GRIFFITH UNIVERSITY
GRIFFITH BUSINESS SCHOOL BOARD

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Significant Committee Events

- The Griffith Business School Board is not scheduled to meet again until Friday 17 February 2006.
- The Griffith Business School Board’s finalised meeting dates for 2006 have been provided (refer Agenda Item 28.0). Members are asked to annotate these dates in their diaries.

Committee QuickPlace Web Address

- https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/PageLibrary4A256D040010D978.nsf/h_Toc/96d8c15a73da35904a256dff007c32a1/?OpenDocument. Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on extension 56468 for advice or if experiencing difficulties.
DISTRIBUTION LIST

Griffith Business School Board Members

Professor Michael Powell, Pro-Vice Chancellor and Dean (Business) (Chair) (ex officio)

Heads of Departments Directly Associated With the Faculty (ex officio)

Professor Chew Ng, Department of Accounting, Finance and Economics
Professor David Peetz, Department of Industrial Relations
Professor Leong Liew, Department of International Business and Asian Studies

Dr Louis Sanzogni, Department of Management
Professor Bill Merrilees, Department of Marketing
Dr Liz van Acker, Department of Politics and Public Policy

Professor Mike Davidson, Department of Tourism, Leisure, Hotel and Sport Management
Professor Ross Guest, Graduate School of Management

Associate Deans and Deputy Heads of Departments
(appointed by the Group Pro-Vice Chancellor)

Professor Bill Shepherd, Associate Dean, Curriculum, Teaching and Learning
Professor Liz Fulop, Associate Dean, Research and Research Training
Professor Lorelle Frazer, Associate Dean, Postgraduate Studies
Dr Mohammad Tahir, Deputy Head of Department
(Accounting)
Dr Eduardo Roca, Deputy Head of Department (Finance)

Associate Professor Saroja Selvanathan, Deputy Head of Department (Economics and Business Statistics)
Associate Professor Graham Cuskey, Deputy Head of Department, Department of Tourism, Leisure, Hotel and Sport Management
Professor Kristine Toohey, Deputy Head of Department, Department of Tourism, Leisure, Hotel and Sport Management

Associate Professor Javed Maswood, Deputy Head of Department, Department of International Business and Asian Studies
Professor Arthur Shulman, Director, Quality and Accreditation

Co-opted Members (Term of Office: Two years up to, but not including, the ordinary meeting of the Griffith Business School Board in February 2006)
Professor Glenda Strachan, Director, Internationalisation, Commercialisation and Community Partnerships

Information Copies
(without attachments unless stated)
Ms Alison Harris, Group Resource Manager, Business and Law
Ms Kerri-Maree Roman, HR Manager, Business and Law
Ms Justine Day, Marketing Manager, Business and Law
Ms Veronica Lampkin, INS Consultant, Business and Law
Ms Suzanne Pinchen, Business Development Management, Business and Law, Office for Commercialisation
Ms Tracey Howley, CEO, International Golf Institute
Deans’ and Heads of Departments’ Secretaries, Griffith Business School
Administrative Officers, Griffith Business School
Ms Lisa Cotterell, Executive Officer to the Acting Pro-Vice Chancellor and Dean (Business)
Ms Mary Hassard, Credit Transfer and Articulations Managers, Student Administration
Centre Co-ordinators, Office of Graduate Studies

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Spare copy
The 10/2005 meeting of the Griffith Business School Board will be held from 2.00pm until 5.00pm, on Friday 2 December 2005, in the Boardroom, Graham Jones Building, Gold Coast Campus only G18_3.02. At the conclusion of the meeting, drinks will be provided.

Members are asked to note change of meeting date and venue (as advised on QuickPlace).

Amanda Clark
Secretary

AGENDA

1.0 APOLOGIES

1.1 Apologies may be recorded by contacting the Secretary on extension 56408, or by emailing a.clark@griffith.edu.au.

1.2 Apologies have already been received for Professor Ross Guest.

2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the 7/2005 and 9/2005 meetings have been circulated.

