A meeting of the Arts, Education and Law Group Board will be held at 11.30am on Thursday 22 March in the AEL Group Boardroom located at M06, Education Building, Room 3.21, Mt Gravatt campus.

Please note that the Budget Advisory Group (BAG) meeting will begin at the conclusion of this meeting.

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## ARTS, EDUCATION AND LAW GROUP BOARD

### DISTRIBUTION LIST

**AEL Group Board Members**

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<tr>
<td>Professor Claire Wyatt-Smith</td>
<td>ex officio (Chair)</td>
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<td>Dean Academic</td>
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<tr>
<td>Professor Paul Mazerolle</td>
<td>ex officio</td>
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<td>Pro-Vice Chancellor (Arts, Education and Law)</td>
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<td>Professor Glenn Finger</td>
<td>ex officio</td>
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<td>Dean Learning &amp; Teaching</td>
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<td>Professor Richard Bagnall</td>
<td>ex officio</td>
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<td>Dean Research</td>
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<td>Professor Huib Schippers</td>
<td>ex officio</td>
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<tr>
<td>Director, Queensland Conservatorium</td>
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<tr>
<td>Professor Paul Cleveland</td>
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<tr>
<td>Director, Queensland College of Arts</td>
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<tr>
<td>Professor William MacNeil</td>
<td>ex officio</td>
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<tr>
<td>Head and Dean, Griffith Law School</td>
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<tr>
<td>Professor Herman Van Eyken</td>
<td>ex-officio</td>
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<tr>
<td>Head, Griffith Film School</td>
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<tr>
<td>Professor Donna Pendergast</td>
<td>ex officio</td>
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<tr>
<td>Head and Dean, School of Education and Professional Studies,</td>
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<tr>
<td>Associate Professor Jock MacLeod</td>
<td>ex officio</td>
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<tr>
<td>Head, School of Humanities</td>
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<tr>
<td>Professor Cliff Goddard</td>
<td>ex officio</td>
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<tr>
<td>Head, School of Languages and Linguistics</td>
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<tr>
<td>Associate Professor Janet Ransley</td>
<td>ex officio</td>
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<tr>
<td>Head, School of Criminology and Criminal Justice</td>
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<td>Professor Simon Bronitt</td>
<td>ex officio</td>
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<tr>
<td>Director, Centre of Excellence in Policing and Security</td>
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<tr>
<td>Ms Liz Ganesathurai</td>
<td>invited</td>
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<tr>
<td>Executive Officer, PVC (AEL)</td>
<td></td>
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<tr>
<td>Ms Sue Smith</td>
<td>invited</td>
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<tr>
<td>Group Resource Manager</td>
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### Information Copies

- Deputy Heads of School
- Blended Learning Advisor (AEL)
- Deputy Directors Learning and Teaching
- Manager, Academic Credit Transfer, Admissions
- Deputy Directors Research
- Client Admin Officers, Student Administration
- School Administrative Officers
- Staff, Office of Student Recruitment
- Marketing Manager (AEL)
- Communications Officer (AEL)
- Senior Manager, International Office

### Other Copies

- Corporate Archives & Records Management copy (attachments)
- Binding copy (attachments)
- Spare copy
AGENDA

1.0 APOLOGIES

Apologies may be recorded by telephoning extension 55497 or via email to J.Misson@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 4/2011 meeting of the Arts, Education and Law Group Board have been circulated.

To be taken as read and confirmed.

3.0 PRO-VICE CHANCELLOR (ARTS, EDUCATION and LAW) REPORT

The PVC (AEL) Professor Paul Mazerolle will report on items of interest to the Board.

4.0 DEAN (ACADEMIC) REPORT - CHAIR

The Dean (Academic) Professor Claire Wyatt-Smith will report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 QCA MAJOR PROGRAM SUBMISSION 2012/0008256 (revised from 2011/0003359)

5.1 The AEL Group Board on the recommendation of the Queensland College of Arts, is asked to consider the attached revised major change submission proposing major changes to the Bachelor of Design program.

5.2 The major change submission (2011/0003359) was originally considered at the 4/2011 meeting of the AEL Board. After much discussion, the Board resolved to defer any recommendation until further market analysis and financial consultation with the Group’s Planning and Resource Manager were undertaken. In addition, it was recommended that consideration should be given to the offering of a 3 year exit point from the proposed 4 year program.
Further extensive consultation has taken place since the 4/2011 AEL Board meeting and the revised submission is presented to the Board for its consideration.

5.3 The new program restructures the existing three year program to a four year program with a name change to Bachelor of Design Futures and a Bachelor of Design exit point at the completion of three years. In addition, the new structure continues to meet the needs of the existing market. It ensures that all students are well-versed in the philosophy of design futures; they are equipped with knowledge and methodologies they can implement in organisations that employ them to respond to emergent social and environmental challenges.

