A meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 2 December 2009 in Room 1.05/1.06, The Chancellery (G34), Gold Coast campus.

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- This meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 2 December 2009 in Room 1.05/1.06, the Chancellery (G34) Gold Coast campus.
- The next meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 10 February 2010 in Room 1.05/1.06, the Chancellery (G34) Gold Coast campus.

### Deadlines
- Agenda items for the February meeting are due 10 working days prior to the meeting.

### Committee QuickPlace Web Address
- [https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument](https://qplace01.domino.griffith.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 56465 for advice or if experiencing difficulties.
# GRIFFITH UNIVERSITY

## GRIFFITH HEALTH BOARD MEETING

### DISTRIBUTION LIST

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<td><strong>Faculty Board Members</strong></td>
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<tr>
<td>Professor Debra Henly</td>
<td><em>ex officio</em> (Chair)</td>
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<td>Dean (Academic)</td>
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<td>Professor Allan Cripps</td>
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<td>Pro-Vice Chancellor (Health)</td>
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<td>Professor Nick Buys</td>
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<td>Acting Dean (Research), Health</td>
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<td>Professor Simon Broadley</td>
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<td>Associate Professor Jeroen Kroon</td>
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<td>Acting Head, School of Dentistry &amp; Oral Health</td>
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<td>Professor Elizabeth Patterson</td>
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<td>Head and Dean, School of Nursing and Midwifery</td>
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<td>Associate Professor Jayne Clapton</td>
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<td>Associate Professor Alf Lizzio</td>
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<td>Professor Wendy Chaboyer</td>
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<td>Director, Research Centre for Clinical Practice Innovation</td>
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<tr>
<td>Professor Mark Forwood</td>
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<td>Head of the Discipline of Anatomy</td>
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**Information Copies** (without attachments unless stated)
- Deputy Heads of School
- Director, Learning and Teaching, Griffith Science & Technology
- School Administrative Officers – Griffith Health Group
- School Secretaries – Griffith Heath Group

**Other Copies**
- Corporate Archives & Records Management copy (attachments)
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GRiffith University

GRiffith Health Board Meeting

A meeting of the Griffith Health Board will be held at 12.30 pm on Wednesday 2 December 2009 in Room 1.05/1.06 the Chancellery (G34) Gold Coast campus.

Amanda Clark
Acting Secretary

AGENDA

1.0 APOLOGIES AND WELCOME

Apologies

Apologies may be recorded by contacting the Acting Secretary, x53589, or by emailing a.clark@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 7/2009 meeting have been circulated. To be taken as read and confirmed.

3.0 ACTIONS ARISING FROM GRIFFITH HEALTH GROUP BOARD 7/2009 MEETING (OCTOBER)

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4.0 PVC’S REPORT

The Group Pro Vice Chancellor (Health) will report on items of interest to the Board.

5.0 CHAIR’S REPORT

The Dean (Academic) will report on items of interest to the Board.

6.0 DEAN (LEARNING & TEACHING) REPORT

The Dean (Learning & Teaching) Health will report on items of interest to the Board.

7.0 DEAN (RESEARCH) REPORT

The Dean (Research) Health will report on items of interest to the Board.

8.0 FINANCE AND BUSINESS SERVICES REPORT

The Group Resource Manager will report on items of interest to the Board.

9.0 INFORMATION SERVICES REPORT

The Senior Librarian will report on items of interest to the Board.
10.0  EXTERNAL RELATIONS

The Director, External Relations or nominee will report on items of interest to the Board.

11.0  HUMAN RESOURCE MANAGEMENT

The Human Resources Manager (Health) will report on items of interest to the Board.

12.0  DEVELOPMENT AND ALUMNI

The Development and Alumni Coordinator (Health) will report on items of interest to the Board.

13.0  OFFICE FOR RESEARCH

The Research Development Coordinator, Office for Research will report on items of interest to the Board.

14.0  PRESENTATION: CLINICAL EDUCATION AND TRAINING QUEENSLAND (ClinEdQ)

ClinEdQ has been established to ensure a more coordinated approach to clinical education and training across the health professions. Its aim is to improve the efficiency and effectiveness of clinical education and training to meet the future healthcare needs of the people of Queensland. ClinEdQ will achieve this by leading innovation and collaboration to develop best practice learning frameworks for health.