3.0 MATTERS ARISING FROM PREVIOUS MINUTES

4.0 CHAIR’S REPORT

4.1 Professor Michael Powell will provide an oral report at the meeting.

5.0 ASSOCIATE DEAN, CURRICULUM, TEACHING AND LEARNING’S REPORT

5.1 Professor Bill Shepherd will provide an oral report at the meeting.

6.0 ASSOCIATE DEAN, POSTGRADUATE STUDIES’ REPORT

6.1 Professor Lorelle Frazer will provide an oral report at the meeting.

7.0 ASSOCIATE DEAN, RESEARCH AND RESEARCH TRAINING’S REPORT

7.1 Professor Liz Fulop will provide an oral report at the meeting (joining via teleconference).

8.0 DIRECTOR OF INTERNATIONALISATION, COMMERCIALISATION AND COMMUNITY PARTNERSHIPS’ REPORT

8.1 Professor Glenda Strachan will provide an oral report at the meeting.

9.0 DIRECTOR OF QUALITY AND ACCREDITATION’S REPORT

9.1 Professor Art Shulman will provide an oral report at the meeting.
ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

10.0 NEW PROGRAM CONCEPT PROPOSAL

10.1 The Griffith Business School Board is asked to consider a New Program Concept Proposal for the introduction of the Griffith Business School Four-Year Programs, as detailed in 2005/0037403, for introduction in semester 1, 2007.

10.2 With the introduction of a revised suite of Griffith Business School undergraduate programs for introduction in 2006, this proposal seeks to further refine GBS double degree programs by offering a unique and innovative double degree program whereby students are able to ‘design’ and broaden their business studies, leading to two GBS awards with specialised study areas. The GBS double degree program proposal allows students the flexibility of choosing a four-year program from those that are already offered within the GBS’ suite of undergraduate offerings. This distinctive approach has not been adopted by other elements in the University.

10.3 The program descriptions for each of the revised GBS single degree programs, that will form part of the GBS double degree program, are detailed below. Some double degree options exist now because of historic approaches to combined degrees. The GBS considers that all combinations of the five single degrees will be attractive to students and should be equally available to students. The set of possible combinations would be:

Bachelor of Business/Bachelor of Business (Hotel, Tourism, Leisure and Sport)
Bachelor of Business/Bachelor of Commerce
Bachelor of Business/Bachelor of Arts (Politics, Asian Studies and International Relations)
Bachelor of Business/Bachelor of International Business
Bachelor of Business (Hotel, Tourism, Leisure and Sport)/Bachelor of Arts (Politics, Asian Studies and International Relations)
Bachelor of Business (Hotel, Tourism, Leisure and Sport)/Bachelor of International Business
Bachelor of Commerce/Bachelor of Arts (Politics, Asian Studies and International Relations)
Bachelor of Commerce/Bachelor of International Business
Bachelor of Arts (Politics, Asian Studies and International Relations)/Bachelor of International Business

1Currently offered as Bachelor of Hotel Management/Bachelor of Business (ie Hotel Management specialisation only)
2Currently offered as Bachelor of International Business/Bachelor of Business
3Currently offered as Bachelor of Commerce/Bachelor of Leisure Management (ie Leisure Management specialisation only)
4Currently offered as Bachelor of Business (Hotel Management)/Bachelor of International Business (ie Hotel Management specialisation only)
5Currently offered as Bachelor of International Business/Bachelor of Commerce
6Currently offered as Bachelor of International Business/Bachelor of Arts (Asian and International Studies)
Recommendation:

10.4 The Griffith Business School Board is asked to recommend to the Pro Vice Chancellor and Dean (Business) for recommendation to the University’s Executive Group, the New Program Concept Proposal for the introduction of the Griffith Business School Four-Year Programs, as described in 2005/0037403, for introduction in semester 1, 2007.

For discussion

11.0 REVIEW OF PROGRAM SUPPORT, GRIFFITH BUSINESS SCHOOL

11.1 The Griffith Business School Board is asked to consider the document, “Review of Program Support – Griffith Business School”, as detailed in 2005/0037392. The Chair will introduce this item.

11.2 Members may recall that this item was included as a confidential agenda item for the 9/2005 (November) meeting, however, due to timing constraints was not considered. The paper was then circulated to all Heads of Department via email (7 November 2005) to facilitate discussion.

Recommendation:

11.3 The Griffith Business School Board is asked to approve the document, “Review of Program Support – Griffith Business School”, as described in 2005/0037392.

For discussion

12.0 INTERNATIONALISATION STRATEGY, GRIFFITH BUSINESS SCHOOL

12.1 The Griffith Business School Board, on the recommendation of the Curriculum, Teaching and Learning Committee, is asked to consider the proposal for a Griffith Business School Internationalisation Strategy, as detailed in 2005/0037394, and Internationalisation Committee, as detailed in 2005/0037395, for implementation in 2006. The Director Internationalisation, Commercialisation and Community Partnerships (ICCP) will introduce this item.

12.2 Members may recall that this item was included on the 9/2005 (November) agenda, however, the Chair determined that it was appropriate for the Curriculum, Teaching and Learning Committee to consider this proposal. The Curriculum, Teaching and Learning Committee endorsed the introduction of the Internationalisation Strategy and Internationalisation Committee at its November meeting.

