GRiffith University
Educational Excellence Committee

Notice of Meeting

A meeting of the Educational Excellence Committee will be held at 10.00am on Wednesday 21 March at S02_7.16, Boardroom, Webb Centre, South Bank Campus.

Apologies may be recorded by telephoning Ms Trish Mac Elroy on extension 57884, or by emailing t.macelroy@griffith.edu.au.

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NEXT MEETING

The next meeting of the Educational Excellence Committee is to be held on Wednesday 18 April in N16_1.13 Meeting Room Macrossan Building, Nathan Campus.

<table>
<thead>
<tr>
<th>Significant Committee Events</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Celebrating Teaching Seminar – Wednesday 4 April</strong></td>
</tr>
<tr>
<td><strong>Enhancing the First Year - Strategies for Success</strong></td>
</tr>
<tr>
<td>1.00pm – 2.00pm (lunch at 12.30), Roundhouse at Mt Gravatt</td>
</tr>
<tr>
<td>Presented by <strong>Professor Kerri-Lee Krause, Director</strong>, Griffith Institute for Higher Education, and <strong>Associate Professor Keithia Wilson</strong>, First Year Advisor, School of Psychology</td>
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<table>
<thead>
<tr>
<th>Deadlines</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Carrick Institute Grants Scheme 2007</strong></td>
</tr>
<tr>
<td>• Competitive Grants Program - <strong>Griffith Deadline</strong> - 26 March 2007</td>
</tr>
<tr>
<td>• <strong>Carrick Deadline</strong> - 23 April 2007</td>
</tr>
<tr>
<td><strong>Griffith Grants for Learning and Teaching</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Committee QuickPlace Web Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>• <a href="https://qplace02.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/">https://qplace02.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/</a></td>
</tr>
<tr>
<td>• Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 57945 for advice or if experiencing difficulties.</td>
</tr>
</tbody>
</table>
GRiffith University
EDUCATIONAL EXCELLENCE COMMITTEE

AGENDA

DISTRIBUTION LIST

Committee Members

The Chair of the Committee who shall be nominated by the Deputy Vice Chancellor (Teaching and Learning)
Associate Professor Keithia Wilson Until December 2007

Senior Academic Staff (one from each Group appointed by the Group Pro-Vice Chancellor)
Dr Cristina Poyatos-Matas (Arts, Education and Law) Until February 2008
Dr Cameron Allan (Business) Until February 2008
vacant (Health)
Dr Ann McDonnell (Science and Technology) Until February 2008

Chair, Sport Scholarships Committee
Professor Graham Cuskelley ex officio

Chair, Excellence Expo Committee
Mr Sam Di Mauro ex officio

Director, Griffith Institute for Higher Education or Nominee
Dr Duncan Nulty Until February 2007

Director, Flexible Learning and Access Services or Nominee
Mr Kevin Ashford-Rowe Until February 2008

Director, Office for Human Resource Management or Nominee
Ms Heather Cameron Until February 2007

Director, External Relations or Nominee
Ms Margaret Fairman Until February 2008

Undergraduate Student
vacant Until February 2007

Postgraduate Student
Vacant Until February 2007

Secretary: Ms Christine Grimmer (extension 57945)

Other Copies
Corporate Archives & Record Management copy (attachments)
Binding copy (attachments)
Working copy (attachments)
Spare copy (attachments)
GRiffith university

EDUCATIONAL EXCELLENCE COMMITTEE

A meeting of the Educational Excellence Committee will be held at from 10.00am to 12.30pm on Wednesday 21 March at S02_7.16, Boardroom, Webb Centre, South Bank Campus.

Christine Grimmer
Secretary

1.0 APOLOGIES

Apologies may be recorded by contacting Trish Mac Elroy on extension 57884 or by emailing t.macelroy@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES

The Action Sheet of the 1/2007 has been circulated.

