1.0 APOLOGIES

2.0 CONFIRMATION OF MINUTES

3.0 COMMITTEE MEMBERSHIP

4.0 CHAIR’S REPORT

5.0 PRO VICE CHANCELLOR’S (BUSINESS) REPORT

6.0 DEAN’S (LEARNING AND TEACHING) REPORT

7.0 DEAN’S (RESEARCH) REPORT

8.0 DEAN’S (INTERNATIONAL) REPORT

9.0 HEADS OF DEPARTMENT/SCHOOL REPORT

10.0 MARKETING AND COMMUNICATIONS REPORT

11.0 OCCUPATIONAL HEALTH AND SAFETY AND SUSTAINABILITY REPORT

12.0 ASSESSMENT POLICY AND PROCESS UPDATE – SEMESTER 1, 2012

13.0 PRESENTATION: AUSTRALIAN QUALITY FRAMEWORKS STANDARDS

SECTION I: MATTERS FOR DEBATE AND DECISION

14.0 QUALITY AND ACCREDITATION ISSUES

15.0 FIVE YEAR REVIEW IMPLEMENTATION PLAN

BACHELOR OF BUSINESS (INTERNATIONAL TOURISM & HOTEL MANAGEMENT)

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

16.0 MAJOR CHANGE PROPOSAL (#2011/0003595)

3229 GRADUATE CERTIFICATE IN LOGISTICS & SUPPLY CHAIN MANAGEMENT

3244 GRADUATE CERTIFICATE IN SUSTAINABLE ENTERPRISE

3245 GRADUATE CERTIFICATE IN LEADERSHIP & MANAGEMENT

3202 GRADUATE CERTIFICATE IN RISK MANAGEMENT

17.0 NEW PROGRAM PROPOSAL (#2012/0011525)

1390 BACHELOR OF ENVIRONMENTAL MANAGEMENT/BACHELOR OF BUSINESS

18.0 NEW PROGRAM PROPOSAL (#2012/0007555)

1387 BACHELOR OF PHARMACEUTICAL SCIENCE/BACHELOR OF BUSINESS

19.0 MAJOR CHANGE PROPOSAL (#2012/0012024)

1034/1288 BACHELOR OF BUSINESS

Griffith Business School seeks to excel as a provider of high quality, cross-disciplinary and internationally relevant business and public policy education and research, emphasising the relationship between business and society in promoting sustainable enterprises and communities.
20.0 MINOR CHANGE (#2012/0012030)  
1304/1288 BACHELOR OF BUSINESS

21.0 MINOR CHANGE PROPOSAL (#2012/0012031)  
1034/1288 BACHELOR OF BUSINESS

22.0 MINOR CHANGE PROPOSAL (#2012/0012032)  
1289/1290 BACHELOR OF BUSINESS (HTERS)

23.0 ADVICE OF PROGRAM WITHDRAWAL (#2012/0012033)  
3235 GRADUATE CERTIFICATE IN EMARKETING

24.0 MINOR CHANGE PROPOSAL (#2012/0012034)  
5410 EXECUTIVE MASTER OF PUBLIC ADMINISTRATION

25.0 MAJOR CHANGE PROPOSAL (#2012/0012035)  
COMMERCE DOUBLE DEGREES

26.0 MINOR CHANGE PROPOSAL (#2012/0012046)  
5158/5159 MASTER OF BUSINESS ADMINISTRATION

27.0 MAJOR CHANGE PROPOSAL (#2012/0012049)  
1383 BACHELOR OF BUSINESS (OUA)

28.0 MINOR CHANGE PROPOSAL (#2012/0012063)  
5261/5331 MASTER OF HUMAN RESOURCE MANAGEMENT

29.0 MINOR CHANGE PROPOSAL (#2012/0012064)  
3180 GRADUATE CERTIFICATE IN EMPLOYMENT RELATIONS  
5454 MASTER OF EMPLOYMENT RELATIONS

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

30.0 REPORTS OF SUB-COMMITTEES OF GBS BOARD

31.0 2013 ARC FUTURE FELLOWSHIPS – EOI PROCESS

32.0 GSAFE INCIDENT REPORTING

33.0 OTHER BUSINESS

34.0 2012 MEETING DATES
Significant Committee Events

- The next meeting of the Griffith Business School Board will be held on Friday, 3 August 2012 via videoconference in Room -1.18, Business 2 Building (N72), Nathan campus; Room 1.04, The Chancellery Building (G34), Gold Coast campus; and Room 2.28, Information Services Building (L03), Logan campus.