12.3 In the context of a globalised education and business environment, the Griffith Business School is now asked to consider the introduction of a formalised internationalisation strategy with a clear set of objectives, such as:

- To develop international research and teaching opportunities for staff.
- To recruit, teach and support international students at undergraduate, postgraduate and research higher degree levels and to integrate them into the GBS community.
- To give all students an international focus and horizon by the development of a curriculum that is international in its perspectives and through programs of student exchange.
- To develop partnerships with international organisations of good standing and quality for the articulation of programs, for research collaboration and for staff and student exchanges.
12.4 A set of guidelines/principles have been included in the attached document for the Internationalisation of the Griffith Business School curriculum, and the development of Strategic Partnerships to support the GBS’ mission and international accreditation commitments.

12.5 In further support of these activities, it is recommended to establish an Internationalisation Committee, as detailed in 2005/0037395, as a sub-committee of the Griffith Business School Board that would provide strategic advice to the Director, ICCP on the direction, policy and co-ordination of the Griffith Business School’s international activities and services.

Recommendation:

12.6 The Griffith Business School Board, on the recommendation of the Curriculum, Teaching and Learning Committee (Griffith Business School), is asked to approve the proposal for a Griffith Business School Internationalisation Strategy, as described in 2005/0037394, and Internationalisation Committee, as described in 2005/0037395, for implementation in 2006.

For discussion

13.0 WORK INTEGRATED LEARNING POLICY, GRIFFITH BUSINESS SCHOOL

13.1 The Griffith Business School Board, on the recommendation of the Curriculum, Teaching and Learning Committee, is asked to consider the proposal for a Griffith Business School Work Integrated Learning Policy, as detailed in 2005/0037396, for implementation in 2006. The Director Internationalisation, Commercialisation and Community Partnerships (ICCP) will introduce this item.

13.2 Members may recall that this item was included on the 9/2005 (November) agenda, however, the Chair determined that it was appropriate for the Curriculum, Teaching and Learning Committee to consider this proposal. The Curriculum, Teaching and Learning Committee endorsed the introduction of the Work Integrated Learning Policy at its November meeting.

13.3 In the context of the University’s Academic Plan, whereby “70% of all Undergraduate Programs [are to] have at least as an option that students can undertake work experience/internship/service learning in their programs or as co-curricula activity”, the Griffith Business School has embarked upon a series of changes to its undergraduate program profile to ensure that all students have the option of a work integrated learning experience.

13.4 Within this framework, the attached policy provides a set of recommendations for operating principles and steps to achieve the stated goal within the timeframe of 2005 – 2009.

Recommendation:

13.5 The Griffith Business School Board, on the recommendation of the Curriculum, Teaching and Learning Committee (Griffith Business School) is asked to approve the proposal for a Griffith Business School Work Integrated Learning Policy, as described in 2005/0037396, for implementation in 2006.

For discussion
14.0  WORKLOADS MODEL, GRIFFITH BUSINESS SCHOOL

14.1 The Griffith Business School Board is asked to consider the revised Workloads Model for the Griffith Business School, as detailed in 2005/0037399 (revised 2005/0037391) for implementation. The Associate Dean, Curriculum, Teaching and Learning (Griffith Business School) will introduce this item.

14.2 Members may recall arising out of The Griffith Project, the Office of the Deputy Vice Chancellor (Teaching and Learning) led an initial round of consultations about the reform of the management of academic work. The reforms proposed went to management processes, policies and practices that support academic work allocation, performance management, recognition and reward. The subject of initial consultations while consistently supportive and constructively critical, led to revision and the development of the Academic Work @ Griffith proposal, which developed a significantly new approach to the way in which we allocate academic workloads at Griffith, and to the way in which we manage academic staff performance.

14.3 In support of this, Faculties were asked to develop a Workloads Model, among other things, that would:

- Align with the Academic Staff Certified Agreement 2003 – 2006;
- Allow for flexibility/discretion in allocating workloads;
- Allow for the maintenance/continuation of a workload profile subject to performance expectations being met;
- Align with the definitions of research threshold/active/intensive;
- Take into account discussions concerning use of hours, research higher degree supervision, fixed profiles and documentation.

14.4 At the 9/2005 (November) meeting, members considered the document and provided feedback. This feedback was incorporated into a revised document (amendments in **bold** or **bold underline**) that was later circulated via email (8 November) to all Heads of Department requesting discussion with Department colleagues. Departmental feedback was then to be provided to the Associate Dean, Curriculum, Teaching and Learning (Griffith Business School) so that the revised model could be discussed at the subsequent Board meeting.

