1.0 APOLOGIES

2.0 CONFIRMATION OF MINUTES

3.0 COMMITTEE MEMBERSHIP

4.0 CHAIR’S REPORT

5.0 PRO VICE CHANCELLOR’S (BUSINESS) REPORT

6.0 DEAN’S (LEARNING AND TEACHING) REPORT

7.0 DEAN’S (RESEARCH) REPORT

8.0 DEAN’S (INTERNATIONAL) REPORT

9.0 IELTS CAPSTONE TRIAL

10.0 AUSTRALIAN HIGHER EDUCATION GRADUATION STATEMENT

SECTION I: MATTERS FOR DEBATE AND DECISION

11.0 QUALITY/ACCREDITATION ISSUES

12.0 CHANGES TO THE GBS COMMITTEE STRUCTURE

13.0 MAJOR CHANGE SUBMISSION (#2009/0014009)
   1289 BACHELOR OF BUSINESS (HOTEL, TOURISM, EVENT, REAL ESTATE & PROPERTY, SPORT)

14.0 PRO VICE CHANCELLOR’S RESEARCH EXCELLENCE AWARDS

15.0 UNIVERSITY PARTNER CHECKLIST

16.0 INTERNATIONAL VISITOR PROGRAM GUIDELINES AND APPLICATION FORM

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

17.0 PROGRAM DIRECTOR APPOINTMENT

18.0 ANNUAL PROGRAM REVIEW AND IMPROVEMENT REPORTS

19.0 COURSE OUTLINES

20.0 MINOR CHANGE SUBMISSION (#2008/0016813)
   5410 EXECUTIVE MASTER OF PUBLIC ADMINISTRATION

21.0 ADVICE OF PROGRAM WITHDRAWAL (2008/0016859)
   9296 CONTINUING EDUCATION CERTIFICATE IN BUSINESS

22.0 MINOR CHANGE SUBMISSION (#2009/0004003)
   1288/1034 BACHELOR OF BUSINESS
23.0 SPECIAL PURPOSE SUBMISSION (#2009/0004011)
1289/1290 BACHELOR OF BUSINESS (HOTEL, TOURISM, EVENT, REAL ESTATE & PROPERTY, SPORT)

24.0 MINOR CHANGE SUBMISSION (#2009/0004012)
1288/1034 BACHELOR OF BUSINESS

25.0 MINOR CHANGE SUBMISSION (#2009/0004013)
3149 GRADUATE CERTIFICATE IN EVENT MANAGEMENT
5445 MASTER OF BUSINESS

26.0 MINOR CHANGE SUBMISSION (#2009/0004014)
1105/1107 BACHELOR OF INTERNATIONAL BUSINESS

27.0 MINOR CHANGE SUBMISSION (#2009/0004015)
5158/5159 MASTER OF BUSINESS ADMINISTRATION (INCORPORATING HONOURS)
5457/5458 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION (INCORPORATING HONOURS)

28.0 SPECIAL PURPOSE SUBMISSION (#2009/0004016)
5457/5458 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION (INCORPORATING HONOURS)
5158/5159 MASTER OF BUSINESS ADMINISTRATION (INCORPORATING HONOURS)

29.0 MINOR CHANGE SUBMISSION (#2009/0004018)
1035/1286 BACHELOR OF COMMERCE

30.0 SPECIAL PURPOSE SUBMISSION (#2009/0004019)
5275 MASTER OF PUBLIC ADMINISTRATION

31.0 MINOR CHANGE SUBMISSION (#2009/0004020)
1335 BACHELOR OF BUSINESS (ACCELERATED)

32.0 MAJOR CHANGE SUBMISSION (#2009/0004017)
5158/5159 MASTER OF BUSINESS ADMINISTRATION
5162/5163 MASTER OF BUSINESS ADMINISTRATION (ADVANCED)

