A meeting of the Board of Graduate Research was held at 2.00pm on Wednesday 12 December 2012 in N54_2.06 and video-conferenced to G34_1.04.

MINUTES

PRESENT:
Chair, Professor Sue Berners-Price
Professor David Shum
Associate Professor Michael Blumenstein
Dr Scott Harrison
Professor Kate Hutchings
Professor Rod Barrett
Professor Gillian Bushell
Professor Abdul Sattar
Ms Heidi Piper (on behalf of Ms Nicole Brigg)
Ms Julene Finnigan
Ms Alyson McGrath
Ms Carolyn McDonald (on behalf of Ms JoAnne Sparks)
Secretary, Ms Loree Joyce

APOLOGIES:
Professor Graham Cuskelly
Professor Richard Bagnall
Associate Professor Duncan Nulty
Professor Nigel Stork
Professor Andrew O’Neil
Dr Jenny Whitty
Ms Nikki Fozzard
Ms Barbara Biviano
Ms Nicole Brigg
Dr Vicki Pattemore
Ms JoAnne Sparks

1.0 CONFIRMATION OF MINUTES

The minutes of the 9/2012 meeting of the Board of Graduate Research were taken as read and confirmed.

SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE

2.0 RECOGNITION IN HDR POLICY - GRADUATE DIPLOMA AND GRADUATE CERTIFICATE OF RESEARCH STUDIES PROGRAMS

2.1 The Board considered the proposed changes to the Higher Degree Research Policy, which has been revised to ensure that the Graduate Diploma and Graduate Certificate of Research Studies programs are recognised as a pathway for admission to a HDR program.

Resolution

2.2 The Board resolved to recommend to Academic Committee that Section 3.1 – Qualifications for Candidature of the Higher Degree Research Policy be changed as follows:

3.1 Qualifications for Candidature

3.1.1 PhD
An applicant for admission as a PhD candidate will hold a level 8 degree as defined by the Australian Qualifications Framework, or equivalent:

- a bachelors degree with first-class honours or second-class honours (Division A) or a masters, incorporating a significant research component, from a recognised institution; or

- a record of research, or a qualification granted by a professional or other body deemed by the Dean, Griffith Graduate Research School to be of a standard comparable to a bachelors degree with second-class honours (Division A).

### 3.1.2 MPhil

An applicant for admission as an MPhil candidate will hold a level 8 degree as defined by the Australian Qualifications Framework, or equivalent:

- a bachelors degree with at least second-class honours (Division B) incorporating a significant research component, from a recognised institution; or

- a record of research, or a qualification granted by a professional or other body deemed by the Dean, Griffith Graduate Research School to be of a standard comparable to a bachelors degree with second-class honours (Division B).

### 3.1.3 PhD/MPhil

- An applicant who does not satisfy the above requirements for direct admission to PhD/MPhil candidature may be offered admission to the Higher Degree Research Qualifying Program, a Graduate Diploma or Graduate Certificate of Research Studies Program.

- An applicant previously enrolled as a PhD/MPhil candidate at this or another university who has failed the examination for the degree normally will not be admitted as a candidate.

### 3.0 SUPERVISOR ACCREDITATION POLICY – RECOGNITION OF WORKSHOPS & APPROVAL OF ACCREDITED STATUS

#### 3.1

The Board considered the proposed changes to the HDR Supervisor Accreditation Policy, which has been revised to include the requirement for a recommendation by the Head of Element and approval by the Dean (Research) be obtained where a status of Accredited is requested.

#### 3.2

The Board noted that the changes to the HDR Supervisor Accreditation Policy also incorporates the outcomes of the flying minute from the 9/2012 BGR related to recognition of equivalent training undertaken by staff.

### Resolution

#### 3.3

The Board resolved to recommend to Academic Committee that Section 3.0 – Accreditation of Supervisors of the HDR Supervisor Accreditation Policy be changed as follows:

#### 3.0 Accreditation of supervisors

##### 3.1 Accredited

- On the recommendation of the Head of Element, a Dean (Research) will approve a status of accredited for staff who meet eligibility requirements to be a principal supervisor will be given full accreditation status. In order to be a principal supervisor a staff member must have supervised at least one HDR candidate to successful completion and have demonstrated professional engagement in HDR education and training.

