AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Loree Joyce on extension 57255, or by emailing loree.joyce@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES

The minutes of the 05/2014 meeting have been circulated.

Attachments 2.1-2.2

To be taken as read and confirmed

3.0 MEMBERSHIP

3.1 Nil

4.0 DECLARATION OF INTERESTS

4.1 Members are required to identify any conflict of interest, including family or other personal relationship/s as outlined in the University policies on Conflict of Interest and Personal Relationships in the Workplace, which may exist in respect of any of the items on the agenda. When an interest has been declared, the Chair may resolve that the member:

• leaves the meeting while the item of business is discussed; or
• participates in the discussion but withdraw from the meeting before the vote and/or decision; or
• stays but does not participate in either the debate or vote/decision; or
• stays with full debating and voting/decision rights.

4.2 All declarations of interest will be recorded in the minutes, together with any ensuing action.

5.0 CHAIR’S REPORT

5.1 The Chair will report on matters that have arisen since the previous meeting, including

• Compliance with the Australian Qualifications Framework (AQF)
• Sanctions Process Review (refer attachments 5.1-5.3)
• HDR Advocates (refer attachment 5.4)

Attachments 5.1-5.4

6.0 HIGHER DEGREE RESEARCH STUDENT CENTRE REPORT

6.1 The Manager, HDR Student Centre will present the HDR Student Centre report.

Attachment 6.1
7.0 PRESENTATION – EICP PROJECT: SUPPORTING RESEARCH TRAINING PROGRAM

7.1 Ms Barbara Buckley will provide an update on the EICP funded Supporting Research Training Program. The Board of Graduate Research is a reference point for this program.

Attachment 7.1

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DISCUSSION AND DECISION

8.0 RESEARCH POSTGRADUATE SCHOLARSHIP APPLICATION ASSESSMENT AND AWARD POLICY

8.1 At the 7 August 2014 meeting of the Scholarship Allocation Working Party, members proposed amendments to the Research Postgraduate Scholarship Application Assessment and Award Policy. A summary of the recommended changes is provided for reference (refer attachment 8.1).

8.2 Members are asked to consider proposed amendments to the Research Postgraduate Scholarship Application Assessment and Award Policy, for immediate implementation (refer attachment 8.2 and 8.3 – clean copy). The proposed changes will also be reflected in the equivalent section(s) of the Higher Degree Research Policy, as applicable.

Recommendation

8.3 The Board is asked to approve amendments to the Research Postgraduate Scholarship Application Assessment and Award Policy, effective immediately.

8.4 The Board is asked to recommend to Academic Committee that the Higher Degree Research Policy be amended (as per applicable amendments contained in attachment 8.2), effective immediately.

Attachments 8.1 – 8.3

For approval

9.0 HDR PROGRAM PATHWAYS WORKING PARTY RECOMMENDATIONS

9.1 The second meeting of the HDR Program Pathways Working Party was held on 7 August 2014, the minutes of the meeting are provided for noting (refer attachment 9.1). The Working Party considered the Discussion Paper: Research Block Grant Funding. This document is also provided for noting (refer attachment 9.2).

9.2 Members are asked to note the Pathways to PhD and other Doctoral Degrees document that was endorsed by the working party, for immediate use. This document will be used to clarify HDR pathways available at Griffith on the Program and Courses website in order to provide advice to candidates, and will also be used for marketing purposes (refer attachment 9.3).

9.3 The HDR Program Pathways Working Party has provided recommendations for the development of HDR Program Pathways at Griffith University. Members are asked to consider the recommendations (refer attachment 9.4).

Attachments 9.1-9.4

For discussion
10.0 HDR PROGRAM LEARNING OUTCOMES

10.1 Draft AQF Level 10 Doctoral Degree (Research) and AQF Level 9 Masters Degree (Research) Program Learning Outcomes (PLOs) templates were considered at the 5/2014 meeting of BGR with the Board recommending further amendment. The PLOs were also considered at the 7 August 2014 meeting of the HDR Program Pathways Working Party. As a result of feedback received, further amendments have been made.

10.2 Members are asked to consider the amended AQF Level 10 Doctoral Degree (Research) and AQF Level 9 Masters Degree (Research) PLO templates (refer attachments 10.1 and 10.2 respectively).

10.3 Members are advised that the next meeting of the HDR Learning Outcomes Working Party will be held in late August where members will draft amendments to the Thesis Examination Forms.

Recommendation

10.4 The Board is asked to recommend to Academic Committee that the AQF Level 10 Doctoral Degree (Research) and AQF Level 9 Masters Degree (Research) Program Learning Outcome Templates be approved, subject to endorsement by Programs Committee.

Attachments 10.1-10.2

For approval

11.0 WITHDRAWAL OF PhD BY PUB PROGRAM (6002)

11.1 The PhD by Publication program allows for formal recognition for established researchers who do not already hold a doctoral level qualification, and who have substantial international standing in their respective fields based on their record of academic publication. The requirements for this program are detailed in the Doctorates and Higher Doctorates by Publication Policy (refer attachment 11.1).

11.2 Historically, this program has served a purpose in providing an avenue for experienced researchers to obtain a doctoral degree. However, this purpose may no longer be valid as is reflected in the low number of enrolments this program has attracted over the past five years. Refer to the Program Withdrawal Submission (attachment 11.2).

