GRiffith university

GRiffith Health Board (FacultY) Meeting

A meeting of the Griffith Health Board will be held between 12.00-2.00 pm on Wednesday, 22 February 2006. The meeting will be chaired from Room 7.30 GH1, Southport and conducted by videoconference at the following locations: Room 3.29 G10 Gold Coast campus, Room 0.06 N55 Nathan campus.

Contents

1.0 Apologies
2.0 Confirmation of Minutes
3.0 Chair's Report
4.0 Presentation: Griffith Institute for Higher Education
5.0 Dean, Teaching & Learning (Health) Group Report
6.0 Health Group Research Committee Report
7.0 Griffith Health Internationalisation Committee Report
8.0 Information Services Report

Section I: Matters for Debate and Decision

9.0 Stakeholder Engagement: Priorities and Strategies
10.0 Changes to Academic Policies Relating to Structure of Degrees Honours Policy and Related Degree Policies
11.0 PHM Major Change Submission (06/0003005)
12.0 NRS Special Purpose Submission (06/0003006)

Section II: Matters Requiring Ratification or Executive Action

13.0 PES New Program Submission (06/0003008)
14.0 NRS Special Purpose Submission (06/0003007)
15.0 PES Special Purpose Submission (05/0037378)
16.0 PHM Special Purpose Submission (05/0037610)
17.0 Psy Special Purpose Submission (05/0037377)
18.0 DOH Minor Change Submission (06/0003012)
19.0 NRS Minor Change Submission (05/0037611)
20.0 MSC MINOR CHANGE SUBMISSION (06/0003009)
   1093 B HEALTH SCIENCE
   1094 B BIOMEDICAL SCIENCE

21.0 PHM MINOR CHANGE SUBMISSION (06/0003004)
   M PHARMACY

22.0 NRS PROGRAM WITHDRAWAL (05/0037616)
   5233 M COMMUNITY AND PUBLIC HEALTH

23.0 HSV PROGRAM WITHDRAWAL (05/0037613)
   8004 ASSOCIATE DIPLOMA IN CHILD AND FAMILY STUDIES

24.0 PBH PROGRAM WITHDRAWALS (05/0037614 / 05/0037615 / 05/0037617)
   5265 M INTERNATIONAL HEALTH
   5267 M INTERNATIONAL HEALTH (HONS)
   4055 G DIPLOMA NUTRITION AND DIETETICS
   3108 G CERTIFICATE HEALTH SERVICES ADMIN (LDP)
   3109 G CERTIFICATE HEALTH SERVICES MANAGEMENT (LDP)
   4124 G DIPLOMA HEALTH SERVICES ADMINISTRATION (LDP)
   4125 G DIPLOMA HEALTH SERVICES MANAGEMENT (LDP)
   5330 M HEALTH SERVICES MANAGEMENT (LDP)

25.0 NRS CHANGE OF ASSESSMENT STRATEGY
   7914 / 8914NRS SEXUAL HEALTH PRACTICE

26.0 NRS CHANGE OF ASSESSMENT STRATEGY
   1973NRS PSYCHOSOCIAL HEALTH ACROSS THE LIFESPAN

27.0 NRS PROGRAM CONVENOR CHANGES

28.0 PSY PROGRAM CONVENOR CHANGES

29.0 PES PROGRAM CONVENOR CHANGES

30.0 NEW COURSE OUTLINES
   MSC / PBH / PHM / PSY

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF
   RECOMMENDATIONS

31.0 DISCIPLINE REVIEW OF ANATOMY, BIOCHEMISTRY AND PHYSIOLOGY – IMPLEMENTATION

32.0 AGREEMENT – FINALISATION OF TRANSITIONAL ARRANGEMENTS FOR THE TRANSFER OF THE
   CENTRE FOR ENVIRONMENT AND POPULATION HEALTH

33.0 DENTAL PROGRAMS – INSTRUMENT FEES AND BONDS

34.0 ARC DISCOVERY PROJECTS 2007 GRANTING ROUND

35.0 OFFICIAL SURVEY PERIOD FOR 2005 RESEARCH PUBLICATIONS / OUTPUTS

36.0 OTHER BUSINESS

37.0 NEXT MEETING
## Significant Committee Events

- **This meeting** of the Griffith Health Board (Faculty) will be held on Wednesday 22 February 2006, 12.00 - 2.00 pm, by videoconference at Southport, Nathan, and Gold Coast campuses. This meeting will be chaired at Southport.
- The Board will next meet on Wednesday 15 March 2006, 2.30pm-4.30 pm.

## Deadlines

- Agenda items due with Secretary, Programs Committee for March meeting by 16 February 2006. The March meeting is the last meeting for new and change submissions for Semester 2, 2006 (other than minor change submissions).
- Agenda items due with Secretary, Programs Committee for April meeting by 23 March 2006.

