GRIFFITH UNIVERSITY
ARTS, EDUCATION AND LAW GROUP FACULTY BOARD

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Faculty Board Members

Name                                             Appointment Type
Professor Claire Wyatt-Smith                     ex officio (Chair)
Dean of Education
Professor Marilyn McMeniman                      ex officio
Pro-Vice Chancellor (Arts, Education and Law)
Professor Paula Baron                             ex officio
Dean of Law
Professor Kay Ferres                             ex officio
Dean of Humanities and Social Sciences
Professor Peter Roennfeldt                       ex officio
Director, Queensland Conservatorium
Professor Paul Cleveland                          ex officio
Director, Queensland College of Arts
Professor Craig Caldwell                          ex-officio
Head, Griffith Film School
Associate Professor Penny Bundy                    ex officio
Head, School of Education and Professional Studies, Brisbane/Logan
Associate Professor Donna Pendergast              ex officio
Head, School of Education and Professional Studies, Gold Coast
Associate Professor Stephen Stockwell             ex officio
Head, School of Humanities
Professor Mike Levy                               ex officio
Head, School of Languages and Linguistics
Associate Professor Anna Stewart                  ex officio
Head, School of Criminology and Criminal Justice
Dr Lillian Corbin                                 ex officio
Acting Head, Griffith Law School
Professor Huib Schippers                          ex officio
Director, Research Centre
Queensland Conservatorium                         ex officio
Professor Paul Mazerolle                          ex officio
Director, Key Centre for Ethics, Law, Justice and Governance

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GRiffith University
Arts, Education and Law Group Faculty Board

A meeting of the Arts, Education and Law Group Faculty Board will be held on Thursday 21 May 2009 via videoconference from 9.30am in room -1.18, Business 2 (N72), Nathan campus and room 3.01, Multimedia (G23), Gold Coast campus. Members may attend either location for involvement in the meeting.

Jill Misson
Secretary

AGENDA

1.0 APOLOGIES

14.1 Apologies may be recorded by telephoning extension 55497 or via email to J.Misson@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 1/2009 meeting of the Arts, Education and Law Group Board have been circulated.

To be taken as read and confirmed

3.0 PRO-VICE CHANCELLOR (ARTS, EDUCATION and LAW) REPORT

The PVC (Arts, Education & Law), Professor Marilyn McMeniman will report on the following items:

- RHD space
- ERA update
- Griffith Postgraduate Coursework Strategy update

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

4.0 GRIFFITH ENGLISH LANGUAGE ENHANCEMENT STRATEGY

4.1 At the November 2008 Academic Committee meeting, the Griffith English Language Enhancement Strategy was approved. This strategy aims to significantly enhance English language support for students, particularly, but not exclusively, for international students.

4.2 At its 23rd April 2009 meeting Academic Committee considered a set of revised policies to enable the implementation of the Strategy in 2010 and specifically the inclusion of the English Language Enhancement (ELE) course as a bachelor degree program requirement.

4.3 International students admitted via the following admission pathways are required to complete the ELE course:

- IELTS below 7.0 with any sub-score below 6.5 (or equivalent);
- Satisfactory completion of at least the final 2 years of a secondary qualification or post secondary qualification with English as the language of instruction and assessment/examination, and gaining a satisfactory pass in English in the final year.
English applicants must supply a letter from the Principal or Registrar of the institution at which they studied, confirming successful full-time study was conducted in English and within the last 5 years;
• Satisfactory completion of at least the first year of a tertiary course within the last 2 years in an institution where the language of instruction and assessment for the entire program was in English eg Diploma pathways (including QIBT), GELI Direct Entry program and TAFE completion.

4.4 Program structures must enable the ELE course to be taken in any semester or year of study (first or second year) into which international students are admitted to undergraduate programs and where such students are required to complete the ELE course. Program structures are to include the ELE course in a manner that enables students to complete the ELE course within the standard annual academic load for the program.

Domestic students for whom English is not their first language may enrol in the ELE course as one of their free choice electives, if given approval by the Head of School or nominee. Domestic students who are native speakers of English are not permitted to enrol in the ELE course.

4.5 As agreed at the April Academic Committee meeting, academic Groups can make a case to the Academic Committee to vary the English language pathways accepted for admission to specific programs. It is expected that Academic Committee will receive Special Purpose Submissions via Programs Committee for approval of such variations.

