A meeting of the Health Group Board was held at 12.30pm on Thursday 21 April in Room 1.05/1.06, The Chancellery (G34), Gold Coast campus.

MINUTES

**PRESENT:**
- Prof Debra Henly, Dean (Academic), Chair
- Prof Allan Cripps, Group Pro-Vice Chancellor
- Prof Nick Buys, Dean (Learning & Teaching)
- Prof Lyn Griffiths, Dean (Research)
- Prof Lesley Chenoweth, Acting Head, School of Human Services and Social Work
- Prof Simon Broadley, Head, School of Medicine
- Prof Tony Perkins, Head, School of Medical Science
- Prof Elaine Duffy, Head, School of Nursing & Midwifery
- Dr Neil Harris, Acting Head, School of Public Health
- Prof Peter Milburn, Head, School of Physiotherapy & Exercise Science
- Prof Andrew Davey, Head, School of Pharmacy
- Prof Paul Martin, Head, School of Psychology
- Elizabeth Hewitt (Secretary)

**APOLOGIES:**
- Prof Ward Massey, Head, School of Dentistry & Oral Health
- Prof Mark Forwood, Head of Discipline of Anatomy

**Non-Members:**
- Mr Martin Teml, Human Resource Manager, Health
- Mr Geoffrey van Geyzel, Group Resource Manager, Health
- Ms Brenda Tischendorf, Development & Alumni, Health
- Meredith Jackson, Director, External Relations
- Dr Shirley Morrissey, Deputy Head, School of Psychology
- Ms Anita Hathaway, External Relations, Health

**Present by invitation:**
- Mr Terrence Kwok, Acting Group Resource Manager
- Peter Reher, Deputy Head, School of Dentistry & Oral Health
- Dr Analise O’Donovan, Deputy Head, School of Psychology
- Dr Liisa Laakso, Deputy Head, School of Physiotherapy & Exercise Science
- A/Prof Ray Tedman, Director of Medical Studies
- Ms Jenny McDonald, Director of Clinical Services, School of Dentistry & Oral Health
- Ms Diane Smith, Information Services
- Mr Stephen O’Grady, Communications Officer, External Relations
- Ms Ann Hammond, Griffith International
- Ms Heidi Piper, Griffith International
- Ms Susie Head, Technical Services, (acting for Grant Shepherdson)
- Mr Andrew Fiedler and Mr Ross Gorham for agenda item 15.0 QRNO Health Research Access Project Briefing

### 1.0 MEMBERSHIP

The Board welcomed the following staff to the membership of the Board:
- Dr Neil Harris, Acting Head, School of Public Health
- Professor Lesley Chenoweth, Acting Head, School of Human Services and Social Work
• Professor Andrew Davey, Head, School of Pharmacy
• Professor Paul Martin, Head, School of Psychology
• Professor Elaine Duffy, Head, School of Nursing and Midwifery

The Board also welcomed the following staff to their first meeting:
• Stephen O’Grady, Communications Officer, Health Group
• Elizabeth Hewitt, Secretary, Griffith Health Group Board

The Board also farewelled the following staff and thanked them for their contribution:
• Professor Donald Stewart, Head, School of Public Health
• Associate Professor Jayne Clapton, Head, School of Human Services and Social Work
• Associate Professor Michael Rathbone, Head, School of Pharmacy
• Associate Professor Alf Lizzio, Head, School of Psychology
• Professor Anne McMurray, Acting Head, School of Nursing and Midwifery
• Professor Wendy Chaboyer, Director, Research Centre for Clinical and Community Practice Innovation
• Marianne Mengel, Secretary, Griffith Health Group Board

2.0 CONFIRMATION OF MINUTES

The minutes of the 8/2010 meeting of the Griffith Health Group Board were taken as read and confirmed.

3.0 ACTIONS ARISING FROM GRIFFITH HEALTH GROUP BOARD 8_2010 MEETING

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Officer/s</th>
<th>Status / Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment Policy Development and Consultation</td>
<td>Collate Health Group Board feedback and forward Health Group Board Feedback Report to the Secretary, Assessment Committee.</td>
<td>Dean (L&amp;T)</td>
</tr>
<tr>
<td>Foundation Year. Consult with Schools in the Health Group to solicit further feedback with respect to proposed model</td>
<td>Associate Professors Tony Perkins and Jay Browning, MSC</td>
<td>WiP</td>
</tr>
</tbody>
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SECTION A: RECOMMENDATIONS AND REPORTS TO ACADEMIC COMMITTEE AND ITS SUB-COMMITTEES

4.0 PROGRAM CHANGES WITHIN FIVE YEAR ACCREDITATION PERIOD (Agenda Item16.0)

4.1 The Board noted that in relation to Programs Committee business, a work plan is being undertaken to address 3 key areas of activity related to program management:
• Regular program monitoring in the context of quality assurance
• Ensure compliance with AQF
• Simple and consistent presentation of program and course information to internal and external audiences via the Program Catalogue

4.2 At its 1/2011 (3 March) meeting, Programs Committee discussed the work plan relating to program management, noting that it had been asked to consider the establishment of rules around the amount and type of program change that Programs Committee expects during the five year period for which it has re-accredited a program. The Board noted that Programs Committee had agreed to seek feedback from Group Boards on this matter before considering the matter further at a future meeting.

4.3 The Board had before it statistics on the number of program changes for each Group directed to Academic Committee by Programs Committee for the years 2008 and 2009. The Board noted that, in relation to the timing of program changes, it is important for the Group to be able to initiate program changes in response to advances that impact upon the content of its programs. There is also a need to remain responsive to external
accreditation bodies. Limits around the timing and type of program change could reduce this responsiveness, and jeopardise accreditation.

4.4 The Board acknowledges the desirability of having stability in the structure of its programs, the possible disadvantages that frequent changes may have for students and the workload involved for the University Administration in implementing major changes. However, the Griffith Health Group Board unanimously rejected this proposal.

4.5 Although it is likely that most programs will not undergo major changes more frequently than once every 3-4 years, the Board strongly recommends that the flexibility to respond to external accrediting bodies, student feedback and changes in the Health field be retained and it therefore does not support this recommendation.

Resolution

4.6 The Group Board resolved to provide its feedback to Programs Committee on the expected amount and type of program change in a program during its five year period of reaccreditation by Programs Committee, as outlined above.

Action: Secretary to forward Group Board’s feedback to Programs Committee on the expected amount and type of program change in a program during its five year period of reaccreditation.

5.0 MED MAJOR CHANGE SUBMISSION (2011/0003765) (Agenda Item 17.0)
1272 BACHELOR OF MEDICINE/BACHELOR OF SURGERY

5.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to consider the major change submission proposing to change the selection process by replacing the single semi structured interview with a Multiple Station Assessment and also make adjustments to the sequencing and content of sub-topics within the courses Medicine 1, 2 and 3 of the Bachelor of Medicine/Bachelor of Surgery program, effective Semester 1, 2012.

5.2 The Board noted that research has indicated that the traditional interview ‘panel’ format does not accurately predict performance in medical school. Furthermore, feedback from regulatory bodies that review the performance of medical practitioners subsequent to patient complaints indicates that the most frequent issues of concern relate to non-cognitive characteristics, such as interpersonal skills, professionalism and ethical judgment, which are not predicted by academic measures such as GAMSAT or the GPA. In Australia, multi-station mini Interviews are currently used by Monash University, The University of Western Sydney, Australian National University, Sydney University, Deakin University, and the University of Wollongong. The methodology is reported to require less expenditure of resources than standard interview formats. Test security breaches, candidate gender or origin from an under-represented minority and participation in preparatory courses taken by the candidate have been shown not to have significant impacts on results.