## Committee QuickPlace Web Address

- [https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument](https://qplace02.domino.gu.edu.au/QuickPlace/sec-university-committees/Main.nsf/h_Toc/dc93ed94a6ce679b4a256d040002e3f0/?OpenDocument)
- Use the left navigation bar to select the relevant committee site. Username is your staff number and password is the same as your Novell login. Call the Secretary on 28557 for advice or if experiencing difficulties.
DISTRIBUTION LIST

**Faculty Board Members**

<table>
<thead>
<tr>
<th>Name</th>
<th>Appointment Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professor Debra Creedy</td>
<td>ex officio (Chair)</td>
</tr>
<tr>
<td>Dean of Health</td>
<td></td>
</tr>
<tr>
<td>Professor Allan Cripps</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro-Vice Chancellor (Health)</td>
<td></td>
</tr>
<tr>
<td>Professor Max Standage</td>
<td>ex officio</td>
</tr>
<tr>
<td>Pro-Vice Chancellor (Science &amp; Technology)</td>
<td></td>
</tr>
<tr>
<td>Professor Stephanie Short</td>
<td>ex officio</td>
</tr>
<tr>
<td>Dean, Learning &amp; Teaching (Health) and Head of School, School of Public Health</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Gillian Bushell</td>
<td>ex officio</td>
</tr>
<tr>
<td>Portfolio Dean, Research, Commercialisation &amp; Intellectual Property</td>
<td>ex officio</td>
</tr>
<tr>
<td>Mr Dave Edwards</td>
<td>ex officio</td>
</tr>
<tr>
<td>Portfolio Dean, Teaching &amp; Learning (Science &amp; Technology)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Lex Brown</td>
<td>ex officio</td>
</tr>
<tr>
<td>Portfolio Dean, Internationalisation (Science &amp; Technology)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Yew-Chaye Loo</td>
<td>ex officio</td>
</tr>
<tr>
<td>Portfolio Dean, Staffing and Equity (Science &amp; Technology)</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Judith Searle</td>
<td>ex officio</td>
</tr>
<tr>
<td>Head and Dean, Griffith Medical School</td>
<td></td>
</tr>
<tr>
<td>Professor Newell Johnson</td>
<td>ex officio</td>
</tr>
<tr>
<td>Head and Dean, School of Dentistry &amp; Oral Health</td>
<td></td>
</tr>
<tr>
<td>Associate Professor Elizabeth Patterson</td>
<td>ex officio</td>
</tr>
<tr>
<td>Head and Dean, School of Nursing and Midwifery</td>
<td></td>
</tr>
<tr>
<td>Dr Helen Massa</td>
<td>ex officio</td>
</tr>
<tr>
<td>Head of School, School of Anatomy</td>
<td></td>
</tr>
<tr>
<td>Dr Jayne Clapton</td>
<td>ex officio</td>
</tr>
<tr>
<td>Head of School, School of Human Services</td>
<td></td>
</tr>
<tr>
<td>Professor Lyn Griffiths</td>
<td>ex officio</td>
</tr>
<tr>
<td>Head of School, School of Medical Science</td>
<td></td>
</tr>
<tr>
<td>Professor Nerida Smith</td>
<td>ex officio</td>
</tr>
<tr>
<td>Head of School, School of Pharmacy</td>
<td></td>
</tr>
<tr>
<td>Dr Lewis Adams</td>
<td>ex officio</td>
</tr>
<tr>
<td>Head of School, School of Physiotherapy &amp; Exercise Science</td>
<td>ex officio</td>
</tr>
<tr>
<td>Professor Peter Creed</td>
<td>ex officio</td>
</tr>
<tr>
<td>Head of School, School of Psychology</td>
<td></td>
</tr>
</tbody>
</table>

**Information Copies** (without attachments unless stated)

Deputy Heads of School
Administrative Officers – Griffith Health Group
School Secretaries – Griffith Heath Group

**Other Copies**

Corporate Archives & Records Management copy (attachments)
Binding copy (attachments)
Spare copy
AGENDA

1.0 APOLOGIES

Apologies may be recorded by contacting Michele Britton, Secretary, x56465, or by emailing m.britton@griffith.edu.au

2.0 CONFIRMATION OF MINUTES

The minutes of the 9/2005 meeting have been circulated. To be taken as read and confirmed.

3.0 CHAIR’S REPORT

The Dean, Griffith Health, to report on items of interest to the Board.

4.0 PRESENTATION: GRIFFITH INSTITUTE FOR HIGHER EDUCATION

Dr Craig Zimitat will provide a brief presentation on his role as the GIHE representative for the Health Group, priorities, and staff development programs.

5.0 DEAN, LEARNING & TEACHING (HEALTH) GROUP REPORT

The Dean, Learning & Teaching (Health) Committee to report on Faculty Board items.

6.0 HEALTH GROUP RESEARCH COMMITTEE REPORT

The Chairperson, Health Group Research Committee to report on Faculty Board items.

7.0 GRIFFITH HEALTH INTERNATIONALISATION COMMITTEE REPORT

The Chairperson, Griffith Health Internationalisation Committee to report on Faculty Board items.

8.0 INFORMATION SERVICES REPORT

Senior Librarian to report on items of interest to the Board.

ORDERING OF THE AGENDA

At this point in the agenda, members may propose that any matter on the agenda, not included in Section I, be so included.
SECTION I: MATTERS FOR DEBATE AND DECISION

9.0 STAKEHOLDER ENGAGEMENT: PRIORITIES AND STRATEGIES

9.1 The Vice Chancellor requires each Group to identify the top two or three priorities for stakeholder engagement for 2006, together with strategies to achieve outcomes. In particular, the following information should be identified and collated:

- Strategies for stakeholder engagement.
- Details of specific outcomes that will be achieved as a result of strategic stakeholder engagement activities in 2006.
- Details of the stakeholders that the University should engage with to achieve outcomes.
- A statement detailing the benefit to stakeholders of engaging with Griffith University.
- Details of existing known relationships within the University and how these relationships may assist in achieving outcomes.