A variation to the University’s admission requirements and pathways will be communicated to students via the Program Catalogue entry for the specific program.

Attached for member’s information is the revised (but not as yet formally approved) Schedule A: English Language Admission Pathways and Qualifications Accepted by Griffith University for Undergraduate Admission.

4.6 The ELE course will be a 2 x 2 model and will be have different codes depending on the discipline studied:
1204/5904 LAL: Language and Communication for Arts and Social Sciences*
5901LAL: Language and Communication for Business
5902LAL: Language and Communication for Commerce
5903LAL: Language and Communication for Science and Technology
5905LAL: Language and Communication for Health Sciences
1022QCM: English in Music 1 (existing course to be accredited as meeting ELEC requirements)

*(1204LAL is an existing course titled Academic English: Effective Communication in Educational Settings in the Bachelor of Arts in Languages and Applied Linguistics. It will be renamed Language and Communication for Arts and Social Sciences and will have an alternative course code 5904LAL for those students already taking 100CP of first year courses in their degree programs.)

4.7 Attached for member’s information and comment is a draft course outline for 1204/5904 LAL: Language and Communication for Arts and Social Sciences. (The course outline for 1022QCM English in Music 1 will be forwarded to members before the meeting)

1204/5904LAL is primarily focused on English language and is also pitched at a higher, more abstract level suitable for undergraduate students (rather than pre-entry students). It is important to note that the language used to frame these topics is likely to vary considerably across the different ELE courses. This course is aimed at students in Arts and Social Sciences and so uses language appropriate to that broader discipline.
1022QCM is a content-based language course relating directly to the practical, literature, aural and theory strands of the Undergraduate programs at Queensland Conservatorium. Knowledge and skills gained from this course are relevant to careers in music performance, musicology and pedagogy where English is required.

For discussion

5.0 POSTGRADUATE COURSEWORK STRATEGY

5.1 The University has engaged the consulting firm Booz & Co as consultants for the Postgraduate Coursework (PGCW) Strategy. John Eklund from Booz & Co, has been working closely with members of Executive Group to develop a clear PGCW strategy with a well defined implementation plan.

5.2 The three objectives of the strategy are:
- Develop a PGCW program portfolio that leverages Griffith’s research expertise and influences the agenda of local and national leaders in relevant fields
- Develop a PGCW student population that is reflective of a leading university and is balanced in its composition. A specific target of 9660 PGCW students by 2013 (5880 domestic and 3780 international) has been set so that Griffith’s PGCW student penetration matches leading universities
- Offer a PGCW portfolio that supports students to achieve their educational goals - be it to satisfy a personal interest (lifelong learning), provide a route to RHD or for career-related reasons (e.g. professional accreditation, professional updates, career switch)

5.3 Executive Group identified that in order to develop a coherent PGCW strategy, an aligned vision across all disciplines was required. This would feed into discipline based strategies that are tailored to the specific circumstances faced by each Group. This combined “bottom up” and “top down” approach will enable a university wide PGCW approach to be developed.

5.4 Each academic Group will hold a Group Strategy workshop to further develop the strategy specific to the relevant disciplines. The AEL Group will hold three workshops - Law, Humanities and CCJ, QCA and QCGU and Education.

For discussion

6.0 ADVICE OF PROGRAM WITHDRAWALS

5459 MASTER OF ARTS IN CULTURAL LEADERSHIP (Doc # 2009/0003018)
5074/5392 MASTER OF ARTS (Doc # 2009/0003019)

6.1 The Arts, Education and Law Group Faculty Board, on the recommendation of the School of Humanities, is asked to consider the attached Advice of Program Withdrawal submissions, proposing to withdraw the Master of Arts and the Master of Arts in Cultural Leadership from semester 1, 2010.

6.2 Enrolment numbers in the programs have been small, and in line with the Academic Plan initiatives to reduce the number of postgraduate programs with low intakes it is proposed to withdraw the programs from 1/2010.