3.0 CHAIR'S REPORT

3.1 CARRICK GRANTS

The Chair will report on the business of the working party convened to assess Expressions of Interest for Carrick Grants

3.2 REPORT ON DISCUSSION WITH HEAD OF SECRETARIAT AND THE DIRECTOR OF GIHE RE NOMINATIONS FOR CARRICK AWARDS FOR AUSTRALIAN UNIVERSITY TEACHING

3.2.1 The Educational Excellence Committee is requested as one of its responsibilities to

“provide advice on the development, evaluation, and selection of the University’s nominations for the Carrick Awards for Australian University Teaching”

3.2.2 Since the Educational Excellence Committee also has the responsibility of “conduct(ing) and operate(ing) the Griffith Awards for Excellence in Teaching scheme”, it has the opportunity to identify those teachers who have been nominated for institutional teaching awards and to make recommendations from amongst those nominations, nominees who may be proposed for national awards.

3.2.3 While the Educational Excellence Committee is well placed to identify such staff it may need to seek input from other elements of the University such as the Griffith Institute for Higher Education to assist with development and evaluation of applications.

3.2.4 At the 1/2007 meeting of the Educational Excellence Committee it was proposed that the Educational Excellence Committee develop a process to “provide advice on the development, evaluation, and selection of the
University’s nominations for the Carrick Awards …” in consultation with the Griffith Institute for Higher Education and the Secretariat. It was proposed the Chair, Associate Professor Keithia Wilson meet with the Director of GIHE and with the Head of the Secretariat to discuss such a process.

3.2.5 The Chair will report on discussions with the Director of GIHE, Professor Kerri-Lee Krause and Head of the Secretariat, Karen van Haeringen.

4.0 REPORTS FROM SUB-COMMITTEES OF THE EDUCATIONAL EXCELLENCE COMMITTEE

4.1 SPORTS SCHOLARSHIP COMMITTEE

4.2 EXCELLENCE EXPO COMMITTEE – no meeting

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 GRIFFITH HONOURS COLLEGE

5.1 At its 2/2005 meeting the Teaching and Learning Excellence Committee discussed the paper, The Future of Honours at Griffith (2005/0000374) (Revised 2005/0000355) which proposed a new model for rethinking Griffith’s approach to the packaging and presentation of academic excellence scholarships for high achieving students. In addition to the development of a revised undergraduate scholarship scheme for domestic students, the Honours task Force made a Recommendation to:

“Review the structure of the Honours degree and its relationship with the Bachelors and Masters degrees to provide a more effective approach to research training; including identification of the signature experience for Honours.”

5.2 The paper, A Proposal for a Griffith Honours College (2006/0007022) proposing that a Griffith Honours College be created as the vehicle by which further enrichment experiences would be delivered was tabled for consideration at the 2/2006 meeting of the Learning and Teaching Committee with the request for that Committee to provide advice to the Deputy Vice Chancellor (Academic).

5.3 Following approval for the concept of an Honours College by Executive Group, late in 2006, the Griffith Honours College, outlined in the attached Griffith Honours College Overview (2007/0002254) was established with the following objectives:

1. To recruit high achieving students who would not normally have considered studying at Griffith
2. To provide an undergraduate experience that is not currently available at any other Australian tertiary institution
3. To provide graduates with research, leadership, critical analysis and collaboration skills as well as raising their community awareness, thereby making them the first choice of top tier employers or high quality Research Higher Degree candidates
5.4 The Griffith Honours College also has a role in Griffith’s process for nurturing high achieving students to apply for prestigious external scholarships as outlined in the *Strategy for Supporting and Monitoring Student Success in External Scholarships (2006/0007059)*.

5.5 The strategy outlined the following process to promote scholarships and identify potential applicants:

1. Undergraduate Scholarships and Prizes Office and The Honours College will work with the Secretariat annually to develop an up to date list of scholarships for forwarding to the Educational Excellence Committee by the end of Semester 1 each year.