5.3 The Board also noted that ever since the MBBS program began in 2005, the School of Medicine has carefully monitored the curriculum (which was based on the Flinders University medical school curriculum) as successive years of the program were rolled out. During this time it has been necessary to update the Flinders curriculum and make adjustments to the sequencing and content of sub-topics within the four courses that constitute the MBBS program in order to improve the horizontal and vertical integration within the program. The minor changes to the sub-topics within Medicine 1, 2 and 3, shown in section 10.15, reflect these changes.

5.4 The Board asked that the submission be amended under “Readmission” in Section 10.15 to include recommendation by the Dean and Head of School of Medicine to seek approval for readmission.
Resolution

5.5 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee the changes to the interview process and sequencing and content of sub-topics within the courses Medicine 1, 2 and 3 of the Bachelor of Medicine/Bachelor of Surgery (1272) as described in (2011/0003765) effective semester 1, 2012.

Action: Secretary to amend the major change submission for the Bachelor of Medicine/Bachelor of Surgery (1272) and then forward to Programs Committee.

6.0 PSY MAJOR CHANGE SUBMISSION (2010/0011054) (Agenda Item 21.0)

1012 1312 BACHELOR OF PSYCHOLOGICAL SCIENCE
2004 2033 BACHELOR OF PSYCHOLOGICAL SCIENCE (HONOURS)
1014 1178 BACHELOR OF PSYCHOLOGY
1136 1139 BACHELOR OF LAWS/BACHELOR OF PSYCHOLOGICAL SCIENCE
1325 BACHELOR OF BUSINESS/BACHELOR OF PSYCHOLOGICAL SCIENCE
1225 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF PSYCHOLOGICAL SCIENCE
1115 BACHELOR OF PSYCHOLOGICAL SCIENCE/BACHELOR OF CRIMINOLOGY AND CRIMINAL JUSTICE

6.1 On recommendation of the Dean (Learning and Teaching), the Group Board considered the major change submission proposing an increase of the GPA for automatichonours entry for the Bachelor of Psychology students to 6.0, effective Semester 1, 2011 as outlined in the submission.

6.2 The Board noted that this proposed change is in response to increasing program demand and will also remove inequity for students enrolled in the Bachelor of Psychological science degree who currently do not have guaranteed progression to Honours with a specified GPA.

6.3 The Board noted that the School also proposes to reduce the number of research method courses from four to three which will enable an additional 10CP elective to be provided in the program.

6.4 The Board also noted the additional proposed minor changes are outlined in the attached submission.

Resolution

6.5 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee the major changes to the Bachelor of Psychological Science (1012, 1312), Bachelor of Psychological Science (Honours) (2004, 2033), Bachelor of Psychology (1014, 1178), Bachelor of Laws/Bachelor of Psychological Science (1136, 1139), Bachelor of Business/Bachelor of Psychological Science (1325), Bachelor of Exercise Science/Bachelor of Psychological Science (1225) and Bachelor of Psychological Science/Bachelor of Criminology and Criminal Justice, as described in (2010/0011054) be approved for introduction in Semester 1, 2011.

Action: Secretary to forward major change submission (2010/0011054) to Programs Committee.

7.0 NRS MAJOR CHANGE SUBMISSION (2010/0011059) (Agenda Item 26.0)

5425 MASTER OF ADVANCED PRACTICE (HONOURS)

7.1 On recommendation of the Dean (Learning and Teaching), the Group Board considered the major change submission proposing to change the admission requirements for articulation from the Master of Advanced Practice (5424) to the Master
of Advanced Practice with Honours (5425) to ensure student capability in the Honours program, effective Semester 1, 2012.

7.2 The Board noted that students enrolled in the Master of Advanced practice have obtained an undergraduate qualification in Nursing or other health practice disciplines and are mature-age students interested in completing a further research higher degree program. Strengthening the admission requirements will ensure that the students are adequately prepared for further study.

Resolution

7.3 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee the major changes to the Master of Advanced Practice (Honours) (5425), as described in (2010/0011059) be approved for introduction in Semester 1, 2012.

Action: Secretary to forward the major change submission for the Master of Advanced Practice (Honours) (5425) to Programs Committee.

8.0 NRS MAJOR CHANGE SUBMISSION (2010/0003751) (Agenda Item 27.0)

1326 BACHELOR OF NURSING

8.1 On recommendation of the Dean (Learning and Teaching), the Group Board considered the major change submission proposing to amend the admission criteria, effective Semester 1, 2011/UAE Semester 2 (February), 2011 as follows:

8.2 The Board noted that to enter the Griffith Bachelor of Nursing Program, students must have successfully completed all eight courses in BN1*, gained their ICLT certificate and obtained an IELTS (Academic) score of 6.0 (with no sub-score of less than 5.5) or an equivalent qualification in English Language.

* BN 1 entry requirements are determined by Fatima College of Health Sciences.

8.3 The Board noted that due to the a lack of clinical placement capacity in mental health in the UAE, the School is also proposing to change semester offerings of 3 courses for students commencing 2009 only as described below:

8.4 2976NRS Human Responses in Crisis now be offered in year 3, semester 1 (September 2011) and that the course 3979NRS Community Health and Diversity be offered in year 2, semester 2 (February 2011). The 2009 students will complete the course 1201NRS in year 3, semester 2 (February 2012).

Resolution

8.5 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee the major changes to the Bachelor of Nursing (1326), as described in (2010/0003751) be approved for introduction in Semester 1, 2011/UAE Semester 2 (February), 2011.

Action: Secretary to forward the major change submission for the Bachelor of Nursing (1326) to Programs Committee.

9.0 HLS MAJOR CHANGE SUBMISSION (2011/0003760) (Agenda Item 32.0)

5433 MASTER OF MEDICAL RESEARCH

9.1 On recommendation of the Dean (Learning and Teaching), the Group Board considered the major change submission proposing to remove Nathan Campus from the location information, effective Semester 2, 2011.
9.2 Due to resource requirements (such as availability of thesis supervisors and laboratory facilities), and the physical location of the Schools offering the specialisations, the research component of five of the six specialisations must be completed at the Gold Coast campus.

Resolution

9.3 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee the major changes to the Master of Medical Research (5433), as described in (2011/0003751) be approved for introduction in Semester 2, 2011.

Action: Secretary to forward the major change submission for the Master of Medical Research (5433) to Programs Committee.

10.0 PSY MAJOR CHANGE SUBMISSION (2011/0003763) (Agenda Item 34.0)

1012, 1312 BACHELOR OF PSYCHOLOGICAL SCIENCE

10.1 On recommendation of the Dean (Learning and Teaching), the Group Board considered the major change submission proposing to introduce a Graduate Entry strand designed for students who have previously completed a university degree, in any field but psychology.

10.2 The Board noted that the introduction of this strand will bring the School into line with the majority of other Australian universities who offer a Graduate Entry pathway or similar postgraduate award for graduates of non-psychology programs. This strand will allow students to complete the Australian Psychology Accreditation Council (APAC) accredited sequence of study in a minimum of 2 semesters over one year by granting applicants up to 120CP Advanced Standing and up to 40CP in specified credit.

Resolution

10.3 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee the major changes to the Bachelor of Psychological Science (1012, 1312), as described in (2011/0003763) be approved for introduction in Semester 1, 2012.

Action: Secretary to forward the major change submission for the Bachelor of Psychological Science (1012, 1312) to Programs Committee.

11.0 HSV MAJOR CHANGE SUBMISSION (2011/0003766) (Agenda Item 35.0)

3221 GRADUATE CERTIFICATE IN HEALTH PROFESSIONAL EDUCATION

5169 MASTER OF HUMAN SERVICES

11.1 On recommendation of the Dean (Learning and Teaching), the Group Board considered the major change submission proposing two changes to the program:

11.1.1 Changes to the entry requirements to broaden eligibility for the program and remove wording which may have discouraged some eligible health professionals from applying; and

11.1.2 An additional articulation arrangement for students who are not registered nurses, whereby graduates may apply for admission to the Master of Human Services and be awarded 40CP of advanced standing towards the ‘Non-specialised’ major. The Graduate Certificate in Health Professional Education will be an entry point only.
Resolution

11.1.3 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee the major changes to the Graduate Certificate in Health Professional Education (3221) and Master of Human Services (5169), as described in (2011/003766) be approved for introduction in Semester 1, 2011.

