GRiffITH UNIVERSITY
GRiffITH BUSINESS SCHOOL BOARD

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Significant Committee Events

- The next meeting of the Griffith Business School Board will be held on Friday, 20 October 2006, from 10:00am till 1:00pm in the Bray Centre, Level 2, Room 2.06, Nathan Campus (N54_2.06). A light lunch will be served at approximately 12:00pm.

Committee QuickPlace Web Address

- https://qplace01.domino.gu.edu.au/QuickPlace/sec-university-committees/PageLibrary4A256D040010D978.nsf/h_Toc/F124861A1A390CC34A256D650011A2CB/?OpenDocument. Use the left navigation bar to select the relevant committee site. Username is your staff number preceded by an s and password is the same as your Novell login. Call the Secretary on extension 56408 for advice or if experiencing difficulties.

Griffith Business School Board Members

Professor Bill Shepherd, Dean (Academic) (Chair)
Professor Michael Powell, Pro Vice Chancellor (Business) (ex officio)

Deans (appointed by the Group Pro Vice Chancellor)

Professor Liz Fulop, Dean (Research)
Professor Lorelle Frazer, Dean (Learning and Teaching)

Heads of Departments Directly Associated With the Faculty (ex officio)

Professor Chew Ng, Department of Accounting, Finance and Economics
Professor David Peetz, Department of Industrial Relations
Professor Leong Liew, Department of International Business and Asian Studies
Dr Louis Sanzogni, Department of Management
Professor Bill Merrilees, Department of Marketing
Dr Liz van Acker, Department of Politics and Public Policy
Professor Mike Davidson, Department of Tourism, Leisure, Hotel and Sport Management

Research Centre Representative (ex officio)

Professor Chris Guilding
Director, Service Industry Research Centre
Department of Tourism, Leisure, Hotel and Sport Management

Invited (for Audience and Debate)

Professor Christopher Auld, Acting Director, Internationalisation, Commercialisation and Community Partnerships
Professor Arthur Shulman, Director, Quality and Accreditation

Information Copies
(without attachments unless stated)

Ms Alison Harris, Group Resource Manager, Business
Ms Wendy Branthwaite, Acting HR Manager, Business
Ms Simone Thorne, Acting Marketing Manager, Business/Law
Ms Suzanne Pinchen, Business Development Management, Business/Law, Office for Commercialisation
Ms Tracey Howley, CEO, International Golf Institute
Deans’ and Heads of Departments’ Secretaries, Griffith Business School
Program Service Officers, Griffith Business School
Ms Lisa Cotterell, Executive Officer to the Pro Vice Chancellor (Business)
Ms Catherine Longworth, Executive Officer to the Pro Vice Chancellor (Business)
Ms Mary Hassard, Credit Transfer and Articulations Manager, Student Administration Centre Coordinators, Office of Graduate Studies

Other Copies

Corporate Archives and Records Management copy (attachments)
Binding copy (attachments)
Spare copy
GRiffith Business School Board Agenda 6/2006
Friday, 15 September 2006

GRiffith University
GRiffith Business School Board

The 6/2006 meeting of the Griffith Business School Board will be held on Friday, 15 September 2006, from 10:00am till 1:00pm, in the Board Room, Level 4, Room 4.08, Logan Campus (L07_4.08). A light lunch will be served at approximately 12:30pm.

Sonya Betros
Secretary

AGENDA

1.0 APOLOGIES

1.1 Apologies may be recorded by contacting the Secretary on extension 56408, or by emailing s.betros@griffith.edu.au. Apologies have been received from Professor Liz Fulop, Dean (Research), Griffith Business School (GBS), Professor Chris Guilding, Director, Service Industry Research Centre, and Professor David Peetz, Head, Department of Industrial Relations. Professor Graham Cuskelly will attend as Acting Dean (Research), GBS.

2.0 CONFIRMATION OF MINUTES

2.1 The minutes of the 5/2006 meeting have been circulated.

To be taken as read and confirmed

3.0 MATTERS ARISING FROM PREVIOUS MINUTES

4.0 CHAIR’S REPORT

4.1 Professor Bill Shepherd, Dean (Academic), GBS and Chair, GBS Board will speak to his written report, as detailed in 2006/0003851, at the meeting.