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

33.0 GRIFFITH RESEARCH PLAN 2009-2013

34.0 ACADEMIC INTEGRITY FRAMEWORK

35.0 2009 ROUND OF THE GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING AND THE FACULTY LEARNING AND TEACHING CITATIONS

36.0 REPORTS OF SUB-COMMITTEES OF GBS BOARD

37.0 OTHER BUSINESS

38.0 NEXT MEETING

39.0 2009 MEETING DATES
Significant Committee Events

- The next meeting of the Griffith Business School Board will be held on Friday, 26 June 2009, from 10:00am till 1:00pm via videoconference in Room -1.18, Business 2 (N72), Nathan campus and Room 2.12, Business 1 (G01), Gold Coast campus.

Committee QuickPlace Web Address

- [https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/PageLibrary4A256D040010D978.nsf?OpenDatabase](https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/PageLibrary4A256D040010D978.nsf?OpenDatabase) Use the left navigation bar to select the relevant committee site. Username is your staff number preceded by an s and password is the same as your Novell login. Call the Secretary on extension 56408 for advice or if experiencing difficulties.

DISTRIBUTION LIST

**Griffith Business School Board Members**

Professor Marie Wilson, Dean (Academic) (Chair)
Professor Michael Powell, Pro Vice Chancellor (Business) (ex officio)

Deans (appointed by the Group Pro Vice Chancellor)

Professor Graham Cuskelley, Dean (Research)
Professor Lorelle Frazer, Dean (Learning and Teaching)
Professor Chris Auld, Dean (International)

**Heads of Departments Directly Associated With the Faculty (ex officio)**

Professor Christine Smith, Department of Accounting, Finance and Economics
Dr Mark Mourell, Department of Employment Relations
Professor Leong Liew, Department of International Business and Asian Studies
Dr Louis Sanzogni, Department of Management
Professor Bill Merrillie, Department of Marketing
Dr Robyn Hollander, Department of Politics and Public Policy
Professor Kristine Toohey, Department of Tourism, Leisure, Hotel and Sport Management

**Deputy Heads of Departments Directly Associated With the Group (appointed)**

Professor Jenny Stewart, Department of Accounting, Finance and Economics
Professor Ross Guest, Department of Accounting, Finance and Economics
Professor Michael Drew, Department of Accounting, Finance and Economics
Dr Geoff Carter, Department of Management
Dr Terry Gatfield, Department of Marketing
Associate Professor Simone Fullager, Department of Tourism, Leisure, Hotel and Sport Management

**Research Centre Representative (appointed)**

Professor Mike Davidson, Director, Centre for Tourism, Sport and Service Innovation
Department of Tourism, Leisure, Hotel and Sport Management
Professor Adrian Wilkinson, Director, Centre for Work, Organisation and Wellbeing

**Invited (for Audience and Debate)**

NIL

**Information Copies**

(without attachments unless stated)

Group Resource Manager, Business
Human Resource Manager, Business
Marketing Manager, Business
Business Development Management, Business, Griffith Enterprise
Communications Officer, Business and Law
Deans’ and Heads of Departments’ Secretaries, Griffith Business School
Program Service Officers, Griffith Business School
Executive Manger to the Pro Vice Chancellor (Business)
Senior Manager, Strategic Initiatives, Griffith Business School
Credit Transfer and Articulations Manager, Student Administration
Client Administration Officers, Student Administration
Centre Coordinators, Griffith Grad Research School

**Other Copies**

Corporate Archives and Records Management copy (attachments)
Binding copy (attachments)
Spare copy

www.griffith.edu.au/committees
GRIFFITH UNIVERSITY
GRIFFITH BUSINESS SCHOOL BOARD

The 2/2009 meeting of the Griffith Business School Board will be held via videoconference on Friday, 24 April 2009, from 1:00pm – 4:00pm in Room -1.18, Business 2 (N72), Nathan campus and Room 1.04, The Chancellery (G34), Gold Coast campus. Afternoon tea will be provided.