ClinEdQ is currently meeting with educators, universities, VET providers, students, employers, health service providers and professional bodies to inform them of the establishment of ClinEdQ. Ms Susanne LeBoutilier, Transitional CEO will attend the Board meeting to discuss ClinEdQ.

15.0  PRESENTATION: SEC / SET EVALUATIONS – NEW PROCESS

Ms Tania Titmarsh, Change Manager, INS will attend the Board to discuss implementation of the new SEC / SET process.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

16.0 PES FULL PROGRAM PROPOSAL (20090002595)
6019 D PHYSIOTHERAPY

16.1 The Griffith Health Board is asked to consider the full program proposal for the new Doctor of Physiotherapy program, to be hosted by the School of Physiotherapy and Exercise Science and proposed for introduction in summer semester (November/December) 2011 at the Gold Coast campus.

The Doctor of Physiotherapy program is a professional degree that provides an entry-level physiotherapy qualification. The Australian Physiotherapy Council (APC) recognises the doctoral level qualification as a program which has a higher-level of profession-specific clinical and/or research knowledge and skills than bachelors or masters level programs which also lead to entry-level physiotherapy qualifications. The proposed Doctor of Physiotherapy program will meet APC accreditation requirements in terms of learning outcomes and course requirements.

Acknowledging the international and national trend in physiotherapy education and particularly introduction of the Doctor of Physiotherapy program at nearby Bond University, the Health Group proposed introduction of an articulated undergraduate/postgraduate physiotherapy education model during the 2009 program planning round. Advertising and development of the articulated 240CP Bachelor of Exercise Science (Pre-Physiotherapy) and 240CP Doctor of Physiotherapy programs was approved by the Deputy Vice Chancellor (Academic).

The articulated programs were ‘packaged’ and advertised in 2009 marketing material, attracting 206 first preferences (for 60 places) in the first year of offer of the undergraduate program. There are currently 64 students enrolled in the Bachelor of Exercise Science (Pre-Physiotherapy) program which was introduced in 2009. Students in the undergraduate program are guaranteed entry into the Doctor of Physiotherapy program upon achievement of a GPA of 5.0. The first cohort will graduate from the undergraduate program in 2011 and will commence the Doctor of Physiotherapy program in summer semester (November/December) 2011. To remain competitive with Bond University, the Doctor of Physiotherapy program will be offered in accelerated mode, enabling completion of the 240CP program in just two years.

Admission Requirements

- Achievement of a minimum GPA 5.0 upon completion of the Bachelor of Exercise Science (Pre Physiotherapy) [1344]

OR

- Achievement of a minimum GPA 5.0 upon completion of the Bachelor of Exercise Science [1171] program (including completion of prescribed courses for entry into the Doctor of Physiotherapy program) or equivalent degree* plus successful completion of an interview.

* Students who do not complete either the Bachelor of Exercise Science (pre-physiotherapy) OR the Griffith Bachelor of Exercise Science may be eligible for entry to the Doctor of Physiotherapy. To determine equivalency for prior learning, students will be required to complete and submit a selection supplement.

This program will conform to the standard English language requirements of the University policy for PG programs (IELTS 6.5 or equivalent)
Program Structure

The program will comprise 75% coursework (including clinical placements) and 25% research. The inclusion of a 25% research component complies with APC requirements for a doctoral level program to incorporate research knowledge and skills at a higher level than bachelors or masters level programs and is competitive with equivalent and proposed Doctor of Physiotherapy programs offered nationally (University of Melbourne, Edith Cowan University, Bond University).

Degree Requirements

To be eligible for the award of the Doctor of Physiotherapy (DPhysio), a student must acquire 240CP as prescribed below:

- 150CP clinical practice courses
- 50CP for thesis courses
- 10CP for research course
- 30CP for coursework courses
- complete successfully all supervised clinical education placements (within the 150CP core clinical practice courses)
- gain no more than 30CP of the total 240CP in respect of courses in which the grade of Pass Conceded (PC) has been attained - the grade of Pass Conceded (PC) for a course which is a prerequisite for a later course is not regarded as sufficient for meeting the prerequisite requirement
- The maximum time for completion of the Doctor of Physiotherapy is 6 years.

