AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Megan Hoffmann on extension 54088, or by emailing m.hoffmann@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES

The minutes of the 03/2015 meeting have been circulated.

To be taken as read and confirmed

Attachments 2.1 and 2.2

3.0 MEMBERSHIP

3.1 Nil

4.0 DECLARATION OF INTERESTS

4.1 Members are required to identify any conflict of interest, including family or other personal relationship/s as outlined in the University policies on Conflict of Interest and Personal Relationships in the Workplace, which may exist in respect of any of the items on the agenda. When an interest has been declared, the Chair may resolve that the member:

• leaves the meeting while the item of business is discussed; or
• participates in the discussion but withdraw from the meeting before the vote and/or decision; or
• stays but does not participate in either the debate or vote/decision; or
• stays with full debating and voting/decision rights.

4.2 All declarations of interest will be recorded in the minutes, together with any ensuing action.

5.0 CHAIR’S REPORT

5.1 The Chair will report on matters that have arisen since the previous meeting, including

• Review of Australia’s research training system (refer Attachment 5.1)
• Boosting the Commercial Returns from Research - Australian Government agenda for action (refer Attachment 5.2)
• PhD Industry Experience Program
• Student Review and Appeals Policy and Procedures – staff resources site and Review of Decision Form (refer Attachment 5.3)
• Induction for remote candidates
• HDR Advocate for Aboriginal and Torres Strait Islander HDR candidates
• Mid-year scholarship round

6.0 HIGHER DEGREE RESEARCH STUDENT CENTRE REPORT

6.1 The Manager, HDR Student Centre will present the HDR Student Centre report.

7.0 PRESENTATION – EICP PROJECT: SUPPORTING RESEARCH TRAINING PROGRAM

7.1 Ms Barbara Buckley will provide an update on the HDR Lifecycle Project, including a demonstration of the proposed HDR Portal.

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DISCUSSION AND DECISION

8.0 GUIDELINES FOR DEVELOPING COTUTELLES AND JOINT DOCTORAL DEGREE PROGRAMS

8.1 At the 9/2014 meeting of the Board, members considered and provided feedback on proposed amendments to the Guidelines for Developing Joint Doctoral Degree Programs. Amendment is required in order to ensure accuracy of this policy and to reflect current practice, including further clarity of the requirements for establishing a joint degree, the approval process, the program and examination conditions, and the fees and scholarships that may apply.

8.2 The Guidelines have been further amended to incorporate the feedback provided and as a result of consultation with the SDVC and PVC (International). Members are asked to consider the proposed amendments to the Guidelines for Developing Joint Doctoral Degree Programs (refer attachment 8.1 and 8.2 - clean copy). The TEQSA ‘Information Paper: TEQSA’s approach to the assessment of joint and dual awards’ is provided for reference (refer attachment 8.3). A Joint Doctoral Degree Process Flow Chart is also provided for reference (refer attachment 8.4).

Recommendation

8.4 The Board is asked to recommend to Academic Committee that the amended Guidelines for Developing Cotutelles and Joint Doctoral Degree Programs be approved, for immediate implementation.

9.0 HIGHER DOCTORATES BY PUBLICATION POLICY

9.1 At the previous meeting of the Board (3/2015), members were to confirm a change of program name and award title from the Doctor of Philosophy by Publication to the Doctor of Philosophy by Prior Publication. This request for confirmation followed Board
endorsement (9/2014) of amendments to the Higher Doctorates by Publication Policy which were subsequently approved by Council.

9.2 Board members expressed concern with regard to the effect of the appearance of the testamur if the award title was changed to the Doctor of Philosophy by Prior Publication. Subsequent to the meeting, it was confirmed that, as per GU’s Academic Awards, Programs, Nomenclature and Abbreviations policy, an award title is required to be the same as the program name. This policy stipulation is in compliance with TEQSA requirements. This requirement means that the title on the testamur must be the same as the name of the program.

9.3 With this matter clarified, Board members are asked again to confirm the following approach with regard to the change of program name from PhD by Publication to PhD by Prior Publication:

- Change of program name and the award title to the Doctor of Philosophy by Prior Publication (refer to Attachment 9.1 for the amended Higher Doctorates by Publication Policy). As per University nomenclature requirements, the award title as detailed on the testamur will read “Doctor of Philosophy by Prior Publication” (refer to Attachment 9.2 for an example of a testamur that includes a specialisation in the award title – Bachelor of Arts in Asian Studies).
- Change of award abbreviation to PhDPriorPub
- Transition arrangements (5 candidates currently enrolled in the program). The new program and award title applies only to candidates admitted subsequent to the changes being approved. However, candidates currently enrolled in the program at the time of the changes were approved may either remain in the existing program or transfer to the new program. Candidates who are admitted or transferred to the new program shall graduate with the new award title.

Recommendation

9.4 The Board is asked to recommend to Academic Committee that the amended program name and award title, award abbreviation and transition arrangements for the Doctor of Philosophy by Prior Publication program be approved.

9.5 The Board is asked to recommend to Academic Committee that the amended Higher Doctorates by Publication Policy be approved for immediate implementation. Attachment 9.1 and 9.2

For discussion

10.0 HDR PATHWAY PROGRAMS – GRADUATE DIPLOMA OF RESEARCH STUDIES & GRADUATE CERTIFICATE IN RESEARCH STUDIES PROGRAMS

10.1 It has been noted that the requirements for each of the Graduate Diploma Research Studies programs vary across the Groups, for example in regard to the requirements for completing the Graduate Diploma or Graduate Certificate in order to progress to a HDR program. The process for considering a HDR application prior to admission to a Graduate Diploma to ensure pathways requirements will be met also varies, as does the need or desire for package offers to be made.