Kate Rees
Secretary

AGENDA

1.0 APOLOGIES

1.1 Apologies may be recorded by contacting the Secretary on extension 56408, or by emailing K.Rees@griffith.edu.au.

2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the 1/2009 meeting have been circulated.

To be taken as read and confirmed

3.0 COMMITTEE MEMBERSHIP

3.1 The Griffith Business School Board is asked to welcome back Professor Kristine Toohey, Head, Department of Tourism, Leisure, Hotel and Sport Management.

4.0 CHAIR'S REPORT

4.1 Ms Julia Phipps, Communications Officer (Business and Law) and Ms Amanda Daniel, Marketing Manager (Business) will provide a report at the meeting.

4.2 Professor Marie Wilson, Dean (Academic), GBS and Chair, GBS Board will provide a report at the meeting.

5.0 PRO VICE CHANCELLOR’S (BUSINESS) REPORT

5.1 Professor Michael Powell, Pro Vice Chancellor (Business) will provide a report at the meeting.

6.0 DEAN’S (LEARNING AND TEACHING) REPORT

6.1 Professor Lorelle Frazer, Dean (Learning and Teaching), GBS will provide a report at the meeting.

7.0 DEAN’S (RESEARCH) REPORT

7.1 Professor Graham Cuskelly, Dean (Research), GBS will provide a report at the meeting.

8.0 DEAN’S (INTERNATIONAL) REPORT

8.1 Professor Chris Auld, Dean (International), GBS will provide a report at the meeting.
9.0 IELTS CAPSTONE TRIAL

9.1 Ms Pamela Humphreys, IELTS Manager, Griffith English Language Institute (GELI) will attend the meeting at 1:10pm to discuss the results of the IELTS Capstone Trial.

10.0 AUSTRALIAN HIGHER EDUCATION GRADUATION STATEMENT

10.1 Ms Michelle Paez-Kirkland, Graduations Manager will attend the meeting at 1:35pm to provide a presentation on the Australian Higher Education Graduation Statement.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

11.0 QUALITY/ACCREDITATION ISSUES

11.1 GBS Semester 1 2009 Orientation Report

In response to the feedback obtained from the University's Student Orientation and Engagement Survey of 2008 the Griffith Business School committed to a full review of its undergraduate Orientation programs at the Gold Coast and Nathan campuses with a view to ensuring the delivery of a high-quality, comprehensive program serving the needs of our commencing cohort.

The Dean (Learning and Teaching) has provided the attached report on the progress of the review of GBS orientation activities.

For noting

11.2 EQUIS Accreditation

The Pro Vice Chancellor (Business) will provide an update on EQUIS accreditation.

For discussion

12.0 CHANGES TO THE GBS COMMITTEE STRUCTURE

12.1 The Griffith Business School Board is asked to consider changes to the GBS committee structure. The Portfolio Deans will speak to the relevant item.

Internationalisation Committee

12.2 The membership of the Internationalisation Committee has been expanded to provide opportunities for wider consultation. Changes are outlined below.

The formal representation (with two year terms) of:
- Two Head of Department, Deputy Head of Department or Discipline Leader representatives
- Two Program Director representatives
- One International Postgraduate student representative
- One International Undergraduate student representative.

The following ex officio positions are proposed:
- The Dean (International) as Chairperson
Research Committees

12.3 It is proposed to establish a new sub-committee, Research and Research Education (RRE) Committee. The RRE Committee will assist the Dean (Research) to develop and implement the research sections of the Griffith Business School’s strategic and operational plans that will promote a research culture in which all staff are active researchers and all Research Higher Degree students are fully integrated into the GBS research community. The committee will make recommendations to the GBS Board on research policy and the management of research and research education within the Group. The constitution for the RRE Committee is attached (Attachment 12.2).

