GRiffith University

Educational Excellence Committee Agenda 1/2008
11 February 2008
Room 2.01, Bray Centre (N54), Nathan campus

GRiFFiTh uniVersiTy

EducatiOnal ExceLLence CoMMiTtee

Notify of MEeting

A meeting of the Educational Excellence Committee will be held at 2.00pm on Monday 11 February at Room 2.01, Bray Centre (N54), Nathan campus.

Apologies may be recorded by telephoning Rae-Anne Locke on extension 57945, or by emailing R.Locke@griffith.edu.au.

Distribution List

Committee Members

The Chair of the Committee who shall be nominated by the Deputy Vice Chancellor (Teaching and Learning)
Associate Professor Keithia Wilson Until December 31st 2008

Pro Vice Chancellor (Learning and Student Outcomes)
Professor Susan Spence ex officio

Senior Academic Staff (one from each Group appointed by the Group Pro-Vice Chancellor)
Dr Jock Macleod (Arts, Education and Law) Until December 31st 2009
Dr Janis Bailey (Business) Until December 31st 2009
Dr Ricardo Simeoni (Health) Until December 31st 2008
Dr Ann McDonnell (Science and Technology) Until December 31st 2008

Chair, Sport Scholarships Committee
Professor Graham Cuskelly ex officio

Chair, Excellence Expo Committee
Mr Sam Di Mauro ex officio

Dean, Graduate Research School
Professor Joy Cumming ex officio

Director, Griffith Institute for Higher Education or Nominee
Ms Christine Grimmer Until December 31st 2008

Director, Flexible Learning and Access Services or Nominee
Mr Kevin Ashford-Rowe Until December 31st 2008

Director, Office for Human Resource Management or Nominee
Ms Heather Cameron Until December 31st 2008

Director, External Relations or Nominee
Ms Hilarie Dunn Until December 31st 2008

Undergraduate Student
Vacant Until December 31st 2008

Postgraduate Student
Vacant                  Until December 31st 2008

Secretary: Ms Rae-Anne Locke (extension 57945)

Other Copies
Corporate Archives & Record Management copy (attachments)
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Events

**Griffith Awards for Excellence in Teaching**
- Celebrating Teaching Gala Evenings (March 18 South Bank, March 19 Gold Coast)

**Griffith Learning and Teaching Grants**
- DVC (Academic) announces successful applicants to university community by end February

**Carrick**
- Applications for Competitive Grants close March 27th
- Applications for Leadership for Excellence in Learning and Teaching close April 10th
- Applications for Priority projects close April 23rd
- Applications for Citations for Outstanding Contributions to Student Learning close May 9th
- Applications for Awards for Teaching Excellence and Programs that Enhance Learning close July 11th
- Citations Brisbane ceremony August 4th
- CAAUT Canberra ceremony November 25th

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Committee QuickPlace Web Address
- [https://qplace02.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/](https://qplace02.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/)
  - Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 57945 for advice or if experiencing difficulties.
A meeting of the Educational Excellence Committee will be held at 10.00am on Wednesday 14 November at Room 2.06, Bray Centre (N54), Nathan campus.

Rae-Anne Locke
Secretary

1.0 APOLOGIES

The Chair will advise apologies received for the 1/2008 meeting of the Educational Excellence Committee.

2.0 CONFIRMATION OF ACTION SHEET

Having been circulated, the Committee is asked to accept the Action Sheet of the Educational Excellence Committee’s 9/2007 meeting as a true and accurate record of that meeting.

3.0 CHAIRPERSON’S REPORT

3.1 MEMBERSHIP

3.2 INDIGENOUS INCLUSIVE LEARNING AND TEACHING PRACTICES UPDATE

3.3 GRIFFITH GRANTS FOR LEARNING AND TEACHING UPDATE

3.4 CARRICK INSTITUTE UPDATE

4.0 REPORTS FROM SUB-COMMITTEES OF THE EDUCATIONAL EXCELLENCE COMMITTEE

4.1 SPORTS SCHOLARSHIP COMMITTEE
The Chair, Professor Graham Cuskelly will report.

4.2 EXCELLENCE EXPO COMMITTEE
No meeting to report.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 REVIEW OF GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING (GAET)

5.1 At its 9/2007 meeting, the Educational Excellence Committee discussed the 2007 GAET guidelines and process and agreed:

1) A strategic priority award to be established, with priorities to be taken from the Academic Plan 3, including work-integrated learning, internationalisation of the curriculum and blended learning as the identified priorities. The existing Carrick selection criteria would be used. The priority award focus for 2008 would be work-integrated learning, in line with the Carrick priority award.

2) A cultural diversity award to be established, with indigenous education as an identified priority until targets that are set out in the University Equity Strategy are met. The existing Carrick selection criteria would be used.

3) The guidelines been reviewed and updated.

A brief comparison of the teaching award schemes in Australian universities is attached for the information of the Committee (Attachment 5.2)

Feedback which was received from Selection panels, GIHE and the Secretariat in 2007 has been collated is attached for the information of the Committee (Attachment 5.3)

Dr. Heather Alexander will attend for this item.

Recommendation

5.2 The Committee is requested to consider the revised guidelines, including the descriptions of the new categories (Attachment 5.1).

5.3 The Committee is requested to recommend to Learning and Teaching Committee at its March meeting:
   - A Priority Award Category and a Cultural Diversity Award for inclusion in the 2008 GAET Awards, and
   - Endorsement of revised GAET Guidelines.

For consideration

6.0 REVIEW OF THE FACULTY LEARNING AND TEACHING CITATIONS (FLTC)

6.1 Educational Excellence Committee has responsibility for the oversight and management of the Faculty Learning and Teaching Citations.

Recommendation

6.2 The Committee is requested to consider the revised guidelines (Attachment 6.1).

6.3 The Committee is requested to recommend to Learning and Teaching Committee at its March meeting the endorsement of the revised FLTC Guidelines.

For consideration

7.0 EDUCATIONAL EXCELLENCE COMMITTEE CONSTITUTION

Recommendation
7.1 The Committee is requested to consider the revised EEC Constitution (Attachment 7.1).

For consideration

8.0 PROMOTING EXCELLENCE INITIATIVE STANDING ITEM

8.1 The Carrick Promoting Excellence Initiative provided one-off funding to build and strengthen the capacity of institutions to respond to the programmes of Carrick Institute. Griffith received the maximum available funding.

9.0 STRATEGIC LEADERSHIP DISCUSSION STANDING ITEM

9.1 EEC Priorities for 2008

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

Nil

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

10.0 OTHER BUSINESS

11.0 NEXT MEETINGS: 2008 Meeting Schedule (All meetings 10.00-12.30 except 11 February)

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* Meetings Videoconferenced