GRIFFITH UNIVERSITY

EDUCATIONAL EXCELLENCE COMMITTEE

NOTICE OF MEETING

A meeting of the Educational Excellence Committee will be held at 10.00am on Wednesday 14 November at Room 2.06, Bray Centre (N54), Nathan campus.

Apologies may be recorded by telephoning Rae-Anne Locke on extension 57945, or by emailing R.Locke@griffith.edu.au.

DISTRIBUTION LIST

Committee Members

The Chair of the Committee who shall be nominated by the Deputy Vice Chancellor (Teaching and Learning)
Associate Professor Keithia Wilson  Until December 31st 2008

Pro Vice Chancellor (Learning and Student Outcomes)
Professor Susan Spence  ex officio

Senior Academic Staff (one from each Group appointed by the Group Pro-Vice Chancellor)
Dr Cristina Poyatos-Matas (Arts, Education and Law)  Until December 31st 2007
Dr Cameron Allan (Business)  Until December 31st 2007
Dr Ricardo Simeoni (Health)  Until December 31st 2008
Dr Ann McDonnell (Science and Technology)  Until December 31st 2008

Chair, Sport Scholarships Committee
Professor Graham Cuskelly  ex officio

Chair, Excellence Expo Committee
Mr Sam Di Mauro  ex officio

Dean, Graduate Research School
Professor Joy Cumming  ex officio

Director, Griffith Institute for Higher Education or Nominee
Ms Christine Grimmer  Until December 31st 2008

Director, Flexible Learning and Access Services or Nominee
Mr Kevin Ashford-Rowe  Until December 31st 2007

Director, Office for Human Resource Management or Nominee
Ms Heather Cameron  Until December 31st 2007

Director, External Relations or Nominee
Ms Hilarie Dunn  Until December 31st 2007

Undergraduate Student
Vacant  Until December 31st 2008

Postgraduate Student
Vacant

Secretary: Ms Rae-Anne Locke (extension 57945)

Other Copies
Corporate Archives & Record Management copy (attachments)
Binding copy (attachments)
Working copy (attachments)
Spare copy (attachments)

Significant Committee Events

Deadlines

Griffith Awards for Excellence in Teaching

Griffith Learning and Teaching Grants

- Full applications due Secretariat November 19th
- Group/ Faculty L & T Committee decides Level 3 and 4 grant winners and makes recommendations on Level 1 and 2 to Griffith L & T Committee November 26th
- Griffith L & T Committee decides Level 1 and 2 winners January 28th
- Successful and unsuccessful applicant for all levels advised February 1st
- DVC (Academic) announces successful applicants to university community February 9th

Carrick

- CAAUT Canberra ceremony November 27th
- Applications for Fellowships close February 8th
- Applications for Competitive Grants close March 27th
- Applications for Leadership for Excellence in Learning and Teaching close April 10th
- Applications for Priority projects close April 23rd
- Applications for Citations for Outstanding Contributions to Student Learning close May 9th
- Applications for Awards for Teaching Excellence and Programs that Enhance Learning close July 11th
- Citations Brisbane ceremony August 4th
- CAAUT Canberra ceremony November 25th

Committee QuickPlace Web Address

- [https://qplace02.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/](https://qplace02.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 57945 for advice or if experiencing difficulties.
GRiffith University

EducationAl ExCelLence Committee

Agenda

GRiffith University

EducationAl ExCelLence Committee

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Rae-Anne Locke
Secretary

1.0 Apologies

The Chair will advise apologies received for the 9/2007 meeting of the Educational Excellence Committee.

2.0 Confirmation of action sheet

Having been circulated, the Committee is asked to accept the Action Sheet of the Educational Excellence Committee’s 8/2007 meeting as a true and accurate record of that meeting.

3.0 Chairperson’s report

3.1 Final report from signature experience grant update

3.2 Griffith grants for learning and teaching update

3.3 Carrick Institute update

4.0 Reports from sub-committees of the Educational Excellence Committee

4.1 Sports Scholarship Committee

4.2 Excellence Expo Committee

Ordering of the Agenda

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 REVIEW OF GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING

5.1 Discussion of feedback from Panels, GIHE and Secretariat and related documents.

5.2 Priority areas for 2008 – EEC will recommend additional categories to the GAET Awards for 2008, including a new indigenous education award and alignment with the new Carrick Institute priorities. These areas were considered in the Committee’s major 2007 revisions, but were delayed for finalisation pending further discussion until 2008.

For consideration

5.3 EEC to recommend to LTC early in 2008:
   - a Priority Award Category for inclusion in the 2008 GAET Awards, and
   - modifications to the existing GAET Guidelines based on a review of the GAET process and Guidelines.

6.0 CARRICK ASSOCIATE FELLOWSHIPS FOR 2008

6.1 EEC is initiating the Carrick Fellowship round for 2008 (due date February 8th)

6.2 The Committee has been asked to consider a list of potential applicants and an institutional strategy for Carrick Fellowships. A list of potential applicants identified to date is provided for the Committee's consideration. This document also lists potential Carrick Fellowships for item 8.0.

For consideration

7.0 CARRICK GRANTS

7.1 The Committee has been asked to identify potential applicants for the 2008 Carrick Grants. A summary of the three programs in the Carrick Grants provided at Item 3.2 will also be considered at this item. Copies of the level one and two expressions of interest that have been invited to proceed to a full application are also provided for the Committee’s consideration.

For consideration

8.0 CARRICK AWARDS FOR AUSTRALIAN UNIVERSITY TEACHING

8.1 The Committee has been asked to identify potential applicants for the 2008 Carrick Citations for Outstanding Contributions to Student Learning, Awards for Excellence Teaching and Programs that Enhance Student Learning. A list of winners and commendation recipients for the Griffith Awards for Excellence in Teaching and the Faculty Learning and Teaching Citations is provided for your consideration. The paper considered at item 6.0 also lists potential award applicants.

9.0 STRATEGIC LEADERSHIP DISCUSSION STANDING ITEM

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

Nil
SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

10.0 OTHER BUSINESS
   10.1 Membership

11.0 NEXT MEETING

   Moving to Mondays 10.00-12.30 in 2008. Dates and locations to be advised.