5.0 PRO VICE CHANCELLOR’S (BUSINESS) REPORT

5.1 Professor Michael Powell, Pro Vice Chancellor (Business) will provide an oral report at the meeting.

6.0 DEAN’S (LEARNING AND TEACHING) REPORT

6.1 Professor Lorelle Frazer, Dean (Learning and Teaching), GBS will provide an oral report at the meeting.

7.0 DEAN’S (RESEARCH) REPORT

7.1 Professor Liz Fulop, Dean (Research), GBS will provide an oral report at the meeting.

8.0 DIRECTOR, INTERNATIONALISATION AND COMMUNITY PARTNERSHIPS’ REPORT

8.1 Professor Chris Auld, Director, Internationalisation and Community Partnerships, GBS will speak to his written report, as detailed in 2006/0003852, at the meeting.
9.0 DIRECTOR, QUALITY AND ACCREDITATION'S REPORT

9.1 Professor Art Shulman, Director, Quality and Accreditation, GBS will provide an oral report at the meeting.

10.0 HEALTH AND SAFETY PRESENTATION

10.1 Associate Professor Bradley Bowden, Department of Management and Dr Quynh Do, Human Resource (HR) Adviser, Health and Safety, Central HR Services, will attend the meeting at 11:00am to provide an overview to members on health and safety issues. The main health and safety issues for the GBS include overcrowding in lectures, excessive inter-campus travel, and the strain of dealing with international students.

11.0 UPDATE ON CURRENT DEVELOPMENTS IN THE LEARNING AND TEACHING AGENDA AT GRIFFITH

11.1 Professor John Dewar, Deputy Vice Chancellor (Academic) will attend the meeting at 12:00noon to provide an update to members on the current developments in the learning and teaching agenda at Griffith.

12.0 REVISED PROGRAM PLANNING, DEVELOPMENT, AND APPROVAL PROCESS

12.1 Mrs Sonya Betros, Academic Services Officer (Business and Law) will provide members with an overview of the revised program planning, development, and approval process.

12.2 At its 3/2006 meeting, the Academic Committee resolved to approve the revised policy, Program Planning, Development and Approval Policy (2006/0003818) and note the Guidelines for Program Development (2006/0003819) and Timelines for Program Planning, Development and Approval for 2007 and 2008 (2006/0003799 and 2006/0003800).

12.3 During late 2005, external consultants (PhillipsKPA) visited the University to undertake a review of Phase 2 priority target areas, which included the Program Approvals review. A number of specific improvements in the Program Approvals process were identified and recommended for implementation in the final report, Program Approvals Review Process. Final Report (2005/0038783).

12.4 The responses to the issues fall largely into the following four categories, as detailed in the final report:

12.4.1 Adopting a ‘project management’ approach to program development and implementation;
12.4.2 Clarifying roles and responsibilities of academic managers and committees;
12.4.3 Strengthening quality assurance and attention to program development; and
12.4.4 Enhancing communication, tracking, and administrative efficiency.

The Secretariat is currently working on implementing these recommendations.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

13.0 REVISED CREDIT TRANSFER POLICY

13.1 The Griffith Business School Board is asked to consider the revised Credit Transfer Policy.

13.2 The policy was due for its periodic review in 2005 but was held over awaiting the review of a number of other policies, including the Bachelors, Honours, and Masters degree policies, which were approved at the 2/2006 meeting of the Academic Committee (18 May 2006). Section 6.0, Credit Limits, of the policy was considered at this time as part of these changes.

13.3 The format and layout of the revised Credit Transfer Policy has been revised significantly to better reflect the University's current policy and principles regarding credit transfer, pathways for students, and articulation arrangements with other institutions. Definitions have been reworded to ensure consistency with current national definitions and in some instances phrases reworded to ensure distinctions that were intended in the policy. These changes have not affected the policy's outcomes.

13.4 In considering the revised Credit Transfer Policy, members are asked to discuss the following new inclusions:

13.4.1 Section 3.0, Definitions – Block Credit: In response to an agreement obtained in 2005 (Canadian Project), the University has decided to include such an option in its policy;

13.4.2 Section 5.4, Transfer of Grades with Award of Credit: Students occasionally request that grades from prior studies be carried over with credit transfer and included in their cumulative grade point average;

13.4.3 Section 5.6, Credit on the Basis of Secondary School Level Studies: Included, for academic discussion, mainly with regard to studies which may be deemed as substantially comparable with undergraduate study;

13.4.4 Section 6.0, Credit Limits: Circulated earlier in the year as part of the degree policy changes, approved at the 2/2006 meeting of the Academic Committee (18 May 2006);

13.4.5 Section 9.0, Multiple Awards from a Single Program of Study: Requires approval through the University’s program approval process; and

13.4.6 Section 10.0, Time Limit on Credit: A clause has been included to allow a shorter time limit than the normal ten years where required.