Action: Secretary to forward the major change submission for the Graduate Certificate in Health Professional Education (3221) and the Master of Human Services (5169) to Programs Committee.

12.0 HSV WITHDRAWAL SUBMISSION (2011/0003770) (Agenda Item 38.0)
3122 GRADUATE CERTIFICATE IN EMPLOYMENT SERVICES

12.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to consider the withdrawal of the Graduate Certificate in Employment Services, effective Semester 2, 2011.

12.2 The Board noted that due to low enrolment numbers, the School of Human Services and Social Work proposes to amalgamate the Graduate Certificate in Employment Services (3122) and the Graduate Certificate in Rehabilitation Case Management (3050) under a single program offering – 3050 Graduate Certificate in Case Management (with specialisations in Personal Injury and Employment Services). The new amalgamated program will commence in Semester 2 2011.

Resolution

12.3 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee that the Graduate Certificate in Employment Services (3122) be withdrawn to commencing students from Semester 2, 2011.

Action: Secretary to forward the program withdrawal submission for the Graduate Certificate in Employment Services (3122) to Programs Committee.

13.0 HSV MAJOR CHANGE SUBMISSION (2011/0003771) (Agenda Item 39.0)
3050 GRADUATE CERTIFICATE IN REHABILITATION CASE MANAGEMENT

13.1 On recommendation of the Dean (Learning and Teaching), the Group Board considered the major change submission proposing to amalgamate the Graduate Certificate in Employment Services (3122) and the Graduate Certificate in Rehabilitation Case Management (3050) under a single program to be titled; 3050 Graduate Certificate in Case Management (with specialisation in Personal Injury and Employment Services, effective Semester 2, 2011.

13.2 The Board noted the amalgamation addresses the goals of the Griffith University Academic Plan which encourages more efficient distribution of school resources and also rationalisation of courses that have either not attracted an economically viable number of students (ie: enrolments less than 15 for postgraduate courses); and/or are not central to meeting the learning goals associated with the program.

Resolution

13.3 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee the major changes to the Graduate Certificate in Rehabilitation Case Management (3050), as described in (2011/0003771) be approved for introduction in Semester 2, 2011.

Action: Secretary to forward the major change submission for the Graduate Certificate in Rehabilitation Case Management (3050) to Programs Committee.
14.0  NRS WITHDRAWAL SUBMISSION (2011/0003772) (Agenda Item 40.0)

**5230 MASTER OF MIDWIFERY**

14.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to consider the withdrawal of the Master of Midwifery, effective Semester 1, 2012.

14.2 The Board noted that the School of Nursing and Midwifery has introduced a new Bachelor of Midwifery program as the pre-registration/entry-to-practice qualification for midwives. This new program replaces the current 5230 Master of Midwifery program as the pre-registration/entry-to-practice qualification for midwives.

14.3 The Board noted that during program planning for the Bachelor of Midwifery, the School of Nursing and Midwifery and the Health Group Executives approved the withdrawal of the current Master of Midwifery effective Semester 2, 2011, and the reintroduction of a new post-registration curriculum in 2013.

14.4 The Board noted that the pathway for registered nurses to obtain an entry into practice midwifery qualification is to complete the Bachelor of Midwifery, and credit articulation arrangement has been established and approved for these students. Some registered nurses are already undertaking the BMidwifery at Griffith.

**Resolution**

14.5 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee that the Master of Midwifery (5230) be withdrawn to commencing student from Semester 1, 2012.

**Action:** Secretary to forward the program withdrawal submission for the Master of Midwifery (5230) to Programs Committee.

15.0  NRS MAJOR CHANGE SUBMISSION (2011/0003775) (Agenda Item 42.0)

**5424 MASTER OF ADVANCED PRACTICE**

**5425 MASTER OF ADVANCED PRACTICE WITH HONOURS**

15.1 On recommendation of the Dean (Learning and Teaching), the Group Board considered the major change submission proposing to withdraw the Palliative Care strand of the Master of Advanced Practice (5424) and the Master of Advanced Practice with Honours (5425), effective Semester 2, 2011.

15.2 The Board noted that there are currently ten (10) students enrolled in the Master of Advanced Practice (5424) Palliative Care (NRSSTRAO) and no students enrolled in the Master of Advanced Practice with Honours (5425) Palliative Care (NRSSTRAO1). A review of the past application numbers for the Master of Advanced Practice (5424) Palliative Care has indicated that the number of applications has been at five (5) or below since Semester 1, 2008. There has been one (1) application for the Master of Advanced Practice with Honours (5425) Palliative Care since semester 1, 2008.

**Resolution**

15.3 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee the major changes to the Master of Advanced Practice (54254) and Master of Advanced Practice with Honours (5425), as described in (2011/0003775) be approved for introduction in Semester 2, 2011.

**Action:** Secretary to forward the major change submission for the Master of Advanced Practice (5424) and Master of Advanced Practice with Honours (5425) to Programs Committee.
16.0 NRS MAJOR CHANGE SUBMISSION (2011/0003776) (Agenda Item 43.0)
5424 MASTER OF ADVANCED PRACTICE
5425 MASTER OF ADVANCED PRACTICE WITH HONOURS

16.1 On recommendation of the Dean (Learning and Teaching), the Group Board considered the major change submission proposing to withdraw the Mental Health Nursing strand of the Master of Advanced Practice (5424) and Master of Advanced Practice with Honours (5425), effective Semester 2, 2011.

16.2 The Board noted that a review of the enrolment numbers for the Master of Advanced Practice (5424) Mental Health Nursing (NRSSTRAL) has identified a significant decline in student enrolments from 27 in Semester 1, 2008 to 5 in semester 1, 2011. There have been no enrolments in the Master of Advanced Practice with Honours (5425) Mental Health Nursing (NRSSTRAL1) from Semester 1, 2008 to Semester 1, 2011.

16.3 The Board also noted that the School is also proposing to substitute the core course 8921NRS Directions in Mental Health: Then and Now with 7035HSV Understanding Mental Health Theories and Practice.

Resolution

16.4 On the recommendation of the Dean (Learning & Teaching), the Group Board resolved to recommend to the Programs Committee the major changes to the Master of Advanced Practice (5424) and the Master of Advanced Practice with Honours (5425), as described in (2011/0003776) be approved for introduction in Semester 2, 2011.

Action: Secretary to forward the major change submission for the Master of Advanced Practice (5424) and Master of Advanced Practice with Honours (5425) to Programs Committee.

SECTION B: ACTION UNDER DELEGATED AUTHORITY OR EXECUTIVE ACTION

17.0 DOH MINOR CHANGE SUBMISSION (2010/0011043) (Agenda Item 19.0)
1259 BACHELOR OF ORAL HEALTH IN DENTAL SCIENCE
1260 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY
1261 BACHELOR OF ORAL HEALTH IN DENTAL TECHNOLOGY (POST REGISTRATION)
1262 BACHELOR OF ORAL HEALTH IN ORAL HEALTH THERAPY

17.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing the replacement of a year long core course with two core semester courses, effective Semester 1, 2011.

Resolution

17.2 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2010/0011043) proposing changes to the Bachelor of Oral Health in Dental Science (1259), Bachelor of Oral Health in Dental Technology (1260), Bachelor of Oral Health in Dental Technology (Post Registration) (1261) and Bachelor of Oral Health in Oral Health Therapy (1262) for implementation from Semester 1, 2011.