5.4 The revised program supports and actively promotes Griffith’s brand position of ‘Innovative Solutions’ and ‘Global Citizens’ while addressing climate change and sustainability. It will provide students with career options where they might instigate positive changes and design their own future. The new structure adds to Griffith’s growing reputation as a socially responsible institution where notions of social justice are not only taught but incorporated into the institution’s pedagogy.

5.5 The proposed degree structure incorporates the ‘design futures’ philosophy. This enables greater market differentiation within the tertiary design-education sector. Currently, the gap between the skill-based education provided by the TAFE sectors and many other universities is narrow. Additionally, competition is also arriving from a proliferation of private design schools that are aiming at the service-orientated model of design education. The new curriculum design allows QCA to develop a more distinctive identity and advances Griffith University’s characterisation of QCA as a ‘boutique’, innovative institution.

5.6 The program is constructed as a four year Bachelor’s Degree with an embedded Honours year that is AQF aligned. The graduate’s Honours classification will be determined through the completion of a dissertation worth 60CP. However, for those students who, for various reasons, seek an earlier exit point, the program has been structured so that after three years of successful study, they may exit with a generic Bachelor of Design.

5.7 The first three years of the program allows students to concentrate in particular areas of design but does not engage the student in the higher levels of practice in these disciplines. By the end of the third year of study, all students will have specialised in either, Product Design, Interior Environments, Visual Communication. However, they will not possess the skills’ refinement that students will accrue in their final year of study. Students may elect to move across to the Design Futures major at the end of their second year of study providing they meet the GPA requirement of 5.0.

The final year of study, requires all students to complete a major research undertaking: a 60CP dissertation. Depending on the mark awarded for the dissertation and the overall mark achieved throughout the fourth year, students may be awarded a Bachelor of Design Futures with Honours degree.

5.8 The structure of the four-year program is as follows:

**Studio Foundation** (60 CP) This cohort of courses is common to all students undertaking studies in Design and ensures that each student has the necessary foundational skills upon which the more advanced study can be built. The majority of these courses are delivered in the first year to provide design students with manual, technological, and preliminary intellectual or thinking skills.

**Core Theory** (60 CP) Across the world, design studies have a well-established and recognised epistemological framework through which a deep understanding of design practice, cultural impact, and social implications can be understood. A cohort of core
theory courses has been developed that are common to all students. Courses provide students with intellectual development through a progressive release of design futures theory and an historical understanding of the world around them, as well as the past role of design and its implication within that history. This encourages students to begin to expand their thinking and develop a design research culture.

**Studio Major** (80CP) This cohort of courses provides an in-depth understanding of either Visual Communication Design, Interior Environment Design, Product Design, or Design Futures. Students are expected to choose one major area of study and develop a high level of proficiency in both practice and theory. These courses build on the foundational studies and give tangible form to the core theory courses. These courses are all discipline-based and serve to introduce the necessary teaching and learning for students to practise and operate as professionals and leaders within their chosen design industry. In addition, students are also able to begin to challenge negative or out-dated thinking that exists within the same design discipline. Here they begin to apply theory and use their broader understanding of the history of design.

**Research Projects** (60CP) This research project, which constitutes six courses, requires the student to function at the cutting edge of design and sustainment. This component of study forms the dissertation through which the student will be awarded an Honours classification. They will form the basis and opportunity for significant collaboration in joint projects that apply design-futures philosophy as well as demonstrate different outcomes that re-direct the possibility of negative outcomes that would only serve to continue the nature of de-futuring.

**Electives** (60CP) This cohort of courses allows for cross-disciplinary studies either within the Design discipline or from complementary disciplines, which can be chosen from across the University. The electives acknowledge students as adult learners with different backgrounds, needs, and ambitions. In addition, this cohort of electives courses prepares students for career paths that require multi-disciplinary approaches.

**Recommendation**

5.9 The AEL Group Board, on the recommendation of the Queensland College of Art, is asked to recommend to Programs Committee the Major Change submission as detailed in 2012/0008256 proposing major changes to the Bachelor of Design for implementation in Semester 1, 2013.

For consideration

6.0 **EPS MAJOR CHANGE SUBMISSION 2012/0008252**
1051 BACHELOR OF EDUCATION – SECONDARY

6.1 The AEL Group Board on the recommendation of the School of Education and Professional Studies, is asked to consider the attached major change submission proposing major changes to the Bachelor of Education – Secondary program.

6.2 Due to a number of requests from students, the School of EPS proposes to offer Biology as an additional teaching area in the Bachelor of Education – Secondary and extend the offering of Mathematics as a second teaching area to a limited number of other teaching areas besides Chemistry and Physics as is currently the case.