Recommendation:

14.5 The Griffith Business School Board is asked to recommend to the Deputy Vice Chancellor (Teaching and Learning) the revised Workloads Model, Griffith Business School, as described in 2005/0037399 (revised 2005/0037391), for implementation in 2006.

For discussion

15.0  2006 PROGRAM CONVENORS AND FIRST YEAR ADVISORS

15.1 The Griffith Business School Board is asked to consider the Program Convenors for the 2006 revised suite of undergraduate programs as follows:

- 1105/1107 Bachelor of International Business  Dr Andi Riege
- 1035/1285/1286 Bachelor of Commerce Dr Mark Brimble

15.2 Members are asked to note that the 2006 Program Convenors for double degree programs (including non-hosted GBS programs) are yet to be advised. Further, the 2006 First Year Advisors for GBS programs and double degree programs (including non-hosted GBS programs) are also yet to be advised.
Recommendation:

15.3 The Griffith Business School Board is asked to approve the 2006 Undergraduate Program Directors, as described in paragraph 15.1 above, for introduction in 2006.

For discussion

16.0 NEW ACADEMIC PLAN
LOGISTICS AND SUPPLY CHAIN MANAGEMENT

16.1 The Griffith Business School Board, on the executive recommendation of the Associate Dean, Curriculum, Teaching and Learning (Griffith Business School), is asked to consider the introduction of a New Academic Plan in Logistics and Supply Chain Management available within the 1287/1288/1035 Bachelor of Business programs, as detailed in 2005/0037404, for introduction in semester 1, 2006. The Associate Dean, Curriculum, Teaching and Learning (Griffith Business School) will introduce this item.

16.2 In late 2003, the Pro-Vice Chancellor (Business and Law), as part of the Group’s strategic initiatives, requested a Working Party be established to consider offering a program or major in Logistics and Supply Chain Management. Chaired by the (former) Dean, Griffith Business School, a Working Party was established and met on several occasions since its inception in October 2003.

16.3 Market research was undertaken by the Working Party to determine the likely demand for the discipline including investigating competitor offerings of logistics and supply chain management nationally and internationally. The market scan identified that the majority of programs offered at competitor institutions were at postgraduate level. Where there was an undergraduate offering, in most instances isolated course/s in the discipline were offered within a generic degree. In these cases, the composite of undergraduate courses included some generic business training, ie. foundation studies, a major in logistics/supply chain management with further links to marketing and management major studies. Postgraduate programs often included a specialisation in logistics and supply chain management embedded within a generic program, eg Master of Business Administration, Master of Commerce, Master of Business. Based on this information, the Working Party agreed to extend its membership to include industry representatives.

16.4 An executive summary was then prepared by an external Working Party member, which was reviewed at a subsequent meeting. The executive summary was prepared to aid progression of the specialisation and to "market test" the offering of Logistics and Supply Chain Management within Griffith Business School programs.

16.5 The introduction of this new academic plan is consistent with the revised degree requirements for the Bachelor of Business programs and provides students with an option to undertake an 80CP award Major (80CP). The revision to the Griffith Business School’s undergraduate profile also necessitated the introduction of a 60CP Minor that is available to students studying other programs offered within the Griffith Business School.

16.6 The objective of this academic plan is to facilitate students in this changing environment which has necessitated managers at all levels of organisations become more conversant with the management and control of material and information flows throughout their businesses and associated supply chains. The Logistics and Supply Chain Management academic plan is designed to provide service, operational, engineering, marketing, and commercial managers with the conceptual and practical skills to meet this changing environment and the associated challenges they present to their organisations. The courses required for the Logistics and Supply Chain Management Major (80CP) are as follows:
## Compulsory Courses (80CP)

<table>
<thead>
<tr>
<th>Year</th>
<th>Sem</th>
<th>Catalog Nbr</th>
<th>Course</th>
<th>CP</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>I</td>
<td>2050MGT</td>
<td>Logistics/Supply Chain Management Business Processes (new course)</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(course first available 2007)</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>I</td>
<td>2052MGT</td>
<td>Strategic Thinking and Innovation (new course) (course first available 2007)</td>
<td>10</td>
</tr>
<tr>
<td>2</td>
<td>II</td>
<td>3006IRL</td>
<td>Negotiation (existing course)</td>
<td>10</td>
</tr>
<tr>
<td>2</td>
<td>II</td>
<td>2054MGT</td>
<td>Physical Distribution (new course) (course first available 2007)</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>I</td>
<td>2011IBA</td>
<td>Export Management (existing course)</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>I</td>
<td>3055MGT</td>
<td>Managing Operational Processes (new course) (course first available 2007)</td>
<td>10</td>
</tr>
<tr>
<td>3</td>
<td>II</td>
<td>3016MKT</td>
<td>Channel Relationship Management in the Services Sector (new course)</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(course first offered in 2007)</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>II</td>
<td>3013IBA</td>
<td>International Business: Internship/Practicum (existing course)</td>
<td>10</td>
</tr>
</tbody>
</table>

16.7 Students wishing to undertake the Logistics and Supply Chain Management Minor (60CP) select 60CP of courses from those listed above.