10.2 Members are asked to discuss and provide feedback on the arrangements that are in place for each of these programs, specifically where candidates are seeking admission as a pathway to a HDR program.

For discussion
11.0 OUTCOME OF DOCTOR OF PHILOSOPHY THESIS EXAMINATION

11.1 This item is confidential and will be tabled at the meeting

For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

12.0 HDR CONFERRALS

Recommendation

12.1 The Board is asked to ratify the attached list of HDR conferrals. 

Attachment 12.1

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

13.0 HDR CONVENOR MEETINGS

13.1 Members are asked to note the minutes of the AEL HDR Convenor Committee meeting held on the 27th March 2015 (refer attachment 13.1), GBS RRE meeting (HDR items only) held on 5th May 2015 (refer attachment 13.2) and the Health Group HDR Convenor Committee meeting held on 29th April 2015 (refer attachment 13.3).

Attachment 13.1 – 13.3

For noting

14.0 HDR LOAD REPORT

14.1 Members are asked to note the HDR Load Report for May 2015 (refer attachment 14.1).

Attachment 14.1

For noting

15.0 OTHER BUSINESS

16.0 2015 MEETING DATES

The next meeting of the Board of Graduate Research will be held on Wednesday 29th July 2015 at 2.00pm in N54_2.06 and video-conferenced to G34_1.04.

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<tr>
<th>Meeting Date</th>
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<tr>
<td></td>
<td>Nathan</td>
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<tr>
<td>26 August 2015</td>
<td>N54_2.06</td>
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<tr>
<td>23 September 2015</td>
<td>N54_2.06</td>
</tr>
<tr>
<td>28 October 2015</td>
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<tr>
<td>9 December 2015</td>
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No Meeting Scheduled for November

Meetings are held from 2.00pm - 4.00pm and are video-conferenced at the Gold Coast and Nathan campuses.
For noting

DISTRIBUTION LIST

Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
<th>Term of Office</th>
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</thead>
<tbody>
<tr>
<td>Professor Sue Berners-Price</td>
<td>Chair</td>
<td></td>
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<tr>
<td>Deputy Chair and Dean (Research), GBS</td>
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<tr>
<td>Professor Graham Cuskelley</td>
<td>Appointed (GBS)</td>
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<tr>
<td>Deans, Research</td>
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<tr>
<td>Professor Gerard Docherty</td>
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<td>Professor David Shum</td>
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<tr>
<td>Professor David Lambert</td>
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<td>HDR Convenors</td>
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<tr>
<td>Associate Professor Sarah Baker</td>
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<td>Two years, up to 31 December 2015</td>
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<tr>
<td>Professor Kate Hutchings</td>
<td>Appointed (BUS)</td>
<td>Two years, up to 31 December 2015</td>
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<tr>
<td>Prof Liz Conlon</td>
<td>Appointed (HTH)</td>
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<td>A/Professor Helen Blanchard</td>
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<tr>
<td>Deputy Chair, Academic Committee</td>
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<tr>
<td>Professor Wendy Loughlin</td>
<td>Ex Officio</td>
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<tr>
<td>Research Centre Directors</td>
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<tr>
<td>Professor Nigel McMillan</td>
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<td>Professor Greer Johnson</td>
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<td>Early Career Researcher</td>
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<td>Dr Jahangir Hossain</td>
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<td>HDR Student Representative</td>
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<tr>
<td>Ms Courtney Wright</td>
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Persons with rights of audience and debate

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Ms Kathy Gragic (or nominee)</td>
<td>Academic Registrar</td>
</tr>
<tr>
<td>Professor Sarah Todd</td>
<td>Pro Vice Chancellor (International)</td>
</tr>
<tr>
<td>Ms Julene Finnigan</td>
<td>Resource Manager, PFS</td>
</tr>
<tr>
<td>Ms Loree Joyce</td>
<td>Secretary to the Board of Graduate Research</td>
</tr>
<tr>
<td>Ms Alyson McGrath</td>
<td>Manager, HDR Student Centre</td>
</tr>
<tr>
<td>Professor Andrea Bishop</td>
<td>Director, Office for Research</td>
</tr>
<tr>
<td>Ms Louise Howard</td>
<td>Director, Library and Learning Services (INS)</td>
</tr>
<tr>
<td>Dr Eliza Howard</td>
<td>Graduate Education Officer, GGRS</td>
</tr>
</tbody>
</table>

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Senior Deputy Vice-Chancellor – Ned Pankhurst
Pro Vice-Chancellor (Information Services) – Linda O’Brien
Director, Griffith Enterprise – Nicholas Mathiou
Manager, Research Data, Office for Research – Stewart Whiteside
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Secretary Academic Committee – Tasha Langham
Academic Services Officer – Science – Kim Hillier
Academic Services Officer – Health – Rebecca Voisey
Academic Services Officer – Arts – Jillian Misson
Academic Services Officer – Business – Kate Rees
Heads of Schools
Manager, HDR Student Centre – Alyson McGrath
Thesis Examinations Coordinator, HDR Student Centre – Minerva Capati
Research Methodologist – Bill Metcalf
Senior Academic Fellow (Higher Degree Research Education) – Parlo Singh

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