2. Undergraduate Scholarships and Prizes Office and The Honours College will promote the range of scholarships via their website.

3. Undergraduate Scholarships and Prizes Office and The Honours College will provide Deans and Deputy Directors (Learning and Teaching) with the list of scholarships and deadlines and request recommendations for applicants by the end of Semester 2.

4. Deans and Deputy Directors (Learning and Teaching) will provide the list to Schools requesting them to develop a strategy for identifying, monitoring and nurturing prospective student applicants.

5. Schools are requested to monitor and commence nurturing top students from the end of Year 1.

6. The Secretariat will assist The Honours College in developing strategies for motivating and encouraging Honours College students to consider applying for scholarships.

7. At end of year 2, students who are potential candidates from all Groups will be invited to a meeting to discuss the range of scholarships and processes for applying.

8. Secretariat will assist Honours College to provide a workshop on preparing applications.

9. Undergraduate Scholarships and Prizes Office and The Honours College will implement a process for tracking prestigious scholarship applicants and winners using the PeopleSoft System when appropriate.

10. Undergraduate Scholarships and Prizes Office and The Honours College will provide a list of Scholarship winners to Educational Excellence Committee each year.

5.6 As the concept of the Honours College has unfolded, and due to changes in personnel in the Scholarships and Prizes office, the *Strategy for Supporting and Monitoring Student Success in External Scholarships (2006/0007059)* has been revised to include an expanded role for the Honours College is proposed as follows:

1. The Honours College will coordinate annually the development of an up to date list of external scholarships for forwarding to the Educational Excellence Committee by the end of Semester 1 each year.
2. Undergraduate Scholarships and Prizes Office and the Honours College will promote the range of scholarships via their website.

3. The Honours College will provide Deans and Deputy Directors (Learning and Teaching) with the list of scholarships and deadlines and request recommendations for applicants by the end of Semester 2.

4. The Honours College will coordinate development of a ‘targeted student profile’ and a strategy for identifying, monitoring and nurturing prospective student applicants.

5. Schools are requested to monitor and commence nurturing top students from the beginning of Year 2.

6. At the beginning of year 2, students who are potential candidates from all Groups will be invited to an information session to discuss the range of scholarships available.

7. The Secretariat and The Honours College will develop processes for applying, a workshop on preparing applications, and processes for mentoring applicants.

8. The Honours College will implement a process for tracking prestigious scholarship applicants and winners using the PeopleSoft System when appropriate.

9. The Honours College will provide a list of Scholarship winners to Educational Excellence Committee each year.

5.7 The Project Leader for the Griffith Honours College, Michelle Paez-Kirkland will attend the meeting to discuss the role of the College in monitoring and nurturing student success in prestigious external scholarships.

Recommendation

5.8 The Educational Excellence Committee is requested to recommend the revised Strategy for Supporting and Monitoring Student Success in External Scholarships (2007/0002255) to the Learning and Teaching Committee for approval at its 1/2007 meeting.

6.0 REVISED GUIDELINES FOR GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING

6.1 At it’s 2/2005 meeting the Educational Excellence Committee resolved to revise the Guidelines for the Griffith Awards for Excellence in Teaching to provide closer alignment with new guidelines for national teaching awards released by the Carrick Institute. The Carrick Awards for Australian University Teaching Guidelines and Nomination Instructions 2006 and the Griffith Awards for Excellence in Teaching, Guidelines are attached for discussion.

6.2 Revised Guidelines were circulated for the 2006 round of the Griffith Awards for Excellence in Teaching. Following the 2006 round further amendments were recommended including:

- A category for First Year Advisors
• Revised criteria for Post Graduate Supervision and Higher Degree Research Supervision
• Guidance about structuring applications

6.3 The selection panel for the Casual Academic Staff Award suggested the following advice be provided:

_In addressing the Selection Criteria, you may be assisted by following this guidance on structuring your responses._

_Within your teaching context:_

• State the context in which your teaching occurs (i.e. the issues within the profession/discipline, the courses you teach, the programs in which you teach into, the size of your classes, the delivery mode).