18.0 HLS MINOR CHANGE SUBMISSION (2010/0011045) (Agenda Item 20.0)
5433 MASTER OF MEDICAL RESEARCH

18.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing moving the 6003HLS elective from Summer semester to Semester 1, effective Semester 1, 2011.
18.2 This change is the necessary as a result of the recent approval to move the course to semester 1 in the Griffith Health Group Honours Program (2080).

Resolution

18.3 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2010/0011043) proposing changes to Master of Medical Research for implementation from Semester 1, 2011.

19.0 NRS MINOR CHANGE SUBMISSION (2010/0011055) (Agenda Item 22.0)
1354 BACHELOR OF MIDWIFERY

19.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing the replacement of the generic Effective Communication course, effective Semester 1, 2011.

19.2 The communication course offered to the Bachelor of Midwifery students required changes in course content and learning outcomes specific to the midwifery profession and is also offered in a different mode with different commencement dates.

Resolution

19.3 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2010/0011055) proposing changes to Bachelor of Midwifery (1354) for implementation from Semester 1, 2011.

20.0 NRS MINOR CHANGE SUBMISSION (2010/0011056) (Agenda Item 23.0)
5424 MASTER OF ADVANCED PRACTICE
5425 MASTER OF ADVANCED PRACTICE (HONOURS)

20.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing the removal of the Immunisation for Nursing Practice course, effective Semester 1, 2011.

20.2 With the introduction of the new national system of health professional registration and regulation, the Australian Health Practitioner Regulation Agency, the Queensland Nursing Council has removed endorsement of the Immunisation Programs Nurse and therefore the course no long serves a need.

Resolution

20.3 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2010/0011056) proposing changes to the Master of Advanced Practice (5424) and Master of Advanced Practice with Honours (5425) for implementation from Semester 1, 2011.

21.0 HLS MINOR CHANGE SUBMISSION (2010/0011057) (Agenda Item 24.0)
5433 MASTER OF MEDICAL RESEARCH

21.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing a name change for the ‘Biostatistics and Epidemiology’ specialisation in the Master of Medical Research to ‘Epidemiology and Population, effective Semester 1, 2011.

21.2 The issue of low enrolments in this specialisation was discussed at the end of year program review and it was identified that ‘Biostatistics’ in the title may discourage some applicants. It was agreed that ‘Epidemiology and Population Health’ would be a more marketable title, and is a more appropriate reflection of this public health research
specialisation, which links disease, epidemiology and population studies in a logical process.

Resolution

21.3 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2010/0011057) proposing changes to the Master of Medical Research (5433) for implementation from Semester 1, 2011.

22.0 HSV MINOR CHANGE SUBMISSION (2010/0011058) (Agenda Item 25.0)

3050 GRADUATE CERTIFICATE IN REHABILITATION CASE MANAGEMENT
3122 GRADUATE CERTIFICATE IN EMPLOYMENT SERVICES

22.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing to update the course title for 7022HSV Basic Counselling and Interpersonal Skills to Basic Communication and Interpersonal Skills effective Semester 1, 2011.

22.2 The change in course title is in response to feedback from the employment services industry. They are seeking graduates with highly developed communication and interpersonal skills.

22.3 Additionally, 7038HSV Applied Communication Skills (from the Graduate Certificate in Employment Services) will be withdrawn from offer and replaced with 7022HSV Basic Communication and Interpersonal Skills.

22.4 The decision to withdraw 7038HSV arises as there is the need to make efficient and effective use of staff resources and to avoid the duplication of course offerings. 7038HSV enrolment numbers have been declining with zero students enrolled in both S1 2010 and S1 2009 and 6 students in S1 2008.

Resolution

22.5 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2010/0011058) proposing changes to the Graduate Certificate in Rehabilitation Case Management (3050) AND Graduate Certificate in Employment Services (3122) for implementation from Semester 1, 2011.

23.0 MSC MINOR CHANGE SUBMISSION (2011/0003755) (Agenda Item 28.0)

1093 BACHELOR OF HEALTH SCIENCE
1094 BACHELOR OF BIOMEDICAL SCIENCE
1280,1306 BACHELOR OF MEDICAL SCIENCE
1358 BACHELOR OF BIOMEDICAL SCIENCE (HONOURS) ACCELERATED

23.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing to include the approved Core Course 2002MSC Pathophysiology currently listed in the new Bachelor of Medical Laboratory Science (1370) commencing in 2011 as an elective to all their other existing Programs.

23.2 This Course would be of great interest to students in their other programs and also assist the internal transfer of students commencing the Bachelor of Medical Laboratory Science in 2011 whom require Program Structure variations and transitional arrangements due to Transfer Credits.

Resolution

23.3 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0003755) proposing changes to the Bachelor of Health Science (1093), Bachelor of Biomedical Science (1094), Bachelor of Medical Science (1280, 1306) and the Bachelor of Biomedical Science (Honours) Accelerated (1358) for implementation from Semester 2, 2011.
24.0 PBH MINOR CHANGE SUBMISSION (2011/0003757) (Agenda Item 29.0)
1355 BACHELOR OF NUTRITION AND DIETETICS

24.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing to replace 1115PBH Food Science with 2113PBH Food and Drug Safety Management for Semester 2, 2011.

24.2 This change will be the first of a number of planned changes designed to realign dietetics training in accordance with recommendations made following the recent MND accreditation process and the new Dieticians Association of Australia (DAA) entry level competencies. The bulk of these changes relate to years 3 and 4 of the BND, and a subsequent program submission will outline these changes in detail.

24.3 However in these changes, 1115PBH Food Science, which is scheduled to run for the first time in semester 2, 2011, is likely to be combined with the 3rd year course 3139PBH Advanced Nutrition. Accordingly, replacement of 1115PBH with 2113PBH is recommended for immediate approval to avoid potential program conflicts for students. The replacement course (2113PBH Food and Drug Safety Management) will become part of the redesigned BND for 2nd year.

Resolution

24.4 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0003757) proposing changes to the Bachelor of Nutrition and Dietetics for implementation from 2, 2011.

25.0 NRS MINOR CHANGE SUBMISSION (2011/0003758) (Agenda Item 30.0)
9217, 9218 CONTINUING EDUCATION CERTIFICATE IN HEALTH CARE

25.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing to add the course 1507NRS Research Evidence and Clinical Practice to the program structure, effective Semester 1, 2011.

25.2 In 2011, the School of Nursing and Midwifery introduced a new Bachelor of Nursing curriculum. Two of the core courses utilised by the Continuing Education Certificate in Health Care have consequently been withdrawn from offer and replaced with equivalents. This necessitates a minor curriculum change for the Continuing Education Certificate in Health Care.

Resolution

25.3 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0003758) proposing changes to Continuing Education Certificate in Health Care (9217, 9218) for implementation from Semester 1, 2011.

26.0 NRS MINOR CHANGE SUBMISSION (2011/0003759) (Agenda Item 31.0)
9323 CONTINUING EDUCATION CERTIFICATE IN AGED CARE

26.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing to replace the following courses, effective Semester 1, 2011:

- 1971NRS Communication and Assessment in Nursing with 1801NRS Effective Communication;
- 1977PBH Health Promotion with 1507NRS Research Evidence and Clinical Practice add the course 1507NRS Research Evidence and Clinical Practice

26.2 In 2011, the School of Nursing and Midwifery introduced a new Bachelor of Nursing curriculum. Two of the core courses utilised by the Continuing Education Certificate in
Aged Care have consequently been withdrawn from offer and replaced with equivalents. This necessitates a minor curriculum change for the Continuing Education Certificate in Aged Care.

Resolution

26.3 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0003758) proposing changes to the Continuing Education Certificate in Aged Care for implementation from Semester 1, 2011.