Committee TeamPlace Web Address


- Use the left navigation bar to select the relevant committee site. Username is your staff number preceded by an s and password is the same as your Novell login. Call the Secretary on extension 56408 for advice or if experiencing difficulties.
DISTRIBUTION LIST

Griffith Business School Board Members

Professor Marie Wilson, Dean (Academic) (Chair)
Professor Michael Powell, Pro Vice Chancellor (Business) (ex officio)
Deans (appointed by the Group Pro Vice Chancellor)
Professor Graham Cuskelly, Dean (Research)
Professor Lorelle Frazer, Dean (Learning and Teaching)
Professor Chris Auld, Dean (International)
Heads of Departments Directly Associated With the Faculty (ex officio)
Professor Christine Smith, Department of Accounting, Finance and Economics
Associate Professor Michael Barry, Department of Employment Relations and Human Resources
Associate Professor Martin Griffiths, School of Government and International Relations
Professor Leong Liew, Department of International Business and Asian Studies
Professor Debra Grace, Department of Marketing
Professor James Skinner, Department of Tourism, Leisure, Hotel and Sport Management
Deputy Heads/ Discipline Heads of Departments Directly Associated With the Group (appointed)
Professor Peter Best, Department of Accounting, Finance and Economics
Associate Professor Eduardo Roca, Department of Accounting, Finance and Economics
Professor Ross Guest, Department of Accounting, Finance and Economics
Professor Glenda Strachan, Department of Employment Relations and Human Resources
Dr Peter Tatham, Department of International Business and Asian Studies
Dr Marie-Louise Fry, Department of Marketing
Associate Professor Laura Lawton, Department of Dr Anoop Patiar, Department of Tourism, Leisure, Hotel and Sport Management

Research Centre Representative (appointed)
Professor Beverley Sparks, Director, Centre for Tourism, Sport and Service Innovation
Professor Peter Jordan, Deputy Director, Centre for Work, Organisation and Wellbeing
Professor Jason Sharman, Director, Centre for Governance and Public Policy
Professor Andrew O’Neill, Director, Griffith Asia Institute
Invited (for Audience and Debate)
Dr Campbell Fraser, Director of Undergraduate Studies
Ms Kimberley Cotterell-Anderson, Griffith Business School
Ms Lisa Cotterell, Griffith Business School

Information Copies
(without attachments unless stated)
Griffith Business School
Group Resource Manager, Business
Human Resource Manager, Business
Marketing Manager, Business
Business Development Management, Business, Griffith Enterprise
Communications Officer, Business and Law
Deans’ and Heads of Departments’ Secretaries, Griffith Business School
Program Service Officers, Griffith Business School
Credit Transfer and Articulations Manager, Student Administration
Client Administration Officers, Student Administration
Centre Coordinators, Griffith Grad Research School

Other Copies
Binding (Corporate Archives and Records Management) copy (attachments)
Spare copy
The 4/2012 meeting of the Griffith Business School Board will be held on Friday, 22 June 2012, commencing 9:30am via videoconference in Room -1.18, Business 2 Building (N72), Nathan campus; Room 1.04, The Chancellery Building (G34), Gold Coast campus; and Room 2.28, Information Services Building (L03), Logan campus. Morning tea will be provided.

Kate Rees
Secretary

AGENDA

1.0 APOLOGIES

1.1 Apologies may be recorded by contacting the Secretary on extension 56408, or by emailing K.Rees@griffith.edu.au.

1.2 Apologies have been received from Professor Graham Cuskelly, Professor Chris Auld, Professor Jason Sharman, Professor Michael Barry, Professor Andrew O’Neil, Associate Professor Martin Griffiths, Associate Professor Eduardo Roca and Dr Campbell Fraser.

2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the 3/2012 meeting have been circulated.