12.4 Subsequent to the approval of the RRE Committee, it is proposed to disestablish the Research Committee and Research Training Sub-Committee. Copies of the constitutions for these committees are attached (Attachments 12.3 and 12.4).

Recommendation

12.5 The Griffith Business School Board is asked to approve the proposed changes to the GBS committee structure, as outlined above.

For approval

13.0 MAJOR CHANGE SUBMISSION (#2009/0004009)

1289 BACHELOR OF BUSINESS (HOTEL, TOURISM, EVENT, REAL ESTATE & PROPERTY, SPORT)

13.1 The Griffith Business School Board, on the recommendation of the 2/2009 Learning and Teaching Committee (GBS), is asked to consider a Major Change Submission to introduce a Recreation Minor at the Nathan campus, as detailed in 2009/0004009, for implementation in Semester 2 2009. Professor Simone Fullager, Deputy Head, Department Tourism, Leisure, Hotel and Sport Management will speak to this item.

13.2 A new 60CP minor in Recreation Management is being proposed to compliment the existing HSL majors offered at Nathan in sport management, event management and international tourism and hotel management. It draws upon existing courses within and beyond the Department of Tourism, Leisure, Hotel and Sport Management that have been revised to address a current gap in the curriculum and expressed recreation industry needs for particular graduate knowledge/skills. The minor incorporates a new emphasis on sustainability and healthy lifestyles in relation to the recreation sector.

13.3 Students undertaking majors in the GBS are able to take the proposed minor in Recreation Management at the Nathan campus. Each of the four TLHS courses are being substantially revised and will be offered alternate years to maximise student choice and to efficiently manage the Department’s teaching workload.

Recreation Management minor course

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
</tr>
</thead>
<tbody>
<tr>
<td>NA</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
2 I 2106HSL Psychology of Wellbeing and Recreation (will be offered in odd years only from 2010) 10
2 II 2111HSL Outdoor and Adventure Recreation Management (will be offered in odd years only from 2010) 10
3 I 3118HSL Recreation Policy and Planning (will be offered in even years only from 2010) 10
3 II 2108HSLSocial Analysis and Contemporary Lifestyles (will be offered in even years only from 2010) 10

PLUS 20CP from the following courses:

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/3</td>
<td>I</td>
<td>2212HSL</td>
<td>Work Integrated Learning Practicum</td>
<td>10</td>
</tr>
<tr>
<td>2/3</td>
<td>I</td>
<td>3136PBH</td>
<td>Physical Activity Promotion</td>
<td>10</td>
</tr>
<tr>
<td>2/3</td>
<td>II</td>
<td>2212PBH</td>
<td>Community Engagement and Health Promotion</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>or</td>
<td></td>
<td>or</td>
<td></td>
</tr>
<tr>
<td>2/3</td>
<td>II</td>
<td>4047ENV</td>
<td>Public Involvement and Community Development</td>
<td>10</td>
</tr>
<tr>
<td>2/3</td>
<td>II</td>
<td>3221ENV</td>
<td>Resolving Environmental Issues</td>
<td>10</td>
</tr>
</tbody>
</table>

Recommendation:

13.4 The Griffith Business School Board, on the recommendation of the Learning and Teaching Committee (GBS), is asked to recommend to Programs Committee the Major Change Submission, as detailed in 2009/0004009, for implementation in Semester 2 2009.

For discussion

14.0 PRO VICE CHANCELLOR’S RESEARCH EXCELLENCE AWARDS

14.1 The Griffith Business School Board, on the recommendation of the Research Committee (GBS), is asked to consider the establishment of the Pro Vice Chancellor’s Research Excellence Awards, as detailed in Attachment 14.1. The Dean (Research) will speak to this item.

14.2 Consistent with the Research Excellence Awards established by the Deputy Vice Chancellor (Research) the GBS seeks to recognise, promote and encourage excellence in areas of existing and emerging research strength and will make two annual awards. The Pro Vice Chancellor’s Research Excellence Awards are only available to staff located in the Business Group. Recipients for that year will automatically be considered for the Vice Chancellor’s University level awards.

