GRiffith University
Arts, Education and Law Group Board
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# ARTS, EDUCATION AND LAW GROUP BOARD

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<td>Professor Claire Wyatt-Smith</td>
<td>ex officio (Chair)</td>
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<td>Dean Academic</td>
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<td>Professor Paul Mazerolle</td>
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<td>Pro-Vice Chancellor (Arts, Education and Law)</td>
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<td>Associate Professor Glenn Finger</td>
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<td>Dean Learning &amp; Teaching</td>
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<td>Professor Richard Bagnall</td>
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<td>Dean Research</td>
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<td>Professor Huib Schippers</td>
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<td>Director, Queensland Conservatorium</td>
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<td>Professor Paul Cleveland</td>
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<td>Director, Queensland College of Arts</td>
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<td>Professor William MacNeil</td>
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<td>Head, Griffith Law School</td>
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<td>Professor Herman Van Eyken</td>
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<td>Head, Griffith Film School</td>
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<td>Associate Professor Donna Pendergast</td>
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<td>Head, School of Education and Professional Studies,</td>
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<td>Associate Professor Jock MacLeod</td>
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<td>Head, School of Humanities</td>
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<td>Dr Claire Kennedy</td>
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<td>Acting Head, School of Languages and Linguistics</td>
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<td>Associate Professor Janet Ransley</td>
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<tr>
<td>Head, School of Criminology and Criminal Justice</td>
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<td>Professor Simon Bronnet</td>
<td>ex officio</td>
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<td>Director, Centre of Excellence in Policing and Security</td>
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<tr>
<td>Ms Elizabeth Ganesh</td>
<td>invited</td>
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<td>Executive Officer, PVC (AEL)</td>
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<tr>
<td>Ms Sue Smith</td>
<td>invited</td>
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<td>Group Resource Manager</td>
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### Information Copies

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<td>Manager, Academic Credit Transfer, Admissions</td>
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<td>Client Admin Officers, Student Administration</td>
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<td>Senior Manager, International Office</td>
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A meeting of the Arts, Education and Law Group Board will be held at 11.30 on Thursday 31 March in the AEL Boardroom, Education building (M06), Mt Gravatt campus.

Jill Misson
Secretary

AGENDA

1.0 APOLOGIES

Apologies may be recorded by telephoning extension 55497 or via email to J.Misson@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 5/2010 (14 October 2010) meeting are attached for confirmation. To be taken as read and confirmed.

3.0 PRO-VICE CHANCELLOR (ARTS, EDUCATION and LAW) REPORT

The PVC (AEL) Professor Paul Mazerolle will report on items of interest to the Board.

4.0 DEAN (ACADEMIC) REPORT - CHAIR

The Dean (Academic) Professor Claire Wyatt-Smith will report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 ANALYSIS ON LOW ENROLLING COURSES AND PROGRAMS

The Group Resource Manager, Sue Smith will speak to this item.

6.0 ACTIVITIES TO SUPPORT PROGRAMS COMMITTEE IN 2011

6.1 In relation to Programs Committee business, a work plan has been developed to address 3 key areas of activity related to program management:

- Regular program monitoring in the context of quality assurance
- Ensure compliance with AQF
- Simple and consistent presentation of program and course information to internal and external audiences via the Program Catalogue.

