GRiffith University

GriFFith Health Board (Faculty) Meeting

Agenda 7/2007

A meeting of the Griffith Health Board will be held at 1.00 pm on Wednesday 22 August 2007 in G34_2.02, The Chancellery, Gold Coast campus.

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Significant Committee Events

This meeting of the Griffith Health Board (Faculty) will be held at 1.00 pm on Wednesday 22 August 2007 in Room G34_2.02, The Chancellery, Gold Coast campus.

The next meeting of the Griffith Health Board (Faculty) will be held at 1.00 pm on Wednesday 19 September 2007 in Room G34_1.05, The Chancellery, Gold Coast campus.

Deadlines

Agenda items due with Secretary, Programs Committee for September meeting by 23 August 2007.
Agenda items due with Secretary, Programs Committee for October meeting by 27 September 2007.

Committee QuickPlace Web Address

https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed9a6ce679b4a256d040002e3f0/?OpenDocument

Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.
### DISTRIBUTION LIST

#### Faculty Board Members

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<tr>
<td>Professor Debra Creedy</td>
<td>ex officio (Chair)</td>
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<td>Dean (Academic)</td>
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<td>Professor Allan Cripps</td>
<td>ex officio</td>
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<td>Pro-Vice Chancellor (Health)</td>
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<td>Associate Professor Nicholas Buys</td>
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<td>Professor Kim Halford</td>
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<td>Dean (Research), Health</td>
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<td>Professor Donald Stewart</td>
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<td>Head and Dean, Griffith Medical School</td>
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<td>Professor Newell Johnson</td>
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<td>Head and Dean, School of Dentistry &amp; Oral Health</td>
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<td>Dr Jayne Clapton</td>
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<td>Professor Wendy Chaboyer</td>
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<tr>
<td>Director, Research Centre for Clinical Practice Innovation</td>
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#### Information Copies (without attachments unless stated)
- Deputy Heads of School
- Director, Teaching and Learning, Griffith Science & Technology
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Heath Group

#### Other Copies
- Corporate Archives & Records Management copy (attachments)
- Binding copy (attachments)
- Spare copy
GRiffith University

GRiffith Health Board (Faculty) Meeting

A meeting of the Griffith Health Board will be held at 1.00 pm on Wednesday 22 August 2007 in the Chancellery, G34_2.02, Gold Coast campus.

Michele Britton
Secretary

AGENDA

1.0 APOLOGIES
Apologies may be recorded by contacting Michele Britton, Secretary, x56465, or by emailing m.britton@griffith.edu.au

2.0 CONFIRMATION OF MINUTES
The minutes of the 6/2007 meeting have been circulated. To be taken as read and confirmed.

3.0 CHAIR’S REPORT
The Dean (Academic) will report on items of interest to the Board.

4.0 DEAN (RESEARCH) REPORT
The Dean (Research) will report on Faculty Board items.

5.0 PRESENTATION: CHANGES TO GRIFFITH GRANTS FOR LEARNING & TEACHING SCHEME
Associate Professor Keithia Wilson, Chair, Educational Excellence Committee will conduct a brief presentation detailing the changes to the Griffith Grants for Learning & Teaching Scheme.

6.0 INFORMATION SERVICES REPORT
The Senior Librarian has tendered apologies for this meeting. A written report has been provided for the Board’s information.

7.0 HEALTH & SAFETY REPORT
The Health & Safety Risk Adviser to report on items of interest to the Board. The report will include advice regarding completion rate of Health & Safety modules in the Health Group and identification of any areas of non-completion that may need to be addressed.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

8.0 REPORTS ON COURSE EVALUATIONS

8.1 The following process in relation to course evaluations was agreed at the 2/2007 meeting of Griffith Health Board (Faculty):

a) Students enrolled in courses scheduled for evaluation will be asked to complete a hardcopy of a questionnaire (SEC) at a time that will ensure the highest response rate.

b) The questionnaire will be administered by a person independent of the course convenor.

c) Only students enrolled in on-line and distance courses will be required to complete questionnaires placed on the Learning@Griffith websites.

d) Subsequent to Assessment Board, each School will hold a meeting of all course convenors. Each convenor will report on:
   - Two positive aspects identified from the feedback.
   - Two issues which require attention.
   - Brief description of proposed changes to address the issues.
   - Percentage of students who completed the SEC.

e) Course convenors will then:
   - Post a brief summary of the issues and proposed changes on the Learning@Griffith website or alternatively, email current students with a summary of the issues and proposed changes.
   - At the first lecture of the next offering of the course, provide students with a description of the changes made in response to feedback from previous students.