- On the recommendation of the Head of Element, a Dean (Research) will approve a status of accredited for new staff appointed to Griffith University who meet...
eligibility requirements to be a principal supervisor will be given full accreditation status. Completion of the Griffith Institute for Higher Education (GIHE) and Griffith Graduate Research School (GGRS) program in Higher Degree Research Supervision will be optional; however staff will be required to familiarise themselves with research ethics and good research practice at Griffith University. An induction package will be provided to new staff that includes materials relating to the Code of Practice for the Supervision of Higher Degree Research Students, Griffith University Code for the Responsible Conduct of Research, and HDR policies, processes and procedures.

- Accredited supervisors are expected to participate in ongoing professional engagement activities related to HDR education and training.

3.2 Transitional
- Staff who do not meet the eligibility requirements to receive full accreditation status but who are appointed as associate or co-principal supervisors, will be given transitional accreditation status.

- Griffith University academic staff who have not supervised at least one HDR candidate to successful completion, who wish to prepare for HDR supervision, will be required to complete a minimum of three modules from the GIHE/GGRS program in Higher Degree Research Supervision. This includes continuing and fixed-term appointees. The modules are normally to be completed within six months of appointment as an HDR supervisor. The GIHE/GGRS module on Responsibilities of Being an HDR Supervisor must be completed as one of the minimum of three modules. Recognition of workshops or training undertaken by staff may be deemed equivalent to one or more of the modules from the program in Higher Degree Research Supervision, to be determined on a case-by-case basis and at the discretion of the Dean (Research). The modules are normally to be completed within six months of appointment as an HDR supervisor. It is the responsibility of the Head of Element to ensure that the staff member completes the modules within the specified timeframe. Where further time is necessary to complete the modules, such requests are to be negotiated directly between the staff member and the Head of Element.

- New staff appointed to Griffith University without a track record of successful supervision of HDR candidates who have completed similar professional development activities in their previous appointments, may apply to their academic supervisor-Head of Element for recognition of such professional development. On the recommendation of the Head of Element, a Dean (Research) may approve a request for such recognition. However, staff will still be required to familiarise themselves with research ethics and good research practice at Griffith University. An induction package will be provided to new staff that includes materials relating to the Code of Practice for the Supervision of Higher Degree Research Students, Griffith University Code for the Responsible Conduct of Research, and HDR policies, processes and procedures.

SECTION B: ACTION UNDER DELEGATED AUTHORITY

4.0 RECOGNITION IN THE RESEARCH POSTGRADUATE SCHOLARSHIP APPLICATION ASSESSMENT AND AWARD POLICY - GRADUATE DIPLOMA AND GRADUATE CERTIFICATE OF RESEARCH STUDIES PROGRAMS

4.1 The Board considered the proposed changes to the Research Postgraduate Scholarship Application Assessment and Award Policy, which has been revised to ensure that the
Graduate Diploma and Graduate Certificate of Research Studies programs are recognised as a pathway for admission to a HDR program and award of scholarship.

4.2 The Board noted that changes to section 12. Remote Candidature were previously approved at the 2/2012 BGR.

Resolution

4.3 The Board resolved to approve that Section 8 – Establishing Equivalence to Honours of the Research Postgraduate Scholarship Application Assessment and Award Policy be changed as follows:

8. ESTABLISHING EQUIVALENCE TO HONOURS

8.2 Degrees Other Than Honours
The Board of Graduate Research has made the following determinations for applicants who hold equivalent qualifications to be included in Category A –

1) Griffith University Master of Philosophy / other 100% Research Masters Degrees
Applicants holding an MPhil or a 100% research masters degree will be normally included in Category B. In order to be included in Category A, a Dean (Research) will need to present evidence of an applicant's outstanding performance in the masters program as evidenced by the reports of the thesis examiners. NOOSR and NARIC guidelines should also be consulted to determine equivalence in broad terms.

2) Coursework Masters Degrees/Other*
   a) Category A
      In order to be included in Category A, the Dean (Research) will need to prepare an argument that an applicant's performance in a program containing a research component of at least 40CP is equivalent to Honours 1.
      ▪ Where the research component is graded, a grade of Distinction (6) or higher (or equivalent) is required with an overall GPA for the program of 6.0 or higher (or equivalent). Notwithstanding, an applicant who completes a masters degree with honours will be required to achieve a first class honours classification to be considered equivalent to Honours 1.
      ▪ Where the research component is ungraded, the Dean (Research) will need to provide an argument which is based on known documented information about the structure and research content of the program and the applicant's performance in the coursework and dissertation components of the program. Where a Dean (Research) wishes to argue such a case, the Board of Graduate Research will require an argument that the applicant's overall level of performance in the masters program is equivalent to Honours 1 using the procedure outlined in 8.1 above.