16.8 Members are asked to note that the Logistics and Supply Chain Working Party have not as yet had an opportunity to submit their final feedback on the New Academic Plan submission. Initial feedback from selected members has indicated their strong support and recommendation to the Board for the introduction of this area of study.

### Recommendation:

16.9 The Griffith Business School Board, on the executive recommendation of the Associate Dean, Curriculum, Teaching and Learning (Griffith Business School), is asked to recommend to Programs Committee the introduction of a New Academic Plan in Logistics and Supply Chain Management available within the 1287/1288/1035 Bachelor of Business programs, as described in 2005/0037404, for introduction in semester 1, 2006, subject to the incorporation of feedback received from Working Party members.

### For discussion

17.0 **GRIFFITH BUSINESS SCHOOL ALUMNI NETWORK (GBSAN) DEVELOPMENT PLAN**  
*(presentation at 3.30pm)*

17.1 The Griffith Business School Board is asked to consider the document, Griffith Business School Alumni Network (GBSAN) Development Plan, as detailed in 2005/0037405, for introduction in 2006. Ms Maggie Hsieh, Alumni Coordinator, Griffith Business School has been invited to the meeting to introduce this item.

17.2 The engagement and involvement of alumni are key indicators for the performance and development of an international university. The inter-relationship between alumni and business schools is especially critical as the level of satisfaction experienced by an alumni, and the feedback it gives, both contribute to a school’s international ranking and reputation, which affects the school’s intake of quality students, as well as its financial capacity. An effective alumni network helps to establish a vital connection between students and the corporate world, providing a channel for current students to obtain relevant work experience through internships and industry placement opportunities. A sound alumni network is also a means for promoting the university to the wider community, including international markets, and may also serve to garner financial support for a university.
17.3 This Plan has been developed in line with Griffith University’s strategic focus of and within the context of the Griffith Business School’s mission and its Operational Plan 2006-2010; the latter outlines the importance of establishing a strong GBS alumni network, one which will effectively recruit, retain and engage our domestic and international alumni. The Plan outlines a number of strategies in collaboration with various bodies including existing sub-chapters, the Office of External Relations, the Griffith International Office, and the Student Services Office, with the aim of building a strong GBS alumni network. Its mission is as follows:

The Griffith Business School Alumni Network (GBSAN) will create innovative, social and professional opportunities, and maintain a strong commitment in collaboration with the communities, to engage our domestic and international alumni, to meet their dynamic needs, and to maintain a lifelong connection with Griffith Business School and Griffith University.

Recommendation:

17.4 The Griffith Business School Board is asked to approve the Griffith Business School Alumni Network (GBSAN) Development Plan, as described in 2005/0037405, for introduction in 2006.

For discussion

18.0 EVALUATION OF LEARNING DEVELOPMENT PLAN PILOT COURSE – 1001MGT MANAGEMENT CONCEPTS
(presentation at 3.45pm)

18.1 The Griffith Business School, on the executive recommendation of the Associate Dean, Curriculum, Teaching and Learning (Griffith Business School), is asked to consider the document, “Evaluation of Learning Development Plan Pilot Course – 1001MGT Management Concepts”, as detailed in 2005/0037406. The Associate Dean, Curriculum, Teaching and Learning will introduce this item.

18.2 Members of the Learning Development Team (Griffith Business School) have also been invited to the meeting to discuss their evaluation of findings with members. Learning Team members include: Ms Robyn Stephens (Manager, Learning and Development), Ms Wendy Green (Learning Advisor) and Ms Sara Hammer (Learning Advisor).

For discussion

19.0 PROPOSAL FOR GRIFFITH BUSINESS SCHOOL TUTOR MANAGEMENT SCHEME
(presentation at 3.45pm)

19.1 The Griffith Business School, on the executive recommendation of the Associate Dean, Curriculum, Teaching and Learning (Griffith Business School), is asked to consider the document, “Proposal for a Griffith Business School Tutor Management Scheme”, as detailed in 2005/0037407, for trialling in 2006. The Associate Dean, Curriculum, Teaching and Learning will introduce this item.