27.0 HSV MINOR CHANGE SUBMISSION (2011/0003761) (Agenda Item 33.0)
5169 MASTER OF HUMAN SERVICES (ORIENTATION AND MOBILITY)

27.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing to change the year of intake for the Orientation and Mobility major from even to odd years and subject to student numbers, effective Semester 1, 2011.

27.2 The Master of Human Services (Orientation and Mobility) is offered in conjunction with Guide Dogs Queensland. Guide Dogs Queensland has secured additional funding to train another 10 students in 2011 and the School has strong interest from other state Guide Dogs Associations to support a 2011 offering. In Semester 1 2010, 16 students commenced this program with 12 students graduating at the end of 2010. In response to this demand, the School wishes to offer an intake into this major in Semester 1 2011 and then in odd years only, subject to student numbers.

Resolution

27.3 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0003761) proposing changes to the Master of Human Services (Orientation and Mobility) (5169) for implementation from Semester 1, 2011.

28.0 HSV MINOR CHANGE SUBMISSION (2011/0003767) (Agenda Item 36.0)
1098 BACHELOR OF HUMAN SERVICES

28.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing to withdraw the rehabilitation counselling specific Year 2 and 3 courses from the Bachelor of Human Services program, effective Semester 2, 2011.

28.2 The rehabilitation counselling major was withdrawn from the Bachelor of Human Services (1098) effective Semester 1, 2009 (Major Change submission (Document Number 2008.0004880) which was approved at Programs Committee 8/2008 (December)). The submission outlined the withdrawal of the rehabilitation major and the eventual withdrawal of the Rehabilitation Counselling specific Year 2 and 3 courses.

Resolution

28.3 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0003767) proposing changes to Bachelor of Human Services (1098) for implementation from Semester 2, 2011.

29.0 DOH MINOR CHANGE SUBMISSION (2011/0003769) (Agenda Item 37.0)
4136 GRADUATE DIPLOMA OF DENTISTRY

29.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing to have the 2011 program structure the same as the 2008-2010 structure for the Graduate Diploma of Dentistry program.
29.2 The School requires the 2001 program structure to be the same as the 2008 - 2010 program structure as the content covered in 5001DOH Australian Health Care, Law and ethics is covered throughout a number of courses in the Dentistry program and it is not necessary to repeat this content as a separate course.

Resolution

29.3 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/0003769) proposing changes to the Graduate Diploma of Dentistry (4136) for implementation from Semester 2, 2011.

30.0 NRS MINOR CHANGE SUBMISSION (2011/0003774) (Agenda Item 41.0)
5424 MASTER OF ADVANCED PRACTICE
5425 MASTER OF ADVANCED PRACTICE WITH HONOURS

30.1 On recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the minor change submission proposing to substitute the core course 8989NRS Critiquing an Aged Care Issue with 8014NRS End of Life Studies for the 5424/5425 Master of Advanced Practice and Master of Advanced Practice with Honours Gerontology specialty strand, effective Semester 2, 2011.

30.2 Students in the Master of Advanced Practice (5424) and the Master of Advanced Practice with Honours (5425) program are encouraged to critique issues in care including aged care, in the core research course 7021NRS Research Evidence and Clinical Practice. A review of 8014NRS End of Life Studies has identified that this course achieves a better fit with the other areas covered in the Gerontology strands of the Master of Advanced Practice (5424) and Master of Advanced Practice with Honours (5425).

30.3 The School is also proposing to correct the semester of offering for the Part-time Gerontology strand as follows:

30.3.1 8987NRS The Art and Skill of Dementia Care should be Semester 1 offering.
30.3.2 8981NRS Informing Decision Making in Dementia Care should be Semester 2 offering.

Resolution

30.4 On recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the minor change submission (2011/003774) proposing changes to the Master of Advanced Practice (5424) and the Master of Advanced Practice with Honours (5425) for implementation from Semester 2, 2011.

31.0 PROGRAM CONVENOR AND FIRST YEAR ADVISOR CHANGES (Agenda Item 44.0)

31.1 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the following Program Convenor changes for 2011:

**Human Services and Social Work**
1282 Bachelor of Social Work at Logan  Dr Julie Clark
1372 Bachelor of Social Work  Dr Patricia Fronek

**Medical Science**
1370 Bachelor of Medical Laboratory Science  Dr Indu Singh

**Nursing**
1161 Bachelor of Nursing  Ms Debora Osborne
1163 Bachelor of Nursing  Ms Debora Osborne
1164 Bachelor of Nursing (Post Registration)  Dr Brigid Gillespie
1165 Bachelor of Nursing  Ms Elisabeth Coyne
1224 Bachelor of Nursing/Bachelor of Health Promotion  Mr Ramon Shaban
1326 Bachelor of Nursing (Abu Dhabi students only)  Prof Rebecca Jester
1327 Bachelor of Nursing -Post Registration (Abu Dhabi students only)  Prof Rebecca Jester
3070 GCert in Emergency  Ms Martha Mansah
3073 GCert in Critical Care Nursing  Dr Ursula Kellett
3195 GCert in Community and Primary Health Care  Ass Prof Winsome St John
5230 Master of Midwifery  Ms Jocelyn Toohill
5244 Master of Midwifery (Hons)  Ms Jocelyn Toohill
5424 Master of Advances Practice (Critical Care Nursing)  Ms Frances Lin
5425 Master of Advances Practice (Critical Care Nursing) with Honours  Ms Frances Lin

**Physiotherapy and Exercise Science**
1344 Bachelor of Exercise Science (Pre-Physiotherapy)  Dr Ben Weeks
5271 Master of Musculoskeletal and Sports Physiotherapy with Honours  Dr Richard Newsham-West
5320 Master of Physiotherapy  Dr Liisa Laakso

**Psychology**
1039 Bachelor of Business/Bachelor of Psychological Science  Dr Trevor Hine
1115 Bachelor of Psychological Science / Bachelor of Criminology and Criminal Justice  Dr Trevor Hine
1139 Bachelor of Laws / Bachelor of Psychological Science  Dr Trevor Hine
1177 Bachelor of Behavioural Science  Dr Trevor Hine
1178 Bachelor of Psychology  Dr Trevor Hine (Yrs 1-3)  Dr Penny Davis (Yr 4/Honours S1)
1312 Bachelor of Psychological Science  Dr Trevor Hine
1282 Bachelor of Social Work  Dr Julia Clark
1325 Bachelor of Business / Bachelor of Psychological Science  Dr Trevor Hine
5280 Master of Organisational Psychology  Ass/Prof Liz Jones
6007 Doctor of Philosophy in Organisational Psychology  Ass/Prof Liz Jones
6013 Doctor of Psychology (Organisational)  Ass/Prof Liz Jones

**Public Health**
3203 Graduate Certificate in Health Services Management  Mr Mark Avery
5263 Master of Public Health (Climate Change and Environment major only)  Dr Ross Sadler

31.2 On the recommendation of the Dean (Learning and Teaching), the Group Board was asked to ratify the following First Year Advisor changes for 2011:

**Dentistry and Oral Health**
1261 Bachelor of Oral Health in Dental Technology - Post Reg  Mr Nathanial Davies

**Human Services and Social Work**
1372 Bachelor of Social Work  Dr Tiani Hetherington
1263 Bachelor of Human Services/Bachelor of Criminology  Dr Stephen Larmar

**Nursing**
1162 Bachelor of Nursing  Ms Julia Gilbert
1164 Bachelor of Nursing (Post-Reg)  Ms Julia Gilbert
1165 Bachelor of Nursing  Prof Judy Wollin

**Physiotherapy and Exercise Science**
1171 Bachelor of Exercise Science  Dr Ricardo Simeoni and
Dr Surendran Sabapathy
Griffith Health Group Board Minutes 1/2011
Thursday 21 April 2011