9.2 The Griffith Health Board (Faculty) is asked to agree priorities and strategies for stakeholder engagement. The Chair will lead discussion in relation to this item.

For consideration

10.0 CHANGES TO ACADEMIC POLICIES RELATING TO STRUCTURE OF DEGREES
HONOURS POLICY & RELATED DEGREE POLICIES

10.1 The Honours Taskforce delivered its report The Future of Honours at Griffith – the Final Report (05/0000411) to the University in March 2005. The Report made five major recommendations. The first of the recommendations is as follows:

Review the structure of the honours degree and its relationship with the Bachelors and Masters degrees to provide a more effective approach to research training; including identification of the signature experience for honours.

10.2 A Working Party was established to review the structure of the honours and coursework degrees. At the 1/2005 meeting of the Working Party, the following key outcomes were agreed:

- Amendments to the four policies - Structure and Requirements of Degrees Awarded by Griffith University, Bachelors Degree Policy, Honours Programs – Requirements and Administration, and Policy for the Award of Masters Degrees other than the Master of Philosophy plus other related policies.
- Discussion paper with supporting arguments for change within each of the policies, and
- List of non-policy issues that require further consideration and action.

10.3 Revisions to the policies have been undertaken by the Working Party and a discussion paper has been prepared. A new policy, ‘The role of the Honours Convenor’ has also been proposed. A summary of the changes is included in the Discussion Paper entitled Reviewing the Structure of the Honours Degree and Its Relationship with the Bachelors and Masters Degree (2005/0035305). Faculty Boards are required to carefully consider all of the proposed policy amendments. In particular, Faculty Boards are asked to consider the proposed changes to the structure and requirements of bachelor degrees outlined in section 3.0 of the revised Bachelor’s Degree Policy, including the proposal that the current requirement for a minimum of 40CP at final year level increase to 60CP (see 3.1 Bachelor’s Degree Policy).
10.4 The Griffith Health Board (Faculty) is asked to consider the proposed revisions to the policies and the new proposed policy, and to provide feedback to the Learning and Teaching Committee. Feedback received from Faculty Boards will be considered at the 3 April meeting of the Learning and Teaching Committee.

For consideration

11.0 PHM MAJOR CHANGE SUBMISSION (06/0003005)

11.1 The Griffith Health Board (Faculty) is asked to consider a major change submission, executively approved by the Head of School, Pharmacy, seeking to withdraw the Pharmacology major from the Bachelor of Pharmaceutical Science, effective Semester 1, 2007. The Bachelor of Pharmaceutical Science currently has two academic plans, the Pre-Pharmacy Major and the Pharmacology major. Students wishing to pursue a career as a Pharmacist are advised to undertake the Pre-Pharmacy major. Students wishing to pursue a career in the pharmaceutical, biotechnology or other allied industries are advised to undertake the Pharmacology major.

11.2 The Bachelor of Pharmaceutical Science, Pre-Pharmacy major provides comprehensive training in Pharmaceutical and Pharmacological Sciences and students exiting are eligible to enter any of the career options currently outlined for the Pharmacology major. Therefore, an additional area of specialisation by way of the Pharmacology major is an unnecessary duplication.

11.3 Student demand for the Pharmacology major is low. There are only 2 students currently enrolled in the Pharmacology major, whereas there are 230 students enrolled in the Pre-Pharmacy major. Since its introduction in 2003, only one student has graduated from the Bachelor of Pharmaceutical Science with the Pharmacology major. This student has subsequently requested re-entry to the Pre-Pharmacy major to enable her to complete the courses required for her to enter the Master of Pharmacy program.

11.4 Students already enrolled in the Pharmacology major will be able to complete their program, as all of the courses needed to fulfil the program, either the two prescribed electives or 2005MSC Molecular Evaluation, are currently offered by the School of Medical Science.

Recommendation

11.5 The Griffith Health Board (Faculty) is asked to recommend to the Programs Committee the withdrawal of the Pharmacology major from the Bachelor of Pharmaceutical Science, effective Semester 1, 2007, as described in 06/0003005.

For consideration

12.0 NRS SPECIAL PURPOSE SUBMISSION (06/0003006)

12.1 The Griffith Health Board (Faculty) is asked to consider a special purpose submission (06/0003006) submitted by the School of Nursing and Midwifery seeking to amend the title of the Community Health specialty strand within the Master of Advanced Practice and Master of Advanced Practice with Honours from Community Health to Community and Primary Health Care. The change is recommended on the basis that the new title will encompass broader areas of practice and in particular, will appeal to nurses working in general practice, and primary care settings such as home visiting nurses.
12.2 The Community Health specialty strand has a number of speciality options. In addition to changing the title of the Community Health specialty strand, the School of Nursing and Midwifery seek to change the term ‘speciality options’ within the Community Health specialty strand, as this creates confusion for students. The School of Nursing and Midwifery recommend that ‘speciality options’ now be called ‘Community and Primary Health Care Options.’

