A meeting of the Educational Excellence Committee will be held at **10:00am - 12:30pm on Monday, 8 October 2012** via videoconference in room 2.06, Bray Centre (N54), Nathan campus and room 1.04, The Chancellery (G34), Gold Coast campus.

Apologies may be recorded by telephoning Donna Kalaentzis on extension 57879, or by emailing D.Kalaentzis@griffith.edu.au.

**DISTRIBUTION LIST**

**Committee Members**

**The Chair of the Committee who shall be nominated by the Deputy Vice Chancellor (Academic)**
Professor Keithia Wilson Until December 31st 2012

**Two Academic Staff per Academic Group nominated by the Group Pro-Vice Chancellor**
Dr Afshin Akhtarkhavari (AEL) Until December 31st 2012
Dr Peter Woods (GBS) Until December 31st 2012
Dr Niru Nirthanan (HTH) Until December 31st 2012
Dr Ann McDonnell (SEET) Until December 31st 2012

Associate Professor Jock Macleod (AEL) Until December 31st 2013
Associate Professor Robyn Hollander (GBS) Until December 31st 2013
Dr Marion Tower (HTH) Until December 31st 2013
Dr Catherine Howlett (SEET) Until December 31st 2013

**Director, Griffith Institute for Higher Education or Nominee**
Ms Christine Grimmer Until December 31st 2012

**Academic Registrar or Nominee**
Ms Karen van Haeringen Until December 31st 2012

**Undergraduate Student**
Mr Ryan Murdoch Until December 31st 2012

**Postgraduate Student**
Ms Ruth Potts Until December 31st 2012

**Secretary:** Ms Georgina Tkacz

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**Committee Team Place Web Address**
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Griffith Portal login. Call the Secretariat on 57879 for advice or if experiencing difficulties.
GRiffith university

Educational Excellence Committee Agenda 4/2012
8 October 2012
N54_2.06 / G34_1.04 Videoconference

AGENDA

A meeting of the Educational Excellence Committee will be held at 10:00am - 12:30pm on Monday, 8 October 2012 via videoconference in room 2.06, Bray Centre (N54), Nathan campus and room 1.04, The Chancellery (G34), Gold Coast campus.

Georgina Tkacz
Secretary

1.0 WELCOME/ACKNOWLEDGMENT TO COUNTRY

2.0 APOLOGIES

3.0 CONFIRMATION OF MINUTES

The Minutes of the 3/2012 meeting of the Educational Excellence Committee have been distributed.

To be taken as read and confirmed.

4.0 CHAIRPERSON’S REPORT

The Chair will report on items of interest that have arisen since the previous meeting.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING (GAET) AND GROUP LEARNING AND TEACHING CITATIONS - STANDING ITEM

GAET AWARDS UPDATE AND REVIEW FOR 2013

5.1 At its 3/2012 meeting the EEC endorsed the recommendations of the selection panels for the Griffith Awards for Excellence in Teaching (GAET) and agreed to forward the recommendations to Learning and Teaching Committee for approval.

5.2 The EEC’s recommendations were forwarded to the DVC (A) for executive consideration and were approved. The winners were announced University-wide in a broadcast email on Friday, 21 September 2012.

5.3 At its 3/2012 meeting, a number of issues of concern with current GAET processes were also raised by members, including:
• the composition of the selection panels;
• application of the selection criteria by the Panels;
• clarification & revision of the guidelines around previous award winners reapplying;
• the transparency of the purpose of the awards as a pathway to the national awards and the need for revision of the approaches to identifying GAET candidates as a result; and
• review of the awards categories for 2013.

Recommendation

The Educational Excellence Committee is asked to review the current guidelines for the Griffith Awards for Excellence in Teaching with a view to making recommendations to LTC for changes for 2013.

For discussion and comment

6.0 OLT FELLOWSHIP PROGRAM

6.1 The Office for Learning and Teaching has initiated two activities recently in relation to its Fellowship Program. The first is seeking evidence about the positive impact that Fellows have on higher education (HE) and the second is new Guidelines for the 2013 Fellowships. A document summarising the changes to the Fellowship Guidelines for 2013 is attached.

6.2 To date the following Griffith staff have received fellowships:

National Teaching Fellowships

Professor Stephen Billett
Professor Ross Guest
Professor Keithia Wilson

Senior Teaching Fellowships

Associate Professor Heather Alexander
Professor Stephen Billett
Professor Ross Guest
Professor Amanda Henderson
Dr Roger Moni
Dr Scott Harrison

6.3 Normally the University encourages Fellowship applications from OLT Award winners, however both Professors Billett and Guest did not come to the Fellowship Program via that route. Educational Excellence Committee is asked to discuss the following questions to determine whether there should be greater alignment between the University's Fellowship applicants and its institutional priorities:

• What impact has Griffith's OLT Fellows had on the institution and/or their discipline?
• What would indicate that the OLT Fellowship has been successful in the context of the institution and/or the discipline?
• How can Griffith best use the OLT Fellows in its strategic objectives for Learning and Teaching?