8.2 Heads of School will provide a summary to Faculty Board of the common issues that have arisen as a result of the course evaluations undertaken during Semester 1 and action that will be taken to address the issues.

For discussion

9.0 DRAFT PROGRAM PROFILE PLAN

9.1 The Griffith Health Program Profile Plan has been reviewed by Schools. The Griffith Health Board (Faculty) is asked to consider the revised Plan (attached) and provide initial feedback in relation to proposed new program and major change developments for 2009. Feedback received at this meeting will further inform the development of the Program Profile Plan.

9.2 The final draft of the Program Profile Plan will be considered at the September meeting of Faculty Board, together with Program Concept Proposals for new programs and FLAS Requests. The Program Profile Plan and supporting documentation will then be referred to the Group Pro Vice Chancellor for confirmation before being forwarded to Executive Group by the due date, Wednesday 3 October 2007.

For discussion
10.0 HSV NEW PROGRAM SUBMISSION (07/0012331)  
3217 G CERT IN COMMUNITY REHABILITATION

10.1 The Griffith Health Board (Faculty) on the recommendation of the School of Human Services is asked to consider the new program submission proposing the introduction of the 40CP Graduate Certificate in Community Rehabilitation at the Logan campus, from Semester 1 2008.

10.2 Griffith University has been involved in a project, funded by Qld Health and the Commonwealth Government to determine capacity building strategies for Community Rehabilitation education and training. The findings of this project indicated that Griffith Health has the foundations required for the development and delivery of a world-class Graduate Certificate in Community Rehabilitation.

10.3 The Graduate Certificate in Community Rehabilitation is designed to provide community rehabilitation professionals with knowledge and skills in the competencies for practice identified in the competency audit (Griffith University, Feb 2006). The development of the Graduate Certificate has been overseen by an Advisory Committee comprising of members from the University, Industry, Government, Community Sectors and consumer groups to ensure industry relevance and currency. Qld Health has provided $100 000 to develop the Graduate Certificate in Community Rehabilitation.

10.4 Admission Requirements

Entry into the Graduate Certificate in Community Rehabilitation requires students to have completed a bachelor's degree or equivalent in Nursing or an Allied Health discipline such as, but not restricted to, Physiotherapy, Occupational Therapy, Speech and Language Therapy, Social Work, Human Services, Psychology, Psychological Science or Behavioural Science.

10.5 Degree Requirements

To be eligible for the award of Graduate Certificate in Community Rehabilitation a student must gain 40CP as prescribed below:

- 30CP core courses
- 10CP elective

10.6 Program Structure

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Points</th>
<th>Delivery</th>
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<tbody>
<tr>
<td>1</td>
<td>Elective*</td>
<td></td>
<td>10 CP</td>
<td>On-campus or off campus mode</td>
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<tr>
<td>1</td>
<td>8016NRS</td>
<td>Community Prac for Health Professionals</td>
<td>10 CP</td>
<td>Core, on-campus, flexible or off campus mode</td>
</tr>
<tr>
<td>2</td>
<td>7004HSV</td>
<td>Disability Studies</td>
<td>10 CP</td>
<td>Core, on-campus, flexible or off campus mode</td>
</tr>
<tr>
<td>2</td>
<td>XXXXPES</td>
<td>Rehabilitation in the Community</td>
<td>10 CP</td>
<td>Core, flexible and off campus mode</td>
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</tbody>
</table>
* The elective is to be discussed with and approved by Program Convenor. Students will be encouraged to enrol in electives congruent with Community Rehabilitation competencies and potential career path for that individual.