Designated courses for the purposes of exclusion

The courses listed below are designated for the purposes of the University Policy on Academic Standing, Progress and Exclusion. A student who fails a designated course will be subject to review by the Health Group Assessment Board and may be excluded from the program.

- 7810PES (Introductory Physiotherapy Practice)
- 7809PES (Orthopaedics Clinical Placement)
- 7814PES (Cardiorespiratory Clinical Placement)
- 7820PES (Complex Conditions Clinical Placement)
- 7810PES (Musculoskeletal Clinical Placement)
- 7815PES (Neurological Clinical Placement)

Honours Classification

Following consultation with Professor Parlo Singh, Dean Griffith Graduate Research School, it is recommended that the Research thesis for the DPhysio receive an honours classification. This degree with Honours can be awarded in the following classes:

- First Class Honours (I)
- Second Class - Division A Honours (IIA)
- Second Class - Division B Honours (IIB)

Students who do not achieve the standard necessary to be awarded (IIB) will be awarded the degree without Honours.

16.2 University Policy Issues

Programs Committee 6/2008, in approving the Bachelor of Exercise Science (Pre-Physiotherapy) program, noted the articulated, proposed Doctor of Physiotherapy does not conform to current University policy and that a policy framework will need to be developed in
order to accommodate introduction of this program. A policy options paper has been prepared for the consideration of Programs Committee. A copy of this paper (refer attached) will be considered by Programs Committee in conjunction with the full program proposal for the Doctor of Physiotherapy.

16.3 Australian Qualifications Framework (AQF) Issues

The AQF Council is currently undertaking review of the Guidelines with a view to strengthening the framework. Following recent consultation with an AQF representative, the Secretariat will prepare a submission regarding provision within the framework for entry-level professional doctorate programs introduced in response to requirements of relevant professional bodies and employer groups to ensure these programs are accommodated within the revised qualification specifications. The AQF representative has provided anecdotal advice that this issue has been raised extensively by other institutions during consultations. While the current consultation phase is drawing to a close, there is no clear indication as to when the new Guidelines will be implemented or how long this process may take. Accordingly, it is proposed the University forge ahead with this proposal pending resolution of the AQF review process.

16.4 Recommendation:

The Griffith Health Board, on the recommendation of the School of Physiotherapy and Exercise Science is asked to recommend the full program proposal for the Doctor of Physiotherapy program to Programs Committee, for introduction at the Gold Coast campus in summer semester (November/December) 2011.

For discussion

17.0 HEALTH GROUP PROGRAM CHANGES

The program changes processed for the Health Group since the previous Griffith Health Group Board meeting are detailed in Section II of this agenda. All program changes have been considered and approved executively by the Dean (Learning and Teaching). Details of the submissions are contained in Section II of this agenda and all submissions are attached for reference. Members are asked to consider the list of program changes for information and to flag any submissions they wish to bring forward to Section I of this agenda for discussion.

For discussion

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

18.0 HSV MAJOR CHANGE SUBMISSION (20090002627)  
1282 B SOCIAL WORK

18.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the major change submission for the Bachelor of Social Work program proposing withdrawal of the Rehabilitation Counselling Directed Studies strand, and minor course changes within the program structure effective semester 1, 2010.

For ratification

19.0 HSV MINOR CHANGE SUBMISSION (20090002625)  
1095 B CHILD AND FAMILY STUDIES  
1098 B HUMAN SERVICES  
1244 B CHILD AND FAMILY STUDIES/B EDUCATION PRIMARY  
1263 B HUMAN SERVICE/B CRIMINOLOGY AND CRIMINAL JUSTICE  
1282 B SOCIAL WORK  
1345 B HUMAN SERVICES/MASTER OF REHABILITATION COUNSELLING
The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission proposing the introduction of a non-graded, zero credit point field placement preparation course for students enrolled in undergraduate programs and in the Master of Social Work program hosted by the School of Human Services and Social Work. The field placement preparation course will ensure students are adequately prepared pedagogically, administratively and legally for placements.

For ratification

The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission proposing a change of offer of semester for the course 3010MSC Cardiovascular Science within the listed programs. The School of Physiotherapy and Exercise Science has been advised of the change and consequential changes to PES programs 1171 B Exercise Science, 1225 B Exercise Science / B Psychological Science and 1172 B Exercise Science / B Business (Sport Management) have been included in the minor change submission.

