A meeting of the Programs Committee was held on Thursday, 10 November 2011 at 9.30am via videoconference in Room 2.06, Bray Centre (N54) Nathan campus; Room 2.27, Information Services Building (L03) Logan campus and Room 1.04, The Chancellery (G34), Gold Coast Campus.

**Present:**
- Prof Gillian Bushell (Chair)
- Ms Kathy Grgic
- Assoc Prof Glenn Finger
- Dr Campbell Fraser
- Prof Lewis Adams
- Assoc Prof Wendy Loughlin
- Dr Don Lebler
- Assoc Prof Mark Brimble
- Assoc Prof Ray Tedman
- Dr Rene Hexel
- Ms Kim Hillier (Secretary)

**Apologies:**
- Prof Lorelle Frazer
- Dr Kevin Ashford-Rowe
- Dr Steve Drew
- Assoc Prof Heather Alexander

**Present by Invitation:**
- Dr Helen Perkins – for agenda Item 4.0
- Dr Wayne Pullan – for agenda Items 13.0 – 19.0

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**AGENDA ITEM 2: CONFIRMATION OF MINUTES**

The minutes of the 7/2011 meeting held on 6 October 2011 were confirmed.

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**SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES**

**Agenda Item 4: GBS NEW PROGRAM PROPOSAL (2011/0003567) 1382 BACHELOR OF BUSINESS/BACHELOR OF MUSIC**

A proposal from the Griffith Business School and the Queensland Conservatorium to introduce the Bachelor of Business/Bachelor of Music (1382) as detailed in 2011/0003567 - for introduction in Semester 1 2012.

Programs Committee commented and/or noted:
- Students commence the double degree with the first two years of the Bachelor of Music at the South Bank campus incorporating a music major in performance or composition. They then complete Years 3 and 4 at the Nathan campus undertaking core course across the major business disciplines as well as a major in one of these areas. The Committee was advised that it would be possible for students, if they choose, to complete some Business electives in the first two years of the program and some Music electives in their third/fourth years.
- The program structure complies with Bachelors Degree requirements for

**Action**

Resolved to:
- Recommend the submission to Academic Committee for approval, subject to amendment as specified.
- Amended submission 2011/0002462.
Programs Committee recommended that the program title be changed from Bachelor of Business/Bachelor of Music to the Bachelor of Music/Bachelor of Business to fit with the program's intention of providing Music students with business skills that will enhance their employment prospects in the industry.

Programs Committee was advised that students enrolled in the Bachelor of Music would be able to seek to transfer to the Bachelor of Music/Bachelor of Business on successful completion of the first two years of the Bachelor of Music. Programs Committee requested that the submission include advice on the overall Grade Point Average that students must achieve in the Bachelor of Music in order to transfer to the Bachelor of Music/Bachelor of Business. Programs Committee also requested that students seeking to transfer be advised to consult both the Music and Business Program Convenors for the Bachelor of Music/Bachelor of Business.

Agenda Item 5: EDN MAJOR CHANGE PROPOSALS (2011/0003330 and 2011/0003329)

<table>
<thead>
<tr>
<th>Program Code</th>
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<tbody>
<tr>
<td>1049/1050/1060</td>
<td>Bachelor of Education - Primary</td>
</tr>
<tr>
<td>1051</td>
<td>Bachelor of Education - Secondary</td>
</tr>
<tr>
<td>1052</td>
<td>Bachelor of Education - Special Education</td>
</tr>
<tr>
<td>1065</td>
<td>Bachelor of Adult and Vocational Education</td>
</tr>
<tr>
<td>4030</td>
<td>Graduate Diploma of Education - Primary</td>
</tr>
<tr>
<td>4137</td>
<td>Graduate Diploma of Education - Secondary</td>
</tr>
<tr>
<td>5121</td>
<td>Master of Teaching - Primary</td>
</tr>
<tr>
<td>5434</td>
<td>Master of Teaching - Secondary</td>
</tr>
</tbody>
</table>

A proposal from the School of Education and Professional Studies to change the English language entry requirements for the following pre-service teacher education programs, as recommended by the Australian Institute for Teaching and School Leadership (AITSL) and endorsed by the Queensland College of Teachers (QCT) - for implementation in Semester 1 2012:

- Bachelor of Education - Primary (1049/1050/1060), Bachelor of Education - Secondary (1051), Bachelor of Education - Special Education (1052) and Bachelor of Adult and Vocational Education (1065), as detailed in 2011/0003330;

- Graduate Diploma of Education - Primary (4030), Graduate Diploma of Education - Secondary (4137), Master of Teaching - Primary (5121) and Master of Teaching - Secondary (5434), as detailed in 2011/0003329.