12.3 The School of Nursing and Midwifery also seek to withdraw the General Practice Nursing Speciality strand from the Master of Advanced Practice and Master of Advanced Practice with Honours and instead offer it as a Community and Primary Care Option within the retitled Community and Primary Care specialty strand. The School of Nursing and Midwifery advise that to date, the number of enrolments in the General Practice Nursing strand has been small. Withdrawing the General Practice Nursing strand and incorporating it as a Community and Primary Care Option will consolidate, simplify and add efficiency to the Master of Advanced Practice and Master of Advanced Practice with Honours programs.

12.4 Following consultation with the School of Public Health, the School of Nursing and Midwifery also seek to add four and withdraw one PBH courses to the elective options within the Health Promotion and Public Health Option of the Community Health strand. The elective course that will be withdrawn from offer is 7232PBH Health Challenges and Effective Responses. The four additional elective courses will be:

- 7301PBH Health Policy and Planning
- 7411PBH Capacity Building for Public Health Action
- 7416PBH Public Health Nutrition
- 7410PBH Managing Workplace Health and Safety

12.5 Within the Child and Family Nursing Option of the Community Health speciality strand, the School of Nursing and Midwifery seek to replace NRST535 Promoting Growth and Development to NRSG511 Foundations of Speciality Practice – Child and Adolescent Health. The current course and the proposed course are offered in collaboration with the School of Nursing, Australian Catholic University. The School of Nursing and Midwifery also seek to amend the course code for NRST549 Nursing Practice 1 – Child and Adolescent Health to NRSG513 Nursing Practice 1 – Child and Adolescent Health. This course is also offered in collaboration with the School of Nursing, Australian Catholic University.

Recommendation

12.6 The Griffith Health Board (Faculty) is asked to recommend to Programs Committee the special purpose submission seeking to amend the title of the Community Health specialty strand, withdraw the General Practice Nursing strand and incorporate it as an option within the Community Health specialty strand, change the term ‘speciality options’ to Community and Primary Health Care Options, and make course changes to the Health Promotion and Public Health Option and Child and Family Nursing Option of the Community Health specialty strand, within the Master of Advanced Practice and Master of Advanced Practice with Honours, effective Semester 2, 2006, as described in 06/003006.

For consideration

SECTION II: MATTERS REQUIRING RATIFICATION OR EXECUTIVE ACTION

13.0 PES NEW PROGRAM SUBMISSION (06/0003008)
9316 POSTGRADUATE QUALIFYING PROGRAM
5320 MASTER OF PHYSIOTHERAPY
13.1 On the recommendation of the School of Physiotherapy and Exercise Science the Dean, Health has approved executively the new program submission (06/0003008) for the introduction in semester 1, 2006 of a Postgraduate Qualifying Program for the Master of Physiotherapy.

13.2 The Postgraduate Qualifying Program is a qualifying non-award program designed to provide a bridge to Griffith’s Masters programs for students whose academic qualifications and/or English proficiency levels are marginally below the entry requirements for coursework Masters programs at Griffith University. The emphasis is on developing skills necessary for success at the postgraduate level. Academic qualifications, English proficiency levels, and work experience will be assessed upon admission to the PQP.

13.3 For the Academic Upgrade Pathway (Stream B), the PQP consists of two designated courses offered by QIBT and two specified courses offered by the School of Physiotherapy and Exercise Science, as follows:

**Designated Courses**
- Academic Communication for Postgraduate Students 10 CP
- Intercultural Issues for Postgraduate Students 10 CP

**Specified Courses**
- 3003PES Biomechanics II 10CP
- 3004PES Clinical Exercise Testing 10CP

13.4 Students who successfully complete the specified PQP pathway by passing all designated courses and achieving a minimum grade point average of 4.75 will be permitted entry into specified PES coursework Master’s programs.

**Recommendation**

13.5 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Health in approving the Postgraduate Qualifying Program for the Master of Physiotherapy as described in (06/0003008), for introduction in semester 1, 2006, for recommendation to Programs Committee.

**For ratification**

14.0 **NRS SPECIAL PURPOSE SUBMISSION 06/0003007**

1161 / 1162 /1165 B NURSING

14.1 On the recommendation of the School of Nursing and Midwifery, the acting Dean, Health, approved executively a special purpose submission to amend the attendance arrangements for students undertaking the Bachelor of Nursing at the Nathan, Gold Coast and Logan campuses. The ‘Attendance’ information on the program catalogue currently advises students that they ‘may choose to study non-clinical courses at other campuses if or where the program structure allows.’

14.2 The School of Nursing and Midwifery had previously discussed this issue at a School Committee meeting (1/2001) and agreed that students enrolled at a specific campus must attend classes at that campus and NOT be allowed to swap between campuses. However, no further action was taken in relation to this decision.

14.3 The School of Nursing and Midwifery revisited this issue at its 1/2006 meeting and agreed that, due to the limitations on available resources, students may only study
courses at the campus of enrolment. If students wish to attend a specific campus, an internal transfer may be sought.

Recommendation

14.4 The Griffith Health Board (Faculty) is asked to ratify the executive action of the acting Dean, Health in approving the special purpose submission to amend attendance arrangements for students undertaking the Bachelor of Nursing, as described in 06/0003007, for recommendation to Programs Committee.