6.4 The Educational Excellence Committee, the Griffith Academy of Learning and Teaching Scholars, the Secretariat and GIHE are currently working to develop a workshop for potential Fellowship applicants and this discussion will inform those developments.
6.5 Educational Excellence Committee is asked to consider what advice it wishes to give to the DVC (A) via Learning & Teaching Committee about Fellowship applicants and the application process for 2013.

For consideration and discussion

7.0 APPLICATIONS FOR OLT NATIONAL TEACHING AWARDS – STANDING ITEM

7.1 Recently the Chair of Educational Excellence Committee was an assessor on the review panel for the OLT National Awards. At the September meeting of EEC, the Chair provided the following summary of the key points emerging from the assessors’ collective feedback on the applications:

7.1.1 Quality of evidence: It was noted that many applications are still 50% student quotes.

7.1.2 Range of data: Qualitative data (e.g. SET/SEC qualitative comments) needs to be analysed i.e. how the key themes of the application are exemplified by quotes needs to be clear.

7.1.3 Number of applications per institution: There are still issues with the same institution putting more than one application forward in the same category.

7.1.4 Formatting: The two-column format is ‘off-putting’ for assessors.

7.1.5 Quality: The quality of applications was considered lower than in previous years across the board.

7.1.6 Innovation: In the Programs and Teams That Enhance Learning category in particular, the ‘innovation’ component of the criteria needs to be stressed more in applications - many programs might have been considered good, but not necessarily innovative.

7.2 In response to this feedback, The Director, Griffith Institute for Higher Education, Professor Alf Lizzio will provide a short presentation on types of supporting data.

For discussion

8.0 GRIFFITH GRANTS FOR LEARNING AND TEACHING - STANDING ITEM

8.1 The Griffith Grants Sub-committee of the Learning and Teaching Committee has concluded its consideration of the expressions of interest for all levels of Griffith Grants for Learning and Teaching. Recommendations for applicants to proceed to full applications were forwarded by the DVC (A) to the applicants on 7 August. Full applications were due on 2 October.

8.2 The Chair will provide a verbal update on the successful applicants.

For noting and discussion

9.0 STRATEGIC LEADERSHIP – CONTRIBUTING TO TEACHING EXCELLENCE - STANDING ITEM – UPDATE

9.1 The Committee has a standing item concerning the identification of strategic issues in learning and teaching which are relevant to staff engagement with awards and grants in learning and teaching. The most recent initiative is the Griffith Academy of Learning and Teaching Scholars Seminars Series.
9.2 The first GALTS Scholarship Seminar in the seminar series proposed by Professor Stephen Billett and facilitated by GALTS members at their respective campuses will be held as follows:

- South Bank, Tuesday 23 October 2012, 2.00pm - 4.00pm, Room S02_7.04
- Mt Gravatt, Wednesday 24 October 2012, 2.00pm – 4.00pm, Room M15_1.13
- Gold Coast, Thursday 1 November 2012, 4.00pm and 6.00pm, Room G34_1.05

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome and overview of the Academy</td>
<td>Chair of GALTS</td>
<td>5 mins</td>
</tr>
<tr>
<td>Scholarly Seminar</td>
<td>Professor Stephen Billett</td>
<td>45 mins</td>
</tr>
<tr>
<td>Questions and answers re seminar content</td>
<td></td>
<td>10 mins</td>
</tr>
<tr>
<td>Refreshments and networking with GALTS members</td>
<td>All available GALTS members</td>
<td>15 mins</td>
</tr>
<tr>
<td>Semi-structured consultation regarding participants’ needs/preferences/intentions (Hosted by 2/3 GALTS members resident on the relevant campus)</td>
<td>Facilitated by local GALTS member/s</td>
<td>30 mins</td>
</tr>
<tr>
<td>Summary and Future Plans</td>
<td></td>
<td>10 mins</td>
</tr>
</tbody>
</table>

9.3 The Manager, Teaching Quality and Enhancement, Ms Christine Grimmer will present a brief report on the proposed seminar activities of the Griffith Academy of Learning and Teaching Scholars (GALTS).