Recommendation

14.3 The Griffith Business School Board is asked to approve the establishment of the Pro Vice Chancellor’s Research Excellence Awards, as detailed in Attachment 14.1.

For approval

15.0 UNIVERSITY PARTNER CHECKLIST

15.1 The Griffith Business School Board, on the recommendation of the Internationalisation Committee (GBS), is asked to consider for implementation a checklist to assess the suitability of prospective international partners, as detailed in Attachment 15.1. The Dean (International) will speak to this item.
15.2 A checklist to help determine the suitability of prospective international partners has been developed. The main purpose of the checklist is to ensure that the GBS more formally addresses the potential benefits of entering into new partnerships especially with regards to the quality and strategic value of the proposed relationship. It is also planned that with some minor adjustments (e.g. data on partnership outcomes) that the checklist would also be used to determine the viability of existing relationships with a view to gradually rationalising the number of GBS partnerships over time.

Recommendation

15.3 The Griffith Business School Board is asked to approve for implementation the University Partner Checklist, as detailed in Attachment 15.1.

For approval

16.0 INTERNATIONAL VISITOR PROGRAM GUIDELINES AND APPLICATION FORM

16.1 The Griffith Business School Board, on the recommendation of the Internationalisation Committee (GBS), is asked to consider the International Visitor Guidelines, as detailed in Attachment 16.1. The Dean (International) will speak to this item.

16.2 The Griffith Business School has previously not had a structured approach to facilitating and managing visits by academic staff for the purpose of enhancing international collaborative activities and relationships with partner schools and universities. A number of Griffith Business School staff have commented that they feel unable to reciprocate offers of contributions to costs made by many of our partners. It has therefore been recommended that a more formal approach, supported by appropriate guidelines and dedicated resources is required to encourage international visitors. The guidelines are based on an amalgam of similar schemes at Griffith University and other Australian and overseas universities.

16.3 Key issues for consideration include:
- duration of visits;
- level of support; and
- balance between direct external applications and internally driven applications - thus some internal procedures have been added in order to encourage the latter (i.e. these will be for internal GBS use only).

16.4 Members should also further note that in the context of the above and in recognition of the sometimes more informal nature and short time frame involved with arranging visits to the University, the Dean (International) will retain a small amount of funds additional to that allocated for the International Visitor Program. These funds will be used to support the accommodation and subsistence costs of other international colleagues (i.e. who have not applied for the IVP) who are travelling in the region and who may be encouraged to visit the GBS for a short period (e.g. 2-4 days) due to the GBS providing this type of support. It is expected that in most cases the level of assistance will be no more than $800.00. GBS sponsors for such visits should seek approval through the Dean (International) and should provide evidence of the expected benefits to the GBS.

Recommendation

16.5 The Griffith Business School Board is asked to approve the International Visitor Guidelines, as detailed in Attachment 16.1.

For approval
SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

17.0 PROGRAM DIRECTOR APPOINTMENT

17.1 The Griffith Business School Board, on the executive recommendation of the Dean, (Learning and Teaching), GBS is asked to ratify the Chair’s executive action in approving the appointment of Dr Ray Hibbins as Acting Program Director for the 3244 Graduate Certificate in Sustainable Enterprise.

For ratification

18.0 ANNUAL PROGRAM REVIEW AND IMPROVEMENT REPORTS

18.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching) and Chair, Griffith Business School Board, is asked to ratify the 2007 Annual Program Review and Improvement Report for the 1035/1286 Bachelor of Commerce and 1291/1292 Bachelor of Arts (Politics, Asian Studies & International Relations).