Recommendation:

13.5 The Griffith Business School Board is asked to consider and provide feedback to the Academic Committee on the revised Credit Transfer Policy.

For discussion
SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

14.0  MINOR CHANGE SUBMISSION (#2006/0003831)

3102 GRADUATE CERTIFICATE IN INTERNATIONAL BUSINESS
5311 MASTER OF INTERNATIONAL BUSINESS
5312 MASTER OF INTERNATIONAL BUSINESS WITH HONOURS

14.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Minor Change Submission affecting the 3102 Graduate Certificate in International Business, the 5311 Master of International Business, and the 5312 Master of International Business with Honours, as detailed in 2006/0003831, for implementation in Semester 1 2007.

14.2 The Department of International Business and Asian Studies proposes to make the following changes to the course offerings within the Master of International Business program group:

- Addition of Semester II offering of the core course 7021GSM International Business;
- Withdrawal of Semester II offering of the core course 7028GSM Cross Cultural Management; and
- Addition of Semester II offering of the elective course 7001GBS Research Design and Methods.

14.3 Additional course offerings at the Gold Coast campus have also been added to provide more flexibility for students.

Recommendation:

14.4 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Minor Change Submission affecting the 3102 Graduate Certificate in International Business, the 5311 Master of International Business, and the 5312 Master of International Business with Honours, as detailed in 2006/0003831, for implementation in Semester 1 2007.

For ratification

15.0  MAJOR CHANGE SUBMISSION (#2006/0003836)

1314 BACHELOR OF BUSINESS (HOTEL MANAGEMENT)

15.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Major Change Submission proposing to introduce an off-shore offering of the Bachelor of Business (Hotel Management) (1314), as detailed in 2006/0003836, for implementation in Semester 2 2006.

15.2 The GBS proposes to introduce an articulation arrangement (as per a contractual agreement) to the Bachelor of Business (Hotel Management) for School of Continuing and Professional Studies, Chinese University of Hong Kong (SCS-CUHK) students who have successfully completed an Associate Degree in Hospitality and Tourism Management, or a Higher Diploma in Hospitality and Tourism Management, or successful completion of a comparable qualification to the Associate Degree or Higher Diploma (assessed by the Program Director and Head of Department). The Griffith University components will be taught off-shore in Hong Kong and graduates will be awarded the Bachelor of Business (Hotel Management).

Recommendation:

15.3 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Major Change
Submission proposing to introduce an off-shore offering of the Bachelor of Business (Hotel Management) (1314), as detailed in 2006/0003836, for implementation in Semester 2 2006.

For ratification

16.0 MINOR CHANGE SUBMISSION (#2006/0003837)
MAJOR CHANGE SUBMISSION (#2006/0002560)
1034/1288 BACHELOR OF BUSINESS

16.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Minor Change Submission (2006/0003837) and a Major Change Submission (2006/0002560) affecting the 1034/1288 Bachelor of Business, for implementation in Semester 1 2007.

16.2 Through part of the rationalisation of course offerings in line with the new suite of GBS programs, the stand alone minor of Electronic Marketing as well the course 2027MKT Contemporary Issues in eCommerce are to be removed from offer as of Semester 1 2007. The course 2020MKT Fundamentals of eCommerce is to remain as it is included in the structure for existing students and at this stage will remain while these programs hold sufficient student numbers. The course 2037MKT eRetailing from this minor is to be added to the approved elective list for the Marketing major as it is deemed a best fit relevant to the learning outcomes of this major. All other courses within this minor are already offered within the Marketing major.

Recommendation:

16.3 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Minor Change Submission (2006/0003837) and a Major Change Submission (2006/0002560) affecting the 1034/1288 Bachelor of Business, for implementation in Semester 1 2007.

For ratification

17.0 MINOR CHANGE SUBMISSION (#2006/0003838)
3047/3048 GRADUATE CERTIFICATE IN BUSINESS ADMINISTRATION
5158/5159 MASTER OF BUSINESS ADMINISTRATION
5162/5163 MASTER OF BUSINESS ADMINISTRATION (ADVANCED)
5164/5165 MASTER OF BUSINESS ADMINISTRATION WITH HONOURS

17.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Minor Change Submission affecting the 5158/5159 Master of Business Administration (MBA) program group, as detailed in 2006/0003838, for implementation in Semester 1 2007.