To be taken as read and confirmed

3.0 COMMITTEE MEMBERSHIP

Farewell and thank you

3.1 The Board will note that this is the last meeting for the outgoing member Professor Debra Grace.

4.0 CHAIR’S REPORT

4.1 Professor Marie Wilson, Dean (Academic), GBS will provide a report at the meeting.

5.0 PRO VICE CHANCELLOR’S (BUSINESS) REPORT

5.1 Professor Michael Powell, Pro Vice Chancellor (Business) will provide a report at the meeting.

6.0 DEAN’S (LEARNING AND TEACHING) REPORT

6.1 Professor Lorelle Frazer, Dean (Learning and Teaching) will provide a report at the meeting.

7.0 DEAN’S (RESEARCH) REPORT

7.1 Professor Graham Cuskelly, Dean (Research) has forwarded his apologies for the meeting.

8.0 DEAN’S (INTERNATIONAL) REPORT

8.1 Professor Chris Auld, Dean (International) has forwarded his apologies for the meeting.
9.0 HEADS OF DEPARTMENT/SCHOOL REPORT

9.1 There are no matters to report.

10.0 MARKETING AND COMMUNICATIONS REPORT

10.1 Ms Rachel Christie, Marketing Manager, Business and Mr Stephen O’Grady, Communications Office, Business/Law have prepared written reports for noting.

11.0 OCCUPATIONAL HEALTH AND SAFETY AND SUSTAINABILITY REPORT

11.1 In the latter part of 2011 Executive Group received a Health & Safety due diligence report as part of the University’s preparation for the new health and safety legislation in Queensland. Attached for noting is the action plan Executive Group prepared in response to the due diligence report.

12.0 ASSESSMENT POLICY AND PROCESS UPDATE – SEMESTER 1, 2012

12.1 Ms Karen van Haeringen, Head of the Secretariat and Associate Professor Duncan Nulty, GIHE will discuss the recent changes to the assessment processes.

12.2 Members are referred to the attached reference documents:

- Brief for School Assessment Boards
- Assessment Policy
- Assessment Submission and Return Procedures
- Governance of Assessment and Academic Achievement Standards
- List of New Assessment Type Titles
- Consensus Moderation Data Analysis

13.0 PRESENTATION: AUSTRALIAN QUALITY FRAMEWORKS STANDARDS

13.1 Ms Karen van Haeringen, Head of the Secretariat will present an overview of the Australian Quality Framework Standards and the implications for the University.

13.2 Attached for information are the following documents:

- List of non-compliant GBS masters programs (assessed in late 2011)
- AQF qualification type learning outcome descriptors

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DEBATE AND DECISION

14.0 QUALITY AND ACCREDITATION ISSUES

14.1 Members are invited to raise any quality and accreditation issues.

15.0 FIVE YEAR REVIEW IMPLEMENTATION PLAN

BACHELOR OF BUSINESS (INTERNATIONAL TOURISM & HOTEL MANAGEMENT)

15.1 At its 3/2012 meeting the Griffith Business School Board was asked to consider the Bachelor of Business (International Tourism and Hotel Management) Five Year Review
Implementation Plan. In discussing this item concern was raised over the suitability of the capstone course title, and over potential duplication/overlap of courses in this program, and courses offered by other Departments. It was recommended that further consideration be given to these issues, and the revised implementation plan be brought back to the June meeting.

15.2 The Griffith Business School is asked to consider the revised Bachelor of Business (International Tourism and Hotel Management) Five Year Review Implementation Plan (Attachment 15.1). Dr Anoop Patiar, Deputy Head of Department, Tourism, Leisure, Hotel and Sport Management will speak to this item.

15.3 Revisions to the plan have been highlighted.

Recommendation

15.4 The Griffith Business School Board is asked to approve Attachment 15.1 Five Year Review Implementation Plan for the Bachelor of Business (International Tourism and Hotel Management).

For discussion

II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

16.0 MAJOR CHANGE PROPOSAL (#2011/0003595)

3229 GRADUATE CERTIFICATE IN LOGISTICS & SUPPLY CHAIN MANAGEMENT
3244 GRADUATE CERTIFICATE IN SUSTAINABLE ENTERPRISE
3245 GRADUATE CERTIFICATE IN LEADERSHIP & MANAGEMENT
3202 GRADUATE CERTIFICATE IN RISK MANAGEMENT

16.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Major Change Proposal affecting various Graduate Certificate programs, as detailed in 2011/0003595, effective Semester 1, 2013.