Recommendation

6.3 The Arts, Education and Law Group Faculty Board is asked to consider the attached Advice of Program submissions submission (2009/0003018 and 2009/0003019) proposing to withdraw the Master of Arts and the Master of Arts in Cultural Leadership from semester 1, 2010.
For consideration

7.0 REVIEW OF SCHEDULE OF AWARDS – MEDAL FOR ACHIEVEMENT IN THE BACHELORS DEGREE

7.1 The Medal for Achievement in the Bachelors Degree may be awarded annually to the graduate with the highest academic achievement within each bachelors degree program listed in the Schedule of Awards and which is at least three years full-time (or equivalent) in duration. Normally, only one graduate in each medal category will be given the award in any year. The Medal for Achievement in the Bachelors Degree policy, together with the Schedule of Awards, are attached for reference.

7.2 Currently over 100 medals are awarded pursuant to the Schedule of Awards each year. The AEL Group Faculty Board is asked to review the Schedule with a view not only to updating the information, but also to rationalising the number of medals available for AEL Group programs. The Board is asked to consider whether the number of medals awarded for certain discipline areas may be reduced or combined.

7.3 In summary the Board is asked to review the Schedule of Awards to:

   a) determine any amendments, deletions, or additions (for example, for new discipline areas).
   b) Rationalise the available number of medals.

7.4 Feedback received from all Academic Groups will be incorporated into the Schedule of Awards and referred to the University’s Learning and Teaching Committee for consideration. Please provide feedback to Jill Misson, Secretary, AEL Group Faculty Board j.misson@griffith.edu.au by Friday 5 June 2009.

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

8.0 LAL ADVICE OF PROGRAM WITHDRAWAL SUBMISSION 2009/0003008
9194 CONTINUING EDUCATION CERTIFICATE IN BASIC KOREAN
9195 CONTINUING EDUCATION CERTIFICATE IN ELEMENTARY KOREAN
9293 CONTINUING EDUCATION CERTIFICATE IN ELEMENTARY INDONESIAN
9294 CONTINUING EDUCATION CERTIFICATE IN ADVANCED INDONESIAN

8.1 On the recommendation of the Faculty of Humanities and Social Sciences, the Chair, has executively approved the Advice of Program Withdrawal submission 2009/0003008, proposing to withdraw the abovementioned programs from semester 2, 2009.

8.2 These languages have been withdrawn from offer and are now offered via cross institutional study at University of Queensland.

For ratification

9.0 LAL MAJOR CHANGE SUBMISSION 2009/0003009
1116 BACHELOR OF ARTS IN LANGUAGES AND APPLIED LINGUISTICS

9.1 On the recommendation of the Faculty of Humanities and Social Sciences, the Chair has executively approved the Major Change submission 2009/003009, proposing to withdraw the languages Korean and Indonesian. As part of the recently formed Language Alliance between Griffith University, University of Queensland (UQ) and Queensland University of Technology (QUT), Indonesian and Korean will now only be
offered at UQ. Students from Griffith wishing to complete these language majors will still be able to do so via cross institutional enrolment.

For ratification

10.0 HUM MINOR CHANGE SUBMISSION 2009/0003010
1022/1021/1016 BACHELOR OF ARTS

10.1 On the recommendation of the Faculty of Humanities and Social Sciences, the Chair has executively approved the Major Change submission 2009/003010, proposing the following changes to the Bachelor of Arts:

- re-activate the course 1112ART Great Books I to enable it to be the alternate course offered with 1013ART Great Books. Each course should be renamed ‘Great Books A’ and ‘Great Books B’ and will be offered in odd and even years thus allowing keen students to do both courses, should they so desire. There will be no resource implications.
- Individual Islamic Studies courses have now been added to additional majors in the Bachelor of Arts to expand student choice – 2611ART Islam, Media and Conflict added to the Communication & Journalism major in Recommended/related electives; 1603ART Islam in the Modern World added to the Contemporary Culture & Society major in Recommended/related electives in other fields of study; and 2610ART Great Empires of Islamic Civilisation added to the History and Cultural Heritage major in second year.
- To more clearly define the nature of the course, it is proposed to change the name of 3706ART Editing Theory and Practice to 3706ART Editing for Publication.
- Offering 2603ART Modern Masters of Philosophy: Nietzsche, Hegel, Heidegger at the Nathan campus as well as the Gold Coast campus in Semester 2.

For ratification

11.0 HUM MAJOR CHANGE SUBMISSION 2009/0003011
1253/1254 BACHELOR OF JOURNALISM

11.1 On the recommendation of the Faculty of Humanities and Social Sciences, the Chair has executively approved the Major Change submission 2009/003011, proposing to introduce the Islamic Studies major into the Bachelor of Journalism.