For ratification

The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission proposing to replace the semester 1, Year 1 course 1008HSV Interpersonal Skills with the new course 1801NRS Effective Communication in the Bachelor of Midwifery program from semester 1, 2010.

For ratification

The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the special purpose submission seeking to withdraw the Overseas Registered Nurses strand from the Bachelor of Nursing program, effective semester 1, 2010. This strand is being withdrawn as a result of limited interest from international students since its inception in 2005 and ongoing concerns regarding English language competency of international students entering via English admission pathways and the health and safety of patients whilst students are on placement. Overseas registered nurses who seek admission to the Bachelor of Nursing program will be granted credit on a case by case basis, in accordance with the University’s Credit Transfer Policy.

For ratification
23.0 NRS PROGRAM WITHDRAWAL (20090002621)

5515 M ACUTE CARE NURSING  
5516 M SEXUAL HEALTH  
5517 M INFECTION CONTROL AND PREVENTION  
5235 M EMERGENCY NURSING  
5236 M CRITICAL CARE NURSING

23.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the program withdrawal submissions for the Master of Acute Care Nursing, Master of Sexual Health, Master of Infection Control and Prevention, Master of Emergency Nursing and Master of Critical Care Nursing programs which were approved for offer through Open Universities Australia (OUA). Students can study exactly the same curriculum at one third of the OUA asking price if they applied direct to Griffith University. Only seven applications were received for the entire OUA (SONM) Masters degrees and only 2 students actually enrolled in session 1. The programs were therefore no longer deemed viable to run and Griffith University and Open Universities Australia agreed to withdraw these programs from offer.

For ratification

24.0 NRS MINOR CHANGE SUBMISSION (20090002626)

1327 B NURSING POST-REGISTRATION (ABU DHABI)

24.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission proposing an additional offering of a listed elective course to cater for the educational needs of part-time students, effective February 2010 (Semester 2 in Abu Dhabi).

For ratification

25.0 NRS MAJOR CHANGE SUBMISSION (20090002631)

1161 / 1162 / 1165 B NURSING

25.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the special purpose submission seeking to withdraw the Accelerated Option strand from the Bachelor of Nursing program, effective semester 1, 2011. This strand is being withdrawn after extensive consultation with various industry partners who could no longer see the viability of a mid year intake of graduate nurses.

For ratification

26.0 PBH MAJOR CHANGE SUBMISSION (20090002617)

1332 / 1333 B PUBLIC HEALTH

26.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the major change submission for the Bachelor of Public Health program, proposing the following changes, effective semester 1, 2010:

- Remove the Environmental Health award major from Bachelor of Public Health (1332) Logan campus for students commencing from 2010;
- Change of title of the Environmental Health award major to “Environmental Health and Sustainability” for program 1332 (Logan) for continuing students and for program 1333 (Gold Coast) for continuing and commencing students; and
- Course changes in Years 1 and 3 of the 1332 and 1333 programs.

For ratification
27.0 PBH MINOR CHANGE SUBMISSION (20090002618)  
1355 B NUTRITION AND DIETETICS

27.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the minor change submission for the Bachelor of Nutrition and Dietetics program, proposing changes to first and second year courses, effective semester 1, 2010.

For ratification

28.0 PBH SPECIAL PURPOSE SUBMISSION (20090002628)  
1355 B NUTRITION AND DIETETICS

28.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the special purpose submission proposing changes to prerequisite requirements for entry into the Bachelor of Public Health program, effective semester 1, 2011. This new program performed well on 2010 QTAC / UAC figures (74/19 first preferences respectively for maximum 30 places) however to sustain performance, to remain competitive with other institutions, and to ensure quality students (OP 1-4), prospective students without Maths B are not excluded from applying and it is recommended that the requirement for Maths B be downgraded to Assumed Knowledge.

For ratification

29.0 PES SPECIAL PURPOSE SUBMISSION (20090002619)  
1013 / 1325 B BUSINESS / B PSYCHOLOGICAL SCIENCE

29.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the special purpose submission proposing to increase the English language requirement for the Bachelor of Business / B Psychological Science program from IELTS 6.0 to IELTS 7.0 and to define the English admission pathways for entry into the program, effective semester 1, 2010.