For ratification

15.0 PES SPECIAL PURPOSE SUBMISSION (05/0037378)
1172 B EXERCISE SCIENCE / B BUSINESS (SPORT MANAGEMENT)

15.1 On the recommendation of the School of Physiotherapy and Exercise Science and the Griffith Business School, the Dean, Teaching and Learning, Health approved executively a special purpose submission to change the Griffith Business School component of 1172 B Exercise Science / B Business by amending the title to B Exercise Science / B Business (Sport Management). The amended title will clearly articulate the students’ specialised area of study in sport management. The submission also sought to amend course titles within the B Business program. The changes do not affect the courses offered or degree requirements for the B Exercise Science component of the program.

Recommendation

15.2 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Teaching and Learning, Health and recommend to Programs Committee the Special Purpose Submission 05/0037378).

For ratification

16.0 PHM SPECIAL PURPOSE SUBMISSION (05/0037610)
1242 B PHARMACEUTICAL SCIENCE

16.1 On the recommendation of the School of Pharmacy, the Dean, Teaching and Learning, Health approved executively a special purpose submission recommending an amendment to the English language requirements for entry to 1242 B Pharmaceutical Science from the standard minimum score of 6.0 on IELTS for undergraduate programs to a minimum score of 7.0 on IELTS, for implementation in Semester 1, 2006.

16.2 The School provided the following rationale for the amendment to the English language requirements:

- The change to the requirements follows consultation with Griffith International, in relation to the intake of international students in 2006, and the Academic Registrar, Dr Lyn Holman.
- The proposal is based upon the guidelines pertaining to English language proficiency, set down by the accreditation governing body, COPRA. The school has preliminary approval and will move to the next phase of provisional accreditation in March 2006. The school is also mindful of the requirements set down by the Pharmaceutical Society of Australia with regard to English language competency for graduates seeking pre-registration.
- The School of Pharmacy is committed to recruiting high quality students from both the domestic and international markets.

Recommendation
16.3 The Griffith Health Group Board (Faculty) is asked to ratify the executive action of the Dean, Teaching and Learning, Griffith Health in approving the Special Purpose Submission proposing to increase the English language requirements for entry to 1242 B Pharmaceutical Science from Semester 1, 2006, as contained in 05/0037610.

For ratification

17.0 PSY SPECIAL PURPOSE SUBMISSION (05/0037377)
1013 B BUSINESS (HUMAN RESOURCE MANAGEMENT / B ARTS IN PSYCHOLOGY)

17.1 On the recommendation of the School of Psychology and the Griffith Business School, the Dean, Teaching and Learning, Health approved executively a special purpose submission to reorganise the existing business program structure and curriculum. The changes do not affect the courses offered or degree requirements for the B Arts in Psychology component of the program.

Recommendation

17.2 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Teaching and Learning, Griffith Health and recommend to Programs Committee the Special Purpose Submission 05/0037377).

For ratification

18.0 DOH MINOR CHANGE SUBMISSION 06/0003012
5402 M DENTAL TECHNOLOGY IN PROSTHETICS

18.1 On the recommendation of the School of Dentistry and Oral Health, the acting Dean, Health approved executively a minor change submission proposing to move 7002DOH Applied Oral Biology from Semester 1 to Semester 2 within the Master of Dental Technology in Prosthetics. This change will enable 7002DOH to be taught with 1002DOH Oral Biology, an undergraduate course. The rationale for this teaching strategy is as follows:

a) Various members of the dental team will be taught together, enhancing life-long working relationships;

b) Creates efficiencies with staff resources;

c) Ensures students in the Masters program adequately cover oral biology. (Students in the Masters program are registered Dental Technicians with degree equivalent qualifications, and a minimum two years' experience, however, may not have a strong biological background at university level).

18.2 In addition to moving 7002DOH from Semester 1 to Semester 2, the School also seeks to split a 20CP Semester 2 course, 7006DOH Clinical Practicum 1 across two semesters. The rationale for this change is as follows:

1) A year long course will allow more effective delivery of treatment to patients as it will accommodate patient availability to undergo treatment;

2) This will balance the credit points across the two semesters, to facilitate the shift of 7002DOH into Semester 2 from Semester 1.

18.3 These changes are proposed to take effect from Semester 1, 2006.
Recommendation

18.4 The Griffith Health Board (Faculty) is asked to ratify the executive action of the acting Dean, Health in approving the minor change submission, as described in 06/0003012, effective Semester 1, 2006, for reference to the Program Accreditation Officer.

For ratification

19.0 NRS MINOR CHANGE SUBMISSION (05/0037611)
1161 / 1162 / 1165 B NURSING RE-ENTRY / REGISTRATION STRAND

19.1 On the recommendation of the School of Nursing and Midwifery, the Dean, Health approved executively a minor change submission, to increase the clinical placement in 2971NRS Acute Nursing from 2 weeks to 4 weeks (Semester 1), and to substitute 3971NRS Wound & Pain Management (no clinical placement) for 3979NRS Community Health & Diversity (Semester 2) to overcome difficulties for students undertaking the Re-Entry/Registration Strand of B Nursing in managing the second and third year clinical placement requirements and undertaking course work. This change will be introduced in 2006 only, pending amendment of the program structure for 2007.

Recommendation

19.2 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Health in approving the minor change submission, as described in 05/0037611, for reference to the Program Accreditation Officer.