For ratification

19.0 COURSE OUTLINES

19.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching) and Chair, Griffith Business School Board, is asked to ratify the following course outlines for semester 1 2009:

- 2316HSL Sport Event Operations (Major Changes)
- 7102AFE Corporate Auditing (Major Changes)
- 7206MKT Services Sector Marketing and Operations (Major Changes)
- 7916MGT Human Resource Management (Major Changes)
- 7410MGT Strategy and Human Resource Management (Major Changes)
- 7510GBS Managing individuals, groups and human performance (Major Changes)

For ratification

20.0 MINOR CHANGE SUBMISSION (#2008/0016813)

20.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving a Minor Change Submission, as detailed in 2008/0016813.

20.2 This submission proposes changes to the elective offerings within the program.

For ratification

21.0 ADVICE OF PROGRAM WITHDRAWAL (2008/0016859)

21.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving an Advice of Program Withdrawal, as detailed in 2008/0016859.

21.2 This submission proposes to withdraw the 9296 CEC in Business at Logan.

For ratification
22.0 MINOR CHANGE SUBMISSION (#2009/0004003)
1288/1034 BACHELOR OF BUSINESS

22.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving a Minor Change Submission, as detailed in 2009/0004003.

22.2 This submission proposes to changes to course offerings in the Marketing major.

For ratification

23.0 SPECIAL PURPOSE SUBMISSION (#2009/0004011)
1289/1290 BACHELOR OF BUSINESS (HOTEL, TOURISM, EVENT, REAL ESTATE & PROPERTY, SPORT)

23.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving a Special Purpose Submission, as detailed in 2009/0004011.

23.2 This submission proposes a minor change to the degree requirements in the 1289/1290 Bachelor of Business (and associated programs) by replacing the requirement to complete a minimum of 250 hours with a requirement to complete 250 hours of relevant approved industry experience.

For ratification

24.0 MINOR CHANGE SUBMISSION (#2009/0004012)
1288/1034 BACHELOR OF BUSINESS

24.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving a Minor Change Submission, as detailed in 2009/0004012.

24.2 This submission proposes a change to the offering of 3037MKT eRetailing.

For ratification

25.0 MINOR CHANGE SUBMISSION (#2009/0004013)
3149 GRADUATE CERTIFICATE IN EVENT MANAGEMENT
5445 MASTER OF BUSINESS

25.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving a Minor Change Submission, as detailed in 2009/0004013.

25.2 This submission proposes to rename 7231HSL currently titled “Current Issues in Event Management” to “Sustainable Event Management” from Semester 2 2009.

For ratification

26.0 MINOR CHANGE SUBMISSION (#2009/0004014)
1105/1107 BACHELOR OF INTERNATIONAL BUSINESS

26.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving a Minor Change Submission, as detailed in 2009/0004014.
26.2 This submission proposes to change the title of the course 3020IBA, *Quantitative Methods for Financial Management*, to *Applied Financial Management*.

For ratification

27.0 MINOR CHANGE SUBMISSION (#2009/0004015)
5158/5159 MASTER OF BUSINESS ADMINISTRATION (INCORPORATING HONOURS)
5457/5458 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION (INCORPORATING HONOURS)

27.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving a Minor Change Submission, as detailed in 2009/0004015.

27.2 This submission proposes to withdraw the elective course 7222AFE Multinational Business Finance from the Finance specialisation within the MBA, MBA (Advanced), IMBA and IMBA (Advanced).

For ratification

28.0 SPECIAL PURPOSE SUBMISSION (#2009/0004016)
5457/5458 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION (INCORPORATING HONOURS)
5158/5159 MASTER OF BUSINESS ADMINISTRATION (INCORPORATING HONOURS)

28.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving a Minor Change Submission, as detailed in 2009/0004016.

28.2 This submission proposes a minor change to the program title, withdrawing ‘incorporating honours’ from the program title.

For ratification

29.0 MINOR CHANGE SUBMISSION (#2009/0004018)
1035/1286 BACHELOR OF COMMERCE

29.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving a Minor Change Submission, as detailed in 2009/0004018.