Programs Committee commented and/or noted:

- Program materials should include information about the English proficiency requirements for QCT registration and advise that Griffith cannot guarantee students will obtain registration.

- The submissions should be revised to include advice in section 4.0 Transition Arrangements about the English language support that will be provided to transition students to assist them in attaining the required registration standards.

Resolved to: Recommend the submission to Academic Committee for approval, subject to amendment as specified. Amended submission 2011/0002463 and 2011/0002464.

Agenda Item 6: EDN MAJOR CHANGE PROPOSAL (2011/0003346)

<table>
<thead>
<tr>
<th>Program Code</th>
<th>Program Title</th>
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<tbody>
<tr>
<td>4137/4138</td>
<td>Graduate Diploma of Education - Secondary</td>
</tr>
<tr>
<td>5564/5565</td>
<td>Master of Teaching (Professional Practice) - Secondary</td>
</tr>
</tbody>
</table>

A proposal from the School of Education and Professional Studies for the following changes to the Graduate Diploma of Education - Secondary (4137/4138) and
Master of Teaching (Professional Practice) - Secondary (5564/5565), as detailed in 2011/0003346 - for implementation in Semester 1 2012:

- separate the History and Geography teaching areas from the Social Science: History or Geography teaching area;
- withdraw the Legal Studies teaching area due to low enrolments.

Programs Committee commented and/or noted:
- the proposed changes to the Social Science teaching area align with the Australian curriculum as delivered in the new Bachelor of Education (Secondary) program.

**Agenda Item 7: EDN MAJOR CHANGE PROPOSAL (2011/0003347)
5462 MASTER OF DRAMA EDUCATION
5403 MASTER OF DRAMA EDUCATION WITH HONOURS
5463 MASTER OF DRAMA EDUCATION (HONG KONG)
5362 MASTER OF DRAMA EDUCATION WITH HONOURS (HONG KONG)**

A proposal from the School of Education and Professional Studies to rename the program suite “Applied Theatre and Drama Education” with some subsequent changes to course titles, as detailed in 2011/0003347 - for implementation in Semester 2 2012.

Programs Committee commented and/or noted:
- The program will undergo further changes to meet AQF compliance by 2015.
- The semester and year of intake for the on-campus and off-shore program offerings have been aligned and one new course 7266EDN Informing Theories and Practices has been added to the program structure.
- Confirmation will be sought that the student system will allow configuration of the longer award title.

Resolved to:
Recommend the submission to Academic Committee for approval.
Amended submission 2011/0002465.

**Agenda Item 8: HUM MAJOR CHANGE PROPOSAL (2011/0003344)
2085/2086 SCHOOL OF HUMANITIES HONOURS PROGRAM**

A proposal from the School of Humanities to change the add-on Bachelor of Arts with Honours program (2005/2007) to the School of Humanities Honours Program (2085/2086), as detailed in 2011/0003344 - for introduction in Semester 1 2012.

Programs Committee commented and/or noted:
- The program changes aim to encourage students in the Communication and Journalism degrees to continue on to Honours.
- Admission requirements should be added to the submission.

Resolved to:
Recommend the submission to Academic Committee for approval, subject to amendment as specified.
Amended submission 2011/0002466.

**Agenda Item 9: HUM MAJOR CHANGE PROPOSAL (2011/0003341)
5395 MASTER OF ARTS AND MEDIA**

A proposal from the School of Humanities to amend the degree requirements for the Master of Arts and Media (5395) to clarify the coursework and research options available to students, as detailed in 2011/0003341 - for implementation in Semester 1 2012.

Programs Committee commented and/or noted:
- The program is undergoing a 5 year program review in 2012 to address rationalisation of elective courses and AQF compliance.