The work plan has been developed to facilitate Programs Committee’s work in these areas. This work plan derives from a number of strategic projects coming together, namely data collection for the Australian Higher Education Graduation Statement (AHEGS), revisions to the Australian Qualifications Framework (AQF), and the student-focused Enrolment Improvement Project.
• Review all undergraduate programs to ensure compliance with the Bachelors degree policy adopted in 2006 in relation to 100CP maximum at first year level and 60CP minimum at third year level (except where specific approval has been given for a variation).
• Develop a strategy in the context of PeopleSoft for the removal of 0CP courses that have been established for graduation checking of degree requirements such as work experience.
• Having completed the review of undergraduate degree requirements establish those programs that need specific degree requirements listed in the Program Catalogue and those that can be simply pointed to the set of general degree requirements.
• In this context review the wording of ELEC requirements for International students and their placement in the Program Catalogue.
• Review the Program Catalogue to remove outdated transition arrangements (using as a guide the inclusion of transition arrangements for two years prior to the current year) and provide broader access to archived program transition arrangements.
• Utilise data (e.g. WIL, Capstone courses, professional accreditation and recognition) collected through the AHEGS process to augment Program Catalogue Entries.
• Incorporate into the Program Proposal the course to program mapping, particularly in relation to graduate attributes, that is now available in the Electronic Course Profile System (ECPS) for Program Convenors. The Secretariat will provide training to Program Convenors regarding how to map courses to programs via the ECPS.
• Utilise curriculum initiatives tracking data after semester 2,2011 Course Profiles are published mapped to Programs sets in the Course profile System to determine the inclusion of Internationalisation, WIL, Blended Learning and Griffith Graduate Attributes in programs are consistent with what was approved for the program.
• Undertake an audit of postgraduate programs to identify issues in relation to the revised AQF (to commence once AQF Council confirms the strengthened Framework and the commencement of TEQSA as the regulator becomes clear).
• Review all VET and other pathways to ensure they are AQF compliant.
• Establish rules around the amount and type of program changes that Programs Committee expects during the five year accreditation period for which it has re-accredited a program.
• Examine criteria and KPIs for Annual Program Monitoring and Five Year Reviews

6.2 Relevant to this work plan is the attached extract from a report prepared by an external consultant on the University’s Enrolment Business Process Review undertaken late last year. The extract particularly relates to the rate of program change.

6.3 At its 1/2011 (3 March) meeting, Programs Committee discussed the work plan relating to program management, noting that it had been asked to consider the establishment of rules around the amount and type of program change that Programs Committee expects during the five year period for which it has re-accredited a program. The Programs Committee agreed to seek feedback from Group Boards and bring the matter forward for further discussion at its 2/2011 (7 April) meeting.

6.4 Attached are statistics on the number of program changes per Group directed to Academic Committee by Programs Committee for the years 2008 and 2009.

Recommendation

6.5 The Group Board is asked to provide advice to Programs Committee about how much program change is acceptable and note the work plan being undertaken by the Secretariat during 2011.

For consideration
SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

7.0 LAL MAJOR CHANGE SUBMISSION 2010/0007571
1116 BACHELOR OF ARTS IN LANGUAGES AND APPLIED LINGUISTICS

7.1 On the recommendation of the Chair, the Board is asked to ratify the Major Change submission 2010/0007571 proposing to expand the International English major to 80CP in the Bachelor of Arts in Languages and Applied Linguistics, effective semester 1, 2011.

For ratification

8.0 HUM MINOR CHANGE SUBMISSION 2010/0007583
PG SUITE OF PROGRAMS IN JOURNALISM AND MASS COMMUNICATION

8.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007583 proposing the following changes to the offerings in the postgraduate Journalism and Mass Communication cohort of programs, effective semester 1, 2011:

- Change of semester for 7515HUM Media Law from Semester 2 to Semester 1
- Change of semester 7509HUM On Line News Production from Semester 1 to Semester 2
- Withdrawal of 7512HUM Broadcast Journalism from 2012

For ratification

9.0 EPS MINOR CHANGE SUBMISSION 2010/0007584
1066 BACHELOR OF ARTS IN EDUCATION

9.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007584 proposing to introduce the courses 1263EBL Genre, Text and Language and 3027EBL Problem Solving in Mathematics to the program, effective semester 1, 2011.

For ratification

10.0 GFS MINOR CHANGE SUBMISSION 2010/0007585
1284 BACHELOR OF FILM AND SCREEN MEDIA PRODUCTION

10.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007585 proposing to introduce three new courses 2713GFS Production Design, 2714GFS Production Management and 2715GFS Aesthetics of Editing into the program, effective semester 1, 2011.

For ratification

11.0 EPS MINOR CHANGE SUBMISSION 2010/0007587
4156 GRADUATE DIPLOMA OF EARLY CHILDHOOD EDUCATION (FOR DET QLD)

11.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007587 proposing alter the sequencing of courses therefore streamlining the delivery of the courses with the on campus offerings, effective semester 1, 2011.