9.4 A flyer detailing the first seminar is also attached for members’ information.

For discussion and comment

10.0 OLT STANDING ITEM – UPDATE
10.1 The Chair will provide an update on the current situation regarding the OLT.

11.0 PROMOTING EXCELLENCE INITIATIVE (PEI) STANDING ITEM
11.1 The Deputy Academic Registrar, Ms Karen van Haeringen will provide an update on the work of the Queensland Promoting Excellence Network.

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION
NIL

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS
12.0 2012 OLT CITATIONS RECIPIENTS

12.1 Senator Evans officially announced the recipients for the 2012 Citations for Outstanding Contributions to Student Learning on 17 September.

12.2 This year a total of six citations were awarded to the following Griffith staff:

<table>
<thead>
<tr>
<th>Name</th>
<th>Citation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr Natalie Colson</td>
<td>For distinctive and inspirational teaching approaches that enhance the learning experience for a large and diverse transitioning first year cohort</td>
</tr>
<tr>
<td>Professor Richard John, Mr Sidney Hooker, Mr Chris Kern, Ms Louise Maddock, Mr Randall Hall, Mr Kerry Kitzleman and Ms Julie Flynn</td>
<td>For sustained leadership in science education via the Griffith Science Education Alliance: a community engagement program inspiring students and teachers of science</td>
</tr>
<tr>
<td>Dr Rowan Michael, Dr Ian Walkinshaw, Dr Ben Fenton-Smith, Dr Ana Lobo and Ms Pamela Humphreys</td>
<td>For enhancing international students’ academic English language proficiency through innovative discipline-specific courses, exemplary assessment practices, and strong support mechanisms that foster independent learning</td>
</tr>
<tr>
<td>Associate Professor Raymond Tedman</td>
<td>For leadership in curriculum innovation, using a constructivist approach to learning and teaching through problem-based-learning (PBL), within the context of a new medical program</td>
</tr>
<tr>
<td>Dr Jessica Vanderlelie</td>
<td>For the development and implementation of innovative assessment strategies that facilitate student learning and engagement in Biochemistry</td>
</tr>
<tr>
<td>Ms Sarah Woodland, Professor Michael Balfour, Professor Bruce Burton, Ms Linda Hassall, Associate Professor Julie Dunn, Ms Jessica Veurman-Betts, Ms Ali Clinch, Ms Jenny Penton, Ms Alix Lencz, Mr Clark Crystal, Dr Dale Kerwin, Associate Professor Penny Bundy and Dr Madonna Stinson</td>
<td>For the sustained development of theatre projects that foster respect and support for students as co-creators in responding to issues of social inclusion in universities.</td>
</tr>
</tbody>
</table>

12.3 A list of all the successful recipients is available at: http://olt.gov.au/awards.

12.4 A table summarising the 2012 OLT Citation recipients by state is also attached (2012/0005752).

For noting

13.0 2012 OLT FUNDING DATA

13.1 A table containing the comparative performance data of institutions with regard to securing OLT funding in 2012 is attached (2012/0005753).

13.2 The addition of the funding received from the recent 2012 OLT Citations round puts Griffith in sixth place nationally in terms of the allocation of OLT funds.

For noting

14.0 CELEBRATING EXCELLENCE IN TEACHING WEEK 2012

14.1 The University’s Celebrating Excellence in Teaching Week will be held in the last week of October, offering opportunities for Griffith staff to engage in a diverse range of local and University-wide events. The 2012 Celebrating Excellence in Teaching Week
program includes Griffith’s annual Blended Learning Symposium and “The Learning and Teaching Standards Debate”.

Further information can be found on the learning and teaching website at: http://www.griffith.edu.au/learning-teaching/news-events/celebrating-teaching-excellence-week

14.2 The University’s Celebrating Teaching Gala Nights will be held at the Gold Coast campus on Monday 22 October and at the South Bank campus on Monday 29 October, 6:00pm-8:30pm.

For noting

15.0 NEW GRIFFITH LEARNING AND TEACHING WEBSITE

15.1 The new Griffith Learning and Teaching website is scheduled to be launched in Celebrating Excellence in Teaching Week. The new site integrates all resources and supports for learning and teaching including those currently hosted on the GIHE website into one location. The new site will include links to an engaging social networking site focused on learning and teaching communities.

Correspondingly, the GIHE website will be revised to focus on the areas of professional development and higher education research.

For noting

16.0 OTHER BUSINESS

17.0 2012 MEETING SCHEDULE

17.1 The Educational Excellence Committee is scheduled to be held on the following remaining dates in 2012:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Nathan campus</th>
<th>Gold Coast campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday 8 October</td>
<td>Room 2.06, Bray Centre (N54)</td>
<td>Room 1.04, The Chancellery (G34)</td>
</tr>
<tr>
<td>TBC</td>
<td>TBC</td>
<td></td>
</tr>
</tbody>
</table>

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