A meeting of the Arts, Education and Law Group Board was held at 11.30am on Thursday 10 May in the AEL Boardroom, Education building (M06), Mt Gravatt campus.

MINUTES

PRESENT:
Professor Paul Mazerolle (Chair)
Professor Glenn Finger
Professor Richard Bagnall
Professor Paul Cleveland
Professor Donna Pendergast
Associate Professor Janet Ransley
Professor Cliff Goddard
Associate Professor Jock MacLeod
Professor Huib Schippers
Professor William MacNeil
Professor Herman Van Eyken
Glenys-Julie Harris (Secretary)

APOLOGIES:
Professor Claire Wyatt-Smith (Chair)
Professor Simon Bronitt
Ms Sue Smith
Ms Liz Ganesathurai

1.0 CONFIRMATION OF MINUTES
The minutes of the 1/2012 meeting of the Arts, Education and Law Group Board were taken as read and confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

2.0 AQF AND ASSESSMENT UPDATES
2.1 The Board noted that due to unforeseen circumstances, the Head of Secretariat has forwarded her apologies for the meeting.

<table>
<thead>
<tr>
<th>Action item</th>
<th>Responsible Officer/s</th>
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<tbody>
<tr>
<td>Invite the Head of Secretariat to address the next Board meeting in relation to AQF and Assessment updates.</td>
<td>Committee Secretary</td>
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</table>

3.0 PROGRAM CHANGES
3.1 The Dean (Learning and Teaching) spoke to the discussion paper prepared by the Head of Secretariat, titled, “Are there too many program changes?” The paper outlined the amount of program change between 2009 and 2011 and its impact on the student experience in terms of enrolment, student transfers to other institutions, graduation and graduate employment. It was considered at the March 2012 Deans (Learning and Teaching) Forum. Deans were asked to report back to Programs Committee at its May meeting regarding discussions at Group Boards.
3.2 The Dean (Learning and Teaching) noted:

- Programs offered by the University must be deliverable.
- It is important to manage timelines for change.
- A large series of minor changes can completely change the degree.
- Changes need to take into account how a student who take a longer time to complete the program will be able to graduate.

3.3 AEL Group Board acknowledged the problem however also recognised that changes do need to be made.

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<tr>
<th>Action Item</th>
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<tr>
<td>Forward feedback on the discussion paper to Programs Committee</td>
<td>Committee Secretary</td>
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4.0 5 YEAR PROGRAM REVIEW REPORTS

4.1 The Arts, Education and Law Group Board considered the five year program review report of the Bachelor of Arts (Languages and Linguistics) (1116).

4.2 The following were noted:
- It was suggested that Recommendation 15 should also be contingent on market.
- It is important to keep the structure the same, however
  - Area studies requires refinement and focus.
  - The specific culture courses are to be replaced with three broad spectrum courses.
- Three specialisations are to be added, requiring no additional courses or resources.
- Future investigation and development of cross discipline majors for the benefit of alternate career paths.

4.3 Other recommendations being considered:
- Introduction of a capstone course

Resolution

4.4 The Arts, Education and Law Group Board recommended the Review Board revisit the recommendations and prioritise internal decisions and then prioritise the outreach specialisations. An implementation plan should be included.

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<thead>
<tr>
<th>Action item</th>
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<tbody>
<tr>
<td>The School to revisit the Review document to:</td>
<td>Head of School (LAL)</td>
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<tr>
<td>address the priority recommendations</td>
<td>Committee Secretary</td>
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<td>indicate decisions for action.</td>
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<tr>
<td>Resubmit the documents for consideration by a Flying Minute</td>
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SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

The Arts, Education and Law Group Board resolved to ratify the following executive approvals:

5.0 HUM MINOR CHANGE SUBMISSION 2012/0008257 (Item 10.0)
1016/1021 BACHELOR OF ARTS

5.1 Minor Change submission 2012/0008257 proposing various changes to the Bachelor of Arts and associated programs, effective Semester 2, 2012.

5.2 The changes are as follows:
- change of course code and name for 2603HUM Modern Masters of Philosophy: Nietzsche, Hegel, Heidegger to 3616HUM Modern Masters of Philosophy.
- withdrawal of the public relations elective at the Gold Coast campus, 3501HUM Communication in Organisations.
- introduction of new public relations course, 3517HUM Risk and Crisis Communication, to be offered on the Gold Coast and Nathan campus in the Communication and Journalism major in the B Arts, in the Public Relations major in the B Communication and in the Public Relation specialisation in the B Journalism.
- withdrawal of the following 2nd year Chinese language courses at the Gold Coast campus, 2010LAL Modern Standard Chinese IIA and 2011LAL Modern Standard Chinese IIB.
- replacement of the two first year courses in the International English major of the B Arts with 1201LAL Professional English: Effective Communication in Workplace Settings and 1202LAL Language in Society

6.0 EPS MINOR CHANGE SUBMISSION 2012/0008258 (Item 11.0)
5462/5463/5403/5362 MASTER OF APPLIED THEATRE AND DRAMA EDUCATION, MASTER OF APPLIED THEATRE AND DRAMA EDUCATION WITH HONOURS

6.1 Minor Change submission 2012/0008258 proposing to assign new course codes to ensure historical course information be retained for prior to 2012, effective semester 2 2012.