6.3 Development of the Biology teaching area was undertaken after extensive consultation with staff from the School of Biomolecular and Physical Sciences.

**Recommendation**
6.4 The AEL Group Board, on the recommendation of the School of Education and Professional Studies, is asked to recommend to Programs Committee the Major Change submission as detailed in 2012/0008252 proposing major changes to the Bachelor of Education - Secondary for implementation in Semester 1, 2013.

For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

7.0 QCGU MINOR CHANGE SUBMISSION 2011/0003372
3091/4117/5298 GRADUATE CERTIFICATE OF MUSIC STUDIES / GRADUATE DIPLOMA OF MUSIC STUDIES / MASTER OF MUSIC STUDIES

7.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003372 proposing changes to the postgraduate elective opera offerings in the postgraduate suite of Music Studies programs, effective semester 1 2012.

For ratification

8.0 QCGU MINOR CHANGE SUBMISSION 2011/0003373
1195 BACHELOR OF MUSIC TECHNOLOGY

8.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003373 proposing updates to the listed electives and Ensemble studies for the Bachelor of Music Technology, effective semester 1 2012.

For ratification

9.0 EDN MINOR CHANGE SUBMISSION 2011/0003374
1051 BACHELOR OF EDUCATION – SECONDARY

9.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003374 proposing changes to various course titles and semester offerings for the Bachelor of Education - Secondary, effective semester 1 2012.

For ratification

10.0 HUM MINOR CHANGE SUBMISSION 2011/0003375
8003/8013 CERTIFICATE IN MEDIA COMMUNICATION / DIPLOMA OF MEDIA COMMUNICATION

10.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003375 proposing to withdraw the exit points, Certificate in Media Communications and Diploma of Media Communications in the Bachelor of Communication offered through OUA, effective semester 1 2012.

For ratification

11.0 QCA MINOR CHANGE SUBMISSION 2011/0003377
1189 BACHELOR OF DESIGN

11.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003377 proposing to swap the semester offerings
of the courses 2583QCA Processes and Materials and 2536QCA Product Design 1, effective semester 1 2012.

For ratification

12.0  QCGU MINOR CHANGE SUBMISSION 2011/0003378
1268 BACHELOR OF MUSIC

12.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003378 proposing updates to the listed electives and Ensemble studies for the Bachelor of Music, effective semester 1 2012.

For ratification

13.0  HUM MINOR CHANGE SUBMISSION 2011/0003379
1253/1254 BACHELOR OF JOURNALISM

13.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003379 proposing various changes for the Bachelor of Journalism, effective semester 1 2012.

13.2 The changes are as follows:
- withdrawal of 3101HUM Sites and Situations from the Arts and Creative Industries and Contemporary Arts specialisations
- inclusion of 3013HUM Curating the Everyday in the Arts and Creative Industries specialisation
- withdrawal of 2015IBA Communicating Across cultures in Asia and Australia from the Arts and International Studies specialisation
- Change of names for the following courses in the Cultural Sociology specialisation: 2045HUM Culture and Lifestyle changed to Material Culture and Commodity Culture and 3033HUM Social Networks, Community and Cooperation changed to Social Networks, Families and Friends.
- Islamic Studies specialisation is now able to be also completed at GC
- Change of name for 3061HUM Modern Poetry to Poetry in the 20th Century to more clearly reflect the content of the course.

For ratification

14.0  QCGU MINOR CHANGE SUBMISSION 2012/0008253
1266 BACHELOR OF MUSIC STUDIES
1268 BACHELOR OF MUSIC

14.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2012/0008253 proposing to include the existing course 2985QCM Choral Conducting in the 3rd year of the Education Preparation A and B streams for the Bachelor of Music and Bachelor of Music Studies, effective semester 1 2012.

For ratification

15.0  QCA MAJOR CHANGE SUBMISSION 2012/0008254
1302 BACHELOR OF DIGITAL MEDIA

15.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Major Change submission 2012/0008254 proposing to amend the degree requirements for the Bachelor of Digital Media, effective semester 1 2010.
15.2 It is requested that students be given the option of taking 30CP of electives from any discipline in the place of one 30CP Elective specialisation. This change, in line with the Bachelor of Photography (1186) and Bachelor of Fine Art (1181), will give students the necessary flexibility in their choice of courses to promote cross fertilization and innovation.

15.3 This change will allow students in the Bachelor of Digital Media to complete 60CP of elective study selected from the following options:
1. One 60CP Elective major;
2. OR two 30CP Elective specialisations;
3. OR one 30CP Elective specialisation and 30CP of electives from any discipline.