19.2 Members of the Learning Development Team (Griffith Business School) have also been invited to the meeting to discuss their proposal. Learning Team members include: Ms Robyn Stephens (Manager, Learning and Development), Ms Wendy Green (Learning Advisor) and Ms Sara Hammer (Learning Advisor).
19.3 The Learning Development Unit is proposing to introduce a Tutor Management Scheme that will introduce and maintain a centralised system for the recruitment and selection of sessional and contract tutorial staff, and inducting, training, managing and mentoring of sessional, contract and continuing tutorial staff. It is proposed to trial the system during 2006 with a view to being fully operational for semester 1, 2007.

19.4 The proposal for a centralised system builds on current University initiatives in some or all of the following areas:

- developing signature and cohort experiences as outlined in the Griffith Academic Plan;
- supporting the University’s commitment to improving Teaching and Learning Performance (refer Commonwealth Teaching and Learning Performance initiatives and GBS Strategic and Operational Plans);
- building on feedback/insight gained from the CSHE First Year Experience at Griffith University survey (specifically Section 4.0 Engaging With Learners and Learning at University and Section 6.0 Perceptions of Teaching and Satisfaction of Courses); and
- the pursuit of international accreditation.

Recommendation:

19.5 The Griffith Business School, on the executive recommendation of the Associate Dean, Curriculum, Teaching and Learning (Griffith Business School), is asked to approve the document, “Proposal for a Griffith Business School Tutor Management Scheme”, as described in 2005/0037407, for trialling in 2006.

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

20.0 SPECIAL PURPOSE SUBMISSION
1078 BACHELOR OF ENGINEERING IN CIVIL ENGINEERING/BACHELOR OF BUSINESS (MANAGEMENT)

20.1 The Griffith Business School Board, is asked to ratify the Chair’s executive action in approving a Special Purpose Submission, as described in 2005/0037379 for the 1078 Bachelor of Engineering in Civil Engineering/Bachelor of Business (Management), for introduction in semester 1, 2006.

20.2 In summary, the special purpose submission seeks to make provision for the changes to the GBS component of this program (as approved by Programs Committee at their June meeting - refer 2005/0007679). Changes to the program include:

- Amendment of the program title, award designation and testamur title
- Amendment to degree rules (including Learning Development requirements)
- Changes to the program structure to include the required courses for the Management award major; and
- Inclusion of transition arrangements for courses for students who commenced the program prior to 2006.

20.3 The Head of School, Engineering (Gold Coast), Dr Sam Fragomeni has advised that with the changes taking place as part of the Science and Technology Taskforce activities, that additional changes may be required for this program for introduction in 2007.

For ratification
21.0 SPECIAL PURPOSE SUBMISSION
1172 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF BUSINESS (SPORT MANAGEMENT)

21.1 The Griffith Business School Board, is asked to ratify the Chair’s executive action in approving a Special Purpose Submission, as described in 2005/0037378 for the 1172 Bachelor of Exercise Science/Bachelor of Business (Sport Management), for introduction in semester 1, 2006.

21.2 In summary, the special purpose submission seeks to make provision for the changes to the GBS component of this program (as approved by Programs Committee at their June meeting - refer 2005/0007679). Changes to the program include:

- Amendment of the program title, award designation and testamur title
- Amendment to degree rules (including Learning Development requirements)
- Changes to the program structure to include the required courses for the Sport Management award major; and
- Inclusion of transition arrangements for courses for students who commenced the program prior to 2006.

For ratification

22.0 SPECIAL PURPOSE SUBMISSION
1013 BACHELOR OF BUSINESS/BACHELOR OF ARTS IN PSYCHOLOGY

22.1 The Griffith Business School Board, is asked to ratify the Chair’s executive action in approving a Special Purpose Submission, as described in 2005/0037377 for the 1013 Bachelor of Business (Human Resource Management)/Bachelor of Arts in Psychology (Gold Coast), for introduction in semester 1, 2006.

22.2 In summary, the special purpose submission seeks to make provision for the changes to the GBS component of this program (as approved by Programs Committee at their June meeting - refer 2005/0007679). Changes to the program include:

- Amendment of the program title, award designation and testamur title
- Amendment to degree rules (including Learning Development requirements)
- Changes to the program structure to include the required courses for the Human Resource Management award major; and
- Inclusion of transition arrangements for courses for students who commenced the program prior to 2006.

22.3 The Academic Services Officer (Health) has advised that with the merger of the two psychology schools that additional changes are being considered for this program for introduction in 2007, specifically a change to program title to Bachelor of Business (Human Resource Management)/Bachelor of Psychological Science.