11.2 Since the events of September 11, 2001 journalists and journalism students have had to increasingly report on issues involving Muslims and Islam. The Islamic studies specialisation will provide an introduction to the history of Islam, while introducing students to the complexities of current issues involving Islam and Muslims. Aspiring journalists will be able to use the knowledge gained in this specialisation to improve their reporting practices when covering stories involving Muslims. Individual Islamic Studies courses have also been added to some specialisations in the Bachelor of Journalism to expand student choice.

For ratification

12.0 EBL SPECIAL PURPOSE SUBMISSION 2009/0003012
3016 GRADUATE CERTIFICATE IN APPLIED LINGUISTICS

12.1 On the recommendation of the Faculty of Education, the Chair has executively approved the Special Purpose submission 2009/003012, proposing to amend the title of the Graduate Certificate in Applied Linguistics (3016) to the Graduate Certificate in Teaching of English to Speakers of Other Languages (TESOL). This will align the program with the Graduate Certificate in TESOL (3025) offered at the Gold Coast campus. The TESOL branding of the program has more market appeal than the Applied Linguistics
brand and also attracts Commonwealth funding support (CGS). With the change of name, the MG program has also been given approval for CGS.

12.2 Both programs provide students with qualifications to teach in NEAS accredited ELT centres, as well as a range of other ELT teaching institutions. NEAS is an internationally respected accreditation scheme and provides accreditation and quality assurance services in English language teaching.

For ratification

13.0 EBL MINOR CHANGE SUBMISSION 2009/0003013
1050 BACHELOR OF EDUCATION - PRIMARY

13.1 On the recommendation of the Faculty of Education, the Chair has executively approved the Minor Change submission 2009/0003013, proposing to change the name of the course 3094EBL Understanding Young Children to Perspectives on Child Development and Learning.

For ratification

14.0 QCA MINOR CHANGE SUBMISSION 2009/0003014
1302 BACHELOR OF VISUAL MEDIA
1189 BACHELOR OF DESIGN
1181 BACHELOR OF FINE ART
1186 BACHELOR OF PHOTOGRAPHY

14.1 On the recommendation of the Queensland College of Art, the Chair of has executively approved the Minor Change submission 2009/0003014, proposing to add two new Art Theory electives to the listed undergraduate electives for each program.

For ratification

15.0 QCA MINOR CHANGE SUBMISSION 2009/0003015
1338 BACHELOR OF GAMES DESIGN

15.1 On the recommendation of the Queensland College of Art, the Chair of has executively approved the Minor Change submission 2009/0003015, proposing to withdraw the generic courses and replace them new courses from 2/2009.

For ratification

16.0 EBL MINOR CHANGE SUBMISSION 2009/0003016
3166 GRADUATE CERTIFICATE IN EARLY CHILDHOOD EDUCATION

16.1 On the recommendation of the Faculty of Education, the Chair has executively approved the Minor Change submission 2009/0003016, proposing to also offer a mid-year intake with all four courses now being offered in both semester 1 and 2 from semester 2, 2009.

For ratification

17.0 QCA MINOR CHANGE SUBMISSION 2009/0003017
1189 BACHELOR OF DESIGN

17.1 On the recommendation of the Queensland College of Art Committee, the Chair has executively approved the Minor Change submission 2009/0003017, proposing to change the semester of offering for two Design Studio electives in the Listed undergraduate electives.
For ratification

18.0  GLS MINOR CHANGE SUBMISSION 2009/0003020
ALL UNDERGRADUATE LAW PROGRAMS

18.1 On the recommendation of the Griffith Law School, the Chair has executively approved
the Minor Change submission 2009/0003020, proposing the following changes:

- 4042LAW Theories of Law and the Environment is being reoffered in 2009 after not
  being offered for a couple of years. 5163LAW Succession Law and 5156LAW
  International Human Rights Law will be added to the semester 2 elective offerings.
- 3108AFE Taxation Planning has been added to the suite of law electives. This
  course is offered by the Business School and they have been consulted as to its
  suitability as a law elective. The prerequisite for this course is 3106AFE Revenue
  Law: Theory and Planning which is also included in the suite of law electives.
- 5174LAW Negotiating Legal & Commercial Disputes is being offered for
  undergraduate law students as an undergraduate version of the postgraduate
  course 7120LAW.