16.2 It is proposed to amend the admission requirements for these programs, in line with those of the MBA.

For ratification

17.0 NEW PROGRAM PROPOSAL (#2012/0011525)

1390 BACHELOR OF ENVIRONMENTAL MANAGEMENT/BACHELOR OF BUSINESS

17.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a New Program Proposal to introduce the 1390 Bachelor of Environmental Management/Bachelor of Business, as detailed in 2012/0011525, effective Semester 1, 2013.

17.2 The Bachelor of Environmental Management/Bachelor of Business program aims to provide students with a thorough grounding in environmental sustainability as well as the impacts and benefits of sustainable practices in the business context such as energy, water and waste management. It will equip students with extensive skills and knowledge and an appreciation of the interrelationships between environmental sustainability and business success in a world where consumer demand for sustainable products and services is growing.
17.3 Students will complete 400CP comprising 230CP of Environmental Management courses and 170CP of Business courses. Students will complete one GBS major chosen from Management, International Management or Sustainable Enterprise. In their final semester students must complete a 20CP Industrial Affiliates Program which provides the opportunity for students to pursue an in-depth study of a single topic in an industry setting, drawing on the depth and breadth of knowledge developed through coursework study and exercising research-based learning.

17.4 This program is hosted by the SEET Group.

For ratification

18.0 NEW PROGRAM PROPOSAL (#2012/0007555)
1387 BACHELOR OF PHARMACEUTICAL SCIENCE/BACHELOR OF BUSINESS

18.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a New Program Proposal to introduce the 1390 Bachelor of Pharmaceutical Science/Bachelor of Business, as detailed in 2012/0007555, effective Semester 1, 2013.

18.2 This program aims to provide students with a strong scientific background with an emphasis in pharmaceutical science and drug discovery and development plus the business knowledge that will enable them to be successful in one of the world’s largest industries.

18.3 This is a 400CP program comprising 240CP from the Pharmaceutical Science program and 160CP from the Bachelor of Business. Students will be able to complete either a Marketing or Management major.

18.4 This program is hosted by Health.

For ratification

19.0 MAJOR CHANGE PROPOSAL (#2012/0012024)
1034/1288 BACHELOR OF BUSINESS

19.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Major Change Proposal affecting the 1034/1288 Bachelor of Business, as detailed in 2012/0012024, effective Semester 2, 2012.

19.2 It is proposed to withdraw the Workplace Counselling Minor and Business Psychology Minor from all Business programs. These minors will not be available to new students commencing Semester 2, 2012. Continuing students will be able to complete the minors as they currently stand.

19.3 Both Minors are optional in the GBS programs, and are offered in partnership with the School of Applied Psychology. The minors are being withdrawn due partly to low enrolments and partly because it is difficult for Business students to complete the prerequisite courses required for second and third year level Psychology courses.

For ratification

20.0 MINOR CHANGE (#2012/0012030)
1304/1288 BACHELOR OF BUSINESS

20.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a
Minor Change Proposal affecting the 1034/1288 Bachelor of Business, as detailed in 2012/0012030, effective Semester 1, 2013.

20.2 It is proposed to withdraw 2020GIR Global Security from the International Management major and replace it with 2150IBA Introduction to Supply Chain Management. This course is more relevant to the major.

For ratification

21.0 MINOR CHANGE PROPOSAL (#2012/0012031) 1034/1288 BACHELOR OF BUSINESS

21.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Proposal affecting the 1034/1288 Bachelor of Business, as detailed in 2012/0012031, effective 2012.

21.2 It is proposed to temporarily withdraw 2007IBA Legal Frameworks of International Business at the Nathan campus and 3020IBA Applied Financial Management at the Gold Coast Campus. These courses are offered in the International Management major.

For ratification

22.0 MINOR CHANGE PROPOSAL (#2012/0012032) 1289/1290 BACHELOR OF BUSINESS (HTERS)

22.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Proposal affecting the 1289/1290 Bachelor of Business (HTERS), as detailed in 2012/0012032, effective 2/2012.