For ratification

23.0 SPECIAL PURPOSE SUBMISSION
1039 BACHELOR OF BUSINESS/BACHELOR OF BEHAVIOURAL SCIENCE

23.1 The Griffith Business School Board, is asked to ratify the Chair’s executive action in approving a Special Purpose Submission, as described in 2005/0037402 for the 1039 Bachelor of Business/Bachelor of Behavioural Science (Nathan), for introduction in semester 1, 2006.
23.2 In summary, the special purpose submission seeks to make provision for the changes to the GBS component of this program (as approved by Programs Committee at their June meeting - refer 2005/0007679). Changes to the program include:

- Amendment of the program title, award designation and testamur title (from Bachelor of Commerce to Bachelor of Business);
- Amendment to degree rules (including Learning Development requirements);
- Changes to the program structure to allow for students to select a Business award major from those available under the Bachelor of Business program; and
- Inclusion of transition arrangements for courses for students who commenced the program prior to 2006.

23.3 The Academic Services Officer (Health) has advised that with the merger of the two psychology schools that additional changes are being considered for this program for introduction in 2007, specifically a change to program title to Bachelor of Business/Bachelor of Psychological Science.

For ratification

24.0 MINOR CHANGE SUBMISSION
5308 MASTER OF INTERNATIONAL FINANCE

24.1 The Griffith Business School Board, on the executive recommendation of the Associate Dean, Postgraduate Studies (Griffith Business School), is asked to ratify the Chair’s executive action in approving a Minor Change Submission, as described in 2005/0037401 for the 5038 Master of International Finance program, for introduction in semester 1, 2006.

24.2 Further to the recently approved “Advice of Program Withdrawal” (2005/0037263 Programs Committee 5/2005 (August), Item 18.0), the Department of Accounting, Finance and Economics is seeking approval to withdraw 7307AFE International Economics from offer at the Gold Coast campus only as part of the discontinued 5308 Master of International Finance program.

24.3 Investigations have revealed that only two (2) Master of International Finance students have not yet completed 7307AFE International Economics. The Department has considered student demand and the implications of offering courses with low enrolments (refer GBS’ Minimum Enrolments Policy) and has determined that the withdrawal of 7307AFE will have a minimal impact. As per the “Advice of Program Withdrawal” substitution of the withdrawn courses will be undertaken on a case-by-case basis.

For ratification

25.0 MINOR CHANGE SUBMISSION
1034 BACHELOR OF COMMERCE AND 1035 BACHELOR OF BUSINESS

25.1 The Griffith Business School Board, on the executive recommendation of the Head of Department (Management) and the Associate Dean, Curriculum, Teaching and Learning (Griffith Business School), is asked to ratify the Chair’s executive action in approving a Minor Change Submission, as described in 2005/0037398 for the 1034 Bachelor of Commerce (pre 2006) and the 1035 Bachelor of Business and associated programs, for introduction in semester 1, 2006.

25.2 The Department of Management, Griffith Business School is seeking approval to make changes within the Bachelor of Business, Information Systems major (80CP) and Information Systems minor (60CP) to take effect in semester 1, 2006.
25.3 When undertaking the review of the GBS program profile and the development of a range of 80CP majors and 60CP minors, initial planning considered it appropriate to amend the course title of 2007MGT Applications Development to 2007MGT Project Management. In preparation for course outlines and approvals, the Department of Management proposes to withdraw from offer 2007MGT Applications Development—and replace it with 2080MGT Project Management. The content and focus of these courses are significantly different and as such necessitate a separate course and field of education code.

25.4 Transitional arrangements have been included so that students who are undertaking a pre-2006 program will be able to complete 2080MGT Project Management as a replacement course for 2007MGT Applications Development.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

26.0 GROUP STRUCTURES

26.1 On 2 November 2005 the Vice Chancellor and President circulated an email to members outlining changes in policy to Research Centres and Group Structures as a result of the outcomes of Project Streamline.

26.2 The Vice Chancellor and President advised that the consultations engaged in Project Streamline, PhillipsKPA, prepared a report (refer attached) that identified serious problems flowing from the current variability in our structural arrangements and senior management roles in Groups. It has become quite evident that this is an issue that the University must address urgently. Accordingly, Groups will be required to conform to one of two standard structural templates - a single faculty Group template, and a multi-faculty Group template. Within each template, roles and accountabilities of senior managers will be clarified. (The PhillipsKPA Report, including Group structures is also available on line at: http://www.griffith.edu.au/vc/key_issues/pdf/streamline2.pdf)

26.3 These changes are a tidying up of current structural arrangements, which will address some long-standing problems and will lead to clearer lines of responsibilities and accountability. These changes will be tabled at the December meeting of Council for approval, and Pro Vice Chancellors will soon begin the process of taking them forward in their Groups.

