Griffith Business School seeks to excel as a provider of high quality, cross-disciplinary and internationally relevant business and public policy education and research, emphasising the relationship between business and society in promoting sustainable enterprises and communities.

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1288/1034 BACHELOR OF BUSINESS

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DISTRIBUTION LIST

Griffith Business School Board Members

Professor Marie Wilson, Dean (Academic) (Chair)
Professor Michael Powell, Pro Vice Chancellor (Business) (ex officio)

Deans (appointed by the Group Pro Vice Chancellor)
Professor Graham Cuskelly, Dean (Research)
Professor Lorelle Frazer, Dean (Learning and Teaching)
Professor Chris Auld, Dean (International)

Heads of Departments Directly Associated With the Faculty (ex officio)
Professor Christine Smith, Department of Accounting, Finance and Economics
Professor Peter Jordan, Department of Employment Relations and Human Resources
Associate Professor Martin Griffiths, School of Government and International Relations
Professor Leong Liew, Department of International Business and Asian Studies
Professor Evan Douglas, Department of Marketing
Professor James Skinner, Department of Tourism, Sport and Hotel Management

Deputy Heads/ Discipline Heads of Departments Directly Associated With the Group (appointed)
Professor Peter Best, Department of Accounting, Finance and Economics
Associate Professor Eduardo Roca, Department of Accounting, Finance and Economics
Professor Saroja Selvanathan, Department of Accounting, Finance and Economics
Associate Professor Brett Freudenberg, Department of Accounting, Finance and Economics
Dr Peter Tatham, Department of International Business and Asian Studies
Associate Professor Scott Weaven, Department of Marketing
Associate Professor Laura Lawton, Department of Tourism, Sport and Hotel Management
Dr Anoop Patiar, Department of Tourism, Sport and Hotel Management

Research Centre Representative (appointed)
Professor Beverley Sparks, Director, Centre for Tourism, Sport and Service Innovation
Professor David Peetz, Acting Director, Centre for Work, Organisation and Wellbeing
Professor Haig Patapan, Director, Centre for Governance and Public Policy
Professor Andrew O’Neill, Director, Griffith Asia Institute

Invited (for Audience and Debate)
Ms Kimberley Cotterell-Anderson, Griffith Business School
Ms Lisa Cotterell, Griffith Business School

Information Copies
(without attachments unless stated)
Griffith Business School
Group Resource Manager, Business
Human Resource Manager, Business
Marketing Manager, Business
Business Development Management, Business, Griffith Enterprise
Communications Officer, Business and Law
Deans’ and Heads of Departments’ Secretaries, Griffith Business School
Program Service Officers, Griffith Business School
Credit Transfer and Articulations Manager, Student Administration
Client Administration Officers, Student Administration Centre Coordinators, Griffith Grad Research School

Other Copies
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GRIFFITH UNIVERSITY
GRIFFITH BUSINESS SCHOOL BOARD

The 1/2013 meeting of the Griffith Business School Board will be held on Friday, 15 March 2013, commencing 9:00am via videoconference in Room -1.18, Business 2 Building (N72), Nathan campus and Room 1.04, The Chancellery Building (G34), Gold Coast campus. Morning tea will be provided.

Kate Rees
Secretary

AGENDA

1.0 APOLOGIES

1.1 Apologies may be recorded by contacting the Secretary on extension 56408, or by emailing K.Rees@griffith.edu.au.

1.2 Apologies have been received from Professor Lorelle Frazer, Professor Chris Auld, Professor Saroja Selvanathan and Ms Lisa Cotterell.

2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the 6/2012 and 7/2012 meeting have been circulated.

To be taken as read and confirmed

3.0 COMMITTEE MEMBERSHIP

3.1 Members are asked to welcome the following new members:

- Professor Peter Jordan, Head, Employment Relations and Human Resources
- Associate Professor Scott Weaven, Deputy Head, Marketing
- Associate Professor Brett Freudenberg, Discipline Head, Business Law
- Professor David Peetz, Acting Director, Centre for Work, Organisation and Wellbeing
- Professor Haig Patapan, Director, Centre for Governance and Public Policy

3.2 Members will note that this is the last meeting for Professor Leong Liew. Members will wish to thank him for his contribution to the work of the Committee and the Griffith Business School.