   *Must be a level 8 degree as defined by the Australian Qualifications Framework, or equivalent.

   b) Category B
      A masters degree with at least 40CP of research in the program content, where the overall level of achievement is equivalent to the level of an Honours 2A may enable an applicant to be included in Category B.

4.4 The Board resolved to approve that Section 12 – Remote Candidature of the Research Postgraduate Scholarship Application Assessment and Award Policy be changed as follows:
12. REMOTE CANDIDATURE

12.1 Scholarship holders are required to have an on-campus enrolment. Following confirmation of candidature, scholarship holders may apply for remote candidature. In exceptional circumstances, a case for a remote candidature for domestic students from commencement may be approved by the Dean, Griffith Graduate Research School on the recommendation of a Dean. Such cases would need to demonstrate that the candidate had a high likelihood of success as evidenced by qualifications, a strong record of work experience, and a well-defined commitment to participation in the research culture of the University.

5.0 COMPLETION ASSISTANCE POSTGRADUATE RESEARCH SCHOLARSHIP (CAPRS) CONDITIONS OF AWARD

5.1 The Board considered the proposed changes to the CAPRS conditions of award, which have been revised to amend the selection and award criteria concerning previous scholarship support, as well as removing the provision of a thesis allowance.

5.2 The Board noted changes to the CAPRS application form which now includes an example completion plan.

Resolution

5.3 The Board resolved to approve the proposed changes to the CAPRS conditions of award.

6.0 HDR CONFERRALS

Resolution

6.1 The Board ratified the list of HDR Conferrals included with the agenda.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES

Nil.

SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION

7.0 DIGITAL SUBMISSION OF HDR THESES – ACADEMIC PLAGIARISM DETECTION SOFTWARE

7.1 The Chair discussed concerns that have been raised by students and supervisors regarding the requirement that theses be passed through academic plagiarism software prior to submission. Issues with cost, access, and effectiveness of the plagiarism detection software were noted.

7.2 The Associate Director, Scholarly Information & Research advised that the University is investigating a site licence for iThenticate and in the meantime will seek a partial licence to investigate whether this software is adequate. Members advised that the issue of plagiarism prevention may also be addressed as part of the Academic Integrity Working Party.

7.3 Members agreed that declarations made by the student upon submission be amended to state that “I have read and understood the Griffith University Code for the Responible Conduct of Research, and declare that no part of this thesis has been plagiarised.”
Resolution

7.4 The Board resolved to approve the recommendation that the requirement for HDR theses to be passed through plagiarism detection software to again be placed on hold and for the declarations made by the student upon submission be amended.

8.0 INDIGENOUS HDR STUDENT STRATEGY

8.1 The GBS HDR Program Director presented the GBS Strategy for Recruiting, Developing and Supporting Indigenous HDR Students. Based on discussions at the 4/2011 BGR where members sought feedback from the Groups on the development of an Indigenous HDR student strategy, the GBS Research and Research Education committee resolved to develop a strategy. The aim of this strategy is to increase the number of Indigenous students undertaking PhD and MPhil degrees in GBS, as well as providing development and support for Indigenous HDR students. The GBS Program Director advised that the Indigenous student population at Griffith is under-represented, particularly in HDR programs. Focus must be placed initially on the recruitment of Indigenous students and whilst the GBS Strategy details initiatives to be implemented at the Group level, further initiatives are required at the University level. The GBS Program Director also noted that in order to implement initiatives to develop Indigenous students, and for such initiatives to be effective, it is necessary to first have a significant cohort of students. In addition, it is essential that appropriate support be made available to Indigenous students once they have been recruited.

8.2 Members discussed this strategy and acknowledged their support for such initiatives and recommended that similar initiatives be developed in each of the Groups. Members also reiterated the importance of University wide initiatives to be developed and adopted. The Chair recommended that an overarching HDR Indigenous student strategy be developed for consideration at a future meeting of the Board. The Chair also advised that the Innovative Research Universities (IRU) network is keen to develop similar strategies and suggested that a cohort of Indigenous students may be formed across the IRU group. The Chair further advised that any activities resulting from Indigenous student initiatives should align with any activities planned by Professor Adrian Miller, Indigenous Research Network.

8.3 Members requested that information be provided on the number of HDR students currently enrolled in each of the Groups.