1172 Bachelor of Exercise Science / Bachelor or Business  Dr Ricardo Simeoni and
Dr Surendran Sabapathy

1225 Bachelor of Physiotherapy/Bachelor of Psychological Sci  Dr Ricardo Simeoni
and
Dr Surendran Sabapathy

1344 Bachelor of Exercise Science (Pre-Physiotherapy)  Dr Ricardo Simeoni and
Dr Surendran Sabapathy

Psychology
1115 Bachelor of Psychological Science / Bachelor of Criminology
and Criminal Justice  Ms Claire Ryan

1139 Bachelor of Laws /Bachelor of Psychological Science  Ms Claire Ryan

1178 Bachelor of Psychology  Ms Claire Ryan

1312 Bachelor of Psychological Science  Ms Claire Ryan

1325 Bachelor of Business / Bachelor of Psychological Science  Ms Claire Ryan

Public Health
1332 Bachelor of Public Health  Ms Zoe Murray

1333 Bachelor of Public Health  Ms Zoe Murray

1355 Bachelor of Nutrition and Dietetics  Ms Zoe Murray

Resolution
31.3 On the recommendation of the Dean (Learning and Teaching), the Group Board
resolved to ratify Program Convenor and First Year Advisor changes for 2011.

32.0 COURSE PROFILES (Agenda Item 45.0)

32.1 The Griffith Health Group Board, on the executive recommendation of the Dean
(Learning and Teaching), was asked to ratify the following course profiles for Semester
1 2011:

3003HSV Influencing Policy & Legislation (major change)
3032NRS Summer Foundations for Success in Nursing Studies (major change)
3023HSV Summer Working with Family Violence (major change)
309HSV Summer Social Work in Context (major change)
1503NRS Preparation for Midwifery Practice (major change)
2501NRS Life Science 2 for Midwives (new course)
2502NRS Midwifery Practice 2: Surgical (new course)
2013HSV Social Construction of Welfare (major change)
1978PBH Sociology for Population Health (major change)
3121PBH Indigenous Health (major change)
1010HSV Lifespan Development (major change)
1015HSV Human Behaviour (major change)
2012HSV Case Management (major change)
2030HSV Child Welfare (major change)
2034HSV Dev, Learning and Practice: The Early Years (major change)
2003PES Sports Coaching (major change)
4002PES Practice of Physiotherapy II (major change)
7012HSV Human Services: Law and Social Policy (major change)
7032HSV Human Service: Knowledge & Practice (major change)
7017PES Practice of Physiotherapy II (major change)
7402PES Clinical Sports & Musculoskeletal Medicine 1 (new course)
3001Doh Prosthetic Technology 3 (major change)
3002Doh Laboratory Practicum 3 (major change)
3036HSV Social Work 1 (major change)
7441PES Applied Biological Science (new course)
7403PES_P1 Clinical Practice 1 (new course)
8945NRS Nurse Practitioner Practice 1 (new course)
Resolution

32.2 On the executive recommendation of the Dean (Learning and Teaching), the Group Board resolved to ratify the above-listed course profiles for Semester 1 2011.

33.0 HEALTH GROUP HEALTH & SAFETY COMMITTEE – TERMS OF REFERENCE (Agenda Item 46.0)

33.1 The Griffith Health Board was asked to ratify the approval of the Health Group Health & Safety Committee in approving their Terms of Reference.

Resolution

43.2 On the recommendation of the Health Group Health & Safety Committee, the Group Board resolved to ratify the approval of the Health Group Health & Safety Committee Terms of Reference.

SECTION C: RECOMMENDATIONS AND REPORTS TO OTHER COMMITTEES
[TO PERSONS/COMMITTEES OTHER THAN THE PARENT COMMITTEE(S)]

NIL

SECTION D: MATTERS NOTED, CONSIDERED, OR REMAINING UNDER DISCUSSION

34.0 PVC REPORT (Agenda Item 5.0)

34.1 The Group Pro Vice Chancellor (Health) reported on the following matters:

- **G40**
  The Board was advised that preparation for foundations on the site have commenced with soil testing being undertaken. The University is in the process of finalising the exterior façade as it will be a signature building. The completion date is December 2012 but if it continues to rain it could be extended to March 2013.

- **Admissions 2011**
  The PVC thanked the Schools for their participation at the beginning of the year. The Group increased their % of OP 1 student intake and have also increased the OP in general across the board. At last count the Group is a little behind on load than last year.

- **Health Group Advisory Board**
  Members were advised that the first meeting of the Health Group Advisory Board was held in Brisbane. Members were from the private sector as well as health officials. The intention is to have three meetings per year. This is a great forum to engage stakeholders in the activities of the Group. A summary sheet of the meeting will be forwarded to the Group Board in due course.

- **ERA**
  The Health Group’s performance in the recent ERA was commendable and the PVC congratulated staff for their contributions to the outcome.

35.0 CHAIR’S REPORT (Agenda Item 6.0)

35.1 The Chair reported on the following matters:
• **Head of School**  
Members were advised that Patrick O'Leary, Head, School of Human Services & Social Work will be arriving in late September. The Group is also about to interview for the Head of School, Public Health.

• **External Agenda**  
Members were advised that AUQA will be replaced by TEQSA. Members were also advised that the Group’s programs need to be AQF compliant by 2015.

• **School Reviews**  
Members were advised that the School of Public Health will be undergoing a School Review this year.

Members were also advised that the School of Medicine and the School of Nursing and Midwifery will have their implementation plan presented at the Academic Committee next month.

• **EBA**  
Members were advised that changes have been made to the Enterprise Bargaining Agreement regarding Sessional Staff, i.e. they are now paid for non contemporaneous marking.

• **Performance Management**  
Members were advised that Academic staff performance management reviews are due to Head of School by end of June. Members were advised that the forms have changed and there is a greater emphasis on providing evidence of performance. If you did not attend the training sessions you can get the information from the HR website.

• **Marketing**  
Members were advised that the Living Breathing Health Campaign that the Group is using will continue, but it will need to align with the University’s “know more” campaign.

• **Corporate Website**  
Members were advised that the new Corporate website homepage will go live in April but the pages under this will be rolled out after April. The Chair expressed her appreciation to Sarah Harris on a job well done.

• **International**  
Members were advised that there has been an increase in international student intake. The Group has continued to focus on two key markets; Singapore and Canada.

• **Health & Safety**  
Members were advised that the Group’s risk assessment currently recorded only 2 risks. This is a great achievement considering that 12 months ago our risk assessment recorded 8 risks. The Chair expressed her thanks to Susie Head for her assistance with this reduction.

• **Areas to be brought to Health Group Executive for Approval**  
Members were advised that the following areas should be brought to the Health Group Executive’s attention for approval prior to distribution:
  - documentation going out to external accreditation bodies;
  - any legal matters staff are involved in;
  - tenders to external consultants;
  - surveys that could be published by external bodies.

36.0 **DEAN (LEARNING & TEACHING) REPORT (Agenda Item 7.0)**  
The Dean (Learning & Teaching) Health tabled the report at the meeting and highlighted items of interest.
37.0 **DEAN (RESEARCH) REPORT (Agenda Item 8.0)**

The Dean (Research) Health highlighted points of interest from the report circulated with the agenda.

38.0 **PLANNING AND FINANCIAL SERVICES REPORT (Agenda Item 9.0)**

The Acting Group Resource Manager tabled the report at the meeting and highlighted items of interest.

39.0 **INFORMATION SERVICES REPORT (Agenda Item 10.0)**

The Manager, Academic Services, INS highlighted points of interest from the report circulated with the agenda.

40.0 **EXTERNAL RELATIONS (Agenda Item 11.0)**

The Communications Officer tabled the report at the meeting.