22.2 It is proposed to recode the following courses from a second year to a third year:

- 2302HSL Conference and Convention Management
- 2303HSL Community Events and Festivals
- 2307HSL Sustainable Tourism Practices

For ratification

23.0 ADVICE OF PROGRAM WITHDRAWAL (#2012/0012033) 3235 GRADUATE CERTIFICATE IN EMARKETING

23.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Program Withdrawal Submission, as detailed in 2012/0012033, effective 2012.

23.2 It is proposed to withdraw the 3235 Graduate Certificate in eMarketing due to continued low enrolments.

For ratification

24.0 MINOR CHANGE PROPOSAL (#2012/0012034) 5410 EXECUTIVE MASTER OF PUBLIC ADMINISTRATION

24.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a
Minor Change Proposal affecting the 5410 Executive Master of Public Administration, as detailed in 2012/0012034, effective 2012.

24.2 The Accounting, Finance and Economics Department is now offering the course 7001PPP Government Budgeting Accounting and Reporting and the course will be recoded. The new code will be 7325AFE Government Budgeting Accounting and Reporting.

For ratification

25.0 MAJOR CHANGE PROPOSAL (#2012/0012035)
COMMERCe DOUBLE DEGREES

25.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Major Change Proposal affecting the Commerce Double Degrees, as detailed in 2012/0012035, effective 2, 2012.

25.2 At its 6/2011 meeting, Academic Committee resolved to approve the use of the Pearson Test of English Academic and admission scores for the purpose of assessing English language admission requirements from Semester 2, 2012 for all programs.

25.3 Academic Committee were advised that the PTE Academic will not be applicable for any program where registration for professional practice is dependent upon another standard English test such as the IELTS (Academic). The Bachelor of Commerce is included on this list; it is now proposed to add the relevant double degrees.

For ratification

26.0 MINOR CHANGE PROPOSAL (#2012/0012046)
5158/5159 MASTER OF BUSINESS ADMINISTRATION

26.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Proposal affecting the 5158/5159 Master of Business Administration, as detailed in 2012/0012046, effective 2, 2012.

26.2 It is proposed to change the name of the 7920IBA Systems Thinking and Sustainability to “Sustainability and Systems Thinking” to avoid confusion that the course may be about computer systems. This course is about sustainability and the emerging sustainable enterprise economy.

For ratification

27.0 MAJOR CHANGE PROPOSAL (#2012/0012049)
1383 BACHELOR OF BUSINESS (OUA)

27.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Major Change Proposal affecting the 1383 Bachelor of Business (OUA), as detailed in 2012/0012049, effective 1, 2013.

27.2 It is proposed to introduce a new 80CP major to the Bachelor of Business (OUA). The major, Contemporary Marketing, will build on Griffith’s commitment to sustainability and social conscience. Students need to be ethical and socially responsible citizens and this major builds on these qualities from a marketing perspective. It also focuses on contemporary issues in marketing such as franchising, social marketing and internet marketing. This major will complement the existing OUA marketing major offered by
Swinburne University of Technology. The Swinburne major focuses on traditional marketing issues whereas this contemporary marketing major provides a differentiated offering to further build OUA enrolments.

For ratification

28.0 MINOR CHANGE PROPOSAL (#2012/0012063)
5261/5331 MASTER OF HUMAN RESOURCE MANAGEMENT

28.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Proposal affecting the 5261/5331 Master of Human Resource Management, as detailed in 2012/0012063, effective 2, 2012.

28.2 It is proposed to withdraw the elective course 7003EHR Applied Project from the program, and add 7005EHR Understanding Work, Employment and HR, (previously coded as 6002EHR) as an elective available in Semester 1 at Nathan Campus only.

For ratification

29.0 MINOR CHANGE PROPOSAL (#2012/0012064)
3180 GRADUATE CERTIFICATE IN EMPLOYMENT RELATIONS
5454 MASTER OF EMPLOYMENT RELATIONS

29.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Proposal affecting the 5454 Master of Employment Relations, as detailed in 2012/0012064, effective Semester 2, 2012.

29.2 The course (unit) IRL110 Workplace Employment Relations is currently offered through OUA, and is available within both the Graduate Certificate in Employment Relations (3180) and the Master of Employment Relations (5454). The Course Convenor, in consultation with the Program Director, has recommended a name change for the course IRL110 to Dynamics of Workplace Relations. This new title more accurately describes the content of the course.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

30.0 REPORTS OF SUB-COMMITTEES OF GBS BOARD

30.1 The Griffith Business School Board is asked to note the minutes from the 4/2012 Learning and Teaching Committee, GBS (May).