Resolution

8.4 The Board resolved that a GU HDR Indigenous student strategy be developed by the Chair to be considered at a future meeting of the Board.

8.5 The Board resolved that the Manager, HDR Student Centre provide information on the number of Indigenous HDR students currently enrolled in each of the Groups.

9.0 LAPSED CANDIDTURE – MINIMUM REENROLMENT PERIOD

9.1 The Chair advised members that she had recently approved several submissions of theses as lapsed candidates and noted that a minimum period of re-enrolment was not necessary in all cases. As such, the Chair requested that the policy be changed back to the original requirement for a period of re-enrolment for lapsed candidates be at the discretion of the Dean, GGRS.

9.2 Members considered the policy regarding the minimum re-enrolment period and requested that clarification be sought from the former Dean, GGRS, Professor Parlo Singh to confirm that this policy was not changed due to issues concerning enrolment and RTS requirements.
Resolution

9.3 The Board resolved that further information on the policy for a minimum period of reenrolment following lapse of candidature be obtained from the former Dean, GGRS and brought to the next meeting of the Board for consideration.

10.0 CHAIR’S REPORT

10.1 The Chair thanked Associate Professor Michael Blumenstein for his contribution to the BGR as the Dean (Research), SEET. The Chair also thanked Ms JoAnne Sparks for her contribution to the BGR as the Director, Scholarly Information & Research.

10.2 The Chair welcomed Ms Andrew Quek to the appointment of Marketing, Communications & Events Officer, GGRS.

10.3 Deans and Directors of Graduate Studies (DDoS) Conference
The Chair discussed her attendance at the DDoGS Conference held in Melbourne on 12-14 November. The Chair discussed key papers presented at the conference and advised that this information will assist in implementing the GGRS Workshop Action Plan as well as informing a review of policies and program pathways to be considered by the Board in 2013. Papers included the following:

- OLT funded project ‘Building Local Leadership in Research Education’ (Dr Kevin Ryland)
- ‘The Future of Pre-PhD Education in Australia’ - funding models and pathways (Prof Max King)
- OLT funded project ‘Good Practice Framework for Research Training in Australia’ (ECU)
- ‘Researcher Development Statement’ (VITAE, UK, presented by Dr Janet Metcalfe)
- ‘Coursework in Australian doctoral education: what’s happening, why, and future directions?’ (Dr Margaret Kiley)

10.4 Association of Chinese Graduate Schools (ACGS) International Forum.
The Chair discussed her attendance at the ACGS Forum held in China 21-24 November. She was invited to attend the forum by Peking University and the other attendees were representatives from the graduate research schools of the top universities in China, as well as a few selected international universities including, MIT. The themes for the forum were "Graduate Education Quality Assurance System" and "Vocational Need and Professional Degree Graduate Education in Global Context"; the Chair delivered a presentation titled "Addressing global vocational needs through dual degree PhDs and other collaborative partnerships ". The forum provided an opportunity to promote Griffith University, and to view planned developments and agendas of Chinese universities in the area of graduate education.

10.5 Autonomous Sanctions

The Chair discussed the issue of Autonomous Sanctions. The UN imposes certain sanctions that apply to individuals and entities from Cote d’Ivoire, Democratic Republic of Congo, North Korea, Eritrea, Iran, Iraq, Lebanon, Liberia, Libya, Somalia, the Sudan, Al-Qaida and the Taliban. In addition Australia imposes Autonomous Sanctions which supplement UN based measures which apply to individuals from Burma, North Korea, Fiji, former Yugoslavia, Iran, Libya, Syria and Zimbabwe. 
(http://www.dfat.gov.au/un/unsc_sanctions/)
Compliance with Autonomous Sanctions can include prohibitions on financial transactions, migration restrictions on specified individuals from sanctioned countries, and restrictions on the supply of, or training in relation to the use of “arms or related material”. For Iran the Autonomous Sanctions involve a series of very broad prohibitions which include technical assistance or training that might assist in Iran’s nuclear program, as well as the provision of equipment, technology or software (including training) for use in the oil and gas industry, or the petrochemical industry (e.g. providing training that could be of assistance to the Iranian petrochemical industry in refining of fuels; exploration for crude oil or natural gas; production of crude oil or natural gas; or liquefaction of natural gas). Universities are considered a high-risk sector, particularly in regard to HDR students, and systems must be in place to be compliant with the sanctions.