For ratification

19.0  HUM MINOR CHANGE SUBMISSION 2009/0003021
1112 BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE

19.1 On the recommendation of the Faculty of Humanities and Social Sciences, the Chair
has executively approved the Minor Change submission 2009/003021, proposing to
introduce a new course in Innovative Justice.

19.2 The school has considerable experience in the areas of restorative justice, indigenous
justice and therapeutic jurisprudence. Academics in the school have been conducting
research in these areas for several years however the school currently does not offer
any specialised courses in these fields.

For ratification

20.0  COURSE OUTLINES

20.1 The following course outlines for new courses and courses with major changes have
been executively approved by the relevant Deans, Deputy Deans (L & T) and Directors
of each element:

For ratification

21.0  PROGRAM CONVENORS AND FIRST YEAR ADVISORS

21.1 The following program convenor and first year advisor appointments have been
executively approved by the relevant Deans, Deputy Deans (L & T) and Directors of
each element:

Program Convenors
1051 Bachelor of Education – Secondary – Professor Bruce Burton
1069 Bachelor of Arts in Applied Theatre – Professor Michael Balfour
3231 Graduate Certificate in Design Futures - Petra Perolini
5284 Master of Design Futures – Professor Tony Fry
5507 Master of Design Futures with Honours – Professor Tony Fry
5285 Master of Digital Design – David Keane
5489 Master of Digital Design with Honours – David Keane
1284 Bachelor of Film and Screen Media Production – Nick Oughton
2074 Bachelor of Film and Screen Media Production with Honours – Nick Oughton
1338 Bachelor of Games Design – Arash Mohebbi

First Year Advisors
1069 Bachelor of Arts in Applied Theatre – Professor Michael Balfour
1186 Bachelor of Photography – Jacky Owens

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

22.0 GRIFFITH RESEARCH PLAN 2009-2013

22.1 Council approved a new Griffith Research Plan 2009-2013. Council noted that the University had four key research objectives for the period 2009 – 2013 as elaborated in the Research Plan 2009 - 2013:

- build world class research strength in selected areas of strategic investment;
- demonstrate research of international standing and excellence in all our discipline areas;
- develop a culture of research quality and performance that is well supported by infrastructure (physical and electronic) and resources (financial and human);
- maintain our core commitments as a University to innovation, bringing disciplines together, and undertaking socially relevant research which provides demonstrable community benefit.

22.2 The Deputy Vice Chancellor (Research) advised that the new Research Plan provided an overarching picture of research at Griffith; a framework for research and postgraduate studies strategies; and key actions to progress research objectives and performance indicators.

For noting

23.0 ACADEMIC INTEGRITY FRAMEWORK

23.1 Council approved the extension of the current trial of the Academic Integrity Framework until the end of Semester 1, 2009. This extension will allow the University to commission a full external evaluation of the new Academic Integrity Framework in February/March next year.

For noting

24.0 SEMESTER 2 2009 COURSE OUTLINE PUBLISHING

24.1 Members are asked to note that the deadline for publishing semester 2 course outlines is the end of week 15 of semester 1, ie 19 June 2009. Section C of the Course Outline Template has been updated to include reference to the Student web-site for information about Academic Integrity and Schools may commence the process to publish semester 2 course outlines when ready.

For noting

25.0 POLICY, PROCEDURE AND FORM UPDATES

The following University policies, procedures and forms have been updated:
Guideline on Student Email
University Medal Policy
Medal for Achievement in Bachelors Degree
Full Program Proposal
Griffith Awards for Excellence in Teaching Guidelines / Applications forms

For noting

26.0 OTHER BUSINESS

27.0 NEXT MEETING

The next meeting of the Arts, Education and Law Group Board will be held on Thursday 6 August at 9.30am via video-conference between room -1.18, Business 2 (N72) Nathan campus and room 3.01, Multimedia building (G23), Gold Coast campus.

28.0 2009 MEETING SCHEDULE

In 2009, all meetings of the AEL Group Faculty Board will be video-conferenced on the dates tabled following.

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# NOTE: The October meeting is on Friday the 9th and will begin at 9.00am (due to room being booked at 12noon for another meeting)

* Meeting will only proceed if business arises