For ratification

30.0 PHM SPECIAL PURPOSE SUBMISSION (20090002629)  
5369 / 5423 M PHARMACY / M PHARMACY WITH HONOURS

30.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the special purpose submission proposing changes to the course and program structure to better reflect contemporary pharmacy practice, effective semester 1 and 2, 2010.

For ratification

31.0 PHM SPECIAL PURPOSE SUBMISSION (20090002630)  
1242 B PHARMACEUTICAL SCIENCE

31.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving the introduction of an engagement activity encompassing Applied Mathematics and Pharmacology Workshops (OCP course) and the introduction of a free choice elective in year 1, semester 1 for high achieving mathematics students, effective semester 1, 2010. The Pro Vice Chancellor (SEET) executively approved the load shift (11 November 2009) as a result of the introduction of the free choice elective.

For ratification
32.0 PBH PROGRAM CONVENOR CHANGE

5263 M PUBLIC HEALTH

32.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving a change of program convenor for the Master of Public Health program from Professor Allen Ross to Dr Neil Harris, effective semester 1, 2010.

For ratification

33.0 COURSE OUTLINES

33.1 The Griffith Health Board is asked to ratify the executive action of the Dean (Learning & Teaching) in approving summer semester 2009/2010 and semester 1, 2010 course outlines:

3023HSV Working with Family Violence (10CP)
7039HSV Workplace Practicum (10P)

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

34.0 HEALTH GROUP RESPONSES

ONLINE SUBMISSION AND THE USE OF SAFEASSIGN (2009/0002632)
INTERNATIONALISATION OF THE CURRICULUM (2009/0002633)

34.1 The Chair, Griffith Health Group Board was recently asked to provide a response to Online Submission and the Use of Safe Assign and the Internationalisation of the Curriculum within the Group for consideration by the Learning and Teaching Committee.

34.2 Attached are the responses submitted by the Chair on behalf of the Group, along with Summary Report on the Program Review of Internationalisation of the Curriculum (20090003282) that was considered at the 6/2009 (September) meeting of the Learning and Teaching Committee.

For noting

35.0 AUSTRALIAN LEARNING AND TEACHING COUNCIL (ALTC) GRANTS

35.1 The Griffith Health Group Board is asked to note the following timelines for submission of Australian Learning and Teaching Council (ALTC) grants:

**ALTC Fellowships**
- 2010 Fellowships close at ALTC February 26th, 2010

**ALTC Australian Awards for University Teaching**
- 2010 Citations close at ALTC April 30th, 2010
- 2010 Awards close at ALTC July 9th, 2010

**ALTC Grants**
- 2010 Competitive Grants Scheme - proposals for round one of 2010 due 2 November 2009
- 2010 Leadership Program – proposals for round one due Thursday, March 18, 2010
**2010 Priority Projects Program** – proposals for round one due Friday, April 9, 2010

**2010 Competitive Grants Program** – proposals for round two due Thursday, June 3, 2010

**2010 Leadership Program** – proposals for round two due Thursday, July 1, 2010

**2010 Priority Projects Program** – proposals for round two due Thursday, July 29, 2010

Further information is available at: [http://www.altc.edu.au](http://www.altc.edu.au)

**POLICY, PROCEDURE AND FORM UPDATES**

**36.1** The Griffith Health Group Board is advised of the following policy / form updates:


Mapping of these attributes will be included within a new electronic Course Profile System (CPS) which will indicate the links between the graduate attributes, course learning objectives, teaching and learning activities and assessment items. The new Course Profile System is being piloted on selected School of Public Health courses in semester 1, 2010.


The above introductions and revisions has resulted in the rescinding of the *Policy on Academic Misconduct* (2007/0010760) except as it applied to Research Higher Degree Students.

**2010 HEALTH GROUP MEETING DATES**

The confirmed 2010 dates for Health Group meetings are attached.

**OTHER BUSINESS**

**NEXT MEETING**

The next meeting of the Griffith Health Board will be held on Wednesday 10 February 2010 at 12.30 pm in Room 1.05/1.06 the Chancellery (G34) Gold Coast campus.