10.7 **Mode of Delivery**

- Offered part-time only
- Off-campus, on-line mode for all core courses
- Option for on-campus delivery for 7004HSV Disability Studies at the Logan campus or 8016NRS Community Practice for Health Professionals at the Gold Coast campus.
- All students will undertake a clinical practicum as part of XXXXPES. A total of 80 hours of clinical practicum will be required over the duration of the semester. Each student is to arrange their practical experience in consultation with the Course or Program Convenor and may complete such practical time in ways which suit existing needs or work practices. For example, practicums could be 2 weeks full time at a site other than the participant’s usual work place, or 8 hours per week over a 10 week period.

10.8 The proposed intake for the program is 20 students per annum. As the program is only available part-time, it is not suitable for international students. However, there is capacity within Griffith University for the development of a Master of Community Rehabilitation in the future with the proposed Graduate Certificate becoming an exit point in the Masters Program. Accordingly, international students could undertake the Masters program once it has been developed.

**Recommendation**

10.9 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the new program submission proposing to establish the Graduate Certificate in Community Rehabilitation from Semester 1 2008.

**For discussion**

11.0 **MSC MAJOR CHANGE SUBMISSION (07/0012332)**

5433 M SCIENCE IN MEDICAL RESEARCH

11.1 The Griffith Health Board (Faculty) on the recommendation of the School of Medical Science is asked to consider the major change submission (07/0012332) seeking to replace all of the existing courses in the program with Griffith Health Group Honours courses and to withdraw mid-year intake into the program. These changes are to take effect from Semester 3, 2007.

11.2 The 5/2007 Programs Committee approved the introduction of the Griffith Health Group Honours program, from Semester 3, 2007. The 80CP Griffith Health Group Honours program will replace existing end-on Honours programs offered by respective Schools in the Health Group and the Faculty hosted courses will also replace existing research and dissertation courses in the postgraduate programs offered by the Group, creating efficiencies through reduction of the number of research and dissertation courses delivered across the Health Group.

11.3 Existing courses in the Masters program will be withdrawn in Semester 1 and Semester 2, 2008 as transitional students complete the Masters Program. In addition, due to semester of offer of courses within the new Honours program, it will no longer be viable to offer the Masters Program for mid year entry.
11.4 Pursuant to the Use of Undergraduate Courses in Postgraduate Programs policy, there are no limits on the inclusion of honours courses in postgraduate programs and there are no requirements for different teaching or assessment strategies for postgraduate students undertaking honours courses.

11.5 Griffith International have been consulted in relation to the proposed changes in relation to both the withdrawal of the mid year intake into the program, and the change to a Semester 3 commencement for students entering the program from 2008. Griffith International have advised that offers have been made for this program for Semester 1 2008 (2 offers) and Semester 2 2008 (1 offer). The offers have not currently been accepted. Griffith International has communicated with the prospective students regarding the changes to be made to the program.

Recommendation

11.6 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the major change submission proposing to replace existing courses in the program with Griffith Health Group Honours courses and to withdraw the mid-year intake into the program.

For discussion

12.0 DOH SPECIAL PURPOSE SUBMISSION (07/0012329)

5402 M DENTAL TECHNOLOGY IN PROSTHETICS

12.1 The Griffith Health Board (Faculty) on the recommendation of the School of Dentistry and Oral Health is asked to consider the special purpose submission (07/0012329) seeking the following changes to the Master of Dental Technology in Prosthetics program, effective Semester 1, 2008:

1) Remove 7006DOH_Y1 and Y2 as content will be covered in 7001DOH_Y1 and Y2 Clinical Prosthetics. Remove 7006DOH_Y1 and 7006DOH_Y2 Clinical Practicum 1 from the designated courses list.
2) Increase credit point value of 7001DOH_Y1 and Y2 Clinical Prosthetics from 20CP to 50CP to reflect additional course content.
3) As the undergraduate course 3014DOH Introduction to Oral Pathology and Oral Medicine has moved from semester 2 to semester 1 in the undergraduate programs, 7003DOH Clinical Oral Pathology will be moved from semester 2 to semester 1 as these courses are taught together.
4) 7004DOH_Y1 and Y2 Clinical Prosthetics Case Studies to change its name to Clinical Research Study to more accurately reflect course content and learning outcomes.

Recommendation

12.2 The Griffith Health Board (Faculty) is asked to recommend the special purpose submission proposing to amend the degree requirements in relation to designated courses for the program, and make changes to courses as described above, effective Semester 1 2008.