4.0 CHAIR’S REPORT

4.1 Professor Marie Wilson, Dean (Academic) will provide a report at the meeting.

5.0 PRO VICE CHANCELLOR’S (BUSINESS) REPORT

5.1 Professor Michael Powell, Pro Vice Chancellor (Business) will provide a report at the meeting.
6.0 **DEAN’S (LEARNING AND TEACHING) REPORT**

6.1 Associate Professor Robyn Hollander, Acting Dean (Learning and Teaching) will provide a report at the meeting. Program enrolment data for Semester 1, 2013 will be provided prior to the meeting.

7.0 **DEAN’S (RESEARCH) REPORT**

7.1 Professor Graham Cuskelly, Dean (Research) will speak to a written report. Attached for information are:

- ERA II 2012 Ratings.
- 2012 Board of Graduate Research Annual Report

8.0 **DEAN’S (INTERNATIONAL) REPORT**

8.1 Professor Chris Auld, Dean (International) is unable to attend the meeting. A written report will be provided prior to the meeting.

9.0 **HEADS OF DEPARTMENT/SCHOOL REPORT**

9.1 There are no matters to report.

10.0 **QUALITY AND ACCREDITATION ISSUES**

10.1 Members will note that the following programs have been re-accredited by the relevant professional bodies:

- CPA Australia and the Institute of Chartered Accountants in Australia have re-accredited the undergraduate and postgraduate accounting programs.

- The Bachelor and Masters degrees in financial planning have been accredited under the new standards set out by the Financial Planning Association of Australia (FPA) and the Financial Planning Education Council. They are the first programs in Australia to achieve this.

10.2 Members will note that the Departments of Tourism, Sport and Hotel Management and Accounting, Finance and Economics will undergo five year organisational reviews in 2013.

10.3 The Dean (Academic) will provide an update on AACSB accreditation.

11.0 **STANDING ITEMS**

11.1 **RISK REGISTER**

Members are asked to note the attached GBS Risk Register.

11.2 **MARKETING REPORT**

The Marketing Manager, Business has prepared written reports for noting.

11.3 **COMMUNICATIONS REPORT**

The Communications Officer, Business/Law has prepared written reports for noting.
11.4  OCCUPATIONAL HEALTH AND SAFETY AND SUSTAINABILITY REPORT

The GBS Health and Safety Officer has provided a written report for noting.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.

SECTION I: MATTERS FOR DISCUSSION

12.0  BUSINESS GROUP STRATEGIC PLAN 2013-2017

12.1  The Griffith Business School Board is asked to consider and approve the Business Group Strategic Plan 2013-2017, as detailed in Attachment 12.1. The Pro Vice Chancellor (Business) will speak to this item.

12.2  The Strategic Plan seeks to focus the Group’s activities by highlighting core activities and setting goals in these areas. The Strategic Plan has been revised following discussion at the 1/2013 Strategic Forum.

For discussion

13.0  FLEXIBLE TEACHING DELIVERY IN GBS: WORKING PARTY REPORT

13.1  The Griffith Business School Board is asked to consider and approve Attachment 13.1 ‘Flexible Teaching Delivery in the GBS: Report of the Working Party’ for implementation in Semester 2, 2013. Professor Christine Smith will speak to this item.

13.2  On the recommendation of the GBS Executive Group, a working party was formed to consider the introduction of an innovative teaching model which moved away from the traditional model of a 2 hour lecture and 1 hour tutorial. The working party has provided examples of different models that could be piloted in Semester 2, 2013.

13.3  Members are asked to consider:

- Which courses are suitable for trialling a new mode of delivery in semester 2 2013, and how could the course be delivered; and

- Is it cost neutral?

For discussion

14.0  AQF IMPLEMENTATION IN GRIFFITH BUSINESS SCHOOL

14.1  The Australian Qualifications Framework (AQF) is the national policy for regulated qualifications in Australian education and training. It incorporates the qualifications from each education and training sector into a single comprehensive national qualifications framework.

14.2  In 2011 the AQF was revised to ensure the qualification outcomes remain relevant and nationally consistent, continue to support flexible qualifications linkages and pathways, and enable national and international portability and comparability of qualifications. For the higher education sector, implementation of the AQF commenced on 29 January 2012 when the regulatory powers of the Tertiary Education Quality and Standards Agency (TEQSA) commenced.
14.3 From January 2015, all new enrolments will be in qualifications that meet the requirements of the Australian Qualifications Framework (AQF).