For noting

27.0 GRIFFITH BUSINESS SCHOOL RESPONSE TO UNIVERSITY DISCUSSION PAPER TOWARDS AN INTEGRATED STRATEGY FOR ACCESS, ENABLING, PREPARATION AND BRIDGING PROGRAMS

27.1 Members may recall that at the 7/2005 meeting, that during 2005, the Deputy Vice Chancellor (Teaching and Learning) and the Academic Registrar have been conducting a project reviewing the University’s current activities in the area of preparatory, enabling, access and bridging programs. This project culminated in a workshop held on May 6, 2005, which was attended by many of the staff who were involved in these activities.

27.2 The outcome of the project is the discussion paper and report, attached, – “Towards an Integrated Strategy for Access, Enabling, Preparation and Bridging Programs” - which presents the findings of the project and the workshop, summarises the pertinent environmental factors and discusses the issues coming out of the project affecting the University’s success in this area.
27.3 Given the scope of the document, members requested the Curriculum, Teaching and Learning Committee (Griffith Business School) to prepare a response to the document, on behalf of the Board. The Curriculum, Teaching and Learning Committee (Griffith Business School) considered the document at its 9/2005 (November) meeting and members are asked to note the response (attached), as described in 2005/0037409, which has been forwarded for consideration by the Deputy Vice Chancellor (Teaching and Learning) and Academic Registrar.

For noting

28.0 2006 FINALISED MEETING DATES

28.1 Members are asked to annotate their diaries with the schedule of 2006 committee-meeting dates. The dates are in line with the continuation of meeting free weeks across the University, which were first introduced as a quality enhancement initiative in 2004, and in accordance with a set of specified parameters rolled over from 2005 calendar, and the interdependences of various committees.

28.2 The 2006 meetings will take place from 10am to 1pm (including a light lunch). The meeting dates are:

<table>
<thead>
<tr>
<th>Date</th>
<th>Venue/s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday 17 February</td>
<td>Rooms 2.06 Bray Centre (N54_2.06) and 3.29 Information Services Building (G10_3.29) (via videoconference)</td>
</tr>
<tr>
<td>(2 weeks prior to formal commencement of teaching)</td>
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</tr>
<tr>
<td>Friday 17 March (Week 3)</td>
<td>Rooms 2.06 Bray Centre (N54_2.06) and 3.29 Information Services Building (G10_3.29) (via videoconference)</td>
</tr>
<tr>
<td>Friday 28 April (Week 8)</td>
<td>Board Room, Graham Jones Building (G18_3.02) (Gold Coast Campus venue only)</td>
</tr>
<tr>
<td>Friday 19 May (Week 11)</td>
<td>Rooms 2.06 Bray Centre (N54_2.06) and 3.29 Information Services Building (G10_3.29) (via videoconference)</td>
</tr>
<tr>
<td>Friday 16 June (Week 15)</td>
<td>Rooms 2.06 Bray Centre (N54_2.06) and 3.29 Information Services Building (G10_3.29) (via videoconference)</td>
</tr>
<tr>
<td>Friday 21 July (1 week prior to formal commencement of teaching)</td>
<td>Boardroom, Hub Link (L07_4.08) (Logan Campus venue only)</td>
</tr>
<tr>
<td>Friday 18 August (Week 4)</td>
<td>Rooms 2.06 Bray Centre (N54_2.06) and 3.29 Information Services Building (G10_3.29) (via videoconference)</td>
</tr>
<tr>
<td>Friday 15 September (Week 8)</td>
<td>Rooms 2.06 Bray Centre (N54_2.06) and 3.29 Information Services Building (G10_3.29) (via videoconference)</td>
</tr>
<tr>
<td>Friday 20 October (Week 12)</td>
<td>Rooms 2.06 Bray Centre (N54_2.06) and 3.29 Information Services Building (G10_3.29) (via videoconference)</td>
</tr>
<tr>
<td>Friday 17 November (Week 16)</td>
<td>Council Chamber, Bray Centre (N54_2.02) (Nathan Campus venue only)</td>
</tr>
</tbody>
</table>

For noting
29.0 OTHER BUSINESS

29.1 The Associate Dean, Postgraduate Studies (Griffith Business School) is seeking advice from members with respect to the Teaching and Learning Excellence Committee’s work in reviewing a number of policies concerning the structures and requirements of degrees, including the “Policy for the Award of Masters Degrees other than the Master of Philosophy”, particularly the awarding of Masters “with Distinction”.

30.0 NEXT MEETING

30.1 The next meeting of the Griffith Business School Board will be held on Friday, 17 February 2006, from 10:00am till 1:00pm (light lunch served at approximately 12:30pm), via videoconference in Rooms 2.06 Bray Centre, Nathan Campus (N54_2.06) and 3.29 Information Services Building, Gold Coast Campus (G10_3.29).

For noting