• State the basis of your approach to the matter of the criterion (i.e. your position, beliefs, philosophy, values, intention, reasons that underpin your approach; this is an account of why you do what you do, or you might think of it as the purposes or goals underpinning your actions i.e. what you hope to achieve).

• State the approach you take (i.e. describe how your position beliefs, philosophy, values etc., manifest themselves in action; this is a description of what you do).

• Describe the impact your approach has (i.e. describe how this approach impacts on students, their experiences of your teaching or curriculum designs, and your students learning).

• Provide evidence to show whether the approach is effective and/or how effective it is (i.e. provide the evidence from student surveys, peer reviews, student comments, referees reports, external reviewers etc., that shows whether and to what extent your approach is achieving your intended purposes).

• Finally you might add a reflection on the effectiveness of your approach or on your philosophy/position (i.e. looking now at the chain of events, reasoning and evidence from purposes/philosophy through action through impact and evidence of impact, you might take a step back and indicate in a reflective statement whether you see any reason to might change intensify your approach, or if you think the approach you are presently taking is adequate).

6.4 Revised criteria for Post Graduate and Higher Degree Research Supervision will be presented by Professor Joy Cumming at the 3/2007 meeting of Educational Excellence Committee.

Recommendation

6.5 The Educational Committee is asked to

1. Comment on the appropriate place for providing such advice
2. Consider whether a First Year Advisor category should be included in the 2007 Guidelines

7.0 FINAL REPORT FROM SIGNATURE EXPERIENCE GRANT

7.1 A call for initiatives aimed at embedding the Griffith signature experiences was made by the DVC (Teaching and Learning) to the University community on 5 August 2004. Funds were allocated by the DVC (Teaching and Learning) on the recommendation of
sub-committees of the Academic Plan Task Force established to monitor and support the projects. Two grant types were made available:

- Small grants – funds of up to $3,000 for proposals from small groups of staff
- Large grants – funds of up to $20,000 for School/Faculty/Group level proposals

7.2 While the initial guidelines required projects to be completed and final reports submitted by the end of 2005, a delay in release of funds and subsequent revision of timetables especially for projects that rely on collaborations with other elements meant that several projects commenced in semester 2 rather than semester 1.

7.3 A final signature report has been submitted by Phillip Rodgers-Falk entitled *The Pathways Model - Pathways to Indigenous Inclusive Teaching and Learning Practices* (2007/0002252) and is included for comment by the Educational Excellence Committee.

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

8.0 RECOMMENDATIONS FOR APPLICATIONS FOR CARRICK GRANTS

8.1 The Carrick Grants Scheme is operating earlier in 2007 than in 2006. The closing date for the first round of grants coincided with the first day of teaching in semester 1, Griffith commenced its planning for the 2007 Carrick Grants by hosting a workshop on ‘Writing Carrick Grants’ on Tuesday 26 September 2006 and initiating in August another round of the Griffith Learning and Teaching Grants due for submission on the 17 November.

8.2 To improve Griffith’s success in the Carrick Grants two key deadlines were set to assist applicants in the development of their grant proposals. The first deadline of November 17, 2006 coincided with the process of consideration of applications for the Griffith Learning and Teaching Grants so that applications to the Griffith grant scheme that also meet the criteria for Carrick Awards in 2007 or future years could be identified. (This also facilitated the use of Griffith funding to do some of the preliminary work upon which a Carrick Grant may be based). The second series of deadlines invited potential proposals to each of the three Carrick Programs as expressions of interest (or as a full proposal if that is the applicants’ preference) several weeks earlier than the Carrick deadline with a view to assessing the quality of the applications against the relevant grant program criteria and recommending a selected number for endorsement by the Deputy Vice Chancellor (Academic) for submission to the Carrick Institute.