For discussion
13.0 NRS SPECIAL PURPOSE SUBMISSION (07/0012326)
1161 /1162 /1165 B NURSING

13.1 The Griffith Health Board (Faculty) on the recommendation of the School of Nursing and Midwifery, is asked to consider the special purpose submission (07/0012333) seeking the following changes to the Bachelor of Nursing program:

1. Change English language requirements for overseas registered nurses seeking entry into the three year Bachelor of Nursing program, effective Semester 1, 2009.
2. Specify credit arrangements for overseas registered nurses, effective Semester 1, 2008.
3. Change the title of the Re-Entry/Registration strand within the Bachelor of Nursing program, effective Semester 1, 2008.

13.2 Change to English Language Requirements

The current English language requirement for entry into the three year Bachelor of Nursing program is a minimum overall band score of 6.5 on IELTS (International English Language Testing System) with no sub-score of less than 6.0, while the English language requirement for entry into the Bachelor of Nursing (Re-entry/Registration strand) is a minimum overall band score of 7.0 on IELTS (International English Language Testing System) with no sub-score of less than 6.5.

From Semester 1, 2009 it is proposed the English language requirement for entry into the three year Bachelor of Nursing program and the Bachelor of Nursing (Re-Entry/Registration) strand will be consistent i.e. a minimum overall band score of 7.0 on IELTS (International English Language Testing System) with no sub-score of less than 6.5. TOEFL test results will not be accepted.

Rationale

Contemporary clinical practice in both the acute and community care setting demands an advanced level of communication skills and application. Historically international students, for whom English is a second language, have experienced a high degree of difficulty in fulfilling the stringent clinical requirements of the program, mainly related to their communication skills. This difficulty often results in unsafe clinical practice, potentially placing patients at risk.

13.3 Credit Arrangements for Overseas Registered Nurses

- Overseas educated professional nurses who have successfully completed a tertiary nursing program of at least three years duration, who have recent relevant clinical experience and who meet requirements for English language proficiency will be granted up to two years of credit.
- Credit for overseas educated professional nurses who have not completed a tertiary nursing program of at least three years duration, who have recent relevant clinical experience and who meet requirements for English language proficiency will be assessed on an individual basis. In order to upgrade their qualification to degree level and to become eligible for registration as a nurse in Australia, these nurses will be required to complete at least two years (160CP) of full time study to qualify for graduation from the Bachelor of Nursing program.

13.4 Change of Name

The Re-Entry/Registration strand of the Bachelor of Nursing was developed because of changes instituted by the Queensland Nursing Council (QNC), which provided an
opportunity for the School to integrate the requirements of the Graduate Certificate in Australian Nursing Studies program (no longer accredited by the QNC) into the existing BN program.

It is proposed to change the title of the strand from Re-Entry/Registration to Overseas Registered Nurses. As this program does not automatically lead to registration with QNC the title is misleading to prospective international students. The QNC have also advised that as they are the only registering body for nursing in Queensland, universities may not use the words “re-entry or registration” in strand/program titles potentially leading to registration as a nurse in Queensland.

Recommendation

13.5 The Griffith Health Board (Faculty) is asked to recommend the special purpose submission proposing to increase English language requirements for entry into the program, effective Semester 1 2009 and to specify credit arrangements for overseas registered nurses and to change the title of the Re-Entry / Registration strand to ‘Overseas Registered Nurses’ strand, effective Semester 1 2008.

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

14.0 HSV NEW PROGRAM SUBMISSION (07/0012324_07/0012323 REVISED)
5476 M SOCIAL WORK

14.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving executively the new program submission for 5476 Master of Social Work. The Board will recall that a decision in relation to the new program submission for the M Social Work program was not reached at the 6/2007 meeting due to outstanding issues in relation to the following:

- Admission requirements
- Credit arrangements
- International students

14.2 The submission was subsequently revised by the School of Human Services (07/0012324_07/0012323 revised) and considered executively by the Dean (Academic). The Dean was satisfied with revisions in relation to admission requirements and international student intake. In relation to credit arrangements, the Dean (Academic) approved the non-award of credit for undergraduate level courses on the basis this will ensure the long term professional integrity of the program and is in keeping with the requirements of the Australian Association of Social Workers.