17.2 This submission aims to change semesters of offer for core courses within the MBA program group; to remove 7008GSM Understanding Data for Decision Making and 7098GSM Professional Communication Skills from the table mapping old courses to equivalent/revised/replacement courses (this table appears within the program structure of the MBA); and to remove an elective course offered by the Department of International Business and Asian Studies from the International Business and General Management specialisations, Gold Coast offerings.

Recommendation:

17.3 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Minor Change
Submission affecting the 5158/5159 Master of Business Administration program group, as detailed in 2006/0003838, for implementation in Semester 1 2007.

For ratification

18.0 MINOR CHANGE SUBMISSION (#2006/0003840)
5160 MASTER OF BUSINESS ADMINISTRATION (INTERNATIONAL)
5348 MASTER OF BUSINESS ADMINISTRATION (INTERNATIONAL) (ADVANCED)

18.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair's executive action in approving a Minor Change Submission affecting the 5160 MBA (International) and the 5348 MBA (International) (Advanced), as detailed in 2006/0003840, for implementation in Semester 2 2006.

18.2 The GBS recently had approved through Faculty Board and the Programs Committee, the withdrawal of the MBA (Practicum) and the implementation of the new International MBA program (#2006/0003532). Transition arrangements for continuing MBA (International) students were omitted from the submission in error. The purpose of this submission is to provide the transition arrangements for the continuing MBA (International) students, as per the approved Major Change Submission (#2006/0003532).

Recommendation:

18.3 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair's executive action in approving a Minor Change Submission affecting the 5160 MBA (International) and the 5348 MBA (International) (Advanced), as detailed in 2006/0003840, for implementation in Semester 2 2006.

For ratification

19.0 MINOR CHANGE SUBMISSION (#2006/0003842)
1289 BACHELOR OF BUSINESS (LEISURE MANAGEMENT)

19.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Minor Change Submission affecting the 1289 Bachelor of Business (Leisure Management), as detailed in 2006/0003842, for implementation in Semester 2 2006.

19.2 With the introduction of a revised single degree, Bachelor of Business (Hotel, Tourism, Leisure and Sport) with four separate award majors, the primary Course Convenor for Work Integrated Learning courses within the Department of Tourism, Leisure, Hotel and Sport Management (HSL) has recommended unified courses across campus to meet the Work Integrated Learning strategies as stated in The Griffith Academic Plan 2 – Engaging Communities. This submission aims to correct previously approved changes (as described in 2006/0007294) affecting the Bachelor of Business (Leisure Management), ie the withdrawal of 2102HSL Industry Practicum 1, replaced with 2212HSL Work Integrated Learning Practicum.

Recommendation:

19.3 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Minor Change Submission affecting the 1289 Bachelor of Business (Leisure Management), as detailed in 2006/0003842, for implementation in Semester 2 2006.
20.0  ADVICE OF PROGRAM WITHDRAWAL (#2006/0003843)

9201 CONTINUING EDUCATION CERTIFICATE IN COMMUNITY CULTURAL DEVELOPMENT

20.1  The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving an Advice of Program Withdrawal proposing to withdraw the 9201 Continuing Education Certificate in Community Cultural Development, as detailed in 2006/0003843, effective Semester 1 2007.

20.2  Although the Continuing Education Certificate in Community Cultural Development has been considered an important component of the Group’s program profile, there have been no enrolments in this Certificate program, suggesting a lack of demand. The Department introduced a combined Continuing Education Certificate in Tourism, Leisure, Hotel and Sport Management in 2006 incorporating all the major discipline areas, and offered on both the Nathan and Gold Coast campuses.

Recommendation:

20.3  The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving an Advice of Program Withdrawal proposing to withdraw the 9201 Continuing Education Certificate in Community Cultural Development, as detailed in 2006/0003843, effective Semester 1 2007.

For ratification

21.0  MINOR CHANGE SUBMISSION (#2006/0003844)

1034/1287/1288 BACHELOR OF BUSINESS

21.1  The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Minor Change Submission affecting the 1034/1287/1288 Bachelor of Business, as detailed in 2006/0003844, for implementation in Semester 1 2007.

21.2  After consultation with the Curriculum, Teaching and Learning Committee (GBS), the Head, Department of Accounting, Finance and Economics (AFE) implemented a working party to develop a first year core accounting course to provide the required skills of today’s business professionals who do not plan on undertaking an Accounting, Finance, or Economics award major. This new course is designed to meet the learning outcome of graduates from other business disciplines while at the same time preparing them with the skills required for later studies within their chosen degree. This course is being implemented as a core requirement for the revised degree programs commencing 2006 only. All students who may have already successfully completed the existing course 1101AFE Accounting Principles will be given exemption for completing this course.

