is 4 for Education, 2 for Humanities and Social Sciences, and 1 each for the GLS, QCA and QCGU. The Faculty Board or delegated committee is the selection panel for the citations. In the AEL Group selection of citation recipients is delegated to each Faculty's Learning and Teaching Committee. Citation recipients are to use the funds to benefit their own professional development as university teachers.

37.3 The FLTC Guidelines and Template, describing the details of the process are attached for reference. Applications are due to be electronically submitted to Jill Misson, Secretary, AEL
Group Faculty Board, by 5.00pm on Monday 18 May 2009 (semester 1, week 11). Applicants will be notified of decisions by Monday 8 June 2009 (semester 1, week 14).

For noting

38.0 POLICY, PROCEDURE AND FORM UPDATES

38.1 As a result of a decision by the Deputy Vice Chancellor (Academic) and the Pro Vice Chancellor (International) to facilitate the availability of international fees, the Procedures for Review and Approval of Tuition Fees for International Students, Fee-Paying Domestic Undergraduate and Postgraduate Students and Non-award and Continuing Education Students have been amended.

38.2 Key document changes relate to the timing of the annual update of fee schedules and to some of the responsible officers involved in the annual procedure.

38.3 The revised version of the procedure can be found in the policy library at: http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/1b9a83829919dc6b4a256b9e002db935?openDocument

For noting

39.0 OTHER BUSINESS

40.0 NEXT MEETING

40.1 The next meeting of the Arts, Education and Law Group Board will be held on Thursday 21 May 9.30am via video-conference between room -1.18, Business 2 (N72) Nathan campus and room 3.01, Multimedia building (G23), Gold Coast campus.

41.0 2009 MEETING SCHEDULE

41.1 In 2009, all meetings of the AEL Group Faculty Board will be video-conferenced on the dates tabled following.

<table>
<thead>
<tr>
<th>Date</th>
<th>Venue Nathan</th>
<th>Venue Gold Coast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday 19 March</td>
<td>N72_-1.18 (Business 2)</td>
<td>G23_3.01 (Multimedia)</td>
</tr>
<tr>
<td>Thursday 21 May</td>
<td>N72_-1.18 (Business 2)</td>
<td>G23_3.01 (Multimedia)</td>
</tr>
<tr>
<td>Thursday 6 August</td>
<td>N72_-1.18 (Business 2)</td>
<td>G23_3.01 (Multimedia)</td>
</tr>
<tr>
<td># Friday 9 October</td>
<td>N54_2.06 (Bray Centre)</td>
<td>G34_1.04 (The Chancellery)</td>
</tr>
<tr>
<td>Thursday 26 November *</td>
<td>N54_2.06 (Bray Centre)</td>
<td>G34_1.04 (The Chancellery)</td>
</tr>
</tbody>
</table>

# NOTE: The October meeting is on Friday the 9th and will begin at 9.00am (due to room being booked at 12noon for another meeting)

* Meeting will only proceed if business arises