For ratification
12.0 GLS MINOR CHANGE SUBMISSION 2010/0007589
ALL UNDERGRADUATE LAW PROGRAMS

12.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007589 proposing to revise the law elective offerings, effective semester 1, 2011.

For ratification

13.0 EPS MINOR CHANGE SUBMISSION 2010/0007591
1069 BACHELOR OF ARTS IN APPLIED THEATRE

13.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007591 proposing to change the semester offering of 1110EBL Technical Theatre and Stage Management from semester 1 to semester 2 and 1205EBL Introduction to Process Drama from semester 2 to semester 1, effective semester 1, 2011.

For ratification

14.0 EPS MINOR CHANGE SUBMISSION 2010/0007594
5121 MASTER OF TEACHING PRIMARY
5434 MASTER OF TEACHING SECONDARY

14.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007594 proposing the following semester of offer changes, effective semester 1, 2011:

Master of Teaching Primary
- 7312EPS Diverse Learners in the Classroom semester 2 to semester 1
- 7803EPS Assessing Student Learning semester 1 to semester 2

5434 Master of Teaching – Secondary
- 7805EPS Education as a Social Institution semester 2 to semester 1
- 7803EPS Assessing Student Learning semester 1 to semester 2.

For ratification

15.0 GFS MAJOR CHANGE SUBMISSION 2010/0007595
1179 BACHELOR OF ANIMATION

15.1 On the recommendation of the Chair, the Board is asked to ratify the Major Change submission 2010/0007595 proposing to clarify the content of the “Majors” and create additional elective courses with an aim to offer more advanced levels of teaching and learning appropriate to the skill levels and industry expectations of the graduates.

15.2 Essentially there are four areas for change:
- Revising course content to be more specific to the requirements of skills for Animators, which will incorporate a code change for the courses.
- Adding a range of (currently offered in GFS) electives to encourage further interdisciplinarity and making these available to students undertaking the Animation Scriptwriting major, plus offering Film-specific theory courses into the Animation program.
- Creating new advanced courses for year 3 to satisfy demand for extended learning in both 2D and 3D Animating and industry-current technical aspects of 3D software. This is largely due to escalating developments in software applications and enlarged toolsets requiring further teaching and practice to master.
• Creating a major in “2D Animation” so to clarify and formally recognize the pathway that approximately half the students take in years 2 & 3.

15.3 The changes are effective semester 1, 2011.

For ratification

16.0 QCA MINOR CHANGE SUBMISSION 2010/0007597
1186 BACHELOR OF PHOTOGRAPHY

16.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007597 proposing to rename the course 2805QCA Website Design to Digital Publishing, effective semester 1, 2011.

For ratification

17.0 EPS MINOR CHANGE SUBMISSION 2010/0007599
5117/5129 MASTER OF EDUCATION

17.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007599 proposing to offer the two core course in one semester only, rather than in both semesters as is currently the case, effective semester 1, 2011.

17.2 This change would serve to consolidate numbers in each course across the year and lead to a more viable class size.

For ratification

18.0 QCM MINOR CHANGE SUBMISSION 2010/0007600
1195 BACHELOR OF MUSIC TECHNOLOGY

18.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007600 proposing to introduce 1513QCM Music Materials 1 and withdraw 1522 Music Theory (Contemporary), effective semester 1, 2011.

For ratification

19.0 QCM MINOR CHANGE SUBMISSION 2010/0007601
9019 CERTIFICATE IN MUSIC STUDIES

19.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007601 proposing change the course codes of the ensemble courses 1881QCM to 5940QCM, 1861QCM to 5930QCM and 1531QCM to 5920QCM, effective semester 1, 2011.