The Chair advised that following discussions with the Legal Office, and in coordination with the HDRSC, applicants from sanctioned countries are now being assessed as either low risk (applications accepted), medium risk (further advice sought from DFAT), or high risk (application denied). This assessment has taken place for all students ranked in the end-of-year scholarship round. A process to assess the risk for currently enrolled students is currently being finalised.

The Chair requested that Deans (Research) inform staff in their Group about Autonomous Sanctions and the importance for the University to comply with such sanctions. The University does not wish to disadvantage cohorts of students, and instead has implemented a process to assess the risk of students on a case-by-case basis.

10.6 GGRS Planning Workshop
The Chair discussed the Workshop Action Plan and advised members that the Graduate Education Officer Position has now been approved. The Chair also discussed her meeting with the Gold Coast Association of Postgraduates (GCAP) and the proposed improvement to service of HDR students through a co-ordinated approach to the provision of services to HDR students on all campuses, involving GGRS, GCAP and the Griffith University Postgraduate Students Association (GUPSA). Further, the Chair advised that the Orientation and Induction Taskforce, and the Skills Development and Workshop Working Group will be established in 2013, and that the Action Plan will continue to be discussed at future meetings of the Board to ensure that issues raised at the workshop are addressed.

10.7 University HDR Load Report
The Chair asked members to note the HDR load report, and advised that whilst there has been a significant increase in international HDR load (55% over budget target), due to a decline in domestic HDR load (-18.5%), the overall HDR student load is currently 2.6% over the budget target.

10.8 End-of-Year Scholarship Round Final Deans Ranking Meeting
The Chair discussed the Deans scholarship ranking meeting, held on 5th December, which recommended final scholarship allocations. Based on the outcomes of this meeting, the DVC (Research) approved offers of scholarship to 225 applicants. Members were advised to distribute final scholarship allocation lists within their Group.

10.9 GUCAS Joint Degree Program Assessment Panel
The Chair discussed the Assessment Panel meeting, held on 3rd December, to consider applicants for admission to the GUCAS Joint PhD program for commencement in 2013. Of the ten applicants shortlisted, nine were offered candidature and scholarship. All successful applicants were from the SEET Group, and in particular from the Environmental Futures Centre, Australian Rivers Institute, and Eskitis Institute. The Chair advised that in future it is hoped that applicants would be received for enrolment in other Groups and research areas in order to expand the scope of research collaboration.

Resolution
10.10 Deans (Research) to inform staff in each of their Groups about Autonomous Sanctions and implications for HDR students.

11.0 HIGHER DEGREE RESEARCH STUDENT CENTRE REPORT

11.1 The Manager, HDR Student Centre provided a verbal HDR Student Centre Report. The Manager, HDR Student Centre advised that over 150 applications had been received from Iraqi students which were largely incomplete and also needed to be assessed as applicants from a sanctioned country. It was suggested that Griffith International not pursue markets from sanctioned countries.

11.2 The Manager, HDR Student Centre discussed the rolling intake of HDR students and suggested that it would be beneficial to change this to four dedicated intakes per year. She also advised that further improvements to the processing of variations and confirmations are planned in 2013 as a result of proposed systems support.

11.3 The Manager, HDR Student Centre asked members to consider the process for applicants requesting admission to the Graduate Diploma (Research Studies) programs. Members agreed that the process should follow that of other postgraduate students, and as such applications should not be submitted to the HDR Student Centre. The Manager, HDR Student Centre advised that she would discuss this matter further with Student Administration.

12.0 COMPLIANCE OF PROGRAMS WITH THE AUSTRALIAN QUALIFICATIONS FRAMEWORK

12.1 Members noted the University’s Australian Qualifications Framework Implementation Plan.

13.0 GGRS OPERATIONAL PLANS – 2013 PLAN AND OUTCOMES FOR 2012

13.1 Members noted the 2013 GGRS Operational Plan, as well as achievements reported for the 2012 GGRS Operational Plan.

14.0 NOMINATION OF EXAMINERS – HDR QUALIFYING PROGRAM

14.1 Members noted the requirements for the nomination of examiners for the HDR Qualifying program.

15.0 DELEGATION OF AUTHORITY – GRANTING OF ACADEMIC AWARDS

15.1 Members noted Council approval to delegate authority for approving academic awards.

16.0 POLICY ON THE USE OF SECONDARY DATA

16.1 Members noted the advice of the Senior Policy Advisor, Office for Research, that the use of secondary data is discussed in the GU Research Ethics Manual, Booklet 42 – Retesting and the Reuse of Data.