7.0 QCA MINOR CHANGE SUBMISSION 2012/0008259 (Item 12.0)
ART THEORY ELECTIVES

7.1 Minor Change submission 2012/0008259 to update the Art Theory elective listings effective Semester 2, 2012.

7.2 The changes include:
- the withdrawal of -
  2414QCA Alternative Cinema (SB)
  2418QCA Protest and Propaganda (SB)
  3414QCA Using Art and Design in the Public Environment (GC + SB)
  3419QCA Animation, Auteurs and Digital Environments (SB)
- the addition the following courses in lieu of those withdrawn (as listed above) -
  2432QCA Contemporary Fashion
  3423QCA Advanced Research & Writing
  3437QCA Intensive Arts Writing

8.0 QCGU MINOR CHANGE SUBMISSION 2012/0008260 (Item 13.0)
3091/4117/5298 GRADUATE CERTIFICATE IN MUSIC STUDIES / GRADUATE DIPLOMA OF MUSIC STUDIES / MASTER OF MUSIC STUDIES

8.1 Minor Change submission 2012/0008260 proposing to move three of the Opera elective courses to the core listing to support the learning needs of students whose primary performance interest is opera, effective Semester 2, 2012.
9.0   EPS MINOR CHANGE SUBMISSION 2012/0008261 (Item 14.0)  
5122 MASTER OF ARTS (HONOURS)  

9.1   Minor Change submission 2012/0008261 proposing to withdraw 7229EDN Pedagogic Grammar and replace it with 7236EDN Bilingualism and Bilingual Education, effective semester 2, 2012.

10.0 HSV/EPS MINOR CHANGE SUBMISSION 2012/0008262 (Item 15.0)  
1244 BACHELOR OF CHILD AND FAMILY STUDIES/BACHELOR OF EDUCATION  

15.1   Minor Change submission 2012/0008262 proposing to amend the program structure for students who commenced in 2011 only. The change will require this cohort of students to complete 1016EDN in second year and 2019EDN in third year. The change is due to the withdrawal of 1016EDN and is to be effective semester 2, 2012.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES  
[TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S)]  

Nil  

SECTION D: MATTERS NOTED, CONSIDERED, OR REMAINING UNDER DISCUSSION  

11.0 PRO-VICE CHANCELLOR (ARTS, EDUCATION AND LAW) REPORT  

11.1   As the PVC (Arts, Education and Law) had given a report in the AEL Leadership meeting held prior to the commencement of the Board meeting in which all members attended, there was no report provided.

12.0 DEAN (ACADEMIC) REPORT - CHAIR  

12.1   As the Dean (Academic) did not attend, no report was provided.

13.0 UNIVERSITY AND AEL ERA SUBMISSIONS  

13.1   Mr Tony Sheil and Dr Freya Mearns provided an update on the progress and outcomes of ERA submissions by Griffith University. Specific information relating to the ERA submissions provided by the Arts, Education and Law Group were noted.

14.0 HDR QUALIFYING PROGRAM  

14.1   The Dean (Research) presented an update on the proposed Graduate Diploma of Research Studies (Arts, Education and Law).

15.0 REVIEW OF SCHOOL OF EDUCATION AND PROFESSIONAL STUDIES  

15.1   The Group Board noted the Council reviewed and endorsed the review report and implementation plan provided by the School of Education and Professional Studies.

16.0 2014 PROGRAM PROFILE PLANNING DATES  

15.1   The Group Board noted the 2014 Program Profile Planning meeting schedule has now been provided and that confirmation of the dates along with the other requirements for the Group PPP for 2014 will be sent out in the next few weeks.
17.0 OTHER BUSINESS

Nil

18.0 NEXT MEETING

25.1 The Board noted the confirmed 2012 dates for the AEL Group Board meetings will be held at 11.30am on the following dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Campus</th>
<th>Preferred Venues</th>
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<tbody>
<tr>
<td>21 June</td>
<td>MG</td>
<td>M06_3.21</td>
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<tr>
<td>16 August</td>
<td>MG</td>
<td>M06_3.21</td>
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<tr>
<td>18 October</td>
<td>MG</td>
<td>M06_3.21</td>
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<tr>
<td>22 November*</td>
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* Will only proceed if business warrants

Confirmed: ____________________________

(Chair)

Date: ____________________________