14.4 The Chair will lead discussion on the AQF standards and their implications for the GBS. Members are asked to consider the attached documents:

- AQF Implementation within GBS – Issues,
- GBS Postgraduate Programs – Proposed model for the AQF,
- Draft AQF Program Planning Timelines.

For discussion

II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

15.0 PROGRAM DIRECTOR AND FIRST YEAR COORDINATOR APPOINTMENTS

15.1 The Griffith Business School Board, on the executive recommendation of the Chair, is asked to ratify the following Program Director and First Year Coordinator changes, effective Semester 1, 2013.

<table>
<thead>
<tr>
<th>Program Director</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Professor Fabrizio Carmignani</td>
<td>Bachelor of Commerce (Nathan)</td>
</tr>
<tr>
<td>Dr Paul Howard</td>
<td>Graduate Certificate/Master of Asian Studies</td>
</tr>
<tr>
<td>Professor Jeremy Williams</td>
<td>Graduate Certificate in Risk Management</td>
</tr>
<tr>
<td>Dr Robert Ogulin</td>
<td>3229/4159/5577 Master of Supply Network</td>
</tr>
<tr>
<td></td>
<td>Management</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>First Year Coordinator</th>
<th>Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr Victor Wong</td>
<td>Bachelor of Commerce (Nathan)</td>
</tr>
<tr>
<td>Ms Kerry Bodle</td>
<td>Bachelor of Commerce (Gold Coast)</td>
</tr>
<tr>
<td>Dr Robin Roberts</td>
<td>Bachelor of International Business</td>
</tr>
</tbody>
</table>

15.2 2013 Program Director and First Year Advisor appointments are listed in Attachment 16.1.

For ratification

16.0 MINOR CHANGE PROPOSAL (#2012/0012110)

1389/1399 BACHELOR OF GOVERNMENT AND INTERNATIONAL RELATIONS

16.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Submission affecting the 1389/1399 Bachelor of Government and International Relations, as detailed in #2012/0012110, effective Semester 1, 2013.

16.2 Changes were proposed to course offerings within the Bachelor of Government and International Relations.

For ratification

17.0 MAJOR CHANGE PROPOSAL (#2012/0012111)

1105/1107 BACHELOR OF INTERNATIONAL BUSINESS

17.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Major Change Submission affecting the 1105/1107 Bachelor International Business, as detailed in #2012/0012111, effective Semester 1, 2013.
17.2 It is proposed to withdraw the International Political Economy minor.

For ratification

18.0 NEW PROGRAM PROPOSAL (#2012/0012114)
3267 GRADUATE CERTIFICATE IN MANAGEMENT

18.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a New Program Proposal for the 3267 Graduate Certificate in Management, as detailed in #2012/0012114, effective Semester 1, 2013.

For ratification

19.0 MAJOR CHANGE SUBMISSION (#2012/0012122)
5261/5331 MASTER OF HUMAN RESOURCE MANAGEMENT
5445 MASTER OF EMPLOYMENT RELATIONS

19.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Major Change Submission affecting the 5261/5331 Master of Human Resource Management and 5445 Master of Employment Relations, as detailed in #2012/0012122, effective Semester 1, 2013.

19.2 It is proposed to add the 3274 Graduate Certificate in Human Resource Management (OUA) as an entry point to the 5454 Master of Employment Relations and the 5331/5261 Master of Human Resource Management.

For ratification

20.0 MINOR CHANGE SUBMISSION (#2012/0012123)
5261/5331 MASTER OF HUMAN RESOURCE MANAGEMENT

20.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Submission affecting the 5261/5331 Master of Human Resource Management, as detailed in #2012/0012123, effective Semester 1, 2013.

20.2 Changes were proposed to the course offerings.

For ratification

21.0 ADVICE PROGRAM WITHDRAWAL (#2012/0012124)
5457/5458 INTERNATIONAL MASTER OF BUSINESS ADMINISTRATION

21.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify the Advice of Program Withdrawal affecting the 5457/5458 International Master of Business Administration, as detailed in #2012/0012124, effective Semester 2, 2013.