Resolved to:
Recommend the submission to Academic Committee for approval.
Amended submission 2011/0002467.
Agenda Item 10: GLS MAJOR CHANGE PROPOSAL (2011/0003342)

1118 BACHELOR OF LAWS/BACHELOR OF ASIAN AND INTERNATIONAL STUDIES
1119/1135 BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL BUSINESS
1120 BACHELOR OF LAWS/BACHELOR OF POLITICS AND GOVERNMENT
1121 BACHELOR OF LAWS/BACHELOR OF SCIENCE (ENVIRONMENT)
1126/1299 BACHELOR OF LAWS/BACHELOR OF BUSINESS
1127 BACHELOR OF LAWS/BACHELOR OF ARTS - LAW, MEDIA AND CULTURE
1128/1300 BACHELOR OF LAWS/BACHELOR OF COMMERCE
1136/1139 BACHELOR OF LAWS/BACHELOR OF PSYCHOLOGICAL SCIENCE
1138 BACHELOR OF LAWS/BACHELOR OF COMMERCE WITH HONOURS
1137/1141 BACHELOR OF LAWS - GRADUATE ENTRY
1140 BACHELOR OF LAWS/BACHELOR OF ENVIRONMENTAL PLANNING
1234 BACHELOR OF LAWS/BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE
1275 BACHELOR OF LAWS/BACHELOR OF INTERNATIONAL RELATIONS
1276/1277 BACHELOR OF LAWS/BACHELOR OF ARTS
1297/1298 BACHELOR OF LAWS/BACHELOR OF POLITICS, GOVERNMENT AND INTERNATIONAL RELATIONS
1304/1305 BACHELOR OF LAWS/BACHELOR OF SCIENCE
1365/1366 BACHELOR OF LAWS

A proposal from the Griffith Law School to raise the GPA requirement from 5.0 to 5.25 for students wishing to complete the Interdisciplinary Research Project (5000LAW) in the Law double degrees, the Bachelor of Laws - Graduate Entry (1137/1141) and the Bachelor of Laws (1365/1366), as detailed in 2011/0003342 - for implementation in Semester 1 2012.

Programs Committee commented and/or noted:
- 5000LAW Interdisciplinary Research Project is compulsory for Honours students and the increased GPA requirement is proposed to potentially lift the classification of Honours for Law students.
- a statement should be included in the submission that the award of Bachelor of Laws with Honours will be reviewed by the GLS early in 2012 in relation to AQF compliance.

Resolved to:
Recommend the submission to Academic Committee for approval, subject to amendment as specified.
Amended submission 2011/0002468.

Agenda Item 11: GLS MAJOR CHANGE PROPOSAL (2011/0004323)

1121 BACHELOR OF LAWS/BACHELOR OF SCIENCE (ENVIRONMENT)

A proposal from the Griffith School of Environment to introduce the following changes to the Urban and Regional Planning stream within Bachelor of Laws/Bachelor of Science (Environment) (1121), as detailed in 2011/0004323, for implementation in Semester 1 2012:

- Replace two Law electives with the new core Urban and Regional Planning courses 1004ENV Earth Science and GIS and 7421ENV Environmental Pollution;
- Increase the total of core Urban and Regional Planning courses to 210CP and decrease the total of Law electives to 40CP in the degree requirements.

Programs Committee commented and/or noted:
- The changes were recommended by the Planning Institute of Australia accreditation review of the program in 2011.
- The revised program still meets the Bachelors Degree Policy requirement.

Resolved to:
Recommend the submission to Academic Committee for approval, subject to amendment as specified.
Amended submission 2011/0002470.
for inclusion of at least 66% of Bachelor of Laws courses and at least 66% of Bachelor of Science (Environment) courses.
- The submission should clarify that replacement of 1101BPS Chemistry A with 1009ENV General Chemistry was previously approved by the SEET Faculty Board.

**Agenda Item 12: ENV MAJOR CHANGE PROPOSAL (2011/0004318)**

5576 MASTER OF URBAN AND ENVIRONMENTAL PLANNING (160CP)
PROGRAM WITHDRAWAL SUBMISSION (2011/0004317)

5486 MASTER OF URBAN AND ENVIRONMENTAL PLANNING (120CP)
5500 MASTER OF URBAN AND ENVIRONMENTAL PLANNING WITH HONOURS (160CP)

A proposal from the Griffith School of Environment to introduce the following program changes, as detailed in 2011/0004318 and 2011/0004317 - for implementation in Semester 1 2012:
- establish a 160CP Master of Urban and Environmental Planning (5576) to replace the existing 120CP program;
- withdraw the 120CP Master of Urban and Environmental Planning (5486) and 160CP Master of Urban and Environmental Planning with Honours (5500).