For ratification

15.0 NRS SPECIAL PURPOSE SUBMISSION (07/0012333)
1163 /1164 / 2132 B NURSING (POST-REGISTRATION)

15.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving executively the special purpose submission (07/0012333) seeking to change the title of the testamur for the above programs to Bachelor of Nursing (Post Registration) from the current title ‘Bachelor of Nursing,’ effective Semester 1, 2008.
15.2 The School currently offers the Bachelor of Nursing program for students who do not currently hold qualifications in nursing, which leads to registration as a nurse in Queensland, and the Bachelor of Nursing (Post Registration) which is offered as a one-year full-time or equivalent part-time program to registered nurses and appropriately qualified international nurses who wish to upgrade their qualifications. The Bachelor of Nursing (Post Registration) program does not lead to registration.

15.3 There is currently long standing confusion regarding the Bachelor of Nursing programs leading to registration in Queensland. Although international students are advised in writing that this program does not lead to registration as a nurse in Queensland there have been several incidences where students have sought registration with the Queensland Nursing Council using their testamur. The proposal to change the testamur title to Bachelor of Nursing (Post Registration) aims to reduce this confusion.

For ratification

16.0 GBS SPECIAL PURPOSE SUBMISSION (2007/0002096)

1325 BACHELOR OF BUSINESS/BACHELOR OF PSYCHOLOGICAL SCIENCE
1013 BACHELOR OF BUSINESS (HUMAN RESOURCE MANAGEMENT)/BACHELOR OF PSYCHOLOGICAL SCIENCE
1172 BACHELOR OF EXERCISE SCIENCE/BACHELOR OF BUSINESS (SPORT MANAGEMENT)

16.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Academic) in approving executively the special purpose submission (2007/0002096) initiated by the Griffith Business School, seeking to amend degree requirements in relation to the Business portion only of the following double degree programs offered jointly with Griffith Health:

1325 Bachelor of Business/Bachelor of Psychological Science
1013 Bachelor of Business (Human Resource Management)/Bachelor of Psychological Science
1172 Bachelor of Exercise Science/Bachelor of Business (Sport Management)

16.2 As part of the GBS pursuit for accreditation with the Association to Advance Collegiate Schools of Business (AACSB) it is proposed the following degree rule will be inserted into all Business single degrees and double degrees offered with another faculty:

complete at least XCP for prescribed courses including Year 1 core business courses and/or courses selected from a GBS major at Griffith University (notwithstanding the award of credit);
where X is equal to 50% of total CP comprising prescribed courses from the core and award major courses.

16.3 The inclusion of this statement does not alter the degree requirements in relation to the psychological science or exercise science portion of the program.

For ratification
17.0 PROGRAM WITHDRAWALS
2054 BACHELOR OF HUMAN SERVICES WITH HONOURS
2056 BACHELOR OF BIOMEDICAL SCIENCE WITH HONOURS
2018 BACHELOR OF HEALTH SCIENCE WITH HONOURS
2029 BACHELOR OF NURSING WITH HONOURS
2032 BACHELOR OF EXERCISE SCIENCE WITH HONOURS
2030 BACHELOR OF BEHAVIOURAL SCIENCE WITH HONOURS IN WORK AND PUBLIC HEALTH
2072 BACHELOR OF HEALTH PROMOTION WITH HONOURS
2031 BACHELOR OF SCIENCE WITH HONOURS IN PUBLIC HEALTH

17.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving program withdrawal submissions for end-on Honours programs offered by the Schools of Human Services, Medical Science, Nursing, Physiotherapy and Exercise Science, and Public Health.

17.2 Programs Committee recently approved the Griffith Health Group Honours program for introduction in Semester 3 2007. The Griffith Health Group Honours program will replace the existing end-on Honours programs currently offered by individual Schools in the Group. Withdrawal of the Honours programs is a direct and agreed consequence of the introduction of the Griffith Health Group Honours program.

17.3 The only program requiring transition arrangements for existing students is the Bachelor of Biomedical Science with Honours (2056). Transition arrangements are detailed in the submission.