For ratification

20.0 HUM MINOR CHANGE SUBMISSION 2010/0007580
1253/1254 BACHELOR OF JOURNALISM
1017/1088 BACHELOR OF COMMUNICATION
1016/1021/1022 BACHELOR OF ARTS

20.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007580 proposing the following changes, effective semester 1, 2011:

• Introduction of a new 1st year core course, 1019HUM Academic Writing to replace the existing 1st year core course in all the HUM programs: 1703HUM Effective Writing.
• Move 2513HUM Media Law from Semester 2 to Semester 1
• Change 2522HUM On Line News Production to 3522HUM On Line News Production and move it to Semester 2
• Change the 20CP 3512HUM Broadcast Journalism course to two separate 10CP courses, 2523HUM Radio Journalism and 3513HUM Video Journalism
• Include 3025HUM Journalism Cultures as a 3rd year elective
• Reintroduce 10CP version of News and Current Affairs Production – 3105HUM at the Gold Coast campus
• Withdraw the 20CP version of News and Current Affairs Production – 3088HUM
• Change of major title in the BA from Film and Screen to Screen Studies and Production
• Change of name 1009HUM Introduction to Screen Analysis to Screen Analysis 1
• Change of name 2304HUM Screen Aesthetics to Screen Analysis 2
• Change of name 2102HUM International Mediascapes to Television Studies
• Change of name 2059HUM Environmental History to A History of Nature

All the name changes more accurately reflect the content of the Major and the individual courses

For ratification

21.0 EPS MINOR CHANGE SUBMISSION 2010/0007586
4154/4153 GRADUATE DIPLOMA OF EARLY CHILDHOOD EDUCATION

21.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007586 proposing to change the semester offering of 7097EBL from semester 2 to semester 1 and 7099EBL from semester 1 to semester 2, effective semester 1, 2011.

For ratification

22.0 QCA MINOR CHANGE SUBMISSION 2010/0007592
1343 BACHELOR OF DESIGN – OFF SHORE

22.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007592 proposing to adjust the sequence of courses in the Summer Semester of the 120CP of advanced standing program to provide an improved learning experience for the HK student cohort.

22.2 2523QCA Typographic Design 3 has been placed after 1215QCA Reading the Visual because Reading the Visual gives students the skills to critically analyse the visual in a manner demanded by the culturally and politically investigative nature of Typographic Design 3.

22.3 3421QCA Design Issues is perhaps the most demanding theoretical course in the program that benefits from a knowledge of marketing in a consumer society which is offered by 3564QCA Principles of Marketing, which has now been placed more logically to precede Design Issues.

22.4 The change to the sequence of courses in the 160CP of advanced standing program reflect those made in the 120CP program and is effective semester 1, 2011.

For ratification
23.0 QCA MINOR CHANGE SUBMISSION 2010/0007596
1338 BACHELOR OF GAMES DESIGN

23.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007596 proposing various changes to the elective options in the program, effective semester 1, 2011.

For ratification

24.0 QCA MINOR CHANGE SUBMISSION 2010/0007598
1186 BACHELOR OF PHOTOGRAPHY

24.1 On the recommendation of the Chair, the Board is asked to ratify the Minor Change submission 2010/0007598 proposing to move 2805QCA Web Design from Y2S2 to Y3S1, effective semester 1, 2011.

For ratification

25.0 EPS MINOR CHANGE SUBMISSION 2011/0003258
5547 MASTER OF TRAINING AND DEVELOPMENT (SINGAPORE)

25.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003258 proposing to offer an intake in semester 1 only various course changes effective semester 1, 2011.

25.2 The changes have been made in consultation with the staff from the Institute for Adult Learning in Singapore.

For ratification

26.0 GLS MINOR CHANGE SUBMISSION 2011/0003259
ALL UNDERGRADUATE LAW PROGRAMS

26.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003259 proposing to revise the law elective offerings, effective semester 1, 2011.

For ratification

27.0 HUM MINOR CHANGE SUBMISSION 2011/0003260
3253 GRADUATE CERTIFICATE IN LITERARY STUDIES

27.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003260 proposing to replace 7403HUM Great German Novelists of the 20th Century with 7407HUM Classic American Fiction, effective semester 1, 2011.

For ratification

28.0 EPS MINOR CHANGE SUBMISSION 2011/0003261
3166 GRADUATE CERTIFICATE IN EARLY CHILDHOOD EDUCATION

28.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003261 proposing to replace 7092EBL Unlocking the Creative Potential of Young Learners with 7199EBL Positive Behavioural Support, effective semester 1, 2011.