For noting

31.0 2013 ARC FUTURE FELLOWSHIPS – EOI PROCESS

31.1 The Deputy Vice Chancellor (Research) has provided advice regarding the Expression of Interest process for 2013 ARC Future Fellowships. He has advised that, although the ARC has not yet released the Funding Rules for the 2013 Future Fellowships round, the University is anticipating a 30 November closing date and that there will only be minor changes to the rules. As in previous years the University will be conducting an Expression of Interest process for intending Future Fellowships applicants. The process is intended to ensure that applications are competitive, that applicants are supported in the preparation of applications by their host Research Centre and that there is sufficient time for the peer
review of applications. To facilitate this the EoI process is opening earlier than in previous years. EoI’s are to be submitted electronically to K.Murrie-Jones@griffith.edu.au by 25 June 2012.

31.2 The announcement of the results of the 2012 Future Fellowships round are expected in July 2012. Applicants to the 2012 round who are awaiting the results of their applications are not required to submit an EoI as the Office for Research will contact you to discuss your application options once the results are out.

31.3 Details of the Future Fellowships process and EoI pro forma can be downloaded from:

http://www.griffith.edu.au/research/research-services/research-grants/apply-for-funding/australian-research-council-arc

31.4 Applicants will be advised of the outcome of their EoI by 6 September 2012. Successful EoI applicants will be required to submit a full application to the Office for Research by 9 November 2012. In the event that the ARC brings forward the external closing date to an earlier time the timelines for the EoI process and submission of full applications may be amended accordingly.

For noting

32.0 GSAFE INCIDENT REPORTING

32.1 Griffith University is implementing GSafe, a new on-line safety management system. The first module Incident/Hazard Reporting, is now live.

32.2 The key benefit for staff and students is that they will be able to report incidents/hazards and near misses on-line, and in the near future staff will have the opportunity to complete risk assessments, and record workplace inspections on-line.

32.3 Supervisors, Health and Safety Practitioners and (in some circumstances such as incidents relating to students) other key staff within the University will now receive prompt notification of incidents facilitating quicker review and investigation.

32.4 If you have any queries or difficulties please contact one of the GSafe Project Team members:

Kerry Longster  k.longster@griffith.edu.au  07 555 28366
Janelle Crane  j.crane@griffith.edu.au  07 373 55343
Suzanne Chandler  s.chandler@griffith.edu.au  07 373 56639

For noting

33.0 OTHER BUSINESS

34.0 2012 MEETING DATES

34.1 Below are the confirmed dates and venues for 2012 meetings:

2012 Griffith Business School Board

Fridays, 9:30am till 1:00pm

Meetings will be videoconferenced between the Nathan, Gold Coast and Logan campuses unless otherwise indicated.
### 2012 Meeting Date

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Confirmed Venues</th>
</tr>
</thead>
<tbody>
<tr>
<td>22 June</td>
<td>N72 -1.18</td>
</tr>
<tr>
<td></td>
<td>G34 1.04</td>
</tr>
<tr>
<td></td>
<td>L03 2.28</td>
</tr>
<tr>
<td>3 August</td>
<td>N72 -1.18</td>
</tr>
<tr>
<td></td>
<td>G34 1.04</td>
</tr>
<tr>
<td></td>
<td>L03 2.28</td>
</tr>
<tr>
<td>14 September *</td>
<td>N72 -1.18</td>
</tr>
<tr>
<td></td>
<td>G34 1.04</td>
</tr>
<tr>
<td></td>
<td>L03 2.28</td>
</tr>
<tr>
<td>19 October</td>
<td>N72 -1.18</td>
</tr>
<tr>
<td></td>
<td>G34 1.04</td>
</tr>
<tr>
<td></td>
<td>L03 2.28</td>
</tr>
<tr>
<td>23 November</td>
<td>N72 -1.18</td>
</tr>
<tr>
<td></td>
<td>G34 1.04</td>
</tr>
<tr>
<td></td>
<td>L03 2.28</td>
</tr>
</tbody>
</table>

*Will only proceed if business warrants

For noting