15.4 This change in degree requirements will apply to students who commenced who commenced from 2010 (this will then eliminate the granting of aberrant degrees to those students prior to 2012 who have been approved to undertake this variation to degree requirements).

For ratification

16.0 QCA MINOR CHANGE SUBMISSION 2012/0008255
UNDERGRADUATE FINE ART ELECTIVE LIST

16.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2012/0008255 proposing updates to the undergraduate Fine Art courses in the QCA elective major and specialisations listings, effective semester 1 2012.

For ratification

17.0 HUM MINOR CHANGE SUBMISSION 2011/0003358
3199/5504 GRADUATE CERTIFICATE / MASTER OF COMMUNICATION (OUA)

17.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003358, proposing to replace the course COMM140 Media Debates and Controversies with COMM100 Communication and Public Value in the OUA offerings of the Graduate Certificate in Communication and the Master of Communication, effective semester 1 2012.

For ratification

18.0 QCA MAJOR CHANGE SUBMISSION 2011/0003360
1343 BACHELOR OF DESIGN (OFF-SHORE)

18.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Major Change submission 2011/0003360 proposing to suspend the delivery of the Hong Kong offering of the Bachelor of Design until September 2012.

For ratification

19.0 QCA MINOR CHANGE PROPOSAL 2011/0003361
1186 BACHELOR OF PHOTOGRAPHY

19.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003361 proposing various changes to the program structure in years 2 and 3 of the three Studio Majors – Creative Advertising Photography, Photographic Art Practice, and Photojournalism in the Bachelor of Photography, effective semester 1 2012.
For ratification

20.0 QCA MAJOR CHANGE SUBMISSION 2011/0003362
1181 BACHELOR OF FINE ART

20.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003362 proposing to allow students the option of taking 30CP of electives from any discipline in the place of one 30CP Elective specialisation, effective semester 1 2012.

For ratification

21.0 EDN MINOR CHANGE SUBMISSION 2011/0003363
3016/3025 GRADUATE CERTIFICATE IN TESOL
5117/5129 MASTER OF EDUCATION
5115/5129 MASTER OF ARTS IN APPLIED LINGUISTICS/TESOL

21.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003363 proposing the rationalisation of courses in the above programs, effective semester 1 2012.

21.2 The changes are as follows:
- 7011EDN (MG) & 7211EDN (GC) will be replaced by 7901EDN Linguistics for Second Language Teachers
- 7014EDN (MG) & 7212EDN (GC) will be replaced by 7902EDN Second Language Acquisition and Learning
- 7220EDN (MG) & 7213EDN (GC) will be replaced by 7903EDN Second Language Teaching in Practice
- 7227EDN (MG ) & 7214EDN (GC) will be replaced by 7904EDN Second Language Curriculum Development

For ratification

22.0 QCGU MINOR CHANGE SUBMISSION 2011/0003364
1268 BACHELOR OF MUSIC

22.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003364 proposing to reshape the theory/aural/musicianship requirements and develop a new sequence of courses specifically designed for the musical theatre student, effective semester 1 2012.

For ratification

23.0 QCGU MINOR CHANGE SUBMISSION 2011/0003365
1268 BACHELOR OF MUSIC
2051 BACHELOR OF MUSIC WITH HONOURS

23.1 On the recommendation of the Dean (Learning & Teaching), the Board is asked to ratify the Minor Change submission 2011/0003365 proposing to reduce the number of courses in the String and Keyboard areas in the Bachelor of Music and Bachelor of Music with Honours to 40CP, effective semester 1 2012.

For ratification
SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

24.0 FAIR WORK OMBUDSMAN RULING ON INTERNSHIPS, VOCATIONAL PLACEMENTS AND UNPAID WORK

24.1 In December 2011 the Australian Government Fair Work Ombudsman published its ruling on Internships, Vocational Placements & Unpaid Work. Attached is a copy of the Ombudsman's ruling.

24.2 The critical aspect of this ruling is that unpaid intern programs have the full endorsement of the Fair Work Ombudsman. In practice this means that if a student or graduate is undertaking unpaid work that substantially benefits them in terms of course requirements or essential skills acquisition through a placement or internship, while their work isn’t expected to be essential for the operation of the organisation, they are viewed by the Fair Work Ombudsman as undertaking a valid unpaid work experience placement and internship.

For noting

25.0 OTHER BUSINESS

26.0 BOARD MEETING DATES AND VENUES

26.1 The confirmed 2012 dates for the AEL Group Board meetings will be held at 11.30am on the following dates:

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<td>22 November*</td>
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* Will only proceed if business warrants

Please note that the Budget Advisory Group (BAG) meetings will begin at the conclusion of the Board meetings.

For noting