41.0 **HUMAN RESOURCE MANAGEMENT (Agenda Item 12.0)**

The Human Resources Manager tendered apologies for the meeting.

42.0 **DEVELOPMENT AND ALUMNI (Agenda Item 13.0)**

The Development and Alumni Coordinator tendered apologies for the meeting but the report was circulated with the agenda. The Chair advised members that Ms Brenda Tischendorf will be returning to her substantive position as Admissions Officer, Student Administration. The Chair thanked her for her contributions to the Group.

43.0 **GRIFFITH INTERNATIONAL (Agenda Item 14.0)**

The Director, International Business and Marketing tabled the report and highlighted points of interest.

44.0 **QRNO HEALTH RESEARCH ACCESS PROJECT BRIEFING (Agenda Item 15.0)**

Andrew Fiedler, Project Manager – Health Research Access Project and Ross Gorham, Executive Officer, QRNO & QUESTnet addressed the Board to advise members on the activities and progress of Stage 2 of the Health Research Access Project in 2009/10. Andrew and Ross highlighted points of interest from the documentation circulated with the Agenda.

Noted

45.0 **HEADS OF SCHOOL / HEAD OF ELEMENT REPORTS (Agenda Item 47.0)**

45.1 The Board noted reports received from Heads of Schools, Communications Officer and the Acting Manager, Technical Services (Health).

Noted

46.0 **ARC FUTURE FELLOWSHIPS (Agenda Item 48.0)**

46.1 The Board congratulated the following ARC Future Fellowship recipient:

**Dr Jason Peart (GHI, HEALTH) Stress-sensing and cytoprotection in ageing and disease**

Noted
47.0 2011 NHMRC GRANTS (Agenda Item 49.0)

47.1 The Board congratulated the following NHMRC Grant recipients:

**Professor Sue Spence, Dr Caroline Donovan, Dr Sonja March (HEALTH)**
*Evaluation of Transdiagnostic versus Disorder-Specific, Internet-Based Cognitive-Behaviour Treatment of Anxiety Disorders in Young People*

**Professor Claire Rickard, Professor Marianne Wallis, Dr Li Zhang (HEALTH)**
*Intravascular device administration sets: Replacement after Standard Versus Prolonged use (The RSVP Trial)*

**Dr Albert Mellick, A/Professor Ming Wei, Dr Christopher Day (HEALTH)**
*Targeting bone marrow mediated angiogenesis and metastasis in breast cancer*

**Professor Jiri Neuzil, A/Professor Helen Blanchard, A/Professor Stephen Ralph (HEALTH)**
*Mitochondrial complex II is a new target for anti-cancer drugs*

Awarded through other institutions:

**Dr Glen Ulett (HEALTH)** *Role of macrophages in uropathogenic E. coli infections*

Noted

48.0 OFFICE FOR RESEARCH GRANTS SERVICE (Agenda Item 50.0)

48.1 The Board noted advice forwarded by the Director, Office for Research on the improved research grants service that will be provided by OR. Each Research Grants Officer has been assigned a range of Research Centres and an Academic Group for which they will be the primary point of contact on all matters relating to research grants. See: [http://www.griffith.edu.au/research/research-services/research-centre-review/who-is-my-research-grants-officer](http://www.griffith.edu.au/research/research-services/research-centre-review/who-is-my-research-grants-officer)

48.2 The Board noted that new guidelines have been introduced on the type of review applicants can expect to receive for their research grant applications and the resultant contracts/funding agreements. See: [http://www.griffith.edu.au/research/research-services/research-grants/levels-of-review](http://www.griffith.edu.au/research/research-services/research-grants/levels-of-review)

48.3 The Board noted that up-to-date information on the latest changes to the ARC Discovery Project and NHMRC Project schemes and the new Research Grants Calendar for 2011 see:


48.4 The Board noted that suggestions for how research services can be enhanced or improved are welcomed and can be forwarded by email to Dr Heidi Russo at h.russo@griffith.edu.au.

Noted
49.0 ASSESSMENT POLICY REVISIONS  
(Agenda Item 51.0)

49.1 The Board noted that the 7/2010 (December) meeting, Academic Committee approved
revisions to the Assessment Policy to address the shift to a ‘single-faculty’ Group
structure across all academic groups. See:

http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/65e95921348eb64c4a256bdd00
62f3b0?opendocument

Noted

50.0 AMENDMENT TO STUDENT ACADEMIC MISCONDUCT POLICY AND RELATED POLICIES
(Agenda Item 52.0)

50.1 The Board noted that the 1/2011 meeting Council resolved to approve, with immediate
effect, revisions to the following policies to clarify that, following the disestablishment of
faculties in the Arts, Education and Law Group, the four Deans (Learning and Teaching) are the
Chairs of Assessment Boards and are the relevant authority for assessment decisions in the
respective academic groups:

Student Grievances and Appeals policy. see:
http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/be52c10d0ae50bdd4a256bb4006331847
opendocument

Institutional Framework for Promoting Academic Integrity Among Students, see:
http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/03ee5c37f0926a0e4a25736f06
3eaaa?opendocument

Academic Award, Programs, Nomenclature and Abbreviations, see:
http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/06e0ae354ea26524a256bd600
134109?opendocument

Noted

51.0 HIGHER DEGREE RESEARCH GRADUATE ATTRIBUTES  
(Agenda Item 53.0)

51.1 The Board noted that Academic Committee, on the recommendation of the 8/2010
Board of Graduate Research (8 December), resolved to adopt the Higher Degree
Research Graduate Attributes, see:

http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/d856fde235ff1606a2578410005
5e18?opendocument

Noted

52.0 HIGHER DEGREE RESEARCH SUPERVISOR ACCREDITATION POLICY REVISIONS
(Agenda Item 54.0)

52.1 The Board noted that the 6/2010 (November) meeting, Academic Committee approved
revisions to the Griffith University Higher Degree Research Supervisor Accreditation
Policy to establish a process of accreditation and ongoing professional engagement. The
GGRS will consult with HDR convenors about the policy’s
implementation and an implementation plan will be developed and approved via the
Board of Graduate Research. See:

http://www62.gu.edu.au/policylibrary.nsf/xmainsearch/927b54414b2be8544a25746b00
098dfc?opendocument

Noted
53.0 HEALTH GROUP BOARD CONSTITUTION (Agenda Item 55.0)

53.1 The Board noted that the 1/2011 meeting, Council approved the Health Group Board Constitution.

Noted

54.0 2012 HEALTH GROUP PROGRAM PLANNING (Agenda Item 56.0)

54.1 The Board noted that the Deputy Vice Chancellor (Academic) met with the Health Executive on Monday 15 November to discuss the Group’s proposals. The Deputy Vice Chancellor (Academic) indicated in-principal support for the following new programs for implementation in 2012:

- Master of Speech Pathology
- Graduate Diploma of Exercise Science

54.2 The Board noted the following critical dates for approval of program proposals for implementation in 2012:

<table>
<thead>
<tr>
<th>Approval of New Program Submissions by:</th>
<th>For implementation in Semester 1 2012</th>
<th>For implementation in Semester 2 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Group Board</td>
<td>26 May 2011</td>
<td>25 November 2011</td>
</tr>
<tr>
<td>Programs Committee – Final date for approval</td>
<td>14 July 2011</td>
<td>17 February 2012</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Major program changes which require the approval of Programs Committee:</th>
<th>For implementation in Semester 1 2012</th>
<th>For implementation in Semester 2 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Health Group Board</td>
<td>25 August 2011</td>
<td>February 2012</td>
</tr>
<tr>
<td>Programs Committee – Final date</td>
<td>1 September 2011</td>
<td>2 March 2012</td>
</tr>
</tbody>
</table>

Noted

55.0 2010 ANNUAL PROGRAM MONITORING (Agenda Item 57.0)

55.1 The Board noted that the University’s Annual Program Monitoring process is now being initiated. Annual Program Monitoring is undertaken by Program Convenors of undergraduate and postgraduate coursework programs to review a range of program indicators available from the Planning, Statistics and Business Intelligence site at the link to Academic Program Performance Indicators.