For ratification

18.0 DOH MINOR CHANGE SUBMISSION (07/0012330)
1261 B ORAL HEALTH IN DENTAL TECHNOLOGY (POST-REGISTRATION)

18.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving a minor change submission for 1261 Bachelor of Oral Health in Dental Technology (Post-Registration) proposing the following changes to the program in-line with previously approved program changes to other undergraduate programs offered by the School and to rationalise the courses in the program due to small numbers of enrolled students (1-2 per year). The changes, effective Semester 1, 2008 are summarised as follows:

- Remove 1002PSY Introductory Individual and Social Psychology (10CP) to accommodate oral-health specific courses.
- Remove 2014DOH Introduction to Oral Pathology and Oral Medicine (5CP) (semester 2 course) and replace with the newly approved course 3014DOH Introduction to Oral Pathology and Oral Medicine (5CP) (semester 1 course).
- Remove 3019DOH Introduction to Research (5CP) and replace with an existing course 3012DOH Research Development (5CP), which runs semester 1.
- Add oral health specific course 1004DOH Laboratory materials (10CP).

18.2 The Group Pro Vice Chancellor has approved the load shift of 0.1 EFTSU, following advice from the Head of School, Psychology.

For ratification
19.0 NRS MINOR CHANGE SUBMISSION (07/0012325)
5424 / 5425 M ADVANCED PRACTICE / WITH HONOURS

19.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving a minor change submission for 5424 / 5425 Master of Advanced Practice / Master of Advanced Practice with Honours seeking to replace existing course 7019NRS Quantitative Research with the new Faculty hosted course 6002HLS Quantitative Research, from Semester 1, 2008.

19.2 This change is in response to the introduction of the new Griffith Health Group Honours program, approved by Programs Committee for introduction in Semester 3, 2007. It was agreed that research courses developed for the new Griffith Health Group Honours program will be utilised, were possible, in postgraduate programs hosted by Health Group Schools. The Schools of Physiotherapy and Exercise Science, Medical Science and Nursing and Midwifery will all have a role in convening 6002HLS Quantitative Research.

For ratification

20.0 CHANGE TO PROGRAM CONVENOR
PSY UNDERGRADUATE PROGRAMS (MT GRAVATT)

20.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving a change of program convenor for the following programs from Dr Tim Cutmore to Dr Mark Chappell, from Semester 2 2007:

- 1177 B Behavioural Science
- 1178 B Psychology (Dr Mark Chappell (years 1-3), Dr Stefano Occhipinti (Honours Year)
- 1039 B Business / B Psychological Science
- 1325 B Business / B Psychological Science (new program to replace 1039 B Business / B Psychological Science)
- 1139 B Laws / B Psychological Science
- 1115 B Psychological Science / B Criminology and Criminal Justice
- 1312 B Psychological Science

For ratification

21.0 CHANGE TO NRS PROGRAM CONVENORS / FIRST YEAR ADVISERS

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<th>Program</th>
<th>Program Convenor</th>
<th>First Year Adviser</th>
</tr>
</thead>
<tbody>
<tr>
<td>1161/1162 B Nursing</td>
<td>Dr Jennifer Rowe</td>
<td>Dr Suzanne Goopy</td>
</tr>
<tr>
<td>1251 B NURSING (POST-REG) SINGAPORE</td>
<td>Ms Clare Fenwick</td>
<td>Ms Katya May</td>
</tr>
<tr>
<td>1167 B NURSING (POST-REG) NISSOKEN</td>
<td>Dr Saras Henderson</td>
<td></td>
</tr>
<tr>
<td>5427 M NURSING NISSOKEN</td>
<td>Dr Saras Henderson</td>
<td></td>
</tr>
</tbody>
</table>

21.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the appointment of the following program convenors and first year advisers for programs offered by the School of Nursing and Midwifery:

For ratification
22.0 COURSE OUTLINES

22.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the following Semester 2 2007 course outlines. http://www.griffith.edu.au/ua/aa/pccat/courseoutlines.html

1202PBH Epidemiology & Public Health
2209PBH Health Challenges & Effective Responses
2212PBH Community Engagement & Health Promotion
7231PBH Community Engagement & Health Promotion
7232PBH Health Challenges & Effective Responses
7305PBH Health Labour Force
1009PSY Introduction to Psychological Science and Society
2006PSY Cognition Memory and Learning