17.0 CONCERNS ABOUT ACADEMIC EDITING SERVICES

17.1 Members noted the amended information to be provided to students and supervisors to inform the appropriate use of academic editing services.
18.0 HDR CONVENOR COMMITTEE MEETINGS

18.1 Members noted the minutes of the GBS, SEET and Health HDR Convenor Committee meetings held from September to November 2012.

19.0 APPOINTMENT OF HDR ADVOCATE – ARTS, EDUCATION & LAW GROUP

19.1 Members noted the appointment of AEL HDR Advocates: Professor Catherine Beavis, Professor Philip Stenning, and Dr Scott Harrison.

20.0 OTHER BUSINESS

20.1 Nil.

21.0 NEXT MEETING

21.1 Members noted that the next meeting of the Board of Graduate Research will be held on Wednesday 6 February 2013 at 2.00pm in N54_2.06 and video-conferenced to G34_1.04.

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<tr>
<th>Meeting Date</th>
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<td>6 February</td>
<td>N54_2.06</td>
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<td><strong>NO MEETING IN NOVEMBER</strong></td>
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<td>11 December</td>
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Meetings are held from 2.00pm - 4.00pm and are video-conferenced at the Gold Coast and Nathan campuses.

Minutes confirmed by:

Professor Sue Berners-Price, Chair
6 February 2013
DISTRIBUTION LIST

Committee Members

<table>
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<tr>
<th>Name</th>
<th>Appointment Type</th>
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<tbody>
<tr>
<td>Professor Sue Berners-Price</td>
<td>Chair</td>
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<td>Deputy Chair and Dean (Research), BUS</td>
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<td>Professor Graham Cuskelly</td>
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<td>Deans, Research</td>
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<td>Professor Richard Bagnall</td>
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<td>Professor David Shum</td>
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<td>Professor David Lambert</td>
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<td>HDR Convenors</td>
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<td>Dr Scott Harrison</td>
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<td>Deputy Chair, Academic Committee</td>
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<td>Professor Gillian Bushell</td>
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<td>Research Centre Directors</td>
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<td>Professor Andrew O’Neil</td>
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<td>Professor Abdul Sattar</td>
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<td>Early Career Researcher</td>
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<td>Dr Jenny Whitty</td>
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<td>HDR Student Representative</td>
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<tr>
<td>Ms Nikki Fozzard</td>
<td>Elected</td>
<td>Two years, up to 31 December 2013.</td>
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Persons with rights of audience and debate

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<thead>
<tr>
<th>Name</th>
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<tr>
<td>Ms Barbara Biviano (or nominee)</td>
<td>Deputy Director, Student Administration</td>
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<td>Ms Nicole Brigg</td>
<td>Director International</td>
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<td>Ms Julene Finnigan</td>
<td>Resource Manager, PFS</td>
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<td>Ms Loree Joyce</td>
<td>Secretary to the Board of Graduate Research</td>
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<td>Associate Professor Duncan Nulty</td>
<td>Nominee of Director, GIHE</td>
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<td>Ms Alyson McGrath</td>
<td>Manager, HDR Student Centre</td>
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<td>Dr Vicki Pattemore (or nominee)</td>
<td>Director, Office for Research</td>
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<tr>
<td>Ms Carolyn McDonald</td>
<td>Associate Director, Scholarly Info &amp; Research, INS</td>
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Information Copies (with attachments)

Deputy Vice-Chancellor (Research) – Ned Pankhurst  
Pro Vice-Chancellor (Information Services) – Linda O’Brien  
Director, Griffith Enterprise – Nicholas Mathiou  
Manager, Research Data, Office for Research – Stewart Whiteside  
Academic Registrar – Kathy Grbic  
Secretary Academic Committee – Lea-Anne Stafford  
Academic Services Officer – Science – Silja Leskinen  
Academic Services Officer – Health – Elizabeth Hewitt  
Academic Services Officer – Arts – Jillian Misson  
Academic Services Officer – Business – Glenys-Julie Harris  
Heads of Schools  
Marketing & Communications Coordinator, GGRS – Andrew Quek  
Candidature Coordinator, HDR Student Centre – Sonya Grieve  
Project Officer, HDR Student Centre – Terry Boothby  
Thesis Examinations Coordinator, HDR Student Centre – Minerva Capati  
Research Scholarships Coordinator, HDR Student Centre – Terri Bowness  
Research Methodologist – Bill Metcalf  
Senior Academic Fellow (Higher Degree Research Education), GIHE – Parlo Singh

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