For ratification

20.0 MSC MINOR CHANGE SUBMISSION (06/0003009)
1093 B HEALTH SCIENCE
1094 B BIOMEDICAL SCIENCE

20.1 On the recommendation of the School of Medical Science, the acting Dean, Health approved executively a minor change submission, seeking to withdraw 2010MSC Health Emergency Management from the Bachelor of Health Science and the Bachelor of Biomedical Science. Due to resource issues the Queensland Ambulance Service have advised they are no longer able to teach the course, effective Semester 2, 2006. The School of Medical Science proposes to replace 2010MSC Health Emergency Management with 3001MSC Science in Infection Control, as this is a suitable replacement course.

Recommendation

20.2 The Griffith Health Board (Faculty) is asked to ratify the executive action of the acting Dean, Health in approving the minor change submission, as described in 06/0003009, for reference to the Program Accreditation Officer.

For ratification

21.0 PHM MINOR CHANGE SUBMISSION (06/0003004)
MASTER OF PHARMACY

21.1 On the recommendation of the School of Pharmacy, the acting Dean, Health approved executively a minor change submission, seeking to amend two course titles within the Master of Pharmacy, as follows:
- 7003PHM Specialised Dosage Forms to be retitled 7003PHM Specialised Dosage Forms 1
- 7007PHM Industrial Pharmaceutics to be retitled 7007PHM Specialised Dosage Forms 2

21.2 The change in course titles are recommended as the title Industrial Pharmaceutics does not sufficiently reflect the course content. As Industrial Pharmaceutics follows on from Specialised Dosage Forms, it is recommended that 7003 PHM be retitled Specialised Dosage Forms 1 and 7007PHM be retitled Specialised Dosage Forms 2. The proposed changes to course titles do not impact on any other courses or programs, and allow continuity from one course to the other.

Recommendation

21.3 The Griffith Health Board (Faculty) is asked to ratify the executive action of the acting Dean, Health in approving the minor change submission to change two course titles within the Master of Pharmacy, as described in 06/0003004, for reference to the Program Accreditation Officer.

For ratification

22.0 NRS PROGRAM WITHDRAWAL (05/0037616)
5233 M COMMUNITY AND PUBLIC HEALTH

22.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Health in approving the withdrawal of 5233 Master of Community and Public Health, on the recommendation of the School of Nursing and Midwifery. There has been no intake into this program since 2002 and no students are currently enrolled. This program is no longer active and is not currently listed on the program catalogue for intake.

Recommendation

22.2 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Health in approving the withdrawal of 5233 Master of Community and Public Health, as described in 05/0037616, for recommendation to Programs Committee.

For ratification

23.0 HSV PROGRAM WITHDRAWAL (05/0037613)
8004 ASSOCIATE DIPLOMA IN CHILD AND FAMILY STUDIES

23.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the acting Dean, Health in approving the withdrawal of 8004 Associate Diploma in Child and Family Studies, on the recommendation of the School of Human Services. There has been no intake into this program since 2002 and no students are currently enrolled. This program is no longer active and is not currently listed on the program catalogue for intake.

Recommendation

23.2 The Griffith Health Board (Faculty) is asked to ratify the executive action of the acting Dean, Griffith Health in approving the withdrawal of 8004 Associate Diploma in Child and Family Studies, as described in 05/0037613, for recommendation to Programs Committee.

For ratification
24.0  PBH PROGRAM WITHDRAWALS (05/0037614 / 05/0037615 / 05/0037617)
5265 M INTERNATIONAL HEALTH
5267 M INTERNATIONAL HEALTH (HONS)
4055 G DIPLOMA NUTRITION AND DIETETICS
3108 G CERTIFICATE HEALTH SERVICES ADMIN (LDP)
3109 G CERTIFICATE HEALTH SERVICES MANAGEMENT (LDP)
4124 G DIPLOMA HEALTH SERVICES ADMIN (LDP)
4125 G DIPLOMA HEALTH SERVICES MANAGEMENT (LDP)
5330 M HEALTH SERVICES MANAGEMENT (LDP)

24.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Health in approving the withdrawal of the following School of Public Health programs:

5265 M International Health
5267 M International Health (Hons)
4055 G Diploma Nutrition and Dietetics

There has been no intake into these programs since 2002 and no students are currently enrolled. These programs are no longer active and are not currently listed on the program catalogue for intake.

3108 G Certificate Health Services Admin (LDP)
3109 G Certificate Health Services Management (LDP)
4124 G Diploma Health Services Admin (LDP)
4125 G Diploma Health Services Management (LDP)
5330 M Health Services Management (LDP)

24.2 The above programs did not proceed and consequently, there has never been intake into these programs and no students are currently enrolled. These programs are not active and are not currently listed on the program catalogue for intake.

Recommendation:

24.3 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Health in approving the withdrawal of the above programs, as described in 05/0037614 and 05/0037615, for recommendation to Programs Committee.

For ratification

25.0  NRS CHANGE OF ASSESSMENT STRATEGY
7914/8914NRS SEXUAL HEALTH PRACTICE

25.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Health in approving a change of assessment strategy for 7914/8914NRS Sexual Health Practice. This is an optional core course within the Sexual Health speciality strand of the Master of Advanced Practice.