Programs Committee commented and/or noted:
- The increase in duration of the Master of Urban and Environmental Planning from 1.5 years to 2 years full-time, or part-time equivalent, responds to new accreditation requirements of the Planning Institute of Australia.
- Revised admission requirements should be added to the submission.
- A statement should be included in the submission that the issues for AQF compliance in relation to the co-teaching of some undergraduate and postgraduate level courses in this program and the inclusion of an undergraduate level course in the degree requirements will be addressed.

Resolved to:
Recommend the submission to Academic Committee for approval, subject to amendments as specified. Amended submission 2011/0002469.

**Agenda Item 13: ICT MAJOR CHANGE PROPOSAL (2011/0004315)**

1042 BACHELOR OF INFORMATION TECHNOLOGY (NATHAN)
1109 BACHELOR OF INFORMATION TECHNOLOGY (GOLD COAST)

A proposal from the School of Information and Communication Technology to introduce major changes to the Bachelor of Information Technology (Nathan) (1042) and Bachelor of Information Technology (Gold Coast) (1109) including course rationalisation and changes to the names of majors, as detailed in 2011/0004315 - for implementation in Semester 1 2012.

Programs Committee commented and/or noted:
- The program changes respond to recommendations of internal School reviews, the 2010 external School review and Operation Program Focus.
- Changes to the first year are designed to improve retention and include the introduction of a new Communications course and a new interactive course that is expected to be highly engaging.
- Course orthogonalisation has resulted in course reductions but a strengthening of the program core.
- The changes to the naming of majors is designed to more clearly identify the link to particular jobs.
- The industry focus of the third year project is emphasised.
- A further check of the proposed transition requirements will be undertaken by the Secretariat post-meeting and any issues advised to the School.
- The Dean (Learning and Teaching) may wish to take up with the School the suggestion of program modularisation of IT for use in other programs.
- The submission should confirm that all Schools partnering double degree

Resolved to:
Recommend the submission to Academic Committee for approval. Amended submission 2011/0002471.
programs with the Bachelor of Information Technology have been consulted about the proposed changes.
- As part of the program review process the School executive developed a complex matrix to advise staff of the connections between the proposed program changes. Programs Committee acknowledged the School executive’s management of the program changes.

**Agenda Item 14: ICT MAJOR CHANGE PROPOSAL (2011/0004322) 1046/1110 BACHELOR OF MULTIMEDIA**

A proposal from the School of Information and Communication Technology for changes to the Bachelor of Multimedia (1046/1110), as detailed in 2011/0004322, for implementation in Semester 1 2012.

Programs Committee commented and/or noted:
- The program changes respond to recommendations of internal and external School reviews.
- A number of the changes are consequential changes resulting from the proposed changes to the Bachelor of Information Technology.
- Two courses have been removed from the core and moved to the relevant majors.
- Changes have been made to the Internet Marketing, Management and Sound production majors as requested by the GBS and the Queensland Conservatorium.
- A further check of the proposed transition requirements will be undertaken by the Secretariat post-meeting and any issues advised to the School.

Resolved to:
Recommend the submission to Academic Committee for approval.
Amended submission 2011/0002472.

**Agenda Item 15: ICT MAJOR CHANGE PROPOSAL (2011/0004326) 1250 BACHELOR OF INFORMATION TECHNOLOGY (LOGAN)**

A proposal from the School of Information and Communication Technology for changes to the Bachelor of Information Technology (Logan) (1250), as detailed in 2011/0004326, for implementation in Semester 1 2012.

Programs Committee commented and/or noted:
- A number of the changes are consequential changes resulting from the proposed changes to the Bachelor of Information Technology (Nathan and Gold Coast).
- The third year industry project has been added as an option for students in the BIT@Work strand.
- The unique BIT@Work structure has been retained as it addresses the broadening participation agenda.
- A further check of the proposed transition requirements will be undertaken by the Secretariat post-meeting and any issues advised to the School.

Resolved to:
Recommend the submission to Academic Committee for approval.
Amended submission 2011/0002473.

**Agenda Item 16: ICT MAJOR CHANGE PROPOSAL (2011/0004327) 1360/1361 BACHELOR OF BUSINESS INFORMATION SYSTEMS**

A proposal from the School of Information and Communication Technology for changes to the Bachelor of Business Information Systems (1360/1361), as detailed in 2011/0004327, for implementation in Semester 1 2012.