Recommendation:

21.3  The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Minor Change Submission affecting the 1034/1287/1288 Bachelor of Business, as detailed in 2006/0003844, for implementation in Semester 1 2007.

For ratification

22.0  GRIFFITH BUSINESS SCHOOL FIRST YEAR ADVISORS FOR 2007 (#2006/0003845)

22.1  The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving GBS First Year Advisors for 2007, as detailed in 2006/0003845.
For ratification

23.0 ADVICES OF PROGRAM WITHDRAWAL (#2006/0003846 AND #2006/0003847)

9318 CONTINUING EDUCATION CERTIFICATE IN TENNIS MANAGEMENT PRACTICES
9319 CONTINUING EDUCATION CERTIFICATE IN TENNIS MANAGEMENT FOUNDATIONS

23.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving two Advices of Program Withdrawal proposing to withdraw the 9318 Continuing Education Certificate in Tennis Management Practices, as detailed in 2006/0003846, and the 9319 Continuing Education Certificate in Tennis Management Foundations, as detailed in 2006/0003847, effective Semester 1 2007.

23.2 These programs were introduced for intakes in Semester 1 2005, however due to the following reasons, the programs were temporarily withdrawn from offer in the same year: (a) No viable cohort; (b) No affiliation with a major professional body; and (c) Not in line with the strategic objectives of either the GBS or the Department of Tourism, Leisure, Hotel and Sport Management. As these reasons still apply, it has subsequently been decided to withdraw the programs from offer.

Recommendation:

23.3 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving two Advices of Program Withdrawal proposing to withdraw the 9318 Continuing Education Certificate in Tennis Management Practices, as detailed in 2006/0003846, and the 9319 Continuing Education Certificate in Tennis Management Foundations, as detailed in 2006/0003847, effective Semester 1 2007.

For ratification

24.0 ADVICE OF PROGRAM WITHDRAWAL (#2006/0003848)

9216 PGA/IGI GOLF OPERATIONS FOR INTERNATIONAL STUDENTS

24.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving an Advice of Program Withdrawal proposing to withdraw the 9216 PGA/IGI Golf Operations for International Students, as detailed in 2006/0003848, effective Semester 2 2006.

24.2 The PGA/IGI was established in 2004 and ownership of this certificate was to then reside with the PGA/IGI. The PGA/IGI have subsequently advised that this program was attracting low enrolments and therefore was to be withdrawn from offer, pending one student’s completion of the program. This student completed their studies in Semester 1 2006. This submission seeks to formalise the withdrawal of the certificate program.

Recommendation:

24.3 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving an Advice of Program Withdrawal proposing to withdraw the 9216 PGA/IGI Golf Operations for International Students, as detailed in 2006/0003848, effective Semester 2 2006.
25.0 SPECIAL PURPOSE SUBMISSION (#2006/0007320) FOR ALL COURSES HOSTED BY THE DISESTABLISHED UNIT, GRADUATE SCHOOL OF MANAGEMENT

25.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Special Purpose Submission affecting all courses hosted by the disestablished unit, Graduate School of Management (GSM), as detailed in 2006/0007320, effective Semester 1 2007.

25.2 The University Council approved the disestablishment of the GSM at its 1/2006 meeting (6 March 2006). The aim of this submission is to realign all existing GSM courses to new Department host elements reflecting this approval. The review of courses also ensures that program structures and content remains consistent with current program aims but eliminates duplication of course offerings and embeds cross-campus consistency. This review is part of a broader reform, which is incorporated in The Griffith Academic Plan.

Recommendation:

25.3 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Special Purpose Submission affecting all courses hosted by the disestablished unit, GSM, as detailed in 2006/0007320, effective Semester 1 2007.

For ratification

26.0 MINOR CHANGE SUBMISSION (#2006/0003849)
1286 BACHELOR OF COMMERCE
1034 BACHELOR OF BUSINESS
1290 BACHELOR OF BUSINESS (HOTEL, TOURISM, LEISURE, AND SPORT)

26.1 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Minor Change Submission affecting the 1286 Bachelor of Commerce, 1034 Bachelor of Business, and the 1290 Bachelor of Business (Hotel, Tourism, Leisure, and Sport), as detailed in 2006/0003849, for implementation in Semester 1 2007.