For ratification

22.0 MINOR CHANGE SUBMISSION (#2012/0012127)
4160 GRADUATE DIPLOMA OF RESEARCH STUDIES (BUSINESS)

22.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a
Minor Change Submission affecting the 4160 Graduate Diploma of Research Studies (Business), as detailed in #2012/0012127, effective Semester 1, 2013.

22.2 Changes were proposed to the offerings of 7317AFE Advanced Quantitative Methods and Econometrics and 7013GBS Research Process.

For ratification

23.0 ADVICE PROGRAM WITHDRAWAL (#2012/0012128)
9150 CONTINUING EDUCATION CERTIFICATE IN WORKPLACE HEALTH AND SAFETY

23.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify the Advice of Program Withdrawal for the 9150 Continuing Education Certificate in Workplace Health and Safety, as detailed in #2012/0012128, effective Semester 2, 2012.

For ratification

24.0 MAJOR CHANGE SUBMISSION (#2012/0012131)
1147 BACHELOR OF ASIAN STUDIES/BACHELOR OF COMMUNICATION

24.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Major Change Submission affecting the 1147 Bachelor of Asian Studies/Bachelor of Communication, as detailed in #2012/0012131, effective Semester 1, 2013.

24.2 Changes were proposed to the degree requirements, to limit the number of first year courses students can complete in the program.

For ratification

25.0 MINOR CHANGE SUBMISSION (#2012/0012133)
1288/1034 BACHELOR OF BUSINESS

25.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Submission affecting the 1288/1034 Bachelor of Business, as detailed in #2012/0012133, effective Semester 1, 2013.

25.2 Changes to course offerings in the Marketing major were proposed.

For ratification

26.0 MAJOR CHANGE SUBMISSION (#2012/0012134)
5158/5159 MASTER OF BUSINESS ADMINISTRATION

26.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Major Change Submission affecting the 5158/5159 Master of Business Administration, as detailed in #2012/0012134, effective Semester 1, 2013.

26.2 It is proposed to change the degree requirements to reduce the core offerings from 100CP – 90CP and increase the elective component from 20CP - 30CP.

For ratification
27.0 MINOR CHANGE SUBMISSION (#2012/0012135)
1288/1034 BACHELOR OF BUSINESS

27.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Submission affecting the 1288/1034 Bachelor of Business, as detailed in #2012/0012135, effective Semester 1, 2013.

27.2 It is proposed to withdraw the course 3113IBA Corporate Social Responsibility and replace it with the existing course 3006IBA Business Ethics and Corporate Governance.

For ratification

28.0 MINOR CHANGE SUBMISSION (#2012/0012138)
5580 MASTER OF PUBLIC ADMINISTRATION

28.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Submission affecting the 5580 Master of Public Administration, as detailed in #2012/0012138, effective Semester 1, 2013.

28.2 It is proposed to add a summer semester offering to 7029GIR Research Project.

For ratification

29.0 MINOR CHANGE SUBMISSION (#2012/0012139)
3187/3191 GRADUATE CERTIFICATE IN BUSINESS

29.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Submission affecting the 3187/3191 Graduate Certificate in Business, as detailed in #2012/0012139, effective Semester 1, 2013.

29.2 It is proposed to withdraw the course 7002MKT eCustomer Relationship Marketing.

For ratification

30.0 ADVICE OF PROGRAM WITHDRAWAL (#2013/0005504)
3245 GRADUATE CERTIFICATE IN LEADERSHIP AND MANAGEMENT

30.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify the Advice of Program Withdrawal for the 3245 Graduate Certificate in Leadership and Management, as detailed in #2013/0005504, effective Semester 2, 2012.

For ratification

31.0 MINOR CHANGE SUBMISSION (#2013/0005508)
1288/1034 BACHELOR OF BUSINESS

31.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Submission affecting the 1288/1034 Bachelor of Business, as detailed in #2013/0005508, effective Semester 1, 2013.

31.2 It is proposed to not offer the elective course 3002EHR HRIS in 2013.
For ratification

32.0 MINOR CHANGE SUBMISSION (#2013/0005510)
5158/5159 MASTER OF BUSINESS ADMINISTRATION

32.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Submission affecting the 5158/5159 Master of Business Administration, as detailed in #2013/0005510, effective Semester 1, 2013.