For ratification
29.0 EPS MINOR CHANGE SUBMISSION 2011/0003262
5556/5559 MASTER OF EARLY CHILDHOOD EDUCATION

29.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003262 proposing to introduce 7199EBL Positive Behavioural Support as an optional course to be offered in semester 2, effective semester 1, 2011.

For ratification

30.0 QCA MINOR CHANGE SUBMISSION 2011/0003265
1181 BACHELOR OF FINE ART

30.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003265 proposing changes to the QCA elective majors and specialisation lists for the program, effective semester 1, 2011.

For ratification

31.0 EPS MINOR CHANGE SUBMISSION 2011/0003266
1051 BACHELOR OF EDUCATION

31.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003266 proposing the following changes in the Bachelor of Education – Secondary effective semester 2 2011:

- Withdrawal of 2103EBL Stage and Screen at Mt Gravatt, and replaced with 2169 QCM at South Bank
- Withdrawal of 2104 EBL Music Education and Technology at Mt Gravatt and replaced with 1102 QCM Music in Contemporary Contexts at South Bank.

For ratification

32.0 QCM WITHDRAWAL OF PROGRAM SUBMISSION 2011/0003267
1266 BACHELOR OF MUSIC STUDIES
2070 BACHELOR OF MUSIC STUDIES WITH HONOURS

32.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Withdrawal of Program submission 2011/0003267 proposing to withdraw the Bachelor of Music Studies and the Bachelor of Music Studies with Honours, effective semester 1, 2010.

32.2 The withdrawal of the Music Studies programs is a result of the Bachelor of Music 5 year program review conducted in 2010. The review recommended the integration of the flexible structure of the Bachelor of Music Studies into the Bachelor of Music program. An Honours strand in Music Studies is available in the restructured program.

This recommendation along with other recommendations in the Major Change submission 2010/0007581 for the Bachelor of Music was approved by Programs Committee at its 7/2010 meeting.

32.3 Students who applied for entry in 2011 into the Bachelor of Music Studies program were all informed of the withdrawal of the program and offered a place in the Bachelor of Music program and advised to undertake the Music Studies pathway.

For ratification
33.0 QCA MAJOR CHANGE SUBMISSION 2011/0003268
6009 DOCTOR OF VISUAL ARTS

33.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Major Change submission 2011/0003268 proposing to amend Option 3 in the degree requirements for the Doctor of Visual Arts (6009) be amended as follows:

- Option 3:
  - 180CP for Studio Research
  - 20CP for Visual Arts Research Methods
  - 20CP for written component or equivalent (8000-10000 words)*
  - 20CP from the Graduate Certificate in Higher Education (3044)** for Introduction to Tertiary Teaching or other elective studies.

33.2 GIHE previously offered courses in Introduction to Tertiary Teaching, suitable for research students without any teaching experience. Such courses are no longer offered and therefore it is necessary to amend these degree requirements. Instead, research students will be able to select 20CP from the Graduate Certificate in Higher Education (3044), which is run by GIHE. The proviso is that students wishing to enrol in courses from this degree must be either currently teaching, or have recently taught in a higher education context; or have some prior teaching experience.

33.3 The amendment to degree requirements will take effect from semester 2, 2011.

For ratification

34.0 QCA MINOR CHANGE SUBMISSION 2011/0003269
ALL GFS AND QCA UNDERGRADUATE PROGRAMS

34.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003269 proposing to revise the art theory elective offerings at QCA, effective semester 1, 2011.

For ratification

35.0 QCM MINOR CHANGE SUBMISSION 2011/0003270
1268 BACHELOR OF MUSIC

35.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003270 proposing various changes to the guitar course offerings, effective semester 2, 2011.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

36.0 GROUP BOARD CONSTITUTION AND INDUCTION TO GROUP BOARD MEETINGS

36.1 Members are asked to note the revised Group Board Constitution and induction information for new members on the role of Group Boards in University decision making, committee and meeting procedures for Group Boards, and the roles and responsibilities of members.