55.2 The Board noted that Program Convenors have been asked to prepare a 2-4 page Annual Program Review and Improvement Report (APRIR) analysing the performance of individual programs, using the APRIR proforma.

55.3 The Board noted that the completed APRIR is to be submitted to the Head of School for recommendation to the Dean (Learning and Teaching), who may recommend changes to the programs and/or that the proposed five-year program review date be retained, brought forward or extended.

55.4 The Board noted that the Dean (Learning and Teaching) will prepare a report reviewing the performance of the Group’s programs for the purpose of reporting to Programs Committee, using the Dean (Learning and Teaching) Annual Program Review and Improvement Report proforma.
55.5 The Board noted that due to changes to the definitions of data used for Annual Program Monitoring, the request to Program Convenors to review annual program monitoring indicators and prepare an APRIR has not occurred since 2007, so for the majority of programs (except for 18 undergraduate programs that participated in the 2008 APRIR trial) this year’s APRIR is to report on data for the period from 2007-2010; the 18 programs involved in the trial will report using 2008 – 2010 data. Programs are exempt from completing an APRIR if a five year review and/or an Operation Program Focus review has been completed in 2010.

55.6 The Board noted that the timeframe for Annual Program Review and Improvement Reports is as follows:

1) Program Convenor considers Program Performance Data, prepares APRIR and forwards to the Head of School by Monday 28 February 2011.

2) Head of School considers Program Performance Data and APRIR and either approves or returns to Program Convenor for further work. Once approved, all APRIRs to be forwarded to the Dean (Learning and Teaching) by Monday 28 March 2011.

3) Dean (Learning and Teaching) considers Program Performance Data and APRIR and either approves APRIR or, after consultation with the Head of School, advises the Program Convenor that the APRIR requires further work.

4) Dean (Learning and Teaching) completes the Dean’s Report, providing a brief annual review of the performance of the Group’s programs and forwards with the APRIRs to secretary of Programs Committee by Friday 29 April 2011.

5) APRIRs and Deans’ Reports to be considered at Programs Committee June 2011 meeting.

Noted

56.0 SINGAPORE NURSING BOARD ACCREDITATION FOR THE BACHELOR OF NURSING (POST REGISTRATION) SINGAPORE (Agenda Item 58.0)

56.1 The Board noted that the Singapore Nursing Board has been granted accreditation until 8 June 2014 for the Bachelor of Nursing (Post Registration) Singapore program.

For noting

57.0 OTHER BUSINESS

Nil

58.0 BOARD MEETING DATES AND VENUES

58.1 The next meeting of the Griffith Health Board will be held on Thursday 26 May 2011 at 12.30 pm in Room 1.05/1.06, The Chancellery (G34), Gold Coast campus. A light lunch will be available from 12 noon.

58.2 The confirmed 2011 dates for Griffith Health Group meetings will be held at 12.30pm on the following dates:

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Campus</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>26 May</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
</tr>
<tr>
<td>16 June</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
</tr>
<tr>
<td>Date</td>
<td>Location</td>
<td>Room/Location</td>
</tr>
<tr>
<td>--------------</td>
<td>--------------</td>
<td>---------------------------------------------</td>
</tr>
<tr>
<td>21 July</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
</tr>
<tr>
<td>25 August</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
</tr>
<tr>
<td>22 September</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
</tr>
<tr>
<td>27 October</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
</tr>
<tr>
<td>24 November</td>
<td>Gold Coast</td>
<td>Room 1.05/1.06 The Chancellery (G34)</td>
</tr>
</tbody>
</table>

Noted

59.0 SUMMARY OF ACTION ITEMS

<table>
<thead>
<tr>
<th>Action Item</th>
<th>Responsible Officer/s</th>
<th>Status / Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Forward Group Board’s feedback to Programs Committee on the expected amount and type of program change in a program during its five year period</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>Amend the major change submission for the Bachelor of Medicine/Bachelor of Surgery (1272) and then forward to Programs Committee.</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>Forward major change submission (2010/0011054) to Programs Committee.</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>Forward the major change submission for the Master of Advanced Practice (Honours) (5425) to Programs Committee</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>Forward the major change submission for the Bachelor of Nursing (1326) to Programs Committee</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>Forward the major change submission for the Master of Medical Research (5433) to Programs Committee</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>Forward the major change submission for the Bachelor of Psychological Science (1012, 1312) to Programs Committee</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>Forward the major change submission for the Graduate Certificate in Health Professional Education (3221) and the Master of Human Services (5169) to Programs Committee</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>Forward the program withdrawal submission for the Graduate Certificate in Employment Services (3122) to Programs Committee</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>Forward the major change submission for the Graduate Certificate in Rehabilitation Case Management (3050) to Programs Committee</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>Forward the program withdrawal submission for the Master of Midwifery (5230) to Programs Committee</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>Forward the major change submission for the Master of Advanced Practice (5424) and Master of Advanced Practice with Honours (5425) to Programs Committee.</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
<tr>
<td>Forward the major change submission for the Master of Advanced Practice (5424) and Master of Advanced Practice with Honours (5425) to Programs Committee.</td>
<td>Secretary</td>
<td>Action taken</td>
</tr>
</tbody>
</table>
## DISTRIBUTION LIST

### Faculty Board Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Debra Henly</td>
<td><em>ex officio</em> (Chair)</td>
</tr>
<tr>
<td>Dean (Academic)</td>
<td></td>
</tr>
<tr>
<td>Professor Allan Cripps</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Pro-Vice Chancellor (Health)</td>
<td></td>
</tr>
<tr>
<td>Professor Nick Buys</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Dean (Learning &amp; Teaching), Health</td>
<td></td>
</tr>
<tr>
<td>Professor Lyn Griffiths</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Dean (Research), Health</td>
<td></td>
</tr>
<tr>
<td>Dr Neil Harris</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Acting Head, School of Public Health</td>
<td></td>
</tr>
<tr>
<td>Professor Simon Broadley</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Head, School of Medicine</td>
<td></td>
</tr>
<tr>
<td>Professor Ward Massey</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Head, School of Dentistry &amp; Oral Health</td>
<td></td>
</tr>
<tr>
<td>Professor Elaine Duffy</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Head, School of Nursing and Midwifery</td>
<td></td>
</tr>
<tr>
<td>Professor Lesley Chenoweth</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Acting Head, School of Human Services and Social Work</td>
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</tr>
<tr>
<td>Professor Tony Perkins</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Head, School of Medical Science</td>
<td></td>
</tr>
<tr>
<td>Professor Andrew Davey</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Head, School of Pharmacy</td>
<td></td>
</tr>
<tr>
<td>Professor Peter Milburn</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Head, School of Physiotherapy &amp; Exercise Science</td>
<td></td>
</tr>
<tr>
<td>Professor Paul Martin</td>
<td><em>ex officio</em></td>
</tr>
<tr>
<td>Head, School of Psychology</td>
<td></td>
</tr>
<tr>
<td>Professor Mark Forwood</td>
<td>Co-opted</td>
</tr>
<tr>
<td>Head of the Discipline of Anatomy</td>
<td></td>
</tr>
</tbody>
</table>

### Information Copies (without attachments unless stated)
- Deputy Heads of School
- Dean (Learning and Teaching), SEET Group
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Heath Group

### Other Copies

- Corporate Archives & Records Management copy (attachments)
- Binding copy (attachments)
- **Spare copy**

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Confirmed: ________________________________

(Chair – Professor Debra Henly)

Date: ___________________________________