32.2 It is proposed to withdraw the elective course 7034IBA Strategic Management for International Business.

For ratification

33.0 MINOR CHANGE SUBMISSION (#2013/0005511)
1289/1290 BACHELOR OF BUSINESS (HTERS)

33.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), on behalf of the Chair, Griffith Business School Board, is asked to ratify a Minor Change Submission affecting the 1289/1290 Bachelor of Business (HTERS), as detailed in #2013/0005511, effective Semester 1, 2013.

33.2 It is proposed to remove the summer semester offering for 3215HSL Hotel Service Operations Management.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

34.0 BUSINESS GROUP 2014 PROGRAM DEVELOPMENT

34.1 Members are asked to note the following due dates for approval of full program proposals for new and major changes to be implemented in Semester 1, 2014:

GBS Learning and Teaching Committee – 10 April or 15 May (final submissions are due two weeks prior to meeting date)

GBS Board – 24 May

Programs Committee – 25 July or 15 August (final submissions are due two weeks prior to meeting date)

34.2 Below is a summary of the new and major changes approved to proceed to program development and approval for implementation in 2014.

<table>
<thead>
<tr>
<th>New program</th>
<th>Master of Accounting and Master of Professional Accounting</th>
<th>Nathan/Gold Coast</th>
</tr>
</thead>
<tbody>
<tr>
<td>New program</td>
<td>Graduate Certificate in Asia-Pacific Business</td>
<td>OUA</td>
</tr>
<tr>
<td>Major change</td>
<td>Master of Business Administration</td>
<td>Online delivery</td>
</tr>
<tr>
<td>Major change</td>
<td>Master of Marketing</td>
<td>Online delivery</td>
</tr>
<tr>
<td>Major change</td>
<td>Graduate Certificate in Risk Management</td>
<td>Online delivery</td>
</tr>
<tr>
<td>Major change</td>
<td>Graduate Certificate in Sustainable Enterprise</td>
<td>OUA</td>
</tr>
<tr>
<td>Major change</td>
<td>Master of Supply Network Management</td>
<td>Online delivery</td>
</tr>
<tr>
<td>Five year program review</td>
<td>1105/1107 Bachelor of International Business 3102/531/5312 Graduate</td>
<td></td>
</tr>
</tbody>
</table>
For noting

35.0 CHANGES TO POLICY: STRUCTURE AND REQUIREMENTS OF DEGREES AWARDED BY GRIFFITH UNIVERSITY

35.1 As a result of changes to the Structure and Requirements of Degrees Awarded by Griffith University policy a new version of the Request for Approval of a Variation to Degree Requirements form has been created, to facilitate compliance with the new provisions for awarding variations to degree requirements.

35.2 Program Directors and Deans (Learning and Teaching) are advised to consider each student’s year of commencement in their program when assessing the application. The Request for Approval of a Variation to Degree Requirements form is located at: [http://policies.griffith.edu.au/adminservices/Assessment and Examinations/Request for%20Variation to Degree Requirements.pdf](http://policies.griffith.edu.au/adminservices/Assessment and Examinations/Request for%20Variation to Degree Requirements.pdf)

35.3 For your reference the following amendments have been made to the Structure and Requirements of Degrees Awarded by Griffith University (located at the [http://policies.griffith.edu.au/pdf/Structure and Requirements of Degrees.pdf](http://policies.griffith.edu.au/pdf/Structure and Requirements of Degrees.pdf) in the Policy Library):

- clarification about circumstances where the University will ensure all enrolled students will not be not disadvantaged as a result of program requirements and structure changes (Section 3 Changes to Program Requirements);

- descriptions for qualification levels consistent with the Australian Qualifications Framework (Section 4 Academic Level);

- clarification of ‘academic plan’ types (a set of courses that develop a particular academic theme) and minimum requirements for each type, for both undergraduate and postgraduate programs (Section 11 Elements of Academic Requirements);

- following a review of the University’s Assessment policy the administrative grade Pass Conceded (PC) has been removed from the University’s grading schema;

- consequently changes have been made to ‘progress rules’ such that only grades of 4 or higher (on a 7-point scale) will be used for the allocation of credit points from 2013 onwards (Section 12 Progress);

- Stipulations for exceptional circumstances when a degree variation may be awarded (ie permission for a particular student or cohort of students to vary the approved degree requirements), and specific conditions when a degree variation may not be awarded (section 14, Variation to Degree Requirements)

36.0 CHANGES TO POLICY: GRADING SCHEMA CHANGES

36.1 From 2013 the University is replacing the current descriptive grading schema (HD, D, C, P, F etc) with a numeric grading schema (7-1) for courses commencing after 1 January 2013. Descriptive grades will be retained for the Non-graded Pass (NGP) and the Non-graded Fail (NGF).