29.2 This submission proposes to introduce a new course 3308AFE Health Economics on the Gold Coast Campus in 2010. It is also proposed to withdraw the offering of course 3306AFE Financial Economics from the Gold Coast. This course will continue to be offered at Nathan and will undergo a name change.

For ratification

30.0 SPECIAL PURPOSE SUBMISSION (#2009/0004019)
5275 MASTER OF PUBLIC ADMINISTRATION

30.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving a Special Purpose Submission, as detailed in 2009/0004019.

30.2 This submission proposes amendments to the admission requirements, to establish a new pathway of entry for students.
For ratification

31.0 MINOR CHANGE SUBMISSION (#2009/0004020)
1335 BACHELOR OF BUSINESS (ACCELERATED)

31.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving a Minor Change Submission, as detailed in 2009/0004020.

31.2 This submission proposes to withdraw the courses 3084MGT Quality Management and 3082MKT Strategic International Marketing from offer at Logan.

For ratification

32.0 MAJOR CHANGE SUBMISSION (#2009/0004017)
5158/5159 MASTER OF BUSINESS ADMINISTRATION
5162/5163 MASTER OF BUSINESS ADMINISTRATION (ADVANCED)

32.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), is asked to ratify the Chair’s executive action in approving a Major Change Submission, as detailed in 2009/0004017.

32.2 This submission proposes to add a 40CP specialisation to the MBA programs, in Sustainable Enterprise.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

33.0 GRIFFITH RESEARCH PLAN 2009-2013


33.2 Council noted that the University had four key research objectives for the period 2009 – 2013 as elaborated in the Research Plan 2009 - 2013:

- build world class research strength in selected areas of strategic investment;
- demonstrate research of international standing and excellence in all our discipline areas;
- develop a culture of research quality and performance that is well supported by infrastructure (physical and electronic) and resources (financial and human);
- maintain our core commitments as a University to innovation, bringing disciplines together, and undertaking socially relevant research which provides demonstrable community benefit.

33.3 The Deputy Vice Chancellor (Research) advised that the new Research Plan provided an overarching picture of research at Griffith; a framework for research and postgraduate studies strategies; and key actions to progress research objectives and performance indicators.

For noting
34.0 ACADEMIC INTEGRITY FRAMEWORK

34.1 Council approved the extension of the current trial of the Academic Integrity Framework until the end of Semester 1, 2009. This extension will allow the University to commission a full external evaluation of the new Academic Integrity Framework in February/March next year.

For noting

35.0 2009 ROUND OF THE GRIFFITH AWARDS FOR EXCELLENCE IN TEACHING AND THE FACULTY LEARNING AND TEACHING CITATIONS

35.1 The Pro Vice Chancellor (Quality and Student Outcomes) has announced the commencement of the 2009 round of the Griffith Awards for Excellence in Teaching and the Faculty Learning and Teaching Citations, Griffith’s flagship programs for recognising and rewarding the hard work and great achievements of our staff in a broad range of learning and teaching activities.

35.2 The Griffith Awards for Excellence in Teaching are offered in two categories.

1) Excellence in Teaching Category: Awards are made in the following 11 areas of teaching:

- Individual Teachers in 5 discipline areas
- Early Career
- Casual Academic
- First Year Advisor
- Research Supervision
- Cultural Inclusiveness (for staff contributing to the promotion of cultural inclusivity with cultural and/or linguistically diverse students)
- Work-integrated Learning Priority Area (for academic staff working in work placement, clinical education, practicums).

Individual teachers or teaching teams must first be nominated for Teaching Excellence Awards by students, colleagues, industry partners or employers of Griffith graduates or through self-nomination.

2) Programs that Enhance Learning Category: Awards may be made in the following areas:

- The first year experience
- Postgraduate education
- Assessment and feedback
- Innovation in curricula, learning and teaching
- Flexible learning and teaching
- Services supporting student learning
- Educational partnerships and collaborations with other organisations

All organisation elements of the University are eligible to submit applications. Nominations are not required for this Award category.


