GRiffith University

Educational Excellence Committee

Notice of Meeting

A meeting of the Educational Excellence Committee will be held at 10.00am on Tuesday 23 October at Room 2.01, Bray Centre (N54), Nathan campus.

Apologies may be recorded by telephoning Rae-Anne Locke on extension 57945, or by emailing R.Locke@griffith.edu.au.

Distribution List

Committee Members

The Chair of the Committee who shall be nominated by the Deputy Vice Chancellor (Teaching and Learning)
Associate Professor Keithia Wilson Until December 31st 2008

Senior Academic Staff (one from each Group appointed by the Group Pro-Vice Chancellor)
Dr Cristina Poyatos-Matas (Arts, Education and Law) Until February 2008
Dr Cameron Allan (Business) Until February 2008
Dr Ricardo Simeoni (Health) Until February 2008
Dr Ann McDonnell (Science and Technology) Until February 2008

Chair, Sport Scholarships Committee
Professor Graham Cuskelly ex officio

Chair, Excellence Expo Committee
Mr Sam Di Mauro ex officio

Dean, Graduate Research School
Professor Joy Cumming ex officio

Director, Griffith Institute for Higher Education or Nominee
Dr Duncan Nulty Until December 31st 2007

Director, Flexible Learning and Access Services or Nominee
Mr Kevin Ashford-Rowe Until February 2008

Director, Office for Human Resource Management or Nominee
Ms Heather Cameron Until December 31st 2007

Director, External Relations or Nominee
Ms Hilarie Dunn Until February 2008

Undergraduate Student
vacant Until December 31st 2007

Postgraduate Student
Vacant Until December 31st 2007

Secretary: Ms Rae-Anne Locke (extension 57945)
Other Copies
Corporate Archives & Record Management copy (attachments)
Binding copy (attachments)
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Spare copy (attachments)

Significant Committee Events

Deadlines

**Griffith Awards for Excellence in Teaching**
- GAET’s and Faculty Learning and Teaching Citation winners announced – World Teachers’ Day October 26th

**Griffith Learning and Teaching Grants**
- Full applications due Secretariat November 19th
- Group/ Faculty L & T Committee decides Level 3 and 4 grant winners and makes recommendations on Level 1 and 2 to Griffith L & T Committee November 26th
- Griffith L & T Committee decides Level 1 and 2 winners January 28th
- Successful and unsuccessful applicant for all levels advised February 1st
- DVC (Academic) announces successful applicants to university community February 9th

**Carrick**
- Applications for Fellowships close February 8th
- Applications for Competitive Grants close March 27th
- Applications for Leadership for Excellence in Learning and Teaching close April 10th
- Applications for Priority projects close April 23rd
- Applications for Citations for Outstanding Contributions to Student Learning close May 9th
- Applications for Awards for Teaching Excellence and Programs that Enhance Learning close July 11th
- Citations Brisbane ceremony August 4th
- CAAUT Canberra ceremony November 25th

Committee QuickPlace Web Address

- [https://gplace02.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/](https://gplace02.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 57945 for advice or if experiencing difficulties.
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EDUCATIONAL EXCELLENCE COMMITTEE

AGENDA

A meeting of the Educational Excellence Committee will be held at 10.00am on Tuesday 23 October at Room 2.01, Bray Centre (N54), Nathan campus.

Rae-Anne Locke
Secretary

1.0 APOlogiES

The Chair will advise apologies received for the 8/2007 meeting of the Educational Excellence Committee.

2.0 CONFIRMATION OF MINUTES

Having been circulated, the Committee is asked to accept the Action Sheet of the Educational Excellence Committee’s 7/2007 meeting as a true and accurate record of that meeting.

3.0 chairperson’s REPORT

3.1 GRIFFITH GRANTS FOR LEARNING AND TEACHING UPDATE
3.2 CARRICK INSTITUTE UPDATE
3.3 IrUA UPDATE
3.4 APPLICATIONS FOR RHODES SCHOLARSHIPS

4.0 REPORTS FROM SUB-COMMITTEES OF THE EDUCATIONAL EXCELLENCE COMMITTEE

4.1 SPORTS SCHOLARSHIP COMMITTEE
4.2 EXCELLENCE EXPO COMMITTEE

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 FINAL REPORT FROM SIGNATURE EXPERIENCE GRANT – PATHWAYS TO INDIGENOUS INCLUSIVE TEACHING AND LEARNING PRACTICES

5.1 At the 7/2007 meeting Phillip Rodgers-Falk spoke to the final report for a Griffith Signature Grant entitled The Pathways Model - Pathways to Indigenous Inclusive Teaching and Learning Practices (2007/0002252).

5.2 Members discussed a range of possible strategies for supporting and resourcing indigenous inclusive learning and teaching practices in the University. The Chair incorporated these discussions into the EEC Working Party report, which has been circulated for this meeting.

Recommendation

5.3 Members to discuss Working Party report before progressing to PVC (Learning and Student Outcomes) and then to Learning and Teaching Committee.

6.0 REVIEW OF GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING

6.1 Discussion of feedback from Panels, GI HE and Secretariat and related documents.

6.2 Priority areas for 2008 – EEC will recommend additional categories to the GAET Awards for 2008, including a new indigenous education award and alignment with the new Carrick Institute priorities. These areas were considered in our major 2007 revisions, but were delayed for finalisation pending further discussion until 2008.

Recommendation

6.3 EEC to recommend to LTC later this year:
   - a Priority Award Category for inclusion in the 2008 GAET Awards, and
   - modifications to the existing GAET Guidelines based on feedback from 2007.

7.0 CARRICK ASSOCIATE FELLOWSHIPS FOR 2008

7.1 EEC is initiating the Carrick Fellowship round for 2008 (due date in February).

7.2 We have been asked to consider a list of possible applicants, and a process for the development of their applications.

Recommendation

7.3 EEC to generate a list of possible names, and suggestions for developmental support.

8.0 STRATEGIC LEADERSHIP DISCUSSION STANDING ITEM

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

Nil

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

9.0 CARRICK UPDATE

9.1 Carrick Promoting Excellence Initiative
10.0 OTHER BUSINESS

10.1 Changes to Committee documentation

11.0 NEXT MEETING

The next meeting of the Educational Excellence Committee is to be held on Wednesday 14 November in Room 2.06, Bray Centre (N54), Nathan campus.