25.2 It is proposed to change the weightings of the current assessment strategy as follows:

<table>
<thead>
<tr>
<th></th>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essay/Case Study</td>
<td>Essay/Case Study (2500 words), Weighting 50%</td>
<td>Essay/Case Study (2500 words), Weighting 80%</td>
</tr>
<tr>
<td>Due Week 8.</td>
<td>Due Week 8.</td>
<td>Due Week 8.</td>
</tr>
<tr>
<td>Structured Workbook</td>
<td>Structured Workbook Drug Competency Examination (Open Book), Weighting 50%</td>
<td>Structured Workbook Drug Competency Examination (Open Book), Weighting 20%</td>
</tr>
<tr>
<td>Drug Competency</td>
<td>Due Week 10.</td>
<td>Due Week 10.</td>
</tr>
<tr>
<td>Examination (Open</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Book)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clinical Competency</td>
<td>Clinical Competency Assessment Tool.</td>
<td>Clinical Competency Assessment Tool.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
25.3 The change to the weightings of the respective assessment items 1 and 2 from 50/50 to 80/20 respectively will allow for individual student effort to be graded and acknowledged fairly.

Recommendation

25.4 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Health in approving the change of assessment strategy for 7914/8914NRS Sexual Health Practice.

For ratification

26.0 NRS CHANGE OF ASSESSMENT STRATEGY
1973NRS PSYCHOSOCIAL HEALTH ACROSS THE LIFESPAN

26.1 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Health in approving a change of assessment strategy for 1973NRS Psychosocial Health Across the Lifespan. This is a core course within the Bachelor of Nursing program. Following the introduction of a new course, 2978NRS Child and Family Nursing, the content of 1973NRS Psychosocial Health Across the Lifespan required modification to remove the emphasis on family.

26.2 The course 1973NRS Psychosocial Health Across the Lifespan has three assessment activities. One of these activities is a 1500 word essay relating to family, due week 6 and weighted at 40%. The proposed change to this assessment is for it to take place in a school based mid semester exam. Students will be presented with a scenario and will be required to assess psychosocial strengths and vulnerabilities under exam conditions. Students will report their assessment using a narrative written style in 1500 words. This style of assessment will require students to recall the knowledge, skills and attributes learned in weeks 1-6 and demonstrate ability to apply the knowledge. The exam conditions will minimise the incidence of plagiarism.

Recommendation

26.3 The Griffith Health Board (Faculty) is asked to ratify the executive action of the Dean, Health in approving the change of assessment strategy for 1973NRS Psychosocial Health Across the Lifespan.

For ratification

27.0 NRS PROGRAM CONVENOR CHANGES

27.1 The Dean, Teaching and Learning, Health has executively approved changes in Program Convenor for the following School of Nursing and Midwifery programs:

    1165 B Nursing
    1232 B Nursing (Postregistration)
    1224 B Nursing/B Health Promotion

Dr Marion Mitchell will be on leave until January 2007 and Dr Alexandra McCarthy will assume the role of Program Convenor until January 2007.

27.2 The acting Dean, Health has executively approved the following change in Program Convenor:

    International Programs Convenor
Dr Philippa Seaton-Sykes will replace Dr Patricia Johnson as International Programs Convenor, as Dr Johnson has resigned.

27.3 The Dean, Learning and Teaching has executively approved the following change in Program Convenor:

3072 G Cert - Infection Control
5424 M Advanced Practice (Infection Control Specialisation)

Mr Ramon Shaban will replace Mrs Denise Noy from Semester 1, 2006, as Mrs Noy has resigned.

Recommendation

27.4 The Griffith Health Board (Faculty) is asked to ratify the executive approval of the Program Convenor Changes outlined above.

For ratification

28.0 PSY PROGRAM CONVENOR CHANGES

28.1 The Dean, Teaching and Learning, Health has executively approved changes in Program Convenor for the following School of Psychology programs:

1012 BA Psychology
1014 B Psychology

28.2 Dr Frances O’Callaghan is currently listed as program convenor, however, is currently on leave. Professor Drew Nesdale will assume the role of program convenor for these programs.

Recommendation

28.3 The Griffith Health Board (Faculty) is asked to ratify the executive approval of the Program Convenor Changes outlined above.

For ratification

29.0 PES PROGRAM CONVENOR CHANGES

29.1 The Dean, Teaching and Learning, Health has executively approved changes in Program Convenor for the following School of Physiotherapy and Exercise Science programs:

5320 M Physiotherapy
5269 M Sports Physiotherapy
5271 M Sports Physiotherapy with Honours

Associate Professor Norman Morris is currently listed as program convenor, however, will be on ASP leave until February 2007. Dr Liisa Laakso will assume the role of program convenor for these programs.

Recommendation

29.2 The Griffith Health Board (Faculty) is asked to ratify the executive approval of the Program Convenor Changes outlined above.

For ratification
30.0 NEW COURSE OUTLINES

30.1 The Griffith Health Board (Faculty) is asked to ratify the executive approval of the Dean and acting Dean, Griffith Health of course outlines as listed, to be offered by the School of Public Health, School of Pharmacy and School of Psychology from Semester 1 2006

MSC

1012MSC Anatomy for Clinical Sciences

PBH

1978PBH Sociology for Population Health.
3114PBH Public Health Research Methods.
7303PBH Health Research Methodology (Semesters 2 and 3)
7312PBH Epidemiology – an Introduction
1979PBH Interpersonal Skills for Health Professionals

PHM

7009PHM Pharmacotherapeutics III.
7010PHM Professional Pharmacy Practice III.
7011PHM Pharmacy Management.
7012PHM Research Project.

