GRiffith University

Educational Excellence Committee

Notice of Meeting

A meeting of the Educational Excellence Committee will be held at 10.00am on Monday 22 September teleconferenced between Room 2.06, Bray Centre (N54), Nathan campus and Room 1.04, Chancellery (G34), Gold Coast campus.

Apologies may be recorded by telephoning Rae-Anne Locke on extension 57945, or by emailing R.Locke@griffith.edu.au.

Distribution List

Committee Members

The Chair of the Committee who shall be nominated by the Deputy Vice Chancellor (Academic)
Associate Professor Keithia Wilson Until December 31st 2008

Pro Vice Chancellor (Learning and Student Outcomes)
Professor Susan Spence ex officio

Senior Academic Staff (one from each Group appointed by the Group Pro-Vice Chancellor)
Dr Jock Macleod (Arts, Education and Law) Until December 31st 2009
Dr Janis Bailey (Business) Until December 31st 2009
Dr Ricardo Simeoni (Health) Until December 31st 2008
Dr Ann McDonnell (Science and Technology) Until December 31st 2008

Chair, Sport Scholarships Committee
Professor Dan Funk ex officio

Chair, Excellence Expo Committee
Mr Sam Di Mauro ex officio

Dean, Griffith Graduate Research School
Professor Joy Cumming ex officio

Director, Griffith Institute for Higher Education or Nominee
Ms Christine Grimmer Until December 31st 2008

Acting Director, Flexible Learning and Access Services or Nominee
Ms Dianne Selzer Until December 31st 2008

Director, Office for Human Resource Management or Nominee
Ms Heather Cameron Until December 31st 2008

Director, External Relations or Nominee
Ms Hilarie Dunn Until December 31st 2008

Undergraduate Student
Vacant Until December 31st 2008
Postgraduate Student
Vacant Until December 31st 2008
Secretary: Ms Rae-Anne Locke (extension 57945)

Other Copies
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Events

Celebrating Teaching Excellence Week
- November 3rd to 7th

Griffith Awards for Excellence in Teaching

Faculty Learning and Teaching Citations

Griffith Learning and Teaching Grants
- Full proposals close October 27th

ALTC
- AAUT Canberra ceremony November 25th

Committee QuickPlace Web Address

https://qplace02.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 57945 for advice or if experiencing difficulties.
1.0 APOLOGIES

The Chair will advise apologies received for the 7/2008 meeting of the Educational Excellence Committee.

2.0 CONFIRMATION OF ACTION SHEET

Having been circulated, the Committee is asked to accept the Action Sheet of the Educational Excellence Committee’s 6/2008 meeting as a true and accurate record of that meeting.

3.0 CHAIRPERSON’S REPORT

3.1 REPORT FROM LEARNING AND TEACHING COMMITTEE

3.1.1 ATSI INCLUSIVE CURRICULUM DEVELOPMENT AND IMPLEMENTATION WORKING PARTY AND ADVISORY GROUP

3.1.2 GRADUATE ATTRIBUTES WORKING PARTY

Professor Joy Cumming to report

3.1.3 CELEBRATING TEACHING EXCELLENCE WEEK

Secretary to report

4.0 REPORTS FROM SUB-COMMITTEES OF THE EDUCATIONAL EXCELLENCE COMMITTEE

4.1 SPORTS SCHOLARSHIP COMMITTEE

4.2 EXCELLENCE EXPO COMMITTEE
ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

5.0 GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING STANDING ITEM

5.1 The section panels for the Griffith Awards for Excellence in Teaching (GAET) have concluded their deliberations and their recommendations for awards and commendations (Confidential Attachment 5.1) are presented to the EEC for their initial endorsement, subject to final endorsement by Professor Sue Spence as PVC (L&SO).

5.2 Attached for the Committee’s information is a document tabling comparative historical statistics for GAET nominations and applications (Attachment 5.2).

5.3 As each of the EEC members was on a GAET panel as a representative of the Committee, the Chair seeks members’ feedback on the experience and process. Attached for the Committee’s consideration is a collation of the panels’ collective feedback to the EEC, with suggestions for possible changes (Attachments 5.3-5.4).

5.4 Ms Christine Grimmer has also provided additional feedback from the GIHE representatives on the panels (Attachment 5.5).

5.5 The Chair seeks feedback on suggested changes to the nomination process for GAET applicants.

5.5 The Chair seeks to generate a discussion of the above in terms of additional ways to recognise and reward teaching excellence in a broader context which may also involve a reconceptualisation of the Faculty Learning and Teaching Citations.

For consideration

6.0 PROMOTING EXCELLENCE INITIATIVE STANDING ITEM

6.1 The ALTC (formerly Carrick) Promoting Excellence Initiative provided one-off funding to build and strengthen the capacity of institutions to respond to the programs of the Australian Learning and Teaching Council (ALTC).

6.2 Ms Christine Grimmer is managing this project and will provide a regular update to the Committee and a progress reports in relation to project objectives and time frames.

6.3 Attached for the Committee’s consideration are resources that the Learning and Teaching Development Officer, Ms Kathy Watson has developed to assist staff to engage with the awards and grants programs and write applications (Attachments 6.1-6.5).

Ms Christine Grimmer to report

For consideration

7.0 ALTC STANDING ITEM
7.1 Attached for the Committee’s consideration is a tentative initial list of possible applicants for ALTC Citations, Awards and/or Fellowships in 2009 (Confidential Attachment 7.0).

For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

Nil

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

8.0 OTHER BUSINESS

8.1 The Secretary requests an extension of the 24 November meeting timeslot to allow for an end of year Christmas celebration.

9.0 NEXT MEETINGS: Remaining 2008 Meeting Schedule (All meetings 10.00-12.30)

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<tr>
<th>Meeting Date</th>
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<th>Venue</th>
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<tbody>
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<td>20 October</td>
<td>Mt Gravatt</td>
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