8.3 The attached paper *Institutional Strategy for Supporting Griffith Staff to Apply for 2007 Carrick Grants* (2006/0007066) outlines a timetable and stages of a strategy to deliver more targeted applications. The paper recommends roles for the Secretariat, Griffith Institute for Higher Education, Deans and Deputy Directors Learning and Teaching, the Educational Excellence Committee and Griffith’s Carrick Grant Assessors.

8.4 The following table outlines expressions of interest/applications received between 12 February and Thursday 15 March 2007

<table>
<thead>
<tr>
<th>Grant Type</th>
<th>Applicant</th>
<th>Griffith deadline</th>
<th>Carrick Deadline</th>
<th>Date In</th>
<th>Carrick Assessor</th>
<th>GIHE mentor</th>
<th>Revise Req’d</th>
<th>Forward to Carrick</th>
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<tbody>
<tr>
<td>Priority</td>
<td>Dianne Watters</td>
<td>5/2</td>
<td>26/2</td>
<td>20/2</td>
<td>Nick Buys</td>
<td>nil</td>
<td>yes</td>
<td>yes</td>
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</table>
Leadership

<table>
<thead>
<tr>
<th>Name</th>
<th>Dates</th>
<th>Mentoring</th>
<th>Contact</th>
<th>Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phillip Celka</td>
<td>27/2</td>
<td>19/3</td>
<td>N/A</td>
<td>yes</td>
</tr>
<tr>
<td>(withdrawn)</td>
<td></td>
<td></td>
<td></td>
<td>no</td>
</tr>
<tr>
<td>Cristina Poyatos Matas</td>
<td>27/2</td>
<td>19/3</td>
<td>8/3</td>
<td>Alf Lizzio</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Calvin Smith</td>
</tr>
<tr>
<td>Huib Schippers</td>
<td>27/2</td>
<td>19/3</td>
<td>15/3</td>
<td>Kerri-Lee Krause</td>
</tr>
<tr>
<td>Karen van Haeringen &amp; Marie Boyle</td>
<td>27/2</td>
<td>19/3</td>
<td>16/3</td>
<td>TBA</td>
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<td></td>
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<td>N/A</td>
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Competitive

<table>
<thead>
<tr>
<th>Name</th>
<th>Dates</th>
<th>Mentoring</th>
<th>Contact</th>
<th>Recommendations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chiharu Tsurutani</td>
<td>26/3</td>
<td>23/4</td>
<td>Jan 07</td>
<td>Paul Turnbull</td>
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<td>TBA</td>
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<td></td>
<td>yes</td>
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<tr>
<td>Marnie Holt</td>
<td>26/3</td>
<td>23/4</td>
<td>23/2</td>
<td>Nick Buys</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>TBA</td>
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<td>yes</td>
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<td>yes</td>
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</tbody>
</table>

8.5 The Educational Excellence Committee was requested to: consider any applications received between February 5 and 12, for Priority Project Grants and between February 5 and March 15 for Leadership Grants; to make recommendations to the Deputy Vice Chancellor (Academic) as to whether they should be forwarded to the Carrick Institute; and to assign a Griffith staff member who is a Carrick Assessor to mentor applicants to improve their application before the Carrick due date.

8.6 As Leadership Grants are due at Carrick Institute on March 19, before the next meeting of the Educational Excellence Committee scheduled for March 21, a working party of the Committee was convened on March 9 to consider Expressions of Interest for Carrick Leadership Grants and two Carrick Competitive Grants received earlier than the Griffith internal date.