PSY

7142PSY Psychotherapy 1.
8183PSY Practicum 3.

Recommendation

30.2 The Griffith Health Board (Faculty) is asked to ratify the executive approval of the Dean and acting Dean, Health in approving the above course outlines.

For ratification

SECTION III: MATTERS FOR NOTING AND WHERE APPROPRIATE, ACCEPTANCE OF RECOMMENDATIONS

31.0 DISCIPLINE REVIEW OF ANATOMY, BIOCHEMISTRY AND PHYSIOLOGY – IMPLEMENTATION

31.1 A discipline review of anatomy, biochemistry and physiology was conducted by the Health Group in October 2005. The purpose of the discipline review was to investigate enhancement of the curricula and teaching across the three disciplines to increase the capacity of staff to pursue other academic work through removal of unnecessary duplication, while maintaining quality teaching outcomes.

31.2 The Discipline Review Panel, comprising external and internal representatives, has finalised its report. The Discipline Review Panel has made 18 recommendations and Health Group staff were required to provide their feedback by 18 January 2006.

31.3 The Strategic Group Board has been assigned the task of collating the feedback, determining which of the recommendations to carry forward and to develop the implementation plan. The Griffith Health Board (Faculty) will oversee the
For noting

32.0 AGREEMENT – FINALISATION OF TRANSITIONAL ARRANGEMENTS FOR THE TRANSFER OF THE CENTRE FOR ENVIRONMENT AND POPULATION HEALTH

32.1 The transitional arrangements for the transfer of the Centre for Environment and Population Health from the School of Public Health to the Australian School of Environmental Studies have been agreed and finalized. The Griffith Health Group (Faculty) Board is asked to note the contents of the formal agreement setting out the arrangements concerning staff, programs and courses, RHD students and space.

For noting

33.0 DENTAL PROGRAMS – INSTRUMENT FEES AND BONDS

33.1 On the recommendation of the School of Dentistry and Oral Health, the acting Pro Vice Chancellor (Administration) approved the introduction of administrative charges on Dentistry and Oral Health students to cover dental instrument costs, effective Semester 1, 2006. The implementation of a bonding procedure and the requirement for certain students to purchase particular instruments will significantly reduce loss and expense previously born by the School. The purchased instruments will remain the student’s property and are essential for future professional practice.

33.2 Continuing students have been notified by email of the introduction of the new requirements to purchase instruments and / or pay bonds, and the availability of student loans. Commencing students will be notified at Orientation and Guidebooks provided to students on Orientation Day will contain information on instrument fees and the availability of student loans. The School’s website will link to the program catalogue and the program catalogue has been updated.

For noting

34.0 ARC DISCOVERY PROJECTS 2007 GRANTING ROUND

34.1 The Director, Office for Research has advised that the ARC closing date for applications is Friday 3 March 2006. The Office for Research closing date for applications is 6 February 2006. The Director, Office for Research has advised that applications that meet this deadline will have a full review of the application completed by the Office. Applications submitted to the Office for Research after Monday 27 February will not be accepted for submission to the ARC.

34.2 The Discovery Projects Funding Rules for funding commencing in 2007 are now available on the ARC website at http://www.arc.gov.au/apply_grants/discovery_projects.htm.

34.3 Several sections of the Funding Rules have changed and Section 2 Changes from Last Year highlights the significant changes made. Mary Meadowcroft (x55129) in the Office for Research can assist with queries relating to the Funding Rules.

34.4 The PDF sample Application Form is also available on the ARC website at http://www.arc.gov.au/apply_grants/sample_forms.htm
34.5 The Director, Office for Research has advised that the OR wishes to collect information on Griffith researchers who are participating in research grant applications that will be led by another institution. Applicants applying for a 2007 ARC Discovery project through an institution other than Griffith, should notify Mary Meadowcroft in the Office for Research via email (m.meadowcroft@griffith.edu.au). The following information should be provided:

- Grant Scheme
- Project Id
- Project Title
- List of Chief Investigators in order named on the application

For noting

35.0 OFFICIAL SURVEY PERIOD FOR 2005 RESEARCH PUBLICATIONS / OUTPUTS

35.1 The Deputy Vice Chancellor (Research) has advised that the deadline for the survey of research publications for the 2005 calendar year begins on Monday 30 January 2006. The deadline for submission of returns is Friday 17 March 2006. The Deputy Vice Chancellor (Research) has stressed the importance of this process to the University’s reputation and funding to support research.

35.2 Survey forms are entered on the web via the Griffith portal. Following on-line submission, a hard copy of the survey summary forms together with the necessary verification documentation and summary cover sheet are to be submitted to the relevant Dean or Director by the 17 March 2006 deadline. The Deputy Vice Chancellor (Research) has stressed the importance of this process to the University’s reputation and funding to support research.

For noting

36.0 OTHER BUSINESS

37.0 NEXT MEETING

The next meeting of the Griffith Health Board (Faculty) will be held on Wednesday, 15 March 2006, 3.00 to 5.00 pm, by videoconference at Southport, Nathan Campus and Gold Coast Campus.