For noting
37.0 OFFICE FOR RESEARCH GRANTS SERVICE

37.1 The Director, Office for Research has forwarded advice on the improved research grants service that will be provided by OR. Each Research Grants Officer has been assigned a range of Research Centres and an Academic Group for which they will be the primary point of contact on all matters relating to research grants. See: http://www.griffith.edu.au/research/research-services/research-centre-review/who-is-my-research-grants-officer

37.2 New guidelines have been introduced on the type of review applicants can expect to receive for their research grant applications and the resultant contracts/funding agreements. See: http://www.griffith.edu.au/research/research-services/research-grants/levels-of-review

37.3 For up-to-date information on the latest changes to the ARC Discovery Project and NHMRC Project schemes and the new Research Grants Calendar for 2011 see: http://www.griffith.edu.au/research/research-services/research-grants/apply-for-funding/australian-research-council-arc/discovery-projects-application-process
http://www.griffith.edu.au/research/research-services/research-grants/research-calendar

37.4 Suggestions for how research services can be enhanced or improved are welcomed and can be forwarded by email to Dr Heidi Russo at h.russo@griffith.edu.au.

For noting

38.0 ASSESSMENT POLICY REVISIONS

38.1 At its 7/2010 (December) meeting, Academic Committee approved revisions to the Assessment Policy to clarify the role of Deans (Learning and Teaching) across all academic Groups. See: http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/65e95921348eb64c4a256bdd0062f3b0?opendocument

For noting

39.0 HIGHER DEGREE RESEARCH SUPERVISOR ACCREDITATION POLICY REVISIONS

39.1 At its 6/2010 (November) meeting, Academic Committee approved revisions to the Griffith University Higher Degree Research Supervisor Accreditation Policy to establish a process of accreditation and ongoing professional engagement. The GGRS will consult with HDR convenors about the policy’s implementation and an implementation plan will be developed and approved via the Board of Graduate Research. See: http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/927b54414b2be8544a25746b00098dfe?opendocument

For noting

40.0 ADMISSIONS POLICY REVISIONS

40.1 At its 6/2010 (November) meeting, Academic Committee approved the recommendations from the IAC to adopt the CAE/CPE examinations and minimum grades for entry to Griffith programs and to adopt revised English language entry standards. Revisions to the following policies were approved as result:
Admissions Policy for Undergraduate Programs. See

Admission Policy for Coursework Postgraduate Programs. See
http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/a1d01bfa094ff2f4a256bb40062f631?opendocument

Higher Degree Research Policy. See

Professional Doctorate Policy. See
http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/817a8239f24909e44a256bc0006309ff?opendocument

For noting

41.0 REVISED WORK-INTEGRATED LEARNING DEFINITION

41.1 At its 6/2010 (November) meeting, Academic Committee approved the adoption of the document Work-integrated Learning at Griffith. See
http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/a0d60f04626b7f144a256bc3dd56?opendocument

For noting

42.0 ACADEMIC STANDING, PROGRESSION AND EXCLUSION POLICY REVISIONS

42.1 At its 6/2010 (November) meeting, Academic Committee approved making the Amber Risk Assessment optional rather than mandatory. The Academic Committee agreed that further changes to the policy were required and the policy should return to a future meeting for consideration. See

For noting

43.0 OTHER BUSINESS

44.0 2011 MEETING SCHEDULE

Meetings of the AEL Group Board will be held at 11.30am on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>31 March</td>
<td>Mt Gravatt</td>
<td>AEL Boardroom, M06_3.21</td>
</tr>
<tr>
<td>12 May</td>
<td>Mt Gravatt</td>
<td>AEL Boardroom, M06_3.21</td>
</tr>
<tr>
<td>16 June</td>
<td>Mt Gravatt</td>
<td>AEL Boardroom, M06_3.21</td>
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<tr>
<td>11 August</td>
<td>Mt Gravatt</td>
<td>AEL Boardroom, M06_3.21</td>
</tr>
<tr>
<td>22 September</td>
<td>Mt Gravatt</td>
<td>AEL Boardroom, M06_3.21</td>
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<tr>
<td>27 October</td>
<td>Mt Gravatt</td>
<td>AEL Boardroom, M06_3.21</td>
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Please note that the Budget Advisory Group (BAG) meetings will begin at the conclusion of the Board meetings.