26.2 The purpose of this submission is to correct the semester offering of the course 1011IRL Employment Relations at the Gold Coast and ensure consistency across program offerings. As part of the revised GBS program offerings (from 2006), this core course was to be offered in both semesters at the Gold Coast Campus to allow for students to follow the natural progression of the learning development components that are embedded within its content regardless of the semester that they commenced.

Recommendation:

26.3 The Griffith Business School Board, on the executive recommendation of the Dean (Learning and Teaching), GBS, is asked to ratify the Chair’s executive action in approving a Minor Change Submission affecting the 1286 Bachelor of Commerce, 1034 Bachelor of Business, and the 1290 Bachelor of Business (Hotel, Tourism, Leisure, and Sport), as detailed in 2006/0003849, for implementation in Semester 1 2007.

For ratification
SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

27.0 GRIFFITH BUSINESS SCHOOL WORKLOAD MODEL (#2006/0003850)

27.1 The Griffith Business School Board is asked to approve the Workload Model, as detailed in 2006/0003850.

For approval

28.0 FACULTY LEARNING AND TEACHING CITATIONS

28.1 The Faculty Learning and Teaching Citation (FLATC) process has been designed to recognise and reward truly engaged teachers who are student-centred and respect students as active members of the Faculty’s learning community.

28.2 Heads of Departments are asked to encourage Department staff to apply for a FLATC.

28.3 All academic staff (including casual academic staff) are eligible to receive a FLATC. Recipients of FLATCs are eligible to re-apply two years after the award of the original citation, provided that the application is for a different contribution to student learning.

28.4 Past recipients of the Excellence in Teaching Awards and Innovation Across the Institution Awards of the Griffith Awards for Excellence in Teaching (GAET) are eligible to apply for the FLATCs. Applications for the FLATCs and for the Excellence in Teaching category and Innovation Across the Institution category of the GAET can be made in the same year. An applicant may be the recipient of both a FLATC and a GAET in the same year.

28.5 An application for a FLATC may be made by individual teachers or by teaching teams. For the purpose of the citation process a Teaching Team is a group comprising two or more members of academic staff with complementary skills teaching collaboratively into a particular course or set of courses for at least two years. Applications are to comprise a two-page (A4) statement of claim, addressing one or more of the selection criteria (presented in the attached citation template). The statement addressing the selection criteria should present a succinct, well-argued case referencing appropriate sources of evidence against the relevant criterion/a. In addition, applicants are asked to provide a 100-word citation (maximum), for Faculty Board’s consideration.

28.6 The number of citations to be awarded by the GBS (based on EFSTU) is six, each valued at $2,000.00, for professional development use as university teachers.

28.7 Applications are due to the Secretary, Griffith Business School Board by 5.00pm Friday, 22 September 2006.

For noting

29.0 2007 GRIFFITH GRANTS FOR LEARNING AND TEACHING SCHEME

29.1 The purpose of this University-level, competitive, internal grants scheme is to:

- support the University’s strategic objectives in learning and teaching;
- support innovation in learning and teaching consistent with The Griffith Academic Plan 2;
- disseminate such innovations through professional development; and
- embed their outcomes across the University as approaches that can be adopted in either a disciplinary or interdisciplinary context.

To this end the grants scheme has three foci:
- Institutional – Strategic Program Grants (four grants up to $100,000 each);
- Interdisciplinary/disciplinary – Signature Grants (four grants up to $50,000 each); and
- Individual – I Grants (eight grants up to $10,000 each).

The total value of the grants scheme is $680,000.

29.2 Because the preparation of these grant applications is very time consuming, the GBS is using an internal system to facilitate the process and to encourage staff to participate.

29.3 Expressions of interest were submitted to the Secretary, GBS Board by Monday, 28 August 2006 and feedback from the GBS executive was provided to applicants by Friday, 8 September 2006.

29.4 Grant applications are due to the Secretary, GBS Board by 5.00pm Friday, 27 October 2006.

For noting

30.0 REPORTS OF SUB-COMMITTEES OF THE FACULTY BOARD

30.1 The Griffith Business School Board is asked to note the minutes from the 4/2006 meeting of the Curriculum, Teaching and Learning Committee (GBS).

For noting

31.0 OTHER BUSINESS

32.0 NEXT MEETING

32.1 The next meeting of the Griffith Business School Board will be held on Friday, 20 October 2006, from 10:00am till 1:00pm in the Bray Centre, Level 2, Room 2.06, Nathan Campus (N54_2.06). A light lunch will be served at approximately 12:00pm.

For noting