Programs Committee commented and/or noted:
- The changes are consequential changes resulting from the proposed changes to the Bachelor of Information Technology structure.
- Section 4.0 in the submission requires rewording to clarify the proposed change involving 2004ICT Systems Analysis and Design.
- A further check of the proposed transition requirements will be undertaken by the Secretariat post-meeting and any issues advised to the School.

Resolved to:
Recommend the submission to Academic Committee for approval.
Amended submission 2011/0002474.
Agenda Item 17: ICT MAJOR CHANGE PROPOSAL (2011/0004328) 
5523/5524 MASTER OF INFORMATION TECHNOLOGY

A proposal from the School of Information and Communication Technology for major changes to the Master of Information Technology (5523/5524), as detailed in 2011/0004328, for implementation in Semester 1 2012.

Programs Committee commented and/or noted:
- 7003ICT Database Design and 7621ICT Project Management will now be mandatory for all students required to complete the introductory courses. Other changes include withdrawal of the Business specialisation and addition of specialisations in Information Systems and Software Development.
- Include advice in the submission that the Master of Information Technology Advanced Studies programs (5543 and 5544) will be withdrawn via the preparation of a separate withdrawal submission.
- Include advice in the submission that a review of curriculum and assessment in ICT Masters course will be undertaken and the Masters with Honours nomenclature addressed to comply with the AQF by 2015.
- Remove the option to undertake 3rd year bachelors courses as electives to comply with the AQF.
- Confirm in section 7.0 of the submission that the approval of the PVC (Business) has been obtained for withdrawal of Business specialisation.
- Clear advice to students should be included in the submission about any limits on selection of specialisations depending on the specialisations completed in the bachelors degree.
- 7112ICT Research Methods in IT should be shown as a core course in the Masters with Honours structure.
- The semester of offer of 7420ICT Advanced Software Development will be corrected in the submission.
- A further check of the proposed transition requirements will be undertaken by the Secretariat post-meeting and any issues advised to the School.

Resolved to:
Recommend the submission to Academic Committee for approval. Amended submission 2011/0002475.

Agenda Item 18: ICT MAJOR CHANGE PROPOSAL (2011/0004329) 
1236/1339 BACHELOR OF INFORMATION TECHNOLOGY/BACHELOR OF MULTIMEDIA

A proposal from the School of Information and Communication Technology for changes to the Bachelor of Information Technology/Bachelor of Multimedia (1236/1339), as detailed in 2011/0004329, for implementation in Semester 1 2012.

Programs Committee commented and/or noted:
- The changes are consequential changes resulting from the proposed changes to the Bachelor of Information Technology and Bachelor of Multimedia program structures.
- A further check of the proposed transition requirements will be undertaken by the Secretariat post-meeting and any issues advised to the School.

Resolved to:
Recommend the submission to Academic Committee for approval. Amended submission 2011/0002476.

Agenda Item 19: ICT MAJOR CHANGE PROPOSAL (2011/0004330) 
2011/2020 BACHELOR OF INFORMATION TECHNOLOGY WITH HONOURS 
2013/2021 BACHELOR OF MULTIMEDIA WITH HONOURS

A proposal from the School of Information and Communication Technology for major changes to the Bachelor of Information Technology with Honours (2011/2020) and Bachelor of Multimedia with Honours (2013/2021), as detailed in 2011/0004330, for implementation in Semester 1 2012.

Resolved to:
Recommend the Submission to Academic Committee for approval, subject to amendment as specified. Amended submission 2011/0002477.
Programs Committee commented and/or noted:
- It is proposed to replace a number of low enrolling courses with two additional Advanced Topics courses as these will meet students’ study requirements.
- The number of bachelors degree courses of at least 3rd year level that can be counted towards the Honours degree will need to be changed from 20CP to 10CP in the submission to comply with the Bachelors Honours Degree Policy.

**Agenda Item 20: EDN PROGRAM WITHDRAWAL PROPOSAL (2011/0003335)**

5562/5563 MASTER OF TEACHING (PROFESSIONAL PRACTICE) - PRIMARY
5564/5565 MASTER OF TEACHING (PROFESSIONAL PRACTICE) - SECONDARY

A proposal from the School of Education and Professional Studies to suspend the intakes to the Master of Teaching (Professional Practice) programs in 2012 due to emerging changes to national teacher accreditation requirements.

Resolved to:
Recommend the submission to Academic Committee for approval.