36.2 There will also now be three grades of Fail: 3, 2 and 1.
36.3 Finally, the Pass Conceded (PC) grade has been removed from the grading schema and can no longer be awarded.

36.4 The Assessment Policy has been updated with these changes.

**Changes to Grading Schema**

36.5 Information about the new grading schema, including a full list of grades, is available at: [https://intranet.secure.griffith.edu.au/student/exams-assessment/results/schema](https://intranet.secure.griffith.edu.au/student/exams-assessment/results/schema).

**Academic Standing Changes**

36.6 From 1 January 2013 the Grade Point Average (GPA) required for undergraduate students to maintain good academic standing has been raised from 3.0 to 3.5.

36.7 Also, undergraduate and postgraduate students who fail the same course three times will now be eligible for exclusion from the University.

36.8 Please refer to the Academic Standing, Progression and Exclusion Policy for further information.

**Changed administrative grades for supplementary assessment**

36.9 The two administrative grades (SP and SS) for supplementary examinations are changing from 1 January 2013:

- SUP (formerly SP) is a supplementary exam conducted in the central deferred/supplementary exam period; and

- SSP (formerly SS) is a supplementary exam not conducted in the central deferred/supplementary exam period. The School will notify students of the exam arrangements by email.

**Awarding supplementary assessment**

36.10 Supplementary assessment may be awarded to a student, who having submitted all the assessment requirements of the course:

- receives a grade of 3 in a course or achieves in a non-graded course an overall percentage between 45% and 49%; and/or

- has not achieved a pass or required minimum mark in one or more mandatory pass components of the course; and

- has undertaken supplementary assessment in usually no more than four (4) courses in a 320 credit point (CP) program (and a consequent pro rata limitation depending on the total CP of the program).

**Credit for the Pass Conceded grade**

36.11 To meet degree requirements credit will continue to be recognised for a Pass Conceded (PC) grade awarded before 1 January 2013. Such credit will be awarded where the requirements had previously permitted the award of the PC grade, and the number of PC grades awarded is not more than one-eighth of the total credit points required for the degree.

**Credit transfer and the Pass Conceded grade**
36.12 Credit is currently granted for PC grades in some instances when students transfer between programs.

36.13 Griffith students seeking an internal transfer up until and including semester 2, 2013 may gain credit for a course with a Pass Conceded grade provided the program to which they are transferring previously permitted the award of the PC grade.

36.14 QIBT students transferring to Griffith programs up until and prior to 1 January 2015 may gain credit for a course with a Pass Conceded grade.

36.15 Credit may also be awarded for a grade of Pass Conceded attained by QIBT graduates who have not transferred directly to Griffith programs but meet the time limit for an application for credit.

For noting

37.0 REPORTS OF SUB-COMMITTEES OF GBS BOARD

37.1 The Griffith Business School Board is asked to note the minutes from the following sub-committees:

9/2012 (October) Learning and Teaching Committee
10/2012 (November) Learning and Teaching Committee
2/2012 (August) Internationalisation Committee
3/2012 (November) Internationalisation Committee

For noting

38.0 2013 COMMITTEE MEETING DATES

GBS Board

Meeting Time: Fridays 9:00am – 1:00pm

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venues</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 March</td>
<td>Nathan / Gold Coast</td>
<td>N72 -1.18 / G34 1.04</td>
</tr>
<tr>
<td>24 May</td>
<td>Nathan / Gold Coast</td>
<td>N72 -1.18 / G06 3.60</td>
</tr>
<tr>
<td>16 August</td>
<td>Nathan / Gold Coast</td>
<td>N72 -1.18 / G34 1.04</td>
</tr>
<tr>
<td>18 October</td>
<td>Nathan / Gold Coast</td>
<td>N72 -1.18 / G34 1.04</td>
</tr>
</tbody>
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* Special meetings will be held if necessary

39.0 OTHER BUSINESS