8.7 The following Expressions of Interest have been approved for recommendation to the Deputy Vice Chancellor (Academic) for forwarding to Carrick Institute:

Professor Huib Schippers, QCGU, Learning music 'out of context': Implications of cultural diversity for tertiary music education in Australia, Leadership Grants, Priority 2: disciplinary and cross-disciplinary leadership


Dr Chiharu Tsurutani, Computer assisted pronunciation training and assessment for foreign language learning and teaching. Competitive Grant, Program Priority: 4 Innovation in learning and teaching: New technologies

Dr Cristina Poyatos Matas, Leading for excellence: A community and evidence based approach to identify and disseminate best practices in university Honours and Postgraduate Supervision, Leadership Grant, Priority 2: disciplinary and cross-disciplinary leadership

Recommendation
8.8 The Educational Excellence Committee is asked to ratify the decision of the Working Party to recommend to the Deputy Vice Chancellor (Academic) applications for Carrick Institute Grants as per item 8.7 above.

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

9.0 GRIFFITH GRANTS FOR LEARNING AND TEACHING INTERIM REPORTS

9.1 The Guidelines for Griffith Grants for Learning and Teaching require reporting as follows:

**Reporting**

A report on the outcomes of the project and a financial statement showing funding expenditure, both endorsed by the relevant Dean/Provost and Director, must be lodged with the Secretary, Learning and Teaching Committee by 31 August in the year of the project's completion date. An interim progress report is also required by 31 October of the year in which the grant was approved for commencement.

In the case of a Strategic Program project, an interim progress report is also required and must be lodged with the Secretary, Learning and Teaching Committee by August of the year following the year of the award of the grant.

9.2 Interim reports for the February 2006 round of Griffith Grants Learning and Teaching are attached for noting. The following summary indicates reports received:

**GRiffith Grants for learning and Teaching Interim reports received 30 October 2006**

<table>
<thead>
<tr>
<th>Name</th>
<th>Project Title</th>
<th>Report Received/Not Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>Janine McMaster-Kirkwood, Griffith Law School</td>
<td>Advocacy in Practice</td>
<td>Received</td>
</tr>
<tr>
<td>Dr Peter Johnson, School of Pharmacy</td>
<td>Implementing Peer and Self Assessment Practices to Enhance Learning Outcomes in the Biomedical and Allied Health Sciences</td>
<td>Received</td>
</tr>
<tr>
<td>Dr Stephen Cronin, QCGU</td>
<td>Music Theory Literacy Project</td>
<td>Received</td>
</tr>
<tr>
<td>Dr Richard Hindmarsh, Griffith School of Environment and Joanna Peters, Student Services</td>
<td>Mainstreaming Mentoring at Griffith</td>
<td>Received</td>
</tr>
<tr>
<td>Gregg Howard, QCGU</td>
<td>Development of an Online, Self-Paced Course in Music Literature</td>
<td>Received</td>
</tr>
<tr>
<td>Associate Professor Mike Levy, School of Languages and Linguistics</td>
<td>Developing and Evaluating a Web-Based Teacher Training Program for Synchronous Online Language Learning and Teaching</td>
<td>Received</td>
</tr>
<tr>
<td>Glen Hornby, Department of Tourism, Leisure, Hotel and Sport Management</td>
<td>Educational Resource Development for the Teaching of Ethics and Responsible Practice in Research in Field Work Courses</td>
<td>Received</td>
</tr>
</tbody>
</table>
### Educational Excellence Committee Agenda 2/2007

