**Present**  
Professor Michelle Barker (Chair)

Dr Cameron Allan  
Associate Professor Margaret McAllister  
Ms Heather Cameron  
Mr Sam Di Mauro  
Mr Kevin-Ashford Rowe  
Dr Duncan Nulty  
Ms Michelle Wear  

Ms Margaret Buckridge (by invitation)

**Apologies**  
Dr Cristina Poyatos-Matas  
Professor Alan Knight  
Dr Ann McDonnell  
Ms Margaret Fairman

**Name of Item**  
4.0 STUDENT SUCCESS IN EXTERNAL SCHOLARSHIPS AND AWARDS

**Brief Description**  
The Deputy Vice Chancellor (Teaching and Learning) has requested that the Educational Excellence Committee monitor the progress of the University and the Groups towards the strategic goal of improving the quality of the student body, specifically progress on the indicator: Student success as evidenced by significant external scholarships or awards. The Educational Excellence Committee is requested to:

1. Make a recommendation to the Deputy Vice Chancellor (Teaching and Learning) on the set of significant external scholarships or awards which should be the subject of the KPI, together with the targets for each scholarship.

2. Provide advice on and monitor the strategies which are put in place at University level and Group level to achieve the targets.

3. Put in place a process to monitor progress towards the targets, specifically to collect data on numbers of

**Action**  
1. The Committee will request the Deputy Vice Chancellor (Teaching and Learning) to forward a reminder message to Pro Vice Chancellors which includes a request that significant Awards also be added to the list of external scholarships to be compiled by Heads of Schools.

2. The Committee requests that the term scholarships and awards be more clearly defined.

3. The Committee further recommends that the scope of the list of scholarships and awards be broadened to include those which reward diversity and that they be categorised at three levels so that the list may also be used to inform staff of awards available and to promote additional mechanisms for recognising excellence and achievement. The three levels suggested are:

**Attachments**  
The Deputy Vice Chancellor (Teaching and Learning) email to Group Pro Vice Chancellors (2006/0007001)

A schedule for monitoring success in the KPI (2006/0007008).

A preliminary list (2006/007011) of external scholarships
applicants and winners for each of the designated scholarships, and report on progress towards the KPI targets to the Learning and Teaching Committee

universities

(2). Industry Scholarships and Awards

(3). Partnership awards between Griffith and industry.

4. That the list/information, once compiled, be included as an item at Assessment Board meetings. The Chair of assessment board will be requested to review with staff the names of any students who have won awards or scholarships during the Semester. The Chair will be asked to advise the Educational Excellence committee to update the list for the information of the Deputy Vice Chancellor (Teaching and Learning)

5.0 FACULTY/SCHOOL COHORTS UNDERTAKING THE GCHE

At its 2/005 meeting the Committee discussed the process of granting and monitoring Vice Chancellor’s Bursaries which may be awarded to academic staff (maximum amount of $2,000 per semester) for undertaking the Graduate Certificate in Higher Education or the Master of Higher Education.

Dr Duncan Nulty noted that Griffith Institute for Higher Education (GIHE) had proposed in 2004, to the Deputy Vice Chancellor (Teaching and Learning), a scheme whereby cohorts of staff from a school or faculty might be encouraged to undertake the Certificate as a group and would then represent a stronger force for change within their Faculty on completion.

The Committee requested Ms Margaret Buckridge (GIHE) to rework the proposal to include the following revisions for consideration at its March meeting:

1. Information on benchmarks with other universities

2. Suggested links to performance reviews and promotion pathways

3. Suggested mechanisms for rewards to Schools

4. Explicit mention of peer review strategies

5. Stronger expression of the link to scholarship of teaching

6. Clear implementation plan including a strategy for managing workload issues

A Proposal to Support Faculty/School Cohorts in the GCHE (2006/0007013)
6.0 PROPOSED STUDENT EVALUATION OF POSTGRADUATE SUPERVISION

At its 2/2005 meeting, the Educational Excellence Committee discussed the decision to not give an award in the category of Higher Degree Research Supervision in the 2005 round of the Griffith Awards for Excellence in Teaching. A number of recommendations to improve the quantity and quality of applications were made including a suggestion that the SET and SEC include a question on the student experience of RHD Supervision. Dr Duncan Nulty at the request of the Committee prepared a draft question.

The Committee was pleased with the draft and requested that Dr Nulty prepare the draft in final question format so that members could see what the questionnaire would look like for students and supervisors.

That Dr Nulty discuss the proposal with Professor Joy Cumming (Office of Graduate Studies) and that it would strengthen the proposal if it had the endorsement of GIHE and the Office of Graduate Studies before submission to the Learning and Teaching Committee.

Proposed Student Evaluation of Postgraduate Supervision Questionnaire – SEPS (2006/0007016)

Next Meeting

Monday, 13 March 2006 at 1.00 p.m. at S02_7.16, Southbank Campus