For ratification

SECTION III:
MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

23.0 GRIFFITH WINNERS OF CARRICK CITATIONS

23.1 The Carrick Institute for Learning and Teaching in Higher Education is the peak federal body charged with fostering excellent teaching, and promoting the fundamental importance of teaching in higher education to the general community. A Carrick Citation recognises and rewards the contributions that individuals and teams make to the quality of student learning. They are granted to people who have made a significant contribution to the quality of student learning in a specific area of responsibility over a sustained period, whether they are academic staff, general staff, sessional staff or institutional associates.

23.2 The Vice Chancellor and Deputy Vice Chancellor (Academic) have announced all ten of the University’s nominations for 2007 Carrick Citations for Outstanding Contributions to Student Learning were successful. Each of the awards is for $10,000. Citations were recently presented during a Carrick Institute ceremony held in Brisbane.

23.3 The Health Group extends its congratulations all Carrick Citation winners. The Health Group Citation winners are:

Dr Kym Macfarlane and Ms Jennifer Cartmel, School of Human Services
Citation: For reconceptualising practicum experiences for students of early childhood education to facilitate critical reflection of their own practice and that of others.

Assoc Professor Keithia Wilson, School of Psychology
Citation: For a systems enabling approach to student success - from engagement to graduation.

For noting

24.0 NRS CREDIT ARRANGEMENTS FOR POSTGRADUATE PROGRAMS

24.1 The School of Nursing and Midwifery Committee 4/2007 (01.08.07) approved the following credit arrangements for postgraduate programs:

- Students holding a completed Graduate Certificate from the School of Nursing and Midwifery prior to the institution of the Master of Advanced Practice (MAP) will be
awarded the allowable maximum of 20CP as per University policy for an 80CP Masters program.

- MAP students in this category would be advised to undertake an aberrant degree program, as devised by the relevant MAP Strand convenor.
- Future students graduating from a MAP articulated Graduate Certificate Exit Point and who wish to continue or return to complete the Masters component will be awarded 40CP towards core Strand courses and continue a normal progression in the MAP.

For noting

25.0 LARGE CLASS TEACHING TASKFORCE

25.1 The Vice Chancellor has established a Taskforce to address concerns in relation to large class teaching. The Taskforce will meet three times before the end of October and report to the Deputy Vice Chancellor (Academic).

Membership:

- Dr Michael Barry, Chair
- Professor Parlo Singh, representing the Arts, Education and Law Group
- Associate Professor Dianne Watters, representing the Science, Environment, Engineering and Technology Group
- Dr Dean Pountney, representing the Health Group
- Dr Lynn Burnett, representing Griffith Institute for Higher Education
- Ms Cathy McGrath, representing University Administration
- Mr Kevin Ashford-Rowe, representing Information Services

Terms of Reference:

The Taskforce will recommend actions to be taken to improve the support available to convenors and teachers of large courses, specifically relating to:

- administrative support for course and program convenors of large courses and classes (300 students or more)
- maximising the benefits of existing IT systems, and identifying other available or desirable IT support
- student administration processes and workflow
- staff development and support

25.2 Any queries or comments concerning the Taskforce should be directed in the first instance to the Secretary, Ms Amanda Clark, Human Resource Management A.Clark@griffith.edu.au.

For noting

26.0 POLICY, PROCEDURE AND FORM UPDATES

The Board is advised of the following policy / form updates:

Course Approval and Evaluation Policy

This procedural document specifies the processes through which the University approves the offering of new courses and evaluates the offering of existing courses. These processes form an important part of the University’s quality assurance procedures.

URL:
Policy on Student Evaluation of Courses
This policy describes Griffith University's approach to the evaluation of its courses by students.

Policy on Student Evaluation of Teaching
This policy describes Griffith University's approach to the evaluation of teaching by students.

Illustration of Course Outline required format

27.0 OTHER BUSINESS

28.0 NEXT MEETING

28.1 The next meeting of the Griffith Health Board (Faculty) will be held on Wednesday 19 September 2007 at 1.00 pm in G34 1.05, The Chancellery, Gold Coast campus.