21 March 2007

Room SO2_7.16 Boardroom, Webb Centre Southbank Campus

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<table>
<thead>
<tr>
<th>Name</th>
<th>Project Title</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ros Franklin, School of Education and Professional Studies</td>
<td>Technological Coaching and Mentoring in the Community of Practice</td>
<td>Received</td>
</tr>
<tr>
<td>Tiziana Miceli, Sara Visocnik-Murray and Taeko Imura, School of Languages and Linguistics</td>
<td>Engaging First Year Students in Reflecting on their Learning Beliefs: a way to enhance the Griffith University Language Learning Experience</td>
<td>Received</td>
</tr>
<tr>
<td>Dr Marion Mitchell, School of Nursing and Midwifery</td>
<td>Innovation in Learning – a Multi-Professional Approach</td>
<td>Received</td>
</tr>
<tr>
<td>Dr Sue Thomas, School of Languages and Linguistics</td>
<td>Dr Thomas advised that her project was delayed and will not commence until 2007</td>
<td>Not received</td>
</tr>
<tr>
<td>Megan Dalton, School of Physiotherapy</td>
<td>Ms Dalton advised that her project was delayed and did not begin until September 2006</td>
<td>Not received</td>
</tr>
<tr>
<td>Associate Professor Dianne Watters, School of Biomolecular and Physical Sciences</td>
<td>Use of Authentic Learning Tasks, Concept Tests and Keypad Technology to Provide an Effective Learning Environment for First Year Students of Acid-Base Chemistry</td>
<td>Received</td>
</tr>
<tr>
<td>Associate Professor Ashley Lye, Department of Marketing</td>
<td>How to effectively design and implement an embedded 40CP work-integrated-learning component, with appropriate assessment, into the MBA (Practicum) in a manner that achieves positive outcomes for the student and participating organisations</td>
<td>Received</td>
</tr>
<tr>
<td>Ms Yuping Wang, School of Languages and Linguistics</td>
<td>Developing and evaluating a Web-based teacher training program for synchronous online language learning and teaching</td>
<td>Received</td>
</tr>
<tr>
<td>Ms Robyn Stephens, Griffith Business School</td>
<td>Developing a community of practice: Teaching, a staff-centred approach to enhancing learning and teaching within the GBS</td>
<td>Not received to date</td>
</tr>
<tr>
<td>Dr Cameron Allan, Griffith Business School</td>
<td>Assessing the impact of teacher online group feedback on undergraduate and postgraduate online learning: A case study</td>
<td>Received</td>
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</tbody>
</table>

### 10.0 MEETING DATES FOR 2007

**Meeting Day: Wednesdays 10.00 – 12.30pm**

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Confirmed Room</th>
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<tbody>
<tr>
<td>18 April</td>
<td>N16_1.13</td>
</tr>
<tr>
<td>23 May</td>
<td>N54_2.01</td>
</tr>
<tr>
<td>13 June</td>
<td>L08_1.07</td>
</tr>
</tbody>
</table>
11.00 CELEBRATING TEACHING PROGRAM FOR 2007

11.1 A Draft Celebrating Teaching Program for 2007 (2006/0007075) was circulated to the Educational Excellence Committee at its 9/2006 meeting and was subsequently forwarded to the Learning and Teaching Committee for consideration at its 10/2006 meeting. The draft program was approved subject to consultation with the Learning Environment on presenters and timings for the annual E-Learning Showcase.

11.2 Early in 2007, the Director of the Griffith Institute for Higher Education, Professor Kerri-Lee Krause indicated that there could be a risk of events clashing due to an increased program of activities scheduled for GIHE for 2007 and suggested that closer collaboration between GIHE and the Educational Excellence Committee on the program might avoids this. Preliminary consultations have identified a clash with the mid-year date scheduled for the annual Griffith E-Learning Showcase.

11.3 Following discussions with the Chair of Orientation and Engagement Committee, it was determined that the Griffith E-Learning Showcase will be held in November again in 2007 as it was successful at this time last year.

11.4 The first Celebrating Teaching Seminar of the year is to be held on April 4 as follows:

**Topic**  Enhancing the First Year - Strategies for Success

**Date**  4 April 2007

**Time**  1:00pm - 2:00pm (lunch at 12:30)

**Venue**  Roundhouse at Mt Gravatt

**Presenters**  Professor Kerri-Lee Krause  
Director, Griffith Institute for Higher Education  
and  
Associate Professor Keithia Wilson  
First Year Advisor  
School of Psychology

12.00 NEXT MEETING

The next meeting of the Educational Excellence Committee is to be held on Wednesday 18 April in N16_1.13 Meeting Room Macrossan Bldg, Nathan Campus.