35.4 Griffith Awards for Excellence in Teaching Guidelines and application forms can be obtained from the learning and teaching website at: http://www.griffith.edu.au/learning-teaching/awards-grants/griffith-awards-grants-program/griffith-awards-excellence-teaching
35.5 Faculty Learning and Teaching Citations Guidelines and the application form can also be found on this site at: http://www.griffith.edu.au/learning-teaching/awards-grants/griffith-awards-grants-program/faculty-learning-teaching-citations

35.6 Further information can be obtained from the Secretariat at awards-sec@griffith.edu.au

35.7 Important dates:
- Faculty Learning and Teaching Citations applications close 18th May
- Griffith Awards for Excellence in Teaching nominations close 6th July
- Griffith Awards for Excellence in Teaching applications for both categories close 17th August

35.8 GIHE offer workshops to assist staff to prepare applications as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, 6th April</td>
<td>10.30am-12.00pm</td>
<td>Room 1.03 Business 3 building (G06), Gold Coast</td>
</tr>
<tr>
<td>Wednesday 22nd April</td>
<td>10.30am-12.00pm</td>
<td>GIHE Seminar Room, 4.11 Social Sciences building (M10), Mt Gravatt</td>
</tr>
<tr>
<td>Friday 8th May</td>
<td>1.00pm-2.30pm</td>
<td>GIHE Seminar Room, 4.11 Social Sciences building (M10), Mt Gravatt</td>
</tr>
<tr>
<td>Monday 11th May</td>
<td>1.00pm-2.30pm</td>
<td>Room 1.03 Business 3 building (G06), Gold Coast</td>
</tr>
</tbody>
</table>

Please register for workshops by emailing gihe-register@griffith.edu.au

36.0 REPORTS OF SUB-COMMITTEES OF GBS BOARD

36.1 The Griffith Business School Board is asked to note the minutes from the following sub-committees:
- Learning and Teaching Committee, February 2009
- Learning and Teaching Committee, March 2009

37.0 OTHER BUSINESS

38.0 NEXT MEETING

38.1 The next meeting of the Griffith Business School Board will be held on Friday, 26 June 2009, from 10:00am till 1:00pm via videoconference in Room -1.18, Business 2 (N72), Nathan campus and Room 2.12, Business 1 (G01), Gold Coast campus.

39.0 2009 MEETING DATES

39.1 Below are the confirmed dates for the 2009 meetings:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Campus</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>24 April</td>
<td>1:00pm – 4:00pm</td>
<td>Nathan/Gold Coast</td>
<td>N72_-1.18/G34_-1.04</td>
</tr>
<tr>
<td>Date</td>
<td>Time</td>
<td>Location</td>
<td>Venue</td>
</tr>
<tr>
<td>-------------</td>
<td>---------------</td>
<td>------------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>26 June</td>
<td>10:00am – 1:00pm</td>
<td>Nathan/Gold Coast</td>
<td>N72_-1.18 /G01_2.12</td>
</tr>
<tr>
<td>17 July**</td>
<td>10:00am – 1:00pm</td>
<td>Nathan/Gold Coast</td>
<td>N72_-1.18 / G34_1.04</td>
</tr>
<tr>
<td>21 August</td>
<td>10:00am – 1:00pm</td>
<td>Nathan</td>
<td>N54_2.02</td>
</tr>
<tr>
<td>30 October</td>
<td>10:00am – 1:00pm</td>
<td>Nathan/Gold Coast</td>
<td>N72_-1.18 /G34_1.04</td>
</tr>
<tr>
<td>20 November</td>
<td>09:30am – 12:30pm</td>
<td>Nathan/Gold Coast</td>
<td>N72_-1.18 /G23_3.01</td>
</tr>
</tbody>
</table>

** will only proceed if business warrants

For noting