11.3 Members are asked to consider the withdrawal of the PhD by Publication program (6002) from offer with effect from semester 1, 2015. As the PhD by Publication program is offered in all Elements of the University, a recommendation to withdraw this program is sought from BGR.

Recommendation

11.4 The Board is asked to recommend the withdrawal of the PhD by Publication program (6002).

Attachments 11.1 - 11.2

For approval

SECTION II: MATTERS REQUIRING RATIFICATION OF EXECUTIVE ACTION

12.0 HDR CONFERRALS

Recommendation
12.1 The Board is asked to ratify the attached list of HDR conferrals.

_Attachment 12.1_

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

13.0 HDR CONVENOR MEETINGS

13.1 Members are asked to note the minutes of the AEL HDR Convenor Committee meeting held in June 2014 (refer attachment 13.1).

_Attachment 13.1_

For noting

14.0 OTHER BUSINESS

15.0 2014 MEETING DATES

The next meeting of the Board of Graduate Research will be held on Wednesday 24 September 2014 at 2.00pm in N54_2.06 and video-conferenced to G34_1.04.

<table>
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<th>Meeting Date</th>
<th>Allocated Venues</th>
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<tbody>
<tr>
<td>24 September 2014</td>
<td>N54_2.06</td>
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<tr>
<td>22 October 2014</td>
<td>N54_2.06</td>
</tr>
<tr>
<td>10 December 2014</td>
<td>N54_2.06</td>
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No Meeting Scheduled for November

Meetings are held from 2.00pm - 4.00pm and are video-conferenced at the Gold Coast and Nathan campuses.

For noting

DISTRIBUTION LIST

Committee Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
<th>Term of Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Sue Berners-Price</td>
<td>Chair</td>
<td></td>
</tr>
<tr>
<td>Deputy Chair and Dean (Research), GBS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Professor Graham Cuskelley</td>
<td>Appointed (GBS)</td>
<td></td>
</tr>
<tr>
<td>Deans, Research</td>
<td></td>
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<tr>
<td>Professor Gerard Docherty</td>
<td>Appointed (AEL)</td>
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<tr>
<td>Professor David Shum</td>
<td>Appointed (HTH)</td>
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<tr>
<td>Professor David Lambert</td>
<td>Appointed (GSC)</td>
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<tr>
<td>HDR Convenors</td>
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</tr>
<tr>
<td>Dr Christopher Klopper</td>
<td>Appointed (AEL)</td>
<td>Two years, up to 31 December 2015</td>
</tr>
</tbody>
</table>

Professor Kate Hutchings
Appointed (BUS)  Two years, up to 31 December 2015
Professor Rod Barrett
Appointed (HTH)  Two years, up to 31 December 2015
A/Professor Helen Blanchard
Appointed (GSC)  Two years, up to 31 December 2015
Deputy Chair, Academic Committee
A/Professor Wendy Loughlin
Ex Officio
Research Centre Directors
Professor Nigel McMillan
Appointed  Two years, up to 31 December 2015
Professor Brad Sherman
Appointed  Two years, up to 31 December 2015
Early Career Researcher
Dr Jahangir Hossain
Appointed  Two years, up to 31 December 2015.
HDR Student Representative
Ms Courtney Wright
Elected  Two years, up to 31 December 2015.

Persons with rights of audience and debate

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ms Kathy Grigic (or nominee)</td>
<td>Academic Registrar</td>
</tr>
<tr>
<td>Professor Sarah Todd</td>
<td>Pro Vice Chancellor (International)</td>
</tr>
<tr>
<td>Ms Julene Finnigan</td>
<td>Resource Manager, PFS</td>
</tr>
<tr>
<td>Ms Loree Joyce</td>
<td>Secretary to the Board of Graduate Research</td>
</tr>
<tr>
<td>Ms Alyson McGrath</td>
<td>Manager, HDR Student Centre</td>
</tr>
<tr>
<td>Dr Vicki Pattemore (or nominee)</td>
<td>Director, Office for Research</td>
</tr>
<tr>
<td>Ms Carolyn McDonald</td>
<td>Director, Library and Learning Services (INS)</td>
</tr>
<tr>
<td>Dr Eliza Mathews</td>
<td>Graduate Education Officer, GGRS</td>
</tr>
</tbody>
</table>

Information Copies (with attachments)

- Senior Deputy Vice-Chancellor – Ned Pankhurst
- Pro Vice-Chancellor (Information Services) – Linda O’Brien
- Director, Griffith Enterprise – Nicholas Mathiou
- Manager, Research Data, Office for Research – Stewart Whiteside
- Academic Registrar – Kathy Grgic
- Secretary Academic Committee – Tasha Langham
- Academic Services Officer – Science – Rebecca Voisey
- Academic Services Officer – Health – Tristan Damen
- Academic Services Officer – Arts – Jillian Misson
- Academic Services Officer – Business – Kate Rees
- Heads of Schools
- Manager, HDR Student Centre – Alyson McGrath
- Thesis Examinations Coordinator, HDR Student Centre – Minerva Capati
- Research Methodologist – Bill Metcalf
- Senior Academic Fellow (Higher Degree Research Education) – Parlo Singh

Other Copies
- Corporate Archives & Records Management