**Agenda Item 21: COMMONWEALTH SUPPORTED PLACES FOR OPEN UNIVERSITIES AUSTRALIA (OUA) STUDENTS**

The Academic Registrar introduced this item. Griffith University, together with other OUA consortia members, has agreed to the introduction of a new Commonwealth Supported Place (CSP) pathway into its OUA program offerings. This has arisen as a result of the now expanded opportunity to enrol CSP students from 2012 in the demand driven policy context, and will commence in 2012 with the following three Griffith programs approved for participation by the Deputy Vice Chancellor (Academic):
- 1245 Bachelor of Communication
- 1023 Bachelor of Arts
- 1384 Bachelor of Criminology and Criminal Justice

Amendments to the *Admissions Policy for Undergraduate Programs* are proposed in order to enable students who have successfully completed, at the required standard, at least 4 courses at OUA that contribute towards the degree requirements of the Griffith University program into which admission is sought, to apply for admission into a CSP in the three specific Griffith OUA programs.

It is therefore proposed that a new clause be added to Section 3.3 of this policy, *Standard Admission for Bachelors degrees available to applicants on the basis of Year 12 or equivalent study*, as follows:

**3.3.4 For admission to a commonwealth supported place through Open Universities Australia (OUA)**

To be eligible for an offer of admission for a Commonwealth Supported Place at Griffith University through Open Universities Australia an applicant shall:

(i) have successfully completed at least 4 courses through OUA, that contribute towards the degree requirements of the Griffith University program into which admission is sought (refer [http://www.griffith.edu.au/programs-courses](http://www.griffith.edu.au/programs-courses)) with a minimum GPA of 4.00 for each course
(ii) have met citizenship requirements
(iii) be seeking admission to one of the following Griffith programs:
- 1245 Bachelor of Communication
- 1023 Bachelor of Arts
- 1384 Bachelor of Criminology and Criminal Justice

The Deputy Vice Chancellor (Academic) has executively approved these changes.
in order to expedite the development of business processes and publicity materials prior to OUA Study Period 1 2012 for the first intake.

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<th>SECTION C: OTHER RECOMMENDATIONS AND REPORTS (to persons/committees other than the parent committee/s)</th>
<th>Action</th>
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<tbody>
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<tr>
<th>SECTION D: MATTERS NOTED, CONSIDERED OR REMAINING UNDER DISCUSSION</th>
<th>Action</th>
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<tbody>
<tr>
<td>Agenda Item 22: GRIFFITH OUA COMMITTEE</td>
<td>Noted</td>
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<tr>
<td>The Chair introduced this item. It is proposed to review the Constitution of the Griffith OUA Committee to provide Programs Committee with advice on matters relating to the University's programs and courses offered through Open Universities Australia (OUA). A proposed Constitution (2011/0002444) outlining this Sub-Committee's Functions and Membership was attached for consideration. Subsequent to the meeting, the Pro Vice Chancellor (Information Services) forwarded suggested changes to the Constitution. A revised Constitution will be forwarded to a future meeting of Programs Committee for consideration.</td>
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*Agenda Item 23: QIBT PROGRAMS*

**DIPLOMA OF HEALTH CARE**

**DIPLOMA OF HEALTH SCIENCES**

The Queensland Institute of Business and Technology (QIBT) proposed to introduce the Diploma of Health Care (2011/0003798) and the Diploma of Health Sciences (2011/0003822) from Semester 1 2012.

The Diploma of Health Care proposal was considered at the 5/2011 (August) Programs Committee and the Diploma of Health Sciences proposal was considered at the 6/2011 (September) Programs Committee.

During the process to finalise these proposals they were revised to remove the English Language Enhancement course (5902LAL) from the Diploma structures.

After further consultation with QIBT, the Deputy Vice Chancellor (Academic) approved the inclusion of the English Language Enhancement course (5902LAL) in these two Diplomas as detailed in the attached document (2011/0002442).

*Agenda Item 23: QIBT PROGRAMS*

<table>
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<tr>
<th>DIPLOMA OF HEALTH CARE</th>
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<tr>
<td>DIPLOMA OF HEALTH SCIENCES</td>
<td>Noted</td>
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*Agenda Item 3.0: CHAIR’S REPORT*

The Chair reported on the following items of importance since Programs Committee’s last meeting:

Chairs of Academic Boards meeting – discussions at the last meeting on the quality assurance role for Academic Boards. The Chair emphasised Programs Committee’s critical role in assuring the quality of Griffith’s program submissions.

*Agenda Item 24: OTHER BUSINESS*

| Nil | Noted |

| Agenda Item 25: NEXT MEETING | Noted |

**www.griffith.edu.au/committees**
The next meeting of the Programs Committee is scheduled to be held on
**Thursday, 1 December 2011** at 9.30am via videoconference at the following
locations:
- Room 2.06, Bray Centre (N54), Nathan campus
- Room 2.27, Information Services (L03), Logan campus
- Room 1.04, The Chancellery (G34), Gold Coast campus

**Agenda Item 26: FUTURE ITEMS**
- Report from Programs Committee Working Party: Australian Qualifications
  Framework
- Group Five Year Program Review Schedules
- Update report on the Secretariat Work Plan, tabled at the March 2011
  meeting as *Activities to Support Programs Committee in 2011.*

Noted

Minutes Confirmed: ___________________________ Date: ________________

Professor Gillian Bushell (Chair)
DISTRIBUTION LIST

Member                                      | Appointment Type                                      | Term of office                  |
---------------------------------------------|------------------------------------------------------|-------------------------------|
Professor Gillian Bushell (Chair)            | Vice Chairperson of the Academic Committee            | ex officio                    |
Ms Kathy Grgic                               | Academic Registrar                                    | ex officio                    |
Dr Kevin Ashford-Rowe                        | Director, Learning and Teaching, INS                  | ex officio                    |
Dr Steve Drew                                | Nominee of Director, GIHE and Dean (Student Outcomes) (nominee) | ex officio                    |
Assoc Professor Glenn Finger                 | Dean (Learning and Teaching), Arts, Education and Law | ex officio                    |
Professor Lorelle Frazer                     | Dean (Learning and Teaching), Griffith Business School | ex officio                    |
Professor Lewis Adams (Acting)               | Dean (Learning and Teaching), Griffith Health         | ex officio                    |
Assoc Professor Wendy Loughlin               | Dean (Learning and Teaching), Science, Environment, Engineering & Technology Group | ex officio                    |
Dr Don Lebler                                | Full-time academic staff member nominated by the Pro-Vice Chancellor (Arts, Education and Law) | Two years (to 31 December 2012) |
Assoc Professor Mark Brimble                 | Full-time academic staff member nominated by the Pro-Vice Chancellor (Business) | Two years (to 31 December 2012) |
Assoc Professor Ray Tedman                   | Full-time academic staff member nominated by the Pro-Vice Chancellor (Health) | Two years (to 31 December 2011) |
Dr Rene Hexel                                | Full-time academic staff member nominated by the Pro-Vice Chancellor (Science and Technology) | 17 March 2011 to 31 December 2011 |
Ms Kim Hillier (Secretary)                   |                                                      |                               |

Other Copies

Binding (CARMS) (attachments)
Spare copy (attachments)

Information Copies (without attachments unless stated)
Vice Chancellor – Professor Ian O’Connor
Deputy Vice Chancellor (Academic) – Professor Sue Spence
Deputy Vice Chancellor (Research) – Professor Ned Pankhurst
Pro-Vice Chancellor (Arts, Education and Law) – Professor Paul Mazerolle
Pro-Vice Chancellor (Business) – Professor Michael Powell
Pro-Vice Chancellor (Health) – Professor Allan Cripps
Pro-Vice Chancellor (Science, Environment, Engineering & Technology) – Professor Sue Berners-Price
Pro-Vice Chancellor (international) – Mr Chris Madden
Director, GIHE and Dean (Student Outcomes) – Professor Kerri-Lee Krause
Dean, Griffith Graduate Research School – Professor Parlo Singh
Director, Student Admin – Ms Cathy McGrath
Director, External Relations – Ms Meredith Jackson
Student Operations Manager – Mr Pascal Boucher
Manager, Planning & Statistics – Mr John Fairbairn
Publications Manager – Mr Patrick Hanson
Student Services, Nathan – Ms Vicki Tolstof (with attachments)
Head, Secretariat – Ms Karen van Haeringen (with attachments)
Secretary, Academic Committee – Ms Lea-Anne Stafford
Coordinator, Student Web Services – Ms Elisa Colebrook
Program Information & Web Publishing Officers:
Ms Anne-Maree Fitzpatrick, Ms